



**MINUTES**  
**NANAIMO COMMUNITY HERITAGE COMMISSION**  
**HELD ON WEDNESDAY, 2011-APR-06 AT 5:00 PM**  
**CITY HALL BOARD ROOM (455 WALLACE STREET)**

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<b>Present:</b>	William E. Gard, Chair Joan Perry Loyd Sherry	John Hofman Jill Stannard
<b>Staff:</b>	Chris Sholberg, Heritage Planner	Rebecca Tubbs, Recording Secretary
<b>Regrets:</b>	Karen Hovestad John Manning	Christine Meutzner Charlene Riches
<b>Guests:</b>	Gordon Miller, Library and Scientific Archives, Fisheries and Oceans Canada	

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**1. Call to Order**

Chair W.E. Gard called the meeting to order at 5:02 pm.

**2. Approval of Agenda & Late Items**

The agenda was approved as presented with the addition of the following late items:

- a) Pamela Mar Receives BC Community Achievement Award:  
Pamela Mar, local historian, was recently nominated for the BC Community Achievement Award. It was suggested that the Commission send her a letter of congratulations.
- b) Miner's Cottage Landscaping:  
Due to the Parks Department's concerns surrounding long-term maintenance of the gardens at the brick miner's cottage, they had asked to remove a portion of the vegetation that was most problematic from a maintenance perspective. C. Sholberg met with the Parks representative to review the proposed landscape changes. Part of the garden has since been removed and replaced with grass for maintenance purposes as per the proposed plan.
- c) Prince of Wales Prize for Municipal Heritage Leadership:  
C. Sholberg noted that the Nanaimo Museum is nominating Nanaimo for the Prince of Wales Prize for Municipal Heritage Leadership, which is a significant national award that honors local heritage conservation. C. Sholberg will be providing a summary statement of Nanaimo's heritage conservation efforts to the Museum to add to their application.

**3. Adoption of Minutes (2011-MAR-02)**

MOVED by J. Perry, SECONDED by J. Hofman, that the Minutes from 2011-MAR -02 be adopted as presented.

CARRIED.

**4. Budget Review: \$950.00**

**5. Correspondence, Periodicals, & Newsletters**

- a) Report to Council RE: Additions to Heritage Register
- b) Nanaimo Arts Council Magazine

## 6. New Business

### a) Presentation on Pacific Biological Station History

(Gord Miller, Library and Scientific Archives, Fisheries and Oceans Canada):

W.E. Gard introduced Gord Miller, Fisheries and Oceans Canada, to the Commission. He began his presentation on the history of the Pacific Biological Station, with a strong focus on the history of the site's buildings and structures. Gord provided each Commission member with a disc containing information from the Station's centenary anniversary. Some points of interest included:

- 1908: A white frame structure appeared on north side of Departure Bay for the Federal Department of Marine and Fisheries. The building served as the centre for scientific investigations of the Pacific west coast and contained a lab, office and sleeping area.
- 1920s: Hired a full-time curator and investigators. Caretaker's house was built.
- 1926: Director's house was built (Director Wilford Clemens)
- 1928: Two-storey building with basement was built called the "residence" to provide guests and visiting scientists with a place to stay. The building included additional laboratories.
- 1960s: Shallow beach area in front of station filled in and modern construction commences.

### - Pacific Biological Station Nomination for National Historic Site – Status?:

Over the past two years, C. Sholberg has been checking periodically with the Historic Monuments and Sites Board office on the status of the Station's nomination. The nomination is still being processed.

W.E. Gard thanked Gord for attending the meeting and giving his presentation.

## 7. Ongoing Business

### a) 2011 Heritage Summit – Debrief:

C. Sholberg reported that the Summit was successfully held on 2011-MAR-16 with good representation from the heritage community. Notes will be soon sent out to attendees as follow-up. It was suggested that the sound system could be improved.

### b) Heritage Register Nominations:

At the last meeting, C. Sholberg was directed to find more information on the following building nominations. He provided members with point evaluations to review.

#### - Judo Club Building (110 Machleary Street):

This building received a score of 67/100 (passed).

MOVED by J. Perry, SECONDED by J. Hofman, that the Judo Club Building (110 Machleary Street) not be added to the heritage register, but that the Commission recommends that a heritage interpretive sign be installed to recognize the significance of the entire park site.

CARRIED.

#### - Sea Cadet Building (750 Fifth Street):

This building received a score of 66/100 (passed). It is the only known original military camp building remaining on the site.

MOVED by J. Hofman, SECONDED by J. Perry, that the Sea Cadet Building (750 Fifth Street) be recommended to City Council for addition to the heritage register.

CARRIED.

c) Heritage Awards / Committee Awards Luncheon, 2011-MAY-18 – Status:

A report containing the Commission’s award recommendations will go to Council on 2011-MAY-02. The awards luncheon will be held 2011-MAY-18 at 12:00 noon at the Oliver Woods Community Centre. Invitations will be sent out to Commission members closer to the date.

**8. Committee Reports**

- a) Plan Nanaimo Advisory Committee: No heritage related items.
- b) Snuneymuxw First Nation: N/A
- c) Nanaimo Community Archives Society: C. Meutzner not in attendance.
- d) Nanaimo District and Museum: J. Manning not in attendance.
- e) Design Advisory Panel: No heritage related items.

**9. Next Meeting**

The next meeting is scheduled for 2011-MAY-04 at 5:00 pm in the City Hall Board Room.

**10. Adjournment**

The meeting adjourned at 6:53 pm

APPROVED:

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Chair

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Date