

AMENDED AGENDA
FOR THE REGULAR MEETING OF THE
PARKS, RECREATION AND CULTURE COMMISSION
TO BE HELD IN THE
BOWEN PARK COMPLEX CONFERENCE ROOM
WEDNESDAY, 2011-MAY-25, COMMENCING AT 7:00 P.M.

1. **CALL THE REGULAR MEETING OF THE PARKS, RECREATION AND CULTURE COMMISSION TO ORDER:**

2. **INTRODUCTION OF LATE ITEMS:**

- Add Item 5.(b): Staff presentation on summer programs.
- Add Item 11.(a): E-mail correspondence from Mr. Simon Schachner.

3. **ADOPTION OF AGENDA:**

(Motion required to adopt the Amended Agenda.)

4. **ADOPTION OF MINUTES:**

- (a) Minutes of the Regular Parks, Recreation and Culture Commission Meeting held Wednesday, 2011-APR-27, at 7:00 p.m., in the Bowen Park Complex Conference Room.

Pgs.
295-300

(Motion required to adopt minutes of 2011-APR-27 as circulated.)

5. **PRESENTATIONS:**

- (a) Presentation from Mel Sheng of DFO, Liz DeMattia of the Nanaimo Science and Sustainability Society (Ns³), and PRC staff on a update on the Bowen Park Side Channel and fish enhancement projects, Bowen Park Improvements, and the concept of a Family Science Centre at Bowen Park.

Staff Recommendations: That the Parks, Recreation and Culture Commission:

1. support in principle the concept of a Science Centre at Bowen Park as presented by the Nanaimo Science and Sustainability Society (Ns³); and,
2. that Staff work with the Nanaimo Science and Sustainability Society (Ns³) to work towards a feasibility plan for the Centre that would include a draft design, capital and operating requirements and sources of funding.

(Motion required to adopt recommendations.)

5. PRESENTATIONS (Cont'd):

- (b) Staff presentation on summer programs.

6. DELEGATIONS: (10 MINUTES)

(Motion required to receive the delegations.)

- (a) Ms. Nora Latam, 2540 Barnes Road, Nanaimo, B.C., V9X 1M7, presenting her concerns and suggestions regarding Concessionaire Services in Maffeo Sutton Park to the Parks, Recreation and Culture Commission. *Pg. 301*
- (b) Ms. Robin Thacker, Atlantis Kayaks, 2093 Cedar Road, Nanaimo, B.C., V9X 1J6, submitting proposals to operate kayak tours and rentals in Nanaimo's municipal parks to the Parks, Recreation and Culture Commission. *Pgs. 302-306*

LATE DELEGATIONS: (5 MINUTES)

7. CHAIR'S REPORT:

8. REPORTS OF ADVISORY BODIES:

- (a) **Parks Committee.** No meeting held.
- (b) **Recreation Committee.** Commissioner Lance to report on the meeting held 2011-MAY-18. *Pgs. 307-312*
- (i) **2011 Sport Tournament Grant Requests – Final Intake.** *(Pgs. 311-312)*

2011 Budget Total	\$28,703.00
Less: Events Kit supplies	\$1,000.00
Less: Approved Grants - first intake	\$15,450.00
Remaining 2011 Budget	\$12,253.00

Recreation Committee Recommendation: That the Parks, Recreation and Culture Commission approve and recommend that Council approve the expenditure of \$12,250.00 in funding for the final intake of the 2011 Sport Tournament Grants as follows:

Sport Tournament Grant Funding Available: \$12,253	2008 Grant	2009 Grant	2010 Grant	2010 (NOV) for 2011 (1st intake) Grant	2011 (MAY) for 2011 (final intake)	2011 (final intake)
					REQUESTED	RECOMMENDED
Nanaimo & District Fastball Midget					3,500.00	2,300.00
Dragon Boat Festival	1,500		3,400		5,000.00	2,000.00
Islander Female Hockey Association			1,400		2,000.00	1,500.00
Nanaimo Minor Baseball					2,000.00	1,750.00
Riptides Swim Team	1,200	1,250	900	1,050.00	1,500.00	1,100.00
Vancouver Island Exhibition	1,200	1,500	2,600		2,600.00	1,100.00
Wheatsheaf Fastball Club			400		550.00	500.00
White Rapids Swim Club (2 events annually)	1,500	750	1,000		1,500.00	1,000.00
White Rapids Swim Club		1,000			1,500.00	1,000.00
TOTALS					20,150.00	12,250.00

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

- (c) **Cultural Committee.** No meeting held.
- (d) **Grants Advisory Committee.** Commissioner Burnett to report on the meetings held since 2011-APR-27.
- (e) **Plan Nanaimo Advisory Committee.** Commissioner Lance to report on the meetings held since 2011-APR-27.
- (f) **Social Planning Advisory Committee.** Commissioner Cowling to report on the meetings held since 2011-APR-27.
- (g) **Port Theatre.** Monthly report for April, 2011.
- (h) **Nanaimo Art Gallery.** Monthly report for April, 2011.
- (i) **Nanaimo Museum.** Monthly report for April, 2011.

Pgs.
313-315
Pg. 316

Pgs.
317-326

(Motion to receive all Advisory Body reports.)

9. **STAFF REPORTS:**

- (a) **Downtown Nanaimo Business Improvement Area Pilot Project for Programming and Operating Diana Krall Plaza and The Olympic Live Site.** Pgs. 327

Staff's Recommendation: That the Parks, Recreation and Culture Commission support a pilot project having the Downtown Nanaimo Business Improvement Area program the Diana Krall Plaza and Olympic Live Site for the remainder of 2011.

(Motion required to adopt recommendation.)

- (b) **Travel Assistance Grant Request – NDSS Skills Competition.** Pgs. 328-331

Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant for the NDSS Parents Advisory Committee in the amount of \$200.00.

(Motion required to adopt recommendation.)

10. **INFORMATION ONLY ITEMS:** (Staff reports)

- (a) Monthly Report – Senior Manager of Parks & Civic Facilities – April 2011. Pgs. 332-337
- (c) Monthly Report – Senior Manager of Recreation and Culture Services – April 2011. Pgs. 338-343
- (d) Corporate Recreation Pass Program. Pgs. 344-345

(Motion to receive all Information Only Items.)

11. **CORRESPONDENCE:** (Action Required.)

- (a) E-mail correspondence from Mr. Simon Schachner dated 2011-MAY-23 advising of his resignation as a member-at-large on the Cultural Committee. Pg. 345.1

CORRESPONDENCE: (Information Only.)

- (b) Letter dated 2011-MAY-04 from Mr. Peter Newman, Chair, Provincial Midget Tier 1 Championship Committee, Box 562, Nanaimo, BC, V9R 5L9, thanking Commission for the \$2,000.00 Sport Tournament Grant received towards hosting of the Provincial Midget Tier 1 Championships which were held from 2011-MAR-20 to 2011-MAR-25, and attaching the Final Report and Financial Statement. Pgs. 346-351

- (c) Minutes of the Nanaimo Harbour City Seniors, Board of Directors meeting, held 2011-MAY-06.

Pgs.
352-353

(Motion required to receive all Correspondence.)

12. **NOTICE OF MOTION:**

13. **CONSIDERATION OF OTHER BUSINESS:**

14. **BUSINESS ARISING FROM DELEGATIONS:**

- (a) Ms. Nora Latam, Concessionaire Services in Maffeo Sutton Park.
(b) Ms. Robin Thacker, Atlantis Kayaks.

15. **UNFINISHED BUSINESS:**

16. **QUESTION PERIOD:**

17. **ADJOURNMENT:**

Motion to adjourn with next regular meetings as follows:

COMMISSION	Wednesday, 2011-JUN-22, 7:00 p.m. Bowen Park Complex Conference Room
Cultural Committee	Wednesday, 2011-JUN-01, 4:15 p.m. – if required Bowen Park Complex Conference Room
Recreation Committee	Wednesday, 2011-JUN-08, 3:00 p.m. – if required Bowen Park Complex Conference Room
Parks Committee	Thursday, 2011-JUN-09, 5:00 p.m. – if required Bowen Park Complex Conference Room

**MINUTES OF THE REGULAR MEETING OF THE
PARKS, RECREATION AND CULTURE COMMISSION
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM
ON WEDNESDAY, 2011-APR-27, COMMENCING AT 7:00 P.M.**

PRESENT: Commissioner D. Johnstone, Chair

Members: Commissioner J. Kipp
Commissioner F. Pattje
Commissioner L. Avis
Commissioner D. Burnett
Commissioner B. Dempsey
Commissioner S. Lance
Commissioner B. Meunier
Commissioner G. Rudischer
Commissioner M. Young

Regrets: Commissioner J. Cowling
Commissioner B. Sparkes

Other: Councillor Ted Greves
Mrs. Dody McNabb

Staff: R. Harding J. Ritchie
S. Samborski R. Tweed, recording

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 7:00 p.m.

Mrs. Dody McNabb was welcomed to the meeting.

2. INTRODUCTION OF LATE ITEMS:

- Add Item 4.(a) – Presentation to Mrs. McNabb of Chair Larry McNabb's gavel.
- Amend Item 8.(f) – Commissioner Kipp to provide Report.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Amended Agenda be adopted. The motion carried unanimously.

4. PRESENTATION:

- (a) Presentation to Mrs. McNabb of Chair Larry McNabb's gavel. Chair Johnstone welcomed Mrs. McNabb to the meeting and expressed, on behalf of all Commission, the commitment that Chair McNabb had to the City and Commission.

The regular order of business continued at 7:12 p.m.

5. ADOPTION OF MINUTES:

- (a) Minutes of the Regular Parks, Recreation and Culture Commission Meeting held Wednesday, 2011-MAR-23, at 7:00 p.m., in the Bowen Park Complex Conference Room.

It was moved and seconded that the Minutes be adopted as circulated. The motion carried unanimously.

6. PRESENTATIONS:

- (a) Aquatic & Facility Presentation – PRC Staff.

Richard Harding advised that the Department hopes to provide an information presentation on various sections within the Department at future Commission meetings as the Agenda permits.

Suzanne Samborski – introduced Sandy Raddysh, Manager of Aquatics; Chris Wood, Supervisor of Facility Maintenance; and, Bruce Joiner, Energy Manager.

Mr. Raddysh provided a PowerPoint presentation and overview with an Aquatic Department update. Mr. Wood provided a PowerPoint presentation and overview of Aquatic Facility Maintenance. Mr. Joiner provided a PowerPoint presentation and overview of Corporate Energy Management.

Copies of the presentations will be made available to the Commission members for their reference and review.

7. DELEGATIONS: (None.)

8. CHAIRMAN'S REPORT:

Chair Johnstone reminded the membership about the Cultural Awards on 2011-MAY-04 at the Port Theatre.

A "Bowen Side Channel & Sustainability Lunch & Learn" is being scheduled for PRCC – to be held on Tuesday, 2011-MAY-17. Mel Sheng will give a presentation on progress and expansion, and the Science & Sustainability group will give a presentation.

Chair Johnstone wondered also if there was an interest by Commission members to arrive early for the 2011-JUN-22 Commission meeting to play Disc Golf, and have a bit of a Social, followed by dinner, prior to commencement of the meeting. A meeting request will go out to Commissioners to determine their availability.

9. REPORTS OF ADVISORY BODIES:

- (a) Parks Committee. Commissioner Pattje to report on the meeting held 2011-APR-14 as Acting Chair of that meeting.

- (i) Outdoor Facilities Advertising Signage Guidelines.

Parks Committee's Recommendation: That the Parks, Recreation and Culture Commission adopt the Outdoor Facilities Advertising Signage Guidelines.

It was moved and seconded that the recommendation of the Parks Committee be adopted. Discussion ensued. The motion carried.

Opposed: Commissioners Kipp, Lance, and Meunier.

- (b) Recreation Committee. No meeting held.

- (c) Cultural Committee. No meeting held.

- (d) Grants Advisory Committee. Chair Johnstone advised that the Permissive Tax Exemption Review is now complete and the Committee is looking at new guidelines for future years. The next meeting is to be held in May.

- (e) Plan Nanaimo Advisory Committee. Commissioner Lance reported on the meetings held since 2011-MAR-23. Looking at re-zoning applications and some of the Bylaws. Another meeting will be held to continue those discussions.

- (f) Social Planning Advisory Committee. Commissioner Kipp reported on the meetings in Commissioner Cowling's absence. Allocations of \$12,500 of grants for food, preparation of food, and poverty. Requests received were for \$45,000; however, not all funds were allocated. Discussion on Supportive Housing.

- (g) Port Theatre. Monthly report for March, 2011.

- (h) Nanaimo Art Gallery. Monthly report for March, 2011.

- (i) Nanaimo District Museum. Monthly report for March, 2011.

It was moved and seconded that the Advisory Body reports be received. The motion carried unanimously.

10. STAFF REPORTS:

(a) Civic Merit Awards For Sports / Arts And Culture Achievement.

Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the updated Council Policy for "Civic Merit Awards for Sports / Arts and Culture Achievement".

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

(b) Travel Assistance Grant Request - Nanaimo Hardcourt Bike Polo Club.

Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant for the Nanaimo Hardcourt Bike Polo Club in the amount of \$600.00.

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

11. INFORMATION ONLY ITEMS (staff reports)

(a) Senior Manager of Parks & Civic Facilities. Monthly report for March, 2011.

WorkSafe BC did an audit of the CON program. City scored 93% - the highest score ever seen on these audits and a certificate of recognition will be given to the City for this accomplishment.

Animal Services Report - there were 16 tickets issued. Revenue goes to Bylaw Services who use it to offset the cost of the contract.

Facility Operations - commercial fridges were removed and replaced.

(b) Senior Manager of Recreation and Culture Services. Monthly report for March, 2011.

The License Agreements at the Aquatic Centre are coming to the end of their terms. They have been good partners and there is an option to renew; however, in consultation with the Property Division, it has been determined that these agreements should be Leases and there will be a "Notice of Intent" posted in the newspaper so that the public has an opportunity to submit proposals. It is expected that an update and Report will be provided to Commission in May.

Beban Social Centre floor needs to be replaced. The wood parquet is not suitable for 95% of the users. The floor will be replaced with a good quality vinyl product. More research is being done to ensure the new floor will meet the majority of the users' needs. Staff will explore the possibility of a temporary floor for dance events. Bowen is not large enough for the events. If a special floor is required and only the VICC can facilitate the use, there is the possibility an exception to their minimum numbers could be entertained.

Focus groups for Departure Bay had lower turnout than expected. Surveys were good and once tabulated will be shared with Commission.

It was moved and seconded that the Information Only Items be received. The motion carried unanimously.

12. CORRESPONDENCE: (Action Required.) (None.)

CORRESPONDENCE: (Information)

- (a) Letter dated 2011-MAR-22 to Mr. Jeff Ritchie, Senior Manager, Parks & Civic Facilities, from Mr. Don Peterson, President, Freshwater Fisheries Society of BC, 101 – 80 Regatta Landing, Victoria, BC, V9A 7S2, regarding the donation of a concrete dock to the City of Nanaimo to be installed on Diver Lake.
- (b) Minutes of the Nanaimo Harbour City Seniors, Board of Directors meeting, held 2011-APR-01.

It was moved and seconded that the Correspondence be received. The motion carried unanimously.

13. NOTICE OF MOTION: (None.)

14. CONSIDERATION OF OTHER BUSINESS: (None.)

15. BUSINESS ARISING FROM DELEGATIONS: (None.)

16. UNFINISHED BUSINESS:

- (a) Advertising Signage at May Bennett Park (*referred to Parks Committee*).

It was moved and seconded that Item 16.(a) be removed from "Unfinished Business". The motion carried unanimously.

17. QUESTION PERIOD: (No questions.)

18. ADJOURNMENT:

It was moved and seconded at 8:45 p.m. that the regular meeting adjourn, with the next regular meetings as follows:

COMMISSION	Wednesday, 2011-MAY-25, 7:00 p.m. Bowen Park Complex Conference Room
Cultural Committee	Wednesday, 2011-JUN-01, 4:15 p.m. – if required (Note: 2011-MAY-04 meeting cancelled.) Bowen Park Complex Conference Room
Recreation Committee	Wednesday, 2011-MAY-11, 3:00 p.m. – if required Bowen Park Complex Conference Room
Parks Committee	Thursday, 2011-MAY-12, 5:00 p.m. – if required Bowen Park Complex Conference Room

The motion carried unanimously.

CERTIFIED CORRECT:

D. Johnstone, Chair
Parks, Recreation and Culture Commission

R. Harding, Director
Parks, Recreation and Culture

2011-MAY-09
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RECEIVED

MAY 18 2011

DEPARTMENT OF
PARKS RECREATION AND CULTURE

REQUEST TO APPEAR AS A DELEGATION

ON 2011 - May - 25
year month day

NAME OF PERSON MAKING PRESENTATION: NORA LATIAM
ADDRESS: 2540 Barnes Rd Nan. B.C. V9X-1M7
PHONE: 250 323-1255 250-797-0002 FAX: _____
NAME OF APPLICANT IF OTHER THAN ABOVE: _____

DETAILS OF PRESENTATION:

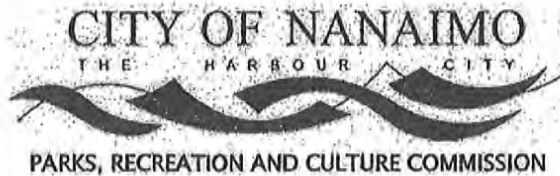
*To discuss the need for multiple vendors in the park and discuss feedback re: the lack of.
* To discuss the situation regarding multiple vendors and the conflict that has/may arise.
* Suggestions to improve & enhance the park(s) not just Maffeo Sutton Park & collaborate to achieve a positive resolution that will benefit community in a positive, healthy, fair manner.

PLEASE NOTE

- Electronic presentations must be provided on a CD or by e-mail no later than 9:00 a.m. the day of the Meeting.
- Please submit a written copy of your presentation to the Recording Secretary either at, or prior to, the Meeting.
- Multiple speakers on a single issue or topic shall be given 5 minutes each to make their presentations as per Section 18.6 of the Council Procedure Bylaw.

Parks, Recreation and Culture Commission
500 Bowen Road, Nanaimo BC V9R 1Z7

Phone: (250) 755-7511
Fax: (250) 753-7277
parks@nanaimo.ca



REQUEST TO APPEAR AS A DELEGATION

ON 2011 - MAY - 25
year month day

RECEIVED

MAY 18 2011

**DEPARTMENT OF
PARKS RECREATION AND CULTURE**

NAME OF PERSON MAKING PRESENTATION: ROBIN THACKER
Print
ADDRESS: 2093 CEDAR RD., NANAIMO BC V9X 1J6
street address City Province Postal Code
PHONE: (250) 722 7100 (250) 245 4145 FAX: _____
home business
NAME OF APPLICANT IF OTHER THAN ABOVE: KAREN RINFRET + ROBIN THACKER

DETAILS OF PRESENTATION:

see attached

PLEASE NOTE

- Electronic presentations must be provided on a CD or by e-mail no later than 9:00 a.m. the day of the Meeting.
- Please submit a written copy of your presentation to the Recording Secretary either at, or prior to, the Meeting.
- Multiple speakers on a single issue or topic shall be given 5 minutes each to make their presentations as per Section 18.6 of the Council Procedure Bylaw.

Parks, Recreation and Culture Commission
500 Bowen Road, Nanaimo BC V9R 1Z7

Phone: (250) 755-7511
Fax: (250) 753-7277
parks@nanaimo.ca

Proposal & Presentation
Yakkies Kayak Tours & Rentals

May 18th, 2011

Nanaimo Parks and Recreation
500 Bowen Road
Nanaimo, BC

Attn: Robin Tweed

Re: Proposals to Operate Kayak Tours and Rentals in Nanaimo's Municipal Parks

We are submitting this proposal for your review, which is presented as two separate proposals that are independent from the other.

Proposal 1

Proposal for Nanaimo Harbour Guided Kayak Tours:

To establish an **Eco-Kayaking Tour** launching from Mafeo Sutton Park (ocean or land option).

There are 2 possible locations we feel would have good access to the Harbour without encumbering the current visitor patterns and volumes. They are as follows:

(see image of Mafeo Sutton Park - provided by Goggle Maps)

Ocean Option:

- 1) A floating dock attached to one side of the New Castle Island Ferry dock. A small structure would be built and attached to the dock to handle the operations and store the safety equipment. There would be a kayak rack attached to the structure to store the kayaks while not in use. I expect the required size of the dock would be 12' X 20' which I would be fully responsible for the cost and maintenance. *(See images of a suggested dock location & structure-ocean option)*

Land Option:

- 2) A structure to store and operate kayak Tours in front of the Beach area on the ocean side leading down to the water (wide steps area beside the NHC visitor pier). *(See image of Mafeo Sutton Park - provided by Goggle Maps)*

This Kayak Eco-tour would:

- Be staffed by an experienced certified guide(s) with Marine Radio licence
- Be in smaller groups of 4-8 people per tour (mostly tandems)
- Have scheduled tour times - this allows consideration of other harbour activity (ie sea planes, ferries, other vessels and park activities)
- Include interpretive info about our local marine life, and local historical points of interest
- A great opportunity to view Nanaimo from the harbour (tourist attraction to the waterfront)

2093 Cedar Road, Nanaimo, BC V9X 1J6 T (250)722-7100 C (250)667-3925
info@atlantiskayaks.com

Proposal 2

Proposal for Westwood Lake Kayak Rentals:

This would be a seasonal mobile kayak rental service provided at Westwood Lake. Kayak rentals would be on an hourly basis providing both single and tandem kayaks. An experienced certified guide(s) would offer basic skills, gear up clients with all the necessary safety equipment, and monitor the kayaking clients.

We would require enough room to park a kayak trailer, small canopy, and room to launch the kayaks with water front access. This would be set up each morning, and removed at the end of each day. Envisioned as a suitable location is a 20' section fronting the east side of the west beach (or the first section of the second beach if one was to drive in).

Kayak Rental Services would:

- Be operated by a certified guide with all necessary safety gear and equipment
- Offer hourly kayak rentals from a designated location near the lakes edge
- Provide monitoring of kayaking clients
- Offer scheduled lessons (provided by a certified instructor)
- Offer scheduled events (ie paddle n picnic in the park)
- Offer organized early evening paddle events such as ladies night, kayak race, etc..
- Be a great opportunity for paddlers to meet and gain on the water experience and confidence

In Closing:

We fully understand the logistics of operating a business as we have operated a successful composite kayak manufacturing company called Atlantis Kayaks, Inc. since 2003.

We strongly feel that both these locations offer a great opportunity for the local residents as well as visitors to experience Nanaimo from its nautical perspective.

We are enthused about what services we can offer to Nanaimo within its parks. Not only will we cater to the tourist, but based on previous events such as our successful Alert Bay 360 (attracted 400+ people) and Annual Corn Roast on New Castle Island (attracted 80+ kayakers) we have been involved with, we know that we will attract paddlers of all levels of skills to use and enjoy Nanaimo's beautiful Parks.

We look forward to the opportunity to work together with Nanaimo Parks and Recreation to enhance what is offered to the public and thank you for your consideration.

Sincerely,

Karen and Robin Thacker
Yakkies Tours & Rentals

2093 Cedar Road, Nanaimo, BC V9X 1J6 T (250)722-7100 C (250)667-3925
info@atlantiskayaks.com





**NOTES OF THE REGULAR RECREATION COMMITTEE MEETING
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM
WEDNESDAY, 2011-MAY-18, COMMENCING AT 10:00 A.M.**

PRESENT: Commissioner Jim Kipp
Commissioner Shirley Lance
Commissioner Dawn Burnett
Commissioner Janet Cowling
Commissioner Gisele Rudischer

OTHERS: Councillor Ted Greves

Staff: S. Samborski
E. Williams

Robin Tweed, Recording

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 10:00 a.m. by Suzanne Samborski in the absence of a Chair.

2. NOMINATIONS / APPOINTMENTS OF CHAIR & AN ALTERNATE CHAIR:

It was moved and seconded that Shirley Lance be appointed as Chair of the Recreation Committee for the remainder of her term. The motion carried unanimously.

3. INTRODUCTION OF LATE ITEMS:

4. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

5. ADOPTION OF MEETING NOTES:

(a) Meeting Notes of the Regular Recreation Committee Meeting held Wednesday, 2010-DEC-08, at 3:00 p.m., in the Bowen Park Complex Conference Room.

It was moved and seconded that the meeting notes of 2010-DEC-08 be adopted as circulated. The motion carried unanimously.

6. PRESENTATIONS:

(a) Sport Tournament Grant Overview – Elizabeth Williams.

Ms. Williams provided a PowerPoint presentation and reviewed the process of the allocation of Sport Tournament Grants with the Committee and provided them with the details of this intake.

Commissioner Kipp advised that he has been told that there is a 7% economic benefit realized by hotels through sport events. Also, that there is a lot of work expended for the \$17,000 the Committee can allocate. Presently, the City owns all the venues and PRC manage them.

There was some discussion regarding outlying areas receiving funding for events within the City, utilizing City facilities as the economic impact benefits the City.

7. DELEGATIONS: (None.)

8. CHAIR'S REPORT: (None.)

9. REPORTS OF PROJECT COMMITTEES: (None.)

10. STAFF REPORTS: (None.)

11. INFORMATION ONLY ITEMS (staff reports): (None.)

12. CORRESPONDENCE: (Action) (None.)

CORRESPONDENCE: (Information) (None.)

13. NOTICE OF MOTION: (None.)

14. OTHER BUSINESS:

(a) Late Applications:

It was moved and seconded that the Nanaimo Minor Baseball Association application not be considered as their application was late. The motion carried unanimously.

There was discussion regarding the consideration of applications from the Wheatsheaf Fastball Club as their events are held in Cedar. It was felt that they should be applying to

the Regional District as well as the PRCC. Without a direct policy advising otherwise, it was felt that the applications from the Wheatsheaf Fastball Club should be considered at this time. However, that it is important that the issue of the contribution to the Nanaimo economy is considered.

The Committee noted the organizational strength and success of the Dragon Boat Festival and wanted to ensure it was noted that the group is truly appreciated. However, with increasing applications for funding there is a limit as to the amount that can be allocated to any one group.

The Committee requested that Staff advise the Wheatsheaf Fastball Club that they also make a request for funding from Regional District.

(b) **Sport Tournament Grant – Review of Applications and Allocation of Funds for the Final Intake of 2011 Applicants.**

2011 Budget Total	\$28,703.00
Less: Events Kit supplies	\$1,000.00
Less: Approved Grants - first intake	\$15,450.00
Remaining 2011 Budget	\$12,253.00

Recreation Committee Recommendation: That the Parks, Recreation and Culture Commission approve and recommend that Council approve the expenditure of \$12,250.00 in funding for the final intake of the 2011 Sport Tournament Grants as follows:

<i>Sport Tournament Grant Funding Available:</i> \$12,253	2008 Grant	2009 Grant	2010 Grant	2010 (NOV) for 2011 (1 st intake) Grant	2011 (MAY) for 2011 (final intake)	2011 (final intake)
					REQUESTED	RECOMMENDED
Nanaimo & District Fastball Midget					3,500.00	2,300.00
Dragon Boat Festival	1,500		3,400		5,000.00	2,000.00
Islander Female Hockey Association			1,400		2,000.00	1,500.00
Nanaimo Minor Baseball					2,000.00	1,750.00
Riptides Swim Team	1,200	1,250	900	1,050.00	1,500.00	1,100.00
Vancouver Island Exhibition	1,200	1,500	2,600		2,600.00	1,100.00
Wheatsheaf Fastball Club			400		550.00	500.00
White Rapids Swim Club (2 events annually)	1,500	750	1,000		1,500.00	1,000.00
White Rapids Swim Club		1,000			1,500.00	1,000.00
TOTALS					\$20,150.00	\$12,250.00

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

It was agreed that the remaining \$3.00 would be allocated to the Events Kit.

15. **UNFINISHED BUSINESS:** (None.)

16. QUESTION PERIOD:

Commissioner Lance asked if the VIEx could provide a quarterly report as they are in receipt of line item funding. This would also apply to Pacific Sport.

17. ADJOURNMENT:

It was moved and seconded at 11:27 a.m. that the meeting adjourn, with the next regular meeting of the Recreation Committee to be held, if required, on Wednesday, 2011-JUN-08, commencing at 3:00 p.m., in the Bowen Park Complex Conference Room.

The motion carried unanimously.



Shirley Lance, Chair
Recreation Committee

CERTIFIED CORRECT:



S. Samborski, Senior Manager
Recreation and Culture Services

APPROVED FOR DISTRIBUTION:



Richard Harding, Director
Parks, Recreation and Culture

REPORT TO: PARKS, RECREATION AND CULTURE COMMISSION
FROM: SHIRLEY LANCE, CHAIR, RECREATION COMMITTEE
RE: 2011 SPORT TOURNAMENT GRANT REQUESTS – FINAL INTAKE

RECOMMENDATION:

That the Parks, Recreation and Culture Commission approve and recommend that Council approve the expenditure of \$12,250.00 in funding for the final intake of the 2011 Sport Tournament Grants.

EXECUTIVE SUMMARY:

At their meeting held 2011-MAY-18, the Recreation Committee reviewed the Sport Tournament Grant Applications and Allocation of Funds for the final intake of 2011 applications. The allocation of Sport Tournament Grants occur bi-annually.

Funding available is as follows:

2011 Budget Total	\$28,703.00
Less: Events Kit supplies	\$1,000.00
Less: Approved Grants - first intake	\$15,450.00
Remaining 2011 Budget	\$12,253.00

BACKGROUND:

The City of Nanaimo wants to work with community groups to attract visitors to our City. Sport tourism is a major economic generator for Nanaimo. The City's most effective role in the sport and recreation tourism initiative is one of facilitation. By working together with existing community groups, we can encourage visitors to stay longer in Nanaimo.

The following Sport Tournament Grant criteria is applied when reviewing applications:

- Applicants must be able to demonstrate a broad community participation or significant potential audience.
- Applications will be considered on the following criteria:
- Evidence of benefit to the community.
- Demonstration of community support for the tournament as measured by volunteer participation, membership, and/or audience participation. Secured commitment from other funding sources.
- Involvement from other community partners.
- Evidence of management and fiscal responsibility (e.g. business and marketing plan, sound financial controls and performance).
- Level of event profile and media exposure.
- Potential financial impact (e.g. number of visitor days created and how this information might be tracked).

At their meeting of 2011-MAY-18, the Recreation Committee passed a motion the Parks, Recreation and Culture Commission approve and recommend that Council approve the expenditure of \$12,250.00 in funding for the final intake of the 2011 Sport Tournament Grants as follows:

Sport Tournament Grant Funding Available: \$12,253	2008 Grant	2009 Grant	2010 Grant	2010 (NOV) for 2011 (1st intake) Grant	2011 (MAY) for 2011 (final intake)	2011 (final intake)
					REQUESTED	RECOMMENDED
Nanaimo & District Fastball Midget					3,500.00	2,300.00
Dragon Boat Festival	1,500		3,400		5,000.00	2,000.00
Islander Female Hockey Association			1,400		2,000.00	1,500.00
Nanaimo Minor Baseball					2,000.00	1,750.00
Riptides Swim Team	1,200	1,250	900	1,050.00	1,500.00	1,100.00
Vancouver Island Exhibition	1,200	1,500	2,600		2,600.00	1,100.00
Wheatsheaf Fastball Club			400		550.00	500.00
White Rapids Swim Club (2 events annually)	1,500	750	1,000		1,500.00	1,000.00
White Rapids Swim Club		1,000			1,500.00	1,000.00
TOTALS					20,150.00	12,250.00

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

The remaining \$3.00 balance of the 2011 Sport Tournament Grant Funds will be allocated to the Events Kit.

Respectfully submitted,



Shirley Lance, Chair
 Recreation Committee



MONTHLY ACTIVITY REPORT

RECEIVED

MAY 03 2011

**DEPARTMENT OF
PARKS RECREATION AND CULTURE**

April 2011

#	DATE	EVENT	TIME	CATEGORY	AUD	ARTIST
1	2	Tommy Hunter	7:00 PM	Music	664	15
2	3	Old Thomas & The Little Fairy	2:30 PM	Family/Dance	457	14
3	4	Herman's Hermits	7:30 PM	Music	525	13
4	6	Port Theatre Society's AGM	7:00 PM	Public Event	50	13
5	8	SD 68	12:30 PM	Art Changeover	0	5
6	9	Nanaimo Sings	7:00 PM	Music	601	408
7	11	SD 68	7:00 PM	Art Reception	50	47
8	12	Fefe Dobson	7:00 PM	Music	654	16
9	13	Schools on Stage	1:00 PM	Open Rehearsal	400	60
10	13	Schools on Stage	6:30 PM	Music	500	60
11	14	April Wine	7:30 PM	Music	804	13
12	16	Upper Island Dance Gala	7:00 PM	Dance	683	383
13	17	Nanaimo Concert Band	2:30 PM	Music	574	66
14	18	VIU Theatre Department	3:00 PM	Instruction	0	23
15	19	Voices of Nature	7:00 PM	Music	572	424
16	20	Reaching Beyond	9:15 AM	Leadership Seminars	260	7
17	21	Nanaimo Youth Choir	10:15 AM	Music/School performance	476	57
18	22	Brent Butt	7:30 PM	Comedy	577	5
19	26	Houston Person	7:30 PM	Music	250	7
20	27	VIU Theatre Department	3:00 PM	Instruction	0	23
21	28	VIS	7:30 PM	Rehearsal	0	169
22	29	VIS	3:00 PM	Rehearsal	0	169
23	29	VIS	7:00 PM	Rehearsal	0	169
24	30	VIS	12:30 PM	Rehearsal	0	169
25	30	VIS	7:30 PM	Music	732	169

TOTALS

Number of Events:	25
Estimated Audience Attendance:	8829
Estimated Number of Artists/Crew:	2504
Total people through the building:	11333



Monthly Event Report

	# Events 2007	# Events 2008	# Events 2009	# Events 2010	# Events 2011	# Patrons 2007	# Patrons 2008	# Patrons 2009	# Patrons 2010	# Patrons 2011
Jan	12	22	13	21	17	5,626	5,126	4,191	10,368	5,912
Feb	20	32	18	15	34	8,161	10,911	8,308	5,455	10,271
Mar	18	16	27	23	15	8,305	5,078	9,604	7,808	6,056
Apr	32	20	33	28	25	12,389	7,888	10,137	12,803	11,333
May	29	28	16	23		13,851	13,173	6,254	8,917	
Jun	25	29	30	36		12,055	12,507	16,465	18,127	
Jul	11	20	2	7		4,304	6,908	457	994	
Aug	3	2	2	6		701	1,339	85	2,793	
Sep	20	15	9	18		5,934	6,787	2,925	7,726	
Oct	13	26	25	28		5,119	8,067	7,794	6,359	
Nov	21	34	30	25		9,765	14,306	10,083	10,070	
Dec	14	24	22	22		5,049	9,302	8,516	9,857	
TOTALS	218	268	227	252	91	91,259	101,392	84,819	101,277	33,572

Comparison of attendance for the same month last year

Comparison of events for the same month last year

-11%	decrease
-11%	decrease

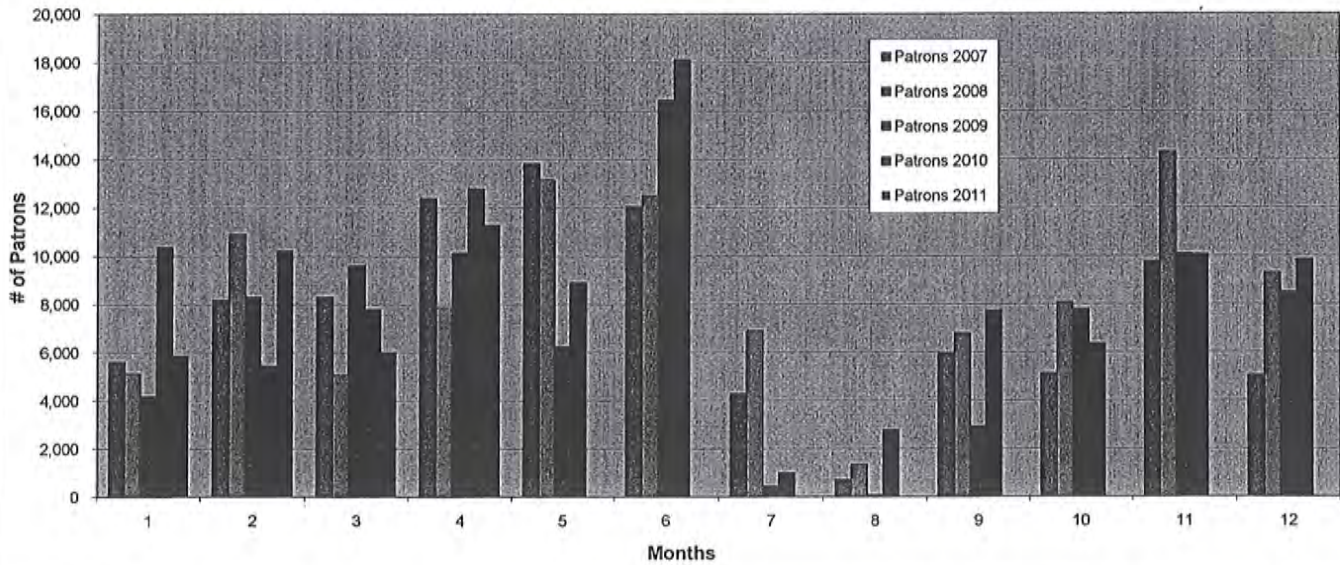
Five year average attendance for same month

Five year average number of events same month

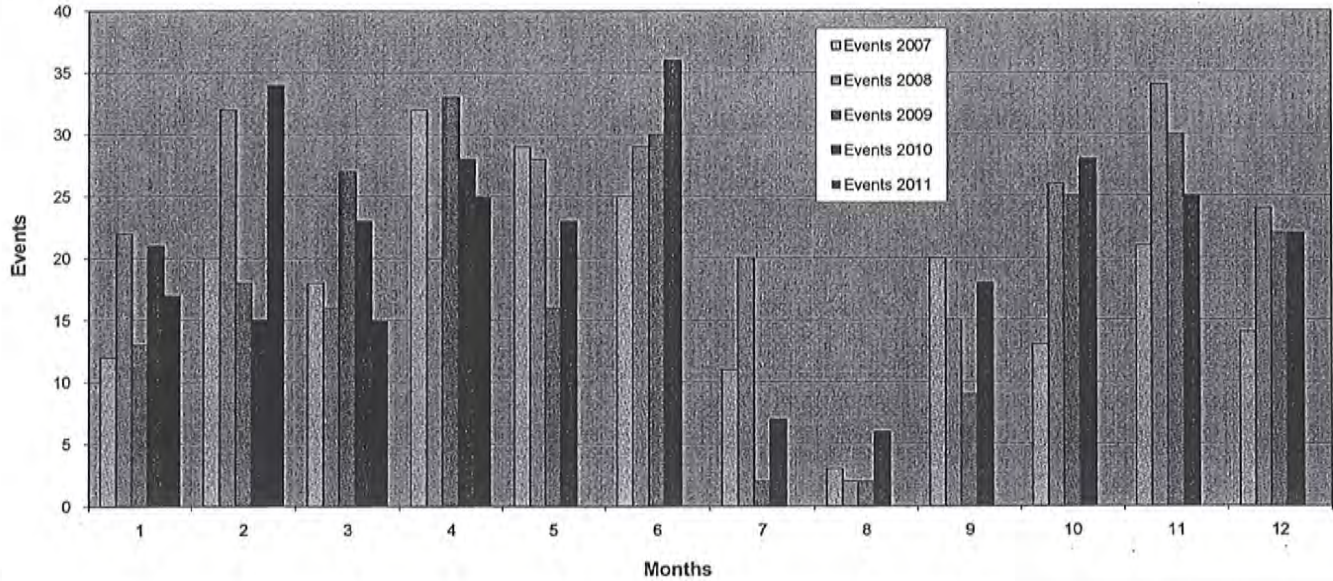
10,910
28

Monthly Event Report

Patron Attendance Comparison



Event Comparison





ACTIVITY REPORT

2011-APR-01 to 2011-APR-30
Submitted by *Ed Poli, Gallery Manager*

RECEIVED

MAY 13 2011

DEPARTMENT OF
PARKS RECREATION AND CULTURE

The Campus Gallery (900 Fifth Street) presented:

- **Swan Song** – from 2011-MAR-11 to 2011-MAY-07 - This retrospective exhibition celebrates the career of graphic design professor and artist Richard A Conroy. Over the past twenty-three years Conroy has created a large body of art work in various mediums this retrospective presents work from over the past two decades including twelve of his most recent pieces of art.
- **Art Education** – The Gallery presented educational workshops and gallery tours, The Gallery's *Artists in the Schools* program presented workshops in numerous classrooms in SD 68 & 69.

Campus Gallery Attendance: 393

Note: The Nanaimo Art Gallery Campus location was closed 2011-APR-01 through 2011-APR-09 due to the VIU Labour Dispute.

The Downtown Gallery (150 Commercial Street) presented:

- **Art Sales and Rental Showcase** - A showcase of works by local artists who are part of our Art Sales and Rental program - a large range of works and media are on display and for sale.
- **Explorations** – from 2011-MAR-29 to 2011-APR-23 - An exhibition of the work of VIU's Arts 486 Painting Class.
- **Spotlight** – from 2011-APR-26 to 2011-MAY-15 - An exhibition of the work of VIU's Graduating Interior Design Class.
- **Artrageous Saturdays** – The Gallery presented two *Artrageous Saturday* art workshops for children.
- The Gallery space was used by a number of organizations and community groups and for various community events.

Downtown Gallery Attendance: 1349

Total Attendance: 1742



NANAIMO MUSEUM

Report to Parks Recreation and Culture Commission

April 2011

Submitted May 13, 2011, by Arvon Brunt for Debbie Trueman

RECEIVED

MAY 13 2011

DEPARTMENT OF
PARKS RECREATION AND CULTURE

Administration/Strategic Planning

- Earned Revenue 1st Quarter – All revenue up compared to last year! Shop 34%, Admission 17%, venue rental 14%, Program income 62% (partially a booking timing difference and improved Spring Break attendance).
- Summer Staffing – we have selected four students. Funding confirmed for two positions waiting on word for the other two.

Exhibit Programming

- South Wellington exhibit - The museum and community identified several goals for the exhibit that have been achieved. Many more people are now aware of South Wellington and the museum delivered on its mandate of telling stories about Nanaimo. Based on this experience, the "discovering" series format could serve as a model for working with other Nanaimo neighbourhoods.
- Japanese National Museum Ansel Adams/Leonard Frank exhibit – opens 2011-MAY-19 right after Bastion opening with a light lunch in between. Invites went out to all members and special guests. Have you RSVP'd?
- Ivan Sayers Textile exhibit – Held initial meeting with Ivan to plan which of our textiles will be included. Still looking at hosting a couple of public events with Ivan between 2011-SEP-01 and 2011-DEC-31.
- Permanent Exhibit Development – Planning continues for last section and will begin in earnest upon completion of Bastion exhibit.
- Bastion exhibit is looking great with refreshed panels, lighting, and the first floor has a new desk that fits the décor.
- Museum People – I am talking with Key Mayer about us travelling his exhibit and sharing profits. There were a number of expressions of interest at CMA. Follow-up will continue on my return from holidays.

Programs and Events

- Recognized all of our incredible museum volunteers – first at the Volunteer Nanaimo luncheon, and then during and afternoon tea we presented awards to those that mark significant hours donated. We recognized Pamela Mar's BC Community Achievement Award and our volunteer of the year was Barb Paetz. Barb started at the museum when she became Dean Lambert's caregiver. She donated 331 hours to the museum last year.
- First Cruise Ship day, Bookfest readings, and a celebration dinner all on one day at the museum - it was busy but very successful! We had over 600 cruise ship passengers visit the museum and over 300 with the Bookfest. We hope to work with Bookfest again next year.

- Bastion - The "real" reopening with the updated exhibit will be 2011-MAY-19 when we will thank everyone again and tour people through the updated building and exhibit. Opening of "Two Views" and light lunch will follow at the museum at 12:30 p.m.
- Hosted a Brownie Sleep Over in the museum and A-Channel News came and covered the event. Great exposure and the group was very happy with the programming.
- Venue Rental – Over 15 separate rentals in the month of April. Groups using and booked for next few weeks include: DNBIA Board meetings; Arts Council board meetings and community interview project; multiple training session CCCU; Local playwright's Play Reading; and, May Works Poetry Festival.
- Sports Hall of Fame – Meeting in June to make selections and hope to announce during Bathtub Days.
- Planning for summer will gear up when students start in May. Cemetery and Historical Pub Tours will alternate.
- Worked out a new arrangement with the VICC staff to keep us informed about large concert or live band presentations. We then block these dates on our calendar for rentals that the sound may affect.
- We will be offering the Seeds and Salt Theatre presentation again, this time with the five-cent chocolate bar being one of the vignettes with a special appearance afterward by Parker Williams. This will be on 2011-JUL-09.

Community Partnerships

- We were just notified that the Heritage Commission is formally recognizing the superb Bastion Rehab project and the role of the Museum, the City of Nanaimo Parks, Recreation and Culture Department, and Read Jones Christoffersen in this endeavour.
- Now selling Lynne Bowen's new book *Whoever Gives Us Bread: The Story of Italians in British Columbia*. The actual launch of her book has however been postponed as Lynne was recently involved in a car accident. The date will be sent out as an announcement to our members as soon as we have the details.
- DNBIA is starting a Delegate Discount Card for conference attendees – the Museum will offer 2 for 1 entrance.
- Woodgrove Mall 30th Anniversary - we are doing an exhibit for them for September. Cases developed will later be used for other outreach exhibit opportunities. We actually have the scissors used for their opening. Woodgrove will be soliciting artifacts for the display, some of which may become part of our collection.
- Yacht Club – will be doing a hallway/front wall exhibit in May and adopting a \$1000 artifact!
- Storage Crates – are on list serve - anyone know someone who may take off our hands?

Favourite Comment - from a visitor under 12 years old from Jingle Pot Road area, "I like being part of things, like being able to touch things – what a great place."

timelines

MAKE A DISCOVERY at Your Museum in the VANCOUVER ISLAND CONFERENCE CENTRE

NANAIMO MUSEUM
May 2011

TWO VIEWS Photographs by ANSEL ADAMS & LEONARD FRANK



MAY 20 TO AUG. 21, 2011

This compelling collection of photographs by renowned photographers Ansel Adams and Leonard Frank presents two views of Japanese American and Canadian internment and incarceration in the early 1940s.



A travelling exhibition produced by the Japanese Canadian National Museum

Two Views of the 1940's Japanese Internment

Nanaimo Museum presents *Two Views: Photographs by Ansel Adams and Leonard Frank* a travelling exhibit from the Japanese Canadian National Museum. This compelling collection of photographs presents two views of internment and incarceration in the early 1940s. This exhibition provides an opportunity to reflect on the nature of forced separation and uprooting and the effects this has on its victims. After the bombing of Pearl Harbor in 1941, both the Canadian and American governments forced the relocation of citizens of Japanese descent from the coastal regions. Nearly 120,000 Japanese Americans and 22,000 Japanese Canadians were affected including Nanaimo's small Japanese community.

Ansel Adams (1902-1984) is usually thought of as a landscape photographer, a maker of images that blend drama and contemplation. From 1943 to 1944, Ansel Adams made a number of trips to Manzanar War Relocation Center. His powerful photographs capture the harsh daily life and resilience of the 10,000 Japanese Americans incarcerated there during World War II. When he offered the collection to the Library of Congress,

Adams wrote, "The purpose of my work was to show how these people, suffering under a great injustice, and loss of property, businesses and professions, had overcome the sense of defeat and despair [sic] by building for themselves a vital community in an arid (but magnificent) environment."

Leonard Frank (1870-1944) was hired by the BC Security Commission to record the removal of Canadians of Japanese descent from the BC Coast. In 1942, he was contracted as the documentary photographer of the BC internment. Frank's documentary photographs of the Japanese put into Hastings Park temporary holding areas, are both stark and shocking. The images of the cavernous buildings give a unique perspective, focusing on the bureaucratic systems in place rather than the suffering of the community. Frank also documented the moving process and visited several camps in the interior of BC.

This Feature Exhibit is open to the public Friday May 20 to August 21, 2011.



COASTAL COMMUNITY

supporting community passion | www.cccu.ca

Feature Exhibit Gallery Major Sponsor



Nanaimo Museum

100 Museum Way
in the Vancouver Island Conference Centre

250.753.1821

info@nanaimomuseum.ca
www.nanaimomuseum.ca

The People Your Museum Can't Live Without...Volunteers

A grand total of over 5070 volunteer hours were worked in 2010 at the museum. This is the equivalent of almost 2.5 staff members. This breaks down to an average of 4.5 people a day giving some hours to the museum. The volunteers who have donated more than 250 hours and now receive their permanent name tag are Kevin Storey, Barb Johnston, David Hobson and Norma Casey.

Pamela Mar has completed more than 8000 volunteer hours since she started at the museum in 1972. To honour the time and effort she has dedicated work to the museum, the staff nominated her for a BC Community Achievement Award. On April 20 this year, Pamela was presented with her certificate and medal, in Victoria, by Lieutenant Governor Steven L. Point and Deputy Premier Kevin Falcon.

Margaret Slingerland started volunteering at the museum whenever there was a last minute need for a volunteer. Richard would phone his wife to come in and Margaret still graciously does this for us. After her retirement she began volunteering on a weekly basis and is our Thursday morning gift shop and reception volunteer. Margaret has donated more than 1000 hours to the museum and received a set of wine glasses, a 1000 hour bar for her name tag and her name on the Heritage Circle Plaque.

Volunteer of the Year is Barb Paetz.

Barb started at the museum when she became Dean Lambert's caregiver. Barb was always more than willing to help out wherever she could, while Dean was in the Galleries talking to visitors. Barb volunteers in the gift shop and reception area on Tuesday and Wednesday mornings. She assembles most of the Christmas craft pieces for the Yesteryear School Program. Barb has also taken some jobs home and worked on them in the evenings. With this work she donated 331 hours to the museum last year.

Thank you EVERYONE.



David Hobson and Bobbi



Barb Johnston with Bobbi



Team Textile members
(back left to right) Jose
Hope, Merlyn Patten,
(Front) Vivien Frow,
Pamela Mar

Pamela Mar receiving her BC
Community Achievement Award



Margaret Slingerland with Volunteer Coordinator Bobbi Williamson



Volunteer of the Year - Barb Paetz with Jordan Johns



2010-2011 Nanaimo Museum Volunteers

The Bastion Comes Back to Life



After a long wait the Bastion is now repaired outside, renovated inside and waiting for an audience. The opening ceremony will take place on Friday, 19 May, at 11.30 with a cannon firing at noon.

The City of Nanaimo, with ultimate responsibility for the Bastion, contracted several organizations to assist with this important project: the local engineering firms of Read Jones Christoffersen (RJC), Knappet Projects, and for the actual wood conservation and repair, Macdonald Lawrence Timber Framing (MLTF) of Cobble Hill. The process of repairing the exterior, led by project manager Ian Blackwood, involved dismantling and removing the rotten timbers. With craftsmanship of the highest standard, they were able to retain 90% of the old timbers and fuse them with new.

Nanaimo Museum, as the guardian of the Bastion, and with responsibility for the exhibits played the role of fundraiser and facilitator. We documented the restoration project through digital photography and video, which will be archived for future generations. Nanaimo Museum has completed the interpretations in the Bastion, noting its defensive function, and the other activities that took place there between 1853 and its sale by the Hudson's Bay Company in 1862.

Each spring the Bastion will see its winter protective coat removed and in fall it will be covered again, by Nanaimo city crews.

The new Bastion experience begins as soon as you enter, with visitors encountering barrels, boxes and a variety of goods that would have been sold to company workers or traded with First Nations. Visitors can learn more about the building and the activities that took place in the small community built along Front Street. On the second floor, a visitor will encounter the main function of the Bastion, which was defence. Climbing the steep stairs to the third floor, visitors will learn more about the Hudson's Bay Company on the coast and life in the post.

BASTION

Bastion Summer Opening

Thursday, May 19, 2011

Bastion Ceremony & Tour at 11:30am

Open Daily 10am to 4pm with Noon Cannon Firing



Nanaimo Port Authority



Mr. Sidney Sharman



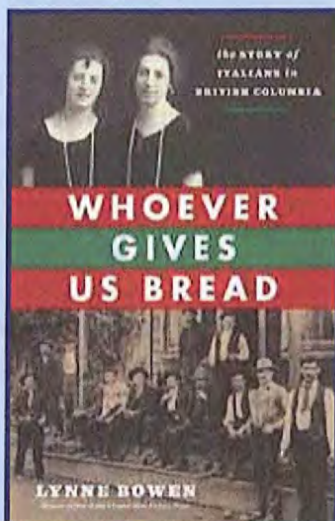
Register For One or All Nanaimo Museum Summer Programs

Books in the Museum

Lynne Bowen Saturday, May 7

Lynne Bowen's new book; *Whoever Gives Us Bread: The Story of Italians in British Columbia* will be released and available for sale at the Nanaimo Museum, from May 7.

The actual launch of her book has however been postponed as Lynne was recently involved in a car accident. The date will be sent out as an announcement to our members as soon as we have the details.

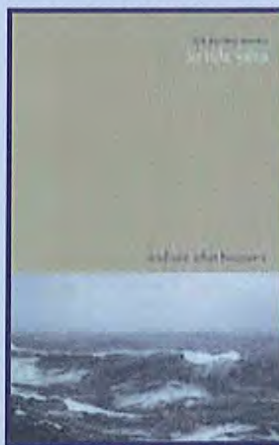


Ursula Vaira Poetry Reading & Book Launch

Saturday, June 11, 2pm

Ursula Vaira's poems have been published in literary journals

and in anthologies. The long poem "Frog River" was published as a chapbook and is in the forthcoming Portage Anthology. The title poem of this collection, "And See What Happens" was a finalist in the CBC Literary Competition and was published as a chapbook called *A Thousand Miles*. "Last One to Get There" was published in a chapbook titled *Little Espinoza*.



Theatre in the Museum



A Staged Reading of a New Comedy

Presented by Bill Miner

Friday, May 26, at 7:30pm

Don't miss the world premiere of this hilarious satirical comedy, which follows the antics, blunders and triumphs (but mostly blunders) of four charming though flawed Gulf Islanders. (not unlike ourselves) *Warning: Further plot description will ruin some of our best gags and may cause blindness.

Tickets \$12 (Partial Proceeds to the Nanaimo Museum) available May 7.

The Seeds and Salts Theatre, Saturday July 9, at 1pm

This theatre group will be at the Nanaimo Museum performing four vignettes about historical events on Vancouver Island.

One play is about the 'Chocolate Bar War', which started in Ladysmith. Overnight, the price of chocolate bars went from 5 cents to 8 cents. The student's strike lasted for 2 or 3 days but then fizzled out. What the students didn't know, was that the Victoria paper picked up the story. Students there not only went on strike, they stormed the parliament building. The strike spread from the west to the east coast, with one Toronto newspaper even calling it a communist plot to rile the youth of Canada.

Parker Williams, Nanaimo Museum's Founding Member, will speak afterwards about his part in organizing the Ladysmith strike. Tickets are \$10



Historical Pub Tour

Monday, June 13; July 11; Aug 8 – 7 pm

This pub tour, with Nanaimo Museum, comes with a difference. It's both historical and personal in nature. You will hear about the buildings and how people used them, as well as the development of the BC liquor laws.



One such important building was the Eagle Hotel built in 1922. It actually replaced two earlier hotels, the Oriental and the Identical both built in 1874, and both wooden structures. The Eagle Hotel's name was changed to the Terminal because of its closeness to the CPR terminal. It is now called the Cambie Hostel. It was typical of most early Nanaimo hotels in that it catered to the single and often transient men. The living quarters were on the upper floors and restaurants and saloons on the first floor. It has been in continuous use as a hotel for over 100 years.

Well into the late 1800s liquor was considered healthy and nutritious, even by doctors. Water had the opposite reputation and, in most cities, this was well deserved. Alcohol was cheaper than milk, coffee and tea. In fact early saloons were meeting places, often the cheapest place to eat and there was no age restriction. In the evening the family would gather in the nearest tavern to hear the latest gossip and news. Men went there to eat, sleep, exchange gossip, gamble, pick up the mail, find a job and cash a cheque. Liquor had long been consumed in Nanaimo but it wasn't until 1858 that the first liquor license was issued to the Nanaimo Coal Company, a subsidiary of the HBC. In 1886 Nanaimo had 22 saloon licences at a cost of \$300 each and this was the primary source of revenue for the city. Tour \$15.00

Brownie Sleepover

On behalf of the Randerson Ridge Brownie Unit (Hurford District), the leaders & myself, we thank you so much for a terrific sleepover! The girls had so much fun and the programs were well done and educational. We appreciate your time and kindness.

~ Debbie Rapanos, Leader



Bathtub Weekend

Build a watercraft and race in the Nanaimo Museum's Daily Regatta on Commercial Street.

Children's Workshops – 11am to 3 pm

Thursday, July 21

Build a motorized rowboat and race in the Nanaimo Museum Regatta.

Friday, July 22

Build a catamaran using pop bottles.

Saturday, July 23

Build a wooden sailboat.

Nanaimo Cemetery Tour

Monday, June 27; July 25;
August, 22 7pm

Nanaimo has seen its fair share of burials over time and some of the details are long gone, along with any remains. The Pioneer Cemetery Park, at the corner of Wallace St and Comox Rd., was our first public cemetery. It is now a park and displays the headstones relocated from their previous burial locations. There are no comprehensive records for this Nanaimo cemetery. According to the remaining headstones, the oldest person buried there was 27 years old. By 1875 the Pioneer Cemetery was full.



So in 1877 the city accepted land from the Vancouver Coal Mining and Land Company, given under the deed of gift, for use as a new cemetery. It was at the time outside the city limits on the south side of Comox Rd. Four members of the Dunsmuir family are buried there along with notable members of Nanaimo's past. These include Pete Maffeo, William Sloan, John Parkin and Frederick Row bottom. In 1904 the cemetery was extended again to Comox Rd. through the purchase of an adjacent property. This cemetery remains in active use today.

**The museum hosted an
incredible
46 rentals between
January and May!**

Nanaimo Yacht Club Adopts an Artifact and Mounts Exhibit

Submitted by: Patricia Huntsman, Nanaimo Yacht Club Heritage Committee

The Nanaimo Yacht Club Heritage Committee is pleased to announce the forthcoming mini-exhibit of the Club's history in the community gallery space in the foyer of the Nanaimo Museum.

The exhibit will open at the end of May to coincide with the start of the boating season and will feature didactic panels capturing key moments in the Club's 80 year history. An end panel will be created denoting community events such as the annual Sail Past, and its contribution to the new Nanaimo Coast Guard Auxiliary's Boat House (2009) and to the launch of the *J.C. MacGregor*, the new Auxiliary Coast Guard Rescue Vessel (2011).



On Sunday May 29th at 11am, the Nanaimo Museum will host a tea for Nanaimo Yacht Club and Nanaimo Museum members. There will be a Tour and Talk by curator, David Hill-Turner on key marine and harbour related pieces in the museum's permanent collection.

The Nanaimo Yacht Club is pleased to announce it has 'adopted' an artifact of particular interest to Club members, the "Queen's Cup". The award was won by Nanaimo's Hudson's Bay Company Mine Manager and yachtsman, Charles Samuel Nicol in the earliest known yacht race on the coast. This silver trophy, also the earliest known yachting trophy in BC, commemorates his win of a race in 1862. The inscription reads "Queen's Cup won by the *Kelpie Nanaimo VI* 1862."

The Heritage Committee believes the forthcoming mini-exhibit, Tour and Talk and adoption of the Silver Queen's Cup trophy artifact at the museum will provide a unique opportunity to share our Club's role in Nanaimo's marine heritage with the community at large. Please take a moment to stop by the Nanaimo Museum to view the exhibit which will be on display until July 17, 2011.

Discovering South Wellington

Discovering South Wellington was a very productive partnership between the Nanaimo Museum, artist Clare Singleton and the South Wellington Historical Committee. The concept for the exhibit began when Clare approached the museum with an idea of a small exhibit. She had recently self-published a book *Treasures of South Wellington* that featured her art and stories about the community. We had already been looking at the Historical Committee's book *South Wellington, Stories from Our Past* and it seemed we could create an interesting fusion of Clare's art, the community's stories and artifacts from the community and museum. The historical committee also created a series of Saturday afternoon lectures at the museum and a walking tour.

The museum and community identified several goals for the exhibit that have been achieved. Many more people are now aware of South Wellington and the museum delivered on its mandate of telling stories about Nanaimo. Based on this experience, the *Discovering ...* format could serve as a model for working with other Nanaimo neighbourhoods.



Clare Singleton



Opening Reception for the *Discovering South Wellington* Exhibit

Seadonah's Tea Pot

Submitted by: Nancy Shearer

One day last year I was fortunate to visit Nanaimo, British Columbia, Canada. It was my first time there and I liked it immediately. In the back of my mind, I remembered hearing that my relatives came from Nanaimo, so I was keeping my eyes and ears open.

In the most excellent Nanaimo Museum I came upon this tea pot: The sign reads: "Tea Pot - Brought to Nanaimo in 1854 on the *Princess Royal* by Mrs. John Richardson." I thought: "hmmmmmm, Richardson. That name sounds familiar."

At the Museum, I learned that a bunch of coal miners and their families sailed from England to work in the coal mines of the Hudson Bay Company in Nanaimo.

When I got back home, I looked through some old paperwork my parents had left behind. The *Nanaimo Daily Free Press* of Friday, November 26, 1954 printed a large article on the passengers of the *Princess Royal*, which had landed 100 years before. The story and photographs of Mr. and Mrs. Abraham John Richardson was highlighted pink. Some other papers showed the family tree from me, to my father, to his mother, to her father, to his parents as being those same Mr. and Mrs. Richardson. So I'm pretty sure that tea pot belonged to my great-great grandmother, Seadonah Pearson Richardson, wife of Abraham John Richardson.

Last month I visited Nanaimo again. This time I studied up on my ancestors beforehand. I read that Seadonah was buried in the Pioneer Cemetery so I thought I would visit her grave; maybe take some flowers. Well, it was snowing heavily and about 8 inches covered everything when I set off for the cemetery after breakfast. Following the map, just a few blocks from the hotel, I still had to ask someone before I could make out a tiny unmarked park with maybe a dozen old headstones mounted into a small grassy mound. Most could still be read, but none were Seadonah's.

Visiting the Museum again, the General Manager Debbie Trueman and Curator David Hill-Turner gave me more information about the pioneers. I learned that every year the *Princess Royal* Day celebration is held at the Bastion on the waterfront on November 27 at 11:00 a.m, come rain or shine. It's only been cancelled once since the 1856, I guess.

And around the corner at the Nanaimo Archives, I learned that Seadonah was very likely still in the Pioneer Cemetery, but there was no way of knowing exactly where anymore as most headstones were long gone. So, Seadonah Pearson was born August 22, 1833, in Netherton, Staffordshire, England, and died April 5, 1869, in Nanaimo, BC, at the age of 35.



Spring Break Program Review



Nicolas Gunn tries out the magic lantern he made.

The Spring Break program saw a busy group of students building brick cottages and carving eagle head letter openers. They all had a good time and looked happy with their finished project. There were only the usual small nicks on the fingers, giving proof of their endeavours.

The turnout for the other three workshops was lower and so we combined programs to avoid canceling and disappointing the students. Each child worked on the project they signed up for. Three built a birdhouse, one made a magic lantern and one painted an eagle with a salmon in his talons.

Many thanks go to volunteers Norm Swanson and Jenn Gomez for their assistance with the carving and ensuring the success of the programs.

Museum Happenings at a Glance

Saturday, May 7 - Lynne Bowen Book Release (Pg.4)

Thursday, May 19 - Bastion Season Opens (Pg.3)

Thursday, May 19 to August 21, 2011 - FEATURE EXHIBIT

Two Views: Photographs by Ansel Adams and Leonard Frank Opens (Cover)

Saturday, May 28 to Sunday, July 17, 2011 - Nanaimo Yacht Club History Exhibit (Pg.6)

Saturday, June 11, 2011 - Ursula Vaira Poetry Reading & Book Launch - 2pm (Pg.5)

Monday, June 13; July 11; Aug 8 - Historical Pub Tour 7pm (Pg.4)

Monday, June 27, July 25; Aug 22 - 7pm - Cemetery Tour 7pm (Pg.5)

Thursday, July 21 - Bathtub Weekend Children's Workshops - 11am to 3pm (Pg.5)

Friday, July 22 - Bathtub Weekend Children's Workshops - 11am to 3pm (Pg.5)

Saturday, July 23 - Bathtub Weekend Children's Workshops - 11am to 3pm (Pg.5)

The Nanaimo Museum played host to our Diversity Photo Contest. They not only displayed our photos for the photo judging, but gave us a venue for our panel discussions and our March 21st celebration. I cannot say enough about the hospitality of the museum and its staff. They are so supportive and helpful. Our events were a success in no small part to their support.

~ Terre Flower, Manager, Diversity Programs, C.V.I. Multicultural Society

Giving local authors a chance to showcase their work, is always appreciated and to do this in such a well organized program is a bonus that I'm sure each of us appreciated. Thank you again and I'd more than happy to take part in any future events you decide to stage.

~ Charles Reid, Local Author featured at Literary Luminaries

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COASTAL
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Rotary Club of Nanaimo
Rotary Club of Nanaimo Daybreak
and Rotary Club of Nanaimo North

Special thanks to Jan Peterson for the continued
donation of proceeds from her book *A Place In
Time*.

**The Nanaimo Museum is
grateful for the support of
all our donors.**

**For a complete list visit:
www.nanaimomuseum.ca**

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Museum Hours

Beginning May 19

Open Daily 10 to 5pm

The Bastion

Opens May 19, 2011

Daily Noon Cannon

May 19 to Sept. 5

Nanaimo Museum 100 Museum Way, Nanaimo, BC, V9R 5J8
250.753.1821 - www.nanaimomuseum.ca

REPORT TO: THE PARKS, RECREATION AND CULTURE COMMISSION

FROM: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE

AUTHORED BY: SUZANNE SAMBORSKI, SENIOR MANAGER RECREATION & CULTURE

**RE: DOWNTOWN NANAIMO BUSINESS IMPROVEMENT AREA PILOT PROJECT FOR
PROGRAMMING AND OPERATING DIANA KRALL PLAZA AND THE OLYMPIC LIVE SITE.**

RECOMMENDATION:

That the Parks, Recreation and Culture Commission support a pilot project having the Downtown Nanaimo Business Improvement Area program the Diana Krall Plaza and Olympic Live Site for the remainder of 2011.

EXECUTIVE SUMMARY

The Parks, Recreation and Culture Department has been working with the Downtown Nanaimo Business Improvement Association (DNBIA) to program the Diana Krall Plaza and Olympic Live Site on a one-year trial basis.

The DNBIA is in the process of adding and enhancing the number of special events they host or support in the downtown core, many of which will be held in the Diana Krall Plaza. They have expressed interest in programming the Plaza and the Olympic Live Site. Their primary goal will be to create a more inviting, active environment in and around the Plaza area.

In addition to direct program opportunities, the DNBIA would also coordinate all bookings inquiries for the Diana Krall Plaza and/or the Olympic Live Site. Parks, Recreation and Culture will continue to provide general plaza maintenance.

While the DNBIA has had the majority of the bookings on the Plaza to date, there are other community groups that utilize the plaza. Part of the agreement with DNBIA would be that they continue to accept and promote bookings for all interested groups requesting use of Diana Krall Plaza or the Olympic Live Site.

With the DNBIA's proximity to the Plaza and their relationship with the downtown merchants and businesses it is felt that this arrangement will benefit the DNBIA, the City of Nanaimo and the Diana Krall Plaza area.

Respectfully submitted,



Richard Harding, Director,
Parks, Recreation and Culture

2011-MAY-18

File: A2-4 / C7 / D1-4-20-1

G:\Admin\PRCC\RptComm\2011\

PRCCRPT110525DNBIA-ProjectForProgrammingAndOperatingDianaKrallPlazaAndTheOlympicLivesite.docx

REPORT TO: PARKS, RECREATION AND CULTURE COMMISSION
FROM: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE
AUTHORED BY: LIZ WILLIAMS, MANAGER, TOURISM SERVICES
RE: TRAVEL ASSISTANCE GRANT REQUEST – NDSS SKILLS COMPETITION

STAFF'S RECOMMENDATION:

That the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant for the NDSS Parents Advisory Committee in the amount of \$200.00. The application meets all of the travel grant criteria.

EXECUTIVE SUMMARY:

The City of Nanaimo provides a contingency account for amateur sports and cultural groups and individuals to travel out of province to a Regional, National or International Championship. These funds are available to sports and cultural groups winning Provincial or Regional competitions and the current policy provides \$100 per person to a maximum of \$2,000 per application. Requests are considered on a first-come, first-served, basis as funds remain available.

On 2011-MAY-17, Staff reviewed a Travel Assistance Grant application submitted by the NDSS Parents Advisory Committee requesting financial assistance in order that two students can attend the Skills Canada Competition. Skills Canada is a national, not-for-profit organization that works with employers, educators, labour groups and governments to promote skilled trades and technology careers among Canadian youth. Staff determined that the application meets all of the grant criteria and recommend that the Parks, Recreation and Culture Commission approve the application.

BACKGROUND:

Staff review all Travel Assistance Grant applications and forward the recommendation to the Parks, Recreation and Culture Commission for approval. Staff determined that the application did meet all of the grant criteria and recommend that the Parks, Recreation and Culture Commission approve the application in the amount of \$200.00. The NDSS students will be travelling to Quebec City to represent Nanaimo at the 17th Skills Canada National Competition.

Respectfully submitted,



Richard Harding, Director
Parks, Recreation and Culture

City of Nanaimo
Department of Parks, Recreation & Culture

Travel Assistance Grant Evaluation

APPLICANT: NDSS Parents Advisory Committee DATE: May 17, 2011

CRITERIA	Meets Criteria (✓)	Does not meet Criteria (✓)	NOTES
A. Winner of a Regional, Provincial or National Championship (or equivalent)	✓		
B. Attending a Regional, National, or International Championship	✓		
C. Traveling out of Province	✓		
D. Maximum \$100 per person up to \$2,000 per group	✓		
E. Other sources of funding identified	✓		
F. Grant recipient(s) reside in Nanaimo	✓		
G. Application made by a local organization	✓		
H. Grant for participants only, not coaches or chaperones	✓		
I. Demonstrated financial need	✓		
J. Applicant is a non-profit organization	✓		
K. Budget & financial statements attached	✓		

RECOMMENDED FOR FUNDING (✓): yes AMOUNT: \$ 200.00

OR

NO GRANT RECOMMENDED (✓): _____ DOES NOT MEET CRITERIA: _____

EVALUATOR: Liz Williams POSITION: Manager, PRC

ORGANIZATION: NDSS Parents Advisory Committee		DATE: 4 May/11	
ADDRESS: 355 Wakesiah Ave Nanaimo, BC VAR 3K5		PRESIDENT: Barb Humpherville (Chair)	
		SENIOR STAFF MEMBER:	
		POSITION:	
		CONTACT:	
TELEPHONE: (250) 740-2000		TELEPHONE: home (250) 753-3904 cell (250) 751-3904	
TOTAL NUMBER OF PERSONS TRAVELLING: 2	TOTAL NUMBER OF COMPETITORS TRAVELLING: 2	TOTAL NUMBER OF COMPETITORS RESIDING WITHIN THE CITY OF NANAIMO: 2	TOTAL AMOUNT REQUESTED: \$200-
DESTINATION: Quebec City, P.Q.		DATE OF DEPARTURE: MAY 30 th 2011	
EVENT TO BE ATTENDED: 17 th Skills Canada National Competition			
PROVINCIAL/REGIONAL/NATIONAL CHAMPIONSHIP RECEIVED: 2011 Regional Skills Competition 2011 Provincial Skills Canada BC Competition			
PLEASE LIST ALL OTHER SOURCES OF FUNDING FOR THIS TRIP: NANAIMO DISTRICT Secondary School NDSS Parents Advisory Committee SCHOOL DISTRICT 68 Bottle Drive + other Personal Fundraising + Parental Support			
WHY SHOULD THIS TRIP RECEIVE CITY FUNDING? This trip should receive funding for several reasons: it's the only event of its kind in Canada that encourages youth to explore the benefits and rewards of skilled and technical trades but most importantly, it provides 2 very worthy students from our community the opportunity to become ambassadors for our city while competing. They can promote and advertise Nanaimo to over 500 youth from across Canada during the competition & if successful, generate some very positive press.			
SIGNATURE: Barb Humpherville		TITLE/POSITION: Chair	DATE: 4 May 2011
* IN SIGNING THIS DOCUMENT I CONFIRM THAT I HAVE READ AND UNDERSTAND THE CRITERIA *			
NOTE: A BUDGET OUTLINING REVENUES AND EXPENDITURES FOR THIS TRIP MUST BE ATTACHED FOR CONSIDERATION.			

Skills Canada travel budget

Budget for Jean-Luc Major and Robert Keel for Skills Canada National competition 2011 in Quebec City. Leaving from Nanaimo May 31st, returning June 5th.

Total fundraising target: \$3030.

Flights: Approx \$1600

Travel Expenses: \$200 (airport fee's, airline food, transport)

Registration Fee: \$520 – Fully Funded by NDSS PAC

Hostel: \$310 (5 nights)

Food budget: \$250 (5 days)

Emergency money: \$200

Total to date (May 9): \$1200

We are also planning a bottle drive and other activities to help reach our target. Our parents are also supporting us achieve our goals.

REPORT TO: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE

FROM: JEFF RITCHIE, SENIOR MANAGER, PARKS & CIVIC FACILITIES

RE: MONTHLY REPORT – APRIL 2011 – PARKS OPERATIONS

The following highlights are the park initiatives for April. Regular maintenance tasks are not listed.

PARK PLANNING & DEVELOPMENT:

- New dog off-leash pilot and permanent sites will open on 2011-MAY-01. Feedback from public has been positive to date. In addition, the renovated dog off-leash park at Beban will re-open on 2011-MAY-12. Enforcement through Animal Control has been stepped up in conjunction with the new openings and renovated parks. A brochure about dog off-leash options throughout the city is also being developed.
- An improvement plan has been established for Pawson Park. Implementation of Phase 1 improvements to Pawson Park have begun. The park will be designed as an intergenerational space for kids and seniors. The park will be open for play and summer day camps in July.
- Temporary public art pieces for display in 2011 will be installed on 2011-MAY-10 during Public Art week. The eight pieces will be on display for one year. A brochure outlining the locations, information about the pieces, and the auction is also available.
- Staff met with John Barsby School students (Grades 8-11) in mid-April to obtain youth input into the Harewood Centennial Park vision. Their input is still being tabulated. Staff are planning to liaise with sports groups who book the field in May to gather their input into the Harewood Centennial Park Improvement Plan.
- The results of our application to the Enabling Accessibility Fund grant for the Maffeo Sutton amenity building have not yet been received.
- In order to plan for potential science education facilities in parks, staff are liaising with the Nanaimo Science and Sustainability Society.
- In an effort to build partnerships for parks and recreation, staff toured the new Tillicum Lelum facilities on Tenth Street.

VOLUNTEERS IN PARKS:

- Start-up meetings to initiate VIPs are planned for Forest Drive Park and McKinnon Place Park. Interest has also been expressed by residents of Norasea Park.
- Playground equipment will be installed by volunteers at Cariboo Park on 2011-MAY-25.
- Residents of the Applegreen area are moving ahead with tendering of their play equipment. Installation is expected in the fall.

MAINTENANCE AND CONSTRUCTION:

- Renovations at Pawson Park have begun. All of the old play equipment and the wading pool have been removed. Upgrades to the washrooms are underway.
- Additional play equipment has been installed at Ecole Oceane School. This was a joint project with the school PAC group and the City.

- The Lions Barn and outbuildings at Bowen Park have been removed. Plans are underway for the future use of the site.
- The Number One Mine disaster memorial on Milton Street was refurbished, including a new roof and an Allen Block wall around the site.
- The site for the Salal Playground was prepared with the equipment being installed this week.

FACILITY OPERATIONS:

- A new railing for locking up strollers at Beban Park was fabricated and installed.
- Work was done on the boilers at the Community Service Building, including the installation of new pot feeders and filters. The final tie-in will be done when the boilers are shut down for the summer.
- A new cart for holding the indoor lawn bowling carpets was fabricated. The old one was too large to be moved easily.
- A section of sprinkler piping under the slide tower stairs at NAC was replaced. There was a section that had never been installed correctly.
- The Kin Pool was put into service for the summer season. The weather prevented the pool tank from being painted this year but will be done after the pool closes in August.

TURF AND PARKS:

- Staff finished rebuilding Beban Dog Off-Leash Park and it will re-open 2011-MAY-12.
- Ball season preparations are complete and the season is underway.
- Several new dog off-leash trial areas have been approved and are now up and running.
- Nanaimo to host the Western Canada Pee wee AAA Baseball Championships in late August at Serauxmen Sports Fields.

TRAILS:

- Staff poured the pad at Public Works and moved the concrete blocks into place.
- Staff repaired the Linley Valley Trail winter washouts.
- The egg addling program for this year started in late April.

HORTICULTURE:

- Staff have been pruning over 600 roses throughout the community for the majority of this month. The rose beds have had an alternate treatment (corn gluten) for weed control applied. The corn gluten suppresses weed growth by inhibiting seed germination. This is the second application that has been applied (first was in fall 2010) and weed growth has been reduced in those areas.
- The City street planter inserts have been planted four weeks later than previous years due to the cool weather during the spring of 2011.
- Neck Point Park has had 500 camas bulbs planted in the Garry Oak meadows and the meadow has had a second seeding of Garry Oak Upland Grasses.

- An Easter display has been created for the Beban Park carpet bed. Staff continues to use this area for community displays and have eliminated the high cost for annual plant displays by moving towards a combination of plants and wooden structures.

UTILITY:

- The four-inch sewer line for the Bowen East Washroom to Wall Street has been pipe burst with a continuous new 4 inch line. The old line had several breaks and cracks and was being plugged by tree roots.
- The remaining outfield fences have all been installed for ball season.
- The zinc anodes for the steel pilings at the Brechin paddling dock were replaced. This is to prevent further corrosion to the pilings.

URBAN FORESTRY:

- Work was completed on the latest draft of the Tree Management and Protection Bylaw, which will now be sent out to staff for final comment before going to the Parks, Recreation and Culture Commission.
- Five Tree Removal Permits were processed including ones for the townhouse development on Dufferin Crescent and the subdivision development at 5300 Rutherford Road.
- A review was completed of the Tree Management Plan for the Green Rock/Country Grocer development at 1865 Bowen Road.
- 65 phone calls were received regarding tree issues, resulting in 48 site visits.

PARKS AND OUTDOOR RECREATION PROGRAMMING:

- There were 260 kids in 11 workshops from School District #68 participating in the Bowen Park Millstone River Fry Release Program.
- Over 1000 people attended the Earth Day Event held at Bowen Park on 2011-APR-16.
- Nanaimo Good Neighbour Dog Program is being implemented with 4 registrants. We are expecting this program to grow over time.

CITY OF NANAIMO ANIMAL SERVICES DIVISION - PARK REPORT 2011-APR-01 to 2011-APR-30					
Park/Beach	# of Patrols	Dogs Encountered	Verbal Warnings	Written Warnings	Tickets Issued
Beaufort					
Beban	4	15			1
Biggs					
Bowen Park	4	7			
Brookwood					
Cathedral Grove					
Colliery Dam	7	29			2
Departure Bay	2	4			
Divers Lake	1				
Groveland Park	10	14		1	
Gyro # 1					
Gyro #2 (Haliburton)					
Harry Wipper	4	3			1
Jack Point					
Long Lake	2	4			
Maffeo Sutton	1	4			
May Richards Bennett	12	18			5
McGirr Park	1	1			
McGregor Park					
Neck Point	2	7	1		1
Pipers Lagoon	4	27	2		1
Westwood Lake	3	11	2		
TOTALS	57	148	5	1	11

TRAIL COUNTS FOR APRIL 2011:

PARK SITES	MARCH DAILY AVERAGE	APRIL DAILY AVERAGE	PEAK TIME OF USE
BEBAN			
Off-Leash Dog Park Little Dogs	64	77	3PM – 4PM
Off-Leash Dog Park Big Dogs (side)	84	99	3PM – 4PM
Off-Leash Dog Park Big Dogs (main)	95	121	3PM – 4PM
BOWEN			
Side Channel	129	143	3PM – 4PM
NECK POINT			
Entrance (set for Vehicle count only)	152	174	12PM – 1PM
New Trail	208	222	12PM – 1PM
OLIVER WOODS			
Playground - Side Entrance	69	85	3PM – 4PM
Playground - Front Entrance	91	104	3PM – 4PM
Trail	55	60	2PM – 3PM
Wellness Park	52	57	12PM – 1PM
PIPERS LAGOON			
Knoll	94	106	5PM – 6PM
Spit	216	246	5PM – 6PM
RICHARDS MARSH			
Entrance	49	54	11AM – 12PM
THIRD STREET PARK			
Trail	190	212	4PM – 5PM
WESTWOOD LAKE			
Entrance - Vehicle Count	258	279	5PM-6PM

VANDALISM REPORT FOR APRIL 2011:

BUILDING AND ENGINEERING R&M

- Graffiti removal and painting \$ 235.54
- Repairs to Frank Ney sword \$1,678.88

COST \$1,914.42

MATERIALS AND SUPPLIES

- Misc Supplies \$ 302.17

COST \$ 302.17

LABOUR AND FLEET (City Vehicles)

COST \$1,216.12

TOTAL COST \$3,432.71

Graffiti in a few locations including:

- May Bennett Park;
- Welcome to Nanaimo Sign;
- Bowen Skate Park; and,
- E & N Trail.

Additional Notes:

- Railings in Colliery Dam were broken; and,
- Wiring at Maffeo Sutton Washroom roof was torn out.

REPORT TO: RICHARD HARDING, DIRECTOR, PARKS, RECREATION & CULTURE
FROM: SUZANNE SAMBORSKI, SENIOR MANAGER, RECREATION & CULTURE SERVICES
RE: MONTHLY REPORT – APRIL 2011 - RECREATION AND CULTURE SERVICES

PROGRAM HIGHLIGHTS

Nanaimo Harbour City Seniors Thursday Special Events averaged approximately 94 attending per event. Six new seniors programs began in February.

All senior leaders for summer staff positions have been hired. Junior leaders will be selected in early May. Training and orientation will be held 2011-JUN-08.

Cleaning and maintenance procedures in the fitness gyms are being streamlined to improve customer service. Private fitness professionals who use City facilities to train clients have been informed that this is no longer permitted.

Popular South Nanaimo programs for April included: Watercolor – Beginner (10); Ballroom and Latin Dance Beginners (29); Jive and Swing (30); Latin Dance Women Only (14); Thai Cooking (10); New Program – Buddhist Meditation (full at 18 with another class of 18 added from the waitlist); New Program - Mom & Baby Yoga and Core Conditioning (11).

The Pottery Room had three bookings for school/preschool groups for April (two in 2010). Mud Pies parent participation clay class again full with a waitlist and Family Clay Art full with six families.

PROFESSIONAL DEVELOPMENT

The Lifeguard Rodeo took place at NAC in March with 30 people participating and roughly 60 people observing. Next year's goal is to have a larger portion of City departments involved in a Safety Jamboree/Lifeguard Rodeo combo.

MARKETING

Marketing Projects (initiated/completed):

- Continued "Nanaimo...It's a Lifestyle" campaign, Otis Owl Quest, Island Radio, Bulletin Advertising;
- Activity Guide arrived and was distributed;
- Continued redesign of PRC section of website. Focus is on updating content, and adding online schedules;
- Planned for Kids Expo with interested coordinators;
- Attended 'Healthfest' Event hosted by Multicultural Centre;
- Staff designed mock-ups for gift cards;
- Staff continued work on the Z-card Bicycle Route / Transit Route map with the Regional District of Nanaimo (RDN);
- Ordered bike reflectors for Bike to Work Week.

Communications:

- Maintained regular Facebook/Twitter communications. There are currently 3,345 fans on Facebook with 1,946 active users this month. Twitter has 1,676 followers;
- Drafted PRC sponsorship policy;
- Drafted sales piece for Corporate Passes;
- Redesigned LEAP brochure;
- Met with staff regarding Public Art Week plans;
- Issued updated Promotional Items memo;
- Attended meetings including: meeting with new owner of Beban Park Golf Course; Larry McNabb Sports Zone planning meeting; a partnership group workshop on Sponsorship at University of Victoria; and, providing a presentation at the Social Media and Government Conference hosted by the Advanced Learning Institute.

Media:

- News Bulletin monthly feature article - feature program: fencing and editorial was about Community Wellness and the vital role PRC departments play in achieving/maintaining it.
- Press releases issued: Dog Off Leash Parks; Departure Bay Open Houses; Harewood Centennial Park Open House; Healthamongus; Culture Awards; and, Earth Day Celebrations.

SPECIAL EVENTS

Healthamongus 2011-MAY-02 to 2011-MAY-06. Sponsors for the 2011 Healthamongus Event included Rona (\$100 gift card) and Save-on-Foods (1500 oranges and 2500 bananas).

Canada Day: Canada Day plans are coming together - the main stage entertainers have been booked, and staff are working on securing an emcee, dignitaries and the parade of flag groups.

Summer Concerts in the Park Series: All performers have been confirmed for the 2011 Concert in the Park Series, with the first concert on 2011-MAY-07. Concerts will be held at Maffeo Sutton Park, Diana Krall Plaza, and the Bowen Amphitheatre.

Earth Day: Earth Day celebrations held 2011-APR-06, drew over 1,000 people to Bowen Park.

COMMUNITY DEVELOPMENT

Jean Peters Synchronized BC/Yukon Swim Meet: The Jean Peters swimming event will be held at NAC from 2011-MAY-13 to 2011-MAY-15. Staff have been working with Synchro BC, the Nanaimo Diamonds, and Andrew Scott, the meet manager, in preparation for the event.

Kin Pool: Kin Pool prepared for opening on 2011-MAY-01. Fraser Read is the White Rapids Pool Manager this year and has met with Aquatics staff in preparation for this summer. Due to the unsuitable weather, the pool tank will be painted in the fall instead of this spring.

Westwood Lake: Westwood Lake is being prepared for the summer season. The City's carpenters will be modifying the guard chairs and working in the guard room. New signage is being posted and the buoy line is being modified.

NAC Leaseholders: City Staff have met with all the leaseholders at NAC to review their new contracts and to obtain their feedback regarding their continued occupancy. Notices of Intent have been posted on the City Website and BC Bid to provide opportunity for any interested contractors to submit a proposal.

Arts Alive 2011-APR-20: Flyers distributed to all departments, registration locations, and the Star newspaper. There were 53 registrations on 2011-MAY-02 (95 in 2010), the first day of registration. A link on the PRC web page has been added which will take registrants directly to the Arts Alive information.

Harewood Inter Agency Team (HIAT) Meeting 2011-APR-26: Staff highlighted the Home Alone program for 9-12 year olds and Healthamongus event.

Social Centre Community Events: Two-day West Coast Women's Show; three-day Garden Show; two Blood Donor Clinics; Kirkwood Dance Academy Gala; two-day Green Solutions Trade Show; Volunteer Nanaimo Think Tank Enterprise Conference; Model Railroad Show; and, the two-week Upper Island Music Festival (2011-MAR-28 to 2011-APR-09).

Departure Bay Survey: Staff received 179 responses to their on-line survey in the Departure Bay area to determine what recreation services residents would like to see in the facilities in that neighborhood. They also hosted two focus group meetings in the hopes of refining the information from the surveys but these meetings were poorly attended.

The Millstone River Fry release Program: A total of 260 school children participated in 11 Bowen Millstone River Fry Release Program Workshops this season.

VIEX Multipurpose Building Feasibility Study: This study is coming to completion.

Sub on the Hub Contractors: Sub on the Hub has sold their business. The menu will remain the same but the name will be changed to the Hot Chai Express. The new owners will take possession 2011-JUN-06.

Grade 5 Active Passes: Staff is developing a paperless option for Grade 5 Active Passes for next year.

LEAP: 2010 LEAP participants were up 26% for children and 25% for adults from 2009.

April Statistics

Front Desk:	2011	2010	Difference
Numbers			
Registrations	3,421	4,058	-637
FITT Passes	205	244	-39
Economy Tickets	9,756	10,730	-974
TOTAL:	13,382	15,032	-1650
Sales			
Registrations	\$164,015	-\$197,581	-\$33,566
FITT Passes	36,553	-49,689	-13,136
Economy Tickets	34,555	-37,752	-3,197
TOTAL:	\$235,123	-\$285,022	-\$49,899

RECEIPTS	
2011	2010
\$471,769	\$519,409

Aquatics:	Attendance	
	Current Month	Last Year
Public Admissions:	39,843	40,062
Lessons, Rentals, Schools:	5,363	5,579
Clubs:	3,778	3,392
TOTAL:	48,984	49,033

Swimming Lesson Registrants	
Current Month	Last Year
802	780

Arenas:	Hours of Use		Attendance	
	Current Month	Last Year	Current Month	Last Year
Public Admissions:	68.75	70.00	1,500	1,217
Lessons: Department programs and Schools:	80.75	82.50	1,524	1,533
League Rentals:	277.50	288.75	7,496	4,132
Other/Casual:	253.75	136.75	8,454	6,824
TOTAL:	680.75	578.00	18,974	13,706

<u>Hours:</u>	<u>Attendance:</u>
FCA – 114.75	FCA – 3,573
NIC 1 – 145.5	NIC 1 – 5,138
NIC 2 – 99	NIC 2 – 3,659
CMM – 321	CMM – 6,604
Total – 680.75	Total – 18,974

Nanaimo Harbour City Seniors Program Memberships:

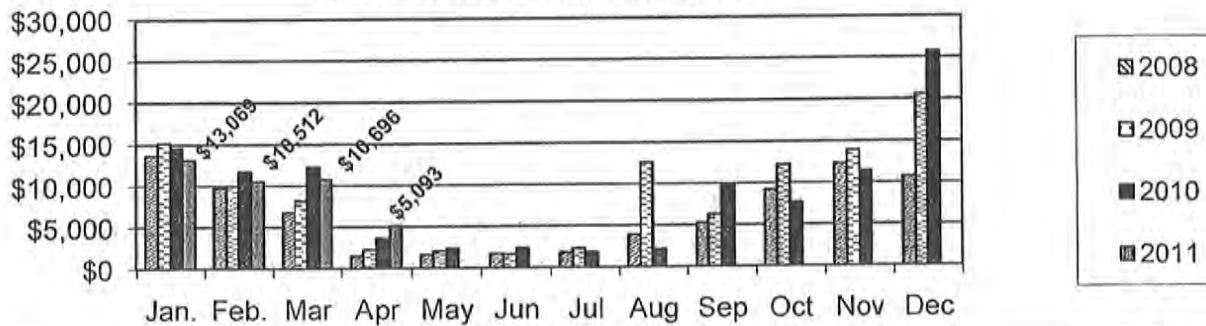
Memberships sold in April 2011*- 94 Memberships sold 2010-JAN-01 to DEC-31 – 1,472 Memberships sold from 2009-JAN-01 to DEC-31 – 1,518	<i>Memberships sold since 2011-JAN-01*- 726.</i>
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- NHCS Memberships are now being sold for a one-year period from the date purchased, rather than January 01 to December 31 of each year.

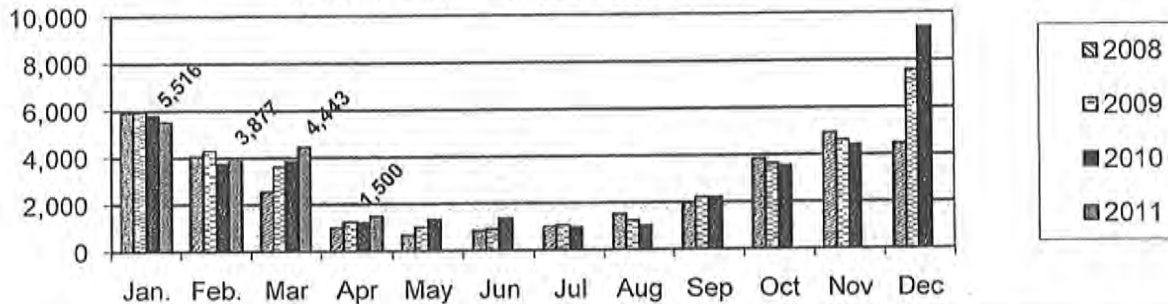
Summary of Recreation And Culture Services - April 2011

Public Skate Revenue for August 2009 includes Economy Ticket Revenue from January to August, 2009.

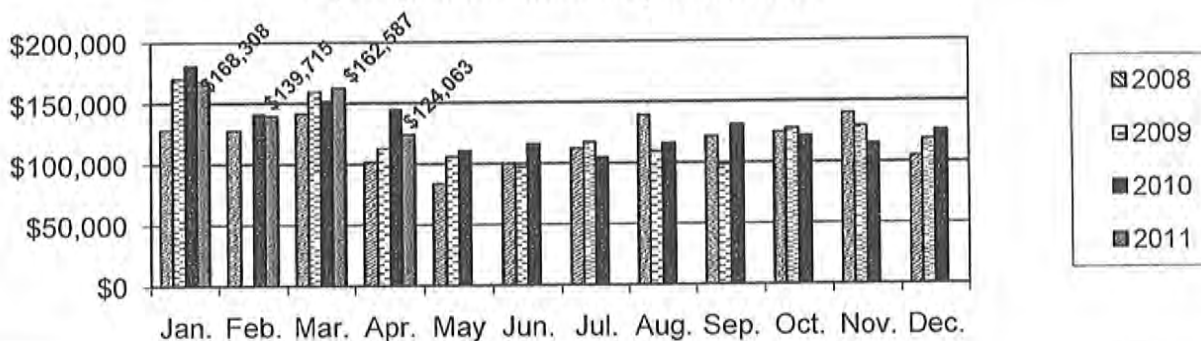
Arena Public Skate Revenue



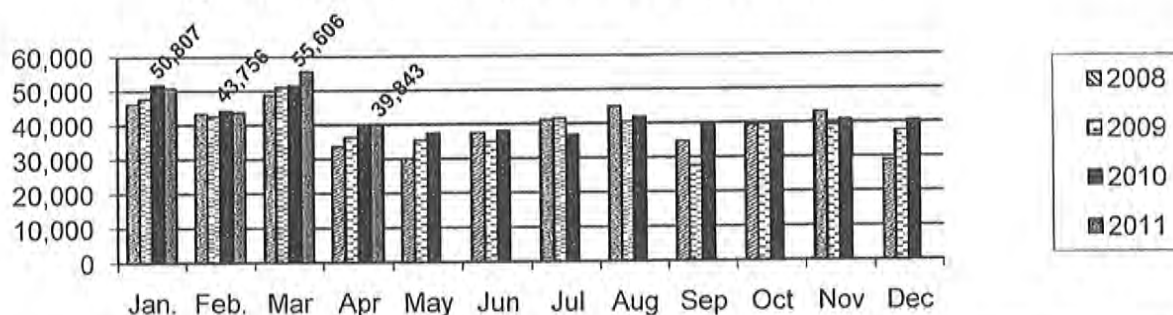
Arena Public Skate Admissions



Aquatic and Fitness Gym Revenue

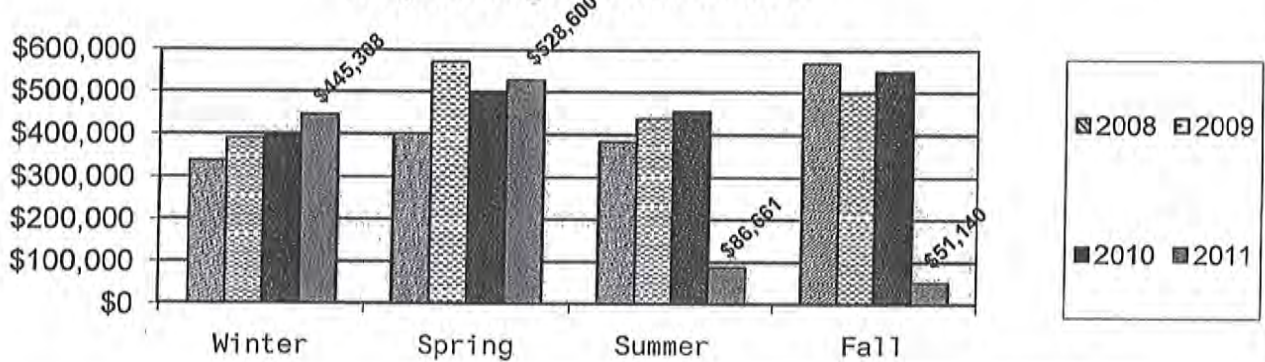


Aquatic and Fitness Gym Public Admissions

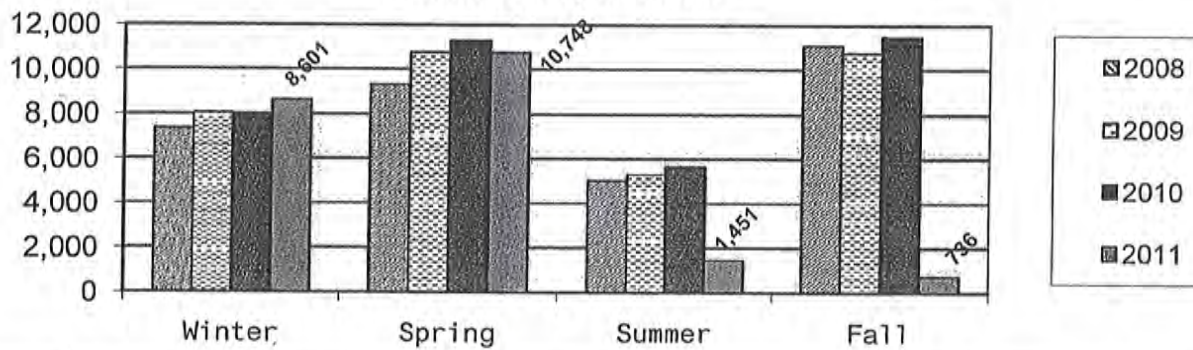


2008 to 2010 Recreation and Culture Programs Registrations and Revenues

Program Registration Revenue



Program Registrations*



FOR INFORMATION ONLY

REPORT TO: THE PARKS, RECREATION AND CULTURE COMMISSION

FROM: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE

AUTHORED BY: SUZANNE SAMBORSKI, SENIOR MANAGER RECREATION & CULTURE

RE: CORPORATE RECREATION PASS PROGRAM

RECOMMENDATION:

That Commission receives the report.

EXECUTIVE SUMMARY

Nanaimo Parks, Recreation and Culture's mission is to enhance the quality of life of Nanaimo residents. A key goal within our mandate is to be innovative and responsive in leading or facilitating the delivery of services that needs the needs of our community.

Over the past few years we have received a number of requests from small and large businesses interested in participating in an employee wellness program. Organizations have recognized the link between engaging employees in physical health and improved outcomes at work.

Benefits of exercise and wellness programs in the workplace have been linked directly to productivity and employee satisfaction. Employees with access to fitness facilities tend to be healthier and better manage stress. The results:

- Fewer sick days;
- Less prone to injury;
- Higher morale;
- Lower staff turnover;
- Improved concentration;
- Better decision making abilities; and,
- Reduced benefits costs.

The pilot Corporate Recreation Pass Program will be tested over the next two years. The City of Nanaimo's Corporate Recreation Pass will provide employees of participating companies with discounts on admissions to City operated aquatics, sports, and weight room facilities.

In researching other municipally-offered programs, the City of Nanaimo's program will offer the following discounts:

- Businesses with 10-20 employees will receive a further 15% discount per annual pass (from \$450 to \$383);
- Businesses with 20-50 employees will receive a further 20% discount per annual pass (from \$450 to \$360); and,
- Businesses with 50+ employees will receive a further 30% discount per annual pass (from \$450 to \$315).

The above program acts as starting point for creating corporate wellness programs in partnership with businesses and organizations. Depending on needs and desired outcomes, wellness programs will be developed through a formal agreement to meet the organizations' outcomes.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Richard Harding", written in a cursive style.

Richard Harding, Director
Parks, Recreation and Culture

2011-MAY-18
File: A2-4 / B3-5-14
G:\Admin\PRCC\RptComm\PRCCRPT110525CorporateRecreationPassProgram.docx

From: Simon Schachner
Sent: May 23, 2011 12:08 PM
To: Suzanne Samborski; Eveline O'Rourke
Subject: Resignation from Cultural Committee

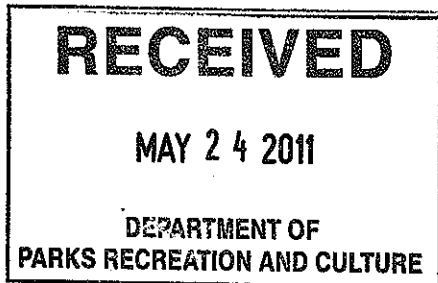
Hello Suzanne, Eveline,

Due to my new employment status with Canada World Youth I will not be able to complete my term as Member at Large of the Cultural Committee of Nanaimo Parks Recreation & Culture. To accommodate my new job I will be relocating to Whitehorse from June to December and then Ukraine from December to March. Please consider this email my official resignation.

I would like to thank my fellow volunteer committee members for their commitment to arts and culture in Nanaimo as well as the City of Nanaimo and its wonderful staff at Parks, Recreation and Culture for the opportunity to participate in the Cultural Committee.

I wish everyone well as the committee continues its work into the summer and fall.

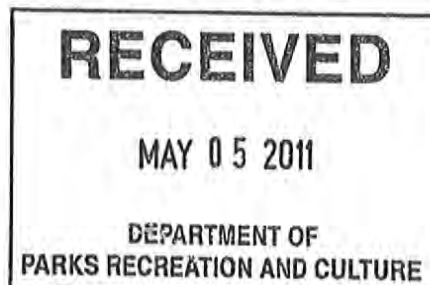
Sincerely,
Simon Schachner



345.1

May 04th, 2011

Mr. Fred Pattje, Acting Chair
Parks, Recreation and Culture Commission
City of Nanaimo
500 Bowen Road,
Nanaimo, BC V9R 1Z7



Dear Mr. Pattje:

RE: 2011 Sport Tournament Grant

I would like to take this opportunity to thank you, the Commission and the City for the \$2,000.00 grant we received in December of 2010 in support of our application and the hosting of the Provincial Midget Tier 1 Championships.

As you will note, we held this Championship from March 20th to March 25th, 2011. It was a fantastic event which allowed us to showcase the Nanaimo Ice Centre and our Community. Everyone in attendance both players and spectators commented on the facilities we offered, the organization of the tournament and the hospitality of our City. All were extremely impressed and expressed a strong desire to return to Nanaimo sometime in the near future.

Let me say, your generosity helped our team and our hockey association put the best product on and off the ice. We could not have accomplished as much had it not been for your generous support.

On behalf of our hockey youth, our association and our community, we thank you for your support and are hopeful that when the Nanaimo Minor Hockey Association hosts another event such as this you will be there for us and in support of our community.

Yours truly,

Peter Newman

Chair, Provincial Midget Tier 1 Championship Committee

c.c. B.C. Amateur Hockey

Dave Beatty, President, Nanaimo Minor Hockey Association
B.C. Midget Tier 1 Championship Committee

Attachments: Final Report and Financial Statement

2010-DEC-17

Mr. Peter Newman
Nanaimo Minor Hockey Association
Midget Tier 1 Provincials
Box 562
Nanaimo, BC V9R 5L9

Dear Mr. Newman:


RE: 2011 SPORT TOURNAMENT GRANT

The Parks, Recreation and Culture Commission is pleased to advise that a Sport Tournament Grant has been approved for Nanaimo Minor Hockey Association. A cheque in the amount of \$2000 is attached.

As outlined in the Sport Tournament application form, we require that you complete a final report and financial statement and submit it to the Department of Parks, Recreation and Culture, 500 Bowen Road, Nanaimo, BC, V9R 1Z7 within 60 days of the conclusion of your event. An Event Evaluation Form is provided for your assistance to complete this process. Your event evaluation helps the Commission assess the success of the event in relation to the grant criteria and is used when considering future funding applications.

We wish your organization every success in 2011. Thank you for contributing to Nanaimo's community events profile.

Yours truly,



Fred Pattje, Acting Chair
Parks, Recreation and Culture Commission

Attachments

cc: Richard Harding, Director, Parks, Recreation and Culture
Suzanne Samborski, Senior Manager, Recreation and Culture Services
Elizabeth Williams, Manager of Tourism Services



**2011 SPORT TOURNAMENT GRANT
EVALUATION FORM**

NAME OF EVENT: NANAIMO MINOR Hockey Midget TI Provincials

ORGANIZATION: NMHA Midget TI Provincial Championship Committee

COORDINATOR IN CHARGE: PETER NEUMAN PHONE: 250-729-0272

E-MAIL ADDRESS: P-Neuman@shaw.ca

DATE & TIME HELD: MAR. 20TH TO MARCH 23RD, 2011

LOCATION/FACILITY: NANAIMO ICE CENTER

ATTENDANCE: Based on the attendance numbers supplied in your original application, please provide us with final attendance figures for your event.

PARTICIPANT INFORMATION	Estimated # Attending	Actual Attendance
From Mid Vancouver Island (from Duncan to Courtenay)	23	23
From other areas of Van. Is. (north of Courtenay, south of Duncan)	23	23
From BC Mainland	96	96
From Other provinces	—	—
From outside Canada	—	—
TOTAL PARTICIPANTS FROM ALL AREAS:		
SPECTATOR INFORMATION	Estimated # Attending	Actual Attendance
From Mid Vancouver Island (from Duncan to Courtenay)	46	400
From other areas of Van. Is. (north of Courtenay, south of Duncan)	46	100
From BC Mainland	192	192
From other provinces	—	—
From outside Canada	—	—
TOTAL SPECTATORS FROM ALL AREAS:		

1. Did you think there was sufficient publicity for the event (i.e. posters, radio, display ads, etc.).

YES, Local Media Covered plus B.C. Hockey & Nanaimo Minor Hockey Set up web Sites!

2. Did you have enough materials and equipment to meet your needs?

YES - City of Nanaimo Very Supportive For Venue Needs.

3. Was the location appropriate for the event? If you used City property do you have any recommendations to improve the area for your event?

YES. Excellent Facility.

4. Was the entertainment appropriate for event participants? Were there any unforeseen problems in entertainment arrangements?

Elite Hockey, Very Exciting. No problems At All.

5. STAFF/VOLUNTEERS - How many staff and/or volunteers were used to make your event successful? Did you have enough?

All Volunteers except Arena Staff to maintain Venue. At least 80 Volunteers participated. Sufficient Help Provided.

6. FUNDS - Were there sufficient funds? If not, in what area were funds lacking and by how much?

Yes, We Managed to Cover All Event Costs.

7. FACILITY - Was the facility appropriate for the event? If not, what were the problems? If your event was held on City property do you have any recommendations to improve that area for special events?

Superb Facility - No problems At All.

8. SERVICES - Were the services provided by Parks & Recreation, Public Works, Police, Fire, and any other City Department adequate? If not, how could they be improved?

Excellent Service. No Complaints
DARIE OSBORN Complimented on Service of STAFF.

9. EVENT STRENGTHS/WEAKNESSES - Please list.

Well organized, Excellent Facility, Superior Parking, upkeep Maintenance Excellent, Elite Hockey, exciting event.
Weaknesses - None Apparent.

10. FUTURE - Please outline what your plans are for continuing your event next year and beyond.

- B.C. Hockey Selects Host Association.

Anticipate future opportunities. Not certain of frequency. We are hopeful

11. Please include a financial report of all costs and expenditures.

(See Attached)

Information gathered from evaluations will be used to determine the economic and social benefits of sport events being held in Nanaimo. If you have any questions please call or e-mail: 756-5200 or suzanne.samborski@nanaimo.ca.

Please return evaluations to Senior Manager, Recreation and Culture Services at the Bowen Park Complex, 500 Bowen Road, Nanaimo, BC, V9R 1Z7.

B.C. Midget T1 Provincial Championships

Budget

Revenue

Admission	\$ 0.00
50/50	\$ 909.45
Program Sales	\$ 91.55
Raffles	\$ 1614.75
Program & Newspaper Advertising	\$ 8210.28
Banquet/Luncheon	\$ 0.00
Minor Hockey Advance	\$ 1,000.00
Donations(City Grant)	\$ 2,000.00
Concession/Photo & Apparel	\$ 714.76
Total	\$ 14,540.79

Expenses

Advertising(Web Casting)	\$ 313.60
Awards (Fair Play Trophy)	\$ 116.42
Banners	\$ 297.80
Ice Rentals	\$ 3991.68
Banquet/Luncheon	\$ 0.00
Merchandise Costs	\$ 0.00
Hospitality Room (Rent, Refreshments etc.)	\$ 601.75
Programs (Design, Layout and Printing)	\$ 2,791.00
Raffle Prizes	\$ 0.00
BCAHA Representative Expenses	\$ 892.47
Referee/Officials Fees & Expenses	\$ 2,356.00
Misc. Expenses	\$ 539.74
First Aid	\$ 600.00
Total	\$ 12,500.46
Balance	\$ 2040.33

** Nanaimo Minor Hockey Advance Refunded \$ 1,000.00

** Remaining Balance provided to Nanaimo MHA \$ 625.57(Note: NMHA already received 414.76-

Sharkey's & Freeze Frame paid them directly). **Total \$2040.33 pd to NMHA**

B.C. Nanaimo Minor Midget T1 Provincial Championship Account Closed.

Report Prepared by: Peter Newman, Chair, B.C. Championship Organizing Committee.

MINUTES OF BOARD OF DIRECTORS' MEETING – NANAIMO HARBOUR CITY SENIORSMay 6th, 2011In Attendance

Miriam Peacock in the Chair, Anne Smith, Jane Adkins, Sally Monteith, Bob Davies, Hale Yardley, Pat Foley, Ali Kerpan, Colleen Evans.

Regrets: President Lynda Avis, Michele Duerksen, Ashely Hughes.

Call to Order

Acting Chair Miriam Peacock called the meeting to order at 9 a.m.

Changes/Additions to the Agenda

Nil.

Adoption of the Agenda

M/S/C That the agenda for the meeting be adopted as circulated.

Adoption of Minutes

M/S/C That the minutes of the April 1st, 2011 meeting be adopted as read.

Business Arising from the Minutes

- 1) Special Project – New Horizons for Seniors Grant application – has been finished except for the budget.
- 2) Long Lake Chateau Presentation – Lynda spoke to the residents about our organization and distributed newsletters for information.
- 3) Evaluation Forms – 286 completed evaluation forms were collected. Report on this will be made at the AGM later this month.
- 4) NHCS Maritime Trip Proposal – Lynda has met twice with Marcia Pike of Around the World Travel who helped to tailor a trip for our members. Copies of the proposal were distributed to the Board members. It was noted that 10 members are needed to commit and pay by May 25th. Lynda will phone the people who expressed interest and let them know that time is of the essence.
- 5) NHCS Volunteer Luncheon – Tuesday, May 31st. Invitations will be sent out by office staff shortly.
- 6) VIU Nursing Students Presentation – Miriam thanked Ali for her contribution to our organization and presented her with a gift on our behalf. Ashely, who was unable to attend the meeting, will receive a similar presentation at the next meeting.

Correspondence

- 1) Secretary read a thank you letter from Sally Monteith.
- 2) List of our Board members and the filing fee will be sent to B.C. Societies Div. after our AGM.

Financial Report

Treasurer reported we have a \$600 balance in the bank; the cheque for \$1,350. from the Maritime Medley has not yet been deposited. Not much activity in the account except for the 50/50 draws. Someone is needed to take over the 50/50 draws - Bob volunteered to help out and Michele will be asked to announce at the next event that more volunteers are needed.

Books are now being audited and will be ready for the AGM.

M/S/C That the Financial Report be accepted as presented.

COMMITTEE REPORTS:

Program

Miriam said that Lynda has already booked the facility for next year's special event. One suggestion is for a French Fling.

Publicity

- Sally said that the Publicity chair's job description needs to be re-defined. It was felt that 50/50 draws, proofing of the newsletters, and Theatre Angels program do not really fall under Publicity.
- Anne Smith has received a letter from an NHCS member referring to increased costs of some programs, constant changing of venues, which she said meant that many seniors can no longer afford to take part in programs. Anne will ask the member to send a letter outlining these to the Parks & Recreation Commission, with a copy to go the NHCS Board. Anne will also approach the member to see if she would be willing to present this item at the upcoming AGM.

City Seniors Coordinator

No report. This will be attached as an addendum to next month's meeting minutes.

Nominating Chair

Anne said there will be an election for a Director's position at the AGM on May 18th.

New Business

- 1) 50/50 Draw - already discussed earlier in meeting. Anne said she will buy some good quality tickets to be used for the draw.
- 2) Theatre Angels Program at Port Theatre - Lynda will take over the job of distributing free tickets for productions at the Theatre. This is a very successful program. Hale volunteered to help Lynda as required.
- 3) AGM Committee Reports - heads of each committee were reminded to bring a short report to the AGM. All Board members were encouraged to ask members to attend the AGM.

Adjournment - Meeting adjourned at 10 a.m.

Next Meeting - Friday, June 3rd, 2011 at 9 a.m. in the Board Room.

/pf 2011.05.10