

MINUTES OF THE REGULAR FINANCE / POLICY COMMITTEE OF THE WHOLE MEETING
HELD IN THE BOARD ROOM, CITY HALL,
ON MONDAY, 2011-JUN-20 COMMENCING AT 4:30 P.M.

PRESENT: Mayor J. R. Ruttan, Chair

Members: Councillor W. L. Bestwick
Councillor G. E. Greves
Councillor W. J. Holdom
Councillor D. K. Johnstone
Councillor J. A. Kipp
Councillor J. F. K. Pattje
Councillor L. J. Sherry
Councillor M. W. Unger

Staff: A. C. Kenning, City Manager
D. W. Holmes, Assistant City Manager and General Manager of
Corporate Services (left at 5:05 p.m.)
E. C. Swabey, General Manager of Community Safety and Development
T. M. Hickey, General Manager of Community Services
T. L. Hartley, Director of Human Resources and Organizational Planning
B. E. Clemens, Director of Finance
T. P. Seward, Director of Development
A. J. Tucker, Director of Planning
J. Kinch, Manager of Building Inspections
G. Franssen, Manager of Sanitation and Recycling
B. Sims, Manager of Water Resources
D. Duncan, Manager of Finance
J. Horn, Social Planner
N. Richardson, Regulation Assistant (arrived at 5:30 p.m.)
J. E. Harrison, Manager of Legislative Services
T. Wilkinson, Recording Secretary

1. CALL THE OPEN MEETING TO ORDER:

The Regular Finance / Policy Committee of the Whole Meeting was called to order at 4:30 p.m.

2. INTRODUCTION OF LATE ITEMS:

- (a) Add Agenda Item 13 (a) – Other Business – Committee Terms of Reference and City Appointments.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Regular Finance / Policy Committee of the Whole Meeting held in the Board Room, City Hall on Monday, 2011-APR-18 at 3:03 p.m. be adopted as circulated. The motion carried unanimously.

5. DELEGATIONS PERTAINING TO AGENDA ITEMS:

- (a) Delegations Pertaining to the 2010 Annual Municipal Report.

Mr. Fred Taylor, 204 Emery Way, Nanaimo, spoke regarding City advertising costs.

6. STAFF REPORTS:

ADMINISTRATION:

- (a) Island Corridor Foundation – Licence of Occupation

It was moved and seconded that Council approve the Licence of Occupation Agreement between the Regional District of Nanaimo, City of Nanaimo, District of Lantzville, City of Parksville, Town of Qualicum Beach and the Island Corridor Foundation for the term of 25 years from 2011 to 2035. The motion carried unanimously.

CORPORATE SERVICES:

- (b) 2011 UBCM Resolutions

No resolutions from this meeting were put forward by Council for the 2011 Union of British Columbia Municipalities Convention.

- (c) 2010 Annual Municipal Report

It was moved and seconded that Council approve the 2010 Annual Municipal Report. The motion carried unanimously.

- (d) 2010 Statement of Financial Information

It was moved and seconded that Council approve the City of Nanaimo 2010 Statement of Financial Information for filing with the Ministry of Community, Sport and Cultural Development. The motion carried unanimously.

COMMUNITY SERVICES:

(e) Customer Service Levels for Engineering and Public Works

Mr. T. M. Hickey, General Manager of Community Services, and Ms. D. Duncan, Manager of Finance, provided a PowerPoint presentation regarding Customer Service Levels for Engineering and Public Works.

7. INFORMATION ONLY ITEMS:

Councillor Pattje vacated the Board Room at 6:28 p.m.

- (a) Report from Mr. G. Franssen, Manager of Sanitation and Recycling, re: Refuse and Recycling Collection Route Addition.
- (b) Report from Mr. T. M. Hickey, General Manager of Community Services, re: Water Treatment Plant Referendum Information.
- (c) Report from Mr. I. Howat, Director of Strategic Relationships, re: Interim Appointees to the Nanaimo Economic Development Corporation Board of Directors.

8. OTHER BUSINESS:

It was moved and seconded that:

- 1. the Terms of Reference for the planNanaimo Advisory Committee be amended to increase the members from City Council from one to two members;
- 2. Councillor Ted Greves be appointed to the planNanaimo Advisory Committee for the remainder of the 2011 term;
- 3. the Mandate and Objectives Document for the Transportation Advisory Committee be amended to increase the members of Council from three to four; and,
- 4. Councillor Ted Greves be appointed to the Transportation Advisory Committee for the remainder of the 2011 term.

The motion carried unanimously.

9. QUESTION PERIOD:

- Mr. Fred Taylor, re: swales and drainage.
- Mr. Gordon Fuller, re: water treatment facility.
- Mr. Ron Bolin, re: water treatment filtration system.

Councillor Pattje returned to the Board Room at 6:43 p.m.

10. PROCEDURAL MOTION:

It was moved and seconded that Council move "In Camera" in order to deal with the following matters under the *Community Charter* Section 90(1):

- (f) law enforcement, if the Council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;
- (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*; and,
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public.

The motion carried unanimously.

Council moved into "In Camera" at 6:48 p.m.

Council moved out of "In Camera" at 8:30 p.m.

11. ADJOURNMENT:

It was moved and seconded at 8:30 p.m. that the meeting terminate. The motion carried unanimously.

CHAIR

CERTIFIED CORRECT:

MANAGER,
LEGISLATIVE SERVICES