

MINUTES OF THE REGULAR MEETING OF THE TRANSPORTATION ADVISORY
COMMITTEE, HELD IN THE BOARD ROOM, CITY HALL, ON THURSDAY, 2011-JUL-07,
COMMENCING AT 3:00 P.M.

PRESENT: Allan Davidson, Chair
Jim Routledge
Michele Patterson
Trevor McLeod
Councillor Jim Kipp
Councillor Ted Greves

Staff: Tom Hickey
Bob Prokopenko
Amir Freund
Gordon Foy
Tim Davidson
Jodi Wilson

1. CALL MEETING TO ORDER:

The meeting was called to order at 3:00 p.m.

2. APPROVAL OF AGENDA AND LATE ITEMS:

It was moved and seconded that the agenda be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the 2011-May-05 minutes be adopted. The motion carried unanimously.

It was moved and seconded that the 2011-Jun-02 minutes be adopted. The motion carried unanimously.

5. CHAIR'S REPORT:

a) New Committee Member Introduction:

The Chair introduced new committee member, Councillor Ted Greves.

b) Term of Committee Members:

Tom Hickey explained the policy for new term of committee members.

Chosen in April 2010 which is the start of the official term, committee members end as Council term members end; however, council passed resolution to extend the committee's membership until next April in order to maintain continuity. April 01, 2012 will be start of new term for committee members per the Terms of Reference.

Reapplication for committee members is February/March 2012 for Council members to reselect TAC committee members. Application is through newspapers for those public citizens wishing to sit on committees.

c) Chairing of Committee:

It was moved and seconded that Allan Davidson would continue as Chair and Michele Patterson would fill the seat as Acting Chair when required. The motion carried unanimously.

6. REPORTS:

a) Open House Feedback (presentation) – Gordon Foy

Gordon presented the results of the two Pre-Consultation Open Houses and Survey that were held in June. (presentation attached)

The deadline to complete the online survey was June 30 with the results then being tabulated and formed into this report; the “Pre-Plan” phase is “effectively wrapped up now”. One of the objectives of this survey was to see what types of consultation people are interested in. Space was provided for survey participants to add an email address for further updates on the Transportation Master Plan and although the deadline date has passed, citizens may still request to be added to the mailing list.

Many residents of Nanaimo are unaware of the TMP and we are hoping that those who are can act as a means of getting the information out to others.

The online survey results found transit to be the main concern of survey respondents. As transit is the responsibility of the Regional District of Nanaimo, a suggestion was made to forward a copy of our minutes to the RDN Transit Committee. It was mentioned further that rather than just passing on a copy of the minutes for the RDN Transit Committee to deal with, we should think through options of how we can help to encourage improvements. Councillor Holdom is Chair of the RDN Transit Committee and City of Nanaimo staff hold meetings with RDN staff members from time to time; however, due to the magnitude of this Transportation Master Plan, there should be more of a direct relationship in terms of transportation planning.

Gordon will send an email to the consultation list thanking them for their participation and comments in the survey. He plans to provide them with an outline of what the next steps in this process will be.

It was noted that only 82 of 86,000 Nanaimo residents attended the open houses. Various suggestions were shared in order to increase interest and participation of stakeholders in for future consultations:

- a Transportation representative could attend large functions (i.e. Dragon Boat Festival, Bathtub Days, etc.) with a computer to survey attendees on how they arrived at/plan to depart the location;
- the services of a communications consultant may be useful to innovatively reach residents who may not otherwise be aware of or interested in the Transportation Plan. This suggestion was made to TAC by Dragana of the City of West Vancouver as they regretted not having done this in their preparations;

- survey Emergency Services (Nanaimo Fire Rescue, BC Ambulance, and RCMP) as well as Public Works personnel to find out their views. These people drive the roads of Nanaimo on a daily basis and are familiar with what works and what doesn't.

It was moved and seconded that the Open House Feedback presentation be received. The motion carried unanimously.

b) Promoting Electric Vehicle Infrastructure in Nanaimo – Tom Hickey

There was a motion passed on 2011-May-05 stating:

“A power outlet shall be provided in at least one parking stall in an attached, built-in or detached garage or carport that serves each residential dwelling for use of an electric vehicle charging system for which specific installation requirements are located in the Electrical Code.”

Through discussions with Surrey, Vancouver, and Planning Department staff, we discovered that it is not within municipal authority under the Local Government Act to require electrical vehicle outlet charging through the Zoning Bylaw. Therefore, we will need to rescind the above motion that took place on 2011-May-05.

It was moved and seconded that the above 2011-May-05 motion be rescinded. The motion carried unanimously.

Trevor McLeod recommended that staff use Ivan Pie, Provincial Chief Electrical Inspector, BC Safety Authority, as a primary resource. He heads the Provincial Electrical Safety Program. He provides recommendations to our Canadian Electrical Code for implementation of rules.

That the Transportation Advisory Committee recommends that Council encourages the provision of electric vehicle infrastructure through sustainable design guidelines, parking bylaws, change in Building Codes, or other methods.

It was moved and seconded. The motion carried unanimously.

Tom Hickey advised that we are working with Tim Davidson on installing a couple of vehicle charging stations at the VICC as well as at one of the Parks and Recreation facilities over the next 2-3 months. The possibility of obtaining a few charging stations at VIU has also been discussed, as well as at Nanaimo Ice Centre, Nanaimo Aquatic Centre, and Beban Park as these facilities house large tournaments that bring numerous visitors.

7. CORRESPONDENCE:

a) Electric Vehicle Charging Stations Rolled Out in Vancouver

Received as information only.

8. UNFINISHED BUSINESS:

e) Scope, schedule and budget for collecting data and building a transportation model.

Gord provided a presentation on Screenline Travel and Transportation Modelling.
(presentation attached)

That the Transportation Advisory Committee endorse proceeding with a Request for Qualification for data collection. It was moved and seconded. The motion carried unanimously.

That the data collection be deferred to the Spring. It was moved and seconded. The motion carried unanimously.

It was moved and seconded that items d), e), f), and g) are complete and should be removed from Unfinished Business. The motion carried unanimously.

9. ADJOURNMENT:

It was moved and seconded at 5:02 p.m. that the meeting adjourn. The motion carried unanimously.

10. NEXT MEETING:

The next meeting will be held on 2011-Sep-15, in the Training Room, Franklyn Street Annex, 3rd Floor, located at 238 Franklyn Street. The meeting time is 3:00 p.m. to 4:30 p.m.



CHAIR