AGENDA FOR THE REGULAR MEETING OF THE PARKS, RECREATION AND CULTURE COMMISSION TO BE HELD IN ACTIVITY ROOM #1 BOWEN PARK COMPLEX, 500 BOWEN ROAD WEDNESDAY, 2011-JUL-27, COMMENCING AT 7:00 P.M.

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1. **CALL THE REGULAR MEETING OF THE PARKS, RECREATION AND CULTURE COMMISSION TO ORDER:**

2. **INTRODUCTION OF LATE ITEMS:**

3. **ADOPTION OF AGENDA:**

(Motion required to adopt the Agenda.)

4. **ADOPTION OF MINUTES:**

(a) Minutes of the Regular Parks, Recreation and Culture Commission Meeting held Wednesday, 2011-JUN-22, at 7:00 p.m., in Activity Room #1, of the Bowen Park Complex. *Pgs. 396 - 401*

(Motion required to adopt minutes of 2011-JUN-22 as circulated.)

5. **PRESENTATIONS:**

(a) Ms. Lynn Haley and Mr. Stephen Kass, Vancouver Island Exhibition, #4 – 2300 Bowen Road, Nanaimo, BC, V9T 3K7, regarding the replacement of the existing VIEx barns with one new barn structure. *Pg. 402*

6. **DELEGATIONS:** (10 MINUTES)

(Motion required to receive the delegations.)

(a) Ms. Julie Baldock and Ms. Sylvia Jenneson, Steering Committee, MSers Helping MSers, c/o 6265 Waterbury Road, Nanaimo, BC, V9V 1M3, requesting that the Parks, Recreation and Culture Commission institute a special rate for people with disabilities attending fitness programs at Nanaimo Parks, Recreation and Culture facilities. *Pgs. 403 - 412*

LATE DELEGATIONS: (5 MINUTES)

(Motion required to allow late delegations.)

7. **CHAIR'S REPORT:**

(a) Selection of Commissioner for recommendation to Council to serve on the Grants Advisory Committee for the remainder of Commissioner Dawn Burnett's term.

(Motion required to receive the Report.)

8. **REPORTS OF ADVISORY BODIES:**

(a) **Parks Committee.** No July meeting held.

(b) **Recreation Committee.** No July meeting held.

(c) **Cultural Committee.** No July meeting held.

(d) **Grants Advisory Committee.** Commissioner Avis to report on the meetings held since 2011-JUN-22.

(e) **Plan Nanaimo Advisory Committee.** Commissioner Lance to report on the meetings held since 2011-JUN-22.

(f) **Social Planning Advisory Committee.** Commissioner Cowling to report on the meetings held since 2011-JUN-22.

(g) **Port Theatre.** Monthly report for June, 2011. *Pgs. 413 - 415*

(h) **Nanaimo Art Gallery.** Monthly report for June, 2011. *Pg. 416*

(i) **Nanaimo Museum.** Monthly report for June, 2011, and July, 2011, newsletter. *Pgs. 417 - 426*

(Motion to receive all Advisory Body reports.)

9. **STAFF REPORTS:**

(a) **Feasibility Study for the Beban Park Barn Replacement.** *Pgs. 427 - 456*

Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council endorse Option 1: replacing the existing barns on the VIEX grounds with one new consolidated barn structure as outlined in this report.

(Motion required to adopt recommendation.)

10. **INFORMATION ONLY ITEMS:** (Staff reports)

(a) Monthly Report – Senior Manager of Parks & Civic Facilities – June 2011. *Pgs. 457 - 462*

(b) Monthly Report – Senior Manager of Recreation and Culture Services – June 2011. *Pgs. 463 - 468*

(c) Oliver Woods Landscaping. *Pgs. 469 - 470*

(Motion to receive all Information Only Items.)

11. **CORRESPONDENCE:** (Action Required.) (None.)

CORRESPONDENCE: (Information Only.)

(a) Letter dated 2011-JUL-05 from Ms. Maureen Pearse, Senior Manager Corporate Administration, advising of the appointment of Director Joe Burnett to the Nanaimo Parks, Recreation and Culture Commission. *Pg. 471*

(b) Letter dated 2011-JUL-11 from Mr. Steve Jones, thanking the City of Nanaimo, Mayor Ruttan, the Parks, Recreation and Culture Commission and the Cultural Committee for honoring him with the Excellence in Culture Award. *Pg. 472*

(Motion required to receive all Correspondence.)

12. **NOTICE OF MOTION:**

13. **CONSIDERATION OF OTHER BUSINESS:**

14. **BUSINESS ARISING FROM DELEGATIONS:**

(a) MSers Helping MSers - Special Rates for People with Disabilities.

15. **UNFINISHED BUSINESS:** (None.)

16. **QUESTION PERIOD:**

17. **ADJOURNMENT:**

Motion to adjourn with next regular meetings as follows:

COMMISSION	Wednesday, 2011-SEP-21; 7:00 p.m. Bowen Park Complex Conference Room
Cultural Committee	Wednesday, 2011-SEP-07; 4:15 p.m. – if required Bowen Park Complex Conference Room
Recreation Committee	Wednesday, 2011-SEP-14; 3:00 p.m. – if required Bowen Park Complex Conference Room
Parks Committee	Thursday, 2011-SEP-08; 5:00 p.m. – if required Bowen Park Complex Conference Room

1.

NOTICE IS HEREBY GIVEN pursuant to "COUNCIL PROCEDURE BYLAW 2007 NO. 7060", OF AN "In Camera" Meeting of the Parks, Recreation and Culture Commission to be held:

DATE:	Wednesday, 2011-JUL-27
LOCATION:	Activity Room #1, Bowen Park Complex
TIME:	Immediately following the regular Commission meeting

The purpose of the "In Camera" Meeting is to discuss matters pertaining to items that may be closed to the public as per *Community Charter* Section 90(1):

(e) the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure might reasonably be expected to harm the interests of the municipality;

Richard Harding, Director,
Parks, Recreation and Culture.

2011-JUL-20
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MINUTES OF THE REGULAR MEETING OF THE PARKS, RECREATION AND CULTURE COMMISSION HELD IN ACTIVITY ROOM #1, BOWEN PARK COMPLEX ON WEDNESDAY, 2011-JUN-22, COMMENCING AT 7:00 P.M.

PRESENT: Commissioner D. Johnstone, Chair

Members: Commissioner F. Pattje
Commissioner L. Avis
Commissioner J. Burnett
Commissioner J. Cowling
Commissioner B. Dempsey
Commissioner S. Lance
Commissioner B. Meunier
Commissioner G. Rudischer
Commissioner B. Sparkes
Commissioner M. Young (at 8:05 p.m.)

Regrets: Commissioner J. Kipp

Staff: R. Harding, J. Ritchie, S. Samborski, R. Tweed, recording

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 7:00 p.m.

Chair Diana Johnstone recognized Commissioner Joe Burnett, who will now be representing Electoral Area A, in the place of Commissioner Dawn Burnett.

2. INTRODUCTION OF LATE ITEMS: (None.)

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

(a) Minutes of the Regular Parks, Recreation and Culture Commission Meeting held Wednesday, 2011-MAY-25, at 7:00 p.m., in the Bowen Park Complex Conference Room.

It was moved and seconded that the Minutes be adopted as circulated. The motion carried unanimously.

5. PRESENTATIONS:

(a) Chris Beaton – Tillicum Lelum Aboriginal Society – Tenth Street Development.

Chris Beaton, Development Consultant, and Tony Schachtel, Program Development, addressed the Commission. The mandate of the Tillicum Lelum Aboriginal Friendship Centre is part of a Canada-wide network of 114 Friendship Centres providing essential services to the urban (off-reserve) Aboriginal population (exclusive of the Snuneymuxw population as a whole) of Nanaimo and the Regional District. They do work with local first nations but are also open to non-aborignal clients. Work towards partnerships in the larger community.

The Association has been in existence since 1965. They are in the process of developing a four-acre site to accommodate a youth safe house program, youth and elders facilities with long-term vision for other possible services. Tillicum Lelum plans to bring all its programs and services, which are currently spread out in public buildings around the City, onto the four acre site. Design is in a traditional Coast Salish shape with simple shed form and cedar siding. Over 90% of the mature trees will be maintained, maximizing greenspace and minimizing parking.

This is part of the "Housing First" initiative that the City is involved in. Tillicum Lelum currently provides services to seven to nine thousand individuals, depending on the season. There may also be some outreach to Parksville as well due to the requirements in that area. They are hoping that BC Transit will expand to the site area.

(b) Senior's Programs Overview – Recreation and Culture Staff.

Bob Kuhn, Manager of Recreation and Culture, and Michele Duerksen, Recreation Coordinator, provided a presentation on the Seniors programs.

(c) Horticultural Presentation – Parks Operations Staff.

Gail Pasaluko, Horticulture Supervisor, and Patrick McIntosh, Landscape Horticulturalist, provided a presentation on our City of Nanaimo Parks and open space and the role of the Parks Staff in operating and maintaining these areas.

Following the presentation, Maureen Young expressed her thanks to the Commission and the Department for the supply and planting of a palm tree at her home in Al Young's memory.

6. DELEGATIONS: (None.)

7. CHAIR'S REPORT: (None.)

8. REPORTS OF ADVISORY BODIES:

(a) **Parks Committee.** No meeting held.

(b) **Recreation Committee.** No meeting held.

(c) **Cultural Committee.** Commissioner Lance, Acting Chair, reported on the meeting held 2011-JUN-01.

(d) **Grants Advisory Committee.** Chair Johnstone reported on the meetings held since 2011-MAY-25. – completed review of criteria of permissive tax exemptions.

(e) **Plan Nanaimo Advisory Committee.** Commissioner Lance reported on the meetings held since 2011-MAY-25 – mostly dealt with sustainability and rezoning the Island Timberlands properties and Phoenix way. Recommendation that it proceed. Felt that all the water way trails and Garry Oaks would definitely be preserved. Five acre farm at Third and Jingle Pot – request for student housing – late submission – to be reviewed at the next meeting.

(f) **Social Planning Advisory Committee.** Commissioner Cowling reported on the meetings held since 2011-MAY-25. On 2011-JUN-07 there were two presentations – Senior Health Information Project, and, the history and current projects in Ladysmith and social planning for the future. Service groups provide a majority of service to Ladysmith as opposed to using City funds and staff.

(g) **Port Theatre.** Monthly report for May, 2011.

(h) **Nanaimo Art Gallery.** Monthly report for May, 2011.

(i) **Nanaimo Museum.** Monthly report for May, 2011.

It was moved and seconded that the Advisory Body reports be received. The motion carried unanimously.

9. STAFF REPORTS:

(a) **Grade 6 Stay Active! Program.**

Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council endorse the Grade 6 Stay Active! Program, giving Grade 6 students from the City of Nanaimo and contributing areas, 12 free admissions to drop-in swimming, skating and gymnasium-based activities for the 2011/12 school year.

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

(b) **Smoke Free Parks, Beaches And Facilities.**

Staff's Recommendation: That the Parks, Recreation and Culture Commission: recommend that Council:

1. *Direct Staff to undertake a public input process to gauge support for a smoking ban at all City of Nanaimo Parks, Beaches and Facilities over the summer of 2011 and identify key exemption areas for inclusion in the bylaw; and,*
2. *That Staff report back to the Parks, Recreation and Culture Commission in September with a summary of the Public Input process and a draft amendment to the Parks, Recreation and Culture Regulation Bylaw 7073 for consideration of a smoking ban.*

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

(c) **Proposal to Operate Kayak Tours and Rentals in Nanaimo's Parks.**

Staff's Recommendation: That the Parks, Recreation and Culture Commission approve a license agreement with "Yakkies Kayak Tours and Rentals" to operate a seasonal mobile kayak rental service at Westwood Lake.

Commissioner Cowling made a friendly amendment to include "for a one-year trial period" in the motion to read,

> *"That the Parks, Recreation and Culture Commission approve a license agreement with "Yakkies Kayak Tours and Rentals" to operate a seasonal mobile kayak rental service at Westwood Lake for a one-year trial period."*

It was moved and seconded that the recommendation, as amended, be adopted. The motion carried unanimously.

10. INFORMATION ONLY ITEMS (staff reports):

(a) Senior Manager of Parks & Civic Facilities. Monthly report for May, 2011.

Platform on the trail at third street, built about 10 years ago, for school children as an educational asset; however, over the years it has become a hangout, has been vandalised, including being torched, and in the interest of safety has been removed. It was dedicated after a fly-fisher with a plaque and this will be addressed with the Fly Fishing Association.

New dog bag dispensers are being installed – no advertising on them yet. New dispensers and dog bags for free.

It was moved and seconded that a letter of recognition and appreciation be sent to Kirsty MacDonald, Parks and Open Space Planner, for her ongoing commitment to the Department and the City. The motion carried unanimously.

(b) Senior Manager of Recreation and Culture Services. Monthly report for May, 2011.

LiveSite had over 4000 people show up to watch the hockey game. The five-year leases with physio therapy offices (CBI Health) and the clothing shop (Swim and Fitness Pro Shop) have been signed. The request for proposals is out for food services for both NIC/NAC.

VIHA is developing a healthy weights pilot program targeted at obese children. If they can get some funding there will be a partnership with the City of Nanaimo. Includes the entire family for a 12-24 week program.

Boys and Girls Club Nanaimo met with the Bowen team to review possibility of joint partnerships.

Commissioner Fred Pattje met with Sandy Raddysh regarding handicapped van parking at Nanaimo Aquatic Centre. Three potential sites have been identified and it work plan is being coordinated.

It was moved and seconded that the Information Only Items be received. The motion carried unanimously.

11. CORRESPONDENCE: (Action Required.)

CORRESPONDENCE: (Information)

(a) Letter dated 2011-MAY-18 to Mr. Al Britton from Mr. Bill Merilees, Chair, Buttertubs Marsh Liaison Committee, c/o 3205 Granite Park, Nanaimo, BC, V9T 3C8, thanking Staff for their prompt repairs to an area of concern on Buttertubs Drive.

(b) Letter dated 2011-MAY-28 to Chair Diana Johnstone, Parks, Recreation and Culture Commission, from Ms. Sue White, President, Nanaimo Highland Dance Association, thanking Commission for their support of the Arts in our community and the $1,025.00 grant received by the Association.

(c) Minutes of the Nanaimo Harbour City Seniors, Board of Directors meeting, held 2011-JUN-03.

(d) Note card from Ms. Dawn Menard, 1169 Old Victoria Road, Nanaimo, BC, V9R 6R4, thanking Mr. Richard Harding and Mr. Alan Kemp for the placement of her brother's memorial tree at Swy-A-Lana.

It was moved and seconded that the Correspondence be received. The motion carried unanimously.

12. NOTICE OF MOTION:

13. CONSIDERATION OF OTHER BUSINESS:

(a) Grants Advisory Committee.

Due to the resignation of Commissioner Dawn Burnett, there is a vacancy on the Grants Advisory Committee. Commissioner Lynda Avis is one of the two appointments from PRCC to the Committee. Chair Johnstone will recommend to Council an appointment for the Grants Advisory Committee for the remainder of Commissioner Burnett's term.

(b) Appointment to Standing Committee – Recreation.

It was moved and seconded that, due to the vacancy created by the resignation of Commissioner Dawn Burnett, Commissioner Joe Burnett would serve on the Recreation Committee for the remainder of Commissioner Dawn Burnett's term. The motion carried unanimously.

14. BUSINESS ARISING FROM DELEGATIONS: (None.)

15. UNFINISHED BUSINESS:

(a) Atlantis Kayaks – Westwood Lake & Maffeo Sutton Park Proposals.

It was moved and seconded that item 15.(a) be removed from "Unfinished Business". The motion carried unanimously.

16. QUESTION PERIOD: (None.)

17. ADJOURNMENT:

It was moved and seconded at 8:52 p.m. that the meeting adjourn, with the next regular meetings as follows:

COMMISSION	Wednesday, 2011-JUL-27; 7:00 p.m. Bowen Park Complex Conference Room
Cultural Committee	Wednesday, 2011-JUL-06; 4:15 p.m. – if required Bowen Park Complex Conference Room
Recreation Committee	Wednesday, 2011-JUL-13; 3:00 p.m. – if required Bowen Park Complex Conference Room
Parks Committee	Thursday, 2011-JUL-14; 5:00 p.m. – if required Bowen Park Complex Conference Room

The motion carried unanimously.

CERTIFIED CORRECT:

D. Johnstone, Chair
Parks, Recreation and Culture Commission

R. Harding, Director
Parks, Recreation and Culture

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CITY OF NANAIMO
THE HARBOUR CITY

PARKS, RECREATION AND CULTURE COMMISSION

RECEIVED
JUL 07 2011
DEPARTMENT OF
PARKS RECREATION AND CULTURE

REQUEST TO APPEAR AS A PRESENTATION

ON 27 - JULY - 2011
year month day

NAME OF PERSON MAKING PRESENTATION: LYNN HALEY / STEPHEN KASS
Print

ADDRESS: #4- 2300 BOWEN RD, NANAIMO V9T 3K7
street address City Province Postal Code

PHONE: _____ 250-758-3247 **FAX:** 250-758-3277
home business

NAME OF APPLICANT IF OTHER THAN ABOVE: _____

DETAILS OF PRESENTATION:

The VIEX and City of Nanaimo staff will be making a presentation to Commission regarding the replacement of the existing VIEX barns with one new barn structure.

PLEASE NOTE

- **Electronic presentations** must be provided on a CD or by e-mail no later than 9:00 a.m. the day of the Meeting.
- Please submit a written copy of your presentation to the Recording Secretary either at, or prior to, the Meeting.
- **Multiple speakers** on a single issue or topic shall be given 5 minutes each to make their presentations as per Section 18.6 of the Council Procedure Bylaw.

Parks, Recreation and Culture Commission
500 Bowen Road, Nanaimo BC V9R 1Z7

Phone: (250) 755-7511
Fax: (250) 753-7277
parks@nanaimo.ca

CITY OF NANAIMO

THE HARBOUR CITY

PARKS, RECREATION AND CULTURE COMMISSION

REQUEST TO APPEAR AS A DELEGATION

ON 2011 - JULY - 27th
year month day

NAME OF PERSON MAKING PRESENTATION: JULIE BALDOCK
Print

ADDRESS: 6265 WATERBURY RD. NANAIMO. B.C. V9V 1M3
street address City Province Postal Code

PHONE: 250 5853812 — business FAX: —
home

NAME OF APPLICANT IF OTHER THAN ABOVE: SYLVIA JENNESON

DETAILS OF PRESENTATION:

See attached.

Requesting a reduced rate for people with disabilities attending fitness programs at Nanaimo Parks, Recreation and Culture facilities.

PLEASE NOTE

- Electronic presentations must be provided on a CD or by e-mail no later than 9:00 a.m. the day of the Meeting.
- Please submit a written copy of your presentation to the Recording Secretary either at, or prior to, the Meeting.
- Multiple speakers on a single issue or topic shall be given 5 minutes each to make their presentations as per Section 18.6 of the Council Procedure Bylaw.

Parks, Recreation and Culture Commission
500 Bowen Road, Nanaimo BC V9R 1Z7

Phone: (250) 755-7511
Fax: (250) 753-7277
parks@nanaimo.ca

We, the Steering Committee for MSers Helping MSers, would like to ask the City of Nanaimo to create a reduced admission rate for Disabled users of the Parks, Recreation and Culture facilities.

For about a decade a group of people with MS has been taking part in a gym and pool program at the Nanaimo Aquatic Centre at a reduced rate. An assessment was made by a physiotherapist to determine each person's specific needs and volunteers were also arranged if necessary. However, as of September 1, 2011, this reduced rate will no longer be available to us.

As we have MS it is essential that we exercise regularly to maintain our mobility, however limited. Also keeping as fit as possible promotes independence and helps to reduce the pain, the risk of falling and the need for medical intervention.

'In addition to being essential to general health and well-being, exercise is helpful in managing and can even help ease many MS symptoms'. National Multiple Sclerosis Society.

In an article named **'Multiple Sclerosis: Why Exercise?'** written by Connie Brichford and medically reviewed by Cynthia Haines, MD, the author writes: *"Regular exercise is o good idea for anyone, but for people with multiple sclerosis, there are even more specific benefits. While doctors used to recommend that people living with MS should avoid exercise entirely due to fear of aggravating symptoms, now there is a great deal of evidence to suggest that regular exercise not only improves quality of life for people with multiple sclerosis, but that it may also help ease symptoms and minimize the risk of certain complications down the road."*

Exercise improves many of the MS symptoms such as fatigue, bladder control, fragile bones, weight issues and heart problems.

'It is interesting that fatigue is one of the most common problems for people with MS. It seems to almost go against common sense to exert yourself if you have fatigue. But exercise can bring improvements in strength, fitness and mood – all af which might help you to manage your fatigue . . Good posture can also help your body to work more efficiently, causing less strain and using less energy. This too may help with managing fatigue.' Multiple Sclerosis Website

'Exercising in water provides aptimal exercise conditions for persons with MS (and those with other diseases). Chest-high water enables them to stand and maintain balance for exercises with less effort than on land and allows them to achieve a greater range of motion for their joints. The resistance that water provides can also be utilized for strengthening the muscles. Water also helps reduce body heat that is generated by exercise which helps lessen exacerbation of symptoms.' MS Active Now

Other groups of people with disability also stated that regular exercise is essential. According to the Executive Director of the Victoria Epilepsy and Parkinson's Centre, Catriona Johnson: *'Comprehensive treatment of Parkinson's includes regular exercise which assists with balance, muscle rigidity, tremor. . . Group exercise also addresses anxiety, depression and fatigue; it connects people to their community who are at risk of isolation'.*

Many people with disabilities, throughout BC, are unable to work. Consequently, they have very limited finances and so attending a place to exercise regularly can be difficult financially. Disabled people benefit greatly, physically and emotionally, from the programs at the Aquatic Center. This helps to stave off the potentially devastating effect of serious diseases through both working out and meeting socially with each other in the very pleasant and amenable surroundings of the Nanaimo Aquatic Centre.

The Cystic Fibrosis Foundation, the Fibromyalgia Support Group and the Cerebral Palsy group whole-heartedly support the idea of a reduced Admission Rate as regular use of the facilities quickly becomes very expensive. *'I support efforts to keep fees for exercise programs at community centres low so that they are not a barrier to those with disabilities and chronic conditions for whom exercise is vitally importont.'* Catriona Johnson, Epilepsy and Parkinson's Centre.

Nanaimo's concern to provide the best for its residents has given the city a reputation that is the envy of many. It would be very fitting if this reputation was further enhanced by providing a reduced rate for the Disabled users of the Parks, Recreation and Culture facilities. According to the City Bylaws, the need of users should be given higher priority than the income generated:

City of Nanaimo
Bylaw No. 7073

Under General Principles for Fees, Charges and Rentals

3. The extension of Parks, Recreation and Culture services should be based on the need and not on the income value of the services.

We would suggest that there is a very real need amongst the disabled residents of Nanaimo for an affordable Admission Rate. Initially a reduced rate could decrease the income value of the service but it is possible that, over time, this reduction would encourage more disabled people to use the facility and so increase the number of users and thus the income value of the service. Under the current Bylaws, there is no specific category for Disable users:

Under Fees and Charges Categories

encourage more disabled people to use the facility and so increase the number of users and thus the income value of the service. Under the current Bylaws, there is no specific category for Disable users:

Under Fees and Charges Categories

Bylaw 7073 Consolidated (Bylaw 7073.03) (Bylaw 7073.04)
FEES AND CHARGES CATEGORIES

Child (2 years and under)	*Free*
Child	*3 to 12 years*
Youth/Student	*13 to 18 years/or valid student card*
Adult	*19 to 59 years*
Senior	*60 to 79 years*
Senior (80 years and older)	*Free*
Family	*maximum 2 adults & 3 children or 1 adult and 4 children*

As previously mentioned, many people with a disability are unable to work and, in fact, live on lower incomes than many Seniors. However, their need for regular exercise is critical to maintaining their wellness.

We would respectfully suggest that there should be a category and a reduced rate for approved Disabled Users of the Parks, Recreation and Culture Services.

If authenticity of an individual's claim of disability is required most disabled people have a letter from their doctor, or could easily get one, stating their medical condition.

Dr. Peter Metrowich, MD, MRCGP (CPSID 29305)
Anchor Family Medicine
1450 Waddington Rd
Nanaimo, BC V9S 4V9
PHONE: 250-754-5545 FAX: 250-754-5954

Jul 18, 2011

To Whom it May Concern:

This is a letter in support of an appeal by my patient, Catherine Mosse, that the admission rates to the recreation centers in Nanaimo be reduced for those people who have disabilities such as multiple sclerosis.

There is no question that the use of these facilities will enable patients with multiple sclerosis to engage in exercise which will improve their overall well-being. Swimming and water-based exercises are of particular benefit to patients with Multiple Sclerosis.

As patients with these severe neurological disorders are often unable to work as a result of the disabilities they face, they are at a financial disadvantage.

I certainly support a reduction in fees to these patients to a minimum in order to enable them to attend.

Yours sincerely,

Dr. Peter Metrowich, MD, MRCGP (CPSID 29305)

June 6, 2011

To Whom It May Concern:

I am a physical therapist with over 13 years experience and I have been assessing participants in the MS Society gym, pool, and yoga programs for almost 9 years at the CBI Health Centre located at the Nanaimo Aquatics Centre.

Exercise is of great physical and emotional benefit to persons with multiple sclerosis and I believe that a long term conditioning program is an essential part of any MS management plan. The participants often have physical limitations that require an assistant in the gym and many would not be able to exercise without this help. Therefore, a supervised and structured program is the best practice standard in my opinion.

I have seen both subjective reports of improvement and objective physical improvement in strength, endurance, and balance in the people who have participated in these excellent programs. I believe that the programs reduce falls risk, promote functional independence, reduce pain, and generally reduce medical associated with deteriorating physical condition.

It is my hope that the gym, pool, and yoga programs will continue for the health and well being of all persons with MS.

Sincerely,

Michael Viers B.Sc.P.T., F.C.A.M.T.
CBI Health Centre
741 Third Street Nanaimo, B.C.

From: cjohnson@vepc.bc.ca
To: tamingoftheshrew@hotmail.com
CC: mmatthew@vepc.bc.ca; lbeal@vepc.bc.ca
Subject: Support for Your Efforts
Date: Thu, 14 Jul 2011 15:23:23 -0700

Dear Ms. Mosse:

On behalf of the Victoria Epilepsy and Parkinson's Centre, I am writing to support your efforts to keep fees for exercise programs at community recreation centres low so that they are not a barrier to those with disabilities and chronic conditions for whom exercise is vitally important.

The Victoria Epilepsy and Parkinson's Centre (VEPC) is a vibrant and welcoming non-profit society whose purpose is to strengthen clients', families', and communities' ability to manage the physical, psychological and social effects of Parkinson's and epilepsy. VEPC provides supports and services to individuals with epilepsy and Parkinson's and their families. Epilepsy and Parkinson's are unrelated disorders. By providing services to both client groups, VEPC keeps overhead and administrative costs lower than if two separate non-profit groups served these distinct populations. Although we serve the Victoria Capital Regional District some of our members reside in Nanaimo and other communities on Vancouver Island.

Parkinson 's disease (PD) is a progressive, degenerative disorder of the central nervous system. The majority of those with PD are diagnosed after age 60. Many PD symptoms (such as balance problems leading to falls, painful muscle rigidity, slowed/stalled movement, lack of facial expression, visible tremor, anxiety and depression, fatigue, constipation, bladder urgency and frequency, slowness of thinking and memory problems) create stress, isolation and vulnerability. Current research confirms that 40% of individuals with Parkinson's suffer from clinical depression (Menza, 2009). Progressive mental and functional limitations and poor symptom management act as barriers to activity and social integration, and contribute to further decline in physical and mental health status. Comprehensive treatment of Parkinson's includes regular exercise which assists with balance, muscle rigidity, tremor, and other physical symptoms (preventing costly hospitalizations). Group exercise also addresses anxiety, depression and fatigue; it connects people to their community who are at risk of isolation.

Please accept this e-mail as an indication of our support of reduced fees for individuals with disabilities and chronic conditions, such as Parkinson's and epilepsy.

Catriona Johnson, M.S., Executive Director

Victoria Epilepsy and Parkinson's Centre (VEPC)

813 Darwin Ave.

Victoria, BC V8X 2X7

Phone: 250-475-6677

Fax: 250-475-6619

Hi Kate,

Thank you for contacting me about this problem. I am in total agreement with you with regards to reducing rates so that people with disabilities can better afford to use recreational facilities such as the public pool and exercise equipment. It is a well known fact that exercise is good for everybody and that there are huge benefits in the way of preventing or minimizing further decline in health if people simply keep up with a regular exercise program. Exercise helps keep weight down, improves cardiovascular and muscle control, improves balance therefore reducing the chance of falling and ending up in the hospital, reduces the risk of getting diabetes, the list goes on and on. If someone is already disabled in some way they are even at more risk of developing heart problems and/or diabetes on top of their existing health issue, whether it is a mobility problem or something to do with their lungs.

Not everyone can afford their own equipment or has the space to exercise properly. Seniors and young people get a discount and if someone with a disability can get a doctor to verify their condition I think that they should be able to enjoy the same discount. If people who have disabilities are able to exercise more it will also help cut down on demands to our medical system. Preventing problems is always more desirable than fixing them.

Thank you,
Debra Tuck
President of the Nanaimo Chapter of Cystic Fibrosis Canada

To City of Nanaimo – Parks, Recreation and Culture:

People with disabilities should be able to use Public Facilities, such as swimming pools, at a reduced rate. Access to Public Facilities for people with disabilities should not be based on family income level.

At present, the only way to use the Public Facilities at a reduced rate is to apply for a LEAP card. However, LEAP eligibility is determined by proof of limited income. A person with a disability whose family does not qualify for the LEAP card must pay full price for the use of the public facilities. This is unfair. A person with a disability should have the option of using the Public Facilities at less that full price.

Please consider making a Public Admission rate specifically for people with disabilities, or allowing people with disabilities to be eligible for the LEAP card program, regardless of income.

James Carr

Facilitator of the Nanaimo Chronic Pain Support Group

Facilitator of the Nanaimo Fibromyalgia/Chronic Fatigue/Multiple Environmental Chemical Sensitivities Support Group

Sheryl Harding-Client Services Coordinator
Central Island Chapter
Telephone: 250-722-2214 email: sheryl.harding@mssociety.ca
Website: www.mssociety.ca/centralislandchapter

To whom it may concern:

The MS Society, Central Island Chapter promotes the benefits of fitness programs and physical exercise for its clients. To this end, the Chapter has provided fitness programs for a number of years to MS Clients in Nanaimo, Port Alberni and Oceanside.

Due to budget changes and a need to balance provision of services for the entire Chapter-Ladysmith to Tofino-the Chapter is currently able to only provide a subsidy and not the provision of actual programs.

The subsidy does not cover the costs of user fees for one year for the swim and/or gym program. The LEAP program is a benefit to some clients and they can use that along with the subsidy. However, those people who do not qualify for the LEAP program would only have the minimal subsidy available to them to assist with the costs.

As we are all aware, many persons with disabilities live on very limited incomes. Persons with disabilities are often on disability pensions which are needed to cover the costs of housing, food, transportation, medications and travel to medical appointments. This does not leave finances available for fitness and exercise.

As a staff person who provides services to clients with medical and physical challenges, I support the request for a review of the user fee structure for the NAC so that persons with disabilities can enhance their quality of life by way of access to affordable fitness and exercise programs.

Sheryl Harding
Client Services Coordinator
Central Island Chapter

M1-23

THE PORT THEATRE
Since 1998

MONTHLY ACTIVITY REPORT

RECEIVED
JUL 18 2011
DEPARTMENT OF
PARKS RECREATION AND CULTURE

June 2011

#	DATE	EVENT	TIME	CATEGORY	AUD	ARTIST
1	3	Tempo Dance Academy	12:30 PM	Rehearsal	0	111
2	4	Tempo Dance Academy	1:00 PM	Dance	523	111
3	4	Tempo Dance Academy	7:00 PM	Dance	592	111
4	6	VIU	2:30 PM	Convocation	804	239
5	6	VIU Health & Human Sciences	7:00 PM	Convocation	250	139
6	7	VIU	10:00 AM	Convocation	804	239
7	7	VIU	2:30 PM	Convocation	804	239
8	10	Harbour Dancentre	9:00 AM	Rehearsal	0	199
9	11	Harbour Dancentre	2:00 PM	Dance	455	199
10	11	Harbour Dancentre	7:00 PM	Dance	640	199
11	12	Brigadoon Dance	2:30 PM	Dance	453	173
12	14	SD68 Honours Night	7:00 PM	Awards Ceremony	650	267
13	15	Spotlight Series Promotion	10:00 AM	Video/Photoshoot	0	5
14	16	Vibrant Dance Studio	9:00 AM	Rehearsal	0	161
15	17	Vibrant Dance Studio	9:30 AM	Dance - school show	564	161
16	18	Vibrant Dance Studio	1:00 PM	Dance	634	161
17	18	Vibrant Dance Studio	3:30 PM	Dance	740	161
18	18	Vibrant Dance Studio	7:00 PM	Dance	453	161
19	19	Parksville Ballet School	2:00 PM	Dance	365	143
20	19	Parksville Ballet School	7:00 PM	Dance	386	143
21	24	VIU Trades	1:30 PM	Convocation	500	212
22	25	Vijai Nathan	7:30 PM	Comedy	394	6
23	27	Opening Doors	7:00 PM	Film	100	4
24	28	Steve Earle	7:30 PM	Music	795	15
25	29	SD68	9:00 AM	Tech/Rehearsal	0	605
26	30	SD68	10:00 AM	Graduation	600	205
27	30	SD68	1:00 PM	Graduation	600	205
28	30	SD68	4:00 PM	Graduation	650	205

TOTALS

Number of Events:	28
Estimated Audience Attendance:	12756
Estimated Number of Artists/Crew:	4779
Total people through the building:	17535

THE PORT THEATRE
Since 1998

Monthly Event Report

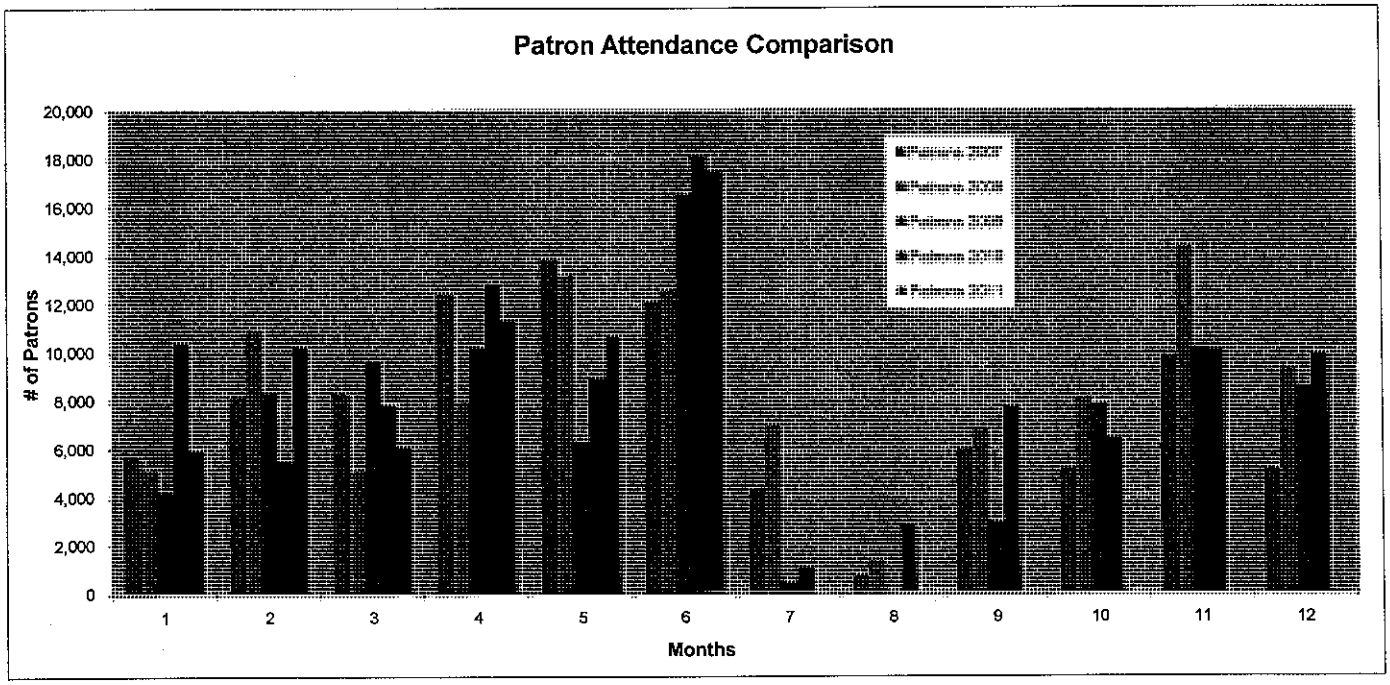
	# Events 2007	# Events 2008	# Events 2009	# Events 2010	# Events 2011	# Patrons 2007	# Patrons 2008	# Patrons 2009	# Patrons 2010	# Patrons 2011
Jan	12	22	13	21	17	5,626	5,126	4,191	10,368	5,912
Feb	20	32	18	15	34	8,161	10,911	8,308	5,455	10,271
Mar	18	16	27	23	15	8,305	5,078	9,604	7,808	6,056
Apr	32	20	33	28	25	12,389	7,888	10,137	12,803	11,333
May	29	28	16	23	26	13,851	13,173	6,254	8,917	10,709
Jun	25	29	30	36	28	12,055	12,507	16,465	18,127	17,535
Jul	11	20	2	7		4,304	6,908	457	994	
Aug	3	2	2	6		701	1,339	85	2,793	
Sep	20	15	9	18		5,934	6,787	2,925	7,726	
Oct	13	26	25	28		5,119	8,067	7,794	6,359	
Nov	21	34	30	25		9,765	14,306	10,083	10,070	
Dec	14	24	22	22		5,049	9,302	8,516	9,857	
TOTALS	**218**	**268**	**227**	**252**	**145**	**91,259**	**101,392**	**84,819**	**101,277**	**61,816**

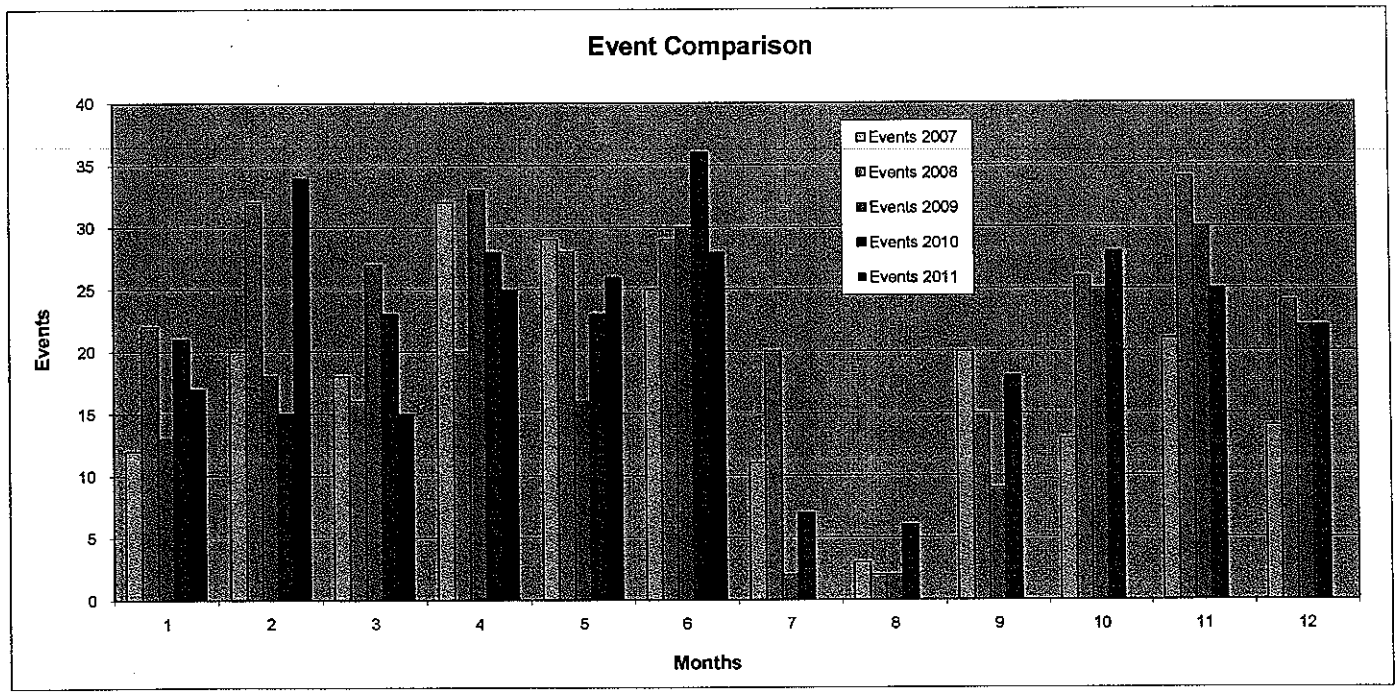
Comparison of attendance for the same month last year	-3%	decrease
Comparison of events for the same month last year	-22%	decrease

Five year average attendance for same month	15,338
Five year average number of events same month	30

THE PORT THEATRE
Since 1998

Monthly Event Report





M1-2

NANAIMO ART GALLERY

ACTIVITY REPORT

June 1, 2011 to June 30, 2011
Submitted *by Ed Poli, Gallery Manager*

The Campus Gallery (900 Fifth Street) presented:

- **Body of Evidence** – from May 13, 2011 to August 20, 2011 - This exhibition features figurative sculptures created over the last three years by Saltspring Island artist Charles Breth. The ceramic sculptures are created by hand using age old techniques such as coil, slab and pinch pot processes and are fired with a terra sigillata solution of very fine clay particles most prominently used by the Greeks and Romans of antiquity.

- **Art Education** – The Gallery presented educational workshops and gallery tours, The Gallery's *Artists in the Schools* program presented workshops in numerous classrooms in SD 68 & 69.

Campus Gallery Attendance 244

The Downtown Gallery (150 Commercial Street) presented:

- **Art Sales and Rental Showcase** - A showcase of works by local artists who are part of the Gallery's Art Sales and Rental program - a large range of works and media are on display and for sale. An exhibit featuring the work of AS&R artists Johane Galipeau and Majie Lavergne was presented in June.

- **Photo Salon 2011** – from May 26, 2011 to June 18, 2011 – An exhibition of photographic work by the members of the Harbour City Photography Club.

- ***Artrageous* Saturdays** – The Gallery presented two *Artrageous Saturdays* art workshops for children.

- The Gallery space was used by a number of organizations and community groups and for various community events.

Downtown Gallery Attendance 1413

Total Attendance: 1657

ML-18

NANAIMO MUSEUM

Report to Parks Recreation and Culture Commission
June 2011
Submitted July 13, 2011 by Debbie Trueman

Administration/Revenue

- Earned Revenue Mid Year – January - June 2011 vs 2010 Gift Shop sales up 40%, Program Revenue up 45% (10% school program cost increase) with number of school programs up 10%, venue rental revenue up 29%.
- Staffing Developments – Arvon Brunt will be away for several months as she deals with some medical issues.
- Succession Planning – As part of our strategic plan renewal, we are looking at succession planning for several staff leaving in the next few years.

Exhibit Programming

- Japanese National Museum Ansel Adams/Leonard Frank exhibit – continues to draw visitors and is up until August 21.
- Ivan Sayers/Museum collection Textile exhibit – in the works now and will open September 1 with some spectacular fashions from the "belle epoch" era, 1890-1914.
- Permanent Exhibit Development – Planning continues for last section and will begin in earnest this fall.
- Bastion exhibit - we invested approximately $6000 in Bastion exhibit upgrades. The new exhibit is getting good reviews, as is the restoration project.

Programs and Events

- Venue Rental – included Probus, CCCU, DNBIA, Lantzville Rotary, and Nanaimo Sings. Summer is a much quieter time but bookings for the fall are looking busy.
- Cemetery Strolls/Pub Tours – The only tour we have cancelled this year due to low attendance was during hockey playoffs! Tours are generally much busier than last year so far.
- Sundaes on Sunday/Time Machine Mania – the Sunday program is at the Bastion. Both programs are offered to the general public and on some days to summer kids programs such as Boys and Girls and Parks, Recreation and Culture.
- Bathtub Streetfair – We will have activities for children and adults during the two-day street closure.
- Other programming – DNBIA street party, the Great Car Chase included museum activity as 1 stop, Seed and Salt theatre presentation, Altrusa and Yacht Club lectures.
- Sports Hall of Fame – Announcement will be September 1 in conjunction with the opening of the Textile exhibit. Induction ceremony will be Saturday, September 17, 2011, in the afternoon at the Museum.

Community Partnerships

- Snuneymuxw First Nation – We loaned some of the durable First Nation collection artifacts for the Aboriginal Day celebration at Swy-A-Lana Lagoon. David is working with SFN representatives to develop an exhibit for Newcastle Island Pavilion. We are discussing other ways we may be able to help with programming.
- Nanaimo Bar Trail – our stop continues to be very popular - thanks Chelsea Barr!
- Good Timber – matinee post performance receptions will be at the museum and we have a display case in the Shaw Auditorium lobby for all presentations.
- Discussions continue with Military Museum.

Favourite Comment – From Kelodry, Charmaine and Alyssa (ages 12-54) from Delta (2nd visit in 12 mths) – "This is one of our favourite museums to visit! We will be back again."

Attached-July Newsletter

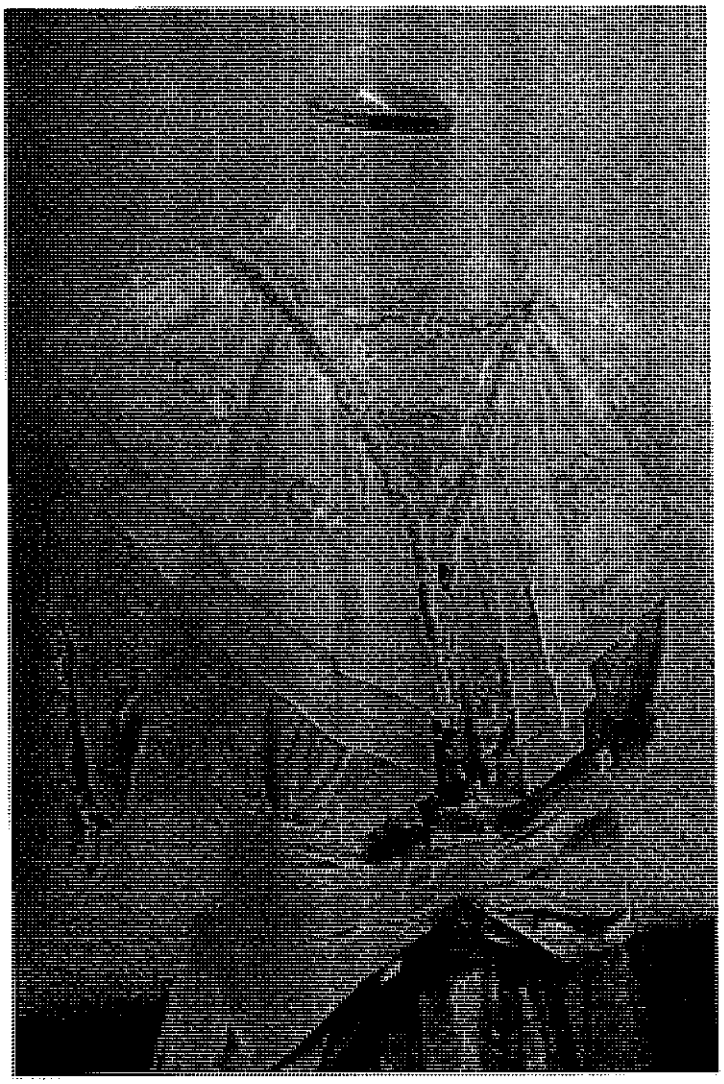
NANAIMO MUSEUM
July 2011

timelines

MAKE A DISCOVERY at Your Museum in the VANCOUVER ISLAND CONFERENCE CENTRE

Sept 1 - Dec 31 : Women's fashions of La Belle Époque

Be sure to see this exhibit showcasing the gorgeous fashions and intricate accessories of the period 1890-1914.



The fall feature exhibit with guest curator Ivan Sayers; **Women's fashions of La Belle Époque, 1890-1914,** in the Nanaimo Museum runs from September 1-December 31, 2011. Drawing from the collections of Ivan Sayers, Claus Jahnke, as well as the extensive the Nanaimo Museum Collection, "Women's fashions of La Belle Époque" features the gorgeous fashions, sumptuous fabrics and intricate accessories of the period 1890-1914.

The period represents a time when fashionable clothing was becoming more accessible to everyone. Fashions of this era celebrated the peak of luxury that was enjoyed by the very wealthy. It also represented a time of significant social change for women, many of whom were becoming well-educated. Women were also entering the workforce in large numbers and styles began to change. This period in time was one of peace and security before the horrors of WW1. With the many technological innovations in transportation and manufacturing, this was also an era of great scientific and technological advancement in Europe and the world in general.

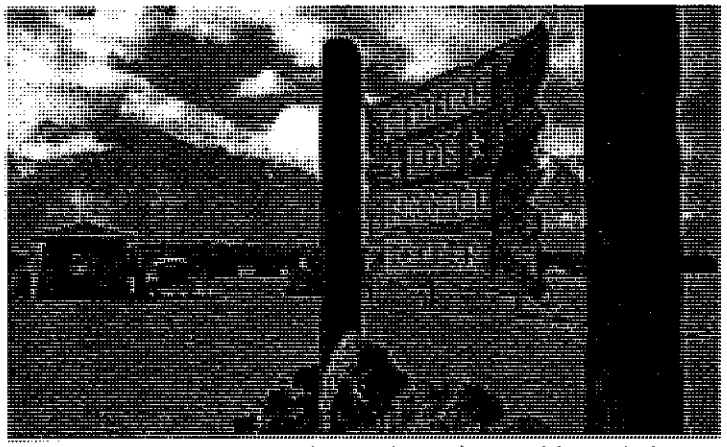
Ivan Sayers is a fashion historian who specializes in the study of women's, men's, and children's fashions, from 1650 to the present. He graduated from UBC in 1969, with a BA in Classical Studies. A long-time resident of Vancouver, he worked at the Vancouver Museum from 1970 to 1990, and was the Curator of History for the institution from 1976-1990.

The 60-year-old Sayers is known in Vancouver's small fashion community because of the lectures and historical fashion shows he presents. He has one of the largest and most comprehensive collections of historic clothing in private hands in Canada, and has produced many fashion shows, lectures, and exhibitions. As curator for the Original Costume Museum Society, a group dedicated to preserving historical clothing from around the world, Sayers is able to bring his expertise to the public. He commonly jokes, that his collection so vast, that he sleeps in the dining room of his 3-bedroom home. ■

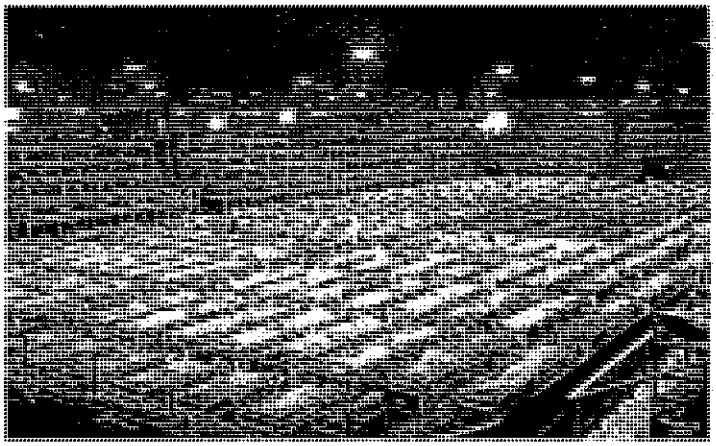
Nanaimo Museum
100 Museum Way
in the Vancouver Island Conference Centre
250.753.1821
info@nanaimomuseum.ca
www.nanaimomuseum.ca

Two Views: Photographs by Ansel Adams and Leonard Frank

Don't miss this compelling exhibition - Two Views runs from Saturday, May 20 - Sunday August 21, 2011.



1943. Entrance to the Manzanar Relocation Center. Photograph by Ansel Adams.



1942. Men's Temporary Dormitory at the PNE Forum. Photograph by Leonard Frank.

Ansel Adams (1902-1984)

Angered by what he thought of as the American governments policy towards Japanese Americans, Ansel Adams made a number of trips, at his own expense, to the Manzamar war Relocation center.

His powerful photos were exhibited in the museum of Modern Art in New York and published in the controversial 1945 book Born Free and Equal. Ansel Adams offered the entire collection to the Library of Congress in 1965.

Adams wrote, " The purpose of my work was to show how these people, suffering under a great injustice, and loss of property, business and professions, had overcome the sense of defeat and despair by building for themselves a vital community in an arid (but magnificent) environment..."

This compelling collection of photographs enables us to reflect on the nature of forced separation and uprooting and the effect it has on its victims.

Leonard Frank (1870-1944)

Leonard Frank was known for producing photographs with extensive factual information as well as exquisite lighting. He personally endured a great deal of racism during WW1 before his move to Vancouver, where he became recognized as the leading commercial and industrial photographer.

In 1942, Leonard Frank was hired by the BC Security Commission to record the removal of Canadians of Japanese descent from the BC Coast. Frank's documentary photographs of the Hastings Park temporary holding areas are both stark and shocking. These images of the cavernous buildings give a unique perspective, focusing on the bureaucratic systems in place rather than the suffering of the community. Frank also documented the moving process and visited several camps in the interior of BC.

His documentary photographs of Hastings Park at this time are both stark and shocking. His bleak photos stress the institutional forces at work. ■

Sports Hall of Fame Inductions Just Around the Corner

The Sports Hall of Fame 2010 Induction.

This year marks the fourth round of inductees to the Nanaimo Sports Hall of Fame. The small change this year is that we are saving the excitement of the announcement until September 1st. The induction ceremony itself will be on September 17th at 2pm.

We would like to extend our thanks to the Sports Hall of Fame Committee and this year's selection panel for all their work. Our thanks also go to the community for their nominations. We still have many deserving individuals and teams who have not yet been nominated, so send in your nominations now, before the spring 2012 deadline. Do contact the museum to ask if the deserving person has already been nominated.

For further information, please contact Debbie Trueman at the museum.

The following is a list of inductees who were named in the Nanaimo Sports Hall of Fame roster in 2010.

Dr. Leo Margolis, Builder- Hockey; Vancouver Island University (Malaspina) 1983 Men's Soccer Team, Team – Soccer; Angela Chalmers, Athlete -Track and Field; Barry Pederson, Athlete – Hockey; Michael Rhode, Media; Alfred "Red" Carr, Athlete/Builder – Hockey; Frank Crane, Builder – Hockey ■

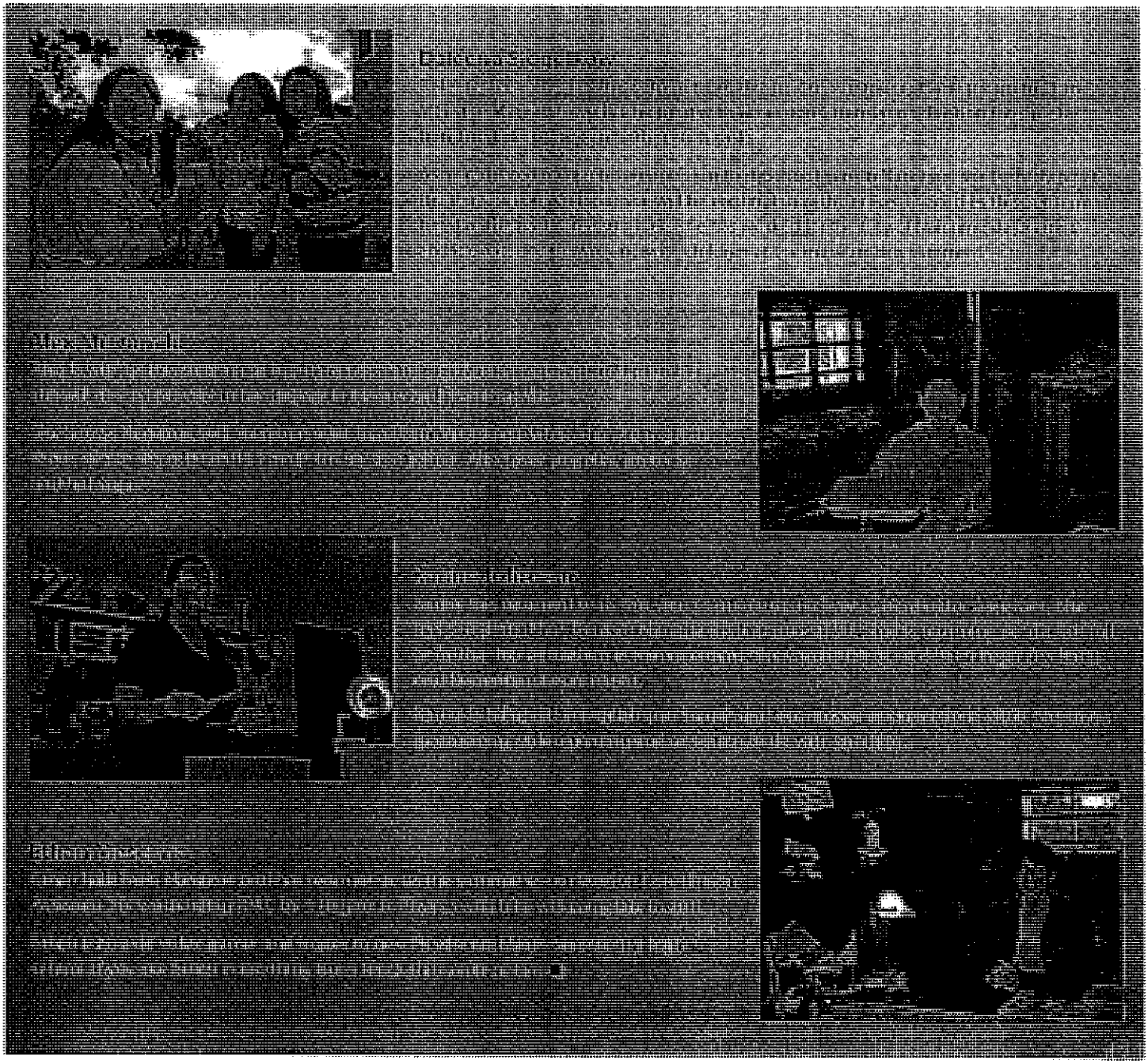
Meet Nanaimo Museums Summer Students

Ethan and Karine are both funded by the Canada Summer Jobs project (federal). "Supporting Students; Serving Communities" Canada Summer Jobs is a Government of Canada initiative to help employers create summer job employment opportunities for students and which provides work experiences for students.

Daleena and Alexandra's positions are funded by the Young Canada Works in Heritage Organizations program, with special thanks to Canadian Museum Association.

Young Canada Works (YCW) offers students and recent graduates the chance to put their skills to the test, build career equity, earn money for their education or get started on the right career path. Summer jobs and internships give young people access to unique opportunities to learn and work, whether it is to practise their second language, work in a museum, an Aboriginal friendship centre or even travel abroad. Young Canada Works also offers employers an opportunity to benefit from innovative ideas and competitive skills.

Funding for this project has been made possible in part through a contribution from the Young Canada Works in Heritage Organizations program, Department of Canadian Heritage. Le financement pour ce projet a été rendu possible en partie grâce á une contribution de Jeunesse Canada au travail dans les établissements du patrimoine une initiative du ministère du Patimoine canadien.



Summer at Nanaimo Museum

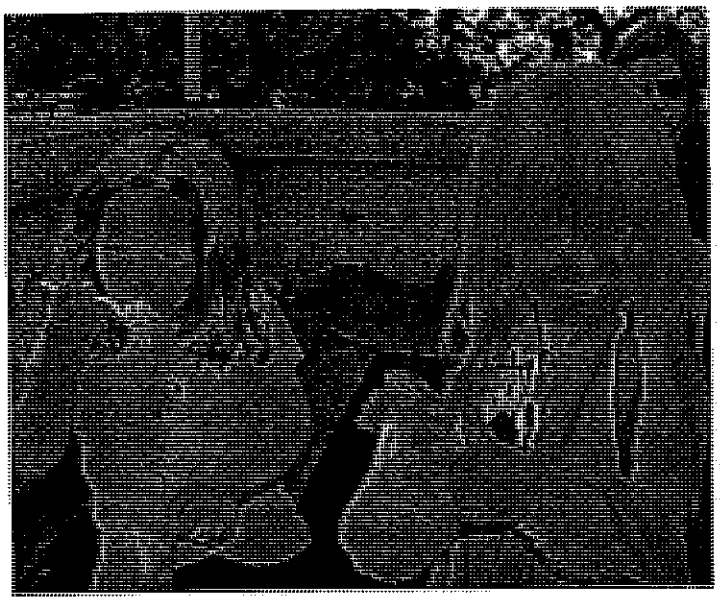
*Phone **250.753.1821** or email **program@nanaimomuseum.ca** to register for a program today!*

Visitors take in Two Views on opening day.

FEATURE EXHIBIT: TWO VIEWS~PHOTOGRAPHS BY ANSEL ADAMS AND LEONARD FRANK

MAY 20 TO AUGUST 21, 2011

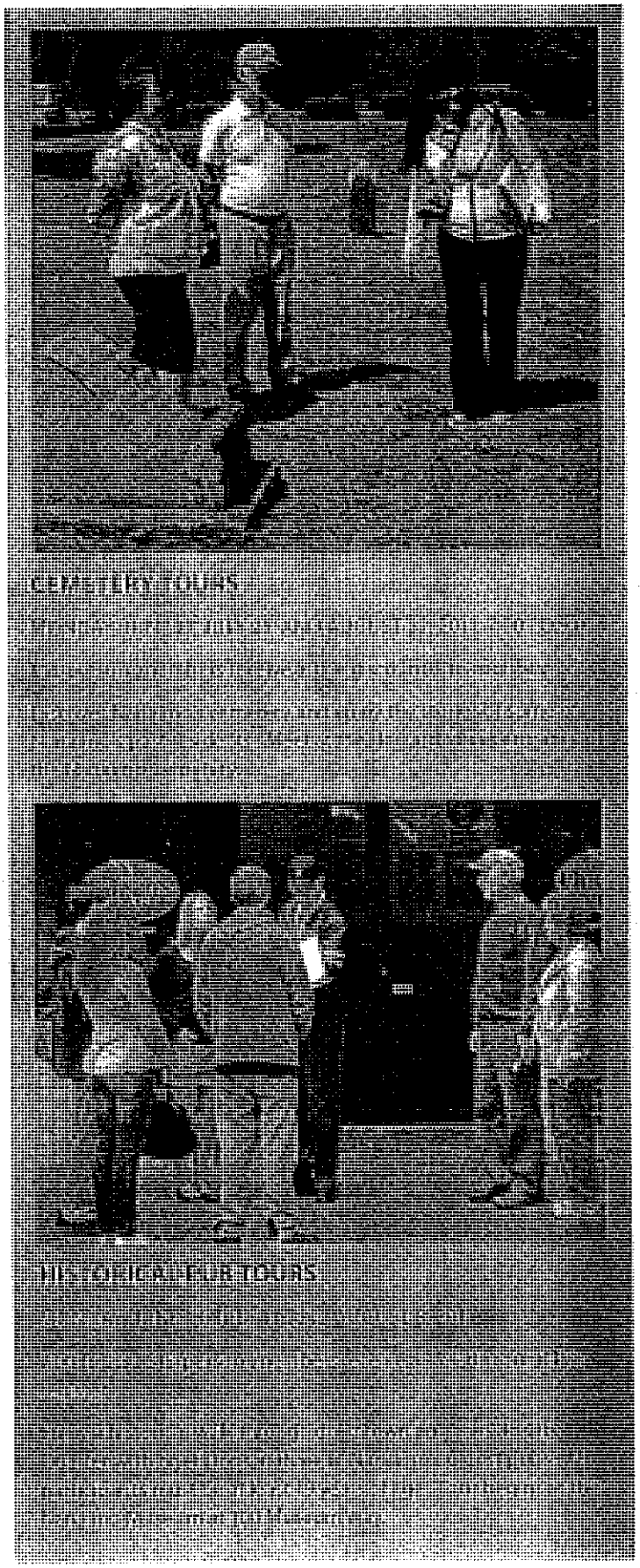
This compelling collection of photographs is a travelling exhibit from the Japanese Canadian National Museum and presents two views of Canadian and American internment in the early 1940s. Celebrated photographers Ansell Adams and Leonard Frank recorded this controversial time for future generations.

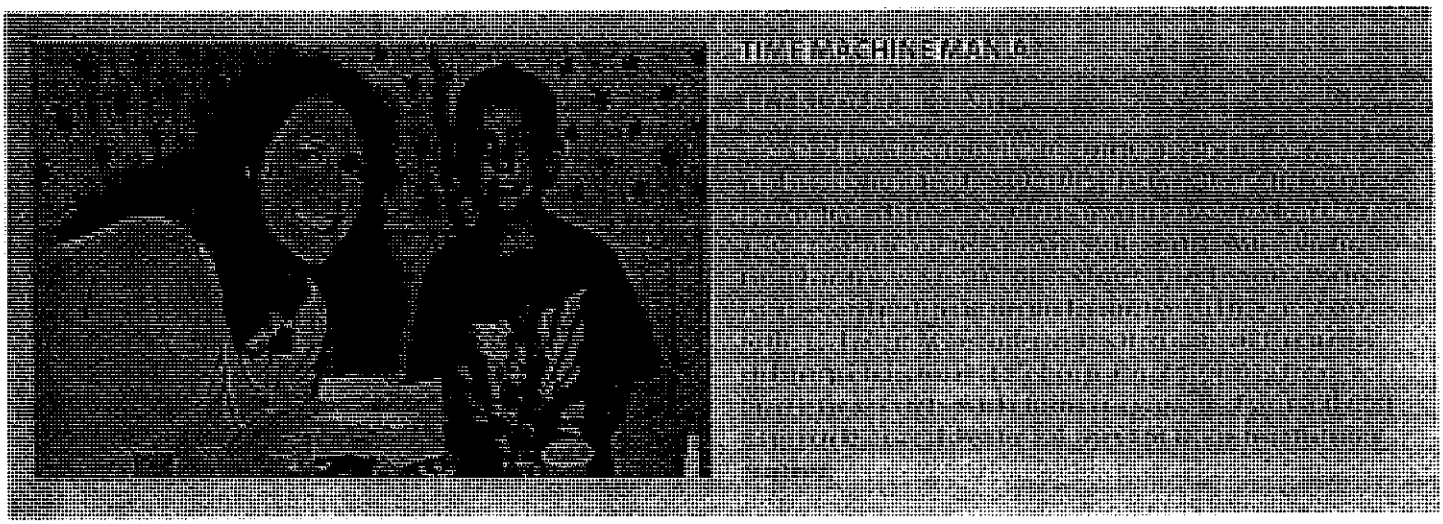


ICE CREAM "SUNDAES ON SUNDAY"

EVERY SUNDAY DURING JULY & AUGUST - 12:00 UNTIL 2:00

If the taste of old fashioned homemade ice cream made from real homemade cream is just a distant memory or you've never tasted good ice cream then you must join the Nanaimo Museum staff and volunteers at the Bastion after the cannon firing and make your own serving of ice cream. Cost $1/person.





GOOD TIMBER: SONGS AND STORIES OF THE WESTERN LOGGER

July 12th to 24th - Various Show Times

The Nanaimo Museum is proud to promote the Port Theatre's presentation of Good Timber: Songs and Stories of the Western Logger that celebrates the golden age of logging in the Pacific Northwest - and the legendary bulls of the woods, hookers, hi-riggers, fallers, whistle punks, and locie engineers from a time when loggers climbed trees. Set against a multi-media backdrop of rarely-seen images from the Royal BC Museum Archives, John Gogo, Mark Hellman, Kelt and Colleen Eccleston, Sarah Donald and Desprez act, sing, and play everything from guitar and fiddle to axe and handsaw. All performances at The Shaw Auditorium (V.I. Conference Centre)

Join the post performance reception at the Nanaimo Museum after matinee performances on July 16, 17, 23, and 24. Meet the Actors and discover the museum. ALL TICKET HOLDERS eligible for 10% off in the Nanaimo Museum Gift Shop!

Tickets: $25/ Port Theatre Members, Groups & Seniors $22/ Students $15

Call the Port Theatre Ticket Centre 250-754-8550 or buy online at *www.porttheatre.com*

SEEDS AND SALTS THEATRE

SATURDAY, JULY 9, 2011 AT 1:00

This theatre group will be at the Nanaimo Museum performing four vignettes about historical events on Vancouver Island. One play tells the store of the 'Chocolate Bar War', which started in Ladysmith. Overnight, the price of chocolate bars went from 5 cents to 8 cents. The student's strike lasted for 2 or 3 days but then fizzled out. What the students didn't know was that the Victoria paper picked up the story and it became a national event. Tickets $10 (Partial Proceeds to the Nanaimo Museum) Parker Williams, Nanaimo Museum's Founding Member, will speak afterwards about his part in organizing the strike.

HAVE A SPLASH AT FUN SUMMER WORKSHOPS DURING MARINE FESTIVAL!

JULY 21 TO 23, 2011

Thursday, July 21	Friday, July 22	Saturday, July 23
11:00 to 2:00	11:00 to 2:00	11:00 to 2:00
Motorized Rowboat	Catamaran	Wooden Sailboat

The Nanaimo Museum celebrates Bathtub Weekend with special boat building workshops designed specifically for children. These workshops will provide a hands-on experience building unique miniature boats while interacting with other children through friendly competition in the Nanaimo Museum Regatta. The workshops run from 11:00 to 2:00 with the race at 1:30 on Commercial Street. $25/child. ■

Good Timber Logs History in Song

The Port Theatre presents: **'Good Timber, Songs & Stories of the Western Logger'**, A Rollicking Musical Revue!. All performances are at The Shaw Auditorium (Vancouver Island Conference Centre) from July 12th to 24th and show times are:

- Tuesdays to Fridays: 7:30pm on July 12th to 15th & July 19th to 22nd
- Saturdays- 4pm & 7:30pm July 16th & 23rd
- Sundays- 2:30pm & 7:30pm July 17th & 24th

Nanaimo Museum is supporting this event by selling tickets, at the special museum member rate of $22 each and sending notices out to our members, and sponsoring four receptions in the museum. The Post Performance Receptions will be held in the museum after matinee performances on July 16, 17, 23, and 24. So come and meet the actors and discover the museum. All tickets purchased through the museum are $22 (which is the Port Theatre Member rate) and all ticket holders are eligible for 10% off in the Nanaimo Museum Gift Shop!

"Good Timber' logs BC history in song...marriage of music, poetry brilliantly performed.' Times Colonist, Victoria 2010.

They performed last year at the Royal BC museum and we at Nanaimo museum are proud to support the relationship between history and theatre here in Nanaimo.

Directed by Ross Desprez with music direction by Tobin Stokes, with original music ranging from Celtic and country to folk and blues to accompany the loggers' poetry, this historic extravaganza is a sensory journey of the sights, sounds and emotions of the early logging industry in BC.

Ross Desprez, Other Guys Theatre Company's artistic director since 2000, was inspired by a dog-eared copy of Rhymes of the Western Logger, a compilation of logging camp poetry by Robert E. Swanson. Swanson achieved legendary status among the BC coast loggers, doing for them what Robert Service did for Klondike gold miners.

Ross has worked as an actor, stage manager, props builder, technician, playwright, composer and director. With a Bachelor of Fine Arts in theatre and a Masters degree in directing from the University of Victoria, he is currently an instructor in the theatre department at Vancouver Island University in Nanaimo, where he has directed numerous productions.

Ross is most proud of his one-man show, The Ballad of Phil Ochs. (Vancouver Fringe 1988), which toured across Canada, and which inspired the writing of The Ballad of Jim Pane for which he also wrote the original music recently produced at the Belfry Theatre. Ross composed the music for the Belfry's Collected Works of Billy the Kid, and learned to play the bass in four weeks for Pump Boys and Dinettes, and the banjo for Lies & Legends-The Musical Stories of Harry Chapin. He wrote and directed Sex:The Musical. Ross' most recent credits include directing Of Mice and Men for Langham Court Theatre and Feathering Loretta for the Belfry Theatre in Victoria.

John Gogo, singer, songwriter and guitarist is from a musical family in Nanaimo, British Columbia. He has continued to be an impressive presence on the Western Canadian music scene for some time now.

His latest release, Leave A Light On, displays his original heart-felt focused songwriting together with excellent musicianship and imaginative, flowing, textured arrangements. This album showcases Gogo's wise, poetic narratives and effective, melodious vocals and is a collection of folk/pop tunes that recall American singer/songwriters like Tom Petty or Jackson Browne. The album is a shining showcase for the singer's crisp, melodic love songs accented with mandolin, accordion and Mellotron.

In the past six years, John has released two CDs, four music videos, and toured Canada several times. Gogo is skilled in his craft and appeals to diverse audiences - as demonstrated by the variety of opening shows he has performed for many more widely known acts including Crash Test Dummies, The Blue Shadows, Fred Eaglesmith, Australian Paul Kelly, Trooper and Nazareth.

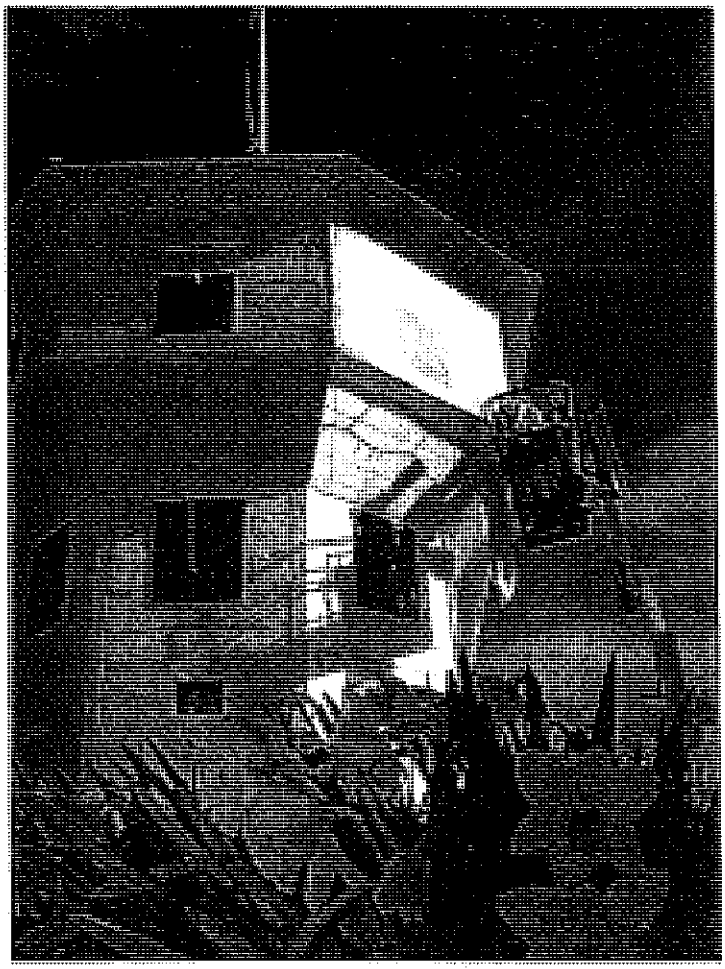
John Gogo lives in Victoria, British Columbia and continues to impress his audiences with his singing and his songs at numerous night club and concert appearances and he admits he was always the folky of the family.

His father Mike Gogo has a timber connection as well. The family owned sawmill was established in 1897. It is supplied by their 1100 acre woodlot that contains quality cedar and fir. They custom cut #1 structural select beams and timbers along with custom siding, fencing and tongue and groove. ■

ADOPT AN ARTIFACT – TIMBER CRUISING TOOLS

Joe Muir worked in the woods in the Nanaimo area gathering information on volume, species and grade of trees for future harvesting. His basic tools included a compass and measuring tape that are part of the museum's collection. Help support the museum by adopting these tools at the $1,000 level.

Bastion News: Two Awards



Once again the Bastion is in the news. Two awards have been received for the refurbishment work that was carried out on the Bastion.

The 2011 Heritage Rehabilitation Award (Institutional) was awarded to the Nanaimo Museum by the City of Nanaimo Heritage Commission, for our role in the Bastion Restoration Project. This award was presented at Oliver Woods on May 18th, 2011.

The 2011 Heritage BC Award (Provincial) for 'Outstanding Achievement' for Heritage Conservation was awarded to the groups involved in the refurbishment work. This is the highest calibre of award. It is presented annually during the Heritage BC Annual Conference September 20-October 1 in Burnaby.

The nominees for this award were:

- Nominee(s): City of Nanaimo, B.C.
- Nominee(s): Hudson's Bay Company
- Nominee(s): Mr. Sidney Sharman.
- Nominee(s): Macdonald and Lawrence Timber Framing Ltd., Bamberton, B.C.
- Nominee(s): Read Jones Christoffersen Consulting Engineers, Nanaimo, B.C.
- Nominee(s): Knappett Projects Inc., Victoria, B.C.

Downtown merchants also contributed the proceeds from their Bastion Street party.

The Nanaimo Museum spearheaded the fund raising campaign to assist the City of Nanaimo with project costs. The Hudson's Bay Company donation started the ball rolling with $80,000 plus a summer campaign in local stores which raised another $5000. Mr. Sidney Sharman soon followed with a donation of $50,000. The Nanaimo Lions Club contributed $10,000.

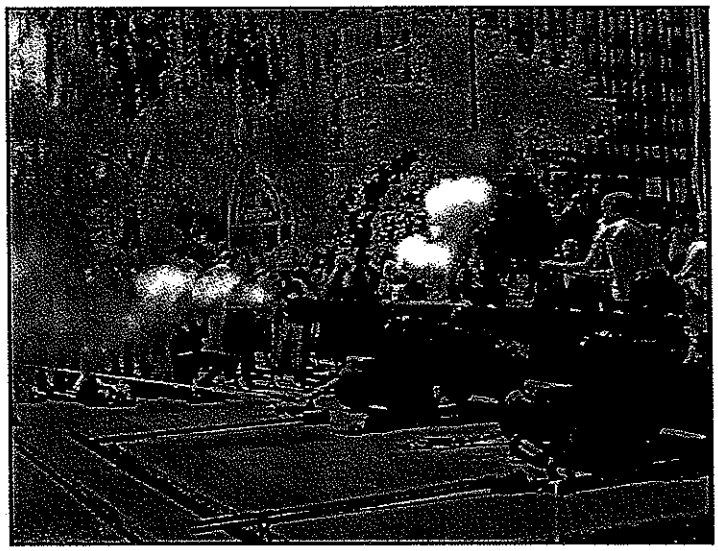
The Bastion, Nanaimo, B.C.

Built by the Hudson's Bay Company in 1853 to protect their mining interests around Nanaimo, the Bastion is one of the oldest buildings in BC. The Bastion is managed and interpreted by the Nanaimo Museum. The building is octagonal in plan with 3 floors, the top one being jettied out over the lower two. It is made from hewn logs of cedar and fir fitted to columns at the corners with a tongue and groove joint. This style of construction known as 'piece sur piece' is one of its primary character defining elements and is common in Hudson's Bay Company buildings across Canada.

The building had suffered some significant decay of the log ends and most importantly at the base of the posts and was leaning toward the harbour by approximately 6".

The City of Nanaimo engaged Read Jones Christoffersen as Consultants to specify and tender the work and in the summer of 2010 Knappett Projects were awarded the contract for restoration of the Bastion with Macdonald & Lawrence as specialist heritage sub-contractors.

The first task was to safely remove the lead paint coating and then begin the painstaking task of dismantling the log walls to allow repairs to be carried out. Every timber was tagged and its location recorded on drawings to ensure correct placement when re-assembled. The entire structure was surveyed to establish its current position and geometry and this information was used to determine what actions would be required to correct the lean that was present. After a few months of detailed repair work both on and off site, the pieces were carefully re-assembled. Then the Bastion was painted and special caulking used as chinking between the logs. A removable rain screen netting will be used during the winter months to protect the windward sides of the structure from the coastal weather. ■



Canon firing at the Bastion grand re-opening.

425

Museum Happenings At A Glance

See pages 4 and 5 for more information on these programs. Phone ***250.753.1821*** *or email* ***program@nanaimomuseum.ca*** *to register today!*

FEATURE EXHIBIT: TWO VIEWS~PHOTOGRAPHS BY ANSEL ADAMS AND LEONARD FRANK
May 20 to August 21, 2011
This compelling collection of photographs is a travelling exhibit from the Japanese Canadian National Museum.

HISTORICAL PUB TOURS
Monday, June 13, July 11 and August 8, 2011
7:00 to 9:30 pm $15/person (members receive a 15% discount) Pre-register. All participants must be at least 19 years of age.

Tour begins at the Nanaimo Museum at 100 Museum Way.

CEMETERY TOURS
Monday, June 27, July 25 and August 22, 2011, 7:00 to 9:00 pm

$15/person (members receive a 15% discount) Pre-register.

Meet at the Howard Street entrance of the Nanaimo Cemetery.

ICE CREAM "SUNDAES ON SUNDAY"
Every Sunday during July and August, 2011
12:00 until 2:00 pm
Cost $1/person.

TIME MACHINE MANIA
JULY 6 to AUGUST 31, 2011 - 1:30 to 3:00 pm

SEEDS AND SALTS THEATRE
Saturday, July 9, 2011 at 1:00 pm
Tickets $10 (Partial Proceeds to the Nanaimo Museum)

GOOD TIMBER: SONGS AND STORIES OF THE WESTERN LOGGER
July 12 to 24, 2011 - Various Show Times
All performances at The Shaw Auditorium (V.I. Conference Centre)

Post Performance Reception to be held in the Nanaimo Museum after matinee performances on July 16, 17, 23, and 24. Meet the Actors and discover the museum. ALL TICKET HOLDERS eligible for 10% off in the Nanaimo Museum Gift Shop!

Tickets: $25/ Port Theatre Members, Groups & Seniors $22/ Students $15

Call the Port Theatre Ticket Centre 250-754-8550 or buy online at *www.porttheatre.com*

HAVE A SPLASH AT FUN SUMMER WORKSHOPS DURING MARINE FESTIVAL!
JULY 21 to 23, 2011
The workshops run from 11:00 to 2:00 pm with the race at 1:30 on Commercial Street.
$25/child. ■

Thank you to our Supporters!

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THE HARBOUR CITY

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Special thanks to Jan Peterson for the continued donation of proceeds from her book *A Place In Time.*

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www.nanaimomuseum.ca

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Beginning May 19
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May 19 to Sept. 5

Nanaimo Museum 100 Museum Way, Nanaimo, BC, V9R 5J8
250.753.1821 www.nanaimomuseum.ca

REPORT TO: THE PARKS, RECREATION AND CULTURE COMMISSION

FROM: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE

AUTHORED BY: MARY SMITH; MANAGER RECREATION AND CULTURE SERVICES

RE: FEASIBILITY STUDY FOR THE BEBAN PARK BARN REPLACEMENT.

RECOMMENDATION:

That the Parks, Recreation and Culture Commission recommend that Council endorse Option 1: replacing the existing barns on the VIEX grounds with one new consolidated barn structure as outlined in this report.

EXECUTIVE SUMMARY:

At the 2010-NOV-24 Parks, Recreation and Culture Commission meeting, the Commission endorsed the 2006-MAY-24 motion supporting staff to "initiate a process, with the Vancouver Island Exhibition (VIEx), to develop the concept and determine the feasibility of constructing a multi-use facility at Beban Park".

The Feasibility Study for the Beban Park Barn Replacement (attached) got underway in January, 2011. Since then, a team comprised of City Staff and VIEx Board members worked through a process with a facility consultant to evaluate a number of building options around replacement of the aging barns located at Beban Park within the Beban Park VIEx and Equestrian license area.

Through the feasibility study process three options were developed and evaluated:

Option 1: Replacing the existing barns on the VIEX grounds with one new consolidated barn structure as outlined in this report.

Option 2: Building a new building that meets the core programmatic needs of VIEx and meets the needs of various minor sport and adult recreational user group needs

Option 3: Building a new institutional quality building that would be jointly operated by VIEx and the City of Nanaimo and meets the program needs of VIEx and, minor sport and adult recreation group needs.

The attached report, "Feasibility Study for the Beban Park Barn Replacement Facility", provides detail on the process, options, financial analysis, and recommendations regarding this project.

BACKGROUND:

The development of a multi-use facility to not only replace the aging barns but also provide a venue for a number of agricultural and general use activities has been a vision for a number of years. A desire within the community to develop a multi-use facility at Beban Park was identified in the 2005 Parks Recreation and Culture Master Plan.

Three options were developed and evaluated though the feasibility study. Each option addresses the core requirements of the primary user and builder of the facility. The following reflect the summary of the options that are detailed in the attached study.

Option 1: Replacing the existing barns on the VIEX grounds with one new consolidated barn structure.

- An un-insulated and unheated pre-engineered metal building with concrete floor slab programmed to meet the primary user need: VIEx summer fair exhibitory and year-round storage use only; the facility would have limited community or sport use potential, although the building could be fitted-up in the future to serve those additional needs.
- VIEX would program and cover all operating costs. There would be no additional operating costs than current: energy use or labor costs associated with the new building except for annual as-needed routine repair and maintenance.
- Project cost $1.86 million.

Option 2: Building a new building that meets the core programmatic needs of VIEx and meets the needs of various minor sport and adult recreational user group needs.

- The superior quality pre-engineered building would be fully winterized and include finished office, washroom and meeting spaces; storage spaces would be left unimproved. All building code requirements for occupancy would be satisfied.
- The building would include a full-bleed sport flooring system (palletized removable but not tile), minimum 25-foot ceiling, netting for sub-dividing space, a continuous plywood dasher board system on the inside face of perimeter columns for safety and to keep balls in the field of play.
- The facility would require approximately 0.5 full-time equivalent (FTE) staff to operate. If the facility were operated by volunteer labor, the facility could potentially meet operating expenses. If the facility depended on paid staff, the facility would very likely operate in annual deficit.
- Project cost $3.75 million.

Option 3: Building a new institutional quality building that would be jointly operated by VIEx and the City of Nanaimo and meets the program needs of VIEx and, minor sport and adult recreation.

- Built of concrete to 8-feet and manufactured steel upper walls and roof.
- The project would be over twice the cost of Option 2 requiring the City's participation in the facility as a capital and operating partner.
- The facility could be operated on a volunteer basis or with paid staff.
- Project cost $5.6 million.

From the long-term perspective of VIEx, Option 1 is the most affordable and sustainable solution. Based on the consultant's report, the new facility would be unheated and un-insulated and the interior largely unfinished. However, staff support VIEx's recommendation that the heating and washroom requirements be addressed in the initial construction phase. The simple pre-engineered metal structure with concrete floor slab should however be designed to be refitted in the future when demand demonstrably increases or supply is reduced.

At some point, the Master plan for Beban Park will be revisited. At that time the replacement VIEx structure will either fit into an updated plan or as a pre-engineered building, could be relocated. The advantage of Option 1 at this time is the flexibility it represents.

Funding
Currently there is $300,000 of City allocated funds towards this project in the 2015 Capital Plan. Staff will work with VIEX on fundraising options for the remainder.

Respectfully submitted,

Richard Harding, Director
Parks, Recreation and Culture

Attachment

2011-JUL-20
File: A2-4 / C2-5-5 / J5-8 / K8-2
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CITY OF NANAIMO
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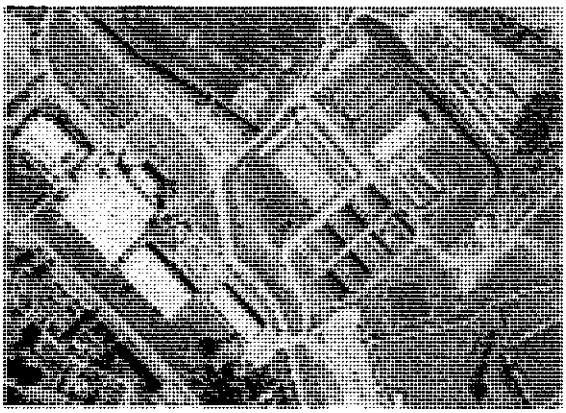


Feasibility Study for the Beban Park Barn Replacement Facility

Prepared for the City of Nanaimo and the Vancouver Island Exhibition

April, 2011

CANNONDESIGN

Barn Replacement Facility Feasibility Study

Table of Contents

Executive Summary

Overview

The Vancouver Island Exhibition (VIEX) in partnership with the Nanaimo and District Equestrian Association currently operates and maintains facilities at Beban Park, including a series of City of Nanaimo-owned aging barns. The seven existing barns are of un-insulated wood construction and are nearing the end of their service life. The City of Nanaimo has asked Cannon Design to examine options for replacement of the structures as well as to identify impacts, risks and costs to the City as owner of a new building when completed.

Beban Park is a significant civic asset and one of the last remaining public green spaces with redevelopment potential, Change has to be carefully conceived and in terms of long-range site master planning. Therefore design of the barn replacement building should consider possible relocation in the future due to changing priorities and the integral long-term role of Beban Park as a regional recreation destination.

The site of the barns to be demolished and that of new building is well-located relative to parking, services and roads. Unstable soil conditions were thought to be the only unknown variable as the site at one time accommodated waste product stockpiling for a sawmill.

Program and Demand

The key program drivers for a new VIEX barn replacement are a two-week period in the summer as a venue for agricultural exhibits and animal husbandry displays. In the winter months the facility would be used for storage of fair equipment and furniture. A notion was brought forward to expand the scope of the building to allow for community use during the dormant winter months, primarily minor sport and adult recreation and interest programs. This spawned an idea to plan a building layout conducive for multi-use including sport, similar to a (smaller) multi-purpose building recently completed in Coombs.

The conclusion after interviewing seventeen sport and interest groups was that while there may be rental demand for early prime-time (currently not available), it may come at the expense of the adjacent City-operated Centennial Building if current renters abandon it for the newer facility. Each group anticipated their sport or activity would be experiencing growth in the future but perhaps not at a rate to support two or even three dry-floor buildings in the near future (including a third initiative for an indoor box lacrosse structure in discussion).

Financial Self-Sustainability

To be self-sustaining in operations and not a burden or risk to the City of Nanaimo, revenues from rentals would have to meet or exceed annual operating expenditures. For Options 2 and 3, operating costs would vary between $60,000 per year to over $130,000 depending largely on whether staffing is volunteer or paid.

Revenue projections were based on rates comparable to the Centennial Building or school gym rentals but doubled as the main floor area of the proposed facility would be almost twice the size Centennial. This would result in a range of expected rental rates of between $30-40 per hour (or half for half floor) for between 1,500 to 2,500 annual prime-time rental hours. Meeting rooms would also potentially contribute an additional 25% in revenues based on lower rates and lower utilization.

The revenue-cost analysis and modeling revealed almost inevitable deficits in scenarios where labour was paid and not volunteer. It also revealed only modest balanced budgets with volunteer staffing assuming less than all of prime being successfully sold. Only with volunteer staffing and 100% of prime-time sold was there any prospect of an operating surplus.

Development Options

Three options were developed and evaluated. Each addresses the core requirements of the primary user and builder of the facility. Each varies in complexity of involvement, risk and obligation to the City of Nanaimo, the owner of land and buildings at Beban Park.

Option 1 – Replacing the existing barns with one new relocatable consolidated barn structure

- An uninsulated and unheated pre-engineered metal building with concrete floor slab programmed to meet the primary user need: VIEX summer fair exhibitory and year-round storage use only; the facility would have limited community or sport use potential, although the building could be fitted-up in the future to serve those additional needs.
- There would be no additional operating costs than current: energy use or labour costs associated with the new building except for annual as-needed routine repair and maintenance.
- **Project cost $1.86 million**

Option 2 - Building a new building that meets the core programmatic needs of VIEX and meets the needs of various minor sport and adult recreational user group needs

- The superior quality pre-engineered building would be fully winterized and include finished office, washroom and meeting spaces; storage spaces would be left unimproved. All building code requirements for occupancy would be satisfied.
- The building would include a full-bleed sport flooring system (palletized removable but not tile), minimum 25-foot ceiling, netting for sub-dividing space, a continuous plywood dasher board system on the inside face of perimeter columns for safety and to keep balls in the field of play.
- The facility would require approximately 0.5 full-time equivalent (FTE) staff to operate. If the facility were operated by volunteer labour, the facility could potentially meet operating expenses. If the facility depended on paid staff, the facility would very likely operate in annual deficit.
- The City could be adversely affected by the new building as it likely reduces usage and revenues at Centennial Building.
- **Project cost $3.75 million**

Option 3 - Building a new institutional quality building that would be jointly operated by VIEX and the City of Nanaimo and meets the program needs of VIEX and, minor sport and adult recreation

- Built of concrete to 8-feet and manufactured steel upper walls and roof, the building represents the best long-term investment for the City reducing O/M costs and energy use
- The project would be over twice the cost of Option 2 requiring the City's participation in the facility as a capital and operating partner.
- The facility could be operated on a volunteer basis or with paid staff. The former could yield a modest financial surplus and the latter very likely in an on-going deficit situation for the City.

Centennial building as a consequence may or may not be redundant and removed from the City inventory.

- Development of a multi-use facility of this scale would require a public consultation process
- **Project cost $5.6 million**

Conclusion and Recommendation

From the perspective of looking after the best the interests of the City of Nanaimo, the recommended development direction at this time is Option 1. From the long-term perspective of VIEX, Option 1 is the most affordable and sustainable solution.

The new facility would be unheated and un-insulated and the interior largely unfinished. The simple pre-engineered metal structure with concrete floor slab should however be designed to be refitted in the future when demand demonstrably increases or supply is reduced (i.e. reaching the end service life for Centennial).

The future adapting would include additions of building systems required by code for human occupancy of the structure, the addition of sport flooring and other considerations, and the interior finishing of support spaces. When completed the end product would be similar to the second option. The cost upgrade would be similar to the difference between Option 1 and 2 except escalated for inflation.

Option 2 presents too much risk at this time for the City of Nanaimo and places a significant management and operating burden on a relatively small volunteer-based organization like VIEX. Option 3 is in all likely-hood cost prohibitive for VIEX without a capital partner like the City, which the municipality could find itself in an unpredictable operating scenario (i.e. labour costs and other overheads).

One other factor to be cognizant of is that public land is scarce and valuable and, at some point in the future a master plan for Beban Park will be revisited. At that time the replacement VIEX structure will either fit into an overall service delivery model, or as a pre-engineered building, could be relocated. The advantage of Option 1 at this time is the flexibility it represents.

1.0 Project Overview

Vancouver Island Exhibition Association in an agreement with the Nanaimo and District Equestrian Association and the City of Nanaimo, currently own and operates a number of buildings, including a series of barns, at the City-owned Beban Park. The existing long, linear wood barn structures that the exhibition currently uses are approaching the end of their service life and the City of Nanaimo wished to investigate the potential, if feasible for the replacement facility to serve as a year-round use facility.

The key building program driver for a new VIEX barn replacement building is the two-week period in the summer where an enclosed space is required for agricultural exhibits and animal husbandry displays. In the winter months the facility would be used for storage of fair equipment and furniture. The question was asked whether it would be viable to expand the scope of the building to allow for community use during the dormant winter months, primarily minor sport and adult recreation and interest programs.

The purpose of this report is to lay out the decision-making criteria and evaluate the redevelopment options to ensure the most appropriate, economical and functional choice is made. The City of Nanaimo has indicated that the new facility must be self-sustaining.

A multi-use facility is a more complex business model for replacement of the existing six un-heated, un-insulated barns which currently have negligible operating costs. From the VIEX perspective, their own need is active only during the summer exhibition and passive for storage for the remainder of the year. A multi-purpose hall, insulated and with a removable sport-flooring surface also fitted with support spaces will be more costly to building and significantly more costly to operate. This report examines all the variables and assesses the potential for demand and revenues to support the operating costs of a new facility.

In meetings with the VIEX barn replacement facility project committee, the committee foresaw a single, economical pre-manufactured steel building just slightly larger than the combined redundant six barns of 16,000 square feet (1500 square metres) with an added attached covered stable area of 4,000 square feet. Building footprint would be 100' x 200' and the main hall dimensions 60' x 200', with a clear ceiling height of under 25'.

The type of building and the main hall area for the VIEX barn replacement facility was inspired by a relatively new similar, but smaller building in Coombs developed by their exhibition association. The program for the Coombs structure was initially exclusively for fair use, but quickly evolved into a year-round community-use venue. After the fact a sport-flooring was installed and the operators interviewed conceded decisions would have been made differently if the broader program potential was understood at that time.

The consultation process for this study uncovered potential unmet and pent-up demand for dry-floor space during the winter months in Nanaimo (typically only available in arenas during the summer months when ice is removed). These sports include lacrosse, soccer, futsal, ball hockey and baseball training. The Nanaimo Kennel Club, currently utilizing the Centennial Building at Beban Park was also met with.

The primary concerns for the City of Nanaimo are two-fold: what are the financial capital and operational impacts to the City of a new facility, and second, would the increased supply with the new facility adversely impact Centennial Building revenues, by shifting demand rather than addressing unmet demand.

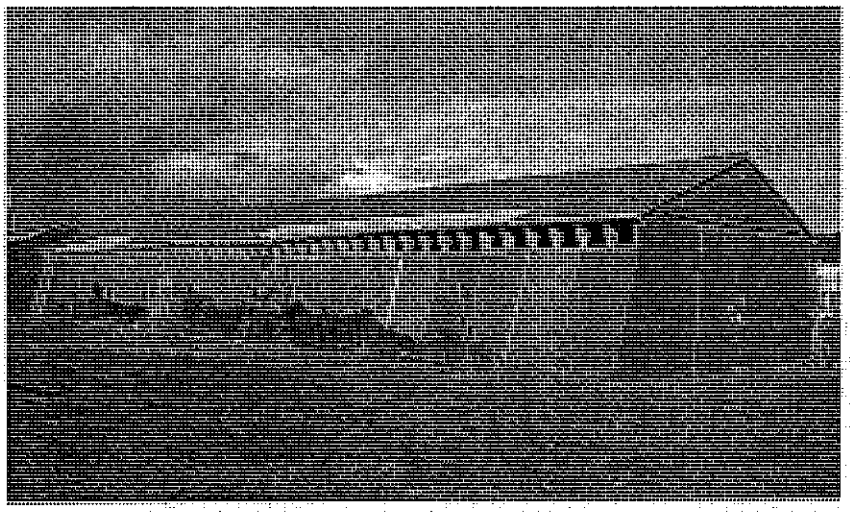
2.0 Site Context

Beban Park is one of the last remaining public green spaces with redevelopment potential and as a high value asset, change has to be carefully conceived. From the Beban Park Facilities Redevelopment Plan:

> Beban Park has been a proud part of Nanaimo's history since 1953, when the City purchased the Beban estate to replace the former Central Sports Grounds, now the site of Port Place Mall. The City's bold move set the stage for the development of a 160-acre, multi-purpose, destination that has become greater Nanaimo's premier recreation centre offering activities for everyone. For nearly 60 years, Beban Park has evolved, as it responds to a growing population, changing recreation activities and emerging community character.
>
> Today, Beban Park is one of four, City-owned, multi-facility, active living campuses serving the recreation, sport, culture and community needs of residents of Nanaimo and the neighbouring communities. (The other campuses are: Third Street (Nanaimo Ice Centre, Nanaimo Aquatic Centre, Rotary Park and Serauxmen Stadium; Bowen Park (Social Centre, outdoor Pool, fields etc) and Oliver Woods Community Centre (including the outdoor park and senior's wellness area).
>
> With eyes on tomorrow, and to ensure that it preserves its integral role as a preferred regional recreation destination, Beban Park must continue to change and evolve, keeping pace with its changing community. Beban Park's future lies in its history. The park's proud tradition, rich heritage and clear mandate demands that those responsible for the park today make decisions with future generations at the forefront of their decision-making. With wise decisions by its stewards, Beban Park and its featured facilities and amenities can continue to attract generations of citizens, as visitors, users and spectators.

The Vancouver Island Exhibition has a joint rental agreement at Beban Park site with the Nanaimo and District Equestrian Association (NDEA). The Beban Park site includes various City-owned and operated recreation facilities, co-located with VIEX and NDEA operated stand-alone buildings, barns, paddocks and an outdoor equestrian show arena.

The redevelopment footprint area in question consists of six existing VIEX barns which would be demolished to accommodate the single consolidated replacement building. The site is relatively level and unobstructed, with site servicing easily extendable from the existing infrastructure. Unknown variables include geotechnical conditions as the site was thought to once be a pulp mill and portions of the site backfilled with waste product.



Typical Existing Barn

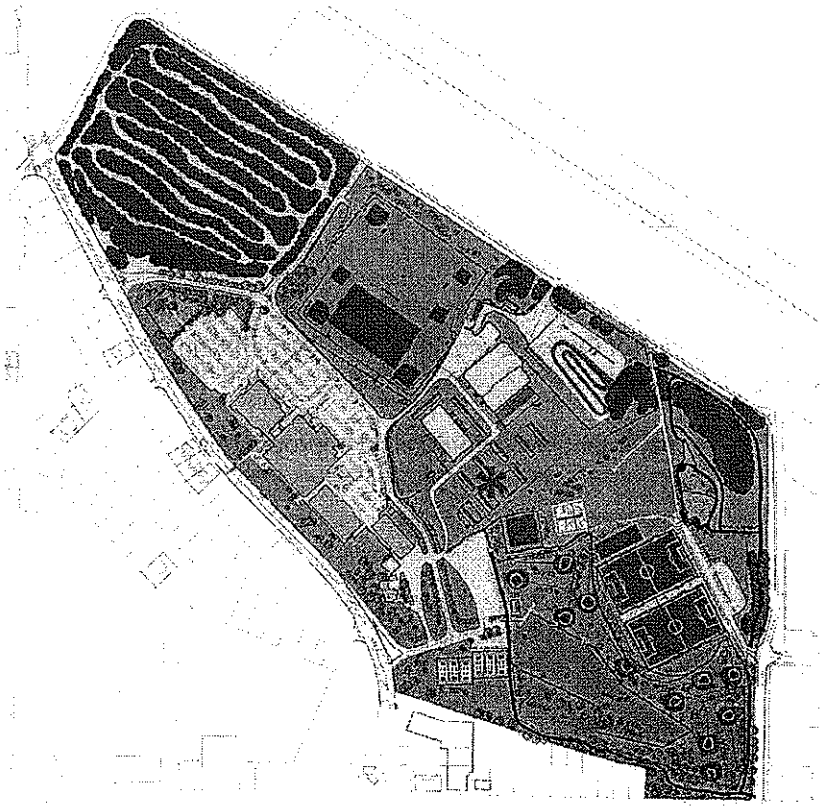
The original thirty+ year old barn structures of all-wood construction, are not insulated or heated spaces and are used for storage except during the two weeks of the summer exhibition. One barn has been improved marginally and may be retained in the short term. Overall, site area and capacity is not an issue.

Beban Park is located on Bowen Road in the northwest quadrant of the city and is easily accessible from the island highway via Northfield Road. Immediately to the south-west of the proposed building site is the Centennial Building and beyond, the Cliff McNabb and Frank Crane arenas and the Beban Park Aquatic Centre and Social Centre. Other amenities on the site include the Kinsmen Participark, a children's play-ground, a pitch and putt golf course, sports field, lawn bowls, tennis courts and an off-leash dogs area.

The site plan on the following page identifies the location of the new facility relative to other existing buildings, parking and other fairground elements such as the horse ring and paddocks, and stables. The replacement building will exceed the floor area of the demolished barns with a surplus area that could be developed into additional parking directly adjacent to the building.

Typically for the summer exhibition, the agricultural precinct is closed to vehicle traffic and the buildings and outdoor areas house exhibits and performance areas, animal holding areas, food and beverage areas, and such.

During the remainder of the year and depending on the option, the exhibition multi-purpose building could accommodate various rentals including potentially the dog obedience classes, minor and amateur sport groups, assemblies, exhibitions, fairs and trade shows potentially in conjunction with the Social Centre. Road and service access to the building site are good and present no obstacles.



Beban Park illustrating the new building location (asterisk)

3.0 Decision-Making Criteria

The criteria by which development alternatives are evaluated should be comprehensive to fully assess all opportunities and risks. The factors and variables assessed are both direct such as risks to the owner, and indirect such as benefits to the community. The evaluation criteria would be applied equally to each of the three development options and two sub-options. The assessment of each option can be found in Section 6.0 Recommendations, where the preferred development direction is identified.

Three options were developed and evaluated. Each addresses the core requirements of the primary user and builder of the facility. Each varies in complexity of involvement, risk and obligation to the City of Nanaimo, the owner of land and buildings at Beban Park. The three options are as follows:

Option 1 – Replacing the existing barns with one new consolidated barn structure

- An uninsulated and unheated pre-engineered metal building with concrete floor slab programmed to meet the primary user need: VIEX summer fair exhibitory and year-round storage use only; the facility would have limited community or sport use potential, although the building could be fitted-up in the future to serve those additional needs.

Option 2 - Building a new building that meets the core programmatic needs of VIEX and meets the needs of various minor sport and adult recreational user group needs

- The superior quality pre-engineered building would be fully winterized and include finished office, washroom and meeting spaces; storage spaces would be left unimproved. All building code requirements for occupancy would be satisfied.
- The building would include a full-bleed sport flooring system (palletized removable but not tile), minimum 25-foot ceiling, netting for sub-dividing space, a continuous plywood dasher board system on the inside face of perimeter columns for safety and to keep balls in the field of play.

Option 3 - Building a new institutional quality building that would be jointly operated by VIEX and the City of Nanaimo and meets the program needs of VIEX and, minor sport and adult recreation

- Built of concrete to 8-feet and manufactured steel upper walls and roof, the building represents the best long-term investment for the City reducing O/M costs and energy use
- The project would be over twice the cost of Option 2 requiring the City's participation in the facility as a capital and operating partner.

The criteria could be categorized into one of five major families: affordability, appropriateness, acceptability, accountability and attainability.

Affordability

Capital Cost – What will be the building cost, and does VIEX have the means and resources to raise the funds for construction. What will be the City's role and risk in financing the project or co-signing debt financing for VIEX long-term borrowing if applicable.

Borrowing – Borrowed money will cost 1.7 to 2.7 times the principle amount (in present dollars) over the term of amortization assuming at least 25-years at an average interest rate. Front-end capitalization is of far more beneficial to the project than leveraged capital.

Operating costs – Are the operating costs realistic and credible. Labour is the single largest component in public building expenditures, what are the assumptions about this component of costs. Utilities are expensive and cost reacts inversely to scarcity. Will the new facility be economical and efficient in it's operation. Is the quality and durability of construction such that repairs and maintenance costs can be kept to a minimum.

Self-Sustainability and Revenues – In order to arrive at self-sustainable operations, the facility revenues must meet expenditures. Is the rental pricing realistic, competitive and fair and, is demand significant enough to consume this newly available inventory of recreation rental time.

Appropriateness

Need – Is this a facility that the community wants, has been asking for and is therefore under-supplied or, does it compound an adverse over-supply condition.

Scale and Type - Is the facility the appropriate scale, size and configuration not only for VIEX needs, but are dimensions optimal flexibility and for accommodating specific user group needs for the potential additional uses.

Impact on Existing Facilities – VIEX facilities are currently co-located at Beban Park along with other dry-floor facilities the Centennial Building, the Social Centre and the existing arenas which rent dry-floor space from April to September. Will the new facility actually serve unmet pent-up demand for facilities or will existing facilities be adversely impacted by the presence of a new competitor. Specifically, will the Centennial Building's already low annual income be negatively affected by current renters leaving for the newer and larger facility that will be introducing previously not available early prime-time time slots.

Will rental pricing be on par with civic facilities or will it be under-priced adversely impacting the City or expectations over-priced affecting the new facility's marketability.

Acceptability

Agreement – Are all interests the City of Nanaimo, VIEX, the Nanaimo and NDEA, and if the building is made multi-purpose, the kennel club, sport user groups and the general community seeing and getting what they need or will accept.

Endorsement by City - What are the benefits to be accrued to City of Nanaimo that makes this venture worth pursuing. How will the City be vested in this project and will that compromise any other planned initiatives.

Endorsement by VIEX - What are the benefits to be accrued to VIEX that makes this venture worth pursuing.

Endorsement by Others - What are the benefits to the kennel club, sport user groups and other stakeholders that makes this venture worth participating.

Endorsement by Community - What are the benefits to the community at large that makes them want to support the initiative in terms of priorities, allocation of scarce resources and economic development impacts

Accountability

Risks to the City of Nanaimo – What are the risks to the City and are they manageable or excessive. What burden, public liability, financial signatory, financial obligation, default obligation or any other type of peril might the City be responsible in a primary or secondary way.

Risks to VIEX – What are the risks to VIEX and are they manageable or excessive. Will the building impact the resources of the exhibition society putting their organization in a compromised situation. Will the types of uses expose VIEX to unforeseen threats or liabilities.

Transparency - Is the process open and transparent and is it of public record.

Attainability

Commitment and Partnership – Is there a "meeting of the minds' between the City of Nanaimo and the Vancouver Island Exhibition society to ensure a common vision, commitment and cooperation. Is there a history of collaboration between the parties and what are the strengths and weaknesses of past ventures.

Time – Can the project be realized within a reasonable time-frame such as two years before momentum might be lost, costs potentially escalate or renter interest is satisfied elsewhere. Can design and construction begin and continue on a predictable path to ensure efficiency and economy.

Budget – Is the construction and project budgets comprehensive, inclusive and attainable and, can contingencies be accounted for including construction financing, escalation, design contingencies, unforeseen conditions such as soils, hazardous materials or archeological unknowns.

Fund-Raising Opportunities – Donations, endowments and modest corporate sponsorships will likely form the bulk of the capital raised. A surcharge on annual summer exhibition admissions for a "building fund" could be a major financial source, if there is the will or means to make that possible. Goods and labour in-kind was acceptable for the Coombs Exhibition Hall, but would have to be pre-approved by the City of Nanaimo, or may be rejected or traded for acceptable considerations.

4.0 Potential Usage and Demand for a New Building

In addition to the previously expressed interest on the part of the Nanaimo Kennel Club, seventeen potentially compatible minor and amateur sport groups were contacted to ascertain the level of interest in potentially renting space at rates comparable to the Centennial Building or school gymnasiums in the district.

Cannon Design consulted with minor soccer, futsal, box lacrosse, volleyball, baseball (training only), badminton and ball hockey. As well, Vancouver Island University was contacted to discuss their interest for student recreation, but VIU declined to participate. The Nanaimo and District Equestrian Association, VIEX's partner in agreement with the City was also contacted but had no response about the proposal.

All groups that were contacted expressed interest in the new facility, though some like volleyball and badminton with the caveat that specific sport requirements are met (i.e. clear height, indirect lighting). The project committee concluded that badminton's expectations likely could not be met and that volleyball would be better served elsewhere.

Conversations revealed that minor lacrosse is currently developing a proposal for their own facility, a coverall-structure over a regulation-size box. That said, there was interest expressed for winter conditioning and evaluation camps and summer use for game space for the youngest age groups.

Most groups indicated they would use half-floor configurations, with the exception of adult ball hockey that would play the full floor. With a retractable curtain divider subdividing the space, the opportunity is presented to have two different activities occur at any given time.

Among soccer (U6 to U14 games, plus practices), futsal (U6-U10 games and practices), box lacrosse (mini-tykes games and all ages practices) and, youth ball hockey envisioned prime-time renting of space for both competition and practice. The men's CPHL ball-hockey league would also be interested in renting space for actual games.

Youth and adult soccer (including potentially Nanaimo United), box lacrosse (Intermediate;, Sr. A Timbermen; and Masters) and baseball (Vancouver Island Baseball Academy; and minor fastball) expressed interest in using ideally the entire space for practices, conditioning and evaluation camps.

The hypothetical and conceptual schedule on the following page has taken identified needs from stakeholders and illustrates how bookable time may be apportioned. Areas in white are considered prime-time, light gray would be shoulder-prime time and dark gray would be the less desirable non-prime time (still salable, but most likely at much lower hourly rates). Some uses would be seasonal as indicated by user, creating additional pockets of time that would be attractive to other groups.

The Nanaimo Kennel Club (an anchor tenant at Centennial Building) and sport groups contacted combined claimed they could be interested in cumulatively in over fifty hours per week of prime time evening hours and all-day weekends, based on current levels of participation and assuming they abandoned their traditional timeslots at Centennial. Many sport groups felt the new facility would open opportunity for growth within their sport, primarily around early prime-time slots not traditionally available to them at Centennial due to the Kennel Club..

The list on the following pages is a summary of input received from groups contacted during February, 2011. The contact list was provided by the City of Nanaimo Parks and Recreation. Groups were told

about the potential opportunity to rent space at per-square-foot rates comparable to Centennial Building or district school gymnasiums.

Table 1. Conceptual Booking Schedule

	Monday		Tuesday		Wednesday		Thursday		Friday		Saturday	
	Side A	Side B	Side A	Side B	Side A	Side B	Side A	Side B	Side A	Side B	Side A	Side B
7AM												
9AM											Minor Soccer Sept-Dec	
											Fastball Jan-March	
11AM					Non-Prime Times						Minor Lacrosse April-June	
											Kennel Club Special Events	
1PM												
3PM	Baseball Institute		Baseball Institute		Baseball Institute		Baseball Institute		Baseball Institute		Minor Soccer Se-Oc; Ma-Ap	
	Sept-June		Sept-June		Sept-June		Sept-June		Sept-June		Futsal Dec-Feb	
5PM	Kennel Club	Baseball Inst.	Kennel Club	Baseball Inst.	Kennel Club	Baseball Inst.	Kennel Club	Baseball Inst.	Youth Ball Hockey		Kennel Club Special Events	
	Se-No; Ja-Ma	Sept-June'	Se-No; Ja-Ma	Sept-June'	Se-No; Ja-Ma	Sept-June'	Se-No; Ja-Ma	Sept-June'	Sept-June			
7PM	Kennel Club	Minor Soccer	Kennel Club	Futsal	Kennel Club	Minor Soccer	Kennel Club	Futsal	CPHL Ball Hockey			
	Se-No; Ja-Ma	Sept-June	Se-No; Ja-Ma	Sept-June	Se-No; Ja-Ma	Sept-June	Se-No; Ja-Ma	Sept-June	Sept-June			
9PM	TBD	TBD	TBD	TBD	United Soccer		Masters Lacrosse		CPHL Ball Hockey		Shoulder Prime Time	
					Sept-June		Sept-June		Sept-June			
11PM												

Groups were asked for number of hours and days of week they might be interested in and any special sport considerations. Only two major considerations were raised, both regarding participant safety: that there be appropriate sport-flooring and that protruding perimeter wall-columns be protected with a flush plywood un-interrupted face to ensure safety. Specific needs included netting with the user may provide or plywood inserts to round the corners.

A summary of input from each group contacted follows:

Organization name: **Nanaimo Youth Soccer**

Potential user: Yes
Registration numbers: >2,000
Growth projection: Leveled
Participant age ranges: U-6 to 10; U11-18
Gender: M and F
Preferred times / days of week: Mo-Su
Active Calendar Months: 10 mo. with camps
Current Centennial user: Occasional
Would pay Centennial rates: Yes
Specific sport requirements: Artificial turf or sport floor; netting; clear height not an issue for youth

Other comments: No access to early prime time now; while registrations may have plateaued, organizers would like to increase hours per week per participant

Organization name: **Nanaimo Youth Indoor Futsal**

Potential user: Yes
Registration numbers: Draws from soccer
Growth projection: Limited by space
Participant age ranges: U-6 to 10; U11-18
Gender: M and F
Preferred times / days of week: Tu and Th practices; Sa-Su and We games
Active Calendar Months: Dec-Feb
Currently Centennial user: No (uses Oliver Woods / John Barsley HS)
Would pay Centennial rates: Yes
Specific sport requirements: Play with weighted ball so height not an issue; turf or sport flooring, concrete not acceptable; half space acceptable for U6-10 games
Other comments: Ideally, bench areas away from playing area

Organization name: **Nanaimo United Men's Soccer**

Potential user: Possible for weekly practices in winter
Registration numbers: 30
Growth projection: None
Participant age ranges: Adult
Gender: M
Preferred times / days of week: Weekday evenings
Active Calendar Months: Sept. - April
Currently Centennial user: No
Would pay Centennial rates: Yes
Specific sport requirements: Turf or engineered sport flooring; height not an issue
Other comments: None

Organization name: **Nanaimo District Minor Lacrosse**

Potential user: Yes
Registration numbers: (follow-up question)
Growth projection: Changes year to year
Participant age ranges: Mini-Tykes U4-5, Tykes U6-7,
Gender: M and F
Preferred times / days of week: Early evenings (4-hours per night) and weekends day
Active Calendar Months: Tryouts in February; April-June
Currently Centennial user: Yes
Would pay Centennial rates: Yes
Specific sport requirements: Could play Mini and Tyke games in one half of hall (60' x 100'), would need to rent full-floor for older ages practices (regulation width required 85' – proposed is 60'
Other comments: Mini and Tyke games indoors would free up outdoor boxes for older age groups games; potential for grant as up-front prepayment of rent

Organization name: **Nanaimo Masters Lacrosse**

Potential user: Yes
Registration numbers: three teams, 35+, 45+ and premier – squads will split and blend for scrimmages but play invitational games with age teams from elsewhere
Growth projection: Possible fourth team in future

Participant age ranges: Adult 35 to 70
Gender: M
Preferred times / days of week: 90 minutes once a week
Active Calendar Months: Oct. - March
Currently Centennial user: Yes
Would pay Centennial rates: Yes
Specific sport requirements: Continuous perimeter without column obstructions
Other comments: No user groups like Centennial (low roof, columns, condition); in the past City has talked about indoor lacrosse box at John Barsley HS

Organization name: **Nanaimo Timbermen Sr. A Lacrosse**

Potential user: Possible
Registration numbers: 6-12 local and newly drafted players for off-season practices
Growth projection: None
Participant age ranges: 22-35
Gender: M
Preferred times / days of week: Evenings twice per week
Active Calendar Months: Feb. - April
Currently Centennial user: No
Would pay Centennial rates: Yes
Specific sport requirements: No column protrusions; ideally regulation dimensions (85' x 180-200') but just open space is acceptable; sport surfacing or concrete; rounder corners if possible
Other comments: None

Organization name: **Nanaimo Intermediate Lacrosse**
Potential user: Yes
Registration numbers: 2S youth players
Growth projection: No
Participant age ranges: 17-18
Gender: M
Preferred times / days of week: Winter practices and evaluation camps
Active Calendar Months: Feb. - April
Currently Centennial user: Not large enough
Would pay Centennial rates: Yes
Specific sport requirements:
Other comments: Lacrosse community working on a plan for a Coverall structure (fabric on metal frame) large enough for regulation-size box, 120' x 60' warm-up area and perimeter jogging track at south end of city at John Barsley HS ; suggested talking to Harbour City or Nanaimo Gymnastics Club as possible renters

Organization name: **CPHL Ball Hockey**
Potential user: Yes, for full-floor
Registration numbers: 4 teams now
Growth projection: Could expand to 6 teams if floor time became available
Participant age ranges: Adult
Gender: M
Preferred times / days of week: Currently Sundays 7:30-11:30 9back-to-back 2 hr. games); could add other nights
Active Calendar Months: Sept. - April
Currently Centennial user: Yes
Would pay Centennial rates: Yes

Specific sport requirements: Rollerblades good on synthetic or concrete with stick-film surface; bring their own plywood corner boards that are attached to the walls and portable scoreboard; no perimeter wall column protrusions and as few door openings as possible; height not an issue; finishes should be very durable

Other comments: Some preceding users don't clean up after themselves

Organization name: **Harwood Youth League Ball Hockey**

Potential user: Possible if their assist organizing a north-central league (none now)

Registration numbers: 100 low income / at-risk youth now in south end of city

Growth projection: Likely in the 100-150 range

Participant age ranges: Teens

Gender: Mostly M

Preferred times / days of week: Th-Fr 6-9 PM in south – probably the same ion north-central

Active Calendar Months: Nov. - March

Currently Centennial user: No

Would pay Centennial rates: If equal to what they pay in school gyms

Specific sport requirements: Sport flooring, not concrete; safe, well lit, corner boards (could use benches tipped on side as in schools)

Other comments: None

Organization name: **Nanaimo and District Minor Fastball**

Potential user: Yes

Registration numbers: 6 teams using Centennial now

Growth projection: Minimal; can't afford to buy any more time

Participant age ranges: 6-18

Gender: M and F

Preferred times / days of week: Six 2-hour slots plus teams can individually rent more; 9-1 Sa, 9-5 Su

Active Calendar Months: Jan. – March for off-season training

Currently Centennial user: Yes

Would pay Centennial rates: Yes,

Specific sport requirements: Netting to create cages or lanes for batting and throwing; would prefer if building were wider (at least 70' to run lanes the short direction) and higher clear height

Other comments: None

Organization name: **Vancouver Island Baseball Institute**

Potential user: Yes

Registration numbers: 30 college-bound high school aged; 30 in-coming

Growth projection: Fully subscribed

Participant age ranges: Teens

Gender: M

Preferred times / days of week: 1:30 – 5PM to accommodate schedules but would prefer to consolidate to 4-6 PM each weekday

Active Calendar Months: Academic year

Currently Centennial user: Yes

Would pay Centennial rates: Yes

Specific sport requirements: Provide their own netting sport flooring preferred, not concrete; proposed length and height acceptable

Other comments: None

Organization name: **Women's Volleyball Association**

Potential user: No (use Oliver Woods now and don't see this as an inducement to change)
Registration numbers: 4 adult teams
Growth projection: Capped elite competitive league (not recreational)
Participant age ranges: Adult
Gender: F
Preferred times / days of week: 9-11 Th nights
Active Calendar Months: Winter months
Currently Centennial user: No
Would pay Centennial rates: Not applicable
Specific sport requirements: 41-foot clear height; hardwood or high quality sport flooring (not sport court-type)
Other comments: City doesn't provide enough for adult recreation

Organization name: **Nanaimo Badminton Club**

Potential user: Unlikely
Registration numbers: (follow-up question)
Growth projection: Minimal
Participant age ranges: Adult plus junior program
Gender: M and F
Preferred times / days of week: Mornings, afternoons and evenings every day of week
Active Calendar Months: year-round
Currently Centennial user: No (use Oliver Woods and other school gyms now; problem with basketball backboards encroaching on courts)
Would pay Centennial rates: Yes if same as schools
Specific sport requirements: 44' x 20' court dimensions plus apron (7-8 courts would fit in VIEX building); ceiling clear height 28-feet or 30-feet for competition event hosting; indirect lighting and contrasting ceiling colour; low velocity ventilation as not to carry off birds; prefer hardwood but sport flooring acceptable
Other comments: Interested in renting for tournaments for nationals 6-8 courts 350-400 participants plus spectators

Note: No responses received from Nanaimo Sr. B lacrosse; Men's Recreational Volleyball; Nanaimo Sport; and, Vancouver Island University (at least three contact attempts each.

5.0 Financial Analysis

Capital Cost

The construction of a new exhibition multi-purpose building at Beban Park could range in order-of-magnitude construction cost estimate from $1.5 million to $4.5 million depending on the functional complexity and quality of structure. To arrive at Project Cost, an additional 25% should be allowed for professional fees, licenses and permits, project management, site servicing and development and, FF&E (furniture, fittings and equipment). Total project cost is estimated to range from about $1.9 million to $5.6 million for a 16,000 SF structure with an additional 4,000 SF covered area.

Table 2. Capital Estimate

	Area SF	Cost / SF	Construction Cost	Project Cost	100% Amortized Annual Cost
Option 1 - Uninsulated Barn(s)	20,000	$75	$1,500,000	$1,875,000	$150,000
Option 2 - Pre-Engineered Multi-Use Hall	20,000	$150	$3,000,000	$3,750,000	$300,000
Option 3 - Fabricated Steel Multi-Use Hall	20,000	$225	$4,500,000	$5,625,000	$450,000

Option 1, the low end option is the simple replacement of the existing barns with a new consolidated un-insulated, un-heated seasonal pre-engineered building with concrete slab floor used only for storage during the winter months. Option 2, the median option is a superior pre-engineered building similar to the Coombs Exhibition Hall, except with building code (i.e. use of non-combustible materials), functional considerations, and interior finishing. Option 3, the fabricated steel building is of a municipal institutional quality, more durable construction and likely twice the building expected life than the inferior structure.

In terms of unit costs, the single-purpose barns option would cost approximately $75 / square foot construction. The median option, most comparable to Coombs, but at $150 / square foot –would be about 30% higher. The structure in Coombs pre-dated building code requirements and included life safety deficiencies, use of combustible interior construction and, and included significant donated materials and labour may not be acceptable in Nanaimo. The building for VIEX would also include a larger and superior quality sport flooring system, netting and a perimeter continuous-plywood safety wall to the outside face of columns.

The most costly option at $225 / square foot involves the greatest fund-raising challenge for VIEX but in terms of longevity, durability, lower maintenance and repair costs and, lower life cycle costs (periodic system replacements such as new roof or heating system) would represent best value for the City. For this option however, the City would likely have to become a significant capital partner.

From the VIEX perspective, the superior building represents lower operating costs due to more efficient HVAC systems and greater heat retention. Institutional quality would presume durable concrete block construction to an eight-foot height with pre-engineered or custom steel fabricated upper walls and roof – similar to construction found in most ice arena buildings.

Expenditures

Most recreation and community multi-purpose facilities across Canada in the best-case scenario generate sufficient revenue to cover operating expenditures, but not enough to capitalize or amortize any of the building debt. The exception to the rule occurs if the labour component of expenditures is volunteer and not paid. In most cases almost half of building operating cost is accounted for in labour, the remainder being utilities (power and heat) and fixed overheads such as office and custodial supplies, communication, security contractor and (if applicable) liability and property insurance.

Labour in recreation / community-type management buildings includes accounting, booking or scheduling / programmer, maintenance, and potentially custodial or security (latter two often contracted). The amount of time each responsibility takes is a function of building scale and complexity.

The exhibition multi-purpose building of the scale discussed would require an estimated 1.5 full-time equivalent (FTE) staff to operate. This would break out roughly as 0.25 FTE management; 0.25 FTE accounts; 0.33 FTE bookings; 0.33 FTE custodial; and, 0.33 FTE maintenance. Given the simplicity of the building type and assuming that the VIEX-operated building, a multiplier of $20 per hour for wages and employee costs was assumed possible to arrive at a budget number.

Utility costs were estimated by using the current Coombs budget, doubled for size of building and increased by 250% to reflect a building used about 50-hours a week or 2 ½ times as much as the Coombs building is currently used. This number is in fact higher per square foot than an institutional quality building due to lesser heat retention capacity and efficiency of systems.

Three options result: the barn option with no staffing required; the lower-cost metal building either paid-staffed or volunteer; and the institutional quality either paid-staffed or volunteer. Paid staff would add about $4,800 per month or almost $60,000 to the cost of operations in Option 2 and Option 3.

Option 1, the storage barns solution would cost about $500 per month or $6,000 per year to operate. Option 2 would cost between $6,000 to $11,000 per month or $72,000 to $132,000 per year to operate depending on labour cost. Option 3 would cost slightly less at $5,000 to $10,000 per month or $60,000 to $120,000 depending on labour, but lower overall due to lower expected utilities and repair costs. These are the target values that must be met with revenues in order to achieve sustainable or break-even operations.

Lifecycle replacement of building systems is not included in either case and is presumed would be dealt with in a separate budget. Self-sustaining facilities will budget about 4% of capital cost per annum in a sinking fund for minor capital improvements and system replacement.

Table 3. Expenditures Estimate

		Cost per Month	Volunteer Labour	Paid Labour 1.5 FTE / Mo.	Ttl .Operating Monthly	Ttl .Operating Annual
Option 1 - Uninsulated Barn(s)	Utiliities ($0/sf/yr)	$300				
	Labour		n/a	n/a		
	Hard Costs	$200				
	Total				**$500**	**$6,000**
Option 2 - Pre-Engineered Multi-Use Hall	Utiliities ($4/sf/yr)	$5,300				
	Labour		$0 or	$4,800		
	Hard Costs	$1,000				
	Total				**$6000 - 11,000**	**$72,000 - $132,000**
Option 3 - Fabricated Steel Multi-Use Hall	Utiliities ($3/sf/yr)	$4,000				
	Labour		$0 or	$4,800		
	Hard Costs	$1,000				
	Total				**$5,000-10,000**	**$60,000 - $120,000**

Revenues and Net Revenues

Forecasting utilization and revenues are the most speculative partof projecting an operating scenario for a new building. Without pre-defined contracts in place, actual use can only be an educated estimate but reasonable assumptions can be made based on user groups' historical patterns and by assessing their perceived potential for growth in participation.

Revenue scenarios only apply to Options 2 and 3 as Option 1 presumes a barn structure or structures that replace the dilapidated existing barns, with no provision for sport or assembly use. Revenues would be generated by outside users and annual revenue shortfalls would have to be absorbed entirely by VIEX. If an operating surplus can be realized, proceeds would either be held in reserve or used to pay down principle debt. The City owns the land and will 'own' the building, VIEX will fund, build and operate it.

Most of the minor and amateur sport user groups identified by the City of Nanaimo and interviewed by the consultant, are current renters of time in the existing Centennial Building. The Nanaimo Kennel Club, the 'anchor' tenant at Centennial (16 hours per week plus periodic weekends), has been in discussions with VIEX for at least 25% of available prime time on one-half of the hall floor.

The key issue from the City perspective would be impact on to the Centennial Building of a new multi-purpose dry-floor building like that proposed in Options 2 and 3. Given a choice to go elsewhere, numerous user groups indicated they might leave Centennial due to the condition (building system and cosmetic issues) and safety risks present (protruding columns at perimeter walls). Rental rates at Centennial are low for dry-land space and reflect the limited services (custodial, repairs) provided to renters. Rentable time in the VIEX exhibition building priced comparably to Centennial may draw users away but if the rental rates are higher reflecting higher costs, it is less certain if the users would migrate to the VIEX building.

The table below illustrates potential revenues from all sources including both halves of the main hall, the meeting rooms and possibly sponsorship revenues (possible in Options 2 and 3 only). Demand was based on a schedule proposed in table 1 on page 10 of this report (matching user group preferred time slots with available inventory of time). Again it is worth noting, user groups have expressed interest in

being in the new facility at certain specific times and days, but at this point these expressions are non-binding.

Table 4. Projected Revenues and Net Revenues

		Hall Rentals	Meeting Rentals	Concession Net Sales	Sponsor Revenue	Total Revenues	Net Revenues (Volunteer Labour)	Net Revenues (Paid Labour)
Option 1 - Uninsulated Barn(s)		$0	$0	$0	$0	**$0**	$0	$0
Option 2 - Pre-Engineered Multi-Use Hall	Low	$45,000	$10,000	$0	$0	**$55,000**	$17,000	($77,000)
	Median	$70,000	$22,500	$0	$0	**$92,500**	$20,000	($40,000)
	High	$100,000	$40,000	$0	$5,000	**$145,000**	$73,000*	$13,000
Option 3 - Fabricated Steel Multi-Use Hall	Low	$45,000	$10,000	$0	$0	**$55,000**	$5,000	($65,000)
	Median	$70,000	$22,500	$0	$0	**$92,500**	$32,000	($28,000)
	High	$100,000	$40,000	$0	$5,000	**$145,000**	$85,000*	$25,000

The proposed Hall, slightly less than twice the size of Centennial revenues are based on the following assumptions:

- Low subscription of $30 per hour for the entire floor (or $15 / hr. each half) x 1,500 hour per year
- Median subscription of $35 per hour for full floor (or $17.50 / hr. each half) x 2,000 hours per year
- High subscription of $40 per hour for full floor (or $20 / hr. each half) x 2,500 hours per year

By comparison, current rates at Centennial are in the range of $15 per hour for youth rentals (about 50% of time inventory sold) and $22 per hour for Adult Non-Profit (about 25% of time inventory sold). Private rentals are about $27 per hour (10% of inventory) and $31 per hour Commercial. Rates are discounted for bookings of four and eight hours and for day-long block bookings for events. Centennial is currently booked about 2,300 hours per year.

Meeting room utilization and revenues were based on the following assumptions:

- Low subscription of $10 per hour per room x 500 hours per year
- Median subscription of $15 per hour each x 750 hours per year
- High subscription of $20 per hour each x 1,000 hours per year

Given the proximity of meeting rooms in the Beban Park Social Centre, the VIEX building would not likely succeed in drawing users away and therefore would pose no threat to that facility. There is opportunity for VIEX to develop a unique clientele for example for:

- Agricultural-themed birthday parties drawing on the expertise and experiences of
- If allowable, meetings for groups that do not meet the conditions of renting civic facilities (i.e. political or religious groups, etc.)
- Again if allowable, commercial groups for presentations, seminars
- Possible choice for weddings, banquets and socials for dates when other venues are unavailable

Other sources of revenues include concession sales and commercial sponsorship (only allowed in interior of building). The building is too small scale for concession revenues to turn a profit and would only be

provided as an amenity on an event basis. Sponsorship, naming rights and sales of signage space could be a modest source of additional income (estimated less than half expected for a typical ice arena).

Conclusion

Table 4. lists all sources of income arriving at total revenues in the third column from the right. By definition, net revenues are revenues less expenditures.

For Options 2 and 3, Low and Median scenarios, very modest positive net revenue may be achieved with volunteer labour but significant losses likely with the cost burden of paid staff. In the High scenarios for Option 2 and 3, net positive revenues are possible with paid staff and significant positive net revenues are possible if labour is provided free by volunteers. The asterisk after those values indicates a potential cash flow capable of for servicing as much as 1/3 of annual amortized debt (mortgage).

Option 1 represents the least-risk situation for the City of Nanaimo and for VIEX as well. The building is ostensibly an un-heated shelter for passive storage and incurs little or no operating costs, but also no revenues from operations.

6.0 Recommendations

Each option has been examined and evaluated below using the criteria for decision-making identified in Section 3.0 of this report. While attributing a weighted value is intended to be objective, there always the potential for subjective interpretation as well. Therefore the weighting and cumulative scoring should not be taken literally and in absolute terms, but should be regarded as an analytical tool for illustrating the comparative range and relative spread between options.

Each of criteria (refer to Section 3.0 for definitions) were attributed a weighted value with '5' being the highest, reflecting positive, desirable or low risk outcomes. Conversely, '1' was seen as potentially having negative impacts, adverse circumstances or greater risks. In the middle, '3' was neutral in terms of risk or benefit.

Table 5. Evaluation

		Option 1	Option 2		Option 3	
			Scenario 1	Scenario 2	Scenario 1	Scenario 2
		No Staff	Volunteer	Paid Staff	Volunteer	Paid Staff
Affordability	Capital Cost	5	3	3	1	1
	Borrowing	4	2	2	1	1
	Operating Costs	5	3	1	3	1
	Revenue/Sustainability	5	3	1	3	1
Appropriateness	Need	3	4	4	4	4
	Scale/Type	4	4	4	4	4
	Impact on Existing	5	1	1	1	1
Acceptability	Agreement	3	4	4	2	2
	Endorsement: City	5	3	3	2	2
	Endorsement: VIEX	3	5	5	1	1
	Endorsement: Users	1	5	5	5	5
	Endorsement: Community	3	3	3	1	1
Accountability	Risk to City	5	2	2	1	1
	Risk to VIEX	4	3	3	2	2
	Transparency	5	5	5	5	5
Attainability	Commitment/Partnership	4	4	4	3	3
	Time	5	4	4	4	4
	Budget	4	3	3	1	1
	Fund-Raising Potential	4	3	3	3	3
	Cummulative	**77**	**64**	**60**	**47**	**43**

Each Option should be considered on its own merits, but key issues affecting a decision are: economy (affordability) of capital cost; the necessity for volunteer-labour to minimize operating costs; and, the maximization of revenues – without adversely impacting the existing Centennial Building. Criteria or issues neutralized because they are common to all options include benefits to the community; benefits to user groups (except Option 1); need for a new building and; appropriateness of the scale of the project.

The exercise above when weighted and graded suggests significantly less unmanaged risk to the key participants. Option 1 is by the least opportunity cost approach – least cost, least return. Options 2 and 3 are untenable if the labour component in either had to be paid.

Without question, user groups contacted were enthusiastic about the idea of access to a year-round indoor facility, providing it was affordable (read comparable to Centennial, as most groups are price-sensitive meaning they would experience declining participation if the cost is deemed too high). The real issue for the City and VIEX surrounds the unknowns of how much of the demand generated is actually new and what impacts would it have on the Centennial Building.

There is little question that eventually a dry-land multi-purpose sport facility will be needed in the community, especially if competing initiatives fall away. In the short-run however, the risks are too great for all involved to commit to this type of a multi-use facility. In the end, this project would neither be the time and the place to respond to the speculative need. Making the structure monolithic and open span ensures sufficient flexibility and adaptability to allow that type of retrofit to occur easily and economically.

Conclusion and Recommendation

From the perspective of looking after the best the interests of the City of Nanaimo, the recommended development direction at this time would be Option 1, constructing a consolidated clear-span replacement structure for the existing barns. From the long-term perspective of VIEX, Option 1 is the most affordable and sustainable solution.

One other factor to be cognizant of is that public land is scarce and valuable and, at some point in the future a master plan for Beban Park will be revisited. At that time the replacement VIEX structure will either fit into an overall service delivery model, or as a pre-engineered building, could be relocated. The advantage of Option 1 at this time is the flexibility it represents.

The new facility would be unheated and un-insulated and the interior largely unfinished. The simple pre-engineered metal structure with concrete floor slab should however be designed to be refitted in the future when demand demonstrably increases or supply is reduced (i.e. reaching the end service life for Centennial).

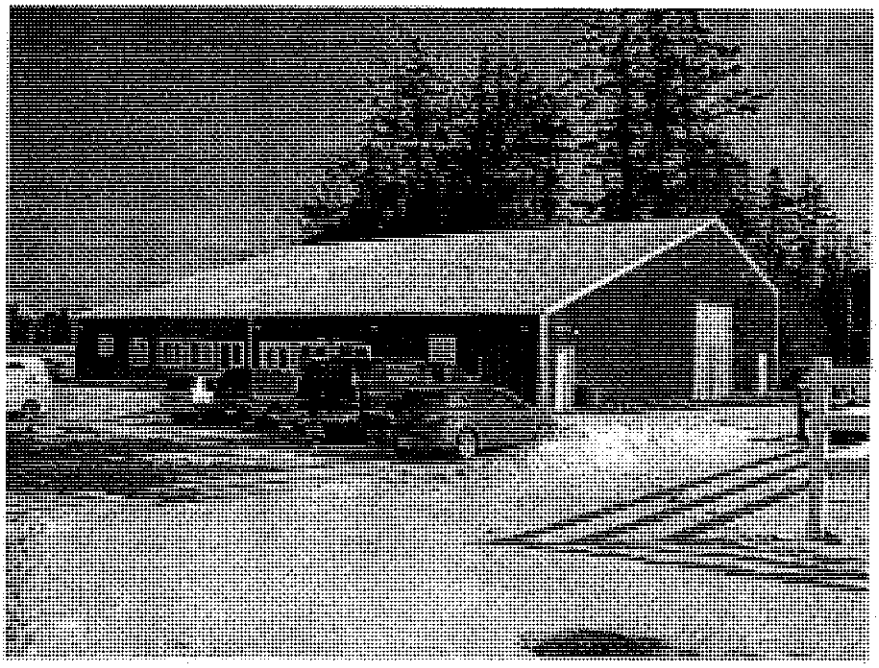
The future adapting would include additions of building systems required by code for human occupancy of the structure, the addition of sport flooring and other considerations, and the interior finishing of support spaces. When completed the end product would be similar to the second option.

Option 2 presents too much risk at this time for the City of Nanaimo and places a significant management and operating burden on a relatively small volunteer-based organization like VIEX.

Option 3 is in all likely-hood cost prohibitive for VIEX without a capital partner like the City, which would also draw the municipality into an unsustainable operations side (i.e. labour costs and other overheads). This option would also likely require a full public consultation process to ensure all stakeholders are consulted.

Appendix 1 - Case Study: Coombs Exhibition Building

The Coombs Exhibition fairgrounds hall was completed in 2010 at a cost of about $600,000 for 8,000 square feet. In 2011, about $17,000 was spent on a sport floor covering 4,500 SF of the 6,000 SF hall (a 4-foot perimeter apron was retained to maintain a distance from the protruding columns and doorways).

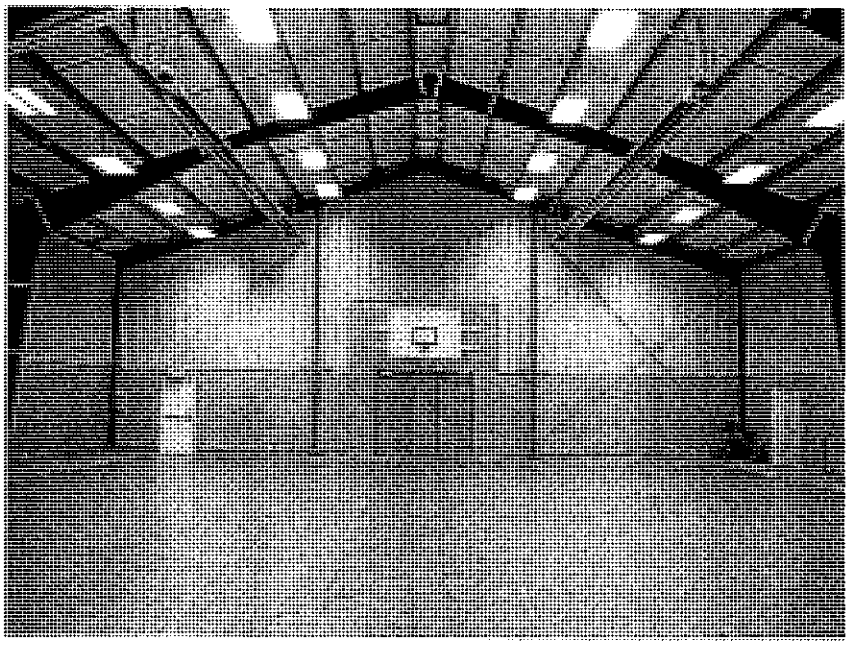


Coombs Exhibition Building Exterior

The building was conceived for summer exhibition use but has since been used for recreational sport, weddings, a funeral, assemblies, craft fairs, graduations and other community events. The structure is a pre-manufactured steel structure with insulated corrugated metal walls. Plywood was applied to an eight-foot height to protect the metal from damage by balls or other impact.

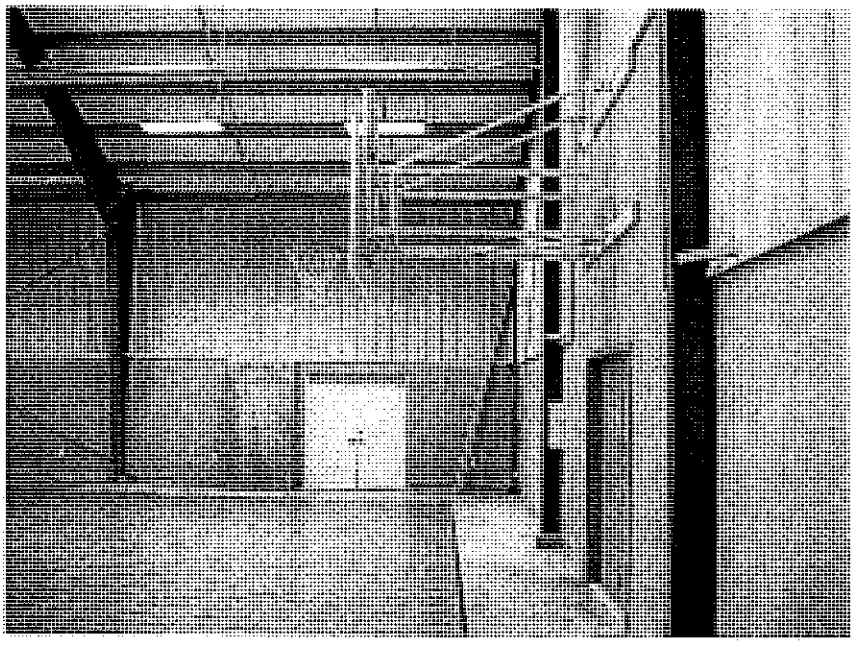
Building operators admit the structure was not initially conceived for sport use but that only after the building was opened did the opportunity to create a venue for local recreation was realized. Consequently, operators admit the building may have been detailed subtly different. The key concern was the protruding columns and doorways (including inward swinging doors susceptible to impact damage. The sport-court type flooring is set four-feet back from the wall for safety but creates a risk in itself with an abrupt floor level change.

Lighting levels are minimal but acceptable for sport use. Heating is a combination of radiant in-floor hot water and ceiling mounted radiant electric heaters. The former is not currently used because the building is used infrequently and the in-floor system takes too long to reach service temperature.



Coombs Exhibition Building Interior

Current monthly expenditures is $800 per month on operations, ostensibly just heating and power as staffing is volunteer-based and other cost negligible. This works out to about $1.00 per square foot per annum. Liability and property insurance is under the same blanket policy for the entire fairground. The heating and power, consumed on an as-needed basis are artificially low at this point as the building is infrequently used (less than twenty hours per week through this first winter). Extrapolating this to over 50 hours per week for a building twice as large for VIEX, the monthly cost would be about $4,000 per month or almost $50,000 a year (approximately $3.00 / SF).



Coombs Exhibition Building

REPORT TO: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE

FROM: JEFF RITCHIE, SENIOR MANAGER, PARKS & CIVIC FACILITIES

RE: MONTHLY REPORT – JUNE 2011 – PARKS OPERATIONS

The following highlights are the park initiatives for June. Regular maintenance tasks are not listed.

PARK PLANNING & DEVELOPMENT:

- Implementation of the Phase 1 improvements to Pawson Park are nearing completion. The park has been re-designed as an intergenerational space for kids and seniors and is open for summer day camps. Public art projects and mural painting will be carried out in July with shade trees planted in the fall. The neighbourhood is looking forward to making this park a community gathering space and holding neighbourhood barbecues over the summer.
- Based on feedback, staff are making minor improvements to the Beban off-leash area including more benches in the small dog area and a new gateway between the small and big parks.
- Formalized and accessible parking for about 18 cars is being developed where the barnyard was removed in Bowen Park.
- In order to plan for potential science education facilities in parks, staff are liaising with the Nanaimo Science and Sustainability Society and assisting with background surveys and information.
- Staff will be refurbishing trail counters over July and August and setting them up for new locations in September.
- Staff are liaising with two artists on mural projects. The first at Pawson Park and the second on tunnels under Highway 19 and the Parkway.

VOLUNTEERS IN PARKS

- Residents near May Richards Bennett Park held a work party on 2011-JUL-02 to thin trees and clean the forest floor.
- Forest Drive neighbourhood is preparing a proposal to submit to Commission.
- Meetings will be schedule in the fall for MacKinnon Place Park and residents of Norasea Park.
- The playground equipment was installed by volunteers at Cariboo Park on 2011-MAY-25 and children and parents are enjoying the new play space. Site grading and seeding is planned for fall 2011.
- Equipment was installed in Salal Park and is being enjoyed by residents.
- Residents of the Applegreen area are moving ahead with summer tendering of their play equipment. Installation is expected in October 2011.

MAINTENANCE AND CONSTRUCTION:

- New play equipment, trails, turf and community garden raised beds were installed at Pawson Park. The construction was completed in time for the Summer Recreation Program being offered in the park.
- New countertops were installed in the washrooms and change rooms at the Nanaimo Ice Centre. The new countertops are commercial grade and will stand up much better than the originals.
- Benches and a picnic table have been installed in Salal Park.

- The tender for the Port Theatre Entrance Renovation Project has been awarded to Stint Construction. The project is scheduled to begin on 2011-JUL-18 and will be completed by 2011-AUG-29.
- Staff is continuing to work on the Beban Lions Pavilion repairs. Repairs have included removing the concrete surface on the raised deck, removal of the two bottom rows of siding, repair and replacement of all rotted decking and framing material and the new installation of a two-ply torch on membrane. Project should be completed by mid-July.

FACILITY OPERATIONS:

- Regular maintenance

TURF AND PARKS:

- Detailed planning continues for the new Bowen West sports field in 2012.
- Turf was installed at the newly renovated Pawson Park.
- Staff continue to work with our in-house project manager on the second artificial turf project.

TRAILS:

- Grass cutting completed on the Parkway and E&N Trails.
- The old fence was removed at Planta Park.
- Staff training took place on the new Kubota and John Deere Zero Turn riding mower.

HORTICULTURE:

- Two of our Landscape Horticulturists who are also ISA certified arborists attended a course, where they earned Hazard Tree Assessment certification.
- Staff worked at Pawson Park at the vegetable planters with a group of youth from our recreation program and planted a variety of veggies and fruits.

UTILITY:

- Staff installed new handicap washroom fixtures at Pawson Park.
- A new bike pad and 2 bike racks were installed at the Bowen duck pond.
- Staff have started the cross-connection control backflow preventer testing.
- Staff delivered two new carts for Maffeo Sutton ferry passenger loading.
- The new score clock at Serauxmen field is now finished.
- A new electrical kiosk is now installed at Rockridge Park. Hydro should have the meter installed and powered up by next week.

URBAN FORESTRY:

- Draft of updated Tree Management and Protection Bylaw will be completed the first week of July and then will be sent out for final review.
- Tree Removal Permit processed for the Greenrock/Country Grocer development on Bowen Road. Four other permits for private property removals were also processed.
- A VIP group thinned out the stand of immature Douglas fir at May Bennett Pioneer Park. This thinning process will make the remaining trees healthier and more viable.
- Ninety-five phone calls were received regarding various questions and concerns about tree health, tree safety, tree programs and the Tree Bylaw. These resulted in sixty-two site visits.

- Street and boulevard tree inspections are completed. Several minor tripping hazards were identified which have been dealt with by Public Works and Parks staff.
- A presentation on the Urban Forest Management Strategy was shown to the Nanaimo Horticultural Society on the evening of Wednesday, 2011-JUN-07.
- Confirmation was received from Green Streets Canada that TD Friends of the Environment will be planting 125 one gallon maple, Douglas fir and alder trees at Neck Point Park under the direction of the Urban Forestry Coordinator in September. This is part of the ongoing tree planting programs offered through Tree Canada who provide the funding for the trees. It is also part of TD Canada's ongoing volunteer program to give back to local communities.

PARKS AND OUTDOOR RECREATION PROGRAMMING:

- **Weed Buster Work Parties:** Working with Broombusters Group, staff are now advertising the pulls on their website and working with them with regards to disposal and safety.
- **Millstone River Group:** Last meeting for the summer was on 2011-JUN-21. Staff are getting ready for the Pink Salmon Program scheduled for 2011-JUL-15 to 2011-OCT-15. New this year is an addition of a Salmon Derby organized by Alberni Outpost. The City has agreed to organize equipment, poster, pamphlets, and survey.
- **Special Events: Bike to Work Week – 2011-MAY-30 to 2011-JUN-05.** Weather cooperated for the most part. $4625 sponsorship grants received, which contributed to availability of prizes for schools and cyclists. Attendance: 2815. Kilometres: 7917.59.

TRAIL COUNTS FOR JUNE 2011:

PARK SITES	MAY DAILY AVERAGE	JUNE DAILY AVERAGE	PEAK TIME OF USE
BEBAN			
Off-Leash Dog Park - Little Dogs	78	99	4PM-5PM
Off-Leash Dog Park - Big Dogs (side)	100	N/A	N/A
Off-Leash Dog Park - Big Dogs (main)	128	152	4PM-5PM
BOWEN			
Side Channel	152	166	3PM-4PM
NECK POINT			
Entrance (set for Vehicle count only)	192	220	5PM-6PM
New Trail	251	282	5PM-6PM
OLIVER WOODS			
Playground - Side Entrance	99	111	2PM-3PM
Playground - Front Entrance	112	128	2PM-3PM
Trail	64	73	2PM-3PM
Wellness Park	61	66	12PM-1PM
PIPERS LAGOON			
Knoll	117	164	6PM-7PM
Spit	258	282	6PM-7PM
RICHARDS MARSH			
Entrance	56	64	11AM-12PM
THIRD STREET PARK			
Trail	226	251	5PM-6PM
WESTWOOD LAKE			
Entrance - Vehicle Count	297	424	4PM-5PM

ANIMAL SERVICES DIVISION – PARK REPORT:

City of Nanaimo Animal Services Division - Park Report June 1 – 30, 2011					
Park/Beach	**# of Patrols**	**Dogs Encountered**	**Verbal Warnings**	**Written Warnings**	**Tickets Issued**
Beban	7	58	20	0	2
Bowen Park	2	18	0	0	1
Colliery Dam	3	10	0	0	1
Divers Lake	1	0	0	0	0
Groveland Park	3	1	0	0	0
Harry Wipper	3	2	0	0	1
Linley Valley	1	3	0	1	0
Maffeo Sutton	1	2	0	0	0
Neck Point	3	14	0	0	0
Pipers Lagoon	2	8	0	0	1
West Haven Park	1	1	0	0	0
Westdale Park	3	0	0	0	0
Westwood Lake	3	10	1	1	0
TOTALS	**33**	**127**	**21**	**3**	**6**

VANDALISM REPORT FOR JUNE, 2011

BUILDING AND ENGINEERING R&M

• Graffiti removal and painting	$ 4,094.91
• Stolen Wiring at QE II	$ 7,593.67
COST	**$11,688.58**

MATERIALS AND SUPPLIES

• Misc Supplies	$ 214.27
COST	**$ 214.27**

LABOUR AND FLEET (City Vehicles)

COST	**$ 112.50**
TOTAL COST	**$12,015.35**

Graffiti found in many locations including: Parkway Trail and E&N Trail tunnels. A complete paint-over was required in one of them. Other locations are May Bennett, Maffeo Sutton, Diana Krall Plaza, Bowen Skate bowl, Nanaimo entrance sign, Caledonia Park and many others. Wiring was stolen from lighting standards at the QE II Promenade.

2011-JUL-18
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REPORT TO: RICHARD HARDING, DIRECTOR, PARKS, RECREATION & CULTURE

FROM: SUZANNE SAMBORSKI, SENIOR MANAGER, RECREATION & CULTURE SERVICES

RE: MONTHLY REPORT – JUNE 2011 - RECREATION AND CULTURE SERVICES

PROGRAM HIGHLIGHTS

Nanaimo Harbour City Seniors memberships sold to date are 63. Four trips were attended by the Harbour City Seniors with the attendance of 56 patrons. The special event BBQ had 13 patrons. Spring season ended with 62 of 98 programs running.

Arena program numbers are up by 60 registrations for this time period. Attendance is up as the result of the Roller Derby and return of the Watch Tower Convention to FCA.

Popular Nanaimo South programs this month include: Teddy Bears Summer Camp - both two-week sessions of camps are full with 15/15 registrations in each; Artful Adventures (9); Bowen Explorers Camp will begin 2011-JUL-18; Chair Yoga (8); Thursday Night Dance (129); and, 754 participants enrolled in swim lessons at Beban and NAC.

Fall/Winter program proposals have been received and staff are busy creating the fall/winter offerings and inputting the information into the computer. Cooking programs for children made a slight comeback with all three programs offered running. The new Cupcake Queens programs ran with a total registration of 16 participants. One program was offered with the Nanaimo Food Share this season and will be running with 10/10 registrations with a request that we try and accommodate the four participants waitlisted. For the 2011 spring season, 115/128 programs ran with a 10% cancellation rate. This was a significant decrease as the 2010/2011 fall and winter season had an 18% cancellation rate.

Pottery Studio is fully booked with PR&C and External Summer Camps coming in for two hours each of hand building classes this summer.

553 attended drop-in sessions at Oliver Woods Community Centre (OWCC).

PROFESSIONAL DEVELOPMENT

- Mary Smith attended a Safe Parks for Summer Workshop.
- Megan Noakes attended a Social Media Camp in Victoria 2011-JUN-13 and 2011-JUN-14.
- Liz Williams attended MATI – Leadership in Squamish 2011-JUN-12 to 2011-JUN-17.
- Liz Williams & Hannah King attended "At Ease with the Media", 2011-JUN-21.

MARKETING

Marketing Projects (initiated/completed):

- Continued "Nanaimo...It's a Lifestyle" campaign, Otis Owl Quest, Island Radio, Bulletin advertising.
- Activity Guide – continued to work with non-profit advertising clients and ad sales contract with Fast Forward consulting, launched Cover Contest, posted on facebook, selected/notified winner, planned for full out feature section.
- Ordered magnets.
- Booked space print ad space in Nanaimo Magazine and addition spots in Bulletin/DN Canada Day features, Best of the City – Summer Events.
- YouTube Videos: Promotional videos for the Bowen Explorers Camps each video is approximately 1 minute in length.

Communications:

- Currently fans on Facebook - 3,685 fans with 2,512 monthly active users +13%. Interactions +21%.
- Twitter - 1,998 followers.
- Key communication SM topics were: Canada Day, Summer Camp Programs, and AG Cover Contest.
- Distributed Smoking Ban input survey.
- Update meeting with IT regarding the Website section update.

Media:

- News Bulletin monthly article – featured aquatics Instructors/programs. Editorial on Community Spirit.
- Press releases issued: AG Cover Contest, Mothers Unite, Canada Day, Summer Leaders, Smoking Bylaw, Nanaimo Bars to Boston, Celebrate Seniors Week, and New Street Banner Design.

SPECIAL EVENTS

Summer Concerts in the Park Series: All performers have been confirmed for the 2011 Concert in the Park Series, with the first concert on 2011-MAY-07. Concerts will be held at Maffeo Sutton Park, Diana Krall Plaza, and the Bowen Amphitheatre.

Mothers Unite Garage Sale: 84 vender tables, attended by approximately 600 shoppers. Staff are investigating developing a community partnership to run future Mothers Unite like events instead of it being a PR&C program.

Beban Park Concession: Hot Chai Express transitioned to the new owners of the Beban Park concession and is now up and running.

COMMUNITY DEVELOPMENT

Arena Events: Events in the arenas included Glow in the Dark Skates at Cliff McNabb, Bantam Lacrosse Tournament at NIC, and Watch Tower Convention at FCA.

Bike to Work Week: Received $4,625 in sponsorship which went toward prizes and treats at the daily Celebration Station. In total, 2815 cyclist registered riding a total of 7917 km's.

NAC: Sandy Raddysh, Access Nanaimo and Bob Kuhn working to develop some van handicapped parking at NAC. Jim Plasteras has taken on the implementation of the project and it should be completed this summer.

Westwood Lake: Training at Westwood Lake took place in June with 24 staff members completing an NLS Waterfront course.

Kin Pool: Staff orientated with mechanical aspects of the outdoor pool.

Online Schedules: Went live on 2011-JUN-01 with new online schedules http://cnan.ca/PRCschedules.

Social Centre Community Events: Blood Donor Clinic, SD#68 Project Dance, Diamonds Synchro Swim Club year end banquet, Medichair Tradeshow, Mother Unite Garage sale, Nanaimo Professional Firefighters Summer Heat Fundraiser, Heritage Dance Academy Gala and SD #68 Dry Grad.

Arts Alive: Staff attended the Arts Alive meeting 2011-JUN-14. 2011-MAY-02 was the first day of registration and there have been 201 registrations to date.

Sport/Event Tourism: Staff hosted the Vancouver Island Sport Tourism Council meeting on 2011-JUN-23. Staff have been asked to participate in the new Tourism British Columbia Sport Tourism Working Group, the first meeting was held in Vancouver on 2011-JUN-27. Staff had on-going June venue & event coordination with Canada Day, Dragon Boat Festival, Silly Boat, Marine Festival, Celtic Festival, Run for the Cure, and White Rapids Swim Team.

May Statistics:

Front Desk:	2011	2010	Difference
Numbers			
Registrations	3 531	2 716	
FITT Passes	169	165	
Economy Tickets	7 661	10 436	
TOTAL:	**11 361**	**13 317**	
Sales			
Registrations	249 445	195 386	
FITT Passes	26 407	29 045	
Economy Tickets	27 488	35 076	
TOTAL:	**303 340**	**259 507**	

RECEIPTS	
2011	**2010**
479 478	565 407

Aquatics:	Attendance	
	Current Month	Last Year
Public Admissions:	35 817	38 112
Lessons, Rentals, Schools:	5 174	5 058
Clubs:	4 151	3 760
TOTAL:	**45 142**	**46 930**

Swimming Lesson Registrants	
Current Month	Last Year
754	820

Arenas:	Hours of Use		Attendance	
	Current Month	Last Year	Current Month	Last Year
Public Admissions:	81.5	82.25	1,359	1,357
Lessons: Department programs and Schools:	104.7	89.75	1,930	1,751
League Rentals:	380.25	354.50	15,947	14,714
Other/Casual:	293.75	176.75	19,005	7,968
TOTAL:	860.20	703.25	38,241	25,790

Hours:		***Attendance:***	
FCA –	*191.25*	*FCA –*	*16,420*
NIC 1 –	*141.25*	*NIC 1 –*	*5,315*
NIC 2 –	*162.50*	*NIC 2 –*	*4,933*
CMM –	*365.20*	*CMM –*	*11,573*
Total –	***860.20***	***Total –***	***38,241***

Nanaimo Harbour City Seniors

Memberships sold in June 2011 – 63
Total NHCS Memberships - 1,472 sold from Jan 1-Dec 31, 2010
Total NHCS Memberships - 1,518 sold from Jan 1-Dec 31, 2009

2011-JUL-14
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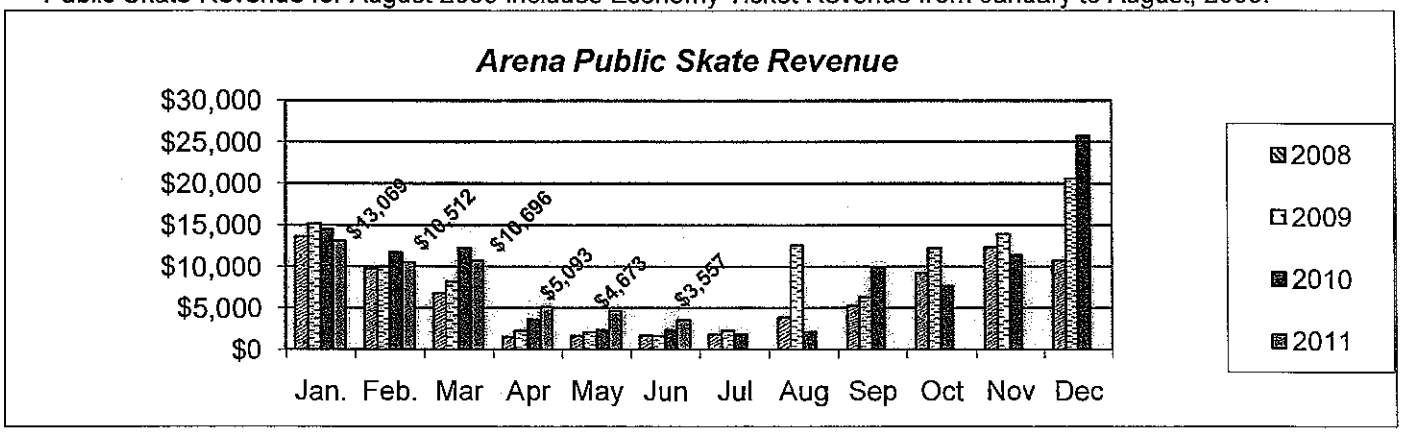
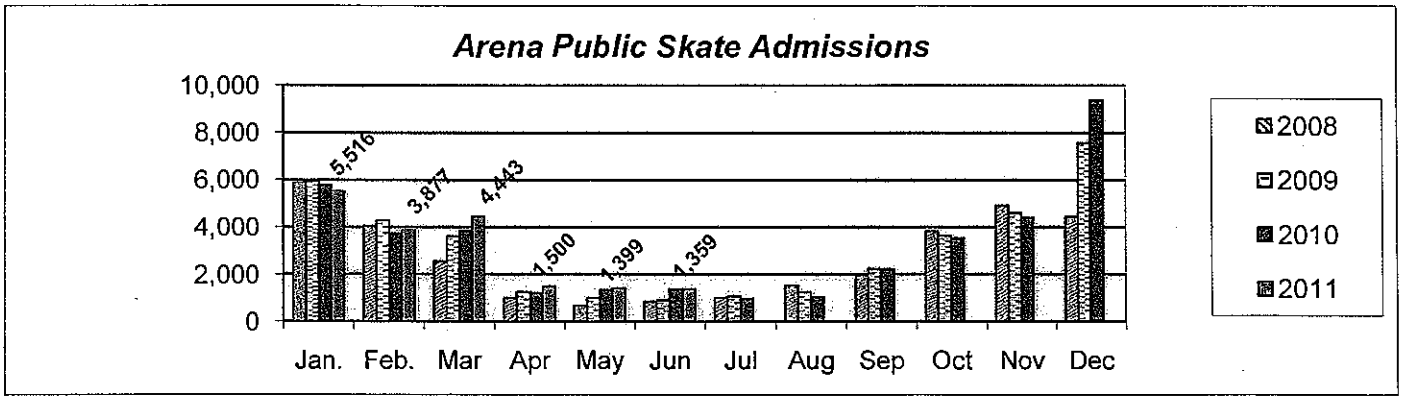
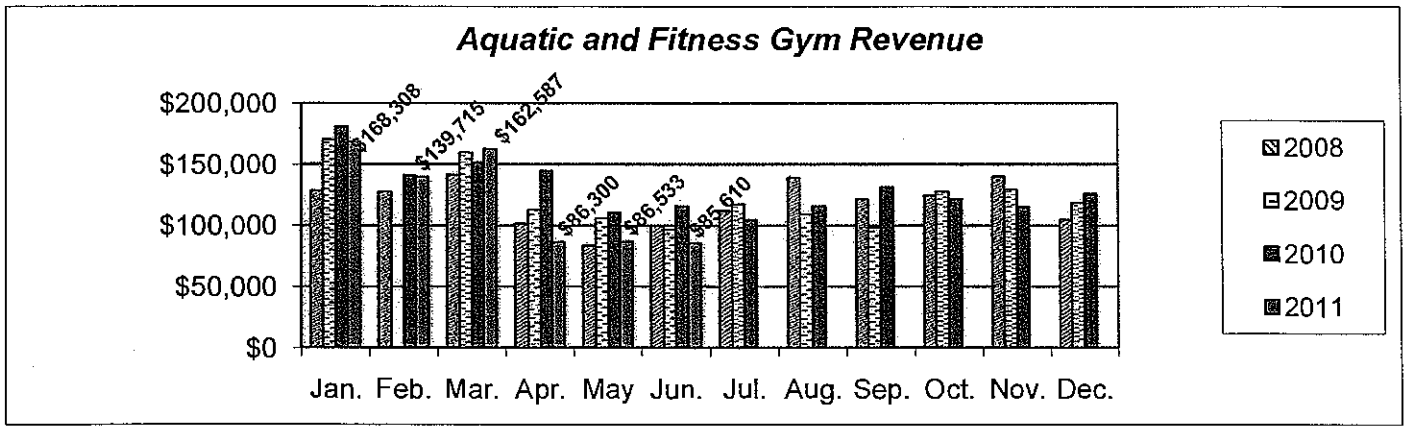
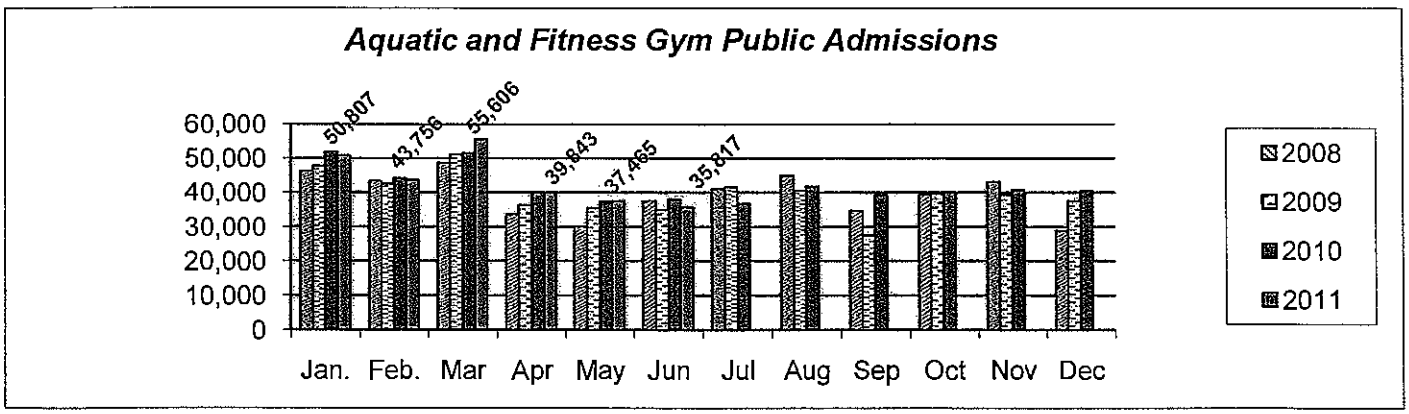
Summary of Recreation And Culture Services - June 2011

***Public Skate Revenue for August 2009 includes Economy Ticket Revenue from January to August, 2009.

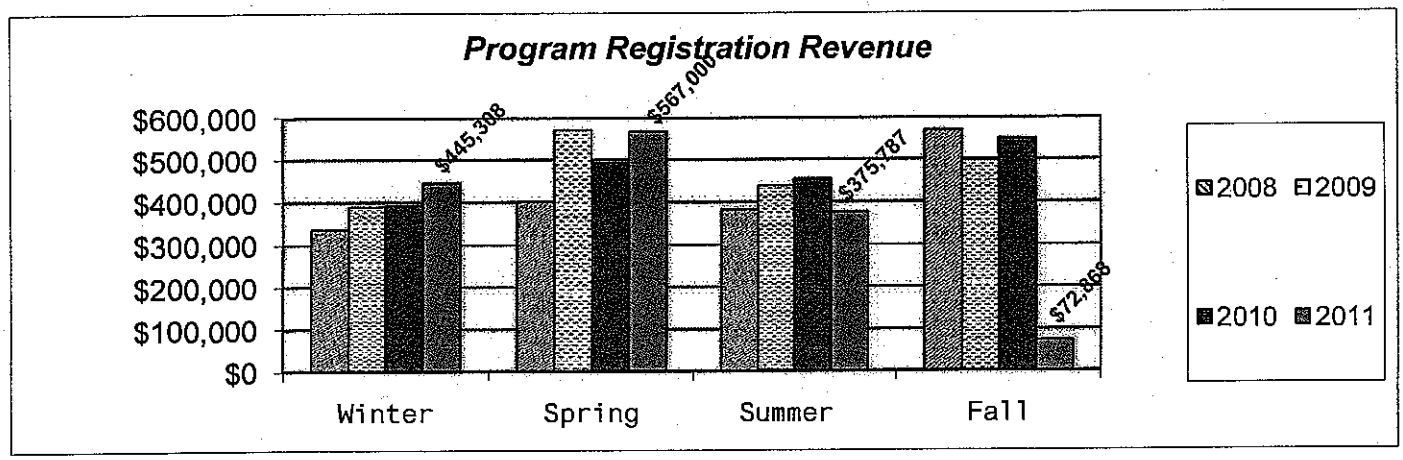


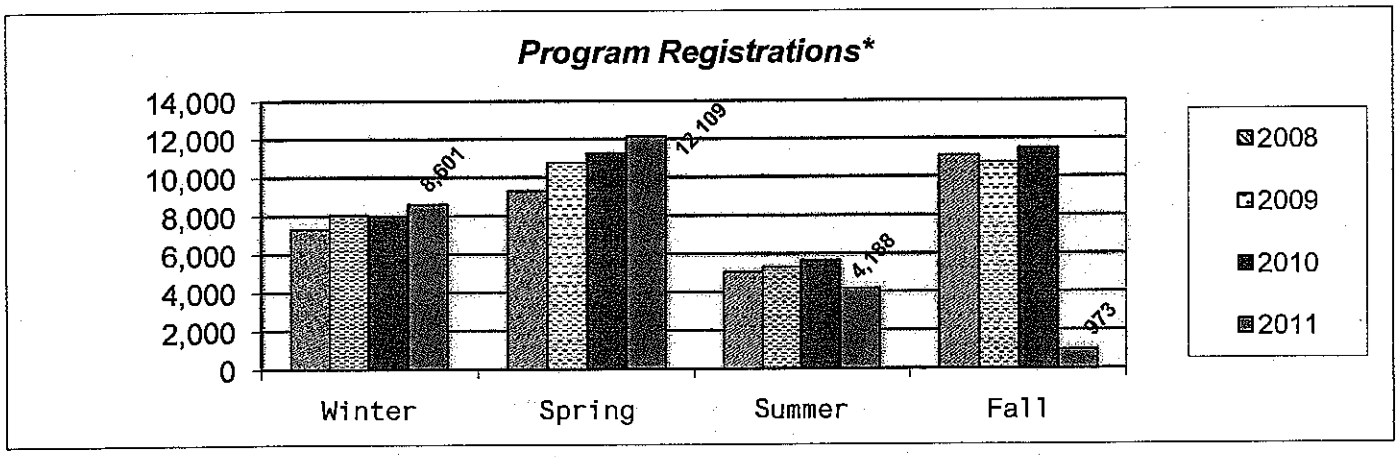






2008 to 2011 Recreation and Culture Programs Registrations and Revenues





FOR INFORMATION ONLY

REPORT TO: THE PARKS, RECREATION AND CULTURE COMMISSION

FROM: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE

AUTHORED BY: JIM PLASTERAS – MANAGER OF PARKS OPERATIONS

RE: OLIVER WOODS LANDSCAPING

STAFF RECOMMENDATION:

That Parks, Recreation and Culture Commission receives this report.

EXECUTIVE SUMMARY:

At the Regular meeting of the Parks, Recreation and Culture Commission of 2011-JUN-22 the issue of the landscaping standards for Oliver Woods was discussed as well as complaints from the public regarding the standard of landscaping since the centre was opened. It was requested that staff prepare a report for the next Commission meeting outlining the standard of landscaping for this centre and ideas for improvements.

The Oliver Woods Community Centre (OWCC) has been open for three years and was the City of Nanaimo's first official LEED (Leadership in Energy & Environmental Design) accredited project. The landscaped site was designed to meet this accreditation as well as evolving trends in sustainable horticulture.

The overall site involved a minimal amount of tree clearing, and was focused on integrating the building and the users into the forested setting. The site has no irrigation and is planted with native plant material. Bioswales capture rainwater around the building and filter it before it percolates back into groundwater tables. The playground and plaza area are linked to a forest trail network and the theme of the native forest is repeated inside the building with room names and public art and in the choice of playground equipment. Where possible, recycled landscape materials and salvaged plants have been integrated into the landscape design.

Over the last three years, successes and areas to improve have been identified by community centre users. This report identifies the rationale for the landscaping planning, concerns expressed, and ideas to improve the overall appearance and landscape health of the OWCC.

BACKGROUND:

The OWCC celebrated its grand opening on 2008-FEB-16 with a LEED *Silver* certification. LEED is an internationally recognized green building certification system, providing third-party verification that a building project was designed and built using strategies to improve energy savings, water efficiency, and CO2 emissions reduction, improve indoor and outdoor environmental quality, and steward natural resources.

The landscape design for OWCC features a variety of native plant species that are found in the local forests and in local open fields. Overall, native plants require less water, fewer fertilizers, fewer pesticides, invite wildlife, and support local ecology. Many are edible and have ethno botanical uses. They bring elements of the forest closer to the recreation centre. They still require maintenance and water and can look beautiful. However, the aesthetics and needs of a sustainable landscape are different than that of a highly maintained formal project.

At three years old, landscaping is starting to take shape, this provides an opportunity to re-evaluate what is working and not working and methods to improve the site.

Landscaping Issues at OWCC and Plan for Improvements

1. Some of the site is void of the preferred native plant material although many native plants have established themselves and are thriving. The areas void of desirable plants are allowing invasive species and other weeds to establish. In open planting areas the Canada thistle, Tansy Ragwort, Scotch Broom and Himalayan Blackberry are the main concerns in terms of noxious or invasive weeds, although manageable at this time. Planting in fall is planned for this year to address this issue and subsequent years when as required until vegetation is established.

2. The green wall along the road entrance to OWCC was planted with a species of grass that grows too high, falls over on itself and is not drought tolerant. Staff will maintain the grass that grows vertically along roadway at 6" thereby preventing it to fall over but long enough to hide the stack sack retaining wall. Will also look at other green walls in place within B.C. and look for alternative plantings.

3. Landscape maintenance visitations have been addressed and increased. This will have a significant positive aesthetic affect on the site.

4. Traffic flow, drop off areas, and the pedestrian circulation need to be improved. Some improvements were made this year and in 2010. The 2012 PRC capital plan will include improvements to this parking lot which will include a drop off zone and turn around.

5. Trail and forest ecosystems require invasive species monitoring and removals.

6. Adding variety to the native planters (especially in baskets and at the front plaza) will help to introduce color and interest to the building entrance. These will be added to the site this year.

7. Public awareness/education. There are many ways to celebrate the Oliver Woods Sustainable landscaping and advise the public about its uniqueness and options for their own yards. Staff will provide educational information onsite and within the building to highlight this sustainable landscaping. Will also include in other publications, website and promotional material.

Respectfully submitted,

Richard Harding, Director
Parks, Recreation and Culture

2011-JUL-20
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REGIONAL DISTRICT OF NANAIMO

0360-20-NAPA

July 5, 2011

City of Nanaimo
455 Wallace Street
Nanaimo, BC
V9R 5J6

Attention: Robin Tweed

Re: Nanaimo Parks, Recreation & Culture Commission Appointment

Please be advised that the Board, at its regular meeting held June 28, 2011, appointed Director Joe Burnett to the Nanaimo Parks, Recreation & Culture Commission. Contact information is as follows:

Joe Burnett
2520 Pylades Drive
Ladysmith, BC
V9G 1E5
250-722-2656

If you have any questions, please do not hesitate to contact me.

Sincerely,

Maureen Pearse
Senior Manager, Corporate Administration

mmp

cc: Director Burnett

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DEPARTMENT OF
PARKS RECREATION AND CULTURE

6300 Hammond Bay Rd.
Nanaimo, B.C.
V9T 6N2

Ph: (250)390-4111
Toll Free: 1-877-607-4111
Fax: (250)390-4163

RDN Website: www.rdn.bc.ca

A3-35-1

July 11, 2011

Dear Members of the Nanaimo Cultural Commission and Committee;

Thank you very much for honouring me with the 2011 Excellence in Culture Award. I was thrilled to learn that I was to be this year's recipient of such an important and prestigious award, and I am excited to join the past honourees for whom I have the ultimate respect and admiration.

I would like to thank the City of Nanaimo, Mayor Ruttan, Chairperson of the Parks, Recreation, and Culture Commission Councillor Diana Johnstone, Councillor Pattje, Chairperson of the Cultural Committee Eveline O'Rourke, and Commissioner Lynda Avis. I would also like to thank Bryan Stovell for delivering such a warm and touching speech. He is truly a gifted educator and musician and is an icon of this community. Thanks also go to Gary Peters for producing a wonderful photograph that has received raves from everyone. I was very pleased to be included with Sandra Thompson, the recipient of the Honour in Culture Award, as her contribution to this community cannot be underestimated.

For thirty three years my wife Leslie and I have lived, worked, and raised a family in Nanaimo and we could not imagine living anywhere else. The city has provided me with a career, a community that supports the arts, and a group of colleagues and friends that are second to none. That, coupled with the beautiful natural surroundings and the climate, makes our city the best place to live.

I will strive to do my best to live up to this honour and to continue to work hard to support the arts and music. Thank you for recognizing me in this way and I shall be forever grateful.

Yours Sincerely

Steve Jones