

MINUTES OF THE SPECIAL OPEN FINANCE / POLICY COMMITTEE OF THE WHOLE
MEETING HELD IN THE BOARD ROOM, CITY HALL,
ON MONDAY, 2011-AUG-29 COMMENCING AT 3:00 P.M.

PRESENT: Mayor J. R. Ruttan, Chair

Members: Councillor W. L. Bestwick
Councillor G. E. Greves
Councillor W. J. Holdom
Councillor D. K. Johnstone
Councillor J. A. Kipp
Councillor J. F. K. Pattje
Councillor L. J. Sherry
Councillor M. W. Unger

Staff: A. C. Kenning, City Manager
T. M. Hickey, General Manager of Community Services
T. L. Hartley, Director of Human Resources and Organizational
Planning
B. E. Clemens, Director of Finance
T. P. Seward, Director of Development
A. J. Tucker, Director of Planning
J. Ritchie, Senior Manager of Parks and Civic Facilities
L. Mercer, Manager of Revenue Services
J. E. Harrison, Manager of Legislative Services
T. Wilkinson, Recording Secretary

1. CALL THE OPEN MEETING TO ORDER:

The Special Open Finance / Policy Committee of the Whole Meeting was called to order at 3:00 p.m.

2. INTRODUCTION OF LATE ITEMS:

(a) Delete Agenda pages 8-9 – Adoption of Minutes Agenda Item 4 (a).

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Regular Finance / Policy Committee of the Whole Meeting held in the Board Room, City Hall on Monday, 2011-JUN-20 at 4:30 p.m. be adopted as circulated. The motion carried unanimously.

5. PRESENTATIONS:

- (a) Mr. B. E. Clemens, Director, Finance, provided a PowerPoint presentation regarding Council's Permissive Tax Exemption policy.

6. COMMITTEE REPORTS:

- (a) Grants Advisory Committee – Permissive Tax Exemption Policy Review
(Report originally received 2011-JUL-25)
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Councillor Holdom requested that the recommendations be dealt with separately.

It was moved and seconded that Council rescind the existing Grants Policy and Guidelines. The motion carried unanimously.

It was moved and seconded that Council may grant Permissive Tax Exemptions to organizations that primarily provide services to businesses. The motion was defeated.
Opposed: Mayor Ruttan, Councillors Bestwick, Greves, Holdom, Sherry and Unger

It was moved and seconded that Council may grant Permissive Tax Exemptions to organizations that provide services that are available from the private sector. The motion carried unanimously.

It was moved and seconded that Council adopt the Grants Policy and Guidelines as amended. The motion carried unanimously.

It was moved and seconded that Council send a letter to the Provincial and Federal governments regarding Council's concern for the downloading of provincial and federal responsibilities and costs. The motion carried unanimously.

- (b) Grants Advisory Committee – 2011 Grants Advisory Committee Recommendations

Councillor Sherry requested that the recommendations be dealt with separately.

It was moved and seconded that Council award a permissive tax exemption to Applicant PTE-11, Nanaimo Squash Club. The motion was defeated.
Opposed: Mayor Ruttan, Councillors Bestwick, Greves, Holdom, Johnstone, Pattje, Sherry and Unger

It was moved and seconded that Council award a permissive tax exemption to Applicant PTE-12, Royal Canadian Legion Branch #10, and Applicant PTE-10, Royal Canadian Legion Branch #256.

It was moved and seconded that Council amend the main motion to exclude the licensed lounge area (class 6 portion) from the permissive tax exemption. The motion carried.

Opposed: *Councillor Sherry*

The vote was taken on the main motion as amended.

The main motion carried as amended.

Opposed: *Councillor Sherry*

It was moved and seconded that Council deny a permissive tax exemption to Applicant PTE-13, Nanaimo Traveller's Lodge Society. The motion carried unanimously.

It was moved and seconded that Council deny cash-in-lieu of permissive tax exemptions to the following Applicants:

- PTE-11 Nanaimo Squash Club
- PTE-12 Royal Canadian Legion Branch #10
- PTE-13 Nanaimo Traveller's Lodge Society
- PTE-10 Royal Canadian Legion Branch #256

The motion carried unanimously.

It was moved and seconded that Council award an Other Grant to Applicant OG-05, Nanaimo & District BC SPCA (SNIP PROGRAM). The motion carried.

Opposed: *Councillor Unger*

It was moved and seconded that Council deny an Other Grant to Applicant OG-06, United Way Central & Northern Vancouver Island. The motion carried unanimously.

(c) Minutes of the Grants Advisory Committee Meeting held 2011-JUL-20

It was moved and seconded that Council receive the Minutes of the Grants Advisory Committee Meeting held 2011-JUL-20. The motion carried unanimously.

7. INFORMATION ONLY ITEMS:

- (a) Report from Ms. J. Harrison, Manager, Legislative Services, re: 2011 By-Election Financial Disclosure Statements.
- (b) Report from Mr. B. Corsan, Manager, Planning, re: Council Directed Amendments to City of Nanaimo Zoning Bylaw 2011 No. 4500.

8. NOTICE OF MOTION:

- (a) Councillor Pattje advised that he would be bringing forward a Motion regarding smart meters for consideration at the Regular Meeting of Council to be held 2011-SEP-12.

9. QUESTION PERIOD:

- Mr. Ron Bolin, permissive tax exemptions.
- Mr. Fred Taylor, permissive tax exemptions.

10. PROCEDURAL MOTION:

It was moved and seconded that Council move "In Camera" in order to deal with the following matters under the *Community Charter* Section 90(1):

- (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*.

The motion carried unanimously.

Council moved into "In Camera" at 4:51 p.m.

Council moved out of "In Camera" at 5:57 p.m.

Mayor Ruttan reported that the following motion had been adopted "In Camera":

"That Council make an exception to the City's Investment Policy as it relates to Letters of Credit, and accept a Letter of Credit from Peoples Trust for the project located at 775 Terminal Avenue only".

11. ADJOURNMENT:

It was moved and seconded at 5:57 p.m. that the meeting terminate. The motion carried unanimously.

CHAIR

CERTIFIED CORRECT:

MANAGER,
LEGISLATIVE SERVICES