

**MINUTES OF THE REGULAR MEETING OF THE
PARKS, RECREATION AND CULTURE COMMISSION
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM
ON WEDNESDAY, 2011-OCT-26, COMMENCING AT 7:00 P.M.**

PRESENT: Commissioner D. Johnstone, Chair

Members: Commissioner J. Kipp
Commissioner F. Pattje
Commissioner L. Avis
Commissioner J. Burnett
Commissioner J. Cowling
Commissioner B. Dempsey
Commissioner S. Lance
Commissioner B. Meunier
Commissioner B. Sparkes
Commissioner M. Young

Regrets: Commissioner G. Rudischer

Others: Darcie Osbourne Gary Paterson

Staff: R. Harding J. Ritchie
C. Kuziw, recording
R. Tweed, observing

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 7:00 p.m.

2. INTRODUCTION OF LATE ITEMS: (None.)

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

(a) Minutes of the Regular Parks, Recreation and Culture Commission Meeting held Wednesday, 2011-SEP-21 at 7:02 p.m. in the Bowen Park Complex Conference Room.

It was moved and seconded that the Minutes be adopted as circulated. The motion carried unanimously.

5. PRESENTATIONS:

- (a) Staff Presentations – Arenas – Ms. Darcie Osborne, Manager of Arenas and Mr. Gary Paterson, Arena Program Coordinator.
- Overview of all arena allocations and arena programs.
 - NIC has reached the 5th year anniversary.
 - FCA usage overview. Positive feedback from public after the 2010 renovation.
 - A capital project for 2012 will be an upgrade to Cliff McNabb Arena.

6. DELEGATIONS: (None.)

7. CHAIR'S REPORT:

(a) **PRCC Certificate & Medallion Presentations.**

- Wednesday, 2011-NOV-09
- 6:30 p.m. - 8:00 p.m.
- Beban Park Social Centre (Rooms 1, 2, & 3)
- RSVP by Friday, 2011-NOV-04.

(b) **2012 PRCC & Committee Key Date Calendar.**

It was moved and seconded that the 2012 PRCC & Committee Key Date Calendar be adopted. The motion carried unanimously.

- (c) Chair Johnstone recognized and congratulated Commissioner Maureen Young on her acclamation by the RDN as Area C Director (Extension, Arrowsmith-Benson, East Wellington, Pleasant Valley).

8. REPORTS OF ADVISORY BODIES:

- (a) Parks Committee. No meeting held.

- (b) Recreation Committee. No meeting held.

- (c) Cultural Committee. Commissioner Avis reported on the meeting held 2011-OCT-05 on behalf of the Chair, Eveline O'Rourke.

- Upcoming Cultural Forum on 2011-NOV-01 to cover the 2012 Cultural Strategy.
- EJ Hughes DVD presentation.

- (d) Grants Advisory Committee. Commissioner Avis reported on the meetings held since 2011-SEP-21.

- Citizens on Patrol did not receive grant funds. Conference funding was not favoured.
- Council sent it back to the Committee to revisit.

- Decision remained the same.
 - Committee wishes to entertain the applicant to explain the decision.
- (e) Plan Nanaimo Advisory Committee. Commissioner Lance reported on the meetings held since 2011-JUN-22.
- Westwood Lake Racquet Club lease change discussed.
 - Details were brought to Council.
 - Council has requested applicant and neighbourhood meet again.
- (f) Social Planning Advisory Committee. Commissioner Kipp reported for Commissioner Cowling on the meeting held since 2011-JUN-22.
- Commissioner Kipp did not recall the specific details and will send the minutes of the meeting on for distribution to the Commission.
 - Discussion at the meeting was focused around the homeless strategy.
- (g) Port Theatre. Monthly report for September, 2011.
- (h) Nanaimo Art Gallery. Monthly report for September, 2011.
- (i) Nanaimo District Museum. Monthly report for September/October, 2011.

It was moved and seconded that the Advisory Body reports be received. The motion carried unanimously.

9. STAFF REPORTS:

(a) **Maffeo Sutton Park Improvement Plan Update.**

Staff's Recommendation: The Parks, Recreation and Culture Commission recommend that Council approve the Maffeo Sutton Park Improvement Plan Update Process as presented and include Park areas as identified in Schedule "A".

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

10. INFORMATION ONLY ITEMS (Staff reports):

- (a) Senior Manager of Parks & Civic Facilities. Monthly report for September, 2011.
- Parking near the Bowen Classroom is underway.
 - Cariboo Playground is complete.
 - Applegreen site is now prepared and playground installation soon.
 - Norasea Park and McKinnon Park meetings had good attendance.
 - Volunteers will be looking at Planta Park.

(b) Senior Manager of Recreation & Culture Services. Monthly report for September, 2011.

- Darcie Osborne represented Suzanne Samborski.
- Rotary Lookout to be the location for the new Tourist Information Centre.
- Tourism Nanaimo will be vacating Beban House 2011-DEC-31.
- Merle Logan turf field seam repair may not have settled properly after hot glue repair. Jeff Ritchie to investigate.
- New artificial turf surplus will allow for paving of the parking lot at the location.
- Calls and letters of opposition being received regarding the cancellation of senior van trips. Other options are being considered by staff to accommodate the participants.
- Commissioner Avis sent a letter of explanation to Anne Walker in response to her request to continue the trips. Letter to be forwarded to Commission.

It was moved and seconded that the Information Only Items be received. The motion carried unanimously.

11. CORRESPONDENCE: (Action Required.) (None.)

CORRESPONDENCE: (Information)

- (a) Letter of thanks received from Mr. Michael Wright, Arts Alive, P.O. Box 2085, Station A, Nanaimo, BC V9R 6X5, for the generous grant provided by the Cultural Committee and the City of Nanaimo.
- (b) Minutes of the Nanaimo Harbour City Seniors Board of Directors Meeting held 2011-OCT-07.

It was moved and seconded that the Correspondence be received. The motion carried unanimously.

12. NOTICE OF MOTION: (None)

13. CONSIDERATION OF OTHER BUSINESS: (None.)

14. BUSINESS ARISING FROM DELEGATIONS: (None.)

15. UNFINISHED BUSINESS:

- (a) Feasibility Study for the Beban Park Barn Replacement (*referred to the Recreation Committee by PRCC 2011-JUL-27*).

16. QUESTION PERIOD: (No questions.)

17. ADJOURNMENT:

It was moved and seconded at 8:09 p.m. that the meeting adjourn, with the next regular meetings as follows:

COMMISSION	Wednesday, 2011-NOV-23; 7:00 p.m. Bowen Park Complex Conference Room
Cultural Committee	Wednesday, 2011-NOV-02; 4:15 p.m. – if required Bowen Park Complex Conference Room
Recreation Committee	Wednesday, 2011-NOV-09; 3:00 p.m. – if required Bowen Park Complex Conference Room
Parks Committee	Thursday, 2011-NOV-10; 5:00 p.m. – if required Bowen Park Complex Conference Room

The motion carried unanimously.

CERTIFIED CORRECT:



D. Johnstone, Chair
Parks, Recreation and Culture Commission

R. Harding, Director
Parks, Recreation and Culture