



MINUTES
NANAIMO COMMUNITY HERITAGE COMMISSION
HELD ON WEDNESDAY, 2011-NOV-02 AT 5:00 PM
CITY HALL BOARD ROOM (455 WALLACE STREET)

Present:	William E. Gard, Chair John Hofman Loyd Sherry Joan Perry	Karen Hovestad Jill Stannard Charlene Riches
Staff:	Chris Sholberg, Heritage Planner	Rebecca Tubbs, Recording Secretary
Regrets:	Christine Meutzner John Manning	Geraldine Manson

1. Call to Order

Chair W.E. Gard called the meeting to order at 5:03 pm.

2. Approval of Agenda & Late Items

The agenda was approved as presented with the addition of the following late items:

- a) 2011 Heritage Network Conference (2011-NOV-26):
The conference is being held at Surrey City Centre Library from 9:00 am to 4:00 pm. K. Hovestad indicated possible interest in attending on behalf of the Commission. She will follow up with C. Sholberg to confirm details if she decides to attend.
- b) School House on Reserve:
G. Manson recently met with C. Sholberg and J. Hofman regarding potential relocation of the old school house building located on the #1 Reserve site (currently the general store), to make way for a new general store. C. Sholberg has provided her with available historical information and will report back to NCHC if he hears anything further with respect to the project.

3. Adoption of Minutes (2011-OCT-05)

MOVED by J. Perry, SECONDED by J. Stannard, that the Minutes from 2011-OCT-05 be adopted as presented.

CARRIED.

4. Budget Review: \$0.00

5. Correspondence, Periodicals, & Newsletters

- a) Nanaimo Arts Council Newsletter
- b) Vancouver Heritage Foundation – Old School Courses brochure

6. New Business

- a) Heritage Canada Conference/Prince of Wales Award Honorable Mention (2011-OCT-13) Awards Ceremony - Debrief:
C. Sholberg attended the Heritage Canada Conference with Mayor Ruttan to receive on behalf of the City, an honorable mention for the Prince of Wales award; a municipal recognition award for heritage conservation. The framed certificate will be hung at City Hall. Although this was noted at a recent Council meeting, C. Sholberg will create a press release to spread the information more widely.

Other awards recently received by the City include the Great Streets Award and the Heritage BC (Bastion Rehabilitation) Award.

The Commission noted their great appreciation to C. Sholberg for all of his efforts and for helping to submit the nominations. L. Sherry noted his appreciation at a recent Council meeting so that senior management would also recognize C. Sholberg's efforts. C. Sholberg thanked the Commission.

b) Select location for Christmas Dinner and joint meeting with Ladysmith Heritage Commission (2011-DEC-07):

C. Sholberg was recently contacted by a representative of the Ladysmith Heritage Commission to gauge interest in a joint meeting. C. Sholberg suggested that they attend NCHC's December meeting and Christmas dinner. He will receive confirmation in the next week that they are willing to do this. Commission members asked that staff decide on a dinner location. More information will be sent to members closer to the date.

7. Ongoing Business

a) Entrance Island Lighthouse Nomination – Update:

C. Sholberg received a letter stating that the nomination to add the Entrance Island Lighthouse to the *Heritage Lighthouse Protection Act* has been received. The federal government will advise C. Sholberg when the evaluation process is completed.

b) Great Streets Award for Commercial Street – Update:

See Item 6A.

c) Beban House - Update:

At the previous meeting the Commission had requested that C. Sholberg write a memo to council regarding the lack of maintenance and occupancy at Beban House.

C. Sholberg has drafted a memo, but based on further discussion with Parks Department staff, recommended that the memo be addressed to Parks Department staff directly, as it is an operational issue. L. Sherry suggested that the Commission instead address the memo to the Parks & Recreation Commission, with a copy sent to J. Ritchie and R. Harding.

W.E. Gard emphasized the importance of maintenance of this building, as it is one of six municipally-protected heritage buildings in Nanaimo. He wanted to be sure that Council knew that. C. Sholberg will inform J. Ritchie that he presented the issue to NCHC, and that NCHC prefers that the memo go from Commission to Commission. NCHC would like to receive a status report on this item within six months.

8. Committee Reports

- a) Plan Nanaimo Advisory Committee: J. Hofman had no report.
- b) Snuneymuxw First Nation: G. Manson was not in attendance.
- c) Nanaimo Community Archives Society: C. Meutzner was not in attendance.
- d) Nanaimo District and Museum: J. Manning was not in attendance.
- e) Design Advisory Panel: J. Perry had no report.

9. Next Meeting

The Commission expressed its heartfelt thanks to retiring Councillor L. Sherry for his support, dedication and invaluable guidance to the Commission and its members over many years. His experience will be greatly missed.

In response, L. Sherry said how much he had enjoyed his time as the appointed City Councillor to the Commission, and how much had been achieved by it, especially in regards to the financial incentive programs for owners of commercial and residential heritage buildings.

The next meeting is scheduled for 2011-DEC-07 at 5:00 pm at the Modern Café (221 Commercial Street).

10. Adjournment

The meeting adjourned at 5:51 pm.

APPROVED:

Chair

Date

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