

**MINUTES OF THE REGULAR MEETING OF THE
PARKS, RECREATION AND CULTURE COMMISSION
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM
ON WEDNESDAY, 2011-NOV-23, COMMENCING AT 7:00 P.M.**

PRESENT: Commissioner D. Johnstone, Chair

Members: Commissioner J. Kipp
Commissioner F. Pattje
Commissioner L. Avis
Commissioner J. Burnett
Commissioner J. Cowling
Commissioner B. Dempsey
Commissioner S. Lance
Commissioner B. Meunier
Commissioner M. Young

Regrets: Commissioner B. Sparkes
Commissioner G. Rudischer

Staff:	R. Harding	D. Duncan
	S. Samborski	T. Fedosoff
	J. Ritchie	R. Tweed, recording

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 6:58 p.m.

2. INTRODUCTION OF LATE ITEMS:

- Add Item 9.(d) – Bid For The 2013 Western Canadian Junior A Hockey Championship.

3. ADOPTION OF AGENDA:

It was moved and seconded that the amended Agenda be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

- (a) Minutes of the Regular Parks, Recreation and Culture Commission Meeting held Wednesday, 2011-OCT-26, at 7:00 p.m., in the Bowen Park Complex Conference Room.

It was moved and seconded that the Minutes be adopted as circulated. The motion carried unanimously.

5. PRESENTATIONS:

- (a) Staff Presentation – Weight Rooms and Grade 5 Active Passes – Tara Fedosoff.

Weight Rooms – at NAC and Beban. Hand out provided to Commission. Previously managed by Aquatic Staff until May 2010. Now has own cost centre and own budget area. Scanners added at cash centres and can track attendance to space. Looking at a “Super Circuit” for the New Year – this will provide a training circuit session in less than one hour. Familiarization is being provided for teenagers. All the PRC trainers have either Can Fit Pro or BCRPA accreditation, as well as First Aid training. A telephone has also been installed in the Beban Gym. A handout was provided to Commission.

Grade 5 & 6 Active Pass – Delivery is done mostly through the schools. There was an average of 8.5 visits per child that had the pass. This year, the Grade 6 Stay Active pass was launched on 2011-OCT-01. 25% of eligible students are using it. Marketing to schools is continuing through Facebook and e-mail. How many students are in Grade 5? There are about 900 in Grade 5 and in the high 900's in Grade 6. A handout was provided to Commission.

It was moved and seconded that the presentation be received. The motion carried unanimously.

6. DELEGATIONS:

It was moved and seconded that the Delegations be permitted to address the Commission. The motion carried unanimously.

- (a) Jim Delorme, Norasea Park Committee, 5626 Oceanview Terrace, Nanaimo, B.C., V9V 0B9, requesting that the Parks, Recreation and Culture Commission provide VIP funding to assist in the installation of a playground, open playfield and picnic area, and shaded trail at Norasea Park located 5651 Norasea Road.

Mr. Delorme advised that the Committee would like to have this park underway in the spring 2012, and provided an outline of what needs to be done with the landscape to prepare it for a playground, as well as the safety measures they intend to put into place to prevent accidents and injuries. The Committee would also like to put in a viewing area at the end of Norasea Road. They would like to have a larger playground that will be inclusive for the 2-12 year old group. Intention is to make it as cost effective as possible. Commissioner Pattje asked how many funds have been raised. Mr. Delorme advised that, none yet, but they have a large portion of the neighbourhood who are willing to donate material time and labour – construction and equipment operators and paving for supply of materials and labour (verbal commitments). This is the first VIP request for 2012 - \$100,000 is being proposed in the 2012 Capital Budget.

It was moved and seconded that the Delegation be received. The motion carried unanimously.

- (b) Ms. Margot Holmes, Executive Director, Vancouver Island Symphony, 150 Commercial Street, Nanaimo, B.C., V9R 5L9, regarding 2012 and beyond funding for the Symphony and to answer any questions the Commission may have regarding the Staff Report, Item 9.(a), of the Agenda.

Ms. Holmes introduced the Vancouver Island Symphony Board members in attendance - Joyce Clarke, Secretary, Judy Fraser, Co-Chair, Marianne Turley, VIS Ambassador, Eveline O'Rourke, Co-Chair, and Eric Kuehnel, Director at Large, and provided a handout to Commission, "Request for Investment Funds", which provides a number of options for review. She then provided some history of the line item funding previously requested. The Symphony is requesting that they be scheduled as a budget line item for \$85,000. The Symphony provides 8-10 concerts at the Port Theatre per year. An economic impact study was done two years ago and was previously submitted. The Symphony receives very little government funding from the Province; and now their gaming funding of \$85,000 is in question. A number of programs have already been cut and if they do not receive the additional \$25,000 requested, they would need to cut additional programs. They are still collaborating with the School District (Grades 3-5) to provide an education program. Patrons attending the Symphony performances are from the Duncan to Campbell River catchment area. There are approx. 5-6 of 38 musicians who play in the Symphony live in Nanaimo, the remainder come to Nanaimo – resulting in a positive economic impact for the City of Nanaimo.

It was moved and seconded that the Delegation be received. The motion carried unanimously.

- (c) Mr. Ed Poli, Manager, and Mr. Ian Niamath, President, of Nanaimo Art Gallery, 150 Commercial Street, Nanaimo, B.C. V9R 5L9, regarding funding for the Art Gallery and to answer any questions the Commission may have regarding the Staff Report, Item 9.(b), of the Agenda.

Mr. Niamath introduced Mr. Paul Fudge, Vice-President, Nanaimo Art Gallery to the Commission. Mr. Fudge stressed the importance of the Nanaimo Art Gallery to the City of Nanaimo community. He advised that the Gallery is in a critical position financially and that their support of \$60,000 from the City has not varied since 1999. The City provides approximately 15% of the Nanaimo Art Gallery budget and they would like to receive 18%.

It was moved and seconded that the Delegation be received. The motion carried unanimously.

7. CHAIR'S REPORT:

8. REPORTS OF ADVISORY BODIES:

- (a) Parks Committee. No meeting held.

- (b) Recreation Committee. Commissioner Lance reported on the meeting held 2011-NOV-09.

- (i) Special Rate for People with Disabilities.

Recreation Committee's Recommendation: That the Parks, Recreation and Culture Commission refer individuals with disabilities to the existing subsidized rate program for individuals and families, the Leisure Economic Access Program (LEAP); and agencies that service people with disabilities to the Corporate Recreation Pass instead of creating a separate category within the Parks, Recreation and Culture Regulation Bylaw 2008 No. 7073 (fees and charges).

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

- (ii) Feasibility Study for the Beban Park Barn Replacement.

Recreation Committee's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council provide approval in principal to the VIEx to:

- *Replace four (4) of the existing barns on the VIEx grounds with one new consolidated barn structure as outlined in this report, with the addition of washrooms and heat to meet year round programming needs;*
- *Work with City Staff on a long term lease agreement; and,*
- *Provide up to \$300,000 to the project when all financing is in place.*

It was moved and seconded that the recommendation be adopted.

Commissioner Meunier proposed a friendly amendment to read:

It was moved and seconded that the Parks, Recreation and Culture Commission recommend that Council provide approval in principal for the VIEx to:

- *Replace four (4) of the existing barns on the VIEx grounds with one new consolidated barn structure as outlined in this report, with the addition of washrooms and heat to meet year round programming needs;*
- *Work with City Staff on a long term lease agreement; and,*
- *Provide up to \$300,000 towards the \$1.8 M project when all financing is in place.*

The motion, as amended, carried unanimously.

(iii) Sport Tournament Grant - Review of Applications and Allocation of Funds available for the First Intake of 2012 Applicants.

2012 Budget Total	\$21,498.00
Less: Approved Grants-first intake	\$10,000.00
Remaining 2012 Budget	\$11,498.00

- (a) Recreation Committee Recommendation: That the Parks, Recreation and Culture Commission approve and recommend that Council approve the expenditure of \$10,000.00 for the first intake of the 2012 Sport Tournament Grant allocations as follows:

Sport Tournament Grant Applications 2009 - 2012					
GROUP	2009 GRANT	2010 GRANT	2011 GRANT	2012 REQUEST	2012 RECOMMENDED
BC/Yukon Regional Agility Championships				1,500.00	500.00
Nanaimo Canoe and Kayak Club		500	600	1,000.00	500.00
Nanaimo Curling Club - BC Mixed Curling Championships		2,000		2,000.00	500.00
Nanaimo Dragon Boat Festival		3400	2000	5,000.00	1000.00
N&D Minor Fastball Association - Squirt Challenge			2300	1,000.00	400.00
N&D Minor Fastball Association - Pee Wee Challenge	see above			1,000.00	400.00
Nanaimo Kennel Club	2500	1500	1800	5,700.00	1000.00
Nan. District Lacrosse - Bantam	950	950	850	1,000.00	400.00
Nan. Minor Hockey Association	1,900	3000	3000	1,500.00	500.00
Nan. Riptides Swim - Spring Sprint	1250	900	2150	1,500.00	500.00
Nan. Riptides Swim -Van. Is Regionals	see above			2,000.00	700.00
Nan. Skating Club - Regionals	1500			2,000.00	700.00
Nan. White Rapids - BCSSA Provincials - <i>one time event</i>	1750	1000	2000	7,500.00	2500.00
WPVL - 97 Breakers		400	1250	750.00	400.00
TOTALS	9850	12,950	15,950	33,450.00	10,000.00

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

- (b) Recreation Committee's Recommendation: That the Parks, Recreation and Culture Commission allocate an additional \$2,500.00 for the Nanaimo White Rapids – BCSSA Provincial event from the Parks, Recreation and Culture Commission VIP Program.

It was moved and seconded that the Parks, Recreation and Culture Commission allocate an additional \$2,500.00 for the Nanaimo White Rapids – BCSSA Provincial event from the Parks, Recreation and Culture Commission VIP Operating Account. The motion, as amended, carried unanimously.

- (iv) Community Program Development Grant Application - Cedar 4-H Sr. Advisory Council for Beban Park 4-H Barnyard.

Recreation Committee Recommendation: That the Parks, Recreation and Culture Commission approve and recommend that Council approve that the Cedar 4-H be granted \$5,000.00 for 2012 fiscal year.

*It was moved and seconded that the Parks, Recreation and Culture Commission approve that the Cedar 4-H Sr. Advisory Council be granted \$5,000.00 for the 2012 fiscal year from the Community Program Development Grant for the Beban Park 4-H Barnyard. The motion carried. **Opposed: Commissioner Cowling.***

- (v) Travel Grant Exception – Wheatsheaf Fastball Club.

Recreation Committee Recommendation: That the Parks, Recreation and Culture Commission have staff report on changing the Travel Grant Policy.

(Note: This Report will be brought forward to the Recreation Committee for review and will then be brought forward by the Committee to the Commission.)

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

- (c) Cultural Committee. Commissioner Johnstone to reported, on behalf of the Chair, Eveline O'Rourke, on the regular meeting held 2011-NOV-02, and the Special Grant Review Meeting held on 2011-NOV-10. Meeting again on 2011-NOV-29 to review Grant Applications.
- (d) Grants Advisory Committee. Commissioner Avis reported on the meetings held since 2011-OCT-26.

It was moved and seconded that the Parks, Recreation and Culture Staff work cooperatively with the Finance Staff to include information on grants available from the PRC Department along with the Grants in Aid mail out going to the community groups and non-profit organizations in Nanaimo. The motion carried unanimously.

- (e) Plan Nanaimo Advisory Committee. Commissioner Lance reported on the meetings held since 2011-OCT-26. The Committee meeting included a farewell for Councillor Holdom.
- (f) Social Planning Advisory Committee. Commissioner Cowling reported on the meeting held on 2011-NOV-01.
- (g) Port Theatre. Monthly report for October, 2011.
- (h) Nanaimo Art Gallery. Monthly report for October, 2011.
- (i) Nanaimo District Museum. Monthly report for October/November, 2011.

It was moved and seconded that the Advisory Body reports be received. The motion carried unanimously.

9. STAFF REPORTS:

(a) Request for Additional Funding for The Vancouver Island Symphony.

Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend to Council that the Cultural Operating Grants be increased based on inflation rates each year based on 2004 - 2012 increases.

It was moved and seconded that the Parks, Recreation and Culture Commission recommend that Council approve:

- *the total amount of funding per year as a line item to the Vancouver Island Symphony of \$85,000;*
- *a Higher Service Level Request for the Vancouver Island Symphony in the amount of \$25,000;*
- *that \$60,000 from the Cultural Operating Grants be used to fund the Vancouver Island Symphony each year; and,*
- *the amount be reviewed in three years.*

The motion carried unanimously.

(b) Request for Additional Funding for The Nanaimo Art Gallery.

Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that the Nanaimo Art Gallery receive a 2 percent per year increase to their line item grant starting in 2012.

It was moved and seconded that the Parks, Recreation and Culture Commission recommend that Council approve that the Nanaimo Art Gallery receive a 2 percent per year increase to their line item grant starting in 2012. The motion carried unanimously.

(c) Parks, Recreation and Culture Financial Plan 2012 – 2016.

It was moved and seconded that in future years the Parks, Recreation and Culture Commission be provided with the Operating Budget line item sheets for review prior to approving the PRC Financial Plan. The motion carried unanimously.

Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council support the Parks, Recreation and Culture Department's 2012 – 2016 Financial Plan.

It was moved and seconded that the recommendation be adopted. A friendly amendment was made to the motion to read as:

It was moved and seconded that the Parks, Recreation and Culture Commission recommend that Council support the Parks, Recreation and Culture Department's 2012 - 2016 Financial Plan, with the inclusion of the funding additions for the Vancouver Island Symphony and the Nanaimo Art Gallery. The motion carried unanimously.

(d) Bid For The 2013 Western Canadian Junior A Hockey Championship.

Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council support the BCHL Nanaimo Junior A Clippers Hockey Club with their bid to host the 2013 Western Canadian Junior A Hockey Championship.

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

10. INFORMATION ONLY ITEMS (staff reports):

(a) Senior Manager of Parks & Civic Facilities. Monthly report for October, 2011.

- The Commemorative Spar Tree with High Rigger fell due to high winds – there were no injuries, no significant property damage.
- Graffiti – this is an ongoing problem, RCMP have laid charges in some cases. Over ½ of the costs associated with the graffiti is for labour.
- Departure Bay Creek – received a letter from Bill Merilees regarding possibility of contaminants entering the Creek – this has been responded to.
- Lots of calls from property owners concerned about trees adjoining their properties – particularly in light of the recent high winds.
- Harbour City River Stewards – interesting to note that Chum salmon have gone up the Chase River above Seventh Street.

(b) Senior Manager of Recreation & Culture Services. Monthly report for October, 2011.

- Drowning at Westwood Lake – met with Coroner last week and it is hoped that the Coroner's Report will be finalized this or next week. Once received, a PRCC Seminar Session will be held.
- Lockers at NAC – theft from lockers – two suspects have been apprehended – Press Release to go out tomorrow.
- Accident at pool – individual is at NRGH in care.
- Smoking Bylaw – discussions are being held regarding the public education component.

(c) Vancouver Island University Commemorative Plaque.

- Commission and Council to be invited to the unveiling of the plaque.
- Gyro Club and the neighbourhood association to be advised.

It was moved and seconded that the Information Only Items be received. The motion carried unanimously.

11. CORRESPONDENCE: (Action Required.) (None.)

CORRESPONDENCE: (Information)

- (a) Letter dated 2011-OCT-21 to Chair Diana Johnstone, from Ms. Bridget Deighton, Treasurer, Nanaimo Musicians Association Society, 1031 Timberwoods Drive,

Nanaimo, British Columbia, V9R 6N9, advising that they were unable to proceed with their event and returning the grant funding.

- (b) Minutes of the Nanaimo Harbour City Seniors, Board of Directors meeting, held 2011-NOV-04.

It was moved and seconded that the Correspondence be received. The motion carried unanimously.

12. NOTICE OF MOTION: (None.)

13. CONSIDERATION OF OTHER BUSINESS: (None.)

14. BUSINESS ARISING FROM DELEGATIONS:

- (a) Jim Delorme, Norasea Park Committee - VIP Funding Norasea Park.

It was moved and seconded that Parks, Recreation and Culture Commission allocate \$25,000.00 from the 2012 VIP funds for development of the Norasea Park playground. The motion carried unanimously.

- (b) Vancouver Island Symphony - Symphony Funding.

[Note: Dealt with under Item 9.(a)]

- (c) Nanaimo Art Gallery - Art Gallery Funding.

[Note: Dealt with under Item 9.(b)]

15. UNFINISHED BUSINESS:

- (a) Feasibility Study for the Beban Park Barn Replacement (*referred to the Recreation Committee by PRCC 2011-JUL-27*).

It was moved and seconded that Item 15.(a) be removed from "Unfinished Business". The motion carried unanimously.

16. QUESTION PERIOD:

- (a) Commissioner Dempsey advised that 2011-DEC-05 is the Inaugural Meeting of the District of Lantzville and there is a possibility that a member other than himself will be assigned to represent the District of Lantzville on the Parks, Recreation and Culture Commission.

17. ADJOURNMENT:

It was moved and seconded at 9:20 p.m. that the meeting adjourn, with the next regular meetings as follows:

COMMISSION	Wednesday, 2012-JAN-25; 7:00 p.m. Bowen Park Complex Conference Room
Cultural Committee	Wednesday, 2012-JAN-04; 4:15 p.m. – if required Bowen Park Complex Conference Room
Recreation Committee	Wednesday, 2012-JAN-11; 3:00 p.m. – if required Bowen Park Complex Conference Room
Parks Committee	Thursday, 2012-JAN-12; 5:00 p.m. – if required Bowen Park Complex Conference Room

The motion carried unanimously.

CERTIFIED CORRECT:



D. Johnstone, Chair
Parks, Recreation and Culture Commission



R. Harding, Director
Parks, Recreation and Culture