



**MINUTES**  
**NANAIMO COMMUNITY HERITAGE COMMISSION**  
**HELD ON WEDNESDAY, 2012-JAN-04 AT 5:00 PM**  
**CITY HALL BOARD ROOM (455 WALLACE STREET)**

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<b>Present:</b>	William E. Gard, Chair John Hofman Joan Perry Christine Meutzner	Karen Hovestad Jill Stannard Charlene Riches
<b>Staff:</b>	Chris Sholberg, Heritage Planner	Rebecca Tubbs, Recording Secretary
<b>Regrets:</b>	John Manning	Diane Brennan
<b>Guests:</b>	Monica Briggs (Zorkin Building, 418 Fitzwilliam Street) Gaylord Merkel & Reverend Bert Ramsey (St. Andrews United Church, 315 Fitzwilliam Street) Wendy & Ken Connolly (Crossan Residence, 718 Wentworth Street)	

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**1. Call to Order**

Chair W.E. Gard called the meeting to order at 5:04 pm.

**2. Approval of Agenda & Late Items**

The agenda was approved as presented with the addition of the following late items:

- a) Arts Council Newsletter (C. Sholberg): Information only.
- b) Beban House – Update (W.E. Gard):  
W.E. Gard reported that the basement floor has been removed and a concrete base was found underneath (not soil as suspected). The soil that he had been seeing must have been coming in through the drains. PRCC has sent out a mass-email to non-profit groups in Nanaimo asking for interest in renting the building. An open house will be held next week for those interested in renting the building to take a tour.

**3. Adoption of Minutes (2011-DEC-07)**

MOVED by C. Riches, SECONDED by K. Hovestad, that the Minutes from 2011-DEC-07 be adopted as presented.

CARRIED.

**4. Budget Review: \$2,500**

**5. Correspondence, Periodicals, & Newsletters**

**6. New Business**

- a) Application for Heritage Home Grant – Land Residence (167 Irwin Street):  
C. Sholberg introduced the application as the owner of the Land Residence was not in attendance. The owner is applying for a retroactive grant for \$93,500 worth of work already completed on their house, including the cost of relocation, structural foundation work and exterior repair work.
- b) Application for Heritage Home Grant – Crossan Residence (718 Wentworth Street):  
Wendy & Ken Connolly, owners of the Crossan Residence, attended the meeting to speak to their application. The project cost is estimated at \$12,975 to restore the front porch and stairs to the original style. The estimate includes removing the existing bay window structure, preserving the stained glass, recreating porch, removing existing concrete, framing wooden stairs, railing, etc.

In addition to renovations to the porch and steps, the Connollys are planning to renovate further to include a dormer to the back end of the house, making the attic a more usable space. The dormer height must be higher than the original roof line due to lack of space.

W.E. Gard thanked them for attending the meeting and informed them that they would be notified once a decision had been made.

- c) Application for Heritage Façade Grant – St. Andrew's United Church (315 Fitzwilliam Street):  
Gaylord Merkel and Reverend Bert Ramsey attended the meeting to speak to the application for St. Andrew's United Church (315 Fitzwilliam Street). The church has been holding their "Catch the Spirit" fundraising campaign for the last few years in hopes of raising money to make necessary improvements to the church. The main concern is the poor condition of the roof. The last roof repair was done with a laminated duroid shingle, and unfortunately due to slope of the spires, the shingles have begun to fall off. They would like to install a metal roof on the spires before the roof deteriorates further and water leakage causes damage to the building. The total cost estimate to install the metal shingles on the spires is \$95,000.

J. Hofman suggested that in addition to a contractor, they hire a roofing consultant to ensure that the metal roof is installed correctly. W.E. Gard thanked them for attending the meeting and informed them that they would be notified once a decision had been made.

- d) Application for Heritage Façade Grant – Zorkin Building (418 Fitzwilliam Street):  
Monica Briggs attended the meeting to speak to the application for the Zorkin Building. The project cost is estimated at \$97,193.60 to upgrade the building's exterior. The project scope includes removal of the additions obscuring the original front façade and stairway, as well as new brickwork, new awnings, and a repaint of the existing siding. Depending on the condition of the original wood siding, they will either restore it, or paint over the current metal siding. In addition to an upgrade on this building, they are proposing to construct an infill building on the empty lot to the east using a similar design scheme.

W.E. Gard thanked her for attending the meeting and informed her that she would be notified once a decision had been made.

Application consideration for the Land residence (167 Irwin Street):

*MOVED by C. Meutzner, SECONDED by K. Hovestad, that a \$2,500 Heritage Home Grant be awarded to the Land Residence (167 Irwin Street).*

CARRIED.

Application consideration for the Crossan Residence (718 Wentworth Street):

*The Commission discussed the application and decided that, although the plans for the stairs and porch are in line with the home's original style, the plans for a second story addition will greatly alter the character of the Craftsman style home; a style which includes long and low proportions. Alterations of this type may be so detrimental to the home's heritage value that it no longer qualifies for listing on the Heritage Register.*

*MOVED by C. Meutzner, SECONDED by C. Riches, that a \$2,500 Heritage Home Grant not be awarded to the Crossan Residence (718 Wentworth Street).*

CARRIED.

Application consideration for St. Andrew's United Church (315 Fitzwilliam Street):

*MOVED by J. Hofman, SECONDED by J. Stannard, that the Heritage Commission supports a \$5,000 Heritage Façade Grant for the St. Andrew's United Church (315 Fitzwilliam) and recommends that Council approve the grant.*

CARRIED.

*J. Perry abstained from voting.*

Application consideration for the Zorkin Building (418 Fitzwilliam Street):

MOVED by J. Stannard, SECONDED by K. Hovestad, that the Heritage Façade Grant application be held in abeyance until the owners can confirm whether or not they will be rehabilitating the original wood siding.

CARRIED.

e) Status of Archaeological Society/local heritage network idea:

C. Sholberg noted that ASBC is currently struggling with only a couple of members. They are interested in creating a heritage network and wanted to gauge the Commission's interest in such an idea. The Commission did not support the idea, but it was suggested that the Society provide an update on their status at the upcoming heritage summit to outline their situation.

**7. Ongoing Business**

a) Info meeting with Ladysmith Heritage Revit. Advisory Committee – Debrief:

The meeting went well and was a good opportunity to share information and network.

b) 2012 Heritage Summit (2012-FEB-22) Update:

This year's heritage summit will be held at the museum on 2012-FEB-22. C. Sholberg is currently looking for a theme-related presentation. It has been suggested that he contact Ted Olynek, PR person for BC Hydro. C. Meutzner suggested the BC Hydro Power Pioneers (museum on Jingle Pot Road).

c) Morden Mine – Status (J. Hofman):

J. Hofman explained that the group is looking for support from Nanaimo and surrounding communities so that the Friends of Morden Mine can appeal to the provincial government for emergency funding to stabilize the deteriorating Morden mine structure. C. Sholberg suggested sending a letter to Mayor and Council, formally requesting a letter of support for the FOMM initiative. The Commission discussed the support request and passed the following motion.

MOVED by K. Hovestad, SECONDED by J. Perry, that the Commission recommends to Council that they support the Friends of Morden Mine request for funding from the Province to stabilize the Morden Mine Structure.

CARRIED.

J. Hofman abstained from voting.

**8. Committee Reports**

a) Plan Nanaimo Advisory Committee: No report.

b) Snuneymuxw First Nation: n/a

c) Nanaimo Community Archives Society: No report.

d) Nanaimo District and Museum: J. Manning not in attendance.

e) Design Advisory Panel: No report.

**9. Next Meeting**

The next meeting is scheduled for 2012-FEB-01 at 5:00 pm in the City Hall Board Room.

**10. Adjournment**

The meeting adjourned at 7:24 pm.

APPROVED:

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Chair

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Date