

**NOTES**  
**REGULAR CULTURAL COMMITTEE MEETING**  
**HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM**  
**WEDNESDAY, 2012-JAN-04, COMMENCING AT 4:15 P.M.**

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PRESENT: Eveline O'Rourke, Chair

Members: Commissioner Lynda Avis  
Commissioner Shirley Lance  
Ms. Julie Bevan  
Ms. Gerda Hofman  
Ms. Joanne Husband  
Ms. George McGladrey  
Ms. Kamal Parmar

Regrets: Commissioner Fred Pattje  
Commissioner Diana Johnstone

Staff: S. Samborski R. Tweed, recording  
B. Kuhn

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting of the Cultural Committee was called to order at 4:20 p.m.

2. INTRODUCTION OF LATE ITEMS:

- Add Item 13.(a) - Applications for Cultural Committee membership.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MEETING NOTES:

- (a) Notes of the Regular Cultural Committee Meeting held Wednesday, 2011-NOV-02, at 4:18 p.m., in the Conference Room of the Bowen Park Complex.
- (b) Notes of the Special Grant Allocations Meeting of the Cultural Committee held Tuesday, 2011-DEC-06, at 4:03 p.m., in the Conference Room of the Bowen Park Complex.

It was moved and seconded that the Meeting Notes be adopted as circulated. The motion carried unanimously.

5. DELEGATIONS: (None.)

6. CHAIR REPORT:

(a) **Cultural Award Committee – Membership for 2012.**

It was moved and seconded that the terms of Commissioner Johnstone, Commissioner Avis, Joanne Husband, and Julie Bevan, the 2011 Cultural Award Committee Members, be extended to 2012-MAR-31. The motion carried unanimously.

(b) **Art in Public Places Project Committee – Temporary Public Art Membership for 2012.**

It was moved and seconded that the terms of Commissioner Lance, Joanne Husband, Gerda Hofman, the 2011 Temporary Public Art Committee members, be extended to 2012-MAR-31. The motion carried unanimously.

It was moved and seconded that Julie Bevan be appointed as a member of the 2012 Temporary Public Art Committee for a term to 2012-MAR-31. The motion carried unanimously.

It was moved and seconded that the membership of the Temporary Public Art Committee be reviewed on an annual basis. The motion carried unanimously.

(c) **Cultural Forum Project Committee – Membership for 2012.**

It was moved and seconded that the terms of Chair Eveline O'Rourke, George McGladrey, and Julie Bevan, the 2011 Cultural Forum Project Committee members, be extended to 2012-MAR-31. The motion carried unanimously.

7. COMMISSION REPORT:

(a) Commissioner Avis provided a verbal report on the Parks, Recreation and Culture Commission meeting held on Wednesday, 2011-NOV-23.

It was moved and seconded that the Commission Report presented by Commissioner Avis be received. The motion carried unanimously.

8. REPORTS OF PROJECT COMMITTEES:

(a) Cultural Award Committee. Staff advised that the date of the Awards Ceremony has been set for 2012-MAR-29 and that the Port Theatre has been booked for this event.

It was moved and seconded that the verbal report be received. The motion carried unanimously.

(b) Art in Public Places Project Committee. (None.)

(c) Cultural Forum Project Committee. (None.)

9. STAFF REPORTS: (Action.) (None.)

10. STAFF REPORTS: (Information only.)

Staff distributed information with regard to the 2012-APR-11 event, “Cultural Planning for Creative Communities”, featuring Gord Hume, to be held at the Vancouver Island Conference Centre.

11. CORRESPONDENCE: (Action) (None.)

CORRESPONDENCE: (Information) (None.)

12. NOTICE OF MOTION:

13. CONSIDERATION OF OTHER BUSINESS:

(a) Application for Cultural Committee Membership.

Staff provided the application form for individuals who wish to serve as “At Large” members of the Cultural Committee. The closing date for receipt of applications is Monday, 2012-MAR-19. Decisions will be made by the Parks, Recreation and Culture Commission at their Inaugural Meeting to be held in April and applicants will be notified following that meeting.

Under the new terms of reference adopted by the Parks, Recreation and Culture Commission; Cultural Committee members are eligible to serve a maximum of two consecutive terms and then must take a leave for a minimum of one term before they would be considered for committee membership. All interested members were invited to put in their application so it would be on file for future consideration.

14. BUSINESS ARISING FROM DELEGATIONS: (None.)

15. UNFINISHED BUSINESS:

(a) Temporary Public Art Piece Donation – Mrs. Lee-Anne Stark, President, and, Mr. Warren Jaques, Secretary, Newcastle Neighbourhood Association (NNA).

(b) Canada Revenue Agency, Charities Directorate, Information Session – Staff to research if CRA would be available to present to Cultural organizations regarding Income Tax matters.

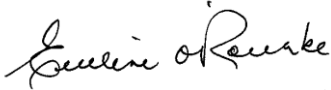
It was moved and seconded that Item 15.(b) be removed from “Unfinished Business”. The motion carried unanimously.

16. QUESTION PERIOD: (No questions.)

17. ADJOURNMENT:

It was moved and seconded at 4:48 p.m. that the meeting adjourn, with the next meeting of the Cultural Committee to be held, if required, on Wednesday, 2012-FEB-01, commencing at 4:15 p.m. in the Bowen Park Complex Conference Room.

The motion carried unanimously.



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Eveline O'Rourke, Chair  
Cultural Committee

CERTIFIED CORRECT:



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B. Kuhn for  
S. Samborski, Senior Manager  
Recreation and Culture Services

APPROVED FOR DISTRIBUTION:



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Richard Harding, Director  
Parks, Recreation and Culture