

**AGENDA**  
**CULTURAL COMMITTEE MEETING**  
**BOWEN PARK COMPLEX CONFERENCE ROOM**  
**WEDNESDAY, 2012-JAN-04, COMMENCING AT 4:15 P.M.**

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1. **CALL MEETING TO ORDER:**

2. **INTRODUCTION OF LATE ITEMS:**

3. **ADOPTION OF AGENDA:**

*(Motion required to adopt the agenda.)*

4. **ADOPTION OF MEETING NOTES:**

(a) Notes of the Regular Cultural Committee Meeting held Wednesday, 2011-NOV-02, at 4:18 p.m., in the Conference Room of the Bowen Park Complex. Pgs.  
001-004

(b) Notes of the Special Grant Allocations Meeting of the Cultural Committee held Tuesday, 2011-DEC-06, at 4:03 p.m., in the Conference Room of the Bowen Park Complex. Pgs.  
005-008

*(Motion required to adopt the meeting notes of 2011-NOV-02 and 2011-DEC-06 as circulated.)*

5. **DELEGATIONS: (10 MINUTES) (None.)**

6. **CHAIR REPORT:**

(a) **Cultural Award Committee – Membership for 2012.**

*(Motion required to extend 2011 members ~ Commissioner Johnstone, Commissioner Avis, Joanne Husband, and Julie Bevan to 2012-MAR-31.)*

(b) **Art in Public Places Project Committee – Temporary Public Art Membership for 2012.**

*(Motion required to extend 2011 members ~ Commissioner Lance, Joanne Husband, Gerda Hofman, and confirm a new member - replacing Simon Schachner - to 2012-MAR-31.)*

(c) **Cultural Forum Project Committee – Membership for 2012.**

*(Motion required to extend 2011 members ~ Chair Eveline O'Rourke, George McGladrey, and Julie Bevan to 2012-MAR-31.)*

7. **COMMISSION REPORT:**

Commissioner Avis to provide a verbal report on the Parks, Recreation and Culture Commission meeting held on Wednesday, 2011-NOV-23.

*(Motion required to receive verbal report.)*

8. **REPORTS OF PROJECT COMMITTEES:**

(a) **Cultural Award Committee.**

*(Motion required to receive verbal report.)*

(b) **Art in Public Places Project Committee.**

*(Motion required to receive verbal report.)*

(c) **Cultural Forum Project Committee.**

*(Motion required to receive verbal report.)*

9. **STAFF REPORTS (Action): (None.)**

10. **STAFF REPORTS (Information Only): (None.)**

11. **CORRESPONDENCE (Action): (None.)**

**CORRESPONDENCE (Information): (None.)**

12. **NOTICE OF MOTION:**

13. **CONSIDERATION OF OTHER BUSINESS:**

*(Motion required if there is other business.)*

14. **BUSINESS ARISING FROM DELEGATIONS:**

15. **UNFINISHED BUSINESS:**

(a) Temporary Public Art Piece Donation – Mrs. Lee-Anne Stark, President, and, Mr. Warren Jaques, Secretary, Newcastle Neighbourhood Association (NNA).

(b) Canada Revenue Agency, Charities Directorate, Information Session – Staff to research if CRA would be available to present to Cultural organizations regarding Income Tax matters.

*(Note: A motion is required if items are to be removed from “Unfinished Business”.)*

16. **QUESTION PERIOD:**

17. **ADJOURNMENT:**

*(Motion required to adjourn with next meeting to be held, if required, on Wednesday, 2012-FEB-01, commencing at 4:15 p.m. in the Bowen Park Complex Conference Room.)*

**NOTES  
REGULAR CULTURAL COMMITTEE MEETING  
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM  
WEDNESDAY, 2011-NOV-02, COMMENCING AT 4:15 P.M.**

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PRESENT: Eveline O'Rourke, Chair

Members: Commissioner Diana Johnstone  
Commissioner Fred Pattje  
Commissioner Lynda Avis  
Commissioner Shirley Lance  
Ms. Julie Bevan  
Ms. Gerda Hofman  
Ms. Kamal Parmar

Regrets: Ms. Joanne Husband  
Ms. George McGladrey

Staff: S. Samborski C. Kuziw, recording  
B. Kuhn

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting of the Cultural Committee was called to order at 4:18 p.m.

2. INTRODUCTION OF LATE ITEMS: (None.)

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

4. ADOPTION OF MEETING NOTES:

(a) Meeting Notes of the Regular Cultural Committee Meeting held Wednesday, 2011-OCT-05, at 4:14 p.m., in the Bowen Park Complex Conference Room.

It was moved and seconded that the Meeting Notes be adopted as circulated. The motion carried unanimously.

5. DELEGATIONS: (None.)

6. COMMISSION REPORT:

(a) Commissioner Johnstone provided a verbal report on behalf of Commission Pattje on the Parks, Recreation and Culture Commission meeting held on Wednesday, 2011-OCT-26.

It was moved and seconded that the Commission Report presented by Commissioner Johnstone be received. The motion carried unanimously.

7. REPORTS OF PROJECT COMMITTEES:

- (a) Cultural Award Committee. (None.)
- (b) Art in Public Places Project Committee. (None.)
- (c) Cultural Forum Project Committee.

Discussion had on the Cultural Forum held Tuesday, 2011-NOV-01.

- 47 registered.
- Breakout feedback sessions were very good.
- Funding was a common topic discussed.
- Groups expressed the desire to collaborate and share space.
- Good sense of cooperation among groups.
- Collaborative marketing discussed.
- Information from the Forum will be summarized in a staff report to the Cultural Committee.
- Cultural diversity could be improved – first nations representation specifically.
- Discussion had on contacting Chief Doug White, of SFN with the invitation to consider SFN representation on the Culture Committee.

It was moved and seconded that Cultural Committee write a letter to Chief Doug White, of SFN to advise him of the upcoming Cultural Committee appointments in March 2012 and ask him to give serious consideration to SFN representation on the Cultural Committee. The motion carried unanimously.

8. STAFF REPORTS: (None.)

9. INFORMATION ONLY ITEMS (staff reports). (None.)

10. GRANT REVIEWS:

- (a) Arts, Cultural and Festival Events Grants.  
Grant Application Binders will be ready 2011-NOV-04 after 12:00 p.m.
- (b) Cultural Operating Grants.  
Grant Application Binders will be ready 2011-NOV-04 after 12:00 p.m.

- (c) Set meeting dates for interviews.
  - 2011-NOV-10 from 3:00 p.m. to 4:30 p.m. to determine who will be interviewed.
  - 2011-NOV-17 from 3:30 p.m. to 6:30 p.m. Interview meeting.
  - 2011-NOV-24 from 3:00 p.m. to 6:00 p.m. Interview meeting.

11. CORRESPONDENCE: (Action) (None.)

CORRESPONDENCE: (Information)

- (a) Correspondence from Ms. Bridget Deighton, Treasurer, Nanaimo Musicians Association Society, dated 2011-OCT-21, regarding their 2011 Arts, Cultural and Festivals Events Fund Grant.

It was moved and seconded that the Correspondence be received. The motion carried unanimously.

12. NOTICE OF MOTION:

13. CONSIDERATION OF OTHER BUSINESS:

14. UNFINISHED BUSINESS:

- (a) Temporary Public Art Piece Donation – Mrs. Lee-Anne Stark, President, and, Mr. Warren Jaques, Secretary, Newcastle Neighbourhood Association (NNA).
- (b) Film on the EJ Hughes Restoration – to be viewed at a future Committee meeting. (*Note: viewed by members following the 2011-OCT-05 meeting.*)
- (c) Canada Revenue Agency, Charities Directorate, Information Session – Staff to research if CRA would be available to present to Cultural organizations regarding Income Tax matters.
- (d) Set up Poet Laureate Project Committee (2 members).

It was moved and seconded that the Kamal Parmar and Julie Bevan be appointed as the Cultural Committee representatives on the Poet Laureate Project Committee. The motion carried unanimously.

It was moved and seconded that the Kamal Parmar and Julie Bevan and staff have the authority to make the selection of the remaining members of the Poet Laureate Project Committee. The motion carried unanimously.

It was moved and seconded to remove 14.(b) and 14.(d) from Unfinished Business.. The motion carried unanimously.

15. QUESTION PERIOD: (No questions.)

16. ADJOURNMENT:

It was moved and seconded at 5:01 p.m. that the meeting adjourn, with the next Meeting of the Cultural Committee to be held Wednesday, 2012-JAN-04, commencing at 4:15 p.m. in the Bowen Park Complex Conference Room.

The motion carried unanimously.



Eveline O'Rourke, Chair  
Cultural Committee

CERTIFIED CORRECT:



S. Samborski, Senior Manager  
Recreation and Culture Services

APPROVED FOR DISTRIBUTION:



Richard Harding, Director  
Parks, Recreation and Culture

2011-NOV-09  
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**MEETING NOTES  
SPECIAL GRANT ALLOCATIONS MEETING OF THE CULTURAL COMMITTEE  
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM  
TUESDAY, 2011-DEC-06, COMMENCING AT 4:00 P.M.**

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PRESENT: Eveline O'Rourke, Chair

Members: Commissioner Diana Johnstone  
Commissioner Fred Pattje  
Commissioner Shirley Lance  
Ms. Julie Bevan  
Ms. Gerda Hofman  
Ms. Joanne Husband  
Ms. Kamal Parmar

Regrets: Commissioner Lynda Avis (numbers sent in to be tallied in her absence)  
Ms. George McGladrey (numbers sent in to be tallied in her absence)

Staff: B. Kuhn R. Tweed, Recording

1. CALL THE OPEN MEETING TO ORDER:

The Special Grant Allocations Meeting of the Cultural Committee was called to order at 4:03 p.m.

2. BACKGROUND ON THE SYMPHONY REQUEST  
TO COMMISSION – RICHARD HARDING.

Mr. Harding provided information on the motion that was passed by the Parks, Recreation and Culture Commission and has been sent to Council:

*It was moved and seconded that the Parks, Recreation and Culture Commission recommend that Council approve:*

- *the total amount of funding per year as a line item to the Vancouver Island Symphony of \$85,000;*
- *a Higher Service Level Request for the Vancouver Island Symphony in the amount of \$25,000;*
- *that \$60,000 from the Cultural Operating Grants be used to fund the Vancouver Island Symphony each year; and,*
- *the amount be reviewed in three years.*

Mr. Harding advised that as Council budget discussions will not be held for some time, the Cultural Committee should proceed as they normally would in the Grant Allocation process without those amounts and options being included in the deliberation process.

3. INTRODUCTION OF LATE ITEMS: (None.)

4. ADOPTION OF THE AGENDA.

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

5. ADOPTION OF THE MEETING NOTES.

- (a) Notes of the Special Grant Interview Meeting of the Cultural Committee held on Tuesday, 2011-NOV-29, commencing at 3:04 p.m., in the Bowen Park Complex Conference Room.

It was moved and seconded that the meeting notes of 2011-NOV-29 be adopted as circulated. The motion carried unanimously.

6. GRANT ALLOCATIONS:

(a) Cultural Operating Grants.

The 2012 Cultural Operating Grant Funds available were \$175,988, requests for Cultural Operating Grants were \$275,376.

It was moved and seconded that the Cultural Committee recommend that the Parks, Recreation and Culture Commission recommend that Council approve the Cultural Operating Grant recommendations in the total amount of \$175,988 as follows:

2012 CULTURAL OPERATING GRANTS	\$\$\$ REQUESTED	\$\$\$ RECOMMENDED
A Capella Plus Choir Society	2,000	1,400
BC Boys Choir	2,000	1,500
Crimson Coast Dance	18,000	15,000
Centre for the Arts Society	14,500	7,938
Francophone Association	10,000	7,000
Malaspina Choir	2,600	2,250
African Heritage Association	5,000	1,000
Arts Alive	3,200	2,300
Arts Council	15,000	10,000
Ballroom Dance Society	1,000	800
Blues Society	10,000	7,000
Chamber Orchestra	4,500	3,000
Concert Band	14,076	6,000
Conservatory of Music	20,000	9,500
Pacific Coast Stage Co.	14,000	4,000
Pacific Institute of Bagpiping	3,500	2,200
TheaterOne	34,000	28,000
Tidesmen	2,500	1,600
VI Symphony	85,000	60,000
Western Edge Theater	14,500	5,500
<b>TOTALS:</b>	<b>\$275,376</b>	<b>\$175,988</b>

The motion carried unanimously.



(b) **Arts, Cultural and Festival Events Grants:**

Discussion was held with regard to the Child Development Centre request. At their meeting held on 2011-NOV-10, the Cultural Committee had passed a motion that the Committee would not consider any walks or runs.

It was moved and seconded that the Child Development Centre request not be considered in the Cultural Grant process. The motion carried unanimously.

The 2012 Arts, Cultural and Festival Events Grant Funds available were \$30,182, requests for Arts, Cultural and Festival Events Grant Funds were \$93,237.

It was moved and seconded that the Cultural Committee recommend that the Parks, Recreation and Culture Commission recommend that Council approve the Arts, Cultural and Festival Events Grants recommendations in the total amount of \$30,182 as follows:

<b>2012 ARTS, CULTURAL AND FESTIVAL EVENTS GRANTS</b>	<b>\$\$\$ REQUESTED</b>	<b>\$\$\$ RECOMMENDED</b>
Canada Day 2012	2,200	1,400
Crimson Coast Dance	4,000	2,200
Friends of Nanaimo Jazz	5,000	1,600
Gallery Row Public Art Committee	1,500	300
Harbour City Jazz Fest	3,000	860
Bel Canto Singers	3,000	530
Francophone- Maple Sugar Festival	12,000	3,000
African Heritage Society	1,500	600
Arts Council	3,000	1,500
Ballroom Dance Society	5,000	2,000
Blues Festival	3,000	1,300
Children's Literature Round Table	2,000	900
Conservatory of Music	1,500	1,000
Empire Days Society	12,000	2,130
Highland Dance Association	1,075	830
Nanaimo Sings	2,500	1,110
Women's Resource Society	4,000	1,100
Pacific Coast Stage Co.(Fringtastic)	7,500	1,843
Performing Arts BC	7,500	2,396
Vancouver Island Symphony	4,000	2,232
Vancouver Island University Foundation	2,500	248
Art Gallery Festival of Banners	5,462	1,103
<b>TOTALS:</b>	<b>\$93,237</b>	<b>\$30,182</b>

The motion carried unanimously.

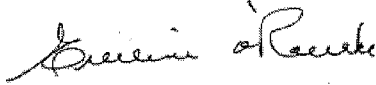
7. **QUESTION PERIOD:** (No questions.)

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8. ADJOURNMENT:

It was moved and seconded at 5:20 p.m. that the meeting adjourn, with the next meeting of the Cultural Committee to be held, if required, on Wednesday, 2012-JAN-04, commencing at 4:15 p.m., in the Bowen Park Complex Conference Room.

The motion carried unanimously.



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Eveline O'Rourke, Chair  
Cultural Committee

CERTIFIED CORRECT:



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Bob Kuhn, Manager, Recreation and Culture  
for S. Samborski, Senior Manager  
Recreation and Culture Services

APPROVED FOR DISTRIBUTION:

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Richard Harding, Director  
Parks, Recreation and Culture

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