

MINUTES OF THE REGULAR FINANCE / POLICY COMMITTEE OF THE WHOLE MEETING
HELD IN THE BOARD ROOM, CITY HALL,
ON MONDAY, 2012-FEB-06 COMMENCING AT 4:30 P.M.

PRESENT: Mayor J. R. Ruttan, Chair

Members: Councillor G. Anderson
Councillor W. L. Bestwick
Councillor G. E. Greves
Councillor D. K. Johnstone
Councillor J. A. Kipp
Councillor W. B. McKay
Councillor J. F. K. Pattje

Absent: Councillor M. D. Brennan

Staff: A. C. Kenning, City Manager
D. W. Holmes, Assistant City Manager and General Manager of Corporate Services
E. C. Swabey, General Manager of Community Safety and Development
T. M. Hickey, General Manager of Community Services
I. Howat, Director of Strategic Relationships
T. L. Hartley, Director of Human Resources and Organizational Planning
T. P. Seward, Director of Development
A. J. Tucker, Director of Planning
R. J. Harding, Director of Parks, Recreation and Culture
S. Samborski, Senior Manager of Recreation and Culture Services
(Vacated at 6:45 p.m.)
B. Sims, Manager of Water Resources
S. Graham, Manager of Financial Planning and Payroll
J. E. Harrison, Manager of Legislative Services
T. Wilkinson, Recording Secretary

1. CALL THE OPEN MEETING TO ORDER:

The Regular Finance / Policy Committee of the Whole Meeting was called to order at 4:30 p.m.

2. INTRODUCTION OF LATE ITEMS:

- (a) Add Agenda Item 5 (b) – Presentations – Mr. Stuart MacKay, MMK Consulting Inc., regarding Review of Contracted Services.
- (b) Add Page 70.1 (Water Treatment Plant and Number One Reservoir Contractor Prequalification) to Agenda Item 10 (f) Information Only Items – Report from Mr. B. Sims, Manager of Water Resources, re: Water Treatment Plant and Number One Reservoir Contractor Prequalification.

It was moved and seconded that Agenda Item 14 (a) – Delegations Pertaining to Items Not on the Agenda, be moved forward to follow Presentations. The motion carried unanimously.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Special Open Finance / Policy Committee of the Whole Meeting held in the Board Room, City Hall on Tuesday, 2012-JAN-10 at 1:30 p.m. be adopted as circulated. The motion carried unanimously.

It was moved and seconded that the Minutes of the Regular Finance / Policy Committee of the Whole Meeting held in the Board Room, City Hall on Monday, 2012-JAN-16 at 3:00 p.m. be adopted as circulated. The motion carried unanimously.

It was moved and seconded that the Minutes of the Special Open Finance / Policy Committee of the Whole Meeting held in the Board Room, City Hall on Tuesday, 2012-JAN-17 at 1:30 p.m. be adopted as circulated. The motion carried unanimously.

5. PRESENTATIONS:

- (a) Mr. Brian Henning, BCLS, Williamson & Associates, on behalf of Lamont Land Inc. and Mr. Cedric Robert, ECODynamic Solutions (EDS) Inc., provided a presentation regarding Development Permit DP695 at 5300 Rutherford Road.
- (b) Mr. Stuart MacKay, President, MMK Consulting Inc., provided a PowerPoint presentation regarding Review of Contracted Services.

6. DELEGATIONS PERTAINING TO ITEMS NOT ON THE AGENDA:

- (a) Ms. Pat Portsmouth, 934 Highview Terrace, Nanaimo, expressed her concerns regarding HandyDART's time constraints (no service on evenings, weekends, or stat holidays), and requested that the Regional District of Nanaimo be advised of her concerns.

7. DELEGATIONS PERTAINING TO AGENDA ITEMS:

- (a) Ms. Jennifer O'Rourke, 6108 Parkwood Drive, Nanaimo, Ms. Joanne Jonas-McRae, Ms. Sally Ramsay, and Ms. Edna Chadwick, representing Save Linley Valley West, expressed concerns regarding environmental monitoring of the development located at 5300 Rutherford Road.

8. COMMISSION REPORTS:

(a) Parks, Recreation and Culture Commission – 2012 Arts, Cultural and Festival Events Grants

It was moved and seconded that Council approve the following 2012 Arts, Cultural and Festival Events Grants:

Applicant	Amount
Canada Day 2012	\$1,400
Crimson Coast Dance	\$2,200
Friends of Nanaimo Jazz	\$1,600
Gallery Row Public Art Committee	\$300
Harbour City Jazz Fest	\$860
Bel Canto Singers	\$530
Francophone- Maple Sugar Festival	\$3,000
African Heritage Society	\$600
Arts Council	\$1,500
Ballroom Dance Society	\$2,000
Blues Festival	\$1,300
Children's Literature Round Table	\$900
Conservatory of Music	\$1,000
Empire Days Society	\$2,130
Highland Dance Association	\$830
Nanaimo Sings	\$1,110
Women's Resource Society	\$1,100
Pacific Coast Stage Co.(Fringtastic)	\$1,843
Performing Arts BC	\$2,396
Vancouver Island Symphony	\$2,232
Vancouver Island University Foundation	\$248
Art Gallery Festival of Banners	\$1,103
TOTAL:	\$30,182

The motion carried unanimously.

(b) Parks, Recreation and Culture Commission – 2012 Cultural Operating Grants

It was moved and seconded that Council approve the following 2012 Cultural Operating Fund Grants:

Applicant	Amount
A Capella Plus Choir Society	\$1,400
BC Boys Choir	\$1,500
Crimson Coast Dance	\$15,000
Centre for the Arts Society	\$7,938
Francophone Association	\$7,000
Malaspina Choir	\$2,250
African Heritage Association	\$1,000
Arts Alive	\$2,300

Applicant	Amount
Arts Council	\$10,000
Ballroom Dance Society	\$800
Blues Society	\$7,000
Chamber Orchestra	\$3,000
Concert Band	\$6,000
Conservatory of Music	\$9,500
Pacific Coast Stage Co.	\$4,000
Pacific Institute of Bagpiping	\$2,200
TheaterOne	\$28,000
Tidesmen	\$1,600
VI Symphony	\$60,000
Western Edge Theater	\$5,500
TOTAL:	\$175,988

The motion carried unanimously.

(c) Parks, Recreation and Culture Commission – Feasibility Study for the Beban Park Barn Replacement

It was moved and seconded that Council provide approval in principle for the VIEx to:

1. replace four (4) of the existing barns on the VIEx grounds with one new consolidated barn structure as outlined in the report, with the addition of washrooms and heat to meet year round programming needs;
2. work with City Staff on a long term lease agreement; and,
3. provide up to \$300,000 towards the \$1.8 Million project when all financing is in place.

The motion was defeated.

Opposed: Councillors Anderson, Bestwick, Greves, Kipp and McKay

It was moved and seconded that Council direct Staff to prepare a report outlining options for proceeding with a Beban Park Master Plan. The motion carried unanimously.

(d) Minutes of the Parks, Recreation and Culture Commission Meeting held 2011-NOV-23

It was moved and seconded that Council receive the Minutes of the Parks, Recreation and Culture Commission Meeting held 2011-NOV-23. The motion carried unanimously.

9. STAFF REPORTS:

CORPORATE SERVICES:

(a) Port Theatre Operations

It was moved and seconded that Council approve the transfer of up to \$74,500 of the Port Theatre Society's capital reserve to the 2011 operating deficit. The motion carried unanimously.

10. INFORMATION ONLY ITEMS:

- (a) Report from Mr. B. E. Clemens, Director of Finance, re: Review of Contracted Services.
- (b) Report from Ms. S. Clift, Director of Engineering and Public Works, re: Traffic Control Contract.
- (c) Report from Mr. I. Blackwood, Manager of Facility Maintenance and Construction, re: Northfield Rotary Park – Information Kiosk Tender.
- (d) Report from Mr. R. J. Harding, Director of Parks, Recreation and Culture and Mr. T. M. Hickey, General Manager of Community Services, re: Vancouver Island Symphony Port Theatre Rental.
- (e) Report from Mr. B. Sims, Manager of Water Resources, re: Water Treatment Plan and Number One Reservoir Materials Supply Tender.
- (f) Report from Mr. B. Sims, Manager of Water Resources, re: Water Treatment Plant and Number One Reservoir Contractor Prequalification.

11. OTHER BUSINESS:

- (a) At the Regular Meeting of Council 2012-JAN-23, Councillor Greves provided notice that he will be bringing forward the following motion for Council's consideration:

"That Council direct Staff to prepare a report outlining options for the City to assist Council members who are seeking legal advice on conflict of interest."

It was moved and seconded that Council direct Staff to prepare a report outlining options for the City to assist Council members who are seeking legal advice on conflict of interest. The motion carried.

Opposed: Councillor Anderson

12. QUESTION PERIOD:

- Mr. Matthew O'Donnell, re: Review of Contracted Services; Port Theatre Operations.

- Mr. Ron Bolin, re: South Fork II Dam – Preliminary Engineering (2012-JAN-23 Council).
- Mr. Fred Taylor, re: Review of Contracted Services.
- Mr. Jess Anderson, re: legal advice on conflict of interest.

13. PROCEDURAL MOTION:

It was moved and seconded that Council move "In Camera" in order to deal with the following matters under the *Community Charter* Section 90(1):

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; and,
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public.

The motion carried unanimously.

Council moved into "In Camera" at 7:00 p.m.

Council moved out of "In Camera" at 7:30 p.m.

14. ADJOURNMENT:

It was moved and seconded at 7:30 p.m. that the meeting terminate. The motion carried unanimously.

CHAIR

CERTIFIED CORRECT:

MANAGER,
LEGISLATIVE SERVICES