



MINUTES
ADVISORY COMMITTEE ON ENVIRONMENTAL SUSTAINABILITY
MEETING HELD ON WEDNESDAY, 2012-FEB-08 AT 4:30 PM
BYLAW CONFERENCE ROOM (CITY ANNEX, 238 FRANKLYN STREET)

Members Present:	Wally Wells, Chair Susan Fisher (on behalf of Anne Kerr) Charles Thirkill	Joan Wagner Shelley Serebrin Jim Kipp (on behalf of Diane Brennan)
Members Absent:	James Redford Anne Kerr	Michael Schellinck Meg Savory
Staff:	Rob Lawrance, Environmental Planner	Rebecca Tubbs, Recording Secretary

1. Call to Order

Chair W. Wells called the meeting to order at 4:42 pm.

2. Approval of Agenda & Late Items

The agenda was approved as presented with the addition of the following late item:

a) Late Item: Minute-Taking Course:

Clerical staff recently took a minute taking course from an official parliamentarian. The Legislative Services Department will soon create minute-taking guidelines for all advisory bodies to follow.

3. Adoption of Minutes (2012-JAN-11)

MOVED and SECONDED that the 2012-JAN-11 Minutes be adopted as presented.

CARRIED.

4. Items Arising from Minutes

5. Budget

6. Delegations

7. Correspondence, Handouts, Notices

a) New Committee Terms:

The Legislative Services Department has begun advertising for Committee at-large positions, terms beginning 2012-APR-01. Deadline for application submission is 2012-MAR-01. Application forms were sent to current members via email and provided at the meeting.

b) Woodstove Changeout Program/Burn It Smart Events:

The Nanaimo Recycling Exchange has been assisting the City in the promotion of the Burn It Smart program and will be hosting a series of information booths throughout the City in February:

- 2012-FEB-17: Thrifty Foods in Parksville (2 pm to 6 pm)
- 2012-FEB-19: Country Grocer, Chase River (10 am to 2 pm)
- 2012-FEB-22: Nanaimo North Town Centre, (10 am to 3 pm)

c) Ecosystems & Species at Risk Workshops (2012-FEB-22,23,24):

For information.

8. Ongoing Business

a) 2012 Work Plan – Final approval:

Staff presented a final draft of the 2012 work plan for the Committee's approval based on suggestions made at the last meeting. Upon reviewing the work plan, the Committee made the following suggested changes:

- Add “promotion of urban agriculture/food security, etc.” as a bullet under Environmental Programs & Policies. R. Lawrance explained that staff is undertaking this effort and that ACES could include a point to work in conjunction with those staff once a strategy is created.

MOVED and SECONDED that the 2012 work plan be approved as amended above.

CARRIED.

b) Sustainability Action Plan – Update on status:

Staff thanked the Committee for sending their comments on Section 6.3 of the draft plan as requested at the last meeting. This document is currently being reviewed by senior management and will be circulated for comment to the various City departments.

S. Serebrin arrived at 5:10 pm.

9. New Business

a) Riparian Area/Watercourse Stewardship Course – Debrief:

This item has been added to the Committee’s work plan based on a concern of lack of awareness and implementation of the regulations. Work needed to be done includes an update of printed and web materials, improved developer information packages, education and awareness, utilization of the City’s Habitat Atlas.

b) Green Solutions Trade Show – Draft display:

The Chamber of Commerce’s Green Solutions Trade Show was cancelled due to weather but has been rescheduled for March 2012. The City will have an information booth with staff in attendance to answer the public’s questions.

c) Pesticide Education & Awareness – Proposed activities:

The Wave Babes, NRE and Community Gardens are hosting a plant sale/fundraiser at Beban Park on 2012-MAY-05. R. Lawrance will be attending the event to promote the pesticide use bylaw. Upcoming events include Earth Day, to be coordinated by the Parks Department and similar to last year.

10. Council / Committee Update

- a) Council Update: No report.
b) PNAC Update: No report.

11. Next Meeting

The next regular meeting is scheduled for **2012-MAR-14** in the City Hall Board Room at 4:30 pm.
C. Thirkill will act as Chair.

12. Adjournment

The meeting adjourned at 6:30 pm.

APPROVED:

Chair

Date