

**MINUTES OF THE REGULAR MEETING OF THE  
PARKS, RECREATION AND CULTURE COMMISSION  
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM  
ON WEDNESDAY, 2012-FEB-22, COMMENCING AT 7:00 P.M.**

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PRESENT: Commissioner D. Johnstone, Chair

Members: Commissioner T. Greves  
Commissioner F. Pattje  
Commissioner L. Avis  
Commissioner A. McPherson  
Commissioner B. Meunier  
Commissioner G. Savage  
Commissioner B. Sparkes  
Commissioner M. Young

Regrets: Commissioner J. Cowling  
Commissioner S. Lance

Staff: R. Harding J. Ritchie  
S. Samborski K. MacDonald R. Tweed, recording

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 7:00 p.m.

Commissioner Alec McPherson, Electoral Area A representative, was introduced to the Commission members.

2. INTRODUCTION OF LATE ITEMS:

- Delete Items 6.(b) & 14.(b) - Delegation - Segway Victoria BC (will appear at a later date).
- Add Item 6.(c) & 14.(c) – Delegation – Nanaimo Minor Lacrosse Association.
- Amend Item 8.(b) – Commissioner Lance absent – Commissioner Greves to report in her stead.
- Amend Item 8.(e) – Commissioner Lance absent – Commissioner Greves to report in her stead.
- Amend Item 8.(f) – Commissioner Cowling absent – report to be deferred to the 2012-MAR-28 meeting.
- Add Item 11.(b) – E-mail correspondence from Judith Wilson regarding the Bowen Park Pottery Room.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Amended Agenda be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

- (a) Minutes of the Regular Parks, Recreation and Culture Commission Meeting held Wednesday, 2012-JAN-25, at 7:01 p.m., in the Bowen Park Complex Conference Room.

It was moved and seconded that the Minutes be adopted as circulated. The motion carried unanimously.

5. PRESENTATIONS:

- (a) Parks, Recreation and Culture Planning Processes – Richard Harding, Director, Parks, Recreation and Culture and Ms. Kirsty MacDonald, Parks and Open Space Planner.

Mr. Harding and Ms. MacDonald provided a PowerPoint presentation to Commission.

6. DELEGATIONS:

It was moved and seconded that the Delegations be permitted to address the Commission. The motion carried unanimously.

- (a) Mrs. Sheila and Mr. Oswaldo Dubroy, La Vida Vegan, 3500 Departure Bay Road, Nanaimo, BC V9T 1C1, seeking approval from the Parks, Recreation and Culture Commission to operate their food truck at Departure Bay Beach in the Kin Hut area.

Mr. & Mrs. Dubroy advised that they have purchased a fully self-contained food vending truck which has been approved by the Health Authority. They would like permission to offer their healthy, vegan food choices to the public at Departure Bay Beach. Their first choice had been Maffeo Sutton Park, but they are willing to do a trial at Departure Bay Beach to ascertain public interest and feasibility of the venture. Their intention is to have a year-round business operating the La Vida Vegan food truck. They were unsure as to the revenue that could be generated from this operation; however, advised that they were aware that the cost of power (if available) and location would need to be factored in. They do not require power as they also have a generator built into the truck. They have not operated a business like this before; however, have worked in the food service and hospitality industries and have experience in planning, preparation, and health regulations.

Staff advised that at the present time the Department is reviewing vendors in Maffeo Sutton through the planning process. For special events La Vida Vegan can be at Maffeo Sutton Park and they would need to contact the organizers of the events – for example, the Dragon Boat group.

- (b) Mr. Darren Angell, 957 Virostko Crescent, Nanaimo, BC V9R 5S4 on behalf of the Nanaimo Minor Lacrosse Association, presenting regarding the Female Provincials.

Mr. Angell discussed hosting the 2012 provincials. Nanaimo successfully hosted the event in 2007. 350-400 girls possibly attending for provincials – 20 teams. NIC 1 and 2 are beautiful facilities and he is disappointed that the entire facility won't be available for this event. He feels that the City should hold NIC 1 and 2 for required days for this event. He estimated 5-7 days, and particularly, Thursday to Sunday. The Association would prefer to not split up the teams between NIC 1 and Frank Crane Arena. Splitting the teams will require the service of two Commissioners. The Association would like other, pre-booked, users to switch to Frank Crane Arena so that they can have exclusive use of NIC 1 and 2.

Staff advised that they had recommended to Mr. Angell prior to applying for provincials to apply for 2013, not 2012, because Cliff McNabb Arena would be in shut down. While the costs to accommodate Mr. Angell would be in the range of \$11,000; it would also mean disruption to other users and due to having to put ice in and ice out, would result in approximately 10–14 days that the extra arena would be unavailable to other users. The economic income anticipated from the event remains the same – whether held at one location or split between two locations.

Mr. Angell advised that he is not here in 2013; therefore, proceeded with the 2012 application – on which it states that there will be two venues – one at NIC and one at Beban Park. He would still like to have both NIC 1 and 2, despite the shut down.

It was moved and seconded that both Delegations be received. The motion carried unanimously.

7. CHAIR'S REPORT:

No report from the chair this month; however, a reminder to Commission members regarding the 2012-MAR-01 deadline for receipt of applications to continue to serve on the Parks, Recreation and Culture Commission.

8. REPORTS OF ADVISORY BODIES:

- (a) Parks Committee. No meeting held.
- (b) Recreation Committee. Commissioner Greves reported on the meeting held 2012-FEB-08.

(i) **Travel Assistance Funding – Proposed Grant Changes.**

*Recreation Committee's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council:*

1. *Remove the criteria requiring that applicants must be traveling out of Province in order to qualify for a Travel Assistance Funding grant;*
2. *Update the Travel Grant funding criteria to include an allowance for competitors traveling off Vancouver Island, within BC, to eligible Provincial, National or International competitions up to a maximum of \$50 per person to a maximum of \$1,000 per team;*
3. *Add additional criteria ensuring the groups have applied for funding from their Provincial and/or National Sport Organization if applicable; and,*
4. *Evaluate multi-year applications on a case by case basis to ensure the program does not become an ongoing or only source of travel fund.*

It was moved and seconded that the recommendation of the Recreation Committee be adopted. The motion carried unanimously.

- (c) Cultural Committee. Commission Pattje reported on the meeting held 2012-FEB-01 on behalf of the Chair, Eveline O'Rourke.

(i) **2012 Temporary Public Art Selections**

*Cultural Committee's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the 2012 Temporary Public Art Selections.*

It was moved and seconded that the recommendation of the Cultural Committee be adopted. The motion carried unanimously.

- (d) Grants Advisory Committee. Commissioner Avis reported on the meetings held since 2012-JAN-25. The Committee recommended to Council the awarding of a \$1,397.42 "Other Grant" to the Nanaimo Volunteer & Information Centre Society, representing an 'in-kind' grant for the rental of Beban Social Centre for the Society's annual volunteer luncheon to be held in April of this year.
- (e) Plan Nanaimo Advisory Committee. Commissioner Greves reported that no meetings have been held since 2012-JAN-25.
- (f) Social Planning Advisory Committee. Commissioner Cowling absent – report deferred to 2012-MAR-28.

- (g) Port Theatre. Monthly report for January, 2012.
- (h) Nanaimo Art Gallery. Monthly report for January, 2012.
- (i) Nanaimo District Museum. Monthly report for January/February, 2012.

It was moved and seconded that the Advisory Body reports be received. The motion carried unanimously.

9. STAFF REPORTS:

(a) **Proposed Nanaimo Junior B Hockey Club**

*Staff's Recommendation: That the Parks, Recreation and Culture Commission's direction is sought.*

It was moved and seconded that the Parks, Recreation and Culture Commission provide approval in principal for bringing a Junior B Hockey Team to Nanaimo, subject to a contract agreement with the Levesque's. The motion carried. **Opposed: Commissioner Savage.**

10. INFORMATION ONLY ITEMS (staff reports):

(a) Monthly Report – Senior Manager of Parks & Civic Facilities – January 2012.

- There are a lot of park planning processes underway – revising Loudon Park Boathouse concept, Harewood Centennial Park plan, Maffeo Sutton Park plan.
- There will be an Open House with regard to Dog Off-Leash parks at the Beban Park Social Centre on 2012-MAR-10.
- The Italian Fountain Park planning process and Mansfield Park planning process will be going to Parks Committee then to Commission.
- *Commission asked if there were any patrols at Cable Bay – as it has been noted that there are issues with smoking and dogs/deer interactions occurring.* Yes. Staff will talk to Animal Services; however, this is an off-leash area. There is a “No Smoking” Bylaw in all City parks and on City property.
- *Commission asked if we had any electric vehicles.* City has, but not the PRC Department yet. The vehicles for the most part need to have hauling and load capabilities. There may be some use for supervisor vehicles and there is one hybrid.

(b) Monthly Report – Senior Manager of Recreation and Culture Services – January, 2012.

- Changes to PRC Management responsibilities: Laara Clarkson to Aquatics, Bob Kuhn to OWCC, with the culture portfolio, Sandy Raddysh to Bowen Park, with the Business Services portfolio.
- Activity Guide comes out 2012-MAR-02. Distribution being changed as a trial - with no direct mail or direct delivery. Notices have been sent out via e-mail, Facebook, website, newspapers. Will be available for pick up at various locations throughout the City.

It was moved and seconded that the Information Only Items be received. The motion carried unanimously.

11. CORRESPONDENCE: (Action Required.) (None.)

CORRESPONDENCE: (Information)

- (a) Minutes of the Nanaimo Harbour City Seniors, Board of Directors meeting, held 2012-FEB-03.
- (b) E-mail correspondence dated 2012-FEB-20, from Judith Wilson regarding the Bowen Park Pottery Room.

It was moved and seconded that the Correspondence be received. The motion carried unanimously.

12. NOTICE OF MOTION: (None.)

13. CONSIDERATION OF OTHER BUSINESS: (No other business.)

14. BUSINESS ARISING FROM DELEGATIONS:

- (a) Mrs. Sheila & Mr. Oswaldo Dubroy - La Vida Vegan - Food Truck Operation.

It was moved and seconded that the La Vida Vegan Food Truck Operation be approved, upon presentation of a business plan, further consultation with staff, consultation with neighbourhood residents and businesses, and subject to a contract agreement with La Vida Vegan. The motion was defeated. **Opposed: Commissioner Greves, Meunier, Savage, Sparkes, Avis, McPherson.**

It was moved and seconded that a RFP be issued for a vendor to provide vending services at Departure Bay under contract with the City. The motion was defeated. **Opposed: Commissioners Johnstone (Chair), Pattje, Meunier, Young, and Savage.**

It was moved and seconded that the Parks, Recreation and Culture Commission direct Staff return to Commission with a report for vending services at Departure Bay. The motion was unanimous.

- (b) Mr. Darren Angell - Nanaimo Minor Lacrosse Association - Female Provincials.

It was moved and seconded that the delegation be received. The motion carried unanimously.

15. UNFINISHED BUSINESS:

- (a) Travel Grant Exception – Wheatsheaf Fastball Club *(referred 2011-NOV-23 to Staff to report to the Recreation Committee and subsequent return to the PRCC.)*

It was moved and seconded that Item 15.(a) be removed from Unfinished Business. The motion carried unanimously.

16. QUESTION PERIOD:

17. ADJOURNMENT:

It was moved and seconded at 9:10 p.m. that the meeting adjourn, with the next regular meetings as follows:

*Motion to adjourn with next regular meetings as follows:*

COMMISSION	Wednesday, 2012-MAR-28; <b>5:00</b> p.m. (** please note time change **) Bowen Park Complex Conference Room
Cultural Committee	Wednesday, 2012-MAR-07; 4:15 p.m. – if required Bowen Park Complex Conference Room
Recreation Committee	Wednesday, 2012-MAR-14; 3:00 p.m. – if required Bowen Park Complex Conference Room
Parks Committee	Thursday, 2012-MAR-08; 5:00 p.m. – if required Bowen Park Complex Conference Room

The motion carried unanimously.

CERTIFIED CORRECT:



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D. Johnstone, Chair  
Parks, Recreation and Culture Commission



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R. Harding, Director  
Parks, Recreation and Culture