

**AGENDA FOR THE CITY OF NANAIMO
PROGRESS NANAIMO MEETING
TO BE HELD IN THE CITY HALL BOARD ROOM
455 WALLACE STREET, NANAIMO, BC
ON WEDNESDAY, 2012-FEB-29, COMMENCING AT 2:00 P.M.**

1. CALL THE MEETING TO ORDER:

2. INTRODUCTION OF LATE ITEMS:

3. ADOPTION OF AGENDA:

4. ADOPTION OF MINUTES:

- (a) Minutes of the Meeting of the Progress Nanaimo meeting held in the City Hall Board Room on Monday, 2011-DEC-12 at 9:35 a.m.

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5. PRESENTATIONS:

- (a) Susan Cudahy, CEO - Update on NEDC's work plans and goals

6. REPORTS:
NONE

7. CORRESPONDENCE:
NONE

8. OTHER BUSINESS:

- (a) Nominating Committee for NEDC - Selection Process

9. QUESTIONS:

11. NEXT MEETING:

12. ADJOURNMENT:

**MINUTES OF THE PROGRESS NANAIMO INAUGURAL MEETING
HELD IN THE CITY HALL BOARD ROOM,
455 WALLACE STREET, NANAIMO, BC
ON MONDAY, 2011-DEC-12 COMMENCING AT 9:35 A.M.**

PRESENT:

Members: Mayor John Ruttan, Chair
Hadi Abassi
Gail Adrienne
Don Bonner
Mike Hooper
John Neville
Councillor Fred Pattje
Dr. Mel Petreman
Wally Wells

City Staff: Ian Howat
Melanie Lefurgey, recording

1. INTRODUCTIONS:

The Chair welcomed members of Progress Nanaimo to the Inaugural meeting. He welcomed Ian Howat, who provided a PowerPoint presentation which covered Items 2-4 of the agenda.

Members introduced themselves and provided a brief description of their backgrounds.

2. WHAT IS PROGRESS NANAIMO?

- Standing Committee of Council;
- 3 members of Council on the Committee;
- Mayor is the Chair;
- Meets four times per year; and
- City Manager's office provides administrative support.

3. TERMS OF REFERENCE:

- To competitively benchmark Nanaimo's performance against cities and regions similar to Nanaimo on economic indicators in the context of economic, social and environmental performance values.
- To provide strategic advice on the ways to improve the performance of Nanaimo and the surrounding region. This advice is for the benefit of Nanaimo

City Council, the Regional District of Nanaimo, City Administration, NEDC and other local and regional interests.

- To annually submit a nominations report to Mayor and Council. The nominations report will consist of recommendations for the directors of NEDC Board and also members of Progress Nanaimo. Mayor and Council will ratify the recommendations for both NEDC Board of Directors and Progress Nanaimo committee members.

4. OVERVIEW OF PROPOSED PROCESSES:

- City's Balance Scorecard;
- NEDC performance measurements;
- Senior Government Data;
- Areas of interest identified by Progress Nanaimo; and
- must be measurable and comparable.

5. NEXT MEETING:

Susan Cudahy, CEO NEDC to be invited to attend the next meeting to meet members.

Next meeting to be scheduled the last week of February, 2012.

6. **ADJOURNMENT**

Meeting adjourned at 11:01 a.m.