

MINUTES OF THE REGULAR FINANCE / POLICY COMMITTEE OF THE WHOLE MEETING
HELD IN THE SHAW AUDITORIUM, 80 COMMERCIAL STREET, NANAIMO, BC
ON MONDAY, 2012-MAR-05 COMMENCING AT 4:33 P.M.

PRESENT: Mayor J. R. Ruttan, Chair

Members: Councillor G. Anderson
Councillor W. L. Bestwick
Councillor M. D. Brennan
Councillor G. E. Greves
Councillor D. K. Johnstone
Councillor J. A. Kipp
Councillor W. B. McKay
Councillor J. F. K. Pattje

Staff: A. C. Kenning, City Manager
D. W. Holmes, Assistant City Manager and General Manager of
Corporate Services
E. C. Swabey, General Manager of Community Safety and Development
T. M. Hickey, General Manager of Community Services
I. Howat, Director of Strategic Relationships
T. L. Hartley, Director of Human Resources and Organizational Planning
B. E. Clemens, Director of Finance
T. P. Seward, Director of Development
R. J. Harding, Director of Parks, Recreation and Culture
S. Clift, Director of Engineering and Public Works
P. Kristensen, Director of Information Technology
J. Ritchie, Senior Manager of Parks and Civic Facilities
B. Anderson, Manager of Community Planning
B. Sims, Manager of Water Resources
S. Graham, Manager of Financial Planning and Payroll
J. Mongard, Engineering Construction Project Manager
D. Blackwood, Client Support Specialist
J. E. Harrison, Manager of Legislative Services
T. Wilkinson, Recording Secretary
L. Dennis, Recording Secretary

1. CALL THE OPEN MEETING TO ORDER:

The Regular Finance / Policy Committee of the Whole Meeting was called to order at 4:33 p.m.

2. INTRODUCTION OF LATE ITEMS:

- (a) Councillor McKay advised that he would be bringing forward an item under Notice of Motion regarding Acquisition of Linley Valley West.

- (b) Councillor Bestwick advised that he would be bringing forward a motion at the end of the Open Meeting to proceed to an "In Camera" Meeting.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Regular Finance / Policy Committee of the Whole Meeting held in the Board Room, City Hall on Monday, 2012-FEB-20 at 4:30 p.m. be adopted as circulated. The motion carried unanimously.

5. DELEGATIONS PERTAINING TO AGENDA ITEMS:

- (a) Delegations Pertaining to the 2012 – 2016 Financial Plan.

Mr. Robert Fuller, 3350 Hammond Bay Road, spoke against the Communications Manager position that was added to the 2012 – 2016 Financial Plan.

6. COMMISSION REPORTS:

- (a) Parks, Recreation and Culture Commission – 2012 Temporary Public Art Selections

It was moved and seconded that Council approve the 2012 Temporary Public Art selections. The motion carried unanimously.

- (b) Parks, Recreation and Culture Commission – Travel Assistance Funding – Proposed Grant Changes

It was moved and seconded that Council:

1. remove the criteria requiring that applicants must be traveling out of Province in order to qualify for a Travel Assistance Funding grant;
2. update the Travel Grant funding criteria to include an allowance for competitors traveling off Vancouver Island, within BC, to eligible Provincial, National or International competitions up to a maximum of \$50 per person to a maximum of \$1,000 per team;
3. add additional criteria ensuring the groups have applied for funding from their Provincial and/or National Sport Organization if applicable; and,

4. evaluate multi-year applications on a case by case basis to ensure the program does not become an ongoing or only source of travel fund.

The motion carried unanimously.

- (c) Minutes of the Parks, Recreation and Culture Commission Meeting held 2012-JAN-25
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It was moved and seconded that Council receive the Minutes of the Parks, Recreation and Culture Commission Meeting held 2012-JAN-25. The motion carried unanimously.

7. STAFF REPORTS:

ADMINISTRATION:

- (a) Conflict Policy

It was moved and seconded that Council approve the conditions, parameters, process and roles contained in option 4 of the report as policy.

It was moved and seconded that Council refer this item to the next Regular Meeting of Council to be held on 2012-MAR-12. The motion was defeated.

Opposed: Mayor Ruttan, Councillors Bestwick, Brennan, Greves, Johnstone and Kipp

The vote was taken on the main motion.

The main motion carried.

Opposed: Councillor Anderson

CORPORATE SERVICES:

- (b) Council Expenses – Attendance at Out-of-Town Meetings

It was moved and seconded that Council amend Council Expenses / Attendance at Out-of-Town Meetings to add the following:

6. Members of Council may, without prior approval of Council, attend meetings and seminars related to municipal government that are within Canada and the costs are within the Council approved budget.

The motion carried unanimously.

- (c) RFP 1276 for SAP Budget Module

It was moved and seconded that Council award the contract to implement the SAP budget module to the lowest bidder, Open Business Process Inc. and Performance Analytics Corporation. The motion carried.

Opposed: Councillors Anderson and Kipp

(d) Strategic Community Investment Funds

It was moved and seconded that Council direct Staff to enter into an agreement with the Province of British Columbia for the Strategic Community Investment Fund to ensure that these funds are available to the City of Nanaimo from 2012 – 2014. The motion carried unanimously.

8. INFORMATION ONLY ITEMS:

- (a) Report from Mr. B. Sims, Manager of Water Resources, re: Water Audit Study – Preliminary Findings. (Mr. Sims provided a short PowerPoint presentation)
- (b) Report from Mr. J. Ritchie, Senior Manager of Parks and Civic Facilities, re: General Contractor Tender – Cliff McNabb Arena Project.

9. NOTICE OF MOTION:

Councillor McKay advised that he would be bringing forward the following motion for reconsideration at the Regular Meeting of Council to be held 2012-MAR-12:

"It was moved and seconded that Council refer Information Only Agenda Item 12 (a) – Acquisition of Linley Valley West, to Staff for a report on alternative funding mechanisms for the potential purchase of Linley Valley West, and direct Staff to approach the property owners to inquire if the properties are for sale, and to schedule a session for Council with Professor Deborah Curren of the Faculty of Law at the University of Victoria. The motion carried. Opposed: Councillor Greves"

10. QUESTION PERIOD:

- Fred Taylor, re: conflict of interest.
- Ron Bolin, re: notices of motion; FPCOW meetings.
- Gordon Fuller, re: "In Camera" meetings.
- Robert Fuller, re: conflict of interest.

11. PROCEDURAL MOTION:

It was moved and seconded that Council move "In Camera" in order to deal with the following matters under the *Community Charter* Section 90(1):

- (e) the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure might reasonably be expected to harm the interests of the municipality; and,

(g) litigation or potential litigation affecting the municipality.

The motion carried unanimously.

Council moved into "In Camera" at 6:11 p.m.

Council moved out of "In Camera" at 7:05 p.m.

12. ADJOURNMENT:

It was moved and seconded at 7:05 p.m. that the meeting terminate. The motion carried unanimously.

C H A I R

CERTIFIED CORRECT:

MANAGER,
LEGISLATIVE SERVICES