



MINUTES
NANAIMO COMMUNITY HERITAGE COMMISSION (NCHC)
HELD ON WEDNESDAY, 2012-MAR-07 AT 5:00 PM
CITY HALL BOARD ROOM (455 WALLACE STREET)

Members Present:	William E. Gard, Chair John Hofman Joan Perry Diane Brennan	Karen Hovestad Geraldine Manson Jill Stannard Christine Meutzner
Members Absent:	John Manning	Charlene Riches
Staff Present:	Chris Sholberg, Heritage Planner	Rebecca Tubbs, Recording Secretary

1. Call to Order

Chair W.E. Gard called the meeting to order at 5:05 pm.

2. Approval of Agenda & Late Items

The agenda was approved as presented with the addition of the following late item:

- a) Archaeological Society Seeking Membership:
Staff distributed information regarding the Archaeological Society seeking memberships.

3. Adoption of Minutes (2012-FEB-01)

MOVED and SECONDED, that the Minutes from 2012-FEB-01 be adopted as presented.

CARRIED.

4. Budget Review: \$2,500

5. Correspondence, Periodicals, & Newsletters

- a) Heritage BC Quarterly
- b) Arts Council Newsletter
- c) Nanaimo Historical Society Newsletter
- d) Letter from Mayor John Ruttan – funding support for Morden Mine
- e) Letter from VI Military Museum – offer to host 2013 Heritage Summit

The above correspondence was received as presented.

G. Manson arrived at 5:13 pm.

6. New Business

- a) Updated Downtown Heritage Walk Brochure – Status:
An update to the Downtown Heritage Walk brochure is being completed by the Economic Development Commission. A final version will be distributed to members once completed.
- b) Cultural Planning for Creative Communities – Confirm attendees:
C. Sholberg will be attending this event. If Commission members are interested in attending as well, contact C. Sholberg after the meeting.
- c) Rowe Residence (545 Haliburton Street):
This building is currently for sale, but has no buyers at this time

- d) Meeting Location (Board Room) Accessibility:
Staff explained that because the Board Room is not wheelchair accessible, public meetings will need to be moved to a wheelchair accessible facility until the new annex building is complete. Staff will look into room options and availability and will report back to the Commission with details at the next meeting. **[The meeting will be held in Conference Room #1 in the City Annex Building at 238 Franklyn Street]**

7. Ongoing Business

- a) 2012 Heritage Summit (2012-FEB-22) – Debrief:
Staff reported that the Heritage Summit was well-attended and generally a success. The presentation by BC Power Pioneers was very well done. Notes will be distributed to attendees once complete.

It was MOVED and SECONDED that \$400.00 be donated to the Nanaimo Museum for the use of their facilities for the 2012 Heritage Summit.

CARRIED.
- b) Old City R-1 Zone – Status:
Staff provided an update on the proposed amendments to the Old City R-1 Zone, and noted that Council would soon be considering an amendment bylaw.
- c) Beban House – Status:
There has been some interest from potential tenants to rent Beban House. In addition, Parks, Recreation & Culture has submitted a report regarding proposed upgrades to the building.
- d) St. Andrew's United Church (315 Fitzwilliam Street) Façade Grant Status:
Staff noted that Council received the Commission's recommendation of \$5,000 for the St. Andrew's United Church roof replacement project, and decided to add an additional \$5,000 to the grant to increase the City's support.
- e) Zorkin Building (418 Fitzwilliam Street) Façade Grant Status:
The owners have decided to not accept the grant as recommended by the Commission.

8. Committee Reports

- a) Plan Nanaimo Advisory Committee: No report.
b) Snuneymuxw First Nation: No report.
c) Nanaimo Community Archives Society: No report.
d) Nanaimo District and Museum: No report.
e) Design Advisory Panel: No report.

9. Next Meeting

The next meeting is scheduled for 2012-APR-04 at 5:00 pm in a ~~location to be determined~~ Conference room 1 of the City Annex (238 Franklyn Street).

10. Adjournment

The meeting adjourned at 6:43 pm.

APPROVED

Chair

Date