

- 1. Call to Order
- 2. Approval of Agenda & Late Items
- **3.** Adoption of Minutes (2012-FEB-01)
- 4. Budget Review: \$2,500.00

### 5. Correspondence, Periodicals, & Newsletters

- a) Heritage BC Quarterly
- b) Arts Council Newsletter
- c) Nanaimo Historical Society Newsletter
- d) Letter from Mayor John Ruttan funding support for Morden Mine
- e) Letter from Vancouver Island Military Museum offer to host 2013 Heritage Summit

#### 6. New Business

- a) Updated Downtown Heritage Walk Brochure status (C. Sholberg)
- b) Cultural Planning for Creative Communities (afternoon session), 2012-APR-11, 2:00-4:00 pm at Vancouver Island Conference Centre – confirm attendees (C. Sholberg)
- c) Rowe Residence (545 Haliburton Street) (W.E. Gard)
- d) Meeting Location (Board Room) accessibility (C. Sholberg)

## 7. Ongoing Business

- a) 2012 Heritage Summit (2012-FEB-22) debrief (C. Sholberg)
  - Donation to Nanaimo Museum (\$400) needs motion
- b) Old City R1 Zone status (C. Sholberg)
- c) Beban House lease status (C. Sholberg)
- d) St. Andrew's United Church (315 Fitzwilliam Street) Façade Grant status (C. Sholberg)
- e) Zorkin Building (418 Fitzwilliam Street) Façade Grant status (C. Sholberg)

#### 8. Committee Reports

- a) Plan Nanaimo Advisory Committee (J. Hofman)
- b) Snuneymuxw First Nation (n/a)
- c) Nanaimo Community Archives Society (C. Meutzner)
- d) Nanaimo District and Museum (J. Manning)
- e) Design Advisory Panel (J. Perry)

# 9. Next Meeting

The next regular meeting is scheduled for 2012-APR-04 at 5:00 pm in the City Hall Board Room Conference Room 1 of the City Annex (238 Franklyn Street).

## 10. Adjournment

Please contact Chris (250-755-4472) or the Community Planning Department at (250-755-4483) if you are unable to attend the meeting.