

**MINUTES OF THE REGULAR MEETING OF THE
PARKS, RECREATION AND CULTURE COMMISSION
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM
ON WEDNESDAY, 2012-APR-25, COMMENCING AT 7:00 P.M.**

PRESENT: Commissioner D. Johnstone, Chair

Members: Commissioner T. Greves
Commissioner F. Pattje
Commissioner K. Alden
Commissioner M. Beaudoin-Lobb
Commissioner H. Houle
Commissioner A. McPherson
Commissioner D. Rinald
Commissioner G. Savage
Commissioner I. Thorpe
Commissioner M. Young

Regrets: Commissioner L. Avis

Staff: R. Harding J. Ritchie
S. Samborski C. Kuziw, recording

1. **CALL THE OPEN MEETING TO ORDER:**

The Regular Meeting was called to order at 7:00 p.m.

2. **INTRODUCTION OF LATE ITEMS:**

- Add Item 6 (c) & 14 (c) – Delegation – Tali Campbell, Youth Sticking Together.
- Amend Item 9. (a) – Dog Off-Leash Recommendation.

3. **ADOPTION OF AGENDA:**

It was moved and seconded that the Amended Agenda be adopted. The motion carried unanimously.

4. **ADOPTION OF MINUTES:**

- (a) Minutes of the Regular Parks, Recreation and Culture Commission Meeting held Wednesday, 2012-MAR-28, at 5:00 p.m., in the Bowen Park Complex Conference Room.

It was moved and seconded that the Minutes be adopted as circulated. The motion carried unanimously.

5. **PRESENTATIONS:**

- (a) PacificSport Vancouver Island – Mr. Drew Cooper.

6. **DELEGATIONS:**

It was moved and seconded that the Delegations be permitted to address the Commission. The motion carried unanimously.

(a) Mr. Todd Wood and Mr. Sheldon Smith, Independent Order of Odd Fellows, Black Diamond Lodge #5, 2505 Blackcomb Place, Nanaimo, BC, V9T 6A3, requesting that the Parks, Recreation and Culture Commission accept their donation of a clock to the City of Nanaimo.

- Mr. Smith reviewed the details of the clock structure and possible locations.

(b) Mr. Jai Brookes, Waterfront Cafe, 1980 Estevan Road, Nanaimo, BC, V9S 3Z2, wished to discuss with the Parks, Recreation and Culture Commission his request to use a new mobile food services unit in Maffeo Sutton Park for 2012 as part of his existing contract with the City of Nanaimo.

- Mr. Brookes discussed his proposed plans for a larger mobile vending unit.

(c) Mr. Tali Campbell, Youth Sticking Together, 492 Gardason Way, Nanaimo, BC, V9R 6H8, requested that the Parks, Recreation and Culture Commission waive fees on the allocation of the Lacrosse Box from 2012-JUN-29 to 2012 JUL-04 for a Youth Sticking Together event.

- Ms. Tania Brzovic spoke in the place of Mr. Campbell.
- Ms. Brzovic presented the request from Youth Sticking Together to have the fees waived for the allocation of the Lacrosse Box.

It was moved and seconded to receive the Delegations. The motion carried unanimously.

7. **CHAIR'S REPORT:**

(a) **2012 B.C.R.P.A. Membership**

Selection of members for B.C.R.P.A. Local Government Membership in addition to Commissioners Johnstone, Greves, and Pattje.

There was no interest expressed at this time.

(b) **2012 B.C.R.P.A. Symposium**

Selection of members to attend the B.C.R.P.A. Symposium "Esprit de Corps" being held in Victoria, 2012-MAY-09 to 2012-MAY-11.

There was no interest expressed at this time.

It was moved and seconded to receive the Chair's Report. The motion carried unanimously.

8. **REPORTS OF ADVISORY BODIES:**

- (a) Parks Committee. No meeting held.
- (b) Recreation Committee. No meeting held.
- (c) Cultural Committee. No meeting held.
- (d) Grants Advisory Committee. No meeting held.
- (g) Port Theatre. Monthly report for March, 2012.
- (h) Nanaimo Art Gallery. Monthly report for March, 2012.
- (i) Nanaimo District Museum. Monthly report for March/April, 2012.

It was moved and seconded that the Advisory Body reports be received. The motion carried unanimously.

The Chair expressed, on behalf of PRCC, a thank you to Mr. Damon Johnston and Ms. Heather Bailey, PRC Program Coordinators, for an exceptionally well done Healthamungus event. A thank you as well to Commissioner Mercedes Beaudoin-Lobb for participating as a leader in the event.

9. **STAFF REPORTS (Action):**

(a) **Dog Off-Leash Parks**

Staff's Recommendation: That the Parks, Recreation and Culture Commission approve the following recommendations to Nanaimo dog off-leash parks for 2012:

2011 pilot sites (make permanent):

1. *St. George's Ravine (Schedule A)*
2. *Invermere Beach (Schedule B)*

2012 pilot sites (one year duration):

1. *Forested area adjacent to May Richards Bennett Pioneer Park (Schedule C)*
2. *Northfield Kiosk (Schedule D)*
3. *Gallows Point (Schedule E)*
4. *Wardropper Park (Schedule F)*

Other sites:

1. *Continue to make improvements to the Beban Dog Off-Leash Park.*
2. *Permit off-leash dogs at Upper Colliery Dam during park hours.*
3. *Once the new Bowen West field opens, permit off-leash dogs on the Diver Lake field throughout the year.*

It was moved and seconded that the recommendations be adopted. The motion carried unanimously.

*Commissioner Greves left the room at 7:59 p.m.
Commissioner Houle left the meeting at 8:02 p.m.*

10. **STAFF REPORTS (Information Only):**

- (a) Senior Manager of Parks & Civic Facilities. Monthly report for March, 2012.

Commissioner Greves returned at 8:03 p.m.

- (b) Senior Manager of Recreation and Culture Services. Monthly report for March, 2012.

It was moved and seconded that the Information Only Items be received. The motion carried unanimously.

11. **CORRESPONDENCE:** (Action Required.)

- (a) Letter dated 2012-MAR-20 from Trevor and Sandra Evelyn, 3470 Stephenson Point Road, Nanaimo, B.C., V9T 1K3, regarding a VIP request for Planta Park Playground.

No action to be taken at this time. Letter to be taken as information to the Planta Park meeting on 2012-MAY-15.

It was moved and seconded to receive this correspondence.. The motion carried unanimously.

CORRESPONDENCE: (Information Only)

- (b) Letter dated 2012-MAR-22 from Bob Bevis, Past President, Tidesmen Barbershop Chorus, thanking Commission on behalf of the Chorus for their 2012 Cultural Operating Grant.
- (c) Letter dated 2012-MAR-27 from Barbara Kerfoot, BookFest Fundraising Volunteer, thanking Commission on behalf of the Children's Literature Round Table for the 2012 Arts, Cultural and Festivals Event Grant for the Vancouver Island's Children's Book Festival to be held on 2012-MAY-05.
- (d) Letter dated 2012-MAR-29 from James A. Duthie, Treasurer, A Cappella Plus, thanking Commission on behalf of the A Capella Plus Choral Society for their 2012 Cultural Operating Grant.
- (e) Letter dated 2012-MAR-29 from James A. Duthie, Co-Chair, Nanaimo Sings!, thanking Commission on behalf of the Nanaimo Sings Choral Festival Society for their 2012 Cultural Operating Grant.
- (f) Letter dated 2012-MAR-02 from Kathryn Grant, President, Malaspina Choir, thanking Commission on behalf of the Choir for their 2012 Cultural Operating Grant.
- (g) Letter dated 2012-MAR-30 from Kathleen J. Riley, Chair, Nanaimo Chamber Orchestra, PO Box 135, Station A, Nanaimo, B.C., V9R 5K4, thanking Commission on behalf of the Orchestra for their 2012 Cultural Operating Grant.
- (h) Letter dated 2012-APR-01 from Kathleen Darby, Executive Director, Nanaimo Conservatory of Music, 375 Selby Street, Nanaimo, B.C., V9R 2R4, to Commission enclosing their final report and narrative on the 2012 Vancouver Island Chamber Music Festival.

- (i) Letter dated 2012-APR-04 from Rick Becker, Director, Harbour City Jazz Society, 3123 Robin Hood Drive, Nanaimo, B.C., V9T 1N9, thanking Commission for their support and enclosing their financial statement.
- (j) Minutes of the Nanaimo Harbour City Seniors, Board of Directors meeting, held 2012-APR-13.

It was moved and seconded that the Correspondence be received. The motion carried unanimously.

12. **COMMUNITY APPOINTMENTS TO THE CULTURAL COMMITTEE:**

- (a) Six "members-at-large" to be appointed.

It was moved and seconded that the following individuals be appointed as "members-at-large" for a three-year term to the Cultural Committee:

1. Julie Bevan
2. Gerda Hofman
3. Geraldine Manson
4. Wendy Smitka
5. Kim Smythe
6. Marianne Turley

13. **APPOINTMENTS TO STANDING COMMITTEES:**

- (a) Parks Committee (5 members to be appointed).

It was moved and seconded that the following individuals be appointed to the Parks Committee for the period of their current term of appointment to the Parks, Recreation and Culture Commission:

1. Diana Johnstone
2. Donald Rinald
3. Graham Savage
4. Ian Thorpe
5. Maureen Young

- (b) Recreation Committee (5 members to be appointed)

It was moved and seconded that the following individuals be appointed to the Recreation Committee for the period of their current term of appointment to the Parks, Recreation and Culture Commission:

1. Karen Alden
2. Lynda Avis
3. Mercedes Beaudoin-Lobb
4. Ted Greves
5. Diana Johnstone

(c) Cultural Committee (4 members to be appointed)

It was moved and seconded that the following individuals be appointed to the Cultural Committee for a three-year term:

1. Howard Houle
2. Alec McPherson
3. Fred Pattje
4. Donald Rinald

14. **RECOMMENDATIONS FOR APPOINTMENTS TO CITY ADVISORY COMMITTEE:**

(a) Grants Advisory Committee (2 members to be recommended)

It was moved and seconded that Commissioner Lynda Avis and Commissioner Mercedes Beaudoin-Lobb be recommended to Council for appointment to the Grants Advisory Committee for the remainder of their current term of appointment to the Parks, Recreation and Culture Commission.

15. **RECOMMENDATION FOR APPOINTMENT TO THE SPORTS HALL OF FAME COMMITTEE:**

(a) The Sports Hall of Fame Committee (1 member to be recommended)

It was moved and seconded that Commissioner Ian Thorpe be recommended for appointment to the Sports Hall of Fame Committee for the period of their current term of appointment to the Parks, Recreation and Culture Commission.

It was moved and seconded that all the Commissioners be approved to the chosen Committees for the period of their term of appointment to the Parks, Recreation and Culture Commission. The motion carried unanimously.

16. **NOTICE OF MOTION:** (None.)

17. **CONSIDERATION OF OTHER BUSINESS:** (None.)

18. **BUSINESS ARISING FROM DELEGATIONS:**

(a) **Mr. Todd Wood and Mr. Sheldon Smith – Clock Donation.**

It was moved and seconded that the Independent Order of Odd Fellows Clock Donation proposal be referred to the Parks Committee. The motion carried unanimously.

(b) **Mr. Jai Brookes – New Mobile Food Services Unit in Maffeo Sutton Park.**

It was moved and seconded that the contract with Mr. Brookes and the Waterfront Café be referred to the Parks Committee. The motion was unanimously defeated.

It was moved and seconded that the contract with Mr. Brookes and the Waterfront Café not change until the Maffeo Sutton Master Plan has been completed. The motion carried unanimously.

(c) **Mr. Tali Campbell – Youth Sticking Together Lacrosse Box Fees.**

It was moved and seconded that the organization apply for a special events grant through the Recreation Committee. The motion carried unanimously.

19. **UNFINISHED BUSINESS:** (None.)

20. **QUESTION PERIOD:**

(a) Mr. Jim Taylor enquired about the repairs on the Italian Fountain.

21. **ADJOURNMENT:**

It was moved and seconded at 8:39 p.m. that the meeting adjourn, with the next regular meetings as follows:

COMMISSION	Wednesday, 2012-MAY-23; 7:00 p.m. Bowen Park Complex Conference Room
Cultural Committee	Wednesday, 2012-MAY-02; 4:15 p.m. – if required Bowen Park Complex Conference Room
Recreation Committee	Wednesday, 2012-MAY-09; 3:00 p.m. – if required Bowen Park Complex Conference Room
Parks Committee	Thursday, 2012-MAY-10; 5:00 p.m. – if required Bowen Park Complex Conference Room

The motion carried unanimously.

CERTIFIED CORRECT:



D. Johnstone, Chair
Parks, Recreation and Culture Commission

R. Harding, Director
Parks, Recreation and Culture