

**MINUTES OF THE REGULAR NANAIMO ATHLETIC COMMISSION MEETING  
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM  
ON WEDNESDAY, 2012-MAY-16, COMMENCING AT 11:30 A.M.**

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PRESENT: Commissioner J. Kipp, Chair

Members: Commissioner B. Avis  
Commissioner E. Garner  
Commissioner T. Greves  
Commissioner B. McKay  
Commissioner B. Meunier

RCMP Liaison: W. Taylor

Staff: S. Samborski S. Raddysh  
D. Osborne R. Tweed, recording

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting of the Nanaimo Athletic Commission was called to order at 11:31 a.m.

2. INTRODUCTION OF NEW NAC MEMBERS:

Introductions of members and staff were made.

3. INTRODUCTION OF LATE ITEMS:

- Add Item 10.(c) – Protocol
- Add Item 12.(h) - NAC Event Weigh In
- Add Item 12.(i) - NAC Event Contract
- Add Item 12.(j) - Paramedics Attending NAC Sanctioned Events
- Add Item 12.(k) - Combatant's Gloves for Events
- Add to Item 13.(a) – Supervisor's Report provided by Ed Garner

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

- (a) Minutes of the Regular Nanaimo Athletic Commission Meeting held Monday, 2012-APR-11 at 12:00 noon, in the Bowen Park Complex Conference Room.

It was moved and seconded that the Minutes be adopted as circulated. The motion carried unanimously.

5. PRESENTATIONS: (None.)
6. DELEGATIONS: (None.)
7. CHAIR'S REPORT: (None.)
8. REPORTS OF ADVISORY BODIES: (None.)
9. STAFF REPORTS:

(a) NAC Bylaw Revisions – S. Raddysh.

Darcie Osborne advised all revisions have been made – still waiting back from Legislative Services on how to deal with Tie Votes, and ability to vote on line – everything else completed, except the security deposits. Hoping to survey other Communities. Should be resolved prior to another event. Updated document can be e-mailed out to membership if desired.

(b) NAC Policy Revisions – S. Raddysh.

Policy revision was provided in the orientation manual. Sandy Raddysh to continue to work through it as issues evolve – weigh-ins, procedures, etc. It is a living document. Updated documents will be provided by the Commission Secretary to the membership as changes are made.

(c) Protocol

A review of agenda building and review and submission of reports was undertaken, as well as a review with regard to process through Staff Liaison. All agenda items are to be received by the Staff Liaison two weeks prior to a meeting date.

It was moved and seconded that any information that should be conveyed to the membership should be submitted through the Staff Liaison for distribution. The motion carried unanimously.

11. CORRESPONDENCE (Action): (None.)  
CORRESPONDENCE (Information): (None.)
12. OTHER BUSINESS:

(a) Provincial Commission

It was felt that there should be an advisory body from the sport groups for this Commission – some provinces have a single commissioner. There is conflicting information being received with regard to the timeline of the formation of the Commission – some members have heard that it could take two years to form, which other members have heard that by the end of the month it is expected that all three readings would be passed into law. There has been no consultation sought from the various stakeholders throughout the Province, and it is believed that all provincial commissions will be disbanded. Due to lack of communication, members felt that a letter should go from this

Commission to that office advising of the history of this commission and request that we have input as a stake holder. Commissioner Garner and Commissioner Meunier to work with the Staff Liaison on a draft letter. While it may be an idea to include UBCM for their endorsement, it was felt that that process could not take place in a timely manner. There are nine registered Commissions in BC that have been operating combative sports for decades and the Nanaimo Athletic Commission will request input and ability to advise the Provincial Commission, as well as request information on the model that will be used, and ask where the information from the model came from. Staff Liaison to obtain information on the model being utilized by the Ontario Commission.

It was moved and seconded that a letter be sent to the Honourable Ida Chong, Minister of Community, Sport and Cultural Development, to respond to the document/process to determine how the Nanaimo Athletic Commission can become involved in the process and contribute to the review. The motion carried unanimously.

(b) Meeting Dates

Meetings will be scheduled to be held on Wednesdays every two months from 11:30 a.m. to 1:30 p.m., (as required) with exceptions being August and December. The meeting requests will be sent out via the Outlook Calendar and if it is determined that a meeting will not be required, a cancellation notice will be sent out.

It was moved and seconded that meetings be scheduled every two months, with the exception of August and December. The motion carried unanimously.

(c) Appointment of Doctor for Combative Sports Events

Concerns were expressed with regard to having a doctor appear at weigh-in and also be there for the entire event. A local doctor, who works out of the Caledonia Clinic, is willing to serve at the events (a "Commission Doctor"). Commissioner Avis is seeking direction from the Commission and opening the matter for discussion. Any safety issues should be controlled by Commission. A number of doctors could be selected to provide coverage to ensure availability. They should be in attendance on the day of the event for the pre-fight medical. Pre-fight and weigh-in are two separate events. There was some discussion on whether the doctor should be a trained in trauma care or whether this is more appropriately handled by a paramedic. Costs could range from a minimum of \$150/hour, with a total cost for this service at \$150-\$250/physician. The costs should be borne by the promoter but the Commission we maintain control of the service. Further research is needed to determine costs, criteria, expectations and payment method.

It was moved and seconded that Commissioner Avis work with Staff to research potential doctors willing to act as a "Commission Doctor", costs, and expectations, and identifying other Commissions that may be interested in sharing as a resource. The motion carried unanimously.

Wally Taylor, RCMP Liaison, advised of the "Combat Arts Medical Update 2012" event being held on Saturday, 2012-JUN-02, in San Francisco, California. This is the Association of Ringside Physicians 2012 Annual Medical Seminar being held in conjunction with ACSM's Annual Meeting and World Congress on Exercise is Medicine. While this would be an ideal conference for a doctor to attend, it is on very short notice

and could be costly for a number of physicians to register and travel to the event. The alternative would be to bring one person up to talk to three or four doctors as a private workshop. There may be other similar conferences being held on the lower mainland.

(d) NAC Event Weigh-In

A review of the weigh-in of the 2012-APR-27 event – we should be trying to have the weigh-in held at a City facility rather than local establishments as we are better able to control and organize the weigh-in. The location, as well as other cost details, will be shown as part of the price list for the event. Staff to prepare a report showing costs.

Doctor's presence at weigh-in – RCMP Liaison felt that it was important that the doctor be in attendance to allow for secondary testing or investigative time prior to the fight. This should not be an option for the promoter.

It was moved and seconded that the Commission take on the future responsibility for determining where and when the weigh-ins will take place, and advise the event promoters who will continue to be responsible for cost of the weigh-in. The motion carried unanimously.

It was moved and seconded that it be mandatory for the Commission Doctor to attend all weigh-ins events as well as the pre-fight medicals. The mover and seconder agreed to the motion being tabled pending receipt of the research for local doctors and obtaining their input on the criteria. To be brought forward at the next NAC meeting.

(e) NAC Event Contract

Travel dollars need to be shown in the fees, and all invoices and receipts should be professionally completed. The money needs to be paid by the promoter by cheque and deposited into the account two weeks prior. Payments are not made by the City – they are made by the promoter. The doctors and officials work for the Commission. "When at all possible" certified officials are to be used. The perception needs to be improved so that money is not changing hands between the promoters and officials. The contract needs to itemize the fees that will need to be paid by the promoter. A copy of the contract should also be kept at the event. There is a license fee and also a fee for the cost of the officials – which currently are being paid by the promoter. A doctor and two paramedics are required at all events. There is a federal law that regulates boxing. Greater detail identifying line items for each and every fee that the promoter is required to pay including the total costs along with how and when those fees are to be paid needs to be included in his event contract. Identification within the event contract of which forms are required to be completed and returned to the Nanaimo Athletic Commission and the required date that those forms need to be deposited back with the Commission. Elimination of the part of the contract clause that states "promoters must not use fighters who have participated in any non-sanctioned event." It was felt that promoters should physically attend a first meeting when requesting to promote a sanctioned event where they are provided with the contract, the fees, and the forms and must provide a certified cheque to the Commission one week before. Bylaw would require 100% of all fees – this will require a change to the Bylaw. The Chair asked that Staff review the contract details and current Bylaw with regard to fees payable and put together a list in order to start setting costing.

Contract needs to be reviewed by Staff and that review brought forward at next NAC meeting. Commissioner Garner will review.

Review whether promoters will be responsible to pay 100% of all Fees and Securities by certified cheque to the Commission two weeks prior to an event or the event will be cancelled.

Staff advised that Joan Harrison, Manager, Legislative Services, will attend a NAC meeting, if requested, to go over the new Bylaw.

(f) Paramedics Attending NAC Sanctioned Events

The team of three paramedics worked very well and for consistency, a fee amount should be established. Commission would hire and pay paramedics out of fees charged to promoter.

It was moved and seconded that the Commission take responsibility for the coordination and payment to medical staff and paramedics out of fees charged to the promoter. The motion carried unanimously.

It was moved and seconded that the Commission send a letter to Mr. Jay Golshani reviewing the Battlefield Fight event and requesting reimbursement for the \$250.00 amount that was paid by the City for the paramedics. The motion carried unanimously. (*Note: letter to be prepared by Commissioner Kipp.*)

(g) Combatant's Gloves for Events

Small gloves were provided for the Battlefield Fight event. Few fighters wear small or even medium gloves. Commissioner Avis suggested that the Commission should be involved in the assignment of gloves. Commissioner Garner felt that an individual should be assigned this as part of their duties. Commissioner Kipp advised that there should be an area designated for Commission use only for every event. Fighters should not access gloves themselves. Glove assignment should be done at the weigh-in the night before, with gloves being identified and labelled for each fighter.

14. UNFINISHED BUSINESS:

(a) Review of Battlefield Fight League MMA Event, at the Port Theatre, 2012-APR-27, including, Supervisor's Report provided by Ed Garner.

There should be control of access to the apron at the event. Judges should be sitting on a higher seat/stool. There should be no spectators next to Judges. Only operational staff can be sat next to the Judges. This matter should be brought forward for review of the current operating policy at the next NAC meeting.

It was moved and seconded that the operating policy with regard to seating arrangements at ringside be reviewed at the next meeting of Commission. The motion carried unanimously.

(b) Florida Convention – July 2012.

Discussion was held as to whether members should attend or invite a trainer to attend Vancouver Island to provide training. Costs to be researched.

Commissioner Garner suggested that other Commissioners attend next week's event in Vancouver to shadow the event and learn how other areas are facilitating them.

Commissioner Avis to research costs on the Association of Boxing Commissions (ABC) website. The NAC budget has a total of \$2,000 allocated for attendance, with Council approval required. If budget is to be increased it would need to go through Council.

Commissioner Garner to send a letter to the Provincial Commission with regard to their plans for local training on the new process.

The Canadian Boxing Federation (CBF) is meeting in Richmond in September. Commissioner Meunier to review for Commissioner/Staff attendance, and provide information.

15. QUESTION PERIOD: (No questions.)

16. ADJOURNMENT:

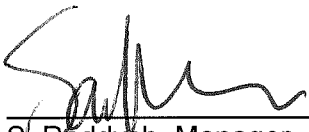
It was moved and seconded at 1:50 p.m. that the meeting adjourn, with the next Meeting of the Nanaimo Athletic Commission to be held as determined. The motion carried unanimously.

CERTIFIED CORRECT:

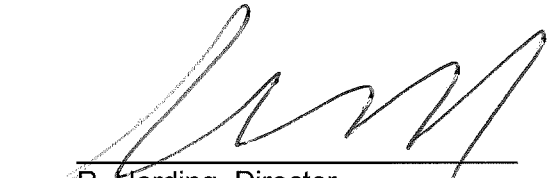


J. Kipp, Chair  
Nanaimo Athletic Commission

APPROVED FOR DISTRIBUTION:



S. Raddysh, Manager  
Parks, Recreation and Culture



R. Harding, Director  
Parks, Recreation and Culture