

AMENDED

**AGENDA FOR THE REGULAR MEETING OF THE
PARKS, RECREATION AND CULTURE COMMISSION
TO BE HELD IN THE
BOWEN PARK COMPLEX CONFERENCE ROOM
WEDNESDAY, 2012-MAY-23, COMMENCING AT 7:00 P.M.**

1. **CALL THE REGULAR MEETING OF THE PARKS, RECREATION AND CULTURE COMMISSION TO ORDER:**

2. **INTRODUCTION OF LATE ITEMS:**

- Add Item 6.(c) – Late Delegation Request – Christel Martin – WiFi.

3. **ADOPTION OF AGENDA:**

(Motion required to adopt the Agenda.)

4. **ADOPTION OF MINUTES:**

- (a) Minutes of the Regular Parks, Recreation and Culture Commission Meeting held Wednesday, 2012-APR-25, at 7:00 p.m., in the Bowen Park Complex Conference Room.

Pgs.
364-370

(Motion required to adopt minutes of 2012-APR-25 as circulated.)

5. **PRESENTATIONS:**

6. **DELEGATIONS: (10 MINUTES)**

(Motion required to receive the delegations.)

- (a) Yvonne Vander Kooi and Heather Dean, Nanaimo Family Life Association, 1070 Townsite Road, Nanaimo, BC, V9S 1M6, regarding the "Life Works – Youth in Motion" project requesting approval from the Parks, Recreation and Culture Commission for the installation of life-sized, youth cut outs either in the downtown or Harewood area.

Pgs.
371-375

- (b) Robert Stevenson, 696 Second Street, Nanaimo, BC, V9R 1X9, requesting funds from the Knowles Estate for South-Side Minor Football Association.

Pgs.
376-380

LATE DELEGATIONS: (5 MINUTES)

(NOTE: A motion required to allow late delegations.)

- (c) Christel Martin, 641 Stirling Avenue, Nanaimo, BC, V9R 4C8, regarding WiFi in publicly-funded community centers and electro-hyper-sensitivity, and requesting that the Parks, Recreation and Culture Commission have the WiFi turned off at Oliver Woods on May 26th and at the Nanaimo Aquatic Centre every Thursday from 3:00 p.m. to 8:00 p.m. during Tai Chi classes.

Pg. 381.1

7. **CHAIR'S REPORT:**

8. **REPORTS OF ADVISORY BODIES:**

- (a) **Parks Committee.** Commissioner Thorpe to report on the meeting held 2012-MAY-10. Pgs.
381-384

Oddfellows Clock Donation. (Pg. 384)

Parks Committee's Recommendation: That the Parks, Recreation and Culture Commission approve the donation of a clock from the Independent Order of Odd Fellows, Black Diamond Lodge #5, to be sited at McGregor Park.

(Motion required to adopt recommendation.)

- (b) **Recreation Committee.** Commissioner Greves to report on the meeting held 2012-MAY-16. Pgs.
385-390

2012 Sport Tournament Grant Requests – Final Intake. (Pgs. 389-390)

Recreation Committee's Recommendation: That the Parks, Recreation and Culture Commission approve and recommend that Council approve the expenditure of \$11,626.00 in funding for the final intake of the 2012 Sport Tournament Grants.

(Motion required to adopt recommendation.)

- (c) **Cultural Committee.** No meeting held.

- (d) **Grants Advisory Committee.** Commissioner Avis to report on the meetings held since 2012-APR-25.

- (e) **Port Theatre.** Monthly report for April, 2012. Pgs.
391-393

- (f) **Nanaimo Art Gallery.** Monthly report for April, 2012. Pg. 394

- (g) **Nanaimo Museum.** Monthly report for April/May, 2012. Pgs.
395-396

(Motion to receive all Advisory Body reports.)

9. **STAFF REPORTS:**

- (a) **Travel Assistance Grant – Wellington Secondary School Band Program.** Pgs.
397-400

Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant to the Wellington Secondary School Band Program in the amount of \$2,000.00 for 20 members to attend the Music Fest Canada Nationals being held in Ottawa, Ontario.

(Motion required to adopt recommendation.)

(b) **Travel Assistance Grant – Nanaimo Diamonds Synchronized Swim Club.**

Pgs.
401-403

Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant to the Nanaimo Diamonds Synchronized Swim Club in the amount of \$200.00 for two competitors to attend the Fina World Master's Synchronized Swimming Competition being held in Riccione, Italy.

(Motion required to adopt recommendation.)

(c) **Travel Assistance Grant – Skwthe's Storm Basketball.**

Pgs.
404-406

Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant to the Skwthe's Storm Basketball in the amount of \$900.00 for nine players to attend the Northwest High School Nationals being held in Tulalip, Washington.

(Motion required to adopt recommendation.)

(a) **Knowles Estate - South-Side Minor Football Association.**

Pgs.
407-410

Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council allocate \$10,754.48 from the Arthur Knowles Estate to the South-Side Minor Football Association for the purchase of equipment for the youth football program.

(Motion required to adopt recommendation.)

10. **INFORMATION ONLY ITEMS:** (Staff reports)

(a) Monthly Report – Senior Manager of Parks & Civic Facilities – April 2012.

Pgs.
411-415

(b) Monthly Report – Senior Manager of Recreation and Culture Services – April 2012.

Pgs.
416-422

(Motion to receive all Information Only Items.)

11. **CORRESPONDENCE:** (Action Required.)

CORRESPONDENCE: (Information Only.)

(c) Minutes of the Nanaimo Harbour City Seniors, Board of Directors meeting, held 2012-MAY-04.

Pgs.
423-424

(Motion required to receive all Correspondence.)

12. **NOTICE OF MOTION:**

13. **CONSIDERATION OF OTHER BUSINESS:**

14. **BUSINESS ARISING FROM DELEGATIONS:**

- (a) Yvonne Vander Kooi & Heather Dean- "Life Works – Youth in Motion" Project.
- (b) Robert Stevenson - South-Side Minor Football Association.
- (c) Christel Martin – WiFi.

15. **UNFINISHED BUSINESS:**

- (a) Independent Order of Odd Fellows – Black Diamond Lodge #5 - Clock Donation. (*referred to Parks Committee on 2012-APR-25*)

(Note: Motion is required to remove items from "Unfinished Business".)

16. **QUESTION PERIOD:**

17. **ADJOURNMENT:**

Motion to adjourn with next regular meetings as follows:

COMMISSION	Wednesday, 2012-JUN-27; 7:00 p.m. Bowen Park Complex Conference Room
Cultural Committee	Wednesday, 2012-JUN-06; 4:15 p.m. – if required Bowen Park Complex Conference Room
Recreation Committee	Wednesday, 2012-JUN-13; 3:00 p.m. – if required Bowen Park Complex Conference Room
Parks Committee	Thursday, 2012-JUN-14; 5:00 p.m. – if required Bowen Park Complex Conference Room

**MINUTES OF THE REGULAR MEETING OF THE
PARKS, RECREATION AND CULTURE COMMISSION
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM
ON WEDNESDAY, 2012-APR-25, COMMENCING AT 7:00 P.M.**

PRESENT: Commissioner D. Johnstone, Chair

Members: Commissioner T. Greves
Commissioner F. Pattje
Commissioner K. Alden
Commissioner M. Beaudoin-Lobb
Commissioner H. Houle
Commissioner A. McPherson
Commissioner D. Rinald
Commissioner G. Savage
Commissioner I. Thorpe
Commissioner M. Young

Regrets: Commissioner L. Avis

Staff: R. Harding J. Ritchie
S. Samborski C. Kuziw, recording

1. **CALL THE OPEN MEETING TO ORDER:**

The Regular Meeting was called to order at 7:00 p.m.

2. **INTRODUCTION OF LATE ITEMS:**

- Add Item 6 (c) & 11 (c) – Delegation – Tali Campbell, Youth Sticking Together.
- Amend Item 9. (a) – Dog Off-Leash Recommendation.

3. **ADOPTION OF AGENDA:**

It was moved and seconded that the Amended Agenda be adopted. The motion carried unanimously.

4. **ADOPTION OF MINUTES:**

- (a) Minutes of the Regular Parks, Recreation and Culture Commission Meeting held Wednesday, 2012-MAR-28, at 5:00 p.m., in the Bowen Park Complex Conference Room.

It was moved and seconded that the Minutes be adopted as circulated. The motion carried unanimously.

5. **PRESENTATIONS:**

- (a) PacificSport Vancouver Island – Mr. Drew Cooper.

6. **DELEGATIONS:**

It was moved and seconded that the Delegations be permitted to address the Commission. The motion carried unanimously.

- (a) Mr. Todd Wood and Mr. Sheldon Smith, Independent Order of Odd Fellows, Black Diamond Lodge #5, 2505 Blackcomb Place, Nanaimo, BC, V9T 6A3, requesting that the Parks, Recreation and Culture Commission accept their donation of a clock to the City of Nanaimo.
 - Mr. Smith reviewed the details of the clock structure and possible locations.
- (b) Mr. Jai Brookes, Waterfront Cafe, 1980 Estevan Road, Nanaimo, BC, V9S 3Z2, wished to discuss with the Parks, Recreation and Culture Commission his request to use a new mobile food services unit in Maffeo Sutton Park for 2012 as part of his existing contract with the City of Nanaimo.
 - Mr. Brookes discussed his proposed plans for a larger mobile vending unit.
- (c) Mr. Tali Campbell, Youth Sticking Together, 492 Gardason Way, Nanaimo, BC, V9R 6H8, requested that the Parks, Recreation and Culture Commission waive fees on the allocation of the Lacrosse Box from 2012-JUN-29 to 2012 JUL-04 for a Youth Sticking Together event.
 - Ms. Tania Brzovic spoke in the place of Mr. Campbell.
 - Ms. Brzovic presented the request from Youth Sticking Together to have the fees waived for the allocation of the Lacrosse Box.

It was moved and seconded to receive the Delegations. The motion carried unanimously.

7. **CHAIR'S REPORT:**

(a) **2012 B.C.R.P.A. Membership**

Selection of members for B.C.R.P.A. Local Government Membership in addition to Commissioners Johnstone, Greves, and Pattje.

There was no interest expressed at this time.

(b) **2012 B.C.R.P.A. Symposium**

Selection of members to attend the B.C.R.P.A. Symposium "Esprit de Corps" being held in Victoria, 2012-MAY-09 to 2012-MAY-11.

There was no interest expressed at this time.

It was moved and seconded to receive the Chair's Report. The motion carried unanimously.

8. **REPORTS OF ADVISORY BODIES:**

- (a) Parks Committee. No meeting held.
- (b) Recreation Committee. No meeting held.
- (c) Cultural Committee. No meeting held.
- (d) Grants Advisory Committee. No meeting held.
- (g) Port Theatre. Monthly report for March, 2012.
- (h) Nanaimo Art Gallery. Monthly report for March, 2012.
- (i) Nanaimo District Museum. Monthly report for March/April, 2012.

It was moved and seconded that the Advisory Body reports be received. The motion carried unanimously.

The Chair expressed, on behalf of PRCC, a thank you to Mr. Damon Johnston and Ms. Heather Bailey, PRC Program Coordinators, for an exceptionally well done Healthamungus event. A thank you as well to Commissioner Mercedes Beaudoin-Lobb for participating as a leader in the event.

9. **STAFF REPORTS (Action):**

(a) **Dog Off-Leash Parks**

Staff's Recommendation: That the Parks, Recreation and Culture Commission approve the following recommendations to Nanaimo dog off-leash parks for 2012:

2011 pilot sites (make permanent):

- 1. *St. George's Ravine (Schedule A)*
- 2. *Invermere Beach (Schedule B)*

2012 pilot sites (one year duration):

- 1. *Forested area adjacent to May Richards Bennett Pioneer Park (Schedule C)*
- 2. *Northfield Kiosk (Schedule D)*
- 3. *Gallows Point (Schedule E)*
- 4. *Wardropper Park (Schedule F)*

Other sites:

- 1. *Continue to make improvements to the Beban Dog Off-Leash Park.*
- 2. *Permit off-leash dogs at Upper Colliery Dam during park hours.*
- 3. *Once the new Bowen West field opens, permit off-leash dogs on the Diver Lake field throughout the year.*

It was moved and seconded that the recommendations be adopted. The motion carried unanimously.

Commissioner Greves left the room at 7:59 p.m.
Commissioner Houle left the meeting at 8:02 p.m.

10. **STAFF REPORTS (Information Only):**

- (a) Senior Manager of Parks & Civic Facilities. Monthly report for March, 2012.

Commissioner Greves returned at 8:03 p.m.

- (b) Senior Manager of Recreation and Culture Services. Monthly report for March, 2012.

It was moved and seconded that the Information Only Items be received. The motion carried unanimously.

11. **CORRESPONDENCE:** (Action Required.)

- (a) Letter dated 2012-MAR-20 from Trevor and Sandra Evelyn, 3470 Stephenson Point Road, Nanaimo, B.C., V9T 1K3, regarding a VIP request for Planta Park Playground.

No action to be taken at this time. Letter to be taken as information to the Planta Park meeting on 2012-MAY-15.

It was moved and seconded to receive this correspondence.. The motion carried unanimously.

CORRESPONDENCE: (Information Only)

- (b) Letter dated 2012-MAR-22 from Bob Bevis, Past President, Tidesmen Barbershop Chorus, thanking Commission on behalf of the Chorus for their 2012 Cultural Operating Grant.
- (c) Letter dated 2012-MAR-27 from Barbara Kerfoot, BookFest Fundraising Volunteer, thanking Commission on behalf of the Children's Literature Round Table for the 2012 Arts, Cultural and Festivals Event Grant for the Vancouver Island's Children's Book Festival to be held on 2012-MAY-05.
- (d) Letter dated 2012-MAR-29 from James A. Duthie, Treasurer, A Cappella Plus, thanking Commission on behalf of the A Capella Plus Choral Society for their 2012 Cultural Operating Grant.
- (e) Letter dated 2012-MAR-29 from James A. Duthie, Co-Chair, Nanaimo Sings!, thanking Commission on behalf of the Nanaimo Sings Choral Festival Society for their 2012 Cultural Operating Grant.
- (f) Letter dated 2012-MAR-02 from Kathryn Grant, President, Malaspina Choir, thanking Commission on behalf of the Choir for their 2012 Cultural Operating Grant.
- (g) Letter dated 2012-MAR-30 from Kathleen J. Riley, Chair, Nanaimo Chamber Orchestra, PO Box 135, Station A, Nanaimo, B.C., V9R 5K4, thanking Commission on behalf of the Orchestra for their 2012 Cultural Operating Grant.
- (h) Letter dated 2012-APR-01 from Kathleen Darby, Executive Director, Nanaimo Conservatory of Music, 375 Selby Street, Nanaimo, B.C., V9R 2R4, to Commission enclosing their final report and narrative on the 2012 Vancouver Island Chamber Music Festival.

- (i) Letter dated 2012-APR-04 from Rick Becker, Director, Harbour City Jazz Society, 3123 Robin Hood Drive, Nanaimo, B.C., V9T 1N9, thanking Commission for their support and enclosing their financial statement.
- (j) Minutes of the Nanaimo Harbour City Seniors, Board of Directors meeting, held 2012-APR-13.

It was moved and seconded that the Correspondence be received. The motion carried unanimously.

12. **COMMUNITY APPOINTMENTS TO THE CULTURAL COMMITTEE:**

- (a) Six "members-at-large" to be appointed.

It was moved and seconded that the following individuals be appointed as "members-at-large" for a three-year term to the Cultural Committee:

1. Julie Bevan
2. Gerda Hofman
3. Geraldine Manson
4. Wendy Smitka
5. Kim Smythe
6. Marianne Turley

13. **APPOINTMENTS TO STANDING COMMITTEES:**

- (a) Parks Committee (5 members to be appointed).

It was moved and seconded that the following individuals be appointed to the Parks Committee for the period of their current term of appointment to the Parks, Recreation and Culture Commission:

1. Diana Johnstone
2. Donald Rinald
3. Graham Savage
4. Ian Thorpe
5. Maureen Young

- (b) Recreation Committee (5 members to be appointed)

It was moved and seconded that the following individuals be appointed to the Recreation Committee for the period of their current term of appointment to the Parks, Recreation and Culture Commission:

1. Karen Alden
2. Lynda Avis
3. Mercedes Beaudoin-Lobb
4. Ted Greves
5. Diana Johnstone

(c) Cultural Committee (4 members to be appointed)

It was moved and seconded that the following individuals be appointed to the Cultural Committee for a three-year term:

1. Howard Houle
2. Alec McPherson
3. Fred Pattje
4. Donald Rinald

14. **RECOMMENDATIONS FOR APPOINTMENTS TO CITY ADVISORY COMMITTEE**

(a) Grants Advisory Committee (2 members to be recommended)

It was moved and seconded that Commissioner Lynda Avis and Commissioner Mercedes Beaudoin-Lobb be recommended to Council for appointment to the Grants Advisory Committee for the remainder of their current term of appointment to the Parks, Recreation and Culture Commission.

15. **RECOMMENDATION FOR APPOINTMENT TO THE SPORTS HALL OF FAME COMMITTEE:**

(a) The Sports Hall of Fame Committee (1 member to be recommended)

It was moved and seconded that Commissioner Ian Thorpe be recommended for appointment to the Sports Hall of Fame Committee for the period of their current term of appointment to the Parks, Recreation and Culture Commission.

It was moved and seconded that all the Commissioners be approved to the chosen Committees for the period of their term of appointment to the Parks, Recreation and Culture Commission. The motion carried unanimously.

16. **NOTICE OF MOTION:** (None.)

17. **CONSIDERATION OF OTHER BUSINESS:** (None.)

18. **BUSINESS ARISING FROM DELEGATIONS:**

(a) Mr. Todd Wood and Mr. Sheldon Smith – Clock Donation.

It was moved and seconded that the Independent Order of Odd Fellows Clock Donation proposal be referred to the Parks Committee. The motion carried unanimously.

(b) Mr. Jai Brookes – New Mobile Food Services Unit in Maffeo Sutton Park.

It was moved and seconded that the contract with Mr. Brookes and the Waterfront Café be referred to the Parks Committee. The motion was unanimously defeated.

It was moved and seconded that the contract with Mr. Brookes and the Waterfront Café not change until the Maffeo Sutton Master Plan has been completed. The motion carried unanimously.

(c) **Mr. Tali Campbell – Youth Sticking Together Lacrosse Box Fees.**

It was moved and seconded that the organization apply for a special events grant through the Recreation Committee. The motion carried unanimously.

19. **UNFINISHED BUSINESS:** (None.)

20. **QUESTION PERIOD:**

(a) Mr. Jim Taylor enquired about the repairs on the Italian Fountain.

21. **ADJOURNMENT:**

It was moved and seconded at 8:39 p.m. that the meeting adjourn, with the next regular meetings as follows:

COMMISSION	Wednesday, 2012-MAY-23; 7:00 p.m. Bowen Park Complex Conference Room
Cultural Committee	Wednesday, 2012-MAY-02; 4:15 p.m. – if required Bowen Park Complex Conference Room
Recreation Committee	Wednesday, 2012-MAY-23; 3:00 p.m. – if required Bowen Park Complex Conference Room
Parks Committee	Thursday, 2012-MAY-10; 5:00 p.m. – if required Bowen Park Complex Conference Room

The motion carried unanimously.

CERTIFIED CORRECT:

D. Johnstone, Chair
Parks, Recreation and Culture Commission

R. Harding, Director
Parks, Recreation and Culture

2012-MAY-17
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Nanaimo Family Life Association

May 15th, 2012

To Parks, Recreation & Culture Commission,

The Life Works program here at Nanaimo Family Life Association would like to take this opportunity to share with you a few details about our program and specifically our current "Youth in Motion" project with a view to having an opportunity to participate in the city public art program.

The Life Works program has been in operation in the community for the past 2 years with one year left of funding. The Life Works program operates in a variety of settings with youth in the community and in summary;

- Is an innovative youth project offered to the community funded by Health Canada through a drug prevention initiative
- targets mainstream, vulnerable & potentially at risk youth ages 12 to 24
- Is a life skills and resiliency based program that provides an opportunity for youth to engage in creative and meaningful dialogue and learning that supports wellness and resilience in an arts based framework (visual arts, theatre, photography, hip hop & lyric development, poetry etc.)
- is offered to 3 different areas in the community;
 1. Grade 6 and/or 7 students in designated elementary schools in SD#68
 2. Students attending Learning Alternatives in SD#68 & at John Barsby Junior Pathways learning alternative program
 3. Youth connected to social service networks in our community
- operates out of different locations in the downtown and Harewood area, SLA & JLA, John Barsby High School, on site in the schools as well as out of NFLA
- has offered the program for 2 years and has currently received an 8-month extension with contract end March 31st 2013th
- has been given as an opportunity through the extension to focus on sustainability in the community and therefore allows for more flexibility within our service delivery to better meet the needs of youth and address gaps in service

"Youth in Motion" is one of the youth arts projects which Life Works currently facilitates with a group of students from the Learning Alternatives in SD#68. The students have been working on this project since January 2012. The students have been working out of the Harewood school gym under the mentorship of the artists & facilitators from the Life Works program. This project has allowed for students to participate in discussions around community, public art and it's impacts, themes and designs which then led into the creation of youth silhouettes on exterior sign board that were then painted with colourful abstract designs. This project has created an exciting opportunity for the more marginalized youth in our community to contribute to a wonderful legacy piece, to participate in a more permanent and public celebration of their work and to contribute meaningfully to their community. "Youth in Motion" allows the youth to have a positive voice and presence in their community, builds on self-esteem and also encourages community members to have a positive view of youth and recognize the contributions they are making.

We have included photos & images of youth & artwork, specifically the "Youth in Motion" cutouts that we are proposing be mounted in various places & spaces around town. Given that most of the youth we have worked with on this project are from Harewood, South End & downtown we would ideally like to have the art work displayed in these neighborhoods.

1070 Townsite Rd. Nanaimo, BC, V9S 1M6

Tel: 250-754-3331 • Fax: 250-753-0268 • email: reception@nflabc.org • website: www.nflabc.org



Nanaimo Family Life Association

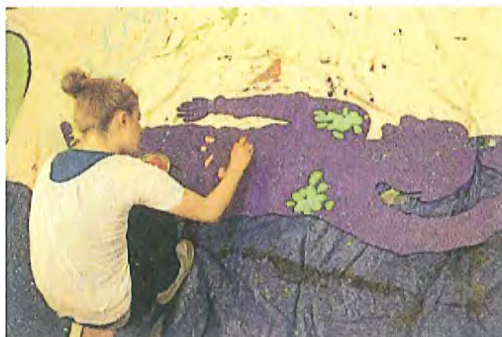
The cutouts could be grouped (3 or 5) on park walls, city buildings etc. The key sites for your consideration & approval are Robins Park & Dianna Krall Plaza. Robins Park would be our preference given the central location in Harewood. The utility building near the baseball diamond is ideal as the walls are bare and unadorned. This installation of youth driven work will function to instill pride in their community places & spaces as well as be a deterrent for unwanted graffiti. The Dianna Krall location, as indicated by the photo, would be a fitting venue for some of the more performance oriented silhouettes and again would contribute to a more lively and youth oriented space in the downtown. As the youth are nearing school completion (mid-June) it would be ideal if the approval for the project would allow for the installation of the work in early to mid-June of 2012.

Thank you for your time & consideration in regards to the "Youth In Motion" project. We look forward to hearing from you.

Sincerely,

Yvonne Vander Kooi
Life Works Coordinator
Nanaimo Family Life Association
250 754-3331 office
250 714-4572 cell

"Youth in Motion" Project – Life Works – Nanaimo Family Life Association



“Youth in Motion” Project – Life Works – Nanaimo Family Life Association

Key sites for consideration;

1. Robins Park



2. Dianna Krall Plaza

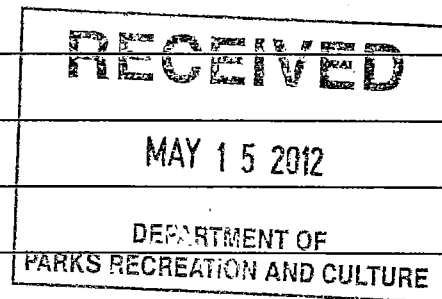




REQUEST TO APPEAR AS A DELEGATION

ON 2012 - may - 23
year month day

NAME OF PERSON MAKING PRESENTATION: <u>Robert Stevenson JR.</u> <small>Print</small>			
ADDRESS: <u>696 Second Street</u> <small>street address</small>	<u>Nanaimo</u> <small>City</small>	<u>BC</u> <small>Province</small>	<u>V9R 1X9</u> <small>Postal Code</small>
PHONE: <u>250-716-1697</u> <small>home</small>	<u></u> <small>business</small>	FAX: <u></u>	
NAME OF APPLICANT IF OTHER THAN ABOVE: <u></u>			
DETAILS OF PRESENTATION:			
<u>Request funds from the Knowles Estate</u>			
<u>for South-Side minor Football - see attached</u>			



PLEASE NOTE

- **Electronic presentations** must be provided on a CD or by e-mail no later than 9:00 a.m. the day of the Meeting.
- Please submit a written copy of your presentation to the Recording Secretary either at, or prior to, the Meeting.
- **Multiple speakers** on a single issue or topic shall be given 5 minutes each to make their presentations as per Section 18.6 of the Council Procedure Bylaw.

Parks, Recreation and Culture Commission
 500 Bowen Road, Nanaimo BC V9R 1Z7

Phone: (250) 755-7511
 Fax: (250) 753-7277
 parks@nanaimo.ca

South-Side Minor Football Association

696 Second Street, Nanaimo, BC V9R 1X9

250-716-1697

15 May, 2012

Greetings,

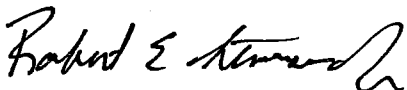
I am writing on behalf of the South-Side Minor Football Association, a group of over two hundred youth aged 7-18 yrs and twenty plus adult volunteers who participate in the sport of youth football across the south-end of Nanaimo. We are seeking your assistance with the purchase of the attached list of field and protective equipment for our youth. Of note, the blocking sleds that we seek to purchase have a lifespan of over twenty years and will be used by generations of young people as they progress from entry level to varsity high school play. In terms of sheer numbers, roughly a thousand different young people will use the sleds over the span of their amateur careers during the equipment lifetime. We regard this as a significant positive cost-benefit purchase. From a safety perspective, we can train-up multiple individuals at a time to use proper technique in a manner that reduces the risk of injury to themselves and their opponents. As a contact sport, we are always looking for ways and means to promote the safest of learning environments and competitive techniques. The remaining field equipment will have a lifespan of a decade and again, will be used by many, many young people at all levels of play.

As you can well imagine, properly equipping and providing safe training equipment for such a large group involves significant expenditures. We actively fundraise and pay registration fees across the calendar year to support our operations. In order to meet our goals/commitments, we also solicit help from local philanthropic groups/persons. We were made aware of the Knowles Estate Fund by Ms. Elizabeth Williams who is employed by the City of Nanaimo.

We would be most thankful for any assistance you can provide for this purchase and would be quite happy to provide written testimonial, video or real-time demonstrations of its use this coming season.

I would like to most sincerely thank you for your time and consideration of this request.

Robert E. Stevenson Jr.



President
South-Side Minor Football Association

Knowles Fund Field and Protective Equipment Request

South-Side Minor Football Association

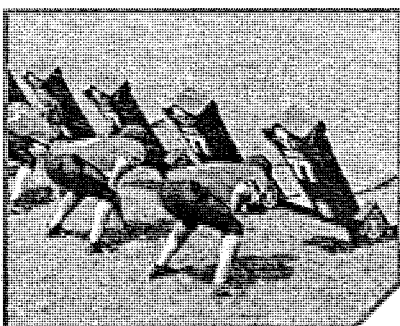
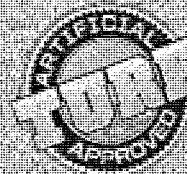
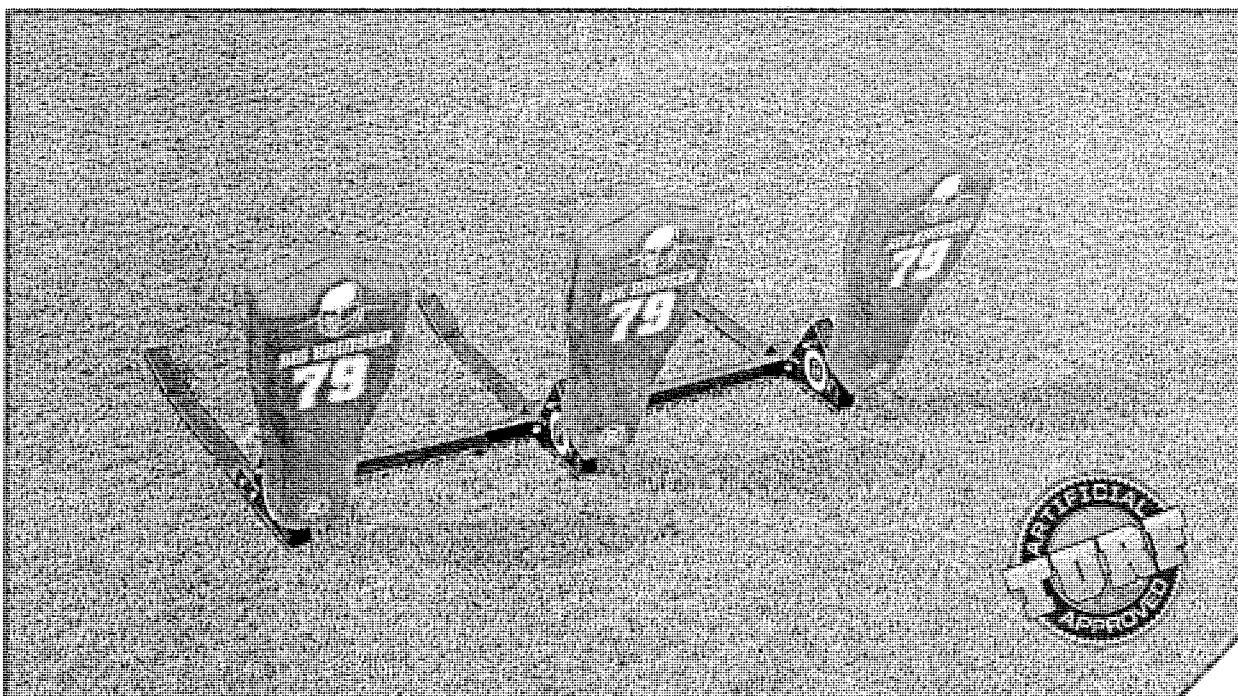
Rogers Powerline 3-Man Blocking Sled w/platform shipping)	3931.00 (taxes/customs and
Rogers Powerline 1-Man Blocking Sled	1599.99
Baaden Footballs x 30 @ \$18.95 per-unit	568.50
Athletic Tape x 20 Boxes @ \$48.00 per box	960.00
Field Lining Paint x 20 Boxes @ \$54.00 per-box	1080.00
Down Box x 2 @ \$135.00 per-unit	270.00
Sideline Markers x 2 sets @ 399.99 per-unit	799.98
End Zone Pylons x 3 Sets @ 99.99 per-unit	299.97
2 Medium Flak Shirts @ \$34.50 per-unit	69.00
Total Cost with taxes x.12 and \$500.00 shipping: Approximately	\$10754.48



--- SYSTEM
--- **TACKLING SLEDS**
--- EQUIPMENT
--- **3-MAN POWERLINE**
--- PART NUMBER
--- **411103**

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THE FACTS:

- >>Adjust the pad's height & angle to put player in good position.
- >>Angle of pads promotes fit, extension, finish, and keeps player low.
- >>Run through sled for pass-ruch drills and swim moves.



Configure your sled » Choose your pad style » View color options » Review financing options
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EQUIPMENT
SPECIFICATIONS

I-Man **POWERLINE SLED™**

— SYSTEM

— **TACKLING SLEDS**

— EQUIPMENT

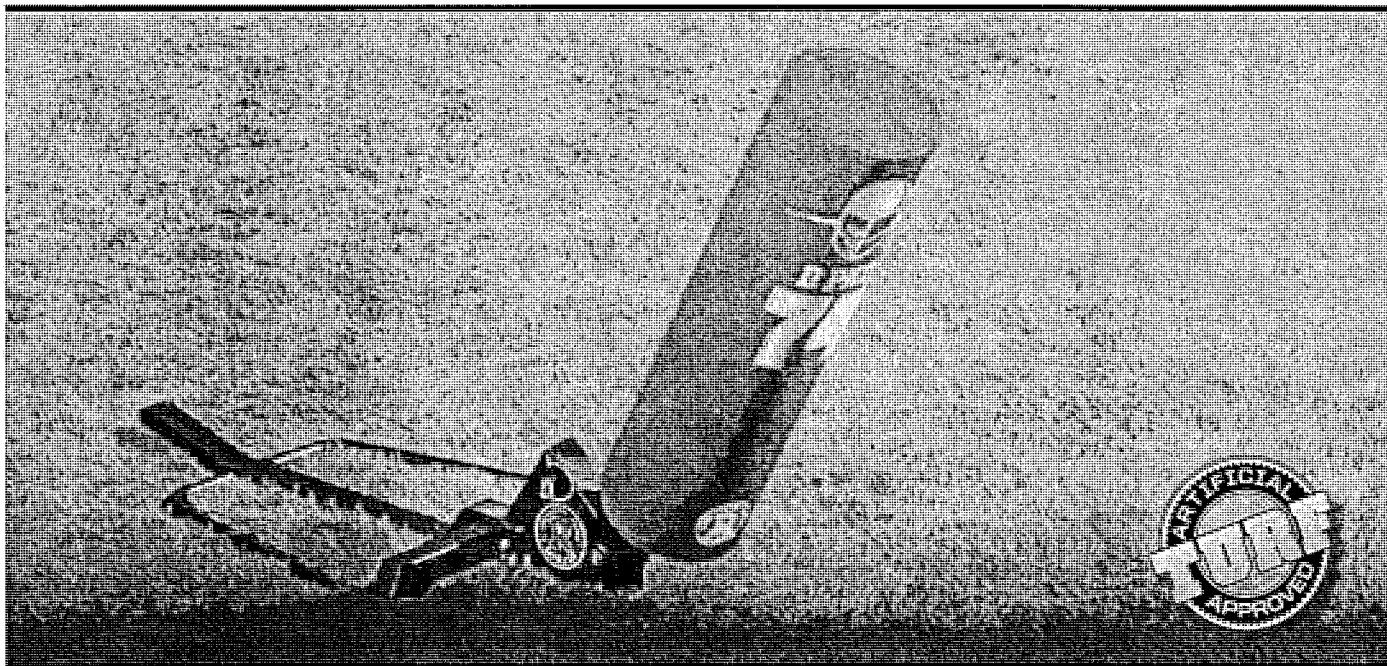
— **1-MAN POWERLINE SLED**

— PART NUMBER

— **411101**

YOUR PRACTICE REVOLUTION

The Rogers PowerLine sled will reward your players' effort and dedication with game-winning proficiency. The PowerLine Sled allows you to vary the pad angle, pad height, and number of stations.



HIT. EXPLODE UP. FOLLOW THROUGH.

Teach players how to transfer the power of the legs through the hips and into the upper body. Proper fit-extension-finish skills are naturally perfected with regular PowerLine drills. Snapping the hips and bringing the feet become second nature.



POWERLINE FACTS

Adjust the pad height and angle to suit player height for the best results.

Angle of pads promotes fit-extension-finish and keeps player low.

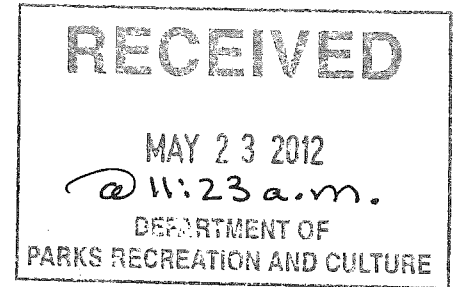
Run through sled for fast start drills and follow through.



Configure your sled » Choose your pad style » View color options » Review financing options
Build Your Own Sled at www.RogersAthletic.com/customsled



POWER. SKILL. VICTORY.



REQUEST TO APPEAR AS A DELEGATION

ON 2012 - May - 23
year month day

NAME OF PERSON MAKING PRESENTATION: Christel Martin Print

ADDRESS: 641 Stirling Ave. Nanaimo V9R 4C8
street address City Province Postal Code

PHONE: 250 741 8255 business FAX: NONE
home

NAME OF APPLICANT IF OTHER THAN ABOVE: Mid-Island (Nanaimo) Canadian Tai Chi Academy

DETAILS OF PRESENTATION:

WiFi in publicly-funded community centers and electro-hyper-sensitivity.

As a member of the MI (N) CTCA, the one who instigated our partnering with SC 68 Community Schools Program to teach Tai Chi to at risk youth and their families, I found I cannot practice with my own club because WiFi from NAC leaks into the dance room at NDSS. After 1.5 hours last Thursday in the dance room, I was sick for the rest of the weekend.

We have a 1-day Tai Chi workshop coming up on May 26 at Oliver Woods, 10:00-16:00, with an advanced instructor from Vancouver. I will not be able to attend because I'll be sick for weeks afterwards--if I even survive the day.

I'm asking that, for May 26, you turn off the WiFi at Oliver Woods, and at NAC every Thursday from 15:00-20:00 (3-8 p.m.) during Tai Chi classes.

Electro-hyper-sensitivity now affects 5% of the population; and another 30% feels sick but doesn't know why. If 1/3 of your tax-payers get sick every time they enter a public space infested with WiFi, what is your responsibility and liability to those people?

PLEASE NOTE

- **Electronic presentations** must be provided on a CD or by e-mail no later than 9:00 a.m. the day of the Meeting.
- Please submit a written copy of your presentation to the Recording Secretary either at, or prior to, the Meeting.
- **Multiple speakers** on a single issue or topic shall be given 5 minutes each to make their presentations as per Section 18.6 of the Council Procedure Bylaw.

Parks, Recreation and Culture Commission
500 Bowen Road, Nanaimo BC V9R 1Z7

Phone: (250) 755-7511
Fax: (250) 753-7277
parks@nanaimo.ca

381.1

**NOTES OF THE REGULAR PARKS COMMITTEE MEETING
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM,
ON THURSDAY, 2012-MAY-10, COMMENCING AT 5:00 P.M.**

PRESENT: Members: Commissioner Diana Johnstone
 Commissioner Donald Rinald
 Commissioner Graham Savage
 Commissioner Ian Thorpe

 Regrets: Commissioner Maureen Young

 Staff: Jeff Ritchie

 B.J. Goldy, Recording

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 5:04 p.m.

2. INTRODUCTION OF LATE ITEMS:

- Move forward Item 12.(a) Selection of the Chair of the Parks Committee.

3. ADOPTION OF AGENDA:

It was moved and seconded that the agenda, as amended, be adopted. The motion carried unanimously.

4. SELECTION OF THE CHAIR OF THE PARKS COMMITTEE.

The Committee asked for a call for nominations and whether there were Commissioners who wished to put their name forward. The duties of the Chair were discussed. Commissioner Graham Savage nominated Commissioner Ian Thorpe for the position as Chair of the Parks Committee.

It was moved and seconded that Commissioner Ian Thorpe be selected as Chair of the Parks Committee. The motion carried unanimously.

5. ADOPTION OF MEETING NOTES:

(a) Meeting Notes of the Regular Parks Committee Meeting held Thursday, 2012-MAR-08, at 5:00 p.m., in the Bowen Park Complex Conference Room.

It was moved and seconded that the Meeting Notes be adopted as circulated. The motion carried unanimously.

6. DELEGATIONS:

It was moved and seconded that the Delegation be permitted to address the Parks Committee. The motion carried unanimously.

- (a) Mr. Todd Wood, Independent Order of Odd Fellows, Black Diamond Lodge #5, 2505 Blackcomb Place, Nanaimo, BC, V9T 6A3, presenting to the Parks Committee with regard to the donation of a clock by the organization to the City of Nanaimo.

Mr. Wood referred to the material package and reviewed the history of the Independent Order of Odd Fellows and their contribution to the community of Nanaimo since the late 1800's primarily working within the mining industry. He discussed the Organization's challenge in retaining members and the need to maintain six members in order to maintain lodge status. He advised of the recent donations of \$50,000 to School District #68 and \$50,000 to the Hospital Foundation following the sale of a property on Prideaux Street. Historically the organization donated funds to the City of Nanaimo to become incorporated. They would now like to donate \$50,000.00 for the installation of a clock valued at \$30,000.00 and installation valued at \$20,000.00. The City of Nanaimo would provide power to the installation site. Two installation sites were discussed; McGregor Park and in front of the Great National Land Building at 17 Church Street. The clock is manufactured in cast aluminum and is 17 feet in height with a face on all four sides. It can be set to chime at specific hours. The members of the Order of Oddfellows Organization would prefer to install at McGregor Park with a bench. They are asking for a recommendation from the Committee back to the Commission for installation location of the clock.

7. CHAIR'S REPORT: (None).
8. REPORTS OF PROJECT COMMITTEES: (None).
9. STAFF REPORTS (action):

- (a) Oddfellows Clock Donation.

Staff Recommendation: That the Parks Committee recommend that the Parks, Recreation and Culture Commission approve the donation of a clock from the International Order of Oddfellows Black Diamond #5 to be sited on Commercial Street in front of the Great Canadian Land Building at 14 Church Street.

Discussion was held with regard to the pros and cons of the location options, as presented in the report. As well, correspondence received from DNBI regarding the possible installation location was reviewed. Further discussions will be held with representatives from the Independent Order of Odd Fellows, Black Diamond Lodge #5.

It was moved and seconded that the the Parks Committee recommend that the Parks Recreation and Culture Commission approve the donation of a clock from the Independent Order of Odd Fellows, Black Diamond Lodge #5, to be sited at McGregor Park. The motion carried unanimously.

10. STAFF REPORTS (information only): (None.)
11. CORRESPONDENCE: (None)

CORRESPONDENCE: (Information)(None.)

12. NOTICE OF MOTION: (None.)

13. OTHER BUSINESS:

- (a) Selection of the Chair of the Parks Committee: (Moved forward in Agenda to Item 4.)

14. UNFINISHED BUSINESS: (None.)

15. QUESTION PERIOD: (No Questions.)

16. ADJOURNMENT:

It was moved and seconded at 5:35 p.m. that the meeting adjourn, with the next meeting of the Parks Committee to be held, if required, Thursday, 2012-JUN-14, commencing at 5:00 p.m., in the Bowen Park Complex Conference Room.

The motion carried unanimously.

Barry Sparkes

Commissioner Barry Sparkes, Chair
Parks Committee

CERTIFIED CORRECT

Jeff Ritchie

Jeff Ritchie
Senior Manager, Parks & Civic Facilities

APPROVED FOR DISTRIBUTION:

R. Harding

R. Harding, Director
Parks, Recreation and Culture

REPORT TO: PARKS, RECREATION AND CULTURE COMMISSION

FROM: IAN THORPE, CHAIR, PARKS COMMITTEE

RE: ODD FELLOWS CLOCK DONATION

RECOMMENDATION:

That the Parks, Recreation and Culture Commission approve the donation of a clock from the Independent Order of Odd Fellows, Black Diamond Lodge #5, to be sited at McGregor Park.

EXECUTIVE SUMMARY:

At their regular meeting held on 2012-APR-25 the Parks Recreation and Culture Commission received a delegation from the Independent Order of Odd Fellows, Black Diamond Lodge #5. The organization is interested in donating a historic clock to the City to be situated in the downtown area. The donation including installation has an estimated value of \$50,000.00. It was moved and seconded that this matter be referred to the Parks Committee for review and reporting back to Commission.

At their meeting held on 2012-MAY-10, the Parks Committee received a delegation from the Independent Order of Odd Fellows and a staff report on the matter. Following review and discussion, the Committee recommends that the Parks, Recreation and Culture Commission approve the donation of a clock and further, recommend that it be sited at McGregor Park.

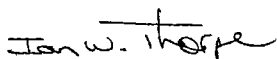
BACKGROUND:

The Independent Order of Odd Fellows, Black Diamond Lodge #5, have been a fixture in Nanaimo for over 100 years. The group is dwindling in numbers and is keen to donate some money toward legacy projects in the community.

A member was inspired by an historic clock in Hope and approached the City to install a similar landmark in Nanaimo's downtown. The clock would recognize the group with a plaque and be a walking destination for people in Nanaimo to enjoy. Four options for clock placement were visualized throughout the downtown core and were presented to the Parks, Recreation and Culture Commission.

The two preferred locations that the Parks Committee discussed were The Great National Land Building and McGregor Park. The merits of each location was reviewed; however, the Committee felt a preference to have the clock sited, if approved, at McGregor Park. McGregor Park offers an excellent vista of the harbour and will show off the four sides of the clock. In addition, this location has become a gathering place for Conference Centre users, Port Theatre patrons as well as cruise ship passengers. The location also has vehicular traffic in both directions on Front Street as well as one of the most popular walkways, the Harbourfront Walkway.

Respectfully submitted,



Commissioner Ian Thorpe, Chair
Parks Committee

**NOTES OF THE REGULAR RECREATION COMMITTEE MEETING
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM
WEDNESDAY, 2012-MAY-16, COMMENCING AT 4:00 P.M.**

PRESENT: Commissioner Lynda Avis
Commissioner Mercedes Beaudoin-Lobb
Commissioner Ted Greves
Commissioner Diana Johnstone

REGRETS: Commissioner Karen Alden

Staff: S. Samborski
H. King

E. Williams
Robin Tweed, Recording

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 4:00 p.m., by Diana Johnstone in the absence of a Chair.

2. NOMINATIONS / APPOINTMENTS OF CHAIR & AN ALTERNATE CHAIR:

It was moved and seconded that Commissioner Ted Greves be appointed as Chair of the Recreation Committee. The motion carried unanimously.

It was moved and seconded that Lynda Avis be appointed as Alternate Chair of the Recreation Committee. The motion carried unanimously.

As his first order of business as Chair, Commissioner Greves requested that all cell phones be turned off during Recreation Committee meetings.

3. INTRODUCTION OF LATE ITEMS: (None.)

4. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

5. ADOPTION OF MEETING NOTES:

- (a) Meeting Notes of the Regular Recreation Committee Meeting held Wednesday, 2012-FEB-08, at 3:00 p.m., in the Bowen Park Complex Conference Room.

It was moved and seconded that the meeting notes of 2012-FEB-08 be adopted as circulated. The motion carried unanimously.

6. PRESENTATIONS:

Suzanne Samborski introduced Hannah King and advised that as Elizabeth Williams will be transferring to Aquatics for seven months, until 2012-NOV-07, Ms. King would be assuming Elizabeth's role as Manager, Recreation and Culture, and will be starting the process for the first intake of the 2013 Sports Tournament Grants.

(a) Sport Tournament Grant Overview – Elizabeth Williams

Liz Williams provided a PowerPoint overview and information regarding the Sport Tournament Grant process.

7. DELEGATIONS: (None.)

8. CHAIR'S REPORT: (None.)

9. REPORTS OF PROJECT COMMITTEES: (None.)

10. STAFF REPORTS: (None.)

11. INFORMATION ONLY ITEMS (staff reports): (None.)

12. CORRESPONDENCE: (Action) (None.)

CORRESPONDENCE: (Information) (None.)

13. NOTICE OF MOTION: (None.)

14. OTHER BUSINESS:

(a) Sport Tournament Grant – Review of applications and allocation of funds for the final intake of 2012 applicants.

The 2012 Sport Tournament Grant budget was \$21,498.00 with approximately half of that budget being utilized for the first intake of applications for the 2012 year. The total remaining budget for the final intake of the 2012 Sport Tournament Grants is \$11,626.00.

It was moved and seconded that The Parks, Recreation and Culture Commission approve and recommend that Council approve the expenditure of \$11,626.00 for the final intake of the 2012 Sport Tournament Grant allocations as follows:

Sport Tournament Grant Applications 2010 - 2012					
GROUP	2010	2011	2012 FIRST INTAKE	2012 FINAL INTAKE	2012
	GRANT	GRANT	GRANT	REQUESTED	RECOMMENDED
Agility Association of Canada				5000	1826
Mid-Island Velo Association (cycling)				4500	3000
Nanaimo Senior Men's Fastball League	1200			1350	725
Nan. Minor Hockey Association	2000	4500	500	1000	750
Nanaimo Riptide Swim Team – Fall Invitational	900	2150	500	7000	750
Nanaimo Ultimate Association				1000	500
Nanaimo White Rapids Swim Club – Nanaimo Invitational Swim Meet	1000	2000	2500	1500	1175
V.I.E.X. – Skateboard Competition and Roller Derby Demonstration	2600	1100		2500	1200
Water Ski Wakeboard British Columbia				500	500
Wheatsheaf Fastball Club	400	500		700	0
Youth Sticking Together (ball hockey)				1600	1200
TOTALS:				20,650	11,626

The motion carried unanimously.

15. UNFINISHED BUSINESS: (None.)

16. QUESTION PERIOD: (No questions.)

17. ADJOURNMENT:

It was moved and seconded at 5:11 p.m. that the meeting adjourn, with the next Meeting of the Recreation Committee to be held, if required, Wednesday, 2012-JUN-13, commencing at 3:00 p.m. in the Bowen Park Complex Conference Room.

The motion carried unanimously.



Ted Greves, Chair
Recreation Committee

CERTIFIED CORRECT:



S. Samborski, Senior Manager
Recreation and Culture Services

APPROVED FOR DISTRIBUTION:



Richard Harding, Director
Parks, Recreation and Culture

2012-MAY-16
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REPORT TO: PARKS, RECREATION AND CULTURE COMMISSION

FROM: TED GREVES, CHAIR, RECREATION COMMITTEE

RE: 2012 SPORT TOURNAMENT GRANT REQUESTS – FINAL INTAKE

RECOMMENDATION:

That the Parks, Recreation and Culture Commission approve and recommend that Council approve the expenditure of \$11,626.00 in funding for the final intake of the 2012 Sport Tournament Grants.

EXECUTIVE SUMMARY:

At their meeting held 2012-MAY-16, the Recreation Committee reviewed the Sport Tournament Grant Applications and Allocation of Funds for the final intake of 2012 applications. The allocation of Sport Tournament Grants occur bi-annually.

BACKGROUND:

The City of Nanaimo wants to work with community groups to attract visitors to our City. Sport tourism is a major economic generator for Nanaimo. The City's most effective role in the sport and recreation tourism initiative is one of facilitation. By working together with existing community groups, we can encourage visitors to stay longer in Nanaimo.

The following Sport Tournament Grant criteria is applied when reviewing applications:

- Applicants must be able to demonstrate a broad community participation or significant potential audience.
- Applications will be considered on the following criteria:
- Evidence of benefit to the community.
- Demonstration of community support for the tournament as measured by volunteer participation, membership, and/or audience participation. Secured commitment from other funding sources.
- Involvement from other community partners.
- Evidence of management and fiscal responsibility (e.g. business and marketing plan, sound financial controls and performance).
- Level of event profile and media exposure.
- Potential financial impact (e.g. number of visitor days created and how this information might be tracked).

The 2012 Sport Tournament Grant budget was \$21,498.00 with approximately half of that budget being utilized for the first intake of applications for the 2012 year. The total remaining budget for the final intake of the 2012 Sport Tournament Grants was \$11,626.00.

At their meeting of 2012-MAY-16, The Recreation Committee passed a motion that, the Parks, Recreation and Culture Commission approve and recommend that Council approve the expenditure of \$11,626.00 for the final intake of the 2012 Sport Tournament Grant allocations as follows:

Sport Tournament Grant Applications 2010 - 2012						
GROUP		2010	2011	2012 FIRST INTAKE	2012 FINAL INTAKE	2012
		GRANT	GRANT	GRANT	REQUESTED	RECOMMENDED
Agility Association of Canada		-	-	-	5000	1826
Mid-Island Velo Association (cycling)		-	-	-	4500	3000
Nanaimo Senior Men's Fastball League		1200	-	-	1350	725
Nan. Minor Hockey Association		2000	4500	500	1000	750
Nanaimo Riptide Swim Team – Fall Invitational		900	2150	500	1,000	750
Nanaimo Ultimate Association		-	-	-	1000	500
Nanaimo White Rapids Swim Club – Nanaimo Invitational Swim Meet		1,000	2,000	2500	1500	1175
V.I.E.X. – Skateboard Competition and Roller Derby Demonstration		2600	1100	-	2500	1200
Water Ski Wakeboard British Columbia		-	-	-	500	500
Wheatsheaf Fastball Club		400	500	-	700	0
Youth Sticking Together (ballhockey)		-	-	-	1600	1200
TOTALS:					20,650	11,626

The motion carried unanimously.

Respectfully submitted,



Ted Greves, Chair
Recreation Committee



MI-23
RECEIVED

MAY 03 2012

DEPARTMENT OF
PARKS RECREATION AND CULTURE

MONTHLY ACTIVITY REPORT

April 2012

#	DATE	EVENT	TIME	CATEGORY	AUD	ARTIST
1	3	Classical Coffee Concert in lobby	10:30 AM	music	112	5
2	11	Nanaimo Arts Council	10:00 AM	art display change-over		5
3	12	John Pinette (<i>cancelled</i>)		comedy		
4	13	SD 68 Art Display Change-over	12:30 PM	art display change-over		6
5	14	U.I. Music Festival Dance Gala	7:00 PM	dance showcase	723	106
6	15	Nanaimo Concert Band	2:30 PM	music	702	57
7	16	BusyTown Busy	6:30 PM	children's program	380	11
8	17	NDTA Meeting	4:00 PM	private function	350	12
9	17	SD 68 Art Opening Reception	7:00 PM	private function- reception	30	
10	18	Nanaimo Youth Choir school show	10:15 AM	school show	225	36
11	19	Starbucks Coffee Presentation	11:00 AM	private function	75	9
12	20	Vancouver Island Symphony	12:30 PM	rehearsals & tech.		48
13	21	Vancouver Island Symphony	7:30 PM	music	766	48
14	22	Shania Twin	7:30 PM	music	281	10
15	23	Royal Winnipeg Ballet Svengali	7:30 PM	dance	604	62
16	24	Royal Winnipeg Ballet Svengali	7:30 PM	dance	665	62
17	25	City Staff meeting	1:30 PM	private meeting		6
18	27	MMA- Battlefield League	5:30 PM	competition	470	110
19	28	Ron James	8:00 PM	comedy	792	5
20	29	Big Wreck	7:00 PM	music	644	19
21						
22						
23						
24						

TOTALS

Number of Events: 20

Estimated Audience Attendance: 6819

Estimated Number of Artists/Crew: 617

Total people through the building: 7436

Monthly Event Report



	# Events 2008	# Events 2009	# Events 2010	# Events 2011	# Events 2012	# Patrons 2008	# Patrons 2009	# Patrons 2010	# Patrons 2011	# Patrons 2012
Jan	22	13	21	17	11	5,126	4,191	10,368	5,912	3,813
Feb	32	18	15	34	18	10,911	8,308	5,455	10,271	10,616
Mar	16	27	23	15	24	5,078	9,604	7,808	6,056	9,176
Apr	20	33	28	25	20	7,888	10,137	12,803	11,333	7,436
May	28	16	23	26		13,173	6,254	8,917	10,709	
Jun	29	30	36	28		12,507	16,465	18,127	17,535	
Jul	20	2	7	17		6,908	457	994	2,132	
Aug	2	2	6	2		1,339	85	2,793	334	
Sep	15	9	18	15		6,787	2,925	7,726	4,468	
Oct	26	25	28	18		8,067	7,794	6,359	6,021	
Nov	34	30	25	24		14,306	10,083	10,070	10,873	
Dec	24	22	22	24		9,302	8,516	9,857	5,647	
TOTALS	268	227	252	245	73	101,392	84,819	101,277	91,291	31,041

Comparison of attendance for the same month last year

Comparison of events for the same month last year

-34%	increase
-20%	increase

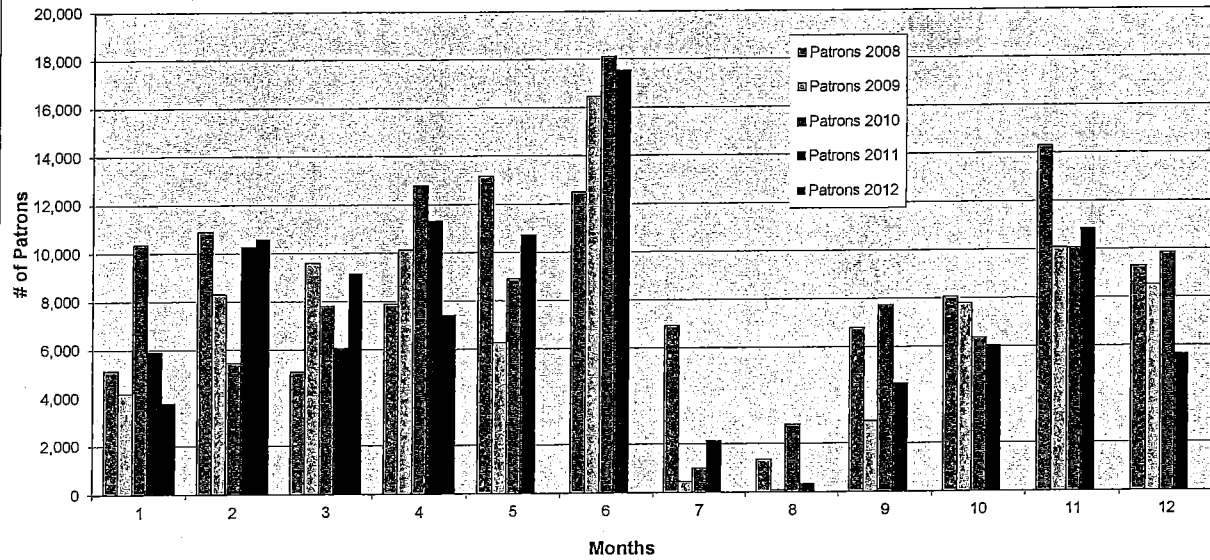
Five year average attendance for same month

Five year average number of events same month

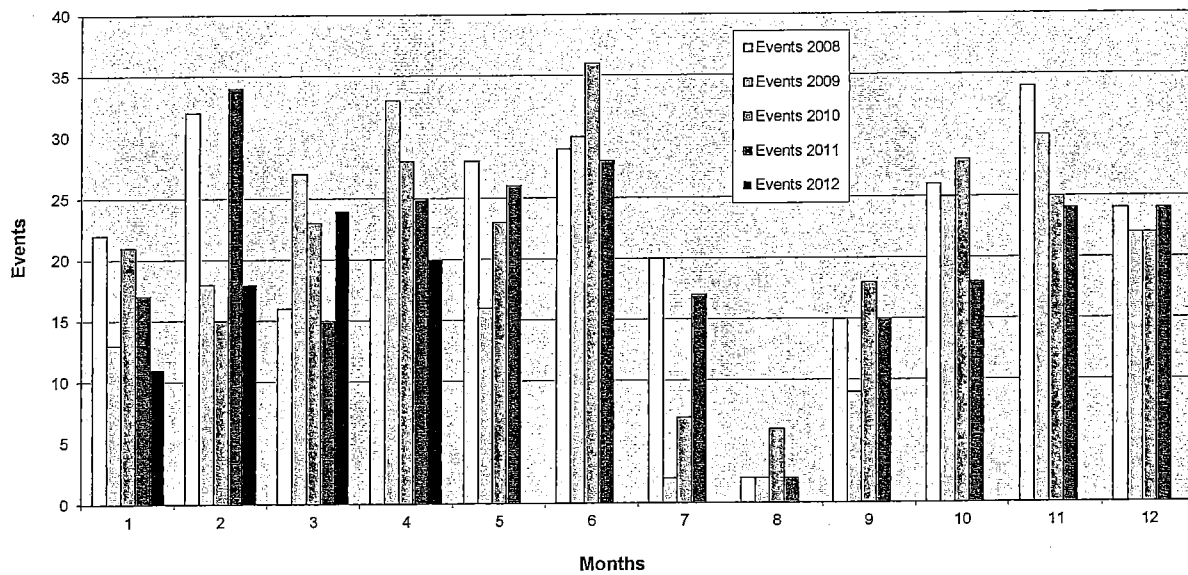
9,919
25

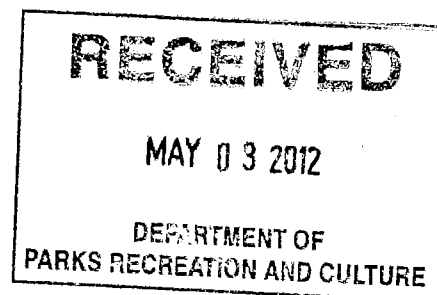


Patron Attendance Comparison



Event Comparison





ACTIVITY REPORT

April 1, 2012 to April 30, 2012

Submitted by Julie Bevan, Executive/Artistic Director

Campus Gallery (900 Fifth Street), Attendance = 803

EXHIBITIONS:

Seeking Peace — January 13 to April 14, 2012

A dramatic and installation by artist Deryk Houston which explores the concept of peace, represents the realities of human conflict, and carries a message of hope. Against a black background, white tangled bed sheets hung on ropes and dramatically lit, represents Houston's experiences of being inside a destroyed bomb shelter in Baghdad. The exhibit is accompanied by the screening of Houston's documentary *"From Baghdad to Peace Country"*, a NFB release.

Illuminating Peace — January 13 to April 14, 2012

A beautiful installation by artist Amy Loewan featuring two main elements; a central piece entitled *Lantern* (2009), and eight panels of *A Peace Project* which hang horizontally above a band of Jasmine rice. The work comprises sheets of traditional rice paper which are transformed into long weaving strips and then delicately woven to form an integrated whole. Hand written calligraphy and computer-generated topography are used to weave together eastern and western languages to intertwine world cultures and religions in a universal vision for human relations.

Progressions 2012 — April 20 to May 5, 2012

Progressions is an annual, end-of-year exhibition featuring the best work from Vancouver Island University students in the departments of Visual Arts, Graphic Design, and Interior Design.

EVENTS:

An opening reception with live music and performance for *Progressions* on April 20, from 6:00 p.m. to 10:00 p.m.

Downtown Gallery (150 Commercial Street), Attendance = 1505

EXHIBITIONS:

Explorations, March 29, 2012 - April 7, 2012

Block Party: Graphic Design Grad Exhibit and Community Event – April 13 to 18, 2012

VIU Interior Design, April 20, 2012 - May 5, 2012

EDUCATION:

Artrageous Saturdays – four *Artrageous* workshops for children

COMMUNITY:

The Gallery space was used by a number of organizations and community groups for various events and meetings.

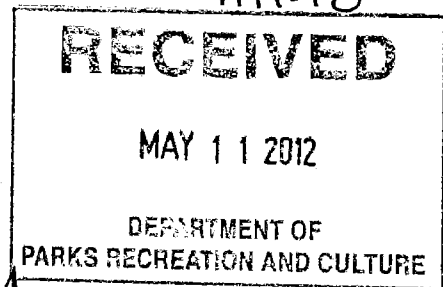
Total Gallery Attendance: 2308



NANAIMO MUSEUM

Report to Parks Recreation and Culture Commission March/April 2012

Submitted May 11, 2012 by Debbie Trueman



Administration/Revenue

- Numbers – YTD numbers are up 18% from last year, our 4th year in a row increase! Gift shop sales are up 42%!
- Gaming – application is in but we will not hear until August for the 2012 year.
- Summer students - applications for 4 students were successful. We have 1 returning students and 3 new students with a great range of skills and experience to take us through the summer. Seven day a week opening starts on the May long weekend.
- Our volunteer of the year, Becka McDonald, has replaced Amy Klonowski who has left us for motherhood and a move back home to Alberta. Becka is temporarily filling Arvon's position.

Exhibit Programming

- Permanent Exhibit Development – Exhibit design for the last major addition of the gallery looking at Retail, downtown and service development is complete and construction has begun. This exhibit will open early next year.
- The other feature exhibits for 2012 include the textile art/needlework/our collection exhibit and a toy exhibit for the Christmas season. We are looking at another Ivan Sayers exhibit for next year-art deco era dresses.
- Snoopy Soars with NASA opens June 2nd - come sit, or crawl, into Snoopy's dog house!
- May 3rd #1 mine disaster is the current feature exhibit lobby. This is 125th anniversary. We are working on an exhibit with local First Nation carver Noel Brown for the hallway. Noel did some work for us in the exhibit in the old Musuem and designed the logo used in our current Snunéymuxw exhibit. We have an outreach exhibit for the Island Museum Festival as well.

Programs and Events

- Venue Rental – includes: MS Society, Literacy Central, PRNABC conference event, City Heritage Advisory meeting, autism conference reception, VIHA training sessions.
- Urban Bird Tours-this programming for the Feathered Friends exhibit from the Canadian Museum of Nature were very well received, as was the exhibit which has been popular with all ages.
- Summer Programming - Aimee has a full slate of drop in summer programming planned for the summer that will keep our summer students busy! Cemetery Strolls and Pub crawls will be offered as well.
- The Bastion – cannon firing kick off is Friday, May 18th to celebrate International Museum Day.
- Book Launches – 3 very successful book events were recently held as well as our participation in book fest.
- Cruise Ships - we did some personalized guided tours on May 2nd and 3rd for two pocket cruisers new to the community.

Community Partnerships

- I was a presenter in a session for the Canadian Museum Association Conference in Ottawa on Managing Change.
- Grandkids College - we are hoping a partnership similar to Elder College with some classes here next year.
- Public Art – we are happy to be the temporary home of a painting about Chinatown as it waits to be installed at China Steps.
- Gordon Hume Presentation - I quite enjoyed this presentation and the highlight from me was the discussion about integrating the Cultural Policy into all aspects of City planning and policy.

Story from Conference:

I ran into Megan Tomkinson, a past Katimivick student that spent four months at the Museum a few years ago. She left us to go off the University studying Philosophy which after her 1st year she decided wasn't for her. She thought back to a job she really enjoyed and realized it was at the Nanaimo Museum. She has transferred to a Museum Studies program at Algonquin College, loves it, is doing very well and was awarded a scholarship to attend the conference in Ottawa! It was great to reconnect and hear the story!

Recent Comments:

A visitor from Korea, Choi Gyu Hwa, said, *"it was so awesome that I felt like I was at the real coalmine. Just terrific and a pleasure to visit Nanaimo Musuem, see you some day again."*

REPORT TO: PARKS, RECREATION AND CULTURE COMMISSION

FROM: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE

AUTHORED BY: LIZ WILLIAMS, MANAGER, RECREATION & CULTURE SERVICES

**RE: TRAVEL ASSISTANCE GRANT – WELLINGTON SECONDARY SCHOOL BAND PROGRAM
MUSIC FEST CANADA NATIONALS
OTTAWA, ONTARIO**

STAFF'S RECOMMENDATION:

That the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant to the Wellington Secondary School Band Program in the amount of \$2,000.00 for 20 members to attend the Music Fest Canada Nationals being held in Ottawa, Ontario. The application meets all of the travel grant criteria.

EXECUTIVE SUMMARY:

The City of Nanaimo provides a contingency account for amateur sports and cultural groups and individuals to travel within BC (excluding travel on Vancouver Island) and out of province to a Regional, National or International Championship. These funds are available to sports and cultural groups winning Provincial or Regional competitions and the current policy provides \$50 per person to a maximum of \$1,000 per application for travel within BC or \$100 per person to a maximum of \$2,000 per application for travel outside of BC. Requests are considered on a first-come, first-served, basis as funds remain available.

On 2012-APR-24, Staff reviewed a Travel Assistance Grant application submitted by the Wellington Secondary School Band Program requesting financial assistance for 20 members to attend the Music Fest Canada Nationals being held in Ottawa, Ontario. Staff determined that the application meets all of the grant criteria and recommend that the Parks, Recreation and Culture Commission approve the application.

BACKGROUND:

Staff review all Travel Assistance Grant applications and forward the recommendation to the Parks, Recreation and Culture Commission for approval. Staff determined that the application did meet all of the grant criteria and recommend that the Parks, Recreation and Culture Commission approve the application in the amount of \$2,000.00. The Wellington Secondary School Band Program players will be representing British Columbia at the Music Fest Canada Nationals in Ottawa, Ontario

Respectfully submitted,



Richard Harding, Director
Parks, Recreation and Culture

Attachments

2012-MAY-15

File: A2-4 / A2-6 / B3-5-12

G:\Admin\PRCC\RptComm\2012\PRCCRPT120523TravelAssistanceGrant-WellingtonSecondarySchoolBandProgram.docx



CITY OF NANAIMO
APPLICATION FOR TRAVEL ASSISTANCE

Office Use

ORGANIZATION: Wellington Sec. School		DATE: March 26, 2012	
ADDRESS: 3135 Mexicana Rd		PRESIDENT:	
Nanaimo, BC, V9T 2W8		SENIOR STAFF MEMBER: Carmella Luvissotto	
		POSITION: Band Director	
		CONTACT: Carmella Luvissotto	
TELEPHONE: 250 758-9191		TELEPHONE: 250 758-3137	
TOTAL NUMBER OF PERSONS TRAVELLING: 26	TOTAL NUMBER OF COMPETITORS TRAVELLING: 21	TOTAL NUMBER OF COMPETITORS RESIDING WITHIN THE CITY OF NANAIMO: 21	TOTAL AMOUNT REQUESTED: \$2,000.00
DESTINATION: Ottawa, Ontario		DATE OF DEPARTURE: Tuesday, May 15, 2012	
EVENT TO BE ATTENDED: MusicFest Canada - Nationals			
PROVINCIAL/REGIONAL/NATIONAL CHAMPIONSHIP RECEIVED: Won "Gold" at the West Coast Jazz Fest & Envisions Jazz			
PLEASE LIST ALL OTHER SOURCES OF FUNDING FOR THIS TRIP: <ul style="list-style-type: none">- Hot Dog Sales- Magazine Sales- Plant Sales- Chocolate Sales- Coupon books- Car Washes- Lions Christmas Tree Pick Up- Popcorn Sales- Garage Sale			
WHY SHOULD THIS TRIP RECEIVE CITY FUNDING? The cost is high and Fundraising events do not cover the cost for each student, especially with today's economy. Also, the students will be representing Nanaimo at the National MusicFest Competition along with other students from across Canada bringing recognition & exposure to the City.			
SIGNATURE: 		TITLE/POSITION: Band Director	DATE: March 27, 2012
* IN SIGNING THIS DOCUMENT I CONFIRM THAT I HAVE READ AND UNDERSTAND THE CRITERIA *			
NOTE: A BUDGET OUTLINING REVENUES AND EXPENDITURES FOR THIS TRIP MUST BE ATTACHED FOR CONSIDERATION.			

**MUSICFEST CANADA – CANADIAN NATIONAL COMPETITION
OTTAWA MAY 15 – 20, 2012**

Wellington Secondary School Band

B U D G E T

COST PER STUDENT: \$1485.00

- Includes:
- air fare
 - cancellation & medical insurance
 - hotel for 5 nights
 - transportation
 - Festival fees.

City of Nanaimo
Department of Parks, Recreation & Culture

Travel Assistance Grant Evaluation

APPLICANT: _____

DATE: _____

CRITERIA	Meets Criteria (✓)	Does not meet Criteria (✓)	NOTES
A. Winner of a Regional, Provincial or National Championship (or equivalent)	✓		
B. Attending a Provincial, Regional, National, or International Championship	✓		
C. Traveling out of Province Max. \$100 per person up to \$2,000 per group	✓		
D. Traveling within BC(excluded: Van. Is.) Max. \$50 per person up to \$1,000 per group	✓/NA		
E. Other sources of funding identified	✓		
F. Grant recipient(s) reside in Nanaimo	✓		
G. Application made by a local organization	✓		
H. Grant for participants only, not coaches or chaperones	✓		
I. Demonstrated financial need	✓		
J. Applicant is a non-profit organization	✓		
K. Budget & financial statements attached	✓		

RECOMMENDED FOR FUNDING (✓): _____ AMOUNT: \$ _____

OR

NO GRANT RECOMMENDED (✓): _____ DOES NOT MEET CRITERIA: _____

EVALUATOR: _____

POSITION: _____

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REPORT TO: PARKS, RECREATION AND CULTURE COMMISSION

FROM: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE

AUTHORED BY: LIZ WILLIAMS, MANAGER, RECREATION & CULTURE SERVICES

**RE: TRAVEL ASSISTANCE GRANT – NANAIMO DIAMONDS SYNCHRONIZED SWIM CLUB
FINA WORLD MASTER'S SYNCHRONIZED SWIMMING COMPETITION
RICCIONE, ITALY**

STAFF'S RECOMMENDATION:

That the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant to the Nanaimo Diamonds Synchronized Swim Club in the amount of \$200.00 for two competitors to attend the Fina World Master's Synchronized Swimming Competition being held in Riccione, Italy. The application meets all of the travel grant criteria.

EXECUTIVE SUMMARY:

The City of Nanaimo provides a contingency account for amateur sports and cultural groups and individuals to travel within BC (excluding travel on Vancouver Island) and out of province to a Regional, National or International Championship. These funds are available to sports and cultural groups winning Provincial or Regional competitions and the current policy provides \$50 per person to a maximum of \$1,000 per application for travel within BC or \$100 per person to a maximum of \$2,000 per application for travel outside of BC. Requests are considered on a first-come, first-served, basis as funds remain available.

On 2012-MAY-04, Staff reviewed a Travel Assistance Grant application submitted by the Nanaimo Diamonds Synchronized Swim Club requesting financial assistance for two competitors to attend the Fina World Master's Synchronized Swimming Competition being held in Riccione, Italy. Staff determined that the application meets all of the grant criteria and recommend that the Parks, Recreation and Culture Commission approve the application.

BACKGROUND:

Staff review all Travel Assistance Grant applications and forward the recommendation to the Parks, Recreation and Culture Commission for approval. Staff determined that the application did meet all of the grant criteria and recommend that the Parks, Recreation and Culture Commission approve the application in the amount of \$200.00. The Nanaimo Diamonds Synchronized Swim Club members will be representing British Columbia at the Fina World Master's Synchronized Swimming Competition in Riccione, Italy.

Respectfully submitted,



Richard Harding, Director
Parks, Recreation and Culture

Attachments



CITY OF NANAIMO
APPLICATION FOR TRAVEL ASSISTANCE

Office Use

ORGANIZATION: NANAIMO DIAMONDS SYNCHRONIZED SWIM CLUB		DATE: APRIL 2012	
ADDRESS: 910 5978 DEVON PLACE		PRESIDENT: JILLIAN BARTLE	
NANAIMO, BC		SENIOR STAFF MEMBER: DENISE WOOD (TREASURER)	
V9V1E1		POSITION:	
		CONTACT:	
TELEPHONE: 250 796 3601		TELEPHONE:	
TOTAL NUMBER OF PERSONS TRAVELLING:	TOTAL NUMBER OF COMPETITORS TRAVELLING: 2	TOTAL NUMBER OF COMPETITORS RESIDING WITHIN THE CITY OF NANAIMO: 2	TOTAL AMOUNT REQUESTED: 200.00
DESTINATION: Riccione, Italy		DATE OF DEPARTURE: May 31, 2012	
EVENT TO BE ATTENDED: Fina World's Master's Synchronized Swimming Competition			
PROVINCIAL/REGIONAL/NATIONAL CHAMPIONSHIP RECEIVED: Denise McCormick 1 st Prov. Deborah Provender 2 nd Prov.			
PLEASE LIST ALL OTHER SOURCES OF FUNDING FOR THIS TRIP: We held 2 fundraisers, - Dinner with auctions Expenses: Flights/Travel \$3,000 Accommodation \$1,500 Food . 500 - bagged groceries at Superstore.			
WHY SHOULD THIS TRIP RECEIVE CITY FUNDING? As residents of the community we believe that we will proudly represent Nanaimo. We have City pins that we intend to trade. We have been training for this specific meet for 1 1/2 years and with our accomplishments in the Province we are confident regarding our potential performances. Our flight costs will be \$2,400 in total and the travel assistance grant will help us in our air travel costs.			
SIGNATURE: Deborah Provender		TITLE/POSITION: Athlete	DATE: May 1, 2012
* IN SIGNING THIS DOCUMENT I CONFIRM THAT I HAVE READ AND UNDERSTAND THE CRITERIA * NOTE: A BUDGET OUTLINING REVENUES AND EXPENDITURES FOR THIS TRIP MUST BE ATTACHED FOR CONSIDERATION.			

Travel Assistance Grant Evaluation

APPLICANT: Nan. Davards Synchro Swim Club DATE: 2012 May 04.

CRITERIA	Meets Criteria (✓)	Does not meet Criteria (✓)	NOTES
A. Winner of a Regional, Provincial or National Championship (or equivalent)	✓		
B. Attending a Provincial, Regional, National, or International Championship	✓		
C. Traveling out of Province Max. \$100 per person up to \$2,000 per group	✓		
D. Traveling within BC(excluded: Van. Is.) Max. \$50 per person up to \$1,000 per group	—		
E. Other sources of funding identified	✓		
F. Grant recipient(s) reside in Nanaimo	✓		
G. Application made by a local organization	✓		
H. Grant for participants only, not coaches or chaperones	✓		
I. Demonstrated financial need	✓		
J. Applicant is a non-profit organization	✓		
K. Budget & financial statements attached	✓		

RECOMMENDED FOR FUNDING (✓): ✓ AMOUNT: \$ 200.00

OR

NO GRANT RECOMMENDED (✓): _____ DOES NOT MEET CRITERIA: _____

EVALUATOR: Liz Williams POSITION: Manager, Rec. & Culture Services

REPORT TO: PARKS, RECREATION AND CULTURE COMMISSION

FROM: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE

AUTHORED BY: LIZ WILLIAMS, MANAGER, RECREATION & CULTURE SERVICES

**RE: TRAVEL ASSISTANCE GRANT – SKWTHE'S STORM BASKETBALL
NORTHWEST HIGHSCHOOL NATIONALS
TULALIP, WASHINGTON**

STAFF'S RECOMMENDATION:

That the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant to the Skwthe's Storm Basketball in the amount of \$900.00 for nine players to attend the Northwest High School Nationals being held in Tulalip, Washington. The application meets all of the travel grant criteria.

EXECUTIVE SUMMARY:

The City of Nanaimo provides a contingency account for amateur sports and cultural groups and individuals to travel within BC (excluding travel on Vancouver Island) and out of province to a Regional, National or International Championship. These funds are available to sports and cultural groups winning Provincial or Regional competitions and the current policy provides \$50 per person to a maximum of \$1,000 per application for travel within BC or \$100 per person to a maximum of \$2,000 per application for travel outside of BC. Requests are considered on a first-come, first-served, basis as funds remain available.

On 2012-MAY-04, Staff reviewed a Travel Assistance Grant application submitted by the Skwthe's Storm Basketball requesting financial assistance for nine players to attend the Northwest High School Nationals being held in Tulalip, Washington. Staff determined that the application meets all of the grant criteria and recommend that the Parks, Recreation and Culture Commission approve the application.

BACKGROUND:

Staff review all Travel Assistance Grant applications and forward the recommendation to the Parks, Recreation and Culture Commission for approval. Staff determined that the application did meet all of the grant criteria and recommend that the Parks, Recreation and Culture Commission approve the application in the amount of \$900.00. The Skwthe's Storm Basketball players will be representing British Columbia at the Northwest High School Nationals in Tulalip, Washington.

Respectfully submitted,



Richard Harding, Director
Parks, Recreation and Culture

Attachments

2012-MAY-15

File: A2-4 / A2-6 / B3-5-12

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CITY OF NANAIMO
APPLICATION FOR TRAVEL ASSISTANCE

Office Use

ORGANIZATION: Sikwthe's Storm Basketball		DATE: April 11/12	
ADDRESS: 772 Centre St.		PRESIDENT: Coach: Paul Wyse-Seward	
Nanaimo BC		SENIOR STAFF MEMBER: Angie Wyse-Seward	
VGR 426		POSITION: Treasurer	
		CONTACT: Paul	
TELEPHONE: 250-741-1304		TELEPHONE: C- 778 971 0036	
TOTAL NUMBER OF PERSONS TRAVELLING: 17	TOTAL NUMBER OF COMPETITORS TRAVELLING: 11	TOTAL NUMBER OF COMPETITORS RESIDING WITHIN THE CITY OF NANAIMO: 9	TOTAL AMOUNT REQUESTED: \$900
DESTINATION: Tatalip, wa		DATE OF DEPARTURE: May 18, 2012	
EVENT TO BE ATTENDED: Northwest High School Nationals			
PROVINCIAL/REGIONAL/NATIONAL CHAMPIONSHIP RECEIVED: Jr. All Native BC Finals - 3rd place			
PLEASE LIST ALL OTHER SOURCES OF FUNDING FOR THIS TRIP: SPN Youth - \$500 - Fundraising 300 - In Kind Donations 500 -			
<u>Expenses:</u> Ferries \$800 Accommodation \$3,000 Entry \$300 Food \$2,000 6,100			
WHY SHOULD THIS TRIP RECEIVE CITY FUNDING? Only team representing Canada.			
SIGNATURE: 		TITLE/POSITION: Coach	DATE: April 18, 2012

* IN SIGNING THIS DOCUMENT I CONFIRM THAT I HAVE READ AND UNDERSTAND THE CRITERIA *

NOTE: A BUDGET OUTLINING REVENUES AND EXPENDITURES FOR THIS TRIP MUST BE ATTACHED FOR CONSIDERATION.

Travel Assistance Grant Evaluation

APPLICANT: Skutumpah's Stem Basketball DATE: 2012. MAY. 04

CRITERIA	Meets Criteria (✓)	Does not meet Criteria (✓)	NOTES
A. Winner of a Regional, Provincial or National Championship (or equivalent)	✓		
B. Attending a Provincial, Regional, National, or International Championship	✓		
C. Traveling out of Province Max. \$100 per person up to \$2,000 per group	✓		
D. Traveling within BC(excluded: Van. Is.) Max. \$50 per person up to \$1,000 per group	✓		
E. Other sources of funding identified	✓		
F. Grant recipient(s) reside in Nanaimo	✓		
G. Application made by a local organization	✓		
H. Grant for participants only, not coaches or chaperones	✓		
I. Demonstrated financial need	✓		
J. Applicant is a non-profit organization	N/A.		— youth high school team
K. Budget & financial statements attached	✓		

RECOMMENDED FOR FUNDING (✓): ✓ AMOUNT: \$ \$900.00

OR

NO GRANT RECOMMENDED (✓): DOES NOT MEET CRITERIA:

EVALUATOR: Liz Williams POSITION: Manager, Recreation & Culture Services

REPORT TO: THE PARKS, RECREATION AND CULTURE COMMISSION

FROM: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE

**RE: SOUTH-SIDE MINOR FOOTBALL ASSOCIATION'S REQUEST FOR FUNDING FROM
THE ARTHUR KNOWLES ESTATE**

RECOMMENDATION:

That the Parks, Recreation and Culture Commission recommend that Council allocate \$10,754.48 from the Arthur Knowles Estate to the South-Side Minor Football Association for the purchase of equipment for the youth football program.

EXECUTIVE SUMMARY:

In 2007, Council, working with the executor of the Arthur Knowles Estate created a statutory reserve of approximately \$400,000 with the accumulated interest each year to be directed to park and youth sport facility improvements in the south end of Nanaimo and as determined by the Parks, Recreation and Culture Commission.

Since 2007, \$46,633.35 in interest has been accumulated and to date no funds have been allocated to either park improvements or youth sports.

The South-Side Football proposal meets the purpose of the reserve and staff recommends the Associations request.

BACKGROUND:

Attached to this report is the 2007 report to Council from the Parks, Recreation and Culture Commission recommending the establishment of the Arthur Knowles estate statutory reserve (which was approved and reserve established).

The South-Side Minor Football Association's work over the years in providing recreation and sport opportunities for youth has been substantial and meets the requirements and intent of the Arthur Knowles Estate program.

In consultation with Mr. Eric Steen, the executor of the Arthur Knowles Estate, on 2012-MAY-16, he was very supportive of the request and stated, *"this is where Art would want the funds to be used, youth sports in the "South End". Hopefully we can get the message out to all the youth sport clubs/associations in the South End that there is funding available to them from Art's Estate"*.

Respectfully submitted,



Richard Harding, Director
Parks, Recreation and Culture

Attachment

2012-MAY-16

File: A2-4 / B3-5-1

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PRCCRPT120523South-SideMinorFootballAssociationsRequestForFundingFromTheArthurKnowlesEstate.docx

REPORT TO: MAYOR AND COUNCIL

FROM: LARRY McNABB, CHAIR, PARKS, RECREATION AND CULTURE COMMISSION

RE: ESTATE OF ARTHUR KNOWLES (DECEASED)

RECOMMENDATION:

That the Parks, Recreation and Culture Commission recommends that Council:

1. allocate \$100,000 of the Knowles Estate to improvements to Knowles Park.
2. establish a Knowles Estate Statutory Reserve Fund with the remainder of the Knowles Estate, approximately \$400,000; with the accumulated interest each year to be directed to park and youth sport facility improvements in the south end of Nanaimo (as identified in Schedule "A") and as determined by the Parks, Recreation and Culture Commission.
3. direct staff to develop Knowles Estate Statutory Reserve Fund allocation guidelines for Council's consideration

EXECUTIVE SUMMARY:

In the fall of 1992, the City of Nanaimo was advised that it was the primary beneficiary of the estate of Mr. Arthur Knowles, with an approximate value of \$500,000 and that the funds would be provided to the City in 2007.

In September 2007, approximately \$500,000 of the Estate will be forwarded to the City of Nanaimo. Staff have been working with the Executors of the Will to ensure that the use of these funds meet with Mr. Knowles intentions. Primarily, \$100,000 of the \$500,000 will be allocated for improvements to Knowles Park pending a public input process; and secondly, the remainder of the funds, approximately \$400,000, will be set aside in a Knowles Estate Statutory Reserve Fund with the interest each year allocated to improvements in south end parks and youth sports facilities.

At their 2007-JUN-27 meeting, the Parks, Recreation and Culture Commission unanimously recommended that Council adopt the recommendation above.

BACKGROUND:

In 1992, the City of Nanaimo was advised by the Executor of the Arthur Knowles Estate (deceased) that Mr. Knowles had requested that the park on the corner of Rainer Street and Victoria Road known as Rainier Park be provided with signage identifying the park in his family name. Mr. Knowles advised through his Will that the park was the former site of his family home and he wished to leave funds for the park development. The Will provided that the sum of approximately \$500,000 was to be gifted to the City of Nanaimo in 15 years.

At that time, in a meeting with the Executor, staff executed the following agreement:

1. That the Director would make representation to Commission and Council that the park at the corner of Rainer Street and Victoria Road be named, "Knowles Park" and that appropriate signage be placed. This was achieved in 1993.

Council
Committee
Open Meeting
In-Camera Meeting
Meeting Date: 2007-JUL-09

2. That the immediate sum of \$20,000 be donated to the City of Nanaimo from the Estate for site improvements at the park. This was completed in 1994.
3. That in 15 years, the residual of the Estate, approximately \$500,000, will be paid to the City for further improvements in the park; and the balance will be used for improvements to Parks, Recreation and Culture facilities in the south end of the City.

The Parks, Recreation and Culture Commission, at its meeting of 1993-APR-28, endorsed these recommendations.

In anticipation of the Knowles Estate funds being turned over to the City of Nanaimo, staff have been meeting with the Estate Executor over the last several months. From these discussions, the Executor of Mr. Knowles Estate and staff recommend:

1. That up to \$100,000 of the Estate be directed to park improvements at Knowles Park. Park improvements will include creating a better entrance off Victoria Road by filling in the ditch; adding approximately \$40,000 of playground equipment; improving the landscaping; creating a tot bike track around the park and meeting with the residents of the area to advise them of the improvements and to receive community input.
2. That the remaining sum of the Estate be put into a Statutory Reserve Fund under the name of Mr. Arthur Knowles, with the yearly interest directed to improvements to south end parks and/or south end youth sport facilities. The attached Schedule "A" identifies what is defined as south end of Nanaimo for the Knowles Estate Statutory Reserve Fund.

If these recommendations are approved, staff will present the Commission and Council with guidelines that would include who and how groups and organizations, including Parks, Recreation and Culture, would apply for the funds to improve south end parks in general and/or youth sports facilities.

For the past 15 years, the interest on the \$500,000 Knowles Estate has been allocated to the North Island Recovery Centre for facility improvements as per Mr. Knowles Last Will and Testament. The Executor estimates that over \$350,000 has been provided to the North Island Recovery Centre.

The Executor believes that establishing a reserve fund is one of the better ways of ensuring a continuing legacy with Mr. Knowles Estate; as well as providing long term improvements to parks and youth sports facilities in south Nanaimo.

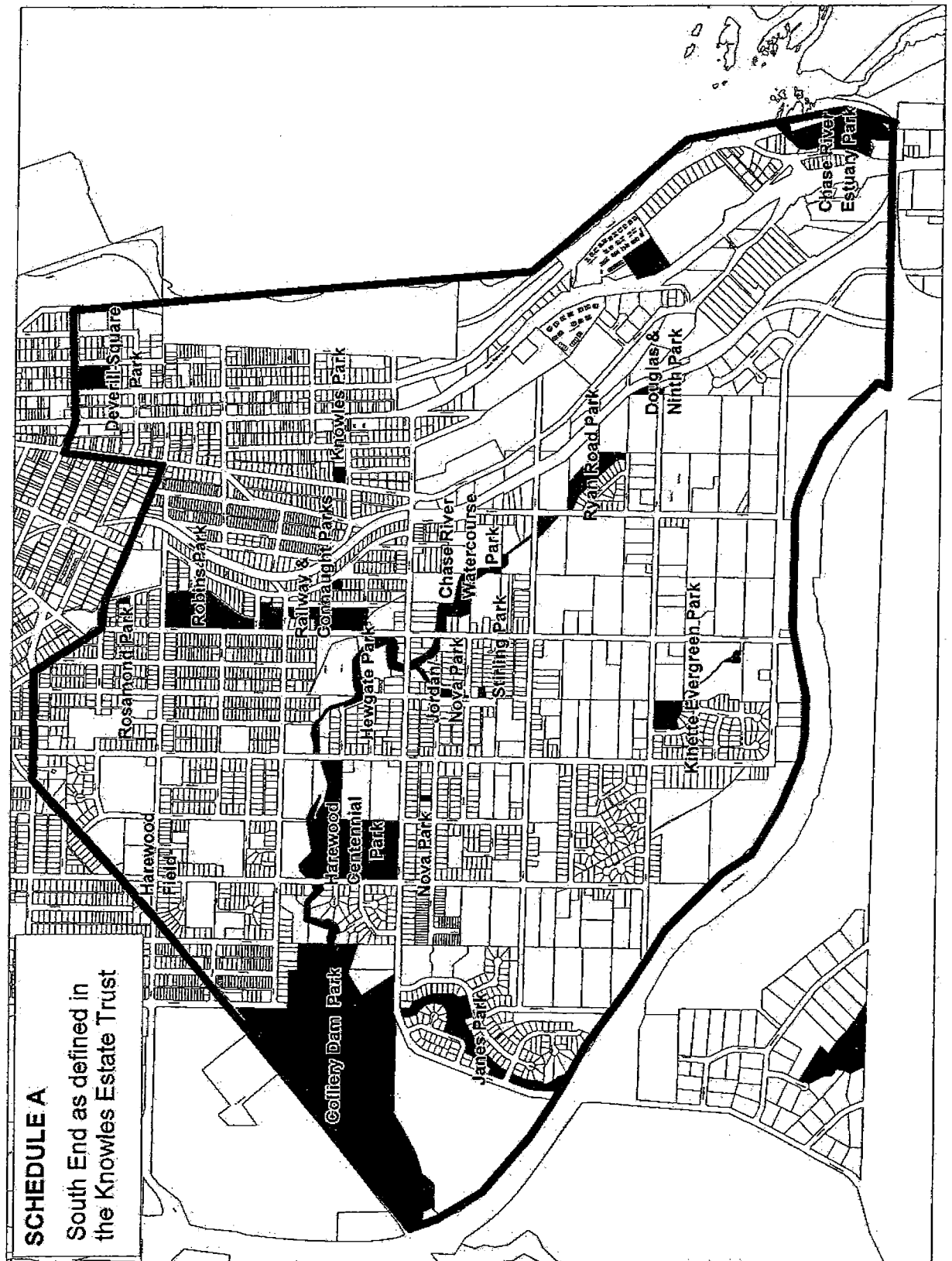
Respectfully submitted,



Larry McNabb, Chair,
Parks, Recreation and Culture Commission.

Attachment (1)

File: B3-5-1 2007-JUN-28
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REPORT TO: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE

FROM: JEFF RITCHIE, SENIOR MANAGER, PARKS & CIVIC FACILITIES

RE: MONTHLY REPORT – APRIL 2012 – PARKS OPERATIONS

The following highlights are the park initiatives for April 2012.

PARK PLANNING & DEVELOPMENT

- An open house to review improvements to Harewood Centennial Park was held on 2012-May-02. About 75 people attended with many more sending in feedback online. This input will help to form further design development.
- The 2012 Temporary Art pieces were installed during Public Art Week (second week in May). They will be on display for a year. A brochure is available to describe the locations and explain the works.
- The 2012 street banner design has been installed around the City and in our parks. The remaining contestants have their entries displayed at Beban Park.
- New pilot dog off leash sites opened on 2012-MAY-01. These pilot sites will be open for the next year and feedback is welcome. In addition, marketing staff are helping to promote proper dog etiquette with a campaign about Doggy Doos and Doggy Don'ts.
- Design work is moving forward on a boathouse at Loudon Park as part of the Loudon Park Improvement Plan. In addition, staff are working closely with the RCMP to help reduce transportation and use conflicts at Long Lake and Loudon Park in anticipation of a busy summer at the lake. A kiosk has been designed with lake use rules and will be installed at the Long Lake rest stop area in May.
- The Maffeo Sutton Improvement Plan update is moving ahead. Information boards will be placed at the park in June with a summer open house date still to be set. Special event organisers will be surveyed about the successes and weaknesses of the Spirit Square and their desires for the new phase of improvements. Public surveying and stakeholder meetings are planned for June and July.
- Staff are working on a circulation and parking lot improvement plan for the Oliver Woods Community Centre. McElhanney Engineering has been engaged to assist with some of the improvement design.
- Staff are working on improvement concepts for the Italian Fountain and surrounding green space. The improvements will meet current code and better fit the adjacent site changes at Port Place Mall. The RCMP has been giving input into this high profile location.
- An open space concept is being developed for the park space around the Northfield Tourist Centre. This concept includes aesthetic plantings, walking trails, interpretive signage, and a dog off leash park.

VOLUNTEERS IN PARKS

- Site preparation for Forest Drive is in full swing. The playground install, phase 1, is being installed by neighbours the first weekend in June. Subsequent phases will happen throughout 2012.
- Meetings were held May 15 for VIP projects in the Stephenson Point and Monashee Park areas.

- The Nanaimo Old City Association and Pawson Park residents are progressing towards establishing a community garden group, organizing special events in the park, and making it a community gathering space. They are also making progress on fundraising for Phase 2 of their park improvements.
- The Applegreen VIP is fundraising to complete their site landscaping.
- Residents around Norasea Park are moving ahead with their VIP playground fundraising.
- Interest in VIP has been expressed in the Eagle Point neighbourhood, Stirling Avenue area, and Parkwood neighbourhood.

MAINTENANCE AND CONSTRUCTION

- A new sign was installed in the garden bed in front of the Nanaimo Museum off of Museum Way. This now makes it much easier for visitors to locate.
- The front steps of Beban House were repaired. The bottom two steps were of unequal rise and was a safety concern.
- Repairs were made to the boat ramp at Gallows Point on Protection Island. The concrete surface is nearing the end of its useful life.
- New stair lights were installed on the stairway from Diana Krall Plaza to Museum Way. The old fixtures had rusted out and were not functioning.

PARKS UTILITY

- Staff installed bases for some of the temporary art pieces that will be installed in Maffeo Sutton Park.
- Outfield fencing has been put up on all the baseball diamonds.
- The sand volleyball nets have been put up for the season. New sand has also been put down.
- The irrigation system at Caledonia was expanded to include the newly grassed areas.

FACILITY OPERATIONS

- The Kin Pool calcium hypochlorite chlorine system and muriatic acid system has now been completed. The Pool has received the operating permit from VIHA and is in use by the Swim Club.
- Upgrades to the Cliff McNabb change room showers have started. Staff are replacing the old system with new heads, valves and push buttons.

TURF AND PARKS

- Expansion of the playing surface at Caledonia field to a regulation size football field was completed in April.
- The artificial turf in front of the goal mouths at Caledonia Field were removed and replaced with natural grass.
- The old sand (with rocks) from the outdoor volleyball court in Bowen Park was removed and replaced with washed and graded sand.
- Inspection and annual grooming of the new artificial turf field was completed the first week of May. (field was, and is, in excellent shape).

TRAILS

- Worked on Caledonia and Barsby Park.

HORTICULTURE

- Bowen Park renovations completed at one perennial bed.
- Bowen Park new parking lot native planting is completed.
- Caledonia Park shrub bed renovations completed at the entrance into the Park.
- Information transfer program completed at Colliery Dam with an Invasive Species class and our most popular program, Hailey's Rhododendron Garden, where staff toured the garden teaching care of rhododendrons.
- Greenhouse has been changed over from winter use to spring and we are awaiting our delivery of annual plants to construct the summer street planters.
- Staff participated in "Wild Food Fest" for Earth Day with a display of the herbicide bylaw information and a collection of invasive plants to show people. There was huge interest in the invasive plants as over 100 people visited our booth with lots of questions on removals and interest in seeing/touching the different plants. Herbicide questions were at a minimum as people that attend events such as this tend to favour a greener way of looking after their gardens. The Brechin Neighbourhood group has asked (and booked) Parks Operations to bring an invasive plant display down to their community picnic on 2012-JUN-16.
- Invasive species removal has been huge this month with help from staff and volunteers. At Westwood Lake Parks, Recreation and Culture staff and some of our Managers joined in for a day of removals. The result was 40 cubic yards removed from the park!
- On Good Friday the Church for the North Island volunteered with over 100 kids from Victoria to Port McNeil and from Tofino to Powell River. Work was at Serauxmen fields where a minimum of 30,000 sq feet of area and over 3000 lbs of broom was cut. Organizers felt this was good for the kids to learn the benefits from volunteer work and being good community minded citizens. The youth spent about 3 ½ hours on the project and had fun.
- Barsby Park has had approximately 40 yards of ivy removed. Project is being led by Charles Thirkill and he has involved youth from the Dover Bay Environmental Club as well as Vancouver Island University.
- Earth Day saw the Ministry of Environment staff come into Serauxmen Park to work on removal of Daphne.
- The Stephenson Point neighbourhood organized an invasive weed removal in the neighbourhood and concentrated on Daphne removal this year.
- The bank behind the Nanaimo Ice Centre received some tender loving care. Students led by Charles Thirkill used their spring break to cut down the Broom growing and replanted the area with native trees and shrubs.
- Trees planted this month include 6 at Merle Logan, 2 at Salal Park, and 12 at Pawson Park.
- Staff have been working with the Southend Community Association and completed renovations at the Milton Mine Memorial.

URBAN FORESTRY

- Eleven trees were planted at Cariboo Park on 2012-APR-21 by the neighbourhood association with the assistance of Parks staff.
- Ninety-three plants, including 25 small Garry Oaks were planted by members of Nanaimo Interact Club – Youth Association of Rotary International, as part of Earth Day events.

- Ten trees were planted at Pawson Park by Parks staff as part of the upgrades to that Park.
- Three trees were planted at Salal Park as part of those Park upgrades.
- Two trees were planted on the boulevard of Dogwood Road as replacement for two trees that had to be removed.
- The Urban Forestry Coordinator attended a two day Conference at UBC on trees and the Urban Environment.

ANIMAL SERVICES DIVISION – PARK REPORT:

CITY OF NANAIMO Animal Services Division –Park Report APRIL 2012					
Park/Beach	# of Patrols	Dogs Encountered	Verbal Warnings	Written Warnings	Tickets Issued
Beban Off-Leash	5	63			
Beban Participaction	2	2			
Beban	15	9			1
Bowen Park	4	7			1
Colliery Dam	3	7			
Departure Bay	1	3			2
Groveland Park	1				
Linley Valley	3	13			1
Maffeo Sutton	1				1
Mansfield Park	7				
May Richards Bennett	1				
Neck Point	9	67			
Pipers Lagoon	6	23	1		2
Westdale Park	1	1			
Westwood Lake	4	32			2
TOTALS	53	226	1		10

TRAIL COUNTS FOR APRIL 2012:

PARK SITES	MARCH DAILY AVERAGE	APRIL DAILY AVERAGE	PEAK TIME OF USE
Blueback Beach Access	81	105	4:00 PM – 5:00 PM
Invermere Beach Access**	51	69	3:00 PM – 4:00 PM
Pawson Park	110	121	3:00 PM – 4:00 PM
Linley Valley	44	55	1:00 PM – 2:00 PM

**counters that would have to count traffic coming and going. For accurate representation should be divided by 2.

VANDALISM REPORT FOR APRIL, 2012

BUILDING AND ENGINEERING R&M

- Graffiti removal and painting \$1,056.17

MATERIALS AND SUPPLIES

- Misc supplies \$ 101.60

**LABOUR AND FLEET (City Vehicles)
COST**

\$1,323.75

TOTAL COST

\$2,481.52

Graffiti was in several locations including:

- Bowen Skatebowl;
- Departure Bay Kin Hut;
- Elaine Hamilton Washroom;
- Robins Park Washroom;
- May Bennett Skatepark;
- Diana Krall Plaza; and,
- Barsby Bridge.

Damage was also done to the field at Pleasant Valley as a result of a motor vehicle accident.

2012-MAY-15

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REPORT TO: RICHARD HARDING, DIRECTOR, PARKS, RECREATION & CULTURE
FROM: SUZANNE SAMBORSKI, SENIOR MANAGER, RECREATION & CULTURE SERVICES
RE: MONTHLY REPORT – APRIL 2012 – RECREATION AND CULTURE SERVICES

PROGRAM HIGHLIGHTS

Four Harbour City Seniors' Thursday Special Events were held at Bowen Auditorium with an average attendance of 83. A very successful Easter Hat Parade was held with participants decorating their own hats. Seniors' Newsletters will be dropped off on a monthly basis to Berwick on the Lake.

City South programs this month include: All Cooking classes full at 10 with waitlists; Ballroom and Latin Dance - Beginners (22); Ballroom and Latin Dance - Advanced (15); Latin Dance Women Only (13); and, Buddhist Meditation (15). New Programs include Nia (full with 12 and 8 on a waitlist) and Kickboxing Mayhem (11).

Pottery Room: Clay program for Special Needs Adults (11); Family Clay Art (full at 9 with a waitlist). New program – Pottery Wheel for 10-13 year olds (full at 8 with waitlist). There were three bookings for school/preschool/community groups for April (three in 2011).

40 summer staff interviews are complete for senior day camp and playground staff. Short listing for day camp and playground junior leader staff has occurred and interviews will be held in May. Training is scheduled to start 2012-JUN-08. LIT/Quest and Camp Sunsation leaders start work in May.

MARKETING

Marketing Campaigns (initiated/completed):

- Continued with Nanaimo, It's a Lifestyle campaign: Harbourliving.ca, Island Radio, monthly newspaper article/ad, MOH;
- Booked West Coast Daily Deal web coupon to promote Fitness Sampler Pass;
- Organized/Attended Coffee with the Coordinators at Mother's Unite;
- Booked/staffed booth at Multicultural Health Fair; and,
- Began inputting data to new online facility search.

Communications:

- Facebook: 4,552 followers: 0.15% increase month to month;
- Twitter: 3,573 followers with 1,017 tweets posted (posts we issued);
- SM topics: Harewood Centennial Park update; dog parks; various programs; Earth Day; Coffee with Coordinators; Transportation Master Plan; Mybills; Program Proposal Forms; Oliver Woods Fitness Challenge; arenas summer shutdown; and,
- Drafted communication plan for pick-up program in parks.

Media:

- News Bulletin monthly feature article: new dog programs, editorial featured the value of feedback;
- Press releases: Harewood Park, Cliff McNabb Upgrade;
- Media Invites: Cliff McNabb photo opportunity; and,
- Parks videos posted - Feedback and Full Gear.

Graphics Design:

- Worked on Sport Field Strategy – in need of complete re-design;
- Updated Clubs & Organizations;
- Created or updated the following projects: Bike to Work Week; Youth Zone; Youth Week; Instructional Weight; and, Summer flyer. Efforts include: poster development; t-shirt designs; website upload; printing and sending posters and email banner;
- Re-created Home Alone Certificates;
- Edit of photos for new City Council Brochure;
- Uploaded City field user information;
- Updated some old parks signage;
- Assisted with various ads for the Seniors' Newsletter;
- Created Summer Promo Pass Poster, printed and sent to staff;
- Changed Vancouver Island Sport Tourism Council (VISTC) Flatsheet; and,
- Looked into updating the Youth Resource Guide.

Corporate Communications:

- Ongoing projects PRC communications team are involved with include: Colliery Dam; Maffeo Sutton; Wild Fire Interface; Blue Community; Quarterway Bridge; Proclamation Flag; and, Beban Master Plan.

Sport/Event Tourism:

- Sport Tourism event assistance to White Rapids Summer Swim Club and Shriners, Western Hockey Challenge.
- Annual Maffeo-Sutton Special Event meeting to discuss impact of events; use of park, park layout, beer gardens, traffic, and other issues.
- Prepped the Sport Tournament Grant information for Recreation Committee.
- Processed three Travel Grant Applications for review.
- Seven members of the committee of the VISTC represented the Mid-Island region at the Canadian Sport Tourism Conference. Members toured one NSO pre-conference and met with 18 national and provincial sport bodies during the conference. Very worthwhile conference.
- Met with several special event organizing groups to discuss spring/summer events.
- Summer staff interviews.
- Nanaimo Economic Development – welcome new Nanaimo Tourism board event.
- Transitioning into Aquatics by attending relevant meetings.

Meetings/Training/Professional Development:

- Recreation Coordinators' meeting
- Two Tourism Leadership Committee Meetings
- Two Corporate Communications Team Meetings
- Social Media Training Workshop
- Vancouver Island Sport Tourism Council
- Activity Guide debrief with Coordinators and front-line staff
- Debrief session on Winter Driving Shaw segments
- Attended CSTA with VISTC
- Culture Communities Forum
- Strategic Planning Workshop
- Tourism Nanaimo – Northfield location

SPECIAL EVENTS

- **Healthamongus:** 2012-APR-16 to 2012-APR-19 at NIC. Healthamongus was extremely successful, being measured by the number and caliber of staff applications, school registration numbers and positive feedback received. A final report is forthcoming, but will recommend that moving the event indoors and limiting it to grades 1-4 were good improvements and should be maintained in the future. Staff and teachers have been asked to provide feedback via Survey Monkey.
- **Wild Foods Festival:** Staff worked with Nanaimo Area Land Trust to create a very successful event at Bowen Park on 2012-APR-22 to celebrate Earth Day. Over 1000 enjoyed many displays, demonstrations, speakers and local cuisine.
- **Grade 5 Active Pass:** There have been 538 Grade 5 Active Passes and 337 Grade 6 Stay Active Passes issued. These passes have attributed to just over 5000 entries this school year. Passes per school range from 0-19 with the top schools being Rock City, Mountain View, McGirr, Hammond Bay and Cilaire.
- **Summer Concerts in the Park:** All performers have been chosen.
- **Coffee with the Coordinators:** Coordinators are planning to host a session in the Social Centre Lobby during the 2012-APR-14 Mothers Unite Garage Sale event. A table was also set up at the Earth Day celebration on 2012-APR-22. There was casual communication with the public and some written feedback given.
- **Skim Board Festival:** Staff has been working on this free event to be held at Departure Bay on Saturday 2012-JUL-07 from 1:30 p.m. – 4:30 p.m. The event will be an open jam format with some best trick contests.

COMMUNITY DEVELOPMENT

Arena:

- Ice came out of NIC 1 2012-MAR-25, NIC 2 2012-APR-01, and Frank Crane Arena 2012-APR-15. Stats reflect some ice users and some dry floor users in Frank Crane Arena. Ice remained in Cliff McNabb – all stats for Cliff McNabb are ice users.
- Increase in attendance figures reflect the Healthamongus event held at NIC during April.
- Cliff McNabb Renovations started 2012-MAY-01.

Fitness Gyms:

- The Gymworks Agreement with Pacific Sport has been updated. This agreement entitles carded athletes living in our region, free access to department fitness centres.

Youth:

- 278 youth attended the 2012-APR-27 Teen Dance at Beban Social Centre. This was the last dance for this school year.
- Many activities are planned for Nanaimo Youth Week, 2012-MAY-01 to 2012-MAY-07, including basketball, dodge ball, glow in the dark skating, Cocoa with the Coordinator, movie & popcorn night, yoga, cupcake making, bowling, Walk so Kids can Talk event and more.
- The new youth Facebook page is quickly expanding with 254 new 'likes' on the page in the past month.

Mothers Unite Garage Sale: The first community led Mothers Unite Garage Sale was a success with the Coal Tyee PAC making a profit of approx. \$2,500. The transition of this event from a Department undertaking to a community event went quite smoothly. The only negative feedback was from some groups who were upset they didn't get the opportunity to take it on.

Community Meetings:

- **McGirr Sports Society Summer Programs:** Staff met with the Society to assist in improving their summer programs. Several complaints were received last year and unfortunately the perception was that the summer programs were run by PRC as the department does McGirr's registrations.
- **Seniors Housing and Support Initiative - Social Exclusion Project:** Seniors' Co-ordinator met with John Horn and Deborah Jensen and will be sitting on the steering committee for this project.
- **Canadian Diabetes Association (CDA):** Staff met with Erin Lutz of CDA regarding a pilot project with IHN-VIHA to start a walking program.
- **Nanaimo Travellers Lodge:** Met with Carolina Ponsford – she is looking for volunteers and is interested in the walking program mentioned above.
- **GNEY (Greater Nanaimo Early Years Partnership):** This group proposed the concept of PR&C taking on registrations for the entire City-wide Mother Goose program. After meeting with staff, it was decided that this was possible with a \$2 administration fee attached for each registration. The GNEY decided that the current structure is working and no changes will be made at this time. This will be re-evaluated in the future.
- **Harewood Inter Agency Team (HIAT):** Staff attended the 2012-APR-24 meeting and highlighted our partnership programs with the Harewood Community Schools (John Barsby, NDSS, Georgia Ave., and Fairview).
- **Arts Alive:** Staff attended the monthly meeting on 2012-APR-04. There will be 56 programs running this summer and will have registrations done through the PRC Class registration system. Flyers have been distributed to all PRC registration locations.

Community Events: Significant community events that took place in the Social Centre included: 12 day Upper Island Music Festival (2012-MAR-23 to APR-04); two Blood Donor Clinics totaling five days; Coal Tyee School PAC Garage Sale Fundraiser; Model Railroad Show; Volunteer Nanaimo Luncheon; Healthfest 2012; PRC Teen Dance; and, a 50+ Expo trade show.

April Statistics:

Front Desk:	2012	2011	Difference
Numbers			
Registrations	3,765	-3,502	263
FITT Passes	408	-390	18
Economy Tickets	12,230	-13,166	-936
Gift Card Sales	50	-67	-17
TOTAL:	16,453	-17,125	-672
Sales			
Registrations	\$118,041	-\$116,253	\$1,788.00
FITT Passes	\$59,886	-\$68,795	-\$8,909.00
Economy Tickets	\$45,884	-\$48,802	-\$2,918.00
Gift Card Sales	\$1,536	-1,273	\$263.00
TOTAL:	\$225,347	-\$235,123.	-\$9,776.00

RECEIPTS	
2012	2011
\$633,067	\$471,288

Aquatics:	Attendance	
	Current Month	Last Year
Public Admissions:	41,033	40,062
Clubs:	3,150	3,392
Lessons, Rentals, Schools:	5,844	5,579

Arenas:	Hours of Use		Attendance	
	Current Month	Last Year	Current Month	Last Year
Public Admissions:	83.25	68.75	1,520	1,500
Lessons: Department programs and Schools:	85.75	80.75	1,715	1,524
League Rentals:	279.00	277.50	9,258	7,496
Other/Casual:	274.25	253.75	9,475	8,454
TOTAL:	722.25	680.75	21,968	18,974

<u>Hours:</u>	<u>Attendance:</u>
FCA – 122.75	FCA – 4,565
NIC 1 – 160.00	NIC 1 – 5,892
NIC 2 – 111.25	NIC 2 – 3,865
CMM – 328.25	CMM – 7,646
Total – 722.25	Total – 21,968

Nanaimo Harbour City Seniors:

NHCS Memberships sold 105

Total NHCS Memberships 1,499 sold from Jan 1-Dec 31, 2011

Total NHCS Memberships 1,518 sold from Jan 1-Dec 31, 2010

Total NHCS Memberships 1,472 sold from Jan 1-Dec 31, 2009

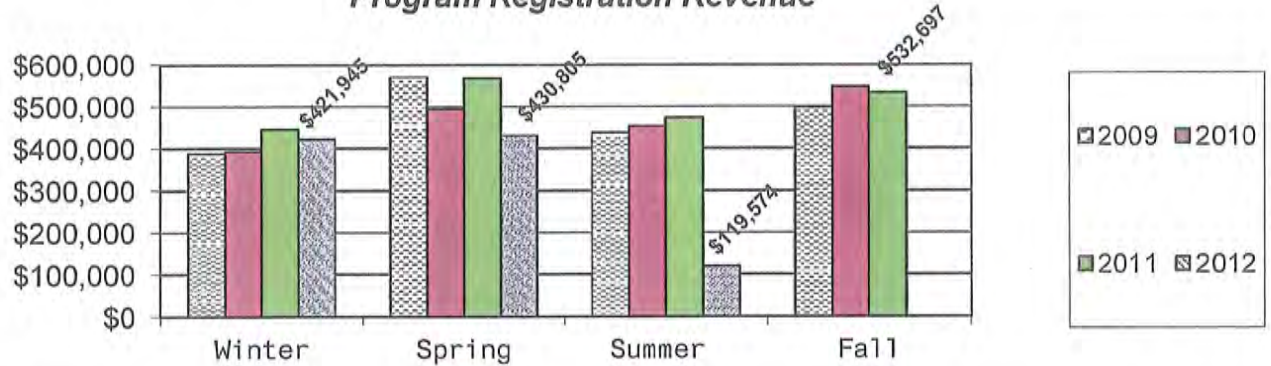
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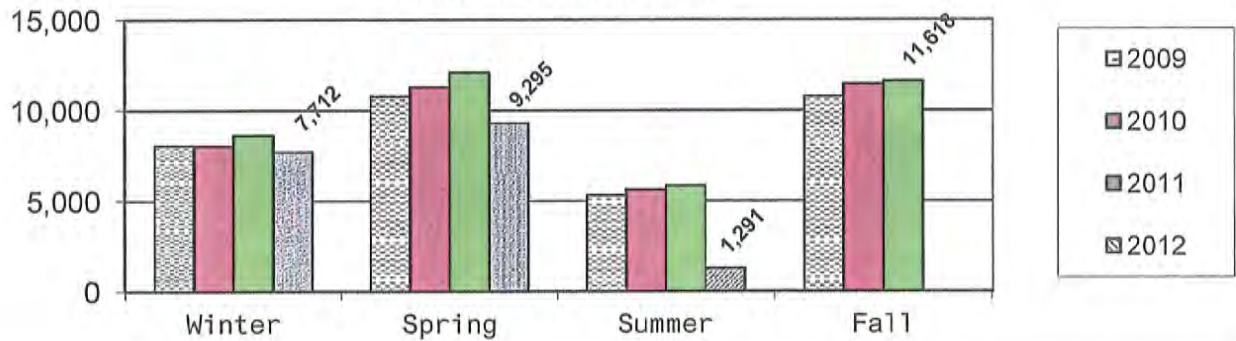
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2009 to 2012 Recreation and Culture Programs Registrations and Revenues

Program Registration Revenue



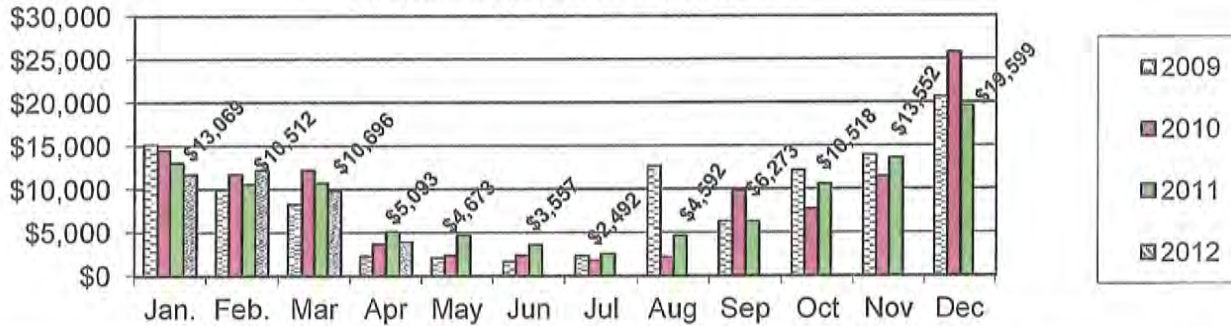
Program Registrations*



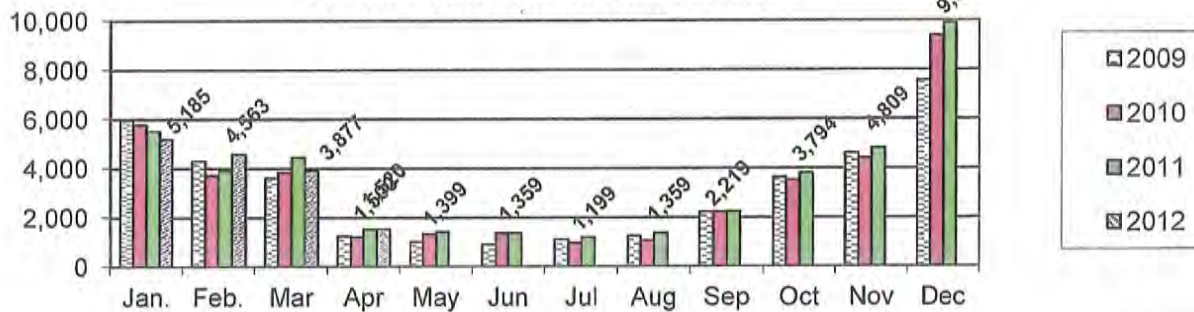
Summary of Recreation And Culture Services - April 2012

***Public Skate Revenue for August 2009 includes Economy Ticket Revenue from January to August, 2009.

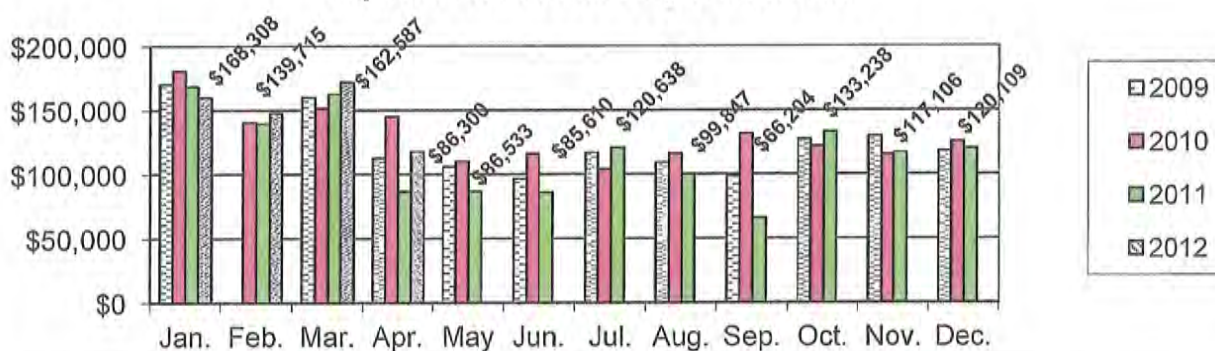
Arena Public Skate Revenue



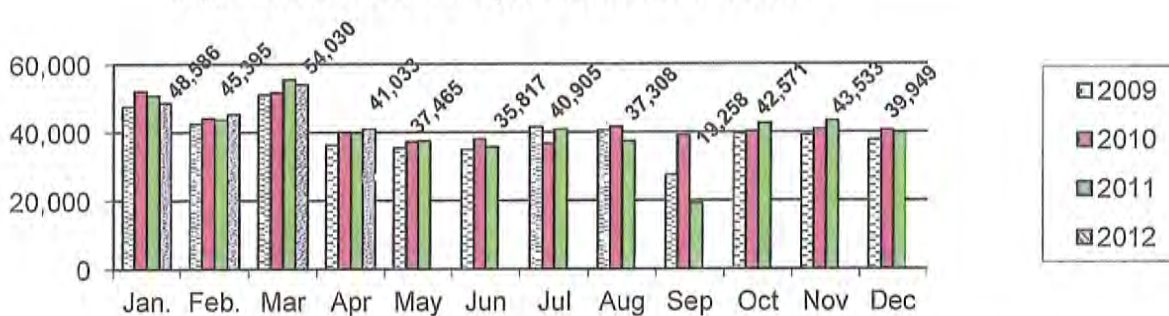
Arena Public Skate Admissions



Aquatic and Fitness Gym Revenue



Aquatic and Fitness Gym Public Admissions



MINUTES OF BOARD OF DIRECTORS' MEETING – NANAIMO HARBOUR CITY SENIORS
May 4th, 2012

In Attendance

President Lynda Avis in the Chair, Anne Smith, Gary Brownhill, Miriam Peacock, Bob Davies, Michele Duerksen, Hale Yardley, Pat Foley.

Regrets: Wally Lawrence

Call to Order

President Lynda called the meeting to order at 9 a.m.

Changes/Additions to the Agenda

None.

Adoption of Agenda

M/S/C That the agenda for the meeting be adopted as circulated.

Adoption of Minutes

M/S/C That the minutes of the April 13th, 2012 meeting be adopted as circulated.

Business Arising from the Minutes

- 1) NHCS AGM/Slate of Officers – has been advertised. One more Director will be needed.
- 2) Directors Speaking to NHCS Groups re AGM – is still ongoing.
- 3) NHCS Logo – has been re-done and looks fine.

M/S/C That the new logo be accepted.

The new logo will appear on our website, newsletters and letterheads.

- 4) Seniors Advocate – Lynda said that three meetings have been held on this matter, with a further meeting scheduled for May 14th.
- 5) City of Nanaimo Steering Committee/Senior Immigrants – Lynda reported on the first meeting held re social inclusion of mature newcomers to the area. There are approximately 20,000+ people over 65 years of age currently residing in Nanaimo. Monthly meetings will be held for six months and Lynda indicated she will be attending these meetings.

Old Business

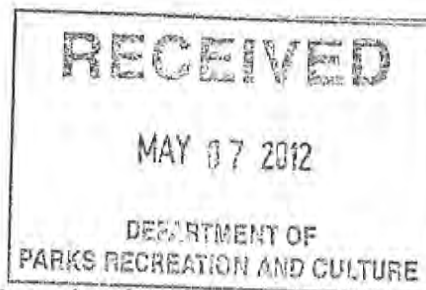
- 1) Status/Hydrorider – Directors will be going to the Nanaimo Aquatic Centre following this meeting for picture-taking. Staff at the Centre report this piece of equipment is being well-used and that they give orientation to those interested.
- 2) Status/Crime Forum/New Horizons Grant – Lynda was happy to report that we have received a grant of \$9,400. from the Federal government which represents the entire requested amount. This was excellent news in that only 40% of applicants received approval for grants. The cheque was turned over to the Treasurer who will open a separate bank account.

Lynda reported that Mr. Kim Smythe has agreed to take on the position of Project Manager. Mr. Smythe has a great deal of experience in organizing special projects and events, and is well-connected in our community.

M/S/C That Kim Smythe be hired as Project Manager for our upcoming Forum.

M/S/C That an Honorarium of \$2,200. be paid to the Project Manager at the conclusion of the event.

A Letter of Agreement will be made up immediately and both Lynda and Kim will sign.



Correspondence

- 1) The Card Lady, Anita Jones, turned in a bill for \$70.59 which will be paid by the Treasurer. Secretary was asked to send a thank you letter to our Card Lady, Anita Jones, for the wonderful job she has done for our organization over the years.
- 2) Email received from Lionel Tanod of the Harbour City Singers inviting the Directors to their Spring Concert on Thurs., May 10th, at 1:30 p.m. in the Bowen Auditorium.
- 3) The form for the Non-Profit Society Annual Report has been received. The new President will fill out the required information and mail the form, accompanied by the annual \$25.00 filing fee after the NHCS AGM on May 16th, 2012.

Financial Report

Anne reported that our 50/50 licence has been renewed for another year.

M/S/C That the Financial Report be accepted as circulated.

COMMITTEE REPORTS:

Program

Miriam has booked the venue for the 4th annual NHCS event which will feature another country or geographical location similar to the past "Mediterranean and Maritimes Medley's" and this year's "French Fling". The event will be held in the Bowen Auditorium on Saturday, March 9th, 2013.

Publicity

No report.

City Seniors Coordinator

- Michele invited the Directors to attend a reception on Fri., May 25th, honouring Bob Uden who has volunteered his services for the past 30 years.
- Angel Theatre tickets provided by the Port Theatre are being picked up by Lynda and delivered to Michele for distribution. The tickets are being well-received and are much appreciated by our members.

New Business

- 1) Thank You – on behalf of all of the Directors, Anne gave Lynda a huge thank you for her tireless work as our NHCS President.
- 2) Directors were reminded of the upcoming AGM on Wed., May 16th, at 10 a.m.

Adjournment

Meeting adjourned at 10:15 a.m.

Next Meeting

Friday, June 1st, at 9 a.m. at Bowen Complex.

/pf

2012.05.05