



MINUTES
NANAIMO COMMUNITY HERITAGE COMMISSION (NCHC)
HELD ON WEDNESDAY, 2012-JUN-06 AT 5:00 PM
AT THE BRICK COTTAGE (1904 JINGLE POT ROAD)

Members Present:	William E. Gard John Manning Diane Brennan, Chair Lloyd Sherry	Jill Stannard John Hofman Charlene Riches Kerrie Low
Members Absent:	Geraldine Manson	Christine Meutzner
Staff Present:	Chris Sholberg, Heritage Planner	Rebecca Tubbs, Recording Secretary

1. Call to Order

Chair D. Brennan called the meeting to order at 5:00 pm.

2. Approval of Agenda & Late Items

The agenda was approved as presented with the addition of the following late items:

a) Request from Nanaimo Old City Association (NOCA) to create an Old City Heritage Walk brochure (C. Sholberg):

C. Sholberg received a request from NOCA for the City to create an Old City Heritage Walk brochure, due to the high concentration of heritage homes in the neighbourhood area. As well, NOCA provided a mapped selection of suggested inclusions. The Commission supported the idea and asked C. Sholberg to proceed to work with the neighbourhood to produce a brochure.

3. Adoption of Minutes (2012-MAY-02)

MOVED and SECONDED, that the Minutes from 2012-MAY-02 be adopted as presented.

CARRIED.

4. Budget Review: \$1,649.78

5. Correspondence, Periodicals, & Newsletters

a) Digger Newsletter & AGM Invite (2012-JUN-09) Archaeological Society of BC Nanaimo Branch:
For information.

MOVED and SECONDED, that the above correspondence be received as presented.

CARRIED.

6. New Business

a) Heritage Policy Review (Documentation & Signage):

At a previous meeting, C. Meutzner requested that the Commission review their documentation and signage policies, particularly in regards to sign standards. She was unable to attend the meeting and C. Sholberg suggested that this item be deferred until the September meeting.

7. Ongoing Business

a) Mining Heritage Recognition Strategy:

Part of the Commission's work plan is to create a mining recognition strategy. C. Sholberg provided a summary of existing mining recognition examples, as well as some possible recognition opportunities. He asked the Commission to review the list and send him any

more ideas they may have for possible recognition opportunities, which can then be reviewed for possible inclusion in the strategy.

J. Manning noted the exposed coal seam on the cliff near the parking lot by the old fire hall is very interesting but not identified in any way. One aspect of the strategy could be to recognize the coal seam through signage.

D. Brennan suggested the idea of pairing with the Parks Department's Temporary Art Program for assistance in having some public art created that recognizes mining history.

b) Heritage Register Update – possible removals due to poor building condition:

The Commission has discussed at previous meetings the possibility of recommending to Council removal of certain heritage buildings from the register which are in extremely poor condition. Staff was asked to review the following homes and provide photos and a status update on their condition:

- **763 Albert Street:** The building is occupied and is showing obvious signs of repair and improvement (new fence, wood siding replaced, etc.). Staff recommended that it not be put forward as a possible removal due to the improvements. The Commission asked staff to inform the owner of the City's Heritage Home Grant program and the opportunity to apply for a grant related to further exterior repairs/improvements.
- **215 Newcastle Avenue:** The building still appears to be unoccupied and boarded up from the recent fire. The Commission asked that staff write a letter to the property owner informing them that the Commission is considering recommending the removal of the property from the register unless action is taken to address the building's exterior condition.

MOVED and SECONDED, that staff send a letter to the owner informing them that rehabilitation of the building's exterior condition is necessary in order to remain on the City's Heritage Register.

CARRIED.

- **240 Haliburton Street:** The building shows no signs of improvement, which has been the case for many years. Staff noted that the neighbourhood association has even offered to help the owner with some exterior repairs, but the owner did not accept the help.

It was suggested that a letter similar to 215 Newcastle Avenue, be sent to the owner of the property, with an additional note reminding the owner of the neighbourhood association's generous offer of assistance.

MOVED and SECONDED, that staff send a letter to the owner informing them that rehabilitation of the building's exterior condition is necessary in order to remain on the City's Heritage Register.

CARRIED.

c) Departure Bay Burial Site – maintenance:

C. Sholberg provided an update from G. Manson that she sent to him via email prior to the meeting. In summary, action will take place soon as SFN has attained some provincial funding to maintain the site.

d) China Steps Mural – grant status:

C. Sholberg noted that the mural (painted on wood) is complete and is currently hanging in the museum. As the artist also obtained some funds from the City's temporary art program, the piece must be auctioned off. However, an arrangement has been made that once it has been displayed in the museum, the City will sell the mural to the DNBA who will then hang it

in the China Steps. Given the mural is completed, C. Sholberg will provide the artist with the \$500.00 previously granted by the Commission.

- e) Heritage Paint/Shoot-Out (2012-SEP-15) – status:
The event has been scheduled and will take place on a cruise ship day. It was suggested that a one-page advertisement poster be created and sent to Commission members for distribution as soon as possible.
- f) Reference to cultural planning in the Official Community Plan:
For information. In response to a request at the last meeting, C. Sholberg provided Commission members with references to cultural planning from the Official Community Plan (pages 72 & 73).
- g) Support Letter from Mayor & Council to the Federal Government's Ministry of Heritage regarding loss of access to public records due to funding cuts:
For information. In follow-up to last meeting's report regarding loss of federal funding to the archives, the Archives has written a letter to Council requesting their support to have the Federal Government reinstate archival funding.

8. Committee Reports

- a) Snuneymuxw First Nation:
G. Manson was not in attendance.
- b) Nanaimo Community Archives Society:
C. Meutzner was not in attendance.
- c) Nanaimo District and Museum:
No report.
- d) Design Advisory Panel:
J. Stannard noted that she was resigning as representative on the Design Advisory Panel. D. Brennan asked if any other members were interested in volunteering in J. Stannard's place, but there was no immediate response. The item was deferred to the next meeting.

9. Next Meeting

The next meeting is scheduled for 2012-SEP-05 at 5:00 pm in Conference Room #1 of the City Annex (238 Franklyn Street). **There will be no meeting during July or August.**

Adjournment

The meeting adjourned at 6:15 pm.

APPROVED

Chair

2012-SEP-05

Date