

AMENDED AGENDA

REGULAR NANAIMO ATHLETIC COMMISSION MEETING TO BE HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM ON WEDNESDAY, 2012-JUN-13, COMMENCING AT 11:30 A.M.

1. **CALL THE REGULAR NANAIMO ATHLETIC COMMISSION MEETING TO ORDER:**

2. **INTRODUCTION OF LATE ITEMS:**

- Amend numbering of Item 11.(a) – E-mail from Ed Garner to Item 11.(b)
- Add new Item 11.(a) – E-mail correspondence and attachments from Eric Hunter regarding the Canadian Combat Sport federation AGM to be held 2012-SEP-22.

(Motion required to accept late items.)

3. **ADOPTION OF AGENDA:**

(Motion required to adopt the Amended Agenda.)

4. **ADOPTION OF MINUTES:**

- (a) Minutes of the Regular Nanaimo Athletic Commission Meeting held Wednesday, 2012-MAY-16, at 11:31 a.m. in the Bowen Park Complex Conference Room. Pgs.
1-6

(Motion required to adopt the minutes as circulated.)

5. **PRESENTATIONS:** (None.)

6. **DELEGATIONS:** (10 MINUTES) (None.)

(Motion required to receive the delegations, if any.)

7. **CHAIR'S REPORT:**

(Motion required to receive the Chair's report.)

8. **REPORTS OF ADVISORY BODIES:**

(Motion required to receive the Advisory Body reports.)

9. **STAFF REPORTS** (Action):

- (a) Review Proposed Amended Nanaimo Athletic Commission Bylaw
(verbal with handouts).

Pgs.
7-16

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Staff's Recommendation: That the Nanaimo Athletic Commission review and finalize the proposed amended Bylaw and recommend for Council approval.

Pgs.
17-25

(Motion required to adopt the recommendation.)

- (b) Nanaimo Athletic Commission – Budget – Higher Service Level Request.
(verbal)

Staff's Recommendation: That the Nanaimo Athletic Commission approve and recommend that Council approve a Higher Service Level request in order to facilitate attendance at training seminars and to allow for a trainer to be brought in for the Commission.

(Motion required to adopt the recommendation.)

10. **STAFF REPORTS** (Information Only): (None.)

(Motion required to receive the Information Only staff reports.)

11. **CORRESPONDENCE:** (Action)

- (a) E-mail correspondence and attachments from Eric Hunter regarding the Canadian Combat Sport federation AGM to be held 2012-SEP-22. Pgs.
25.1-25.6

CORRESPONDENCE: (Information)

- (b) E-mail dated 2012-MAY-31 from Ed Garner to the members of the Nanaimo Athletic Commission advising that the legislation with regard to the Provincial Athletic Commission had been brought into law. Pg. 26

(Motion required to receive the correspondence.)

12. **NOTICE OF MOTION:**

13. **OTHER BUSINESS:**

14. **UNFINISHED BUSINESS:**

- (a) NAC Bylaw Revisions:
(i) Staff to provide updated document.
(ii) Joan Harrison, Manager, Legislative Services, will attend a NAC meeting, if requested, to go over the new Bylaw
- (b) NAC Policy Revisions:
(i) Staff to provide revisions
- (c) Provincial Commission:
(i) Letter to Minister of Community, Sport and Cultural Development.
- (d) Meeting Dates:
(i) To be scheduled every two months, with the exception of August and December and sent to membership.
- (e) Appointment of Doctor for Combative Sports Events
(i) Commissioner Avis work with Staff to research potential doctors willing to act as a "Commission Doctor", costs, and expectations, and identifying other Commissions that may be interested in sharing as a resource.

- (f) Event Weigh-Ins:
 - (i) Motion, “that it be mandatory for the Commission Doctor to attend all weigh-ins events as well as the pre-fight medicals” tabled pending receipt of the research for local doctors and obtaining their input on the criteria.
- (g) NAC Event Contract:
 - (i) to be reviewed by Staff and Commissioner Garner and brought forward at next NAC meeting.
- (h) Paramedics Attending NAC Sanctioned Events:
 - (i) Commissioner Kipp to prepare letter to be sent to Mr. Jay Golshani reviewing the Battlefield Fight event and requesting reimbursement for the \$250.00 amount that was paid by the City for the paramedics.
- (j) Review of Battlefield Fight League MMA Event 2012-APR-27:
 - (i) The operating policy with regard to seating arrangements at ringside to be reviewed at the next meeting of Commission.
- (k) Florida Convention – July 2012:
 - (i) Discussion was held as to whether members should attend or invite a trainer to attend Vancouver Island to provide training. Commissioner Avis to research costs.
 - (ii) Commission Garner to send a letter to the Provincial Commission with regard to their plans for local training on the new process.
 - (iii) The Canadian Boxing Federation (CBF) is meeting in Richmond in June. Commissioner Meunier to review for Commissioner/Staff attendance, and provide information.

(NOTE: A motion is required to remove items from “Unfinished Business”.)

15. QUESTION PERIOD:

16. ADJOURNMENT:

(Motion required to adjourn, with the next regularly scheduled meeting of the Nanaimo Athletic Commission to be held on Wednesday, 2012-SEP-12, at 11:30 a.m., in the Bowen Complex Conference Room.)

**MINUTES OF THE REGULAR NANAIMO ATHLETIC COMMISSION MEETING
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM
ON WEDNESDAY, 2012-MAY-16, COMMENCING AT 11:30 A.M.**

PRESENT: Commissioner J. Kipp, Chair

Members: Commissioner B. Avis
Commissioner E. Garner
Commissioner T. Greves
Commissioner B. McKay
Commissioner B. Meunier
Commissioner W. Taylor

Staff: S. Samborski
D. Osborne

S. Raddysb
R. Tweed, recording

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting of the Nanaimo Athletic Commission was called to order at 11:31 a.m.

2. INTRODUCTION OF NEW NAC MEMBERS:

Introductions of members and staff were made.

3. INTRODUCTION OF LATE ITEMS:

- Add Item 10.(c) – Protocol
- Add Item 12.(h) - NAC Event Weigh In
- Add Item 12.(i) - NAC Event Contract
- Add Item 12.(j) - Paramedics Attending NAC Sanctioned Events
- Add Item 12.(k) - Combatant's Gloves for Events
- Add to Item 13.(a) – Supervisor's Report provided by Ed Garner

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

- (a) Minutes of the Regular Nanaimo Athletic Commission Meeting held Monday, 2012-APR-11 at 12:00 noon, in the Bowen Park Complex Conference Room.

It was moved and seconded that the Minutes be adopted as circulated. The motion carried unanimously.

5. PRESENTATIONS: (None.)
6. DELEGATIONS: (None.)
7. CHAIR'S REPORT: (None.)
8. REPORTS OF ADVISORY BODIES: (None.)
9. STAFF REPORTS:

(a) NAC Bylaw Revisions – S. Raddysh.

Darcie Osborne advised all revisions have been made – still waiting back from Legislative Services on how to deal with Tie Votes, and ability to vote on line – everything else completed, except the security deposits. Hoping to survey other Communities. Should be resolved prior to another event. Updated document can be e-mailed out to membership if desired.

(b) NAC Policy Revisions – S. Raddysh.

Policy revision was provided in the orientation manual. Sandy Raddysh to continue to work through it as issues evolve – weigh-ins, procedures, etc. It is a living document. Updated documents will be provided by the Commission Secretary to the membership as changes are made.

(c) Protocol

A review of agenda building and review and submission of reports was undertaken, as well as a review with regard to process through Staff Liaison. All agenda items are to be received by the Staff Liaison two weeks prior to a meeting date.

It was moved and seconded that any information that should be conveyed to the membership should be submitted through the Staff Liaison for distribution. The motion carried unanimously.

11. CORRESPONDENCE (Action): (None.)
CORRESPONDENCE (Information): (None.)
12. OTHER BUSINESS:

(a) Provincial Commission

It was felt that there should be an advisory body from the sport groups for this Commission – some provinces have a single commissioner. There is conflicting information being received with regard to the timeline of the formation of the Commission – some members have heard that it could take two years to form, which other members have heard that by the end of the month it is expected that all three readings would be passed into law. There has been no consultation sought from the various stakeholders throughout the Province, and it is believed that all provincial commissions will be disbanded. Due to lack of communication, members felt that a letter should go from this

Commission to that office advising of the history of this commission and request that we have input as a stake holder. Commissioner Garner and Commissioner Meunier to work with the Staff Liaison on a draft letter. While it may be an idea to include UBCM for their endorsement, it was felt that that process could not take place in a timely manner. There are nine registered Commissions in BC that have been operating combative sports for decades and the Nanaimo Athletic Commission will request input and ability to advise the Provincial Commission, as well as request information on the model that will be used, and ask where the information from the model came from. Staff Liaison to obtain information on the model being utilized by the Ontario Commission.

It was moved and seconded that a letter be sent to the Honourable Ida Chong, Minister of Community, Sport and Cultural Development, to respond to the document/process to determine how the Nanaimo Athletic Commission can become involved in the process and contribute to the review. The motion carried unanimously.

(b) Meeting Dates

Meetings will be scheduled to be held on Wednesdays every two months from 11:30 a.m. to 1:30 p.m., (as required) with exceptions being August and December. The meeting requests will be sent out via the Outlook Calendar and if it is determined that a meeting will not be required, a cancellation notice will be sent out.

It was moved and seconded that meetings be scheduled every two months, with the exception of August and December. The motion carried unanimously.

(c) Appointment of Doctor for Combative Sports Events

Concerns were expressed with regard to having a doctor appear at weigh-in and also be there for the entire event. A local doctor, who works out of the Caledonia Clinic, is willing to serve at the events (a "Commission Doctor"). Commissioner Avis is seeking direction from the Commission and opening the matter for discussion. Any safety issues should be controlled by Commission. A number of doctors could be selected to provide coverage to ensure availability. They should be in attendance on the day of the event for the pre-fight medical. Pre-fight and weigh-in are two separate events. There was some discussion on whether the doctor should be a trained in trauma care or whether this is more appropriately handled by a paramedic. Costs could range from a minimum of \$150/hour, with a total cost for this service at \$150-\$250/physician. The costs should be borne by the promoter but the Commission we maintain control of the service. Further research is needed to determine costs, criteria, expectations and payment method.

It was moved and seconded that Commissioner Avis work with Staff to research potential doctors willing to act as a "Commission Doctor", costs, and expectations, and identifying other Commissions that may be interested in sharing as a resource. The motion carried unanimously.

Wally Taylor, RCMP Liaison, advised of the "Combat Arts Medical Update 2012" event being held on Saturday, 2012-JUN-02, in San Francisco, California. This is the Association of Ringside Physicians 2012 Annual Medical Seminar being held in conjunction with ACSM's Annual Meeting and World Congress on Exercise is Medicine. While this would be an ideal conference for a doctor to attend, it is on very short notice

and could be costly for a number of physicians to register and travel to the event. The alternative would be to bring one person up to talk to three or four doctors as a private workshop. There may be other similar conferences being held on the lower mainland.

(d) NAC Event Weigh-In

A review of the weigh-in of the 2012-APR-27 event – we should be trying to have the weigh-in held at a City facility rather than local establishments as we are better able to control and organize the weigh-in. The location, as well as other cost details, will be shown as part of the price list for the event. Staff to prepare a report showing costs.

Doctor's presence at weigh-in – RCMP Liaison felt that it was important that the doctor be in attendance to allow for secondary testing or investigative time prior to the fight. This should not be an option for the promoter.

It was moved and seconded that the Commission take on the future responsibility for determining where and when the weigh-ins will take place, and advise the event promoters who will continue to be responsible for cost of the weigh-in. The motion carried unanimously.

It was moved and seconded that it be mandatory for the Commission Doctor to attend all weigh-ins events as well as the pre-fight medicals. The mover and seconder agreed to the motion being tabled pending receipt of the research for local doctors and obtaining their input on the criteria. To be brought forward at the next NAC meeting.

(e) NAC Event Contract

Travel dollars need to be shown in the fees, and all invoices and receipts should be professionally completed. The money needs to be paid by the promoter by cheque and deposited into the account two weeks prior. Payments are not made by the City – they are made by the promoter. The doctors and officials work for the Commission. "When at all possible" certified officials are to be used. The perception needs to be improved so that money is not changing hands between the promoters and officials. The contract needs to itemize the fees that will need to be paid by the promoter. A copy of the contract should also be kept at the event. There is a license fee and also a fee for the cost of the officials – which currently are being paid by the promoter. A doctor and two paramedics are required at all events. There is a federal law that regulates boxing. Greater detail identifying line items for each and every fee that the promoter is required to pay including the total costs along with how and when those fees are to be paid needs to be included in his event contract. Identification within the event contract of which forms are required to be completed and returned to the Nanaimo Athletic Commission and the required date that those forms need to be deposited back with the Commission. Elimination of the part of the contract clause that states "promoters must not use fighters who have participated in any non-sanctioned event." It was felt that promoters should physically attend a first meeting when requesting to promote a sanctioned event where they are provided with the contract, the fees, and the forms and must provide a certified cheque to the Commission one week before. Bylaw would require 100% of all fees – this will require a change to the Bylaw. The Chair asked that Staff review the contract details and current Bylaw with regard to fees payable and put together a list in order to start setting costing.

Contract needs to be reviewed by Staff and that review brought forward at next NAC meeting. Commissioner Garner will review.

Review whether promoters will be responsible to pay 100% of all Fees and Securities by certified cheque to the Commission two weeks prior to an event or the event will be cancelled.

Staff advised that Joan Harrison, Manager, Legislative Services, will attend a NAC meeting, if requested, to go over the new Bylaw.

(f) Paramedics Attending NAC Sanctioned Events

The team of three paramedics worked very well and for consistency, a fee amount should be established. Commission would hire and pay paramedics out of fees charged to promoter.

It was moved and seconded that the Commission take responsibility for the coordination and payment to medical staff and paramedics out of fees charged to the promoter. The motion carried unanimously.

It was moved and seconded that the Commission send a letter to Mr. Jay Golshani reviewing the Battlefield Fight event and requesting reimbursement for the \$250.00 amount that was paid by the City for the paramedics. The motion carried unanimously. *(Note: letter to be prepared by Commissioner Kipp.)*

(g) Combatant's Gloves for Events

Small gloves were provided for the Battlefield Fight event. Few fighters wear small or even medium gloves. Commissioner Avis suggested that the Commission should be involved in the assignment of gloves. Commissioner Garner felt that an individual should be assigned this as part of their duties. Commissioner Kipp advised that there should be an area designated for Commission use only for every event. Fighters should not access gloves themselves. Glove assignment should be done at the weigh-in the night before, with gloves being identified and labelled for each fighter.

14. UNFINISHED BUSINESS:

(a) Review of Battlefield Fight League MMA Event, at the Port Theatre, 2012-APR-27, including, Supervisor's Report provided by Ed Garner.

There should be control of access to the apron at the event. Judges should be sitting on a higher seat/stool. There should be no spectators next to Judges. Only operational staff can be sat next to the Judges. This matter should be brought forward for review of the current operating policy at the next NAC meeting.

It was moved and seconded that the operating policy with regard to seating arrangements at ringside be reviewed at the next meeting of Commission. The motion carried unanimously.

(b) Florida Convention – July 2012.

Discussion was held as to whether members should attend or invite a trainer to attend Vancouver Island to provide training. Costs to be researched.

Commissioner Garner suggested that other Commissioners attend next week's event in Vancouver to shadow the event and learn how other areas are facilitating them.

Commissioner Avis to research costs on the Association of Boxing Commissions (ABC) website. The NAC budget has a total of \$2,000 allocated for attendance, with Council approval required. If budget is to be increased it would need to go through Council.

Commissioner Garner to send a letter to the Provincial Commission with regard to their plans for local training on the new process.

The Canadian Boxing Federation (CBF) is meeting in Richmond in June. Commissioner Meunier to review for Commissioner/Staff attendance, and provide information.

15. QUESTION PERIOD: (No questions.)

16. ADJOURNMENT:

It was moved and seconded at 1:50 p.m. that the meeting adjourn, with the next Meeting of the Nanaimo Athletic Commission to be held as determined. The motion carried unanimously.

CERTIFIED CORRECT:

J. Kipp, Chair
Nanaimo Athletic Commission

APPROVED FOR DISTRIBUTION:

S. Raddysh, Manager
Parks, Recreation and Culture

R. Harding, Director
Parks, Recreation and Culture

"NANAIMO ATHLETIC COMMISSION BYLAW 2006 NO. 7019"

Consolidated Version

2010-JAN-11

Includes Amendments: 7019.01

EXISTING

CITY OF NANAIMO

BYLAW NO. 7019

A BYLAW TO ESTABLISH AN ATHLETIC COMMISSION

WHEREAS the Council of the City of Nanaimo, pursuant to Section 143(1) of the *Community Charter*, is empowered to establish an Athletic Commission and set out the composition and powers of the Commission.

THEREFORE BE IT RESOLVED that the Council of the City of Nanaimo, in open meeting assembled, HEREBY ENACTS AS FOLLOWS:

1. Title

This bylaw may be cited as the "NANAIMO ATHLETIC COMMISSION BYLAW 2006 NO. 7019".

PART I – GENERAL

2. Interpretation

In this Bylaw unless the context requires otherwise:

"Council"	means the City Council of the City of Nanaimo.
"Commission"	means the Nanaimo Athletic Commission.
"Member"	means a member of the Nanaimo Athletic Commission.
"Regulated Sport (s)"	means professional boxing, wrestling, kickboxing and like activities, contests and exhibitions.
"Connected with any Regulated Sport"	refers to an official, referee, matchmaker, promoter, financier, second, manager, or in any other position or capacity where the possibility may arise of a conflict of interest between such member and their duties and responsibilities as a member of the Commission.

3. The Role of the Commission

The role of the Commission is to:

- (a) Regulate and supervise "Regulated Sports".
- (b) Specify equipment to be used in such "Regulated Sports".
- (c) Prescribe rules of conduct of "Regulated Sports".
- (d) Approve and maintain control over the appointment/dismissal of any and all officials taking part in any "Regulated Sports".
- (e) Issue permits that include terms and conditions of the Commission sanctions to the persons conducting "Regulated Sports" as a condition of their being held.
- (f) Issue permits to boxers, wrestlers and other participants in "Regulated Sports", as deemed necessary, and as a condition of their participating therein.
- (g) Review and approve contracts for "Regulated Sports".
- (h) Investigate the conduct of any participants in "Regulated Sports" or of the persons conducting them, and particularly with respect to any alleged breaches of this Bylaw or rules made hereunder.
- (i) Establish and impose reasonable fines for misconduct, or breaches of this bylaw or other rules established by the Commission to prohibit such participants or persons from taking part in any "Regulated Sports" in the City of Nanaimo for reasonable periods.
- (j) Prohibit a person from participating in or conducting "Regulated Sports", or from advertising them, unless he has been granted a permit for that purpose.
- (k) Require persons conducting "Regulated Sports" to pay a fee to the Commission for the issuance of permits under this Bylaw. The fees shall be set out in Schedule "A" attached hereto and forming part of this Bylaw.

4. Quorum

A quorum of the Commission shall be three (3) members.

5. Appointment of Members

The Commission shall consist of six (6) members, each appointed by Council as follows:

- (a) three (3) members of Council;
- (b) three (3) "at large" members who shall each be a resident of the City of Nanaimo.

6. Terms of Appointment

- 6.1 All appointments to the Commission shall be for a term of three (3) years without remuneration.
- 6.2 The Mayor will appoint a member of Council as Chair. The Chair shall serve a three (3) year term and shall serve a maximum of two (2) successive terms. The other two Council representatives will serve on a rotating basis as Acting Chair in the absence of the Chair.
- 6.3 A member, while an appointee to the Commission, shall not be directly or indirectly connected with any "Regulated Sport" held within the City of Nanaimo.
- 6.4 Every member shall continue to hold office until a successor is appointed.
- 6.5 Council may, by an affirmative vote of not less than two-thirds (2/3) of the Council members, remove a member of the Commission from office at any time.
- 6.6 Upon the resignation, the removal from office, or the death of any member during their term of office, Council shall appoint a successor in accordance with the provisions by which the vacating member was appointed.

7. Notice of Commission Meetings

- 8.1 At least 72 hours prior to a meeting of the Commission, members will pick up at the Parks, Recreation and Culture administration office, a meeting agenda setting out all items for consideration.
- 8.2 At least 72 hours before a meeting of the Commission, the public will be notified of the time, place and date of the meeting by way of posting of an agenda at the Parks, Recreation and Culture administration office located at 500 Bowen Road.

8. Location and Time of Commission Meetings

- 8.1 Regular meetings of the Commission shall be held at least once every six (6) months or more frequently at the direction of the Chair, to deal with outstanding matters in regard to "Regulated Sports".

9. Attendance of Public at Meetings

- 9.1 Except where the provision of Sections 90(1) or (2) of the *Community Charter* apply, all Commission meetings shall be open to the public.
- 9.2 Where the Commission wishes to close a meeting to the public, it may do so by adopting a resolution in accordance with Section 92(a) and (b) of the *Community Charter*.

PART II - MEETINGS

10. The Chair

- 10.1 The Chair, when present, shall preside at all meetings of the Commission using Roberts Rules of Order to govern the meeting.
- 10.2 Every question submitted to a meeting shall be decided by a majority of the members present.

11. Delegations

- 11.1 All delegations requesting permission to appear before the Commission shall submit a written request, including a written synopsis clearly outlining their topic of concern.

12. Opening Procedures

- 12.1 Call Meeting to Order - At the hour set for a meeting to commence, and provided that a quorum is present, the Chair shall call the meeting to order.
- 12.2 Lack of Quorum - Should there be no quorum present within fifteen minutes after the time appointed for the meeting to commence, the Chair shall ask the Secretary to record the names of the members present and then adjourn the meeting.

13. Minutes

- 13.1 Minutes of the proceedings of the Commission shall be legibly recorded in a minute book. The minutes shall be certified as correct by the Chair or other member presiding at the meeting, or at the next meeting at which they are adopted. A copy shall be forwarded to the Manager of Legislative Services to be included in the City of Nanaimo records.
- 13.2 The minutes shall be open for inspection by any person who may make copies and extracts at all reasonable times on payment each time of \$0.25 per page or as specifically provided under Section 194(1)(c) of the *Community Charter*.
- 13.3 Section 13.2 does not apply to minutes of a special meeting from which persons were excluded under Section 9.

- 14. Unless otherwise stated in this bylaw, "COUNCIL PROCEDURE BYLAW 2005 NO. 7007" and all amendments thereto shall apply to meetings of the Commission.

PART III – REGULATION PROCESS

15. Security Deposit

- 15.1 Before any permit is issued to hold a "Regulated Sport", the Promoter and each of the contestants shall deposit such security as the Commission may determine reasonable for the faithful performance of their obligations as specified by the Commission.
- 15.2 In the event such "Regulated Sport" is not carried out or in case any Promoter or contestant is guilty of misconduct or of disobeying any of the rules and regulations established by the Commission, the security so deposited by the Promoter or contestant who is guilty of such misconduct or is in breach of contract, shall be forfeited to the Commission.
- 15.3 The Commission may disburse the proceeds from the security deposit to persons entitled to a claim thereunder.

16. Safety

- 16.1 In order to ensure that a "Regulated Sport" is conducted in a safe and orderly manner, the Commission may require medical personnel, police, referees, judges, officials, or supervisory personnel as the Commission deems appropriate, to be in attendance at any "Regulated Sport".
- 16.2 The Commission may require the Promoter or persons in charge of any regulated event to pay such amount as will cover the costs of providing medical, police, referees, judges, officials or supervisory personnel, as deemed appropriate by the Commission in Section 16.1.
- 16.3 The Commission may withhold the issuance of any permit until the persons concerned have made arrangements satisfactory to the Commission to pay such amount as outlined in Section 16.2.

17. Medical Officer

- 17.1 The Commission may require, as deemed appropriate, a medical officer (who shall be a duly qualified medical practitioner from the Province of BC) to examine the contestants immediately prior to a "Regulated Sport" event and to pronounce each contestant physically fit to engage in the event.
- 17.2 The Commission may require the Promoter or persons in charge of any regulated event to pay the costs of providing medical services as outlined in Section 17.1.
- 17.3 Persons deemed unfit to fight under Section 17.1 will be disqualified and the security deposit may be forfeited.

PART IV - FINANCIAL AND LIABILITY RESPONSIBILITIES

18. The proposed expenditures and revenues to be incurred in the operation of the Nanaimo Athletic Commission shall be included in the Provisional and Annual Budgets of the City of Nanaimo.
19. The Commission shall keep accurate records of all monies received and expended by it, which accounts shall be open for the inspection by any Official of the City so appointed for that purpose.
20. The Promoter shall take out or cause to be taken out and kept in force at all times during the term of this contract, comprehensive public liability insurance in respect of claims for personal and bodily injury, death or property damage arising out of any occurrence related to the "Regulated Sport" specified in the contract in the amount as to be determined by the City of Nanaimo.
- 20.1 The Promoter shall cause each policy of insurance required to be maintained by it:
- (a) to name the City of Nanaimo and its Commission as additionally insured under the policy,
 - (b) to contain a cross-liability clause,
 - (c) to provide that the coverage under the policy cannot be cancelled, nor any provisions changed or deleted unless 30 days prior written notice is given to the Commission by the insurer.
- 20.2 The Promoter shall provide to the Commission from time to time, upon request, proof that all premiums under the policies required to be maintained by the Promoter, have been paid and that they are in full force and effect and contain the terms and conditions outlined in Section 20.1.
21. The Promoter shall indemnify and save the City of Nanaimo and its Commission harmless against all loss, damage, costs and liabilities including fees of solicitors and other professional advisors arising out of:
- (a) any breach, violation or non-performance of any covenant, condition, or term of the contract by the Promoter or contestants,
 - (b) any personal injury, death or property damage related to the "Regulated Sport" specified in the contract with the Commission,

PART V - APPEAL

22. Any decision of the Nanaimo Athletic Commission made pursuant to this Bylaw may be appealed to the Council of the City of Nanaimo.
23. Notice of such appeal setting out the grounds thereof shall be given to the General Manager of Administrative Services within seven (7) days of the decision complained of. The General Manager of Administrative Services shall place such appeal on the next agenda of the regular meeting of the Council, following receipt of such notice; or the appeal may be heard at a special meeting of Council called for such purpose.

PART VI - REPEAL

25. "ATHLETIC COMMISSION BYLAW 2002 NO. 5563" and all amendments thereto are hereby repealed.

PASSED FIRST, SECOND AND THIRD READINGS 2006-FEB-13.
ADOPTED 2006-FEB-27.

G. R. KORPAN
MAYOR

K. L. BURLEY
MANAGER,
LEGISLATIVE SERVICES

SCHEDULE "A"

NANAIMO ATHLETIC COMMISSION FEES

The following guidelines for promotion, licensing and other fees to be charged by Nanaimo Athletic Commission for professional boxing, kickboxing and other combat sports, including all mixed martial arts contests, will apply to all events, unless specifically amended approval has been given prior to sanctioning by the Commission.

PAYABLE BY THE PROMOTER:

- Per Event

1. EVENT PERMITS – ALL SPORTS

**Minimum or 3% of gross gate, whichever is greater.*

Major Championship	\$1,000
Standard Contests:	
Less than 500	\$ 125
500 to 1,000	\$ 250
Greater than 1,000	\$ 750
Greater than 2,000	\$1,000

The promoter is required to indicate in writing, at the time of sanction application, agreement to the relevant fee, on a basis on which the sanctioning process may begin. Unless all tickets have been sold by the City, attendance estimates will be determined by Commission Representatives.

2. PROMOTER'S ANNUAL LICENCE

All Sports (Includes Criminal Record Check)	\$ 100
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3. BOXING/MIXED MARTIAL ARTS LICENCE - Annual

**Anyone appearing on ring apron must be licensed.*

Participant – Initial Licence	\$ 150
Participant – Renewal of Valid Passport / Licence	\$ 100
Participant – Single Event Permit	\$ 25
Manager's Licence	\$ 25
Officials (Judge, Timekeeper/Scorekeeper, Seconds, Fight Attendants)	\$ 25

4. OFFICIALS

The Commission has instituted the following scale of payments to be paid by the Promoter to the officials appointed by the Commission, to carry out the official duties required of them in connection with any professional contest.

Referee (Minimum of two referees per night)	<i>Minimum Per Referee</i> \$ 150
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Note: In any non-championship event, where one referee officiates for all events due to the absence of the main event referee or support card referee, whichever is the case, the referee shall be paid both fees.

Judge (Minimum)	\$ 100
Timekeeper	\$ 50
Knockdown Counters	\$ 50
Doctor	\$ 500
Officials (Judge, Timekeeper/Scorekeeper, Seconds, Fight Attendants)	\$ 50
Paramedic	\$ 100

Where expenses are payable, as agreed between the Promoter and the official, Section 7 of the Commission's Conditions and Procedures must be strictly observed.

5. TELEVISION OR VIDEOTAPING

Fee For Videotaping or Televising Event for any promotional/commercial purpose.	\$ 250
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CITY OF NANAIMO

BYLAW NO. 7XXX

A BYLAW TO ESTABLISH AN ATHLETIC COMMISSION

WHEREAS the Council of the City of Nanaimo, pursuant to Section 143 of the *Community Charter*, is empowered to establish an Athletic Commission and set out the composition and powers of the Commission;

THEREFORE BE IT RESOLVED that the Council of the City of Nanaimo, in open meeting assembled, HEREBY ENACTS AS FOLLOWS:

1. Title

This bylaw may be cited as the "NANAIMO ATHLETIC COMMISSION BYLAW 2012 NO. 7XXX".

PART I – GENERAL

2. Definitions

In this Bylaw unless the context requires otherwise:

"Amateur"	Means a person who does not receive monetary compensation for participating.
"Combat Sport (s)"	Means boxing, wrestling, kickboxing, mixed martial arts and like activities, contests and exhibitions.
"Commission"	Means the Nanaimo Athletic Commission.
"Council"	Means the City Council of the City of Nanaimo.
"Major Championship"	Means a National event recognized by a National governing organization
"Member"	Means a member of the Nanaimo Athletic Commission.
"Official"	Means a Judge, Timekeeper/Scorekeeper, Second or Fight Attendant.
"Professional"	Means someone who receives monetary compensation for participating.

3. Continuation

The Nanaimo Athletic Commission as established by ATHLETIC COMMISSION BYLAW 1980 NO. 2161 is hereby continued.

4. Mandate

The mandate of the Commission is to regulate "Combat Sports" in accordance with Section 143(2) of the *Community Charter*.

5. Objectives

The objectives of the Commission are as follows:

- (a) Regulate and supervise "Combat Sports".
- (b) Specify equipment to be used in such "Combat Sports".
- (c) Prescribe rules of conduct of "Combat Sports".
- (d) Approve and maintain control over the appointment/dismissal of any and all officials taking part in any "Combat Sports".
- (e) Issue permits that include terms and conditions of the Commission sanctions to the persons conducting "Combat Sports" as a condition of their being held.
- (f) Issue licences to participants in "Combat Sports", as deemed necessary, and as a condition of their participating therein.
- (g) Investigate the conduct of any participants in "Combat Sports" or of the persons conducting them, and particularly with respect to any alleged breaches of this Bylaw or rules made hereunder.
- (h) Establish and impose reasonable fines for misconduct, or breaches of this bylaw or other rules established by the Commission and to prohibit such participants or persons from taking part in any "Combat Sports" in the City of Nanaimo for reasonable periods (Schedule "C").
- (i) Prohibit a person from participating in or conducting "Combat Sports", or from advertising them, unless he has been granted a permit or licence for that purpose.
- (j) Require persons conducting "Combat Sports" to pay a fee to the Commission for the issuance of permits under this Bylaw. The fees shall be set out in Schedule "A" attached hereto and forming part of this Bylaw.

6. Authority

The Commission will act in accordance with all Provincial and Federal and statutes and City policies and procedures.

7. Meetings

(1) The Commission will:

- (a) meet at least once every six (6) months); or,
- (b) at the call of the Chair, as required, to deal with outstanding matters in regard to "Combat Sports".

(2) All points of procedure not specifically provided for in this bylaw shall be decided and determined in accordance with the current Council Procedure Bylaw.

(3) Except where the provisions of the *Community Charter* apply, all Commission meetings shall be open to the public. Where the Commission wishes to close a meeting to the public, it may do so by adopting a resolution in accordance with the *Community Charter*.

- (4) The order of business is to be as set out in an agenda package to be provided to Commission members in advance of the meeting date. All decisions of the Commission will be reached by consensus or a majority vote of the members present.
- (5) Minutes of the meeting will be adopted by the Commission at its next regular meeting. After adoption, minutes will be circulated to Council for their information. Originals of the minutes will be signed by the Chair of the Commission and forwarded to the Legislative Services Department for safe keeping.

8. Membership

- (1) The Commission members will be appointed by City Council.
- (2) The membership will consist of seven (7) members as follows:
 - three (3) members of Council;
 - three (3) "at large" members who shall each be a resident of the City of Nanaimo;
 - one (1) non-voting member recommended by the RCMP and ratified by Council.
- (3) The members of Council will be appointed annually by motion of Council.
- (4) Other members will be appointed for a three-year term commencing April 1st in the year following a general local government election. At-large members will be appointed by Council. Council will ratify appointments of members recommended by specific associations.

9. Quorum

A quorum of the Commission shall be a majority of the voting members.

10. Chair

The Chair will be appointed by the Mayor from the Council members.

11. Staff

- (1) Staff resourcing for the Commission and its meetings will be determined by the City Manager or his/her designate.
- (2) The Commission may from time to time require experts or other representatives to attend meetings as presenters, advisory or observers because of their knowledge of the subject.

PART II – REGULATION PROCESS

12. Security Deposit

- (1) Before any permit is issued to hold a "Combat Sport", the Promoter shall deposit a security of **50 percent** of the overall event expenses for the faithful performance of their obligations as specified by the Commission. For this purpose "expenses" include all fees, costs of officials and athletes' purses (excluding costs paid to the City).
- (2) In the event such "Combat Sport" is not carried out or in case any Promoter or contestant is guilty of misconduct or of disobeying any of the rules and regulations established by the Commission, the security so deposited by the Promoter or contestant who is guilty of such misconduct or is in breach of contract, shall be forfeited to the Commission.
- (3) The Commission may disburse the proceeds from the security deposit to persons entitled to a claim thereunder.

13. Safety

- (1) In order to ensure that a "Combat Sport" is conducted in a safe and orderly manner, the Commission requires medical personnel, police, referees, judges, officials, or supervisory personnel as the Commission deems appropriate, to be in attendance at any "Combat Sport".
- (2) The Commission may require the Promoter or persons in charge of any "Combat Sport" to pay such amount as will cover the costs of providing medical, police, referees, judges, officials or supervisory personnel, as set out in Schedules "A" and "B" attached hereto and forming part of this Bylaw.
- (3) The Commission may withhold the issuance of any permit or licence until the persons concerned have made arrangements satisfactory to the Commission to pay such amount as outlined in subsection (2).

14. Medical Officer

- (1) The Commission requires, as deemed appropriate, a medical officer (who shall be a duly qualified medical practitioner from the Province of BC) to examine the contestants immediately prior to a "Combat Sport" event and to pronounce each contestant physically fit to engage in the event.
- (2) The Commission requires the Promoter or persons in charge of any "Combat Sport" to pay the costs of providing medical services as outlined in subsection (1).
- (3) Persons deemed unfit to fight under subsection (1) will be disqualified.

PART III - FINANCIAL AND LIABILITY RESPONSIBILITIES

15. The proposed expenditures and revenues to be incurred in the operation of the Nanaimo Athletic Commission shall be included in the City of Nanaimo Financial Plan.
16. The Commission shall keep accurate records of all monies received and expended by it, which accounts shall be open for the inspection by any Official of the City of Nanaimo so appointed for that purpose.
17. The Promoter shall take out or cause to be taken out and keep or cause to be kept, in force at all times during the term of this contract, comprehensive public liability insurance in respect of claims for personal and bodily injury, death or property damage arising out of any occurrence related to the "Combat Sport" specified in the contract in the amount as to be determined by the City of Nanaimo.
 - (1) The Promoter shall cause each policy of insurance required to be maintained by it:
 - (a) to name the City of Nanaimo and its Commission as additionally insured under the policy,
 - (b) to contain a cross-liability clause,
 - (c) to provide that the coverage under the policy cannot be cancelled, nor any provisions changed or deleted unless 30 days prior written notice is given to the Commission by the insurer.
 - (2) The Promoter shall provide to the Commission from time to time, upon request, proof that all premiums under the policies required to be maintained by the Promoter, have been paid and that they are in full force and effect and contain the terms and conditions outlined in subsection (1).
18. The Promoter shall indemnify and save the City of Nanaimo and its Commission harmless against all loss, damage, costs and liabilities including fees of solicitors and other professional advisors arising out of:
 - (1) any breach, violation or non-performance of any covenant, condition, or term of the contract by the Promoter or contestants,
 - (2) any personal injury, death or property damage related to the "Combat Sport" specified in the contract with the Commission.

PART IV - APPEAL

19. Any decision of the Nanaimo Athletic Commission made pursuant to this Bylaw may be appealed to the Council of the City of Nanaimo.
20. Notice of such appeal setting out the grounds thereof shall be given to the Corporate Officer within seven (7) days of the decision complained of. The Corporate Officer shall place such appeal on the next agenda of the regular meeting of the Council, following receipt of such notice; or the appeal may be heard at a special meeting of Council called for such purpose, at 455 Wallace Street, Nanaimo, British Columbia.

PART V - PENALTY

21. A person or persons who contravenes, violates or fails to comply with any provision of this bylaw, or who suffers or permits any act or thing to be done in contravention or violation of this bylaw, or who fails to do anything required by this bylaw, commits an offence and shall be liable to a fine as prescribed in Schedule "C" of this bylaw.

PART VI - SEVERABILITY

22. If any section or provision of this bylaw is held to be invalid by a court of competent jurisdiction, the invalid portion shall be severed and the validity of the remainder of the bylaw shall not be affected.

PART VII - REPEAL

23. "NANAIMO ATHLETIC COMMISSION BYLAW 2006 NO. 7019" and all amendments thereto are hereby repealed.

PASSED FIRST READING
PASSED SECOND READING
PASSED THIRD READING
ADOPTED

MAYOR

MANAGER,
LEGISLATIVE SERVICES

SCHEDULE "A"

NANAIMO ATHLETIC COMMISSION FEES

PAYABLE BY THE PROMOTER:

- Per Event

1. **EVENT PERMITS – ALL COMBAT SPORTS**

**Minimum or 3% of gross gate, whichever is greater.*

Major Championship	\$1,000
Standard Contests (non championship event):	
Less than 500 spectators	\$ 125
500 to 1,000	\$ 250
Greater than 1,000	\$ 750
Greater than 2,000	\$1,000

The promoter is required to indicate in writing, at the time of sanction application, agreement to the relevant fee, as a basis on which the approval process may begin.

2. **PROMOTER'S ANNUAL LICENCE**

All Combative Sports	\$ 100
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3. **BOXING / MIXED MARTIAL ARTS LICENCE - Annual**

**Anyone appearing on ring apron must be licensed.*

Participant – Single Event Licence	\$ 25
Manager's Licence	\$ 25
Officials	\$ 25

SCHEDULE "B"

NANAIMO ATHLETIC COMMISSION – SCALE OF PAYMENTS

1. OFFICIALS

The Commission has instituted the following scale of payments to be paid by the Promoter to the officials appointed by the Commission, to carry out the official duties required of them in connection with any professional contest.

Referee (Minimum of two referees per night)	<i>Minimum Per Referee</i> \$ 150
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Note: In any non-championship event, where one referee officiates for all events due to the absence of the main event referee or support card referee, whichever is the case, the referee shall be paid both fees.

Judge (<i>Minimum</i>)	\$ 100
Timekeeper	\$ 50
Knockdown Counters	\$ 50
Scorekeeper, Seconds, Dressing Room Attendants	\$ 50

2. MEDICAL (Minimum)

*Doctor	\$ 500
*Paramedic	\$ 100

3. TELEVISION OR VIDEOTAPING

Fee For Videotaping or Televising Event for any promotional/commercial purpose.	\$ 250
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4. SECURITY

Pr _____ (Facility Costs)
Security Plan may require Police Services

*Policing Services	Actual costs determined by the RCMP
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* Meet approval of Commission

SCHEDULE "B"

NANAIMO ATHLETIC COMMISSION – FINES

	SECTION	FINE	SUSPENSIONS
Participation without Licence	5(e)	To be determined	
Promoter breach of NAC Contract	?	"	
Promoter misconduct	?	"	
Participant misconduct define???	?	"	
Late Weigh-Ins	?	\$ 100	

Contraventions of Schedule "B".

PROPOSED

From: Hunter, Eric [mailto:EHunter@city.pg.bc.ca]
Sent: Friday, June 08, 2012 10:21 AM
To: DISTRIBUTION LIST
Subject: Canadian Combat Sport Federation AGM

Greetings all,

I would like to extend an invitation to all commissions in Canada to attend the CCSF (formerly the CBF) AGM to strengthen the new Federation so that we can continue to shape the regulation of combative sports in Canada to benefit all. If all interested and experienced people join together we can help to improve the Canadian Combat Sport industry. Some work has been done including the name change and there is more we have to accomplish. We will need to adopt unified rules for all combative sports, medical standards, improved communication and a new website. Please find enclosed a draft copy the core values, which will be finalized at the AGM, and the mission statement & logo of the CCSF.

I have made arrangements with the River Rock Casino Resort in Richmond BC to provide meeting room and a block of sleeping rooms for the weekend of September 21-22nd 2012. The room rental is \$129.00/day, based on double occupancy they will hold a block of ten rooms for us under the Canadian Combat Sport Federation, they will only hold them until August 31st. We will meet Sept. 22nd 9:00am to 4:30 in the Capilano Room. If you plan to extend your stay there may be rooms available at the River Rock Resort. The hotel is located next to the light rapid transit line and is one of the first stops on the line from Vancouver International Airport into the City of Vancouver.
<http://davidpritchard.org/maps/vantransit.html>

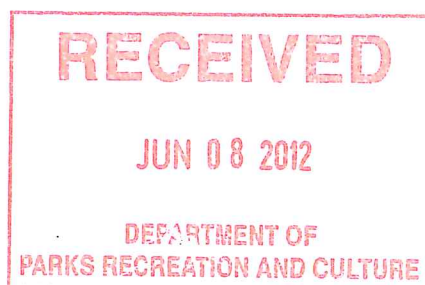
Please forward your RSVP to me by July 30th so if we need to increase the size of the meeting room I will have time to ensure that can happen. I am currently working on the agenda and would welcome any suggestions for agenda items, again please have them to me by July 30th. I will be asking for a projection unit for the meeting room to connect to a laptop, if anyone has any other audio video requirements please advise in your RSVP.

I have been in contact with the ministry of Community, Sports and Cultural Development to asked them to address Bill 50 and speak to the group about changing regulatory authority from municipalities to a provincial regulatory body here in BC. I will have this item added to the agenda if their able to attend.

I was hoping to have our meeting coincide with a live event but I am not able confirm this as of this date.

I look forward to seeing you all in Richmond in September.

Eric Hunter
Canadian Combat Sport Federation
Secretary Treasurer,
British Columbia Director
H. 250-962-9322
C. 250-960-9816
F. 250-612-5612



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Mission Statement of the Canadian Combat Sport Federation

The Canadian Combat Sport Federation has been formed and dedicated to providing rules and regulation of all professional combative contests conducted or exhibited within the jurisdiction of member commissions in Canada.

These contests include, but are not limited to Boxing, Mixed Martial Arts, Kickboxing, Muay Thai and Wrestling.

It is the purpose and objective of the Commission to:

Establish and monitor the health, safety, and welfare of all contestants, as well as the standard of equipment and rules used in these sports. Regulations and rules developed by recognized associations protect the wellbeing and safety of those involved.

Through record keeping and sharing of information the intent is to shield those involved, as well as the public at large, from illegal and unethical practices.

The **DEFINITION OR INTRODUCTION** of the Canadian Combat Sport Federation (CCSF) is that it has been formed and is dedicated to partner with Canadian combative sports commissions to standardize rules, regulations and operating procedures of all professional combative contests conducted or exhibited in Canada and to encourage all Canadian combative sports commissions to employ such rules, regulations and operating procedures.

The **MISSION** of the CCSF is to partner with Canada's combative sports commissions to collect or otherwise develop the latest rules, regulations and operating procedures for a range of combative sports that include mixed martial arts, Muay thai and kickboxing as examples and provide and promote this information for Canadian combative sports commissions to follow, to promote standardized medical, safety and health protection standards for the combat athletes competing in such sports events.

The **VISION** of the CCSF is to be Canada's ongoing national source of standardized information on the governance and operations of combat sport in Canada, provided by Canada's leading combat sport commissions and available to all combative sports commissions to use in governing combat sports events in their jurisdiction. In addition the CCSF would provide standardized information available to promoters to use in delivering quality combative sports events that take into account the health and safety of the competitors.

The **CORE VALUES** of the CCSF are the following values:

- Will be inclusionary of all legitimately created combative sports commissions in Canada, partnering with them to benefit the governance and operations of combat sport in Canada;
- Will understand and respect the unique jurisdictional requirements of each combative sports commission in Canada;
- Will pursue excellence in every aspect of CCSF operations;

- Will constantly strive for the highest degree of honesty, integrity, transparency and fairness in all CCSF dealings;
- Will partner with combative sports commission staff to focus on combatant health and safety always as the first priority;

OBJECTIVES of the CCSF in the first two years of operation:

- With the health and safety of combat sport competitors as the key focal point, develop a national medical committee of qualified and experienced ringside physicians and encourage them to collect evidence based information to improve the health and safety of combatants;
- Coordinate and advertise the officials training and certification courses Canadian Combative Sports Commissions plan to hold in the coming 12 months and maintain a national registry of certified officials in good standing with their commissions provided by Canadian Combative Sports Commissions;
- Collect effective policies created by Canadian Combative Sports Commissions that deal with governance or operations issues of combat sports and make such information available to all Canadian Combative Sports Commissions;
- Coordinate a discussion with Canadian Combative Sports Commissions through questionnaire communication, of possibly creating a national registry of Canadian combat sports competitors and a national identity card system of recognition and monitoring of these competitors;
- Investigate existing scoring and recording systems of combative sports events to see if there is an electronic system of scoring and recording successfully being used that could benefit all Canadian Combative Sports Commissions;
- Coordinate a discussion with Canadian Combative Sports Commissions on standardizing the minimum pre-fight medical test requirements, including a description of these relevant medical tests and the time frames of acceptability of such test results in each jurisdiction;

- Coordinate a discussion with Canadian Combative Sports Commissions on standardizing the minimum weigh in procedures of combat sports competitors including physical tests administered at that time and suggestions/recommendations addressing the issue of weight loss and rehydration of competitors;
- Coordinate a discussion with Canadian Combative Sports Commissions on standardizing the minimum post-fight medical test requirements, including the medical suspension time frames for various injuries in each jurisdiction;
- Coordinate a discussion with Canadian Combative Sports Commissions on a standardized approach toward “pro debut” competitors in terms of recommended or required baseline minimum training preparation and fight readiness;
- Develop a Canadian Combat Sport Federation web site to communicate with commissions, promoters, contestants, officials and other relevant groups in the combative sports industry in Canada and abroad;
- With functions defined, develop a membership structure that is inclusive of Canadian Combative Sports Commissions and operate administratively as a “Federation” mindful and respectful of the individual jurisdictional requirements of each member commission.
- As a Federation create a five year strategic plan that is created by and monitored annually by the membership.

From: ed garner [mailto:edgarner@shaw.ca]

Sent: Thursday, 2012-May-31 9:09 PM

To: Jim Kipp (external email); Robin Tweed; Jim Kipp; cavaliers@shaw.ca; Sandy Raddysh; Bill McKay; 'Bruce Avis'; 'WALLY TAYLOR'; Ted Greves

Cc: Suzanne Samborski; Sandy Raddysh

Subject: RE: Letter RE Provincial Commissions.docx

The legislation came into law today for the Provincial Athletic Commission

Here's the contact email for the assistant to the deputy minister, david galbraith

David.Galbraith@gov.bc.ca

