

**AGENDA FOR THE REGULAR MEETING OF THE
PARKS, RECREATION AND CULTURE COMMISSION
TO BE HELD IN THE
BOWEN PARK COMPLEX CONFERENCE ROOM
WEDNESDAY, 2012-JUN-27, COMMENCING AT 7:00 P.M.**

1. **CALL THE REGULAR MEETING OF THE PARKS, RECREATION AND CULTURE COMMISSION TO ORDER:**

2. **INTRODUCTION OF LATE ITEMS:**

3. **ADOPTION OF AGENDA:**

(Motion required to adopt the Agenda.)

4. **ADOPTION OF MINUTES:**

- (a) Minutes of the Regular Parks, Recreation and Culture Commission Meeting held Wednesday, 2012-MAY-23, at 7:00 p.m., in the Bowen Park Complex Conference Room.

Pgs.
425-432

(Motion required to adopt minutes of 2012-MAY-23 as circulated.)

5. **PRESENTATIONS:**

- (a) Nanaimo Science and Sustainability Society (Ns³) – providing an overview of the project to date and seeking a recommendation from the Parks, Recreation and Culture Commission to Council for approval of the design and building of the Nanaimo Science Centre in the “washroom” location in Bowen Park.
- (b) Development of an Invasive Plant Management Strategy for the City of Nanaimo – Rob Lawrance and Gail Pasaluko.

Pg. 433

6. **DELEGATIONS: (10 MINUTES)**

(Motion required to receive the delegations.)

- (a) Mr. Jackson Hirota, 6040 Driftwood Place, Nanaimo, BC, V9V 1G2, requesting that the Parks, Recreation and Culture Commission lower the senior age limit for Nanaimo Parks and Recreation Badminton from 60 to 55.

Pgs.
434-443

- (b) Ms. Shawna Drinnan, 2054 Honeysuckle Terrace, Nanaimo, BC, V9S 2R1, presenting an update on the progress regarding the Forest Drive VIP improvements to the Parks, Recreation and Culture Commission and requesting a modification to the Forest Drive Park name to recognize sponsors and distinguish the park within the neighborhood. *(Note: Commission Policy Statement “Naming Parks and Facilities” attached for reference.)*

Pgs.
444-448

- (c) Mr. Michael & Mrs. Corinne Besler, Segway Victoria, BC, 764 Daisy Avenue, Victoria, BC, V8Z 2R9, presenting their proposal for a pilot project offering Segway PT tours in Bowen and Beban Parks for July 1, 2012 to December 31, 2012. Pgs. 449-452

LATE DELEGATIONS: (5 MINUTES)

(Motion required to allow late delegations, if any.)

7. CHAIR'S REPORT:

(Motion required to receive the Report.)

8. REPORTS OF ADVISORY BODIES:

- (a) **Parks Committee.** Commissioner Thorpe to report on the meeting held 2012-JUN-14. Pgs. 453-458

Segway Tours Within Nanaimo's Parks And Trails Network. (Pgs.456-458)

Parks Committee's Recommendation: That the Parks, Recreation and Culture Commission approve piloting segway tours within Nanaimo's Parks and Trails network, specifically restricted to Bowen Park, with the provision of a current business plan, and written guidelines stipulating rider age limit as 16 or older, for the period 2012-JUL-01 to 2012-DEC-31.

(Motion required to adopt recommendation.)

- (b) **Recreation Committee.** No meeting held.

- (c) **Cultural Committee.** Commissioner Pattje to report on the meeting held 2012-JUN-06. Pgs. 459-465

Cultural Committee Meeting Start Time. (Pg.465)

Cultural Committee's Recommendation: That the Parks, Recreation and Culture Commission approve the adjustment of the start time of the Cultural Committee meetings from 4:15 p.m. to 4:00 p.m. on the first Wednesday of every month and adopt the 2012 PRC COMMISSION / COMMITTEE MEETING DATES/TIME calendar as revised.

(Motion required to adopt recommendation.)

- (d) **Grants Advisory Committee.** Commissioner Beaudoin-Lobb to report on the meetings held since 2012-MAY-23.

- (g) **Port Theatre.** Monthly report for May, 2012. Pgs. 466-468

- (h) **Nanaimo Art Gallery.** Monthly report for May, 2012. Pgs. 469-470

- (i) **Nanaimo Museum.** Monthly report for May/June, 2012.

Pgs.
471-472

(Motion to receive all Advisory Body reports.)

9. **STAFF REPORTS (Action):**

- (a) **Travel Assistance Grant – Nanaimo Bike Polo.**

Pgs.
473-475

Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant to the Nanaimo Bike Polo in the amount of \$300.00 for six players to attend the Cascadia Regional Championships - North America Qualifier being held in East Vancouver, BC.

(Motion required to adopt recommendation.)

- (b) **Travel Assistance Grant – Nanaimo Judo Club.**

Pgs.
476-482

Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant to the Nanaimo Judo Club in the amount of \$300.00 for three players to attend the 2012 National Judo Championships, being held in Toronto, Ontario.

(Motion required to adopt recommendation.)

- (c) **Travel Assistance Grant – Upper Vancouver Island Metro Soccer.**

Pgs.
483-485

Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant for Upper Vancouver Island Metro Soccer in the amount of \$300.00 for six players to attend the BC Soccer Provincial A Cup Championships, being held in Kamloops, BC.

(Motion required to adopt recommendation.)

- (d) **Travel Assistance Grant – Nanaimo Youth Soccer Club.**

Pgs.
486-488

Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant for Nanaimo Youth Soccer Club in the amount of \$850 for 17 players to attend the Girls U17 Gold Division BC Soccer Provincials, being held in Kelowna, BC

(Motion required to adopt recommendation.)

(e) **Overnight Camping in the Parks.**

Pgs.
489-490

Staff's Recommendation: That the Parks, Recreation and Culture Commission refer the issue of Overnight Camping in Parks to the Recreation Committee for review and report back with recommendations for updating.

(Motion required to adopt recommendation.)

(f) **Zero Tolerance Alcohol Policy in Arenas.**

Pgs.
491-492

Staff's Recommendation: That the Parks, Recreation and Culture Commission approve and adopt a zero tolerance alcohol policy in arenas.

(Motion required to adopt recommendation.)

(g) **Nanaimo Science Centre Development at Bowen Park – Public Review Process.**

Pgs.
493-494

Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council support in principle the draft concept and location of the Nanaimo Science Centre at Bowen Park for public review and input.

(Motion required to adopt recommendation.)

10. **STAFF REPORTS (Information Only):**

- (a) Monthly Report – Senior Manager, Parks & Civic Facilities – May 2012. Pgs. 495-498
- (b) Monthly Report – Senior Manager, Recreation and Culture Services – May 2012. Pgs. 499-505

(Motion to receive all Information Only Items.)

11. **CORRESPONDENCE: (Action Required.)**

- (a) Letter dated 2012-JUN-16 to Mr. Richard Harding, Director, Parks, Recreation and Culture, from Ms. Patricia (Pat) Rowe, 316 - 2815 Departure Bay Road, Nanaimo, BC, V9S 5P4, regarding the need for a level walkway at Departure Bay Beach. Pg. 506

CORRESPONDENCE: (Information Only.)

- (b) Card dated 2012-MAR-26 and letter dated 2012-APR-17 received from Ms. Judie Roberts and Ms. Leslie Smith, Co-Chairs, Host Committee, Nanaimo Curling Club, thanking the Parks, Recreation and Culture Commission for their support through the grant program and providing their financial statement for the event. Pgs. 507-510

- (c) Letter dated 2012-MAY-24 received from Ms. Penny Mitchell, Finance Chair, Island Bel Canto Singers, 5947 Butcher Road, Nanaimo, BC, V9T 5M7, thanking the Parks, Recreation and Culture Commission for their support by way of the \$530 Arts, Cultural and Festivals Events Grant for 2012 and providing their post-event report. Pgs. 511-526
- (d) Minutes of the Nanaimo Harbour City Seniors, Annual General Meeting, held 2012-MAY-16. Pgs. 527-533
- (e) Final Report for the Cultural Operating Grant 2012 received by the L'Association des francophones de Nanaimo, received on 2012-JUN-04. Pgs. 534-539
- (f) Minutes of the Nanaimo Harbour City Seniors, Board of Directors Meeting, held 2012-JUN-01. Pgs. 540-541
- (g) Letter dated 2012-JUN-08 from Mr. Peter McCaffery, President, Mid Island Velo Association, 101 - 6227 Pleasant Ridge Place, Nanaimo, BC, V9T 0B3, advising of the decision to cancel the Nanaimo Cobblestone Classic Criterium event for this year. (Note: grant monies had not yet been disbursed; therefore, there would be no need for the group to return funds.) Pg. 542
- (h) Letter dated 2012-MAY-31 from Ms. Daurel Neve, General Manager, Theatre One, 150 Commercial Street, Nanaimo, BC, V9R 5G6, providing the final report for funding for the 2011/2012 season. Pgs. 543-551
- (i) Letter dated 2012-JUN-06 from Mr. Michael Wright, General Manager, Crimson Coast Dance Society, 150 Commercial Street, Nanaimo, BC, V9R 5G6, providing their report on the February, 2012, Dynastic Dreams event. Pgs. 552-554

(Motion required to receive all Correspondence.)

12. NOTICE OF MOTION:

13. CONSIDERATION OF OTHER BUSINESS:

14. BUSINESS ARISING FROM DELEGATIONS:

- (a) Mr. Jackson Hirota – Lowering Age Limit of Seniors Badminton.

(Motion required to adopt recommendation.)

- (b) Ms. Shawna Drinnan – Name Change for Forest Drive Park.

(Motion required to adopt recommendation.)

- (c) Mr. Michael & Mrs. Corinne Besler – Pilot Segway Tour Project.

(Motion required to adopt recommendation.)

15. **UNFINISHED BUSINESS:** (None.)

16. **QUESTION PERIOD:**

17. **ADJOURNMENT:**

Motion to adjourn with next regular meetings as follows:

COMMISSION	Wednesday, 2012-JUL-25; 7:00 p.m. Bowen Park Complex Conference Room
Cultural Committee	Wednesday, 2012-JUL-04; 4:00 p.m. – if required Bowen Park Complex Conference Room
Recreation Committee	Wednesday, 2012-JUL-11; 3:00 p.m. – if required Bowen Park Complex Conference Room
Parks Committee	Thursday, 2012-JUL-12; 5:00 p.m. – if required Bowen Park Complex Conference Room

**MINUTES OF THE REGULAR MEETING OF THE
PARKS, RECREATION AND CULTURE COMMISSION
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM
ON WEDNESDAY, 2012-MAY-23, COMMENCING AT 7:00 P.M.**

PRESENT: Commissioner D. Johnstone, Chair

Members: Commissioner T. Greves
Commissioner F. Pattje
Commissioner L. Avis
Commissioner M. Beaudoin-Lobb (arrived at 7:02 p.m.)
Commissioner H. Houle
Commissioner A. McPherson
Commissioner D. Rinald
Commissioner G. Savage
Commissioner I. Thorpe
Commissioner M. Young

Regrets: Commissioner K. Alden

Staff: R. Harding J. Ritchie
S. Samborski R. Tweed, recording

1. CALL THE OPEN MEETING TO ORDER.

The Regular Meeting was called to order at 7:00 p.m.

2. INTRODUCTION OF LATE ITEMS:

- Add Item 6.(c) – Late Delegation Request – Christel Martin – WiFi.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

- (a) Minutes of the Regular Parks, Recreation and Culture Commission Meeting held Wednesday, 2012-APR-25, at 7:00 p.m., in the Bowen Park Complex Conference Room.

It was moved and seconded that the Minutes be adopted as circulated. The motion carried unanimously.

5. PRESENTATIONS: (None.)

6. DELEGATIONS:

It was moved and seconded that the Delegations be permitted to address the Commission. The motion carried unanimously.

- (a) Yvonne Vander Kooi and Heather Dean, Nanaimo Family Life Association, 1070 Townsite Road, Nanaimo, BC, V9S 1M6, regarding the "Life Works – Youth in Motion" project requesting approval from the Parks, Recreation and Culture Commission for the installation of life-sized, youth cut-outs either in the downtown or Harewood area.

Ms. Vander Kooi advised that they have about 15 figures in total that could be used and felt that they could be installed for 3-5 years with the primary location identified by the group as being Robin's Park as there would be room for all of them there. The location is prominent, and close to road which would result in less vandalism. As washroom walls are generally blank and unadorned and are constructed in a way that is hard to decorate or adorn and tend to be places that youth gather, they would be an ideal backdrop for installation of the figures. Graffiti has not been much of a problem, and while there has been the odd tag, the anti-graffiti sealant used makes graffiti easy to remove. This would be viewed as a community legacy piece that involved youth in the opportunity and it would be wonderful for the youth to see their art in public. Some pieces were collaborative with a number of students working on a piece. Ms. Vander Kooi requests that if approved, the City install the pieces. The program is generally working with youth that are not as integrated into the mainstream alternative programs. There could be odd numbered groupings placed in north end locations if that was the wish of Commission. The cut-outs are finished and will be ready as soon as the anti-graffiti sealant is applied.

- (b) Robert Stevenson, Nate Stevenson and Larry Cooper, appeared on behalf of the South-Side Minor Football Association, 696 Second Street, Nanaimo, BC, V9R 1X9, requesting funds from the Knowles Estate for the purchase of equipment for the youth football program.

Mr. Rob Stevenson advised that they began in 1996 with the high school program at John Barsby, in 1998 they added the junior varsity program, and in 2001 the Nanaimo District with 9th and 10th graders. In 2002 the John Barsby program started a project – spring flag football (touch football – for Grades 4-6). The second group was for Grades 7-8, with kids coming from Nanaimo District. They play flag football in spring, and tackle football in the fall. The Association was formed in 2006 to promote amateur football for youth 7-18 in the immediate area around John Barsby. It continued to grow and they now have about 120 youth (both girls and boys) in spring flag and about 90-100 in the fall tackle. They supply everything but the shoes, but have a used cleat bank that youth who need shoes can access. They also share the high school equipment. The Association has become multi-generational, and is completely grass roots. The programs are very successful in the south end due to the local socio-economics. They have never turned anyone away that cannot afford to be involved – if needed, they will also buy shoes for them – they promote "Ball for All". About 20% in the schools are participating. Equipment is stored in the "dog house" at John Barsby and in the "bunker" at Nanaimo District Secondary School. The Association's philosophy is, "Try your hardest, get better each day, and do the right thing." They help students build a plan and schedule for their week at school. The equipment would serve a dual purpose

and would be shared with the High School as required. 90% of the youth involved are within walking distance and about 10% from other areas. Additional information on the Association and registration fees is available at: <http://south-sideminiorfootball.blogspot.ca/>

LATE DELEGATION:

It was moved and seconded that the Late Delegation be permitted to address the Commission. The motion carried. **Opposed: Commissioner Greves.**

- (c) Christel Martin, 641 Stirling Avenue, Nanaimo, BC, V9R 4C8, regarding WiFi in publicly-funded community centers and electro-hyper-sensitivity, and requesting that the Parks, Recreation and Culture Commission have the WiFi turned off at Oliver Woods on 2012-MAY-26 and at the Nanaimo Aquatic Centre every Thursday from 3:00 p.m. to 8:00 p.m. during Tai Chi classes.

Ms. Martin spoke regarding WiFi in community centres. She is teaching Tai Chi to at-risk youth, at NDSS in the dance room and believes that WiFi comes into NDSS from NAC. Ms. Martin advised that she feels ill from this as she states she suffers from EHS (electro-hyper-sensitivity), which she advises affects 5% of population and that some individuals can experience headaches, nausea, lack of focus, heart arrhythmias, and muscle spasms. Ms. Martin is requesting a WiFi free area to teach Tai Chi - possibly at no cost. She had provided by e-mail an 86 page document; however, will provide a two-page summary. Ms. Martin would like the WiFi at Oliver Woods Community Centre turned off on 2012-MAY-26, from 10:00 a.m. to 4:00 p.m., in order that she can attend the Canadian Tai Chi Academy Workshop, and also turned off at the Nanaimo Aquatic Center every Thursday from 3:30 p.m. to 7:30 p.m.

7. CHAIR'S REPORT:

- (a) Congratulations to Commissioner Rinald and his wife on the birth of their daughter.
- (b) BCRPA Conference – Commissioner Beaudoin-Lobb enjoyed it and found it of interest.

8. REPORTS OF ADVISORY BODIES:

- (a) Parks Committee. Commissioner Thorpe to report on the meeting held 2012-MAY-10.

Odd Fellows Clock Donation.

Parks Committee's Recommendation: That the Parks, Recreation and Culture Commission approve the donation of a clock from the Independent Order of Odd Fellows, Black Diamond Lodge #5, to be sited at McGregor Park.

It was moved and seconded that the recommendation of the Parks Committee be adopted. The motion carried unanimously.

- (b) **Recreation Committee.** Commissioner Greves to report on the meeting held 2012-MAY-16.

2012 Sport Tournament Grant Requests – Final Intake.

Recreation Committee's Recommendation: That the Parks, Recreation and Culture Commission approve and recommend that Council approve the expenditure of \$11,626.00 in funding for the final intake of the 2012 Sport Tournament Grants as follows:

Sport Tournament Grant Applications 2010 - 2012						
GROUP		2010	2011	2012 FIRST INTAKE	2012 FINAL INTAKE	2012
		GRANT	GRANT	GRANT	REQUESTED	RECOMMENDED
Agility Association of Canada		-	-	-	5000	1826
Mid-Island Velo Association (cycling)		-	-	-	4500	3000
Nanaimo Senior Men's Fastball League		1200	-	-	1350	725
Nan. Minor Hockey Association		2000	4500	500	1000	750
Nanaimo Riptide Swim Team – Fall Invitational		900	150	500	1,000	750
Nanaimo Ultimate Association		-	-	-	1000	500
Nanaimo White Rapids Swim Club – Nanaimo Invitational Swim Meet		1000	2,000	2500	1500	1175
V.I.E.X. – Skateboard Competition and Roller Derby Demonstration		2600	1100	-	2500	1200
Water Ski Wakeboard British Columbia		-	-	-	500	500
Wheatheaf Fastball Club		400	500	-	700	0
Youth Sticking Together (ball hockey)		-	-	-	1600	1200
TOTALS:					20,650	11,626

It was moved and seconded that the recommendation of the Recreation Committee be adopted. The motion carried unanimously.

Commission requested that in the future, more explanatory summary information be added to the report.

- (c) **Cultural Committee.** No meeting held.

- (d) Grants Advisory Committee. Commissioner Avis reported that no meeting was held.
- (e) Port Theatre. Monthly report for April, 2012.

Commission asked if the amounts in the Monthly Event Report could be isolated for audiences attending paid performances - it would be a better overview of the actual activity and provide information as to where and when the Theatre is being utilized.

- (f) Nanaimo Art Gallery. Monthly report for April, 2012.
- (g) Nanaimo District Museum. Monthly report for April/May, 2012.

It was moved and seconded that the Advisory Body reports be received. The motion carried unanimously.

9. STAFF REPORTS (Action):

- (a) **Travel Assistance Grant – Wellington Secondary School Band Program.**

Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant to the Wellington Secondary School Band Program in the amount of \$2,000.00 for 20 members to attend the Music Fest Canada Nationals being held in Ottawa, Ontario.

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

- (b) **Travel Assistance Grant – Nanaimo Diamonds Synchronized Swim Club.**

Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant to the Nanaimo Diamonds Synchronized Swim Club in the amount of \$200.00 for two competitors to attend the Fina World Master's Synchronized Swimming Competition being held in Riccione, Italy.

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

- (c) **Travel Assistance Grant – Skwthe's Storm Basketball.**

Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant to the Skwthe's Storm Basketball in the amount of \$900.00 for nine players to attend the Northwest High School Nationals being held in Tulalip, Washington.

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

(d) **Knowles Estate - South-Side Minor Football Association.**

Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council allocate \$10,754.48 from the Arthur Knowles Estate to the South-Side Minor Football Association for the purchase of equipment for the youth football program.

There was some discussion with regard to the purposes and portion of the Arthur Knowles Estate that could be utilized for youth sport facility improvements. Staff confirmed that discussions had been held with the Executor of the Estate who supported the request from the South-Side Minor Football Association. Staff advised that only the interest is available for these purposes and that, to date, no requests other than the one from South-Side Minor Football Association had been received.

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

10. **STAFF REPORTS (Information Only):**

(a) **Senior Manager of Parks & Civic Facilities.** Monthly report for April, 2012.

- Temporary public art has now been installed throughout the City.
- Dog off leash pilot sites now open.
- Forest Drive Park construction underway.
- Two VIP meetings – Planta and Monashee Parks – very interesting. Commissioner Avis congratulated both Jeff and Kirsty in doing a great job in handling and responding to the questions and concerns at the Planta Park meeting.
- Horticulture section – annual plantings were received today.
- A lot of invasive species in bloom right now with a lot of community assistance in dealing with them.
- Tourism centre being moved into Northfield Rotary Lookout – there is a temporary trailer there and the building should be finished in August. Had to bring power in. Parking will be moved over to the far side.

(b) **Senior Manager of Recreation and Culture Services.** Monthly report for April 2012.

- WiFi – looking at improving customer service as the expectation is growing that reliable WiFi will be available for facility rentals.
- Facebook – “City of Nanaimo” is too generic and communications are continuing to establish a new Facebook name – until there is a resolution there is no access.
- Positive ticketing program – gift certificates for free swim, skate including gear, and drop-ins will be given to youth for good behaviour.
- Use of the “Mosquitoes” – there are some human rights/civil liberties issues with using the “Mosquitoes”. They produce a high-pitched sound that affects 12-18 years to prevent loitering and smoking in no access areas. Ours are not much in use anymore.
- Cumberland to Nanaimo bicycle ride – met with Cumberland Mayor – bicycle people to organize – usually a multi-day event. There will be “celebration

stations" along the way. This event is being realistically targeted to occur in 2013. It can potentially attract thousands of people.

- Cliff McNabb update – on time. In good weather they are working into the evenings. A flood over the weekend affected the electrical room; however, no lasting damage. Looking and the end of July for completion.
- Junior B Hockey has received its approvals. The "Buccaneers" will start up this fall. The contract for board advertising comes up for review in October. It has been mirrored with what happens at NIC. Ice time has been identified and teed up. Old timers currently have the bulk of the ice time and don't use all of it. The market will decide how successful this will be
- Bowen Park Science Centre – continue to work on their concepts – partnered up with architectural firm in Vancouver on pro bono basis. Meeting with Staff in the next week or so. Will be doing some programs in the park this summer. Volunteers will be going from playground to playground to increase awareness of a Science Centre in Bowen Park. Most likely looking at a building near the Horseshoe Pit at Bowen.
- Staff to organize a spring tour of facilities – possibly in the evening with a BBQ. Possible dates to be sent out to Commission members.

It was moved and seconded that the Information Only Items be received. The motion carried unanimously.

11. CORRESPONDENCE: (Action Required.) (None.)

CORRESPONDENCE: (Information)

- (a) Minutes of the Nanaimo Harbour City Seniors Board of Directors Meeting held 2012-MAY-04. Commissioner Avis advised that she is now the Past President.

It was moved and seconded that the Correspondence be received. The motion carried unanimously.

12. NOTICE OF MOTION:

13. CONSIDERATION OF OTHER BUSINESS:

14. BUSINESS ARISING FROM DELEGATIONS:

- (a) Yvonne Vander Kooi & Heather Dean - "Life Works – Youth in Motion" Project.

It was moved and seconded that the Parks, Recreation and Culture Commission approve the installation of the youth artwork in the community at locations and for a time frame at Staff's discretion. The motion carried unanimously.

- (b) Robert Stevenson - South-Side Minor Football Association.

[Dealt with under Item 9.(d).]

(c) Christel Martin – WiFi.

It was moved and seconded that WiFi not be switched off in any of the City facilities, but that Staff assist Ms. Martin in identifying alternate locations that may be suitable under the Fees & Charges Bylaw rate structure. The motion carried unanimously.

15. UNFINISHED BUSINESS:

- (a) Independent Order of Odd Fellows – Black Diamond Lodge #5 - Clock Donation. (*referred to Parks Committee on 2012-APR-25*)

It was moved and seconded that Item 15.(a) be removed from Unfinished Business. The motion carried unanimously.

16. QUESTION PERIOD: (No questions.)

17. ADJOURNMENT:

It was moved and seconded at 8:48 p.m. that the meeting adjourn, with the next regular meetings as follows:

COMMISSION	Wednesday, 2012-JUN-27; 7:00 p.m. Bowen Park Complex Conference Room
Cultural Committee	Wednesday, 2012-JUN-06; 4:15 p.m. – if required Bowen Park Complex Conference Room
Recreation Committee	Wednesday, 2012-JUN-13; 3:00 p.m. – if required Bowen Park Complex Conference Room
Parks Committee	Thursday, 2012-JUN-14; 5:00 p.m. – if required Bowen Park Complex Conference Room

The motion carried unanimously.

CERTIFIED CORRECT:

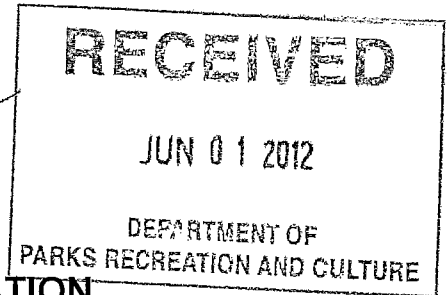
D. Johnstone, Chair
Parks, Recreation and Culture Commission

R. Harding, Director
Parks, Recreation and Culture

City of Nanaimo Invasive Plant Management Strategy Process

A variety of plant species are considered invasive on Vancouver Island. These species often thrive due to the lack of natural predators and can easily out-compete local natural species. If alien species are allowed to establish, they can diminish local biodiversity by removing habitat and food sources for a wide variety of species. Alien invasive species can also cause personal injury and damage to property. ACES is tasked to complete an invasive plant management strategy, to be applied on public and private lands, in collaboration with Parks, Recreation and Culture.

PHASE	Strategy	TIME PERIOD
1	Commencement of Process <i>Research and review background information and documents</i>	April 2012
2	Input Session #1 <i>Advisory Committee and Environmental Sustainability (ACES)</i>	May 9, 2012
3	Input Session #2 <i>Parks and Recreation Commission. (PRC)</i>	June 2012
4	Complete initial research and review relevant background information / documents	June / July 2012
5	City of Nanaimo Staff Engagement Workshop (Facilitated)	July 2012
6	City of Nanaimo Public Engagement Workshop (Facilitated)	July 2012
7	Report back to ACES and PRC with preliminary report, staff and public engagement review including draft vision	September 12, 2012
8	Community Survey made available through website	August 15 until October 1, 2012
9	Provide Draft Invasive Plant Management Strategy for 2013 – 2018 and vision for 2030	September 2012
10	Staff and Public Open Houses	October 2012
11	Submit Draft Final Report	December 2012
12	Final Report to be submitted to Council	February 2013



REQUEST TO APPEAR AS A DELEGATION

ON 2012 - JUNE - 27
year month day

NAME OF PERSON MAKING PRESENTATION: <u>JACKSON HIROTA</u> Print			
ADDRESS: <u>6040 DRIFTWOOD PL</u> street address	<u>NANAIMO</u> City	<u>B.C.</u> Province	<u>V9R 1G2</u> Postal Code
PHONE: <u>250-758-3274</u> home			FAX: _____ business
NAME OF APPLICANT IF OTHER THAN ABOVE: _____			
DETAILS OF PRESENTATION:			
<u>See attached request to lower senior</u>			
<u>age for Badminton</u>			
<u>and copy of BC Seniors Games newsletter</u>			

PLEASE NOTE

- **Electronic presentations** must be provided on a CD or by e-mail no later than 9:00 a.m. the day of the Meeting.
- Please submit a written copy of your presentation to the Recording Secretary either at, or prior to, the Meeting.
- **Multiple speakers** on a single issue or topic shall be given 5 minutes each to make their presentations as per Section 18.6 of the Council Procedure Bylaw.

Parks, Recreation and Culture Commission
500 Bowen Road, Nanaimo BC V9R 1Z7

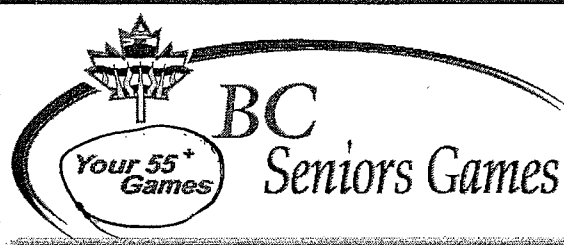
Phone: (250) 755-7511
Fax: (250) 753-7277
parks@nanaimo.ca

PROPOSAL TO LOWER SENIOR AGE FOR NANAIMO PARKS & RECREATION BADMINTON FROM 60 TO 55*

(*You would qualify for 55 regardless of when your birthday is during that year)

BASIC REASON FOR CHANGE:

1. Since the B.C. Seniors Games requirement is 55 years, how will new players in Nanaimo at 60 years old compete adequately and skillfully with other B.C. players who were able to start at age 55? In badminton it takes years to be able to compete effectively in the B.C. Seniors Games. Therefore, for new seniors interested in badminton starting at age 55 will be better.
2. Since the demographics show that women live longer than men and that women probably will retire earlier than men, the advantage for women to start playing at 55 will be advantageous.
3. By starting at age 55 the seniors may be introduced to sports and other activities five years earlier. By introducing physical training as a normal keep-fit program, hopefully this endeavour will decrease the numbers of unfit seniors clogging up the hospitals and care homes.
4. It is proposed that Nanaimo Parks & Recreation lower the age to 55 for seniors wishing to play badminton *effective immediately* at Oliver Woods (for anyone age 55 plus requesting admission), to accommodate play over the summer, since the other adult badminton programs during the day are cancelled due to alternate programming.



Celebrating our 25th Games in Burnaby, BC

"Come Play with us"



The BC Seniors Games Society wishes to express its gratitude for the support of our Funding & Corporate Sponsors



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The Best Place on Earth



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Giving Hope Today

<http://bcseniorgames.org>

From The President's

Desk..



Happy New Year everyone in this exciting 25th year of our Games.

It has been interesting gathering information from our archives these past few months.

Gordon Campbell of the Recreation and Sports Branch of the Provincial Government, acting as Organizing Consultant, organized the first meeting in Vancouver on November 28, 1986, with approximately 20 other persons from around the Province, to investigate and organize a BC Seniors Games. The guest speaker was Nellie Hrdlicka, who had been on the organizing Committee for the Alberta Seniors Games.

From this meeting, a steering committee was formed to design and organize the structure, create policies, guidelines and timeline, and other topics as identified by the Committee.

All the delegates met in February, 1987 to pass the recommendations put forward by the steering Committee which were the geographic twelve zones, Constitution and Bylaws, purpose and objective of the Games, policy of funding both Corporate

Volume 4, Issue 1, March 2012

and Provincial, and prepare a process for selecting a Community to host the Games. Thus, the first BC Seniors Games was born in Vernon in 1988 with 600+ participants. Through the years, our journey has not always been smooth sailing, and many things have changed, but the basic structure of being a totally volunteer Games remains. The purpose of the Society is "to promote an active healthy life style for all BC 55+ residents".

As a Society, we are honoring some special people at the 25th Games in Burnaby. Past BCSGS and Host Society Presidents have been invited to the Opening Ceremonies and 25-year members and participants will be recognized at the Annual General Meeting on Thursday, August 23 at 7 pm at the Hilton Vancouver Metrotown Hotel in Burnaby. Check you local Community newspapers in the upcoming months for information regarding the Burnaby Games and inform all your friends.

Another important program this 25th year, is the membership drive, getting your local community population to support the Zone and the Society in our "Mission Statement and Purpose". More information still to come!

June Parsons (BCSGS)

IN THIS ISSUE:

Front Page:

President's Report

How the Games came to be

P2. YOU WIN, I WIN we all win:

We're offering **new** members the chance to win some great prizes!

P2. Registration Tips

P3 A tribute to Elsa McIntee - a long time supporter of the Games

P4 The Accreditation Process...

About 4000 BC Seniors will attend the Games.

P4 Picking up your package for the Games is explained.

Let your Friends know
about the

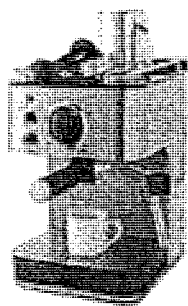
2012 BCSGS Membership Drive

"TRIPLE WIN"

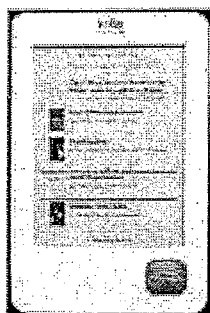
Like other membership drives, we believe in the many benefits that we have to offer our members. One of the goals of our organization is to provide an opportunity for our BC 55+ seniors to stay socially involved in their communities. To that end, we are offering an added "incentive" for becoming a member of our Society.

Any new member of the Society that takes out a \$15 membership will be entered in a draw for the prizes listed below. Associate members are individuals between the ages of 19 and 54 and are also eligible to win the prizes. All members must be residents of British Columbia and must be registered in the zone in which they reside.

A list of eligible members will be compiled by either your Zone Director, Registrar and/or Coordinator. The Director will then forward this information to the BCSGS President and Treasurer when registration closes on June 15, 2012. A draw will take place for the five prizes. The winners will be announced at the 2012 Annual General Meeting in Burnaby on August 23.



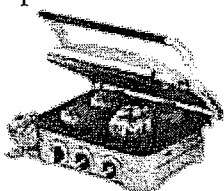
Cuisinart Manual
Espresso-Maker



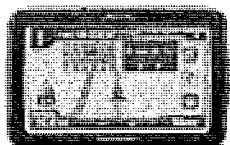
kobo e-reader



Samsung
Digital Video
Camera



Cuisinart Griddler.



Magellan RoadMate
1424 Portable GPS



REGISTRATION TIP # 1

"BEAT THE DEADLINE"

Registration Program will close June 15th.

There will be no other way to register
for the Games after this date

REGISTRATION TIP # 2

"WHO IS ELIGIBLE TO REGISTER"

1. Anyone over the age of 19 can register to become a MEMBER ONLY(\$15.00)
2. A person registered as a NON-PARTICIPANT (\$35.00) is entitled to attend the Games as a spectator and attend the Banquet as well as any social functions being provided by the host city
3. A PARTICPANT will pay \$50.00 plus any applicable sport fee that might be added.

Participants & Non Participants must register before June 15th & must show up at Accreditation See P 4

REGISTRATION TIP # 3

DO IT FOR THE "HEALTH OF IT"

GOOD REASONS FOR

FILLING OUT THE MEDICAL FORM

1. The Information goes only to the Medical Director
2. Your medical information is kept confidential
3. At the end of the Games, all health information is properly destroyed by the host society

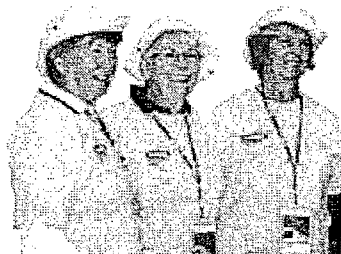
Remember: You just might be the
one needing a medical intervention

REGISTRATION TIP # 4

"MAKE WHERE YOU PLAY ...NEAR WHERE YOU STAY"

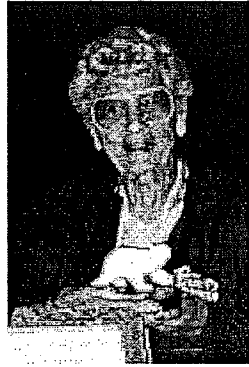
Transportation is a huge undertaking for a city hosting 4000 guests. Burnaby has provided maps showing where all the venues for the sports are so you can book accommodations close to your sport. This will help those in charge of transportation and reduce stress if the Burnaby system becomes overbooked.

Click on the Burnaby logo at the top right hand side of our BCSGS website, you will be directed to the Burnaby website. You will find a **downloadable map** showing where the **venues** and **accommodations** are.



Profiles

Remembering Elsie (Elsa) McIntee



The BC Seniors Games Society lost one of its most knowledgeable and vibrant supporters when Elsa McIntee died on Jan. 19, 2012, at the age of 90. After 26 years of teaching high school in Alberta, mostly in Wainright, she moved with her family in 1969 to Richmond. She taught for another 17 years at Vancouver Technical School, and retired in 1986, after 43 years of teaching.

Elsa had always played sports growing up, and as a teacher she continued her involvement in athletics by coaching and mentoring student participation. Elsa coached almost every sport played, including curling, but her first love was girl's fast ball. Her tough no-nonsense stance combined with her affection for the individual endeared her to her students and fellow teachers.

Her reputation at Vancouver Tech was that she was a unique and gutsy lady. A "one-of-a-kind" person with high energy....she was an active participant in athletics or any kind of event...she went well beyond the classroom. She was fiesty and was not afraid of speaking her mind.

After retiring, Elsa became very involved in the Minoru Seniors Centre in Richmond soon after it opened. The Centre became much of her life after her husband passed. Because of her organizational skills, she was conscripted to help organize Zone 4 in preparation for the 1989 Games in Trail. It was at the Trail Games that she was registered in error as Elsa McIntee instead of her given name of Elsie McIntee...when questioned in later years why she kept her name as Elsa, she said she preferred Elsa because it had a "nice ring to it"!

Elsa was a firm believer in the Objectives of the BC Seniors Games Society and the importance of being active. In 1990, Elsa was elected as Director of Zone 4 and a member of the BC Seniors Games Society Board of Directors. At the 1994 Games in Prince Rupert she was elected to the BCSGS Executive Committee in the position of Treasurer, the job she held until the 2002

Games in Prince George. Elsa stayed involved with Zone 4 as Secretary/Treasurer until 2007.

Before the 1995 Canada Seniors Games in Regina, Saskatchewan, Elsa was asked to organize a contingent of athletes to represent British Columbia. One of the highlights of those Games was that the sponsor, a funeral parlor, hosted an outdoor BBQ adjacent to their crematorium. Most attendees found that very amusing.

Elsa was indeed a good organizer and a willing volunteer for both the BC Seniors Games Society and Zone 4. As Director of Zone 4, she found coordinators for each of the sports/events on each year's Games Schedule. She spent many hours each year, both as Director and Zone Secretary/Treasurer, making sure participant and non-participant registrations were complete and accurate and that all registration money and forms were sent to the Host Community on time. She looked after the fundraising for the Zone, including applying for Casino monies.

At each year's Games, Elsa was very visible and very busy, each day, from morning until night. Elsa had an amazing memory for faces and names to faces....she knew almost everyone of the Zone 4 participants by name and also many from the other 11 zones. She really enjoyed the social part of the Games and the people she met. She would drive to each set of Games in her mobile sports van, loaded with boxes of Zone 4 uniforms. Elsa was a member of the Rules Committee for many years, handling disputes and concerns during the Games. Because she enjoyed all of the events, Elsa would visit each venue at least twice during the Games. Her favorite sport was men's and women's slow pitch....all age groups!

Considering Elsa McIntee's background, it is no surprise that she was fully involved in the BC Seniors Games Society and its Games for over 19 years. She was a special lady and her contribution and dedication to the BC Seniors Games helped to get the Games established in British Columbia. From just over 600 participants at the beginning in 1988, the Games have now been capped at 4,000 participants. It is nice to think that this fact is part of the legacy that Elsa leaves behind!

John Bishop,
Past Director, Zone 4
Past Vice-President & Past President, BC Seniors Games

Plan Ahead

Accreditation for Burnaby 2012 Games

For those of you who will be competing for the first time, getting signed up and receiving your accreditation package can be a bit overwhelming.

It is important that you have some idea of what to expect so that you can make plans to arrive in good time. Read the process below carefully and if you have any questions call your Zone Director for help.

No exceptions! Because there will be more than 4000 people at Accreditation, the process is spread over 2 days. You must attend on the stated day for your sport and within the listed time frame.

Tuesday, August 21 4 pm to 9 pm

All participants for the sports shown below must pick up their accreditation package by 9 pm on Tuesday, August 21 or be classified as "no shows"

Badminton	Darts
5 Pin Bowling	Ice Curling
Ice Hockey	Pickleball
Slo-Pitch	Soccer
Table Tennis	Tennis
Track and Field*	

Warning:
There will be no registration of non-participants and no banquet tickets sold at Accreditation.

*only for events scheduled to start on Wednesday.
5000 m (W / M) Javelin (W / M) Weight (W / M)

Wednesday, August 22 9 am to 9 pm

1. All sports not listed above
2. Track and Field Events not listed for Tuesday.

Note:

Accreditation will be closed for Opening Ceremonies

All Participants must pick up their accreditation package by 9 pm or be classified as "no shows"

Each Zone will have a Zone representative in attendance to help you with Accreditation and answer any questions you might have

**When a problem begins,
no one wins.**

For education, prevention and counselling
services in your area



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BC's 55+ Lifestyle Source

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BC Seniors Games
Your 55+ Games
Come Play with us...

Proud to be a major sponsor of this year's BC Seniors Games

Black Press

Proud to support those who have built our province
Thank you for your support throughout the years

THE SALVATION ARMY

Crofton Manor	604-263-0921
The Dorchester	250-860-0725
Fleetwood Villa	604-590-2889
Glenwarren Lodge	250-383-2323
Hollyburn House	604-922-7616
The Kensington	250-477-1232
Parkwood Court	250-598-1575
Parkwood Manor	604-941-7651
Parkwood Place	250-598-1565
Royal City Manor	604-522-6699
Whitecliff	604-538-7227

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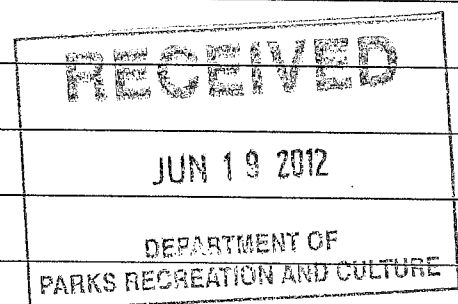
Revera: Canadian owned since 1961 with over 200 locations.



PARKS, RECREATION AND CULTURE COMMISSION

TO **ADDENDUM**
REQUEST TO APPEAR AS A DELEGATION
ON 2012 - June - 27
year month day

NAME OF PERSON MAKING PRESENTATION: <u>Jackson Hirota</u>			
Print			
ADDRESS: <u>6040 Driftwood Nanaimo</u>			
street address		City	Province
Postal Code			
PHONE: <u>250-758-3274</u>		FAX: _____	
home		business	
NAME OF APPLICANT IF OTHER THAN ABOVE: _____			
DETAILS OF PRESENTATION:			
In support of previous written submission			
additional material - petition signed by			
badminton players in support			



PLEASE NOTE

- **Electronic presentations** must be provided on a CD or by e-mail no later than 9:00 a.m. the day of the Meeting.
- Please submit a written copy of your presentation to the Recording Secretary either at, or prior to, the Meeting.
- **Multiple speakers** on a single issue or topic shall be given 5 minutes each to make their presentations as per Section 18.6 of the Council Procedure Bylaw.

Parks, Recreation and Culture Commission
500 Bowen Road, Nanaimo BC V9R 1Z7

Phone: (250) 755-7511
Fax: (250) 753-7277
parks@nanaimo.ca

PETITION TO LOWER SENIOR AGE FOR BADMINTON FROM 60 TO 55*

(*You would qualify for 55 regardless of when your birthday is during that year)

Oct./2022

NAME	ADDRESS	PHONE NUMBER
SANDY STYRNA	5617 Westdale Rd Nanaimo.	250-585-7971
Jackson Hirota	6040 Driftwood Pl Nanaimo, V9V1G2	250-758-3274
Ron Danner	1709 Wilkinson Rd Nanaimo BC	250 722 3901
Mary Mac	3629 Rock City NANAIMO BC	250 758-6156
G. Miller CHARTLEY	6490 TIFORDWOOD PL NANAIMO BC	250-398 4093 250-758
[Signature]		250 618 9495
Bob Strachan	5366 Georgiaview Cres. Nanaimo	250-758-4745
R. Hu	3771 SUNDOWN	604 800 5485
VICKI STRACHAN	5366 Georgiaview Cres	758-4745
Iona Stephens	5842 Rennie La	756-4052
Stallan	3007 Dorsetbury Rd. Nanaimo	604-282-6082
V. Gillin	520 CHAFFINCH PL NANAIMO BC	250-756-1426
Timber Johnson	1760 Errington Bx	250 298 4909
B. Sundberg	3649 Quailia Dr	250-248-1065

PETITION TO LOWER SENIOR AGE FOR BADMINTON FROM 60 TO 55*

(*You would qualify for 55 regardless of when your birthday is during that year)

NAME	ADDRESS	PHONE NUMBER
Georgina Boyd	4554 Running Rd Langville BC V2R 0P2	(250) 390-5024
Burb Lae	3270 Ross Rd. Nan.	250 729-4184
C. Bill	7620 Finner Rd Lentville	380-2725
John Ward	6456 Groveland Dr. Nanaimo BC	250 756.0727
Twiss	6456 Groveland Dr. Nanaimo BC	250 756 0727
RAMASH MADHANAN	5073 SEDONA WAY NANAIMO BC	250 756-1332
Jean Daley	2454 Holyrood Dr.	250-758-9965
Bern Mottar	1655 Jones Rd	250 722 3119
ALFRE NUSSBAUMER	5862 REMILANE	250 756 0438
Rob Smith	7711 Clark Dr.	250-933-5585
Marg Muir	2314 Panorama View	250-754-8656
GEORGE SMITH	360 CAMDEN ST. TOWN	250 725 3101
SVEN TOFT	3220 SWAGGERS HILL	250 619 0203

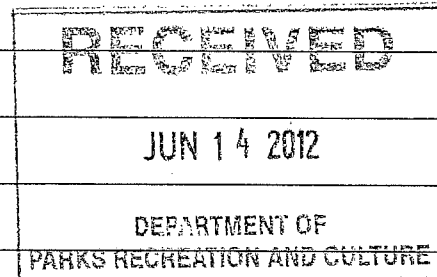
(*You would qualify for 55 regardless of when your birthday is during that year)

-443-



REQUEST TO APPEAR AS A DELEGATION ON 2012 -JUN - 27

NAME OF PERSON MAKING PRESENTATION: <u>Shawna Drinnan</u>			
Print			
ADDRESS: <u>2054 Honeysuckle Terrace, Nanaimo, BC, V9S 2R1</u>			
<div style="display: flex; justify-content: space-around;"> street address City Province Postal Code </div>			
PHONE: <u>250-802-1022</u>	<u>250-755-4409</u>	FAX: _____	
home		business	
NAME OF APPLICANT IF OTHER THAN ABOVE: _____			
DETAILS OF PRESENTATION:			
Present to the Commission Board with an update on the progress regarding the Forest Drive VIP improvements.			
Also request a modification to the Forest Drive Park name to recognize sponsors and distinguish the park within the neighborhood.			



PLEASE NOTE

- **Electronic presentations** must be provided on a CD or by e-mail no later than 9:00 a.m. the day of the Meeting.
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- **Multiple speakers** on a single issue or topic shall be given 5 minutes each to make their presentations as per Section 18.6 of the Council Procedure Bylaw.

Parks, Recreation and Culture Commission
500 Bowen Road, Nanaimo BC V9R 1Z7

Phone: (250) 755-7511
Fax: (250) 753-7277
parks@nanaimo.ca



PARKS, RECREATION AND CULTURE COMMISSION

COMMISSION POLICY STATEMENT

Pages: 1 of 1

Approval Date: 2007-OCT-24

SECTION: PARKS, RECREATION AND CULTURE ADMINISTRATION
SUBJECT: Naming Parks and Facilities

The City has reserved the right to name parks and facilities based on contributions, either financial or otherwise to the community, from individuals or non-profit societies and organizations. Requests for naming are presented to the Parks Recreation and Culture Commission for consideration and then forwarded to Council.

The Parks, Recreation and Culture Commission, when reviewing requests for naming of parks and facilities and forwarding recommendations for Council's consideration, will reserve naming for individuals who have made special contributions to the community, or for clubs and organizations to recognize their contributions in the development of parks and facilities.

Previous Revision/s: None

Reference List: Appendix A – City of Nanaimo Park and Facility Naming Examples - Attached.



PARKS, RECREATION AND CULTURE
COMMISSION

APPENDIX A

Park or Facility Name	Origin of Park/Facility Name
Knowles Park	Named after the Knowles family who were long time residents of the south end of Nanaimo. Arthur Knowles passed away in 1992 and the park was renamed in his honour. Arthur Knowles also left a park and sport legacy to Nanaimo in the form of \$500,000.
Colliery Dam Park	<p>The Colliery Dams are a rare link with Nanaimo's industrial heritage. Built in 1910/11 by the Western Fuel Company to supply water for coal washing and for use by miners, mules and horses in the mines, the water system quickly developed an important secondary use. Homes near the pipeline were allowed to tap the line for domestic uses and eventually this water was carried to most of the homes in South Harewood.</p> <p>The Harewood Colliery Dams symbolize the important role the coal company played in the lives of early residents. The dams created an upper and lower reservoir, with a spillway at the eastern end to siphon off overflow.</p> <p>In the 1950s the land was sold by Canadian Collieries to the City of Nanaimo for use as a park.</p>
Barney Moriez	The name honours a fireman killed in the line of duty at the nearby Shell plant fire on September 7, 1977.
Jack Little Room	Named for former Councillor Jack Little in August 2006. Mr. Little was an advocate of constructing the Nanaimo Aquatic Centre in the south end of Nanaimo.
Merle Logan Field	In October 2005, Nanaimo and District Youth Soccer Association requested that the artificial turf field be named after Merle Logan, a long time soccer volunteer.
Naming of parks and facilities for Service Club contributions (i.e. Rotary Skate Park)	This is just one example of many for naming parks and facilities for contributions made by Service Clubs (In October 2003, the newly constructed skate park at May Richards Bennett Pioneer Park was named the Rotary Skate Park in recognition of the \$26,000 donation by the Rotary Clubs of Nanaimo).
Thrifty Foods Field House (McGirr Sports Complex)	In November 2004, Council approved recognizing the \$60,000 contribution of cash and product by Thrifty Foods by permitting their name and logo be displayed for ten years.

Park or Facility Name	Origin of Park/Facility Name
Piper Park	Piper Park was named after former alderman Philip J. Piper who was born in Nanaimo in 1891. Mr. Piper was instrumental in the purchase of Beban Park
Loudon Park	Named after Bill Loudon. Following WW I, Mr. Loudon purchased 700 acres of land in the Wellington area from the Dunsmuir's and he homesteaded and mined the land. The park was part of his land as was the Pioneer Cemetery off Wellington Road. Mr. Loudon gifted this land to the Wellington Improvement District and it became part of the City of Nanaimo's park system with the 1975 amalgamation.
Pioneer Square Park	<p>The Vancouver Coal Company gave the land to the City of Nanaimo in 1895 for a new fire hall. Once the hall was relocated in the 1960s, the park use expanded and the road intersections were redesigned. The park was landscaped in the 1980s.</p> <p>Pioneer Square was dedicated by the Nanaimo Pioneer's society on July 25, 1938</p> <p>A cairn was placed on this site stating "Erected to the Memory of our Pioneers 1938"</p>
Jack Point	The point is named after Jack Dolholt who resided on the point for 40 years (1819-1905).
Saxer Park	Named after the Saxer family who were long time residents of the Dover Road area. The grand opening of the park took place on Thursday, 2005-APR-14, 1:30 pm with Anna Saxer in attendance. She passed away shortly after.
Pipers Lagoon Park	<p>Pipers Lagoon was originally known as Page's Lagoon after landowner Louis Page. The Piper family came to Nanaimo and bought the 57 hectares of waterfront in 1917 from Louis Page.</p> <p>The Piper's used the property for a sheep farm but had to shut it down because cougars were eating the livestock. Hence the name "Cougar Headland" off the lagoon and spit.</p> <p>Parts of the lagoon were rented out in the 1930s for rustic cabins. Between 1948 and 1952, a sawmill also operated on the Pipers' land and a whaling station was across the bay (near what is now the Charlaire Boat ramp).</p>
Molly's Marsh	The property was a gift to the City from the owner, far in excess of the 5% subdivision development required, and named after his ill daughter, Molly.

Park or Facility Name	Origin of Park/Facility Name
Elaine Hamilton Park	Renamed from Trofton Park to Elaine Hamilton Park in 2006 to honour Elaine Hamilton for her many years of community volunteer service, involvement with sports leagues (especially softball) and serving on the Parks, Recreation and Culture Commission.
Maffeo Sutton Park	Named for two individuals - Pete Maffeo and Joe Sutton. Pete Maffeo was a popular mayor and ice cream shop owner who was admired for community service and sport involvement. Joe Sutton was the caretaker of Deverill Square Park for many years.
McGregor Park	Dedicated to the McGregor family and Scottish pioneers who first settled in Nanaimo and operated the coal mines. McGregor was the first trained engineer to relocate to Nanaimo and work in the mines.
Beban Park	Named after the Beban family who lived on the 160 acres of land in the Beban Park area from the 1930s -1950s. Beban house was their home for over 20 years.
Bowen Park	Named after the Bowen brothers who managed the Western Fuel Company. Mayor McKenzie accepted the parkland from the Canadian Western Fuel Company in 1918.
Lion's Sport Pavilion	The field house at Beban Park was named the Lion's Sport Pavilion in July 2002, in recognition of the Hub City Lions Club who coordinated fundraising of almost \$100,000 in cash and in-kind for this project; in addition to applying for and receiving a Community Partners Provincial Grant in the amount of \$137,000
Deverill Square	Deverill was the man who first surveyed Nanaimo. He designed the radial street pattern downtown and laid the street grid in the old city and south end.

2007-OCT-18

File: C9

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REQUEST TO APPEAR AS A DELEGATION

ON 2012 - 06 - 27
year month day

NAME OF PERSON MAKING PRESENTATION: <u>Segway Victoria, BC</u> <small>Print</small>			
ADDRESS: <u>764 Daisy Ave</u> <small>street address</small>	<u>Victoria</u> <small>City</small>	<u>BC</u> <small>Province</small>	<u>V8Z 2R9</u> <small>Postal Code</small>
PHONE: <u>250-479-1450</u> <small>home</small>	<u>250-418-0812</u> <small>business</small>	FAX: <u>250-727-3049</u>	
NAME OF APPLICANT IF OTHER THAN ABOVE: <u>Corinne & Michael Besler</u>			
DETAILS OF PRESENTATION:			
Pilot Project Proposal for Segway PT tours in Bowen and Beban Parks as a Pilot Project for July 1, 2012 to December 31, 2012			
		<div style="border: 2px solid black; padding: 10px; margin: 0 auto; width: 150px;"> <p style="font-size: 1.5em; margin: 0;">RECEIVED</p> <p style="font-size: 1.2em; margin: 5px 0;">JUN 18 2012</p> <p style="font-size: 0.8em; margin: 0;">DEPARTMENT OF PARKS RECREATION AND CULTURE</p> </div>	

PLEASE NOTE

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Parks, Recreation and Culture Commission
 500 Bowen Road, Nanaimo BC V9R 1Z7

Phone: (250) 755-7511
 Fax: (250) 753-7277
parks@nanaimo.ca

Segway Victoria, BC

Segway PT Rider Rules and Etiquette

1. All Riders are given a thorough orientation. It is expected the Rider follow the directions of the Guide at all times. If the Guide feels that the Rider is acting in an unsafe manner and not following directions, Segway Victoria, BC reserves the right to cancel their tour *without* refund.
2. Riders are financially responsible for any damage caused to their assigned machine during the tour.
3. All Segway PT Riders must wear a helmet.
4. Segway PT Rider must and be at least 16 years of age unless previously arranged. All riders age 18 and under must have a waiver signed by a parent and that signature is to be witnessed by the tour guide. The parent is responsible for the youth's behavior. Be prepared to provide proof of age.
5. On the Tour Route, the pedestrian ***always*** has the right-of-way. Operators of Segway PTs ***will*** slow down or stop and move to the side to permit this right-of-way. Be ***courteous*** at all times.
6. Never ride the Segway PT through a hazard as this may cause injury and/or damage to the machine.
7. Pay attention to your trail. Your guide will prompt you about potential ***slips, trips and tips*** – for your safety, pay close attention to their warnings, and follow their instructions. Watch that your wheels do not go over the edge of a curb, or come too close to any object. Contact will cause a fall!
8. No Segway PT is to be operated with more than one rider.
9. A Segway PT should be operated at a speed equivalent to a well-paced walk. For your safety, your machine will be programmed to a learners speed.
10. Segway PT's passenger and any equipment being carried shall not exceed 260 lbs.
11. Reduce speed to compensate for terrain, pedestrians, and weather conditions.
12. Maintain a minimum of 4 feet/1.3 meters between Riders at all times.
13. Riders will remain in single file.
14. Maintain adequate distance between other occupants along the tour route. Approach sharp or blind corners with caution and reduce speed.
15. Use hand signals as taught during Guided Tour Rider Orientation.
16. Use extreme care at curbs, building entrances and upon entering/exiting or traversing enclosed or narrow areas.
17. Never leave the InfoKey Controller in the Segway PT dock when unattended.
18. When the Segway PT is not in use and the operator must leave the machine, the Security Function must be enabled.
19. Use of cell phones, cameras or other electronic devices is not permitted while riding a Segway PT. Opportunities will be provided for photo taking.

***** Violations of any of these rules will result in loss of Segway PT riding privileges*****

***** No refunds will be issued when privileges are revoked*****

My signature below indicates I have read the above rules and agree to comply.

Name of Rider

Date

Signature of Rider



Segway PT Tour Waiver of Liability and Release

IMPORTANT LEGAL DOCUMENT

I freely acknowledge and realize the many inherent risks, dangers, and hazards of participating in a Segway Personal Transporter (hereby known as Segway PT) Tour and fully assume all risks, including, but not limited to impact or collision with pedestrians, vehicles, other Segway PT riders, and/or fixed or moving objects, traffic conditions, exposed stones, earth, ice, trees, and other natural objects, exposed holes, the failure to operate the machine in a safe fashion, the negligence of the staff of Segway Victoria, BC, other riders, Segway PT malfunctions, as well as the possibility of physical and/or mental trauma (or injury) including the possibility of permanent injury of death.

I realize that the operation of a Segway PT requires physical abilities and I represent that I am in sound medical condition capable of participating in the operation of a Segway PT ride without risk to others or myself.

I understand the federal, provincial & local laws that govern the use of the Segway PT & I agree to follow all applicable regulations. I agree that I will, at all times, adhere to all the safety regulations which includes wearing a helmet at all times while operations a Segway PT.

As a Segway PT rider, I am responsible for the way I ride and the condition of the rental unit. I take responsibility for any damage that might occur to the Segway PT I am riding during the any Tour and agree to reimburse Segway Victoria, BC for lost revenue and repair or replacement costs in accordance to the fee schedule printed below for any damage to, or theft of the Segway PT in my possession.

Segway PT - \$6500	Batteries - \$1074	Wheel Assembly - \$293	Parking Stand \$80
Handlebars - \$100	LeanSteer - \$650	Fender - \$170	InfoKey \$295

I agree that I will not allow other persons to operate the Segway PT that I am assigned to during my tour period.

In connection with my Tour participation, I further grant the Released Parties the right to photograph, videotape or otherwise record images of me and further to use my name, face, likeness, voice and appearance for exhibitions, publicity, advertising and promotional materials without reservation or limitation, without any compensation. The Released Parties are, however, under no obligation to exercise the rights granted in this paragraph.

On my own behalf and on behalf of my heirs, executors, personal representatives, administrators and assigns, I hereby release, indemnify and agree to hold harmless Segway Victoria, BC, its officers, directors, owners, representatives, employees, agents, successors, assigns ("Released Parties") and participants of and from any and all losses, costs, damages, claims, demands, rights and causes which may arise and which result from illness, personal injuries, property damage, death of any other damages or injuries, not included herein, occurring during or as a result of my participation in the Segway PT tour.

I am of legal age and fully competent having read this Waiver and Release and fully understand it and, if I am not of legal age, that my parent or legal guardian has fully read the above Waiver and Release and understands it and that I am fully bound by their signature.

IMPORTANT: PLEASE PRINT LEGIBLY

Full Name: _____

Address: _____

City/Prov. & Postal Code _____

Telephone # and/or Cell phone # _____

Date of Birth: _____

Email: _____

Signature: _____ Date: _____

Signature of Parent or Guardian if under legal age

Check this box to **not** receive email updates from time to time:

☐ 451-

Nanaimo Parks

Segway Tour Pilot Project

Survey

Do you feel comfortable sharing the trail with a Segway PT? Yes ☐ No ☐

Do you feel inconvenienced by Segway PT Tours being in the parks? Yes ☐ No ☐

Do you think Segway PT tours are good for Nanaimo? Yes ☐ No ☐

Do you think the Tours are safely run?

Yes ☐ No ☐

Do you find the participants respectful to the rules of the trail? Yes ☐ No ☐

Have you ever experienced a user being inconsiderate on the trail? Yes ☐ No ☐

Would you like to see the tours continue? Yes ☐ No ☐

Your Opinion Matters!

Please take the time to complete this survey and return it to us or to the Nanaimo Parks department. (feel free to use the other side if needed)

Comments: _____

Name: _____

Phone or email: _____

Nanaimo Parks

Segway Tour Pilot Project

Survey

Do you feel comfortable sharing the trail with a Segway PT? Yes ☐ No ☐

Do you feel inconvenienced by Segway PT Tours being in the parks? Yes ☐ No ☐

Do you think Segway PT tours are good for Nanaimo? Yes ☐ No ☐

Do you think the Tours are safely run?

Yes ☐ No ☐

Do you find the participants respectful to the rules of the trail? Yes ☐ No ☐

Have you ever experienced a user being inconsiderate on the trail? Yes ☐ No ☐

Would you like to see the tours continue? Yes ☐ No ☐

Your Opinion Matters!

Please take the time to complete this survey and return it to us or to the Nanaimo Parks department. (feel free to use the other side if needed)

Comments: _____

Name: _____

Phone or email: _____

Nanaimo Parks

Segway Tour Pilot Project

Survey

Do you feel comfortable sharing the trail with a Segway PT? Yes ☐ No ☐

Do you feel inconvenienced by Segway PT Tours being in the parks? Yes ☐ No ☐

Do you think Segway PT tours are good for Nanaimo? Yes ☐ No ☐

Do you think the Tours are safely run?

Yes ☐ No ☐

Do you find the participants respectful to the rules of the trail? Yes ☐ No ☐

Have you ever experienced a user being inconsiderate on the trail? Yes ☐ No ☐

Would you like to see the tours continue? Yes ☐ No ☐

Your Opinion Matters!

Please take the time to complete this survey and return it to us or to the Nanaimo Parks department. (feel free to use the other side if needed)

Comments: _____

Name: _____

Phone or email: _____

**NOTES OF THE REGULAR PARKS COMMITTEE MEETING
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM,
ON THURSDAY, 2012-JUN-14, COMMENCING AT 5:00 P.M.**

PRESENT: Commissioner Ian Thorpe, Chair

Members: Commissioner Diana Johnstone
Commissioner Donald Rinald (arrived at 5:09 p.m.)
Commissioner Graham Savage
Commissioner Maureen Young

Staff: Jeff Ritchie R. Tweed, Recording

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 5:05 p.m.

2. INTRODUCTION OF LATE ITEMS: (None.)

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

4. ADOPTION OF MEETING NOTES:

- (a) Notes of the Regular Parks Committee Meeting held Thursday, 2012-MAY-10, at 5:04 p.m., in the Bowen Park Complex Conference Room.

It was moved and seconded that the Meeting Notes be adopted as circulated. The motion carried unanimously.

5. DELEGATIONS:

It was moved and seconded that the Delegations be permitted to address the Parks Committee. The motion carried unanimously.

- (a) Mr. Michael & Mrs. Corinne Besler, Segway Victoria BC presenting their proposal for a pilot project offering Segway PT Tours in Nanaimo's Parks and Trails.

Mrs. Besler advised that the segways are battery powered and can charge in a regular household outlet. When they are out on site, they use a generator in the transport trailer. In the future, they hope to power the units with solar power. The costs charged for using the segways are 10 minutes for \$10, with tour costs at \$49 per hour or \$79 for two hours. Tours would commonly be one to two hours in length. At this time there is no family rate. Tour groups would have a maximum of five riders. Next year they will be outfitted with a communications set to advise riders of points of interest along the tour. In the interim, they will use walkie-talkies between guides. Currently, Segway tours are offered in Kamloops through the company, "Unique Adventures". Segway Victoria, BC is currently in discussions with the City of Victoria with regard to possible approval of segway tours in that City. The transport trailer would be set up as a base in available City of Nanaimo parks parking lots and the training and tours would take place from there – it is difficult to set up off-site training as they would then need to move the units to the tour start and are not legally able to ride on or cross the roads and any exemptions would probably have to be

through the motor vehicle body in British Columbia. The current parks bylaw permits electric bikes and has the flexibility to regulate and permit segways on the trail, including E&N and the parkway trail. Bylaw services cautions that there should be a sign to dismount to cross streets and crosswalks. 44 of the U.S. states permit them by law. Ideally, they would like to set up and use the Bowen Park lower parking lot on Wall Street and tour from there. The truck, trailer and training area would require an area approximately 20' X 20'. Should this venture be approved, the business would have two waivers – liability and code of conduct waiver - with their customers and the City would have a license of use agreement which would require \$5M general liability insurance as well as a city of Nanaimo business license. If riders don't follow the rules, their tour is over. Trail etiquette is used when meeting other users on the trails. Segway tour guides have the group slow down and pull over. Segway Incorporated recommends that the minimum age limit of riders be 16 years of age. Some tours allow riders of 10 years of age and up. No doubling is allowed and no babies can be carried. The tours are always guided therefore always supervised. If people are not accustomed to prolonged standing they do need to take breaks and breaks are built in to the tour. As the company does not currently employ anyone (all are family members) they do not have WCB coverage. Segway Victoria, BC would also like to provide these tours to the cruise ship passengers; however, as the location has been secured they are restricted as to where they can operate. The company is looking to provide a viewing experience along the way – making Bowen Park ideal and they hope, in the future, to have interpreters along the tour – for example where the totem poles have been laid down. The units are manufactured in New Hampshire. The model that is being proposed is equipped with bigger tires and is mean for rougher terrain and trails and can travel over chip, gravel, uneven terrain, and have a 30% gradient tolerance. Four sensor pads react to the weight – which is why there is a minimum weight restriction. They can be pushed without a motor. Each wheel operates independently. Some noise was built into it for safety.

6. CHAIR'S REPORT: (None.)
7. REPORTS OF PROJECT COMMITTEES: (None.)
8. STAFF REPORTS (action):

(a) **Segway Tours within Nanaimo's Parks and Trails Network.**

Staff's Recommendation: That the Parks Committee recommend that the Parks, Recreation and Culture Commission approve piloting segway tours within Nanaimo's Parks and Trails network.

It was moved and seconded that the recommendation be adopted.

Discussion: Overall, the Committee felt that they are a great idea; however, they seem expensive for the public to rent for tours. The company also sells the units for approximately \$8,000.00. There is a benefit to tourism in getting more people out in the parks. There are a lot of hurdles for them to cross. Bowen Park offers the greatest ease of access with the advantage of the lower parking lot on Wall Street and they do not need to drive on or cross public roadways to tour the Park. Parks, Recreation and Culture charges a user fee to youth groups and non-profits to use facilities – as an example, the hot dog vendor at Long Lake would be charged about \$100/month. Approval could be for a pilot at a comparative nominal rate with success determined and then a monthly amount determined based on the results of the project. The Committee Chair had researched on

line and was disappointed to see, in more than one place, comments that tours had been confirmed in Nanaimo and were being offered at both Bowen Park and Beban Park

A friendly amendment was made to the motion to read,

"That the Parks Committee recommend that the Parks, Recreation and Culture Commission approve piloting segway tours within Nanaimo's Parks and Trails network, specifically restricted to Bowen Park, with the provision of a current business plan, and written guidelines stipulating rider age limit as 16 or older, for the period 2012-JUL-01 to 2012-DEC-31." The motion, as amended, carried unanimously.

9. STAFF REPORTS (information only): (None.)
10. CORRESPONDENCE: (Action) (None.)
CORRESPONDENCE: (Information) (None.)
11. NOTICE OF MOTION:
12. OTHER BUSINESS:
13. UNFINISHED BUSINESS: (None.)
14. QUESTION PERIOD: (No questions.)
15. ADJOURNMENT:

It was moved and seconded at 6:47 p.m. that the meeting adjourn, with the next meeting of the Parks Committee to be held, if required, on Thursday, 2012-JUL-12, commencing at 5:00 p.m., in the Bowen Park Complex Conference Room. The motion carried unanimously.

Jan W. Thorpe

Commissioner Ian Thorpe, Chair
Parks Committee

CERTIFIED CORRECT:

Jeffrey W. Ritchie

Jeff Ritchie
Senior Manager, Parks & Civic Facilities

APPROVED FOR DISTRIBUTION:

R. Harding

R. Harding, Director
Parks, Recreation and Culture

REPORT TO: THE PARKS, RECREATION AND CULTURE COMMISSION

FROM: IAN THORPE, CHAIR, PARKS COMMITTEE

RE: SEGWAY TOURS WITHIN NANAIMO'S PARKS AND TRAILS NETWORK

PARKS COMMITTEE RECOMMENDATION:

That the Parks, Recreation and Culture Commission approve piloting segway tours within Nanaimo's Parks and Trails network, specifically restricted to Bowen Park, with the provision of a current business plan, and written guidelines stipulating rider age limit as 16 or older, for the period 2012-JUL-01 to 2012-DEC-31.

PURPOSE:

To obtain Parks, Recreation and Culture Commission approval to pilot segway tours in Nanaimo for six months from 2012-JUL-01 to 2012-DEC-31.

BACKGROUND:

On 2012-FEB-17, Segway Victoria, BC met with Parks staff to discuss introducing segway tours in Nanaimo. Following that discussion, staff gave permission to Segway Victoria, BC to test several parks in Nanaimo as possible tour sites. Over the next few weeks, guided tours of five to six segways took place in Bowen Park, Beban Park and the Parkway Trail.

The results of these test runs were positive and Segway Victoria, BC would like to move to the next stage.

Segways are a self-balancing, two non-tandem wheeled, device to transport one person. They have zero emissions with two electric motors and no pedals. They have a travel distance of up to 24 miles (38 kms) and a maximum speed of 12.5 mph (20 km/hr). They are quiet, easy to learn to use and environmentally friendly to the trail terrain.

Segway Victoria, BC has requested that the pilot project provide guided tours through Bowen Park; Beban Park; Colliery Dam Park; and, the Parkway Trail (see attached maps).

Safety is their number one priority. Helmets must be worn at all times. The minimum age is 16 years. There would be a pre-guided training session.

The advantages of segways in our parks include:

- Meets conservation goals.
- Allows more people to get out of their vehicles.
- Sustainability.
- Reduces green house emissions.
- Protects the environment.

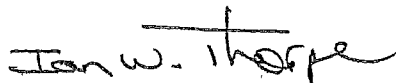
Currently our Parks Bylaw permits electric bikes on the Parkway and E&N Trails. If the pilot is successful, the Parks Bylaw could be amended to include segways.

Our challenge in making the tours longer and more challenging is getting across roadways and sidewalks. Currently, it is illegal under the Motor Vehicle Act for segways to cross over or drive on City roadways. This would restrict access along Buttertubs Drive or Wakesiah Avenue.

One option is to dismount in order to cross a roadway. Another option is to obtain an exception under the Motor Vehicle Act on certain roadways and sidewalks. This option will be explored further at the conclusion of the pilot program.

Segway Victoria, BC appeared as a delegation at the Parks Committee meeting held on 2012-JUN-14. The Committee felt that a pilot project for a six-month period was worthy of merit and are supportive of their request providing that Segway Victoria, BC, was able to provide a current business plan and commit to written guidelines with regard to the minimum age limit of riders. Due to the Motor Vehicle Act regulations and restrictions, the Parks Committee recommends that the pilot project be restricted to Bowen Park. If approval of a pilot project is granted, a nominal monthly rate would be charged, success of the pilot determined, and then a monthly amount determined based on the results of the pilot.

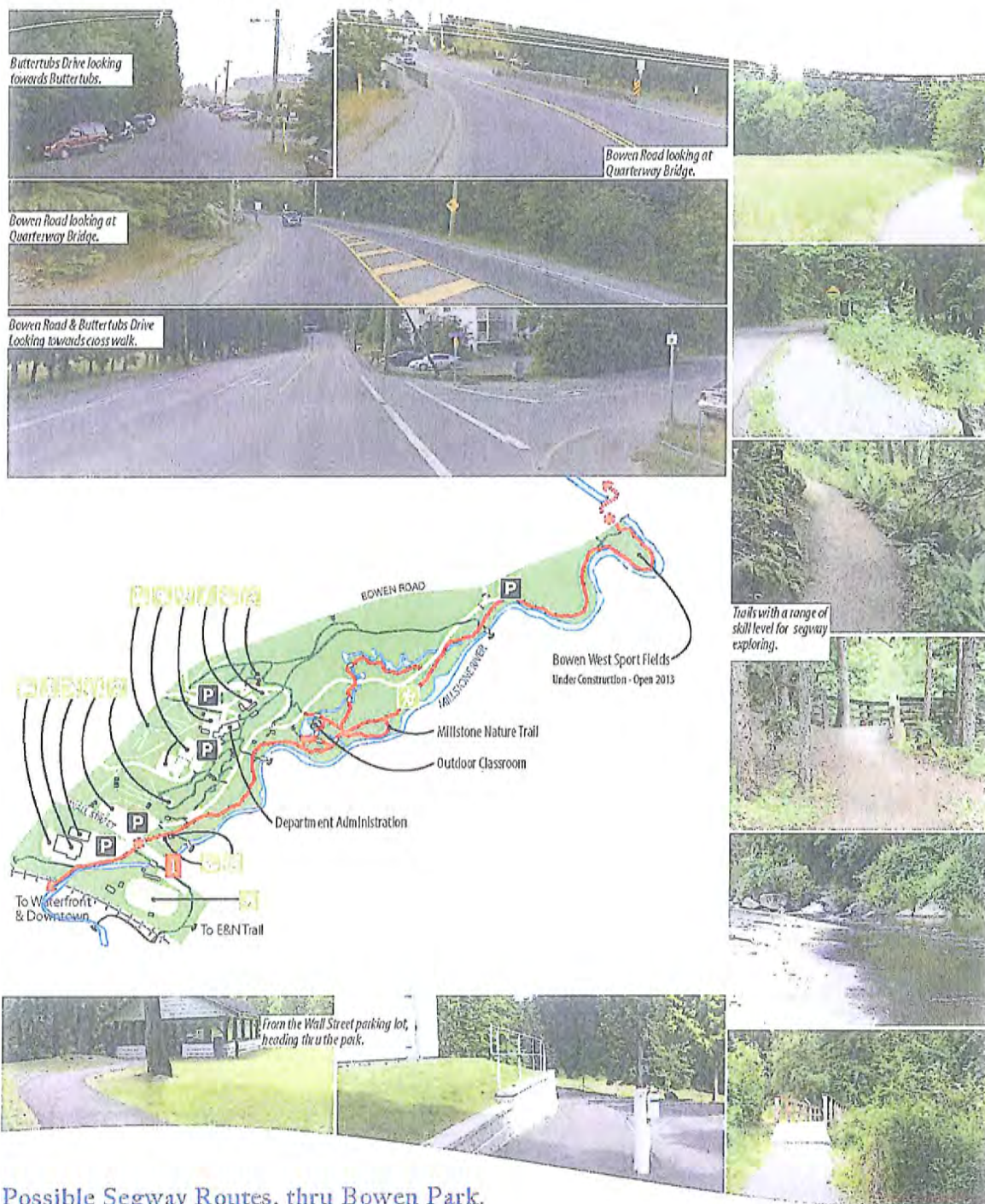
Respectfully submitted,



Commissioner Ian Thorpe, Chair
Parks Committee

Attachments

2012-JUN-15
File: A2-4 / A2-5 / C7-19
G:\Admin\PRCC\RptComm\2012\PRCCRPT120627SegwayToursWithinNanaimo'sParksAndTrailsNetwork.docx



Possible Segway Routes, thru Bowen Park.

**NOTES
REGULAR CULTURAL COMMITTEE MEETING
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM
WEDNESDAY, 2012-JUN-06, COMMENCING AT 4:15 P.M.**

Members: Commissioner Fred Pattje
Commissioner Howard Houle
Commissioner Alec McPherson
Commissioner Donald Rinald
Ms. Julie Bevan
Ms. Gerda Hofman
Ms. Geraldine Manson
Ms. Wendy Smitka
Mr. Kim Smythe
Ms. Marianne Turley

Others: Commissioner Diana Johnstone

Staff: S. Samborski R. Tweed, recording
B. Kuhn

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting of the Cultural Committee was called to order at 4:17 p.m.

2. WELCOME & INTRODUCTIONS.

Members and staff introduced themselves and provided a synopsis of their background in art, business and in their community.

3. APPOINTMENT OF THE CHAIR.

It was moved and seconded that Commissioner Fred Pattje be appointed as Chair of the Cultural Committee for a one-year period, subject to his reappointment to the Cultural Committee following the end of his current term on 2012-DEC-31. The motion carried unanimously.

It was moved and seconded that Julie Bevan be appointed as the Alternate Chair to serve as required. The motion carried unanimously.

Commissioner Pattje addressed the Committee on the purpose and goal of the Committee.

4. INTRODUCTION OF LATE ITEMS:

- Add Item 15.(b) – Final Report – Cultural Operating Grant 2012 – L'Association des francophones de Nanaimo.

5. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

6. ADOPTION OF MEETING NOTES:

- (a) Meeting Notes of the Regular Cultural Committee Meeting held Wednesday, 2012-FEB-01, at 4:17 p.m., in the Bowen Park Complex Conference Room.

It was moved and seconded that the Meeting Notes be adopted as circulated. The motion carried unanimously.

7. DELEGATIONS: (None.)

8. COMMISSION REPORT: Commissioner Pattje updated the Cultural Committee members on business related to the Committee that was dealt with by the Parks, Recreation and Culture Commission since the last meeting of the Cultural Committee on 2012-FEB-01.

2012-FEB-22:

- 2012 Temporary Public Art Selections. (Approved at PRCC & Council Levels)

2012-MAR-28:

- Draft Italian Fountain improvement planning process. (Approved at PRCC & Council Levels)
- Port Theatre Society / City of Nanaimo Co-Management Agreement - recommended that Council: 1. Approve the five-year Co-Management Agreement between the Port Theatre Society and the City of Nanaimo; 2. Increase the 2012 Management fee and, 3. Reduce the City's Capital contribution to the Port Theatre starting in 2013 and reallocate funds to the PR&C Capital budget for the Port Theatre building. (Approved at PRCC & Council Levels)

2012-APR-25:

- Approved community Appointments to the Cultural Committee: Julie Bevan; Gerda Hofman; Geraldine Manson; Wendy Smitka; Kim Smythe; Marianne Turley.
- Selected PRCC appointments to the Cultural Committee: Howard Houle; Alec McPherson; Fred Pattje; Donald Rinald.

2012-MAY-23:

- Delegation - Yvonne Vander Kooi and Heather Dean, Nanaimo Family Life Association, 1070 Townsite Road, Nanaimo, BC, V9S 1M6, regarding the "Life Works – Youth in Motion" project requesting approval from the Parks, Recreation and Culture Commission for the installation of life-sized, youth cut-outs either in the downtown or Harewood area. (Approved at PRCC & Council Levels)

It was moved and seconded that the Commission Report presented by Commissioner Pattje be received. The motion carried unanimously.

9. CULTURAL COMMITTEE ORIENTATION / BINDER REVIEW.

- Contact information for members and staff
- 2012 Meeting Calendar
- Cultural Committee Terms of Reference
- Monthly tabs for Agenda and Meeting note retention.
- Cultural Operating Grant Guidelines and Application for Funding (funding is based on \$2.25/capita) Deadline is November 1st.
- Arts, Cultural and Festival Events Grants Guidelines and Application for Funding (approximately \$25,000 / year) Deadline is November 1st.
- Cultural Strategy (2008) – to be redeveloped into a new cultural plan
- Community Plan for Public Art (May 2010) – Kirsty MacDonald, Parks & Open Space Planner, is tasked with the public art responsibilities as part of her job function.

10. REVIEW TERMS OF REFERENCE.

The Cultural Committee is a Committee of the Parks, Recreation and Culture Commission (PRCC). It consists of Commission members as well as members at large from the community. The Committee advises the PRCC and Council on arts and culture in the community. Matters are referred to the Committee, reviewed and then returned to PRCC and Council for approval.

11. SELECTION OF MEMBERS FOR PROJECT COMMITTEES:

(a) Cultural Awards Project Committee.

Terms of Reference were reviewed with the Cultural Committee.

It was moved and seconded that Julie Bevan, Gerda Hofman, Wendy Smitka, and Kim Smythe be selected to serve on the Cultural Awards Project Committee for a one-year term. The motion carried unanimously.

It was moved and seconded that Gerda Hofman be selected to serve as Chair of the Cultural Awards Committee for a one-year term. The motion carried unanimously.

(b) Cultural Forum Project Committee.

Terms of Reference were reviewed with the Cultural Committee.

It was moved and seconded that Julie Bevan, Geraldine Manson, Kim Smythe, and Marianne Turley be selected to serve on the Cultural Forum Project Committee for a one-year term. The motion carried unanimously.

It was moved and seconded that Kim Smythe be selected to serve as Chair of the Cultural Forum Project Committee for a one-year term. The motion carried unanimously.

(c) Art in Public Places Project Committee.

Terms of Reference were reviewed with the Cultural Committee.

It was moved and seconded that Gerda Hofman, Howard Houle, Alec McPherson, and Donald Rinald be selected to serve on the Art in Public Places Project Committee for a one-year term. The motion carried unanimously.

It was moved and second that Howard Houle be selected to serve as Chair of the Art in Public Places Project Committee for a one-year term. The motion carried unanimously.

12. CONFIRMATION OF MEETING DATES /TIMES.

It was moved and seconded that the Cultural Committee recommend that the Parks, Recreation and Culture Commission approve an adjustment in the start time for Cultural Committee meetings from 4:15 p.m. to 4:00 p.m. on the first Wednesday of every month. The motion carried unanimously.

13. STAFF REPORTS (Action): (None.)

14. STAFF REPORTS (Information Only Items):

(a) Cultural Mapping Project (verbal)

A number of cities have started "cultural mapping" – a cultural asset and resources inventory within the community which is then put on a web map. This process has been started in Nanaimo and a meeting was held on 2012-MAY-15. The information that will be collected will then be put on an online cultural portal that will provide information and access about cultural organizations, cultural facilities and venues, festivals and events in the community, cultural / creative industries, cultural heritage – museum and archives (including archeological sites), natural heritage, artists, etc.

(b) Cultural Portal Project (verbal)

All the information that will be gathered as a result of the Cultural Mapping Project will be put onto a Cultural Portal so it is accessible by anyone over the internet who may be looking for this information. The Portal will link to either Google Map or the GIS map and from there, to individual websites via a web link right on the Portal.

(c) Cultural Plan (verbal with handout as attached)

This has started. There is a current plan which has a community-detailed implementation plan – but there is a need to look at the 3-5 year plan and how it dovetails with the PRC Master plan and Council's Strategic plan. Public input sessions will be held to gather information. The skills and assets of a cultural technical team, which consists of cultural managers in the city, are being utilized to help set priorities for an updated Cultural Plan. Stakeholders in the community will be approached for their input. Staff will be gathering information over the summer and put together a cultural map. In the fall, a Committee will identify stake holders to determine open houses and process. The intent is to work towards having a strong arts and culture focus for the community.

(d) Poet Laureate (verbal)

The Poet Laureate Terms of Reference and Nomination form was provided to the Committee members. The Poet Laureate was approved by Council as an honorary position with an annual allocation of \$1,000 for expenses. A call was put out for nominations and application as Nanaimo's Poet Laureate; however, no nominations or applications were received. The Terms of Reference were reviewed with the Committee members. Kamal Parmar, a past Cultural Committee member and a member of the literary community was a member of the Poet Laureate Committee. Committee members asked if the possibility of cost-sharing with the School District, Vancouver Island University and/or the Library had been explored in order to leverage the \$1,000.00 budget into something larger. The Library was consulted; however, did not express interest. Staff suggested a short term committee be formed to review the Terms of Reference. Julie Bevan and Kim Smythe will form a sub-committee and will return to the Cultural Committee with some ideas at next meeting.

It was moved and seconded that the Information Only Items be received. The motion carried unanimously.

15. CORRESPONDENCE (Action): (None.)

CORRESPONDENCE (Information):

- (a) Letter of thanks from the Island Bel Canto Singers, 5947 Butcher Road, Nanaimo, BC, V9T 5M7, for the \$530 Arts, Cultural and Festivals Events Grant for 2012.
- (b) Final Report – Cultural Operating Grant 2012 - from the L'Association des francophones de Nanaimo.

It was moved and seconded that the Correspondence be received. The motion carried unanimously.

16. NOTICE OF MOTION: (None.)

17. CONSIDERATION OF OTHER BUSINESS: (None.)

18. UNFINISHED BUSINESS:

- (a) Temporary Public Art Piece Donation – Mrs. Lee-Ann Stark, President, and Mr. Warren Jacques, Secretary, Newcastle Neighbourhood Association (NNA).

Staff to contact Mrs. Stark and Mr. Warren and determine their continued level of interest in donating this piece and to ascertain whether they have obtained the engineers report confirming the safety of the piece in order to reclassify it from temporary to permanent.

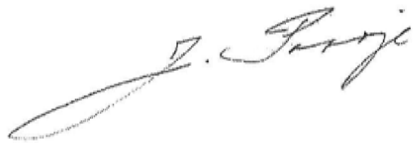
19. QUESTION PERIOD:

- (a) It was determined that the meetings of Project Committees will be at pleasure of members and Chair in conjunction with staff to ensure staff and venue availability.

20. ADJOURNMENT:

It was moved and seconded at 5:30 p.m. that the meeting adjourn, with the next meeting of the Cultural Committee to be held Wednesday, 2012-JUL-04, commencing at 4:15 p.m. in the Bowen Park Complex Conference Room.

The motion carried unanimously.



Fred Pattje, Chair
Cultural Committee

CERTIFIED CORRECT:



S. Samborski, Senior Manager
Recreation and Culture Services

APPROVED FOR DISTRIBUTION:



Richard Harding, Director
Parks, Recreation and Culture

2012 PRC COMMISSION / COMMITTEE MEETING DATES/TIMES

Unless otherwise noted in the published Agendas, all Parks, Recreation and Culture Commission and Committee meetings are held in the Bowen Complex Conference Room, 500 Bowen Road (Lower Level), Nanaimo.

JAN	Wed., 2012-JAN-04; 4:15 p.m.	Cultural Committee <i>(if required)</i>
	Wed., 2012-JAN-11; 3:00 p.m.	Recreation Committee <i>(if required)</i>
	Thurs., 2012-JAN-12; 5:00 p.m.	Parks Committee <i>(if required)</i>
	Wed., 2012-JAN-25; 7:00 p.m.	COMMISSION MEETING
FEB	Wed., 2012-FEB-01; 4:15 p.m.	Cultural Committee <i>(if required)</i>
	Wed., 2012-FEB-08; 3:00 p.m.	Recreation Committee <i>(if required)</i>
	Thurs., 2012-FEB-09; 5:00 p.m.	Parks Committee <i>(if required)</i>
	Wed., 2012-FEB-22; 7:00 p.m.	COMMISSION MEETING
MAR	Wed., 2012-MAR-07; 4:15 p.m.	Cultural Committee <i>(if required)</i>
	Wed., 2012-MAR-14; 3:00 p.m.	Recreation Committee <i>(if required)</i>
	Thurs., 2012-MAR-08; 5:00 p.m.	Parks Committee <i>(if required)</i>
	Wed., 2012-MAR-28; 5:00 p.m.	COMMISSION MEETING
APR	Wed., 2012-APR-04; 4:15 p.m.	Cultural Committee <i>(if required)</i>
	Wed., 2012-APR-11; 3:00 p.m.	Recreation Committee <i>(if required)</i>
	Thurs., 2012-APR-12; 5:00 p.m.	Parks Committee <i>(if required)</i>
	Wed., 2012-APR-25; 7:00 p.m.	COMMISSION MEETING
MAY	Wed., 2012-MAY-02; 4:15 p.m.	Cultural Committee <i>(if required)</i>
	Wed., 2012-MAY-09; 3:00 p.m.	Recreation Committee <i>(if required)</i>
	Thurs., 2012-MAY-10; 5:00 p.m.	Parks Committee <i>(if required)</i>
	Wed., 2012-MAY-23; 7:00 p.m.	COMMISSION MEETING
NOTE: FCM Annual Conference - June 1-4, 2012, in Saskatoon, SK		
JUN	Wed., 2012-JUN-06; 4:15 p.m.	Cultural Committee <i>(if required)</i>
	Wed., 2012-JUN-13; 3:00 p.m.	Recreation Committee <i>(if required)</i>
	Thurs., 2012-JUN-14; 5:00 p.m.	Parks Committee <i>(if required)</i>
	Wed., 2012-JUN-27; 7:00 p.m.	COMMISSION MEETING
JUL	Wed., 2012-JUL-04; 4:00 p.m.	Cultural Committee <i>(if required)</i>
	Wed., 2012-JUL-11; 3:00 p.m.	Recreation Committee <i>(if required)</i>
	Thurs., 2012-JUL-12; 5:00 p.m.	Parks Committee <i>(if required)</i>
	Wed., 2012-JUL-25; 7:00 p.m.	COMMISSION MEETING
There are no Regular meetings held in August.		
SEP	Wed., 2012-SEP-05; 4:00 p.m.	Cultural Committee <i>(if required)</i>
	Wed., 2012-SEP-12; 3:00 p.m.	Recreation Committee <i>(if required)</i>
	Thurs., 2012-SEP-13; 5:00 p.m.	Parks Committee <i>(if required)</i>
	Wed., 2012-SEP-19; 7:00 p.m.	COMMISSION MEETING (UBCM Sept 23-28)
NOTE: UBCM Annual Convention - September 23-28, 2012, Victoria, BC		
OCT	Wed., 2012-OCT-03; 4:00 p.m.	Cultural Committee <i>(if required)</i>
	Wed., 2012-OCT-10; 3:00 p.m.	Recreation Committee <i>(if required)</i>
	Thurs., 2012-OCT-11; 5:00 p.m.	Parks Committee <i>(if required)</i>
	Wed., 2012-OCT-24; 7:00 p.m.	COMMISSION MEETING
NOV	Wed., 2012-NOV-07; 4:00 p.m.	Cultural Committee <i>(if required)</i>
	Wed., 2012-NOV-14; 3:00 p.m.	Recreation Committee <i>(if required)</i>
	Thurs., 2012-NOV-08; 5:00 p.m.	Parks Committee <i>(if required)</i>
	Wed., 2012-NOV-28; 7:00 p.m.	COMMISSION MEETING
There are no Regular meetings held in December.		



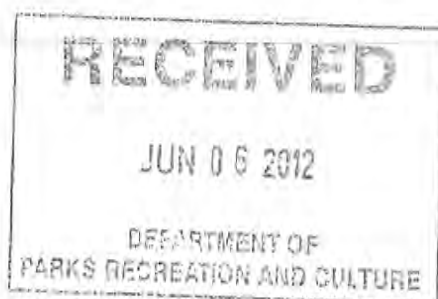
MONTHLY ACTIVITY REPORT

May 2012

#	DATE	EVENT	TIME	CATEGORY	AUD	ARTIST
1	5	Book Fest - Session 1	11:15 AM	children's program	32	1
2	5	Book Fest - Authors' Lunch	12:00 PM	private reception	10	0
3	5	Book Fest - Session 2	1:15 PM	children's program	58	1
4	5	Island Bel Canto Singers	7:30 PM	music	261	54
5	7	Women Fully Clothed	7:30 PM	comedy	500	9
6	8	Chilliwack	7:30 PM	music	512	12
7	9	Core Dance Competitions	1:00 PM	dance	168	421
8	10	Core Dance Competitions	9:00 AM	dance	223	421
9	11	Core Dance Competitions	9:00 AM	dance	250	421
10	11	Core Dance Gala	7:30 PM	dance	200	250
11	12	Blues Odyssey 2012	7:30 PM	music	428	15
12	13	Sing- A-Long Sound of Music	2:00 PM	film/music	480	5
13	22	Toronto Symphony Youth Orchestra	7:30 PM	music	175	94
14	24	City of Nanaimo	9:00 AM	meeting	0	12
15	25	Charley Pride	7:30 PM	music	767	20
16	26	Rhythm Dance	4:00 PM	dance	480	133
17	30	PABC Festival Dance Finals	7:30 PM	competition	408	33
18	31	PABC Festival Gala	7:30 PM	showcase	274	33
19						
20						
21						
22						
23						
24						

TOTALS

Number of Events:	17
Estimated Audience Attendance:	5226
Estimated Number of Artists/Crew:	1935
Total people through the building:	7161



Monthly Event Report



May 2012

	# Events 2008	# Events 2009	# Events 2010	# Events 2011	# Events 2012	# Patrons 2008	# Patrons 2009	# Patrons 2010	# Patrons 2011	# Patrons 2012
Jan	22	13	21	17	11	5,126	4,191	10,368	5,912	3,813
Feb	32	18	15	34	18	10,911	8,308	5,455	10,271	10,616
Mar	16	27	23	15	24	5,078	9,604	7,808	6,056	9,176
Apr	20	33	28	25	20	7,888	10,137	12,803	11,333	7,436
May	28	16	23	26	17	13,173	6,254	8,917	10,709	7,161
Jun	29	30	36	28		12,507	16,465	18,127	17,535	
Jul	20	2	7	17		6,908	457	994	2,132	
Aug	2	2	6	2		1,339	85	2,793	334	
Sep	15	9	18	15		6,787	2,925	7,726	4,468	
Oct	26	25	28	18		8,067	7,794	6,359	6,021	
Nov	34	30	25	24		14,306	10,083	10,070	10,873	
Dec	24	22	22	24		9,302	8,516	9,857	5,647	

TOTALS	268	227	252	245	90	101,392	84,819	101,277	91,291	38,202
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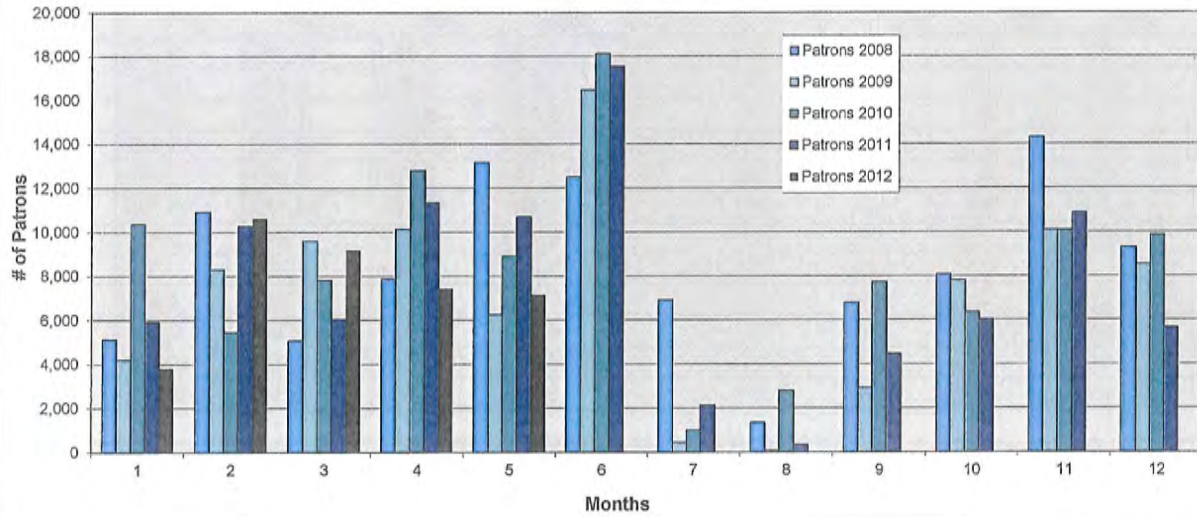
Comparison of attendance for the same month last year
 Comparison of events for the same month last year

-33%	increase
-35%	increase

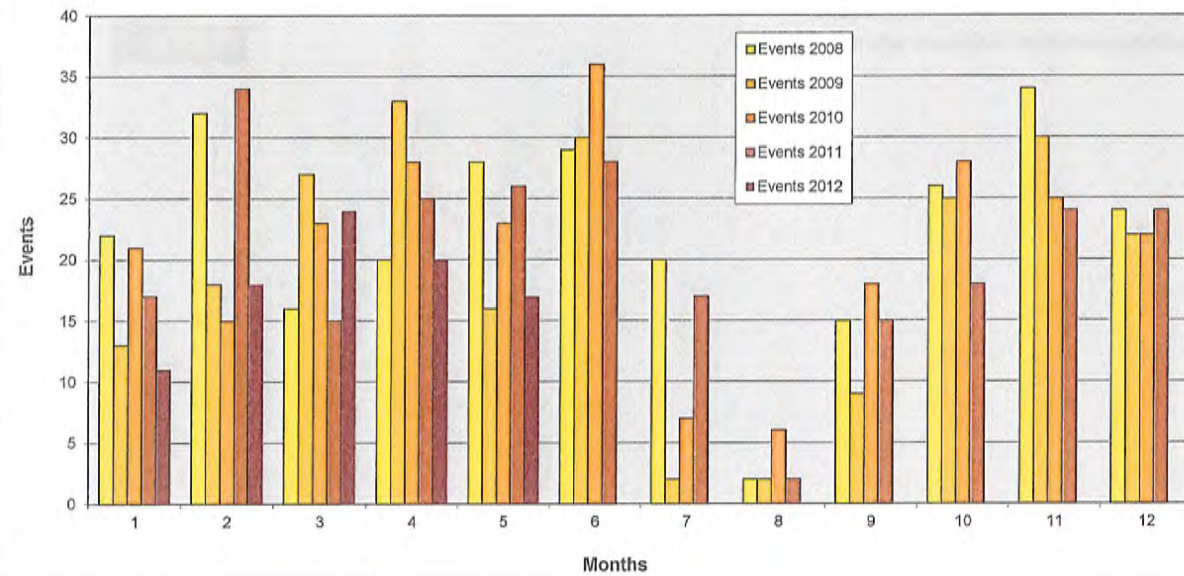
Five year average attendance for same month
 Five year average number of events same month

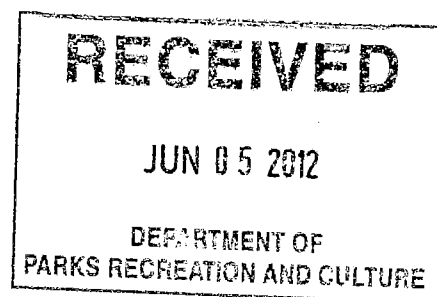
9,243
22

Patron Attendance Comparison



Event Comparison





ACTIVITY REPORT

May 1 to May 31, 2012

Submitted by Julie Bevan, Executive/Artistic Director

Campus Gallery (900 Fifth Street), attendance = 402

EXHIBITIONS:

Progressions 2012 — April 20 to May 5

A annual, end-of-year exhibition featuring the best work from Vancouver Island University students in the departments of Visual Arts, Graphic Design, and Interior Design.

Ebb & Flow—May 18 to September 1

Ebb & Flow celebrates the distinctive voices of contemporary aboriginal artists Sonny Assu and Rande Cook. Trained in both traditional and contemporary practices, Assu and Cook push boundaries to redefine what society understands and expects of First Nations art and culture. Their work preserves elements of their cultural heritage, and explores new concepts, media and methodologies.

Ebb & Flow underscores Nanaimo Art Gallery's commitment to showcase the diversity of Canadian culture. Developing a meaningful relationship with Aboriginal communities in our region, and providing a venue for First Nations art and visual culture are important elements of our mandate.

Downtown Gallery (150 Commercial Street), attendance = 1225

EXHIBITIONS:

VIU Interior Design — April 20 to May 5

An exhibition of final projects by students in VIU's Interior Design program.

Mayworks Festival of Labour and the Arts: Mail Art Exhibition — May 10 to May 22

150 artists from 25 countries mailed art work to exhibition curator, Ed Varney (Courtenay), on the theme of "Hard Work – Work & Labour". Most works are in a postcard-like format and feature painting, printmaking, drawing, collage, photography and other media. All were delivered through the postal system and provide intriguing windows into working life around the world.

When Nature Called: Tani Hamagishi-Allen, Virginia Kwok, Lara Scarr — May 8 to May 22

An exhibition featuring works by three emerging contemporary artists who draw on diverse influences.

Federation of Canadian Artists, Nanaimo Chapter: Spring Show — May 24 to June 9

A juried exhibition of diverse and colourful works showing the rich talents and skill of members of the FCA. The show is open to all styles and subjects and promises to have something for everyone's taste and inspiration.

EDUCATION:

ArtRageous Saturdays – four themed *ArtRageous* workshops for children ages 5 to 11, sponsored by RBC.

COMMUNITY:

The Gallery space was used by organizations and community groups for various events and meetings including Bookfest 2012, and Federation of Canadian Artists.

Total Gallery Attendance: 1627

Beyond the Gallery Walls...

Temporary Public Art 2012/13

As part of the Gallery's partnership with the City of Nanaimo, On Tuesday, May 8, seven new works of art were installed in public spaces. These pieces will be on exhibit until April 2013, and then go on auction.

Festival of Banners 2012

During April and May, hundreds of children and adults participated by designing and painting unique banners for display in downtown Nanaimo. This year — which marked the Festival's 25th anniversary — Nanaimo North Town Centre generously provided the painting site.



NANAIMO MUSEUM

Report to Parks Recreation and Culture Commission
May/June 2012

Submitted June 8, 2012 by Debbie Trueman

RECEIVED

JUN 08 2012

DEPARTMENT OF
PARKS RECREATION AND CULTURE

Administration/Revenue:

- Gaming – application is in but we will not hear until August for the 2012 year.
- Product Development – for the Gift Shop using the Fred Peters image continues with playing cards, magnets, a new bottle stopper, and to come, a lovely silk scarf and hopefully an umbrella and cloth bag.
- Summer Hours – we are now open Daily 10:00 a.m. – 5:00 p.m. through the September long weekend thanks to our summer student staff of four!

Exhibit Programming:

- Permanent Exhibit Development – Exhibit design for the last major addition of the gallery looking at Retail, downtown and service development is complete and construction has begun. This exhibit will open early next year.
- “Snoopy Soars with NASA” opened last weekend and looks great - come on in and visit Snoopy's dog house! Thanks to our sponsors of the exhibit Nanaimo Toyota and local Country Club, Nicol Street and Dickenson Crossing Dairy Queen locations.
- Noel Brown Hallway/Lobby exhibit – opens June 21st to celebrate National Aboriginal Day.
- 2013 Feature exhibits – will include another textile exhibit (Art Deco era clothing) from the wonderful collection of Ivan Sayers, a tentative exhibit on camping with some community partners and the Arctic Expedition travelling exhibit from the Canadian Museum of Civilization.

Programs and Events:

- Venue Rental – includes: VIHA meeting, Literacy Nanaimo and MS Society regular meetings; a wedding (!); Bike to Work session. We are approaching a quieter time of the year for venue rental.
- The Bastion – is now open for the season, every day 10:00 a.m. – 3:00 p.m. with the cannon firing at noon every day. Thank you again to everyone at Parks, Recreation & Culture for the funding and support of the Bastion. Thanks as well to the Nanaimo Port Authority for their annual support of the cannon firing.
- Outreach in the Barn – Aimee recently conducted one of our school programs out in Cedar in an old barn!
- Urban Bird Tours - are now finished and were quite popular, as was the “Our Feathered Friends” exhibit.

Community Partnerships:

- ARMA Conference – this was an outstanding conference for us with great sales in the shop and a donation of \$1800 from the conference in lieu of speaker gifts.
- Community Mapping/Cultural Portal – this was a good meeting to discuss future linking and increased access to cultural organizations for the community. Thanks to Bob Kuhn and Suzanne Samborski.
- VIU International Student Program Community Forum - I attended this – very productive and I am looking at new and expanded connections for the Museum with this program at VIU and have volunteered to be on a committee to help move initiatives forward.
- Snunéymuxw First Nation – artifact loan for exhibits for National Aboriginal day June 21st and then to Newcastle Island Pavilion for the summer. Two of the Dioramas from the old museum have been re-housed here as well.
- Vancouver Island Military Museum – artifact loans to be part of their new exhibit when they open later this summer.

Recent Comments:

I'd like to draw your attention to our 10 excellent reviews on Trip Advisor! We are trying to put more effort into getting visitors to record the positive comments we hear everyday in places such as trip advisor and Facebook to let everyone know how much they enjoyed their visit!

REPORT TO: PARKS, RECREATION AND CULTURE COMMISSION

FROM: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE

AUTHORED BY: LIZ WILLIAMS, MANAGER, RECREATION & CULTURE SERVICES

**RE: TRAVEL ASSISTANCE GRANT – NANAIMO BIKE POLO
CASCADIA REGIONAL CHAMPIONSHIPS - NORTH AMERICA QUALIFIER
EAST VANCOUVER, BC**

STAFF'S RECOMMENDATION:

That the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant to the Nanaimo Bike Polo in the amount of \$300.00 for six players to attend the Cascadia Regional Championships - North America Qualifier being held in East Vancouver, BC. The application meets all of the travel grant criteria.

EXECUTIVE SUMMARY:

The City of Nanaimo provides a contingency account for amateur sports and cultural groups and individuals to travel within BC (excluding travel on Vancouver Island) and out of province to a Regional, National or International Championship. These funds are available to sports and cultural groups winning Provincial or Regional competitions and the current policy provides \$50 per person to a maximum of \$1,000 per application for travel within BC or \$100 per person to a maximum of \$2,000 per application for travel outside of BC. Requests are considered on a first- come- first-served, basis as funds remain available.

On 2012-JUN-05, Staff reviewed a Travel Assistance Grant application submitted by the Nanaimo Bike Polo requesting financial assistance for six players to attend the Cascadia Regional Championships - North America Qualifier being held in East Vancouver, BC. Staff determined that the application meets all of the grant criteria and recommend that the Parks, Recreation and Culture Commission approve the application.

BACKGROUND:

Staff review all Travel Assistance Grant applications and forward the recommendation to the Parks, Recreation and Culture Commission for approval. Staff determined that the application did meet all of the grant criteria and recommend that the Parks, Recreation and Culture Commission approve the application in the amount of \$300.00. The Nanaimo Bike Polo players will be representing British Columbia at the Cascadia Regional Championships in East Vancouver, BC.

Respectfully submitted,



Richard Harding, Director
Parks, Recreation and Culture

Attachments

City of Nanaimo
Department of Parks, Recreation & Culture

Travel Assistance Grant Evaluation

APPLICANT: Nanaimo Bike Polo DATE: June 5, 2012

CRITERIA	Meets Criteria (✓)	Does not meet Criteria (✓)	NOTES
A. Winner of a Regional, Provincial or National Championship (or equivalent)	✓		
B. Attending a Provincial, Regional, National, or International Championship	✓		
C. Traveling out of Province Max. \$100 per person up to \$2,000 per group		✓	
D. Traveling within BC(excluded: Van. Is.) Max. \$50 per person up to \$1,000 per group	✓		
E. Other sources of funding identified			Personal funds only
F. Grant recipient(s) reside in Nanaimo	✓		
G. Application made by a local organization	✓		
H. Grant for participants only, not coaches or chaperones	✓		
I. Demonstrated financial need	✓	\$	
J. Applicant is a non-profit organization	✓		
K. Budget & financial statements attached		✓	minimal amount.

RECOMMENDED FOR FUNDING (✓): ✓ AMOUNT: \$ 300.00

OR

NO GRANT RECOMMENDED (✓): _____ DOES NOT MEET CRITERIA: _____

EVALUATOR: [Signature]

POSITION: Manager PRC (acting)

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CITY OF NANAIMO APPLICATION FOR TRAVEL ASSISTANCE

Office Use

ORGANIZATION: Nanaimo Bike Polo		DATE: May 10, 2012	
ADDRESS: 209 Third St		PRESIDENT: Jawn Lafratta	
Nanaimo BC		SENIOR STAFF MEMBER: Luke Clarke	
V9P-1W5		POSITION: Player	
		CONTACT: Luke Clarke	
TELEPHONE: 250-816-5525		TELEPHONE: 250-816-5525	
TOTAL NUMBER OF PERSONS TRAVELLING: 6	TOTAL NUMBER OF COMPETITORS TRAVELLING: 6	TOTAL NUMBER OF COMPETITORS RESIDING WITHIN THE CITY OF NANAIMO: 6	TOTAL AMOUNT REQUESTED: \$600.00
DESTINATION: East Vancouver		DATE OF DEPARTURE: May 26, 2012	
EVENT TO BE ATTENDED: Cascadia Regional Championships - North American Qualifier			
PROVINCIAL/REGIONAL/NATIONAL CHAMPIONSHIP RECEIVED: Regional - Pacific Northwest (LA-California, Oregon, Washington, BC)			
PLEASE LIST ALL OTHER SOURCES OF FUNDING FOR THIS TRIP: • Personal Funding only.			
WHY SHOULD THIS TRIP RECEIVE CITY FUNDING? <ul style="list-style-type: none"> • We represent Nanaimo to the greater bike polo community. • The opportunity for Nanaimo Bike Polo to qualify for the North American championships. • To build our sport in Nanaimo and continue to host tournaments which have drawn people from all over North America, and Europe. • Support Nanaimo Athletes & an up and coming sport which is at inclusive to everyone. 			
SIGNATURE: 	TITLE/POSITION: Player		DATE: May 10, 2012
<p>* IN SIGNING THIS DOCUMENT I CONFIRM THAT I HAVE READ AND UNDERSTAND THE CRITERIA *</p> <p>NOTE: A BUDGET OUTLINING REVENUES AND EXPENDITURES FOR THIS TRIP MUST BE ATTACHED FOR CONSIDERATION.</p>			

REPORT TO: PARKS, RECREATION AND CULTURE COMMISSION

FROM: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE

AUTHORED BY: LIZ WILLIAMS, MANAGER, RECREATION & CULTURE SERVICES

**RE: TRAVEL ASSISTANCE GRANT - NANAIMO JUDO CLUB
2012 NATIONAL JUDO CHAMPIONSHIPS
TORONTO, ONTARIO**

STAFF'S RECOMMENDATION:

That the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant to the Nanaimo Judo Club in the amount of \$300.00 for three players to attend the 2012 National Judo Championships, being held in Toronto, Ontario. The application meets all of the travel grant criteria.

EXECUTIVE SUMMARY:

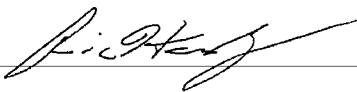
The City of Nanaimo provides a contingency account for amateur sports and cultural groups and individuals to travel within BC (excluding travel on Vancouver Island) and out of province to a Regional, National or International Championship. These funds are available to sports and cultural groups winning Provincial or Regional competitions and the current policy provides \$50 per person to a maximum of \$1,000 per application for travel within BC or \$100 per person to a maximum of \$2,000 per application for travel outside of BC. Requests are considered on a first-come, first-served, basis as funds remain available.

On 2012-JUN-15, Staff reviewed a Travel Assistance Grant application submitted by the Nanaimo Judo Club requesting financial assistance for three players to attend the 2012 National Judo Championships being held in Toronto, Ontario. Staff determined that the application meets all of the grant criteria and recommend that the Parks, Recreation and Culture Commission approve the application.

BACKGROUND:

Staff review all Travel Assistance Grant applications and forward the recommendation to the Parks, Recreation and Culture Commission for approval. Staff determined that the application did meet all of the grant criteria and recommend that the Parks, Recreation and Culture Commission approve the application in the amount of \$300.00. The three Nanaimo Judo Club members will be representing British Columbia at the 2012 National Judo Championships in Toronto, Ontario.

Respectfully submitted,



Richard Harding, Director
Parks, Recreation and Culture

Attachments

2012-JUN-15 File: A2-4 / A2-6 / B3-5-12
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City of Nanaimo
Department of Parks, Recreation & Culture

Travel Assistance Grant Evaluation

APPLICANT: Nanaimo Judo Club DATE: June 15, 2012

CRITERIA	Meets Criteria (✓)	Does not meet Criteria (✓)	NOTES
A. Winner of a Regional, Provincial or National Championship (or equivalent)	✓		
B. Attending a Provincial, Regional, National or International Championship	✓		
C. Traveling out of Province Max. \$100 per person up to \$2,000 per group	✓		
D. Traveling within BC(excluded: Van. Is.) Max. \$50 per person up to \$1,000 per group			
E. Other sources of funding identified	✓		credit from past event performance
F. Grant recipient(s) reside in Nanaimo	✓		
G. Application made by a local organization	✓		
H. Grant for participants only, not coaches or chaperones	✓		
I. Demonstrated financial need	✓		
J. Applicant is a non-profit organization	✓		
K. Budget & financial statements attached			

RECOMMENDED FOR FUNDING (✓): ✓ AMOUNT: \$ 300

OR

NO GRANT RECOMMENDED (✓): _____ DOES NOT MEET CRITERIA: _____

EVALUATOR: Heather King POSITION: Mgr - PA Culture

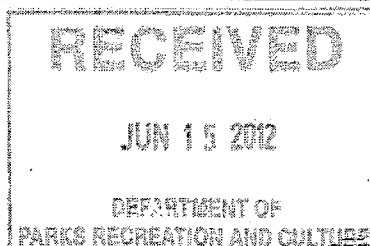
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CITY OF NANAIMO APPLICATION FOR TRAVEL ASSISTANCE

Office Use

ORGANIZATION: <i>Nanaimo Judo Club</i>		DATE: <i>2012.06.11</i>	
ADDRESS: <i>110 Macleay Street</i>		PRESIDENT: <i>Kiyo Nomura</i>	
<i>NANAIMO BC</i>		SENIOR STAFF MEMBER: <i>Anita Sundberg</i>	
<i>V9R 2G5</i>		POSITION: <i>Secretary</i>	
		CONTACT: <i>Anita Sundberg</i>	
TELEPHONE: <i>250.754.1444</i>		TELEPHONE: <i>(W) 250.785.4415 (C) 250.616.9823</i>	
TOTAL NUMBER OF PERSONS TRAVELLING: <i>3</i>	TOTAL NUMBER OF COMPETITORS TRAVELLING: <i>3</i>	TOTAL NUMBER OF COMPETITORS RESIDING WITHIN THE CITY OF NANAIMO: <i>3</i>	TOTAL AMOUNT REQUESTED: <i>\$300.00</i>
DESTINATION: <i>Toronto ON</i>		DATE OF DEPARTURE: <i>July 2, 2012</i>	
EVENT TO BE ATTENDED: <i>2012 National Judo Championships</i>			
PROVINCIAL/REGIONAL/NATIONAL CHAMPIONSHIP RECEIVED: <i>See attached</i>			
PLEASE LIST ALL OTHER SOURCES OF FUNDING FOR THIS TRIP: <i>See attached & see Judo BC attachment</i>			
WHY SHOULD THIS TRIP RECEIVE CITY FUNDING? <i>See attached.</i>			
SIGNATURE: <i>[Signature]</i>		TITLE/POSITION: <i>Secretary Nanaimo Judo Club</i>	
		DATE: <i>June 11, 2012</i>	
<p>* IN SIGNING THIS DOCUMENT I CONFIRM THAT I HAVE READ AND UNDERSTAND THE CRITERIA *</p> <p>NOTE: A BUDGET OUTLINING REVENUES AND EXPENDITURES FOR THIS TRIP MUST BE ATTACHED FOR CONSIDERATION.</p>			



APPLICATION FOR TRAVEL ASSISTANCE

From Nanaimo Judo Club

The Nanaimo Judo Club had five athletes qualify as members of Team BC this year. Three will be travel to Toronto, Ontario to compete in the 2012 national competition:

Eloy FIANDOR	Masters	Open Weight Class	first attendance at Nationals
Cheyenne FIANDOR	U15	-52 kg	first attendance at Nationals
Braxton CLARK	U17	-81 kg	second attendance at Nationals 2011 Nationals-Bronze Medal

PROVINCIAL/REGIONAL/NATIONAL CHAMPTIONSHIP RECEIVED:

This will be Eloy's first attendance at a national championship in Canada. He is also a Sensei (coach) for the Nanaimo Judo Club.

To be an eligible member of Team BC all youth under 20 must compete in two mandatory training camps, and two selection tournaments. Points are awarded to all athletes participating in the training camps, as well as points for tournament placement. The athletes have travelled to Steveston, Richmond, Kamloops and Edmonton, at a minimum, throughout the 2011/2012 season. Points accumulated at these events then rank the athletes within the team structure. Judo BC then provides funding based on their individual final placement. Cheyenne and Braxton both finished in first place.

Cheyenne received gold at both the Vancouver International (Richmond) and the Youth Provincial Championships (Kamloops) despite a broken arm mid way through the season. She was also a member of Zone 6 and travelled to Vernon for the BC Winter Games where she earned a silver medal.

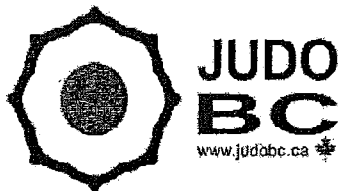
Braxton received silver at the Vancouver International (Richmond) and gold at both the Youth Provincial Championships (Kamloops) and the Edmonton International (Edmonton).

OTHER FUNDING SOURCES FOR THIS TRIP:

Cheyenne and Braxton have earned a first place finish within each of their categories earning a credit of \$475 each. This credit is provided by Judo BC. Their parents pay for the remaining costs of this \$1,000+ trip.

WHY SHOULD THIS TRIP RECEIVE CITY FUNDING?:

The Nanaimo Judo is a not for profit club providing judo training in the City of Nanaimo for over 50 years! Our Club boasts athletes as young as seven years old, through to adults and seniors. The Nanaimo Judo Club couldn't operate without the wonderfully dedicated volunteer black belt instructors that each gives four to twenty hours each week from September through June each year. We are an evolving Club attracting roughly 25 new members this season alone. Our Club provides teaching to approximately 110 judokas. We also have a strong, participative group of parent volunteers forming the Executive. Our Club hosted an Island Tournament this past March attracting 100 athletes to the competition from Victoria to Campbell River. The Nanaimo Judo Club regularly hosts Island Training Sessions on the weekends throughout the season as well. Your consideration to provide funding to these athletes is greatly appreciated to help offset the costs incurred to attend the 2012 National Judo Championships.



3295 Coast Meridian Rd.
PO Box 78049
Port Coquitlam, BC V3B 7H5

T 604.333.3513
F 604.333.3514
info@judobc.ca

www.judobc.ca

Date: April 15, 2012

Memo To: Club Coaches

Please distribute to the athletes listed on the last page of this document

Re: 2012 National Championships – SENIOR AND JUNIORS

The 2012 National Championships for Senior: U20, U17, U15, Masters and Kata is schedule for July 5th to 8th in Toronto, Ontario.

Judo BC members interested in participating in the event are to review the enclosed registration package carefully and adhere to ALL published deadlines. Only Canadian Citizens and Permanent Residents are allowed to participate in the competition.

Enclosed:

1. Judo BC Jacket Order Form – Due May 1st, 2012
2. Individual Registration Form – Due May 14th, 2012
3. Team Travel Response – Due May 14th, 2012
4. Judo BC Athlete Code of Conduct – Due May 14th, 2012
5. Liability Waiver – Due May 14th, 2012
6. Medical Form – Due May 14th, 2012
7. Tentative Team BC Travel Schedule

DEADLINES

With the exception of the Team BC Jacket Order Form, all forms are due in the Judo BC Office by **4:00 pm on Monday, May 14th**. Forms received after this date will result in the athlete losing their funding if applicable and assuming all penalties or additional costs related to their late addition to the team.

Payment for any jacket orders must be must be received in the Judo BC Office no later than no later than **4:00 pm on May 1st**.

The **deposit** listed on the Team Travel Response Form must be received in the Judo BC Office no later than no later than **4:00 pm on May 14th**. Final payment must be received in the Judo BC Office no later than **4:00 pm on June 11th**

COST TO PARTICIPATE:

Athletes planning to attend the competition should budget for the following:

- Flight \$650 (out of Vancouver or Abbotsford). Cost may vary pending the departure location and return date. We understand that as an individual may be able to get a better rate. We work with WestJet to get the best TEAM RATE.
- Athletes traveling to the above departure points are responsible for their travel costs. See funding clause for details on possible funding.
- Accommodations (double occupancy for the July 3rd to 9th) - \$375. Judo BC will where possible look to house younger athletes in triple or quad occupancy to reduce the participant cost. Any cost savings will be passed onto the participants.
- Entry fee \$100.
- Banquet \$45, and
- All meals are the responsibility of each participant.

Maximum cost: \$1,170.

Athletes staying for the camp should consider the following additional costs:

- Camp fee - \$35
- Accommodations (double occupancy for the July 9th to 12th) - \$180. Judo BC will where possible look to house younger athletes in triple or quad occupancy to reduce the participant cost. Any cost savings will be passed onto the participants.

Maximum cost (with camp): \$1,385

FUNDING:

Judo BC will provide funding to the #1 and #2 ranked athletes in each senior and junior division as identify by the Judo BC Technical Committee. Refer to the attached list of funded/qualified athletes. **Athlete must be part of our group flight booking to receive the above funding.**

Pending funding availability, Judo BC may extend funding to "qualified" athletes to cover the entry fee and hotel accommodations for the camp.

#1 ranked – value of \$475

- team travel costs discounted by \$250
- camp fee paid by Judo BC
- accommodations for camp covered by Judo BC

#2 ranked – value of \$325

- team travel costs discounted by \$100
- camp fee paid by Judo BC
- accommodations for camp covered by Judo BC

Pending funding availability, Judo BC may also provide additional financial assistance to the #1 and #2 ranked athletes who incur additional travel cost due to their geographical location.

JUDOGIS

All competitors must have four (4) judogis for the competition (2 blue and 2 white). Reversible judogis are acceptable.

MAKING WEIGHT

A reminder that athletes who do not make weight in their registered category will not be allowed to compete in the championships, will lose all Judo BC funding for the event and will be subject to a \$200 fine by Judo Canada.

BANQUET

Attendance at the Banquet is mandatory for junior and senior members of Team BC.

TEAM BC JACKETS

Team jackets are optional. Athletes who wish to purchase a jacket must complete the enclosed jacket order form and send it to the Judo BC office along with full payment no later than 4:00 pm on May 1st. Team BC jackets are \$50.

ACCOMMODATION:

Judo BC will make the accommodation arrangements for all senior and junior attending this event. All senior and junior athletes are required to stay with the team throughout the duration of the tournament.

JUDO CANADA PASSPORT

Please note that all athletes will also require a Judo Canada Passport in order to compete. Passport Application forms may be downloaded from the Judo Canada website www.judocanada.org

DOPING CONTROL:

Each participant in the National Championships is subject to a doping control according to regulations by the Canadian Centre for Ethics in Sport (CCES). Athletes and coaches must be familiar with these regulations. You can access the CCES Policy at: www.cces.ca. In case you have no access to the Internet, request a hard copy of the CCES Policy from Judo Canada.

BLENDING VACATION WITH TRAVEL

Traveling to another province or city does provide the opportunity to blend personal family time or vacation at a discounted cost. We encourage parents, friends and family to travel to Toronto in July but ask that you remember that all athletes are expected to remain focused on the competition from July 3rd to the 9th (or to the 12th if remaining for the camp). We expect everyone to focus on their competition preparation (Task #1) and to be part of Team BC for the entire competition (Task #2).

REFUNDS:

Costs incurred by Judo BC due to the withdrawal of an athlete from the event, no matter what the reason, will be the athlete's responsibility.

Do not hesitate to contact our office if you have any questions.

REPORT TO: PARKS, RECREATION AND CULTURE COMMISSION

FROM: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE

AUTHORED BY: HANNAH KING, MANAGER, RECREATION & CULTURE SERVICES

**RE: TRAVEL ASSISTANCE GRANT - UPPER VANCOUVER ISLAND METRO SOCCER
BC SOCCER PROVINCIAL A CUP CHAMPIONSHIPS
KAMLOOPS, BC**

STAFF'S RECOMMENDATION:

That the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant for Upper Vancouver Island Metro Soccer in the amount of \$300.00 for six players to attend the BC Soccer Provincial A Cup Championships, being held in Kamloops, BC. The application meets all of the grant criteria.

EXECUTIVE SUMMARY:

The City of Nanaimo provides a contingency account for amateur sports and cultural groups and individuals to travel to a Regional, National or International Championship. These funds are available to sports and cultural groups winning Provincial or Regional competitions and the current policy provides \$50 per person to a maximum of \$2,000 per application for events occurring within the Province. Requests are considered on a first-come, first-served basis as funds remain available.

On 2012-JUN-19, Staff reviewed a Travel Assistance Grant application submitted by Upper Vancouver Island Metro Soccer, requesting financial assistance for six players to attend the BC Soccer Provincial A Cup Championships, being held in Kamloops, BC. Staff determined that the application meets all of the grant criteria and recommend that the Parks, Recreation and Culture Commission approve the application in the amount of \$300.00.

BACKGROUND:

Staff review all Travel Assistance Grant applications and forward the recommendation to the Parks, Recreation and Culture Commission for approval. Staff determined that the application meets all of the grant criteria and recommends that the Parks, Recreation and Culture Commission approve the application in the amount of \$300.00. The six members of the Upper Vancouver Island Metro Soccer Club will be competing at the BC Soccer Provincial A Cup Championships, in Kamloops, BC.

Respectfully submitted,



Richard Harding, Director
Parks, Recreation and Culture

Attachments

2012-JUN-20

File: A2-4 / A2-6 / B3-5-12

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City of Nanaimo
 Department of Parks, Recreation & Culture
Travel Assistance Grant Evaluation

APPLICANT: Upper Vancouver Island Metro Soccer Club DATE: June 19, 2012

CRITERIA	Meets Criteria (✓)	Does not meet Criteria (✓)	NOTES
A. Winner of a Regional, Provincial or National Championship (or equivalent)	✓		
B. Attending a Provincial, Regional, National, or International Championship	✓		
C. Traveling out of Province Max. \$100 per person up to \$2,000 per group		✓	
D. Traveling within BC(excluded: Van. Is.) Max. \$50 per person up to \$1,000 per group	✓		
E. Other sources of funding identified	✓		
F. Grant recipient(s) reside in Nanaimo	✓		
G. Application made by a local organization	✓		
H. Grant for participants only, not coaches or chaperones	✓		
I. Demonstrated financial need	✓		
J. Applicant is a non-profit organization	✓		
K. Budget & financial statements attached			NO

RECOMMENDED FOR FUNDING (✓): 1 AMOUNT: \$ 300.00

OR

NO GRANT RECOMMENDED (✓): _____ DOES NOT MEET CRITERIA: _____

EVALUATOR: Stefine POSITION: Mgr - B+C Services
 g:\grants\travel\grants\2011\application check list.doc



CITY OF NANAIMO APPLICATION FOR TRAVEL ASSISTANCE

Office Use

ORGANIZATION: Upper Vancouver Island Metro Soccer		DATE: June 15, 2012	
ADDRESS: 6685B Harwood Dr.		PRESIDENT: Doug English	
		SENIOR STAFF MEMBER: Frank Ball	
		POSITION: UISA Rep	
		CONTACT: 250-339-5158	
TELEPHONE: 310-4030		TELEPHONE: 250-390-4030 or 250-713-4464	
TOTAL NUMBER OF PERSONS TRAVELLING: 20	TOTAL NUMBER OF COMPETITORS TRAVELLING: 15	TOTAL NUMBER OF COMPETITORS RESIDING WITHIN THE CITY OF NANAIMO: 6	TOTAL AMOUNT REQUESTED: \$ 300.00
DESTINATION: Kamloops		DATE OF DEPARTURE: July 4, 2012	
EVENT TO BE ATTENDED: BC Soccer Provincial A cup championships			
PROVINCIAL/REGIONAL/NATIONAL CHAMPIONSHIP RECEIVED: Island representatives			
PLEASE LIST ALL OTHER SOURCES OF FUNDING FOR THIS TRIP: - Upper Vancouver Island soccer Association - UVI Metro soccer club - BC Ferries sport experience.		<div style="border: 1px solid black; padding: 5px; text-align: center;"> RECEIVED JUN 18 2012 DEPARTMENT OF PARKS RECREATION AND CULTURE </div>	
WHY SHOULD THIS TRIP RECEIVE CITY FUNDING? Our team has represented the Upper Island for many years. We usually have a large number of players that reside in Nanaimo. This is the first time the UVI Boys have made the provincial championships.			
SIGNATURE: 	TITLE/POSITION: UVI Metro President	DATE: June 14, 2012	
* IN SIGNING THIS DOCUMENT I CONFIRM THAT I HAVE READ AND UNDERSTAND THE CRITERIA * NOTE: A BUDGET OUTLINING REVENUES AND EXPENDITURES FOR THIS TRIP MUST BE ATTACHED FOR CONSIDERATION.			

REPORT TO: PARKS, RECREATION AND CULTURE COMMISSION

FROM: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE

AUTHORED BY: HANNAH KING, MANAGER, RECREATION & CULTURE SERVICES

**RE: TRAVEL ASSISTANCE GRANT – NANAIMO YOUTH SOCCER CLUB
GIRLS U17 GOLD DIVISION BC SOCCER PROVINCIALS
KELOWNA, BC**

STAFF'S RECOMMENDATION:

That the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant to the Nanaimo Youth Soccer Club in the amount of \$850 for 17 players to attend the Girls U17 Gold Division BC Soccer Provincials, being held in Kelowna, BC. The application meets all of the travel grant criteria.

EXECUTIVE SUMMARY:

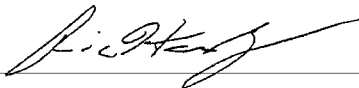
The City of Nanaimo provides a contingency account for amateur sports and cultural groups and individuals to travel within BC (excluding travel on Vancouver Island) and out of province to a Regional, National or International Championship. These funds are available to sports and cultural groups winning Provincial or Regional competitions and the current policy provides \$50 per person to a maximum of \$1,000 per application for travel within BC or \$100 per person to a maximum of \$2,000 per application for travel outside of BC. Requests are considered on a first-come, first-served, basis as funds remain available.

On 2012-JUN-19, Staff reviewed a Travel Assistance Grant application submitted by the Nanaimo Youth Soccer Club requesting financial assistance for 17 players to attend the Girls U17 Gold Division BC Soccer Provincials being held in Kelowna, BC. Staff determined that the application meets all of the grant criteria and recommend that the Parks, Recreation and Culture Commission approve the application.

BACKGROUND:

Staff review all Travel Assistance Grant applications and forward the recommendation to the Parks, Recreation and Culture Commission for approval. Staff determined that the application did meet all of the grant criteria and recommend that the Parks, Recreation and Culture Commission approve the application in the amount of \$850.00. The Nanaimo Youth Soccer Club players will be representing British Columbia at the Girls U17 Gold Division BC Soccer Provincials in Kelowna, BC.

Respectfully submitted,



Richard Harding, Director
Parks, Recreation and Culture

Attachments

2012-JUN-20

File: A2-4 / A2-6 / B3-5-12

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City of Nanaimo
 Department of Parks, Recreation & Culture

Travel Assistance Grant Evaluation

APPLICANT: Nanaimo Youth Soccer Club DATE: JUNE 19, 2012

CRITERIA	Meets Criteria (✓)	Does not meet Criteria (✓)	NOTES
A. Winner of a Regional, Provincial or National Championship (or equivalent)	✓		
B. Attending a Provincial, Regional, National, or International Championship	✓		
C. Traveling out of Province Max. \$100 per person up to \$2,000 per group			
D. Traveling within BC(excluded: Van. Is.) Max. \$50 per person up to \$1,000 per group	✓		
E. Other sources of funding identified	✓		
F. Grant recipient(s) reside in Nanaimo	✓		
G. Application made by a local organization	✓		
H. Grant for participants only, not coaches or chaperones	✓		
I. Demonstrated financial need	✓		
J. Applicant is a non-profit organization	✓		
K. Budget & financial statements attached			NO

RECOMMENDED FOR FUNDING (✓): ✓ AMOUNT: \$ 850

OR

NO GRANT RECOMMENDED (✓): _____ DOES NOT MEET CRITERIA: _____

EVALUATOR: H. Hines POSITION: Mgr. C&R Services
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CITY OF NANAIMO APPLICATION FOR TRAVEL ASSISTANCE

Office Use

ORGANIZATION: N.Y.S.C		DATE: June 14 th 2012	
ADDRESS: 2300 Bowen Rd		PRESIDENT: Liam Roden	
Nanaimo BC		SENIOR STAFF MEMBER: Liam Roden	
V9T3K8		POSITION: President	
		CONTACT: president@nanaimosoccer.ca	
TELEPHONE: 250-729-9400		TELEPHONE: 250 756-0922	
TOTAL NUMBER OF PERSONS TRAVELLING: 40	TOTAL NUMBER OF COMPETITORS TRAVELLING: 17	TOTAL NUMBER OF COMPETITORS RESIDING WITHIN THE CITY OF NANAIMO: 17	TOTAL AMOUNT REQUESTED: \$850
DESTINATION: Kelowna BC		DATE OF DEPARTURE: July 4 th 2012	
EVENT TO BE ATTENDED: Girls U17 Gold Division, BC Soccer Provincials			
PROVINCIAL/REGIONAL/NATIONAL CHAMPIONSHIP RECEIVED: 2011 Provincial Champions 2012 Coastal Cup Champions			
PLEASE LIST ALL OTHER SOURCES OF FUNDING FOR THIS TRIP: Bohle Drive Sponsor Donation		<div style="border: 1px solid black; padding: 5px; text-align: center;"> RECEIVED JUN 19 2012 DEPARTMENT OF PARKS RECREATION AND CULTURE </div>	
WHY SHOULD THIS TRIP RECEIVE CITY FUNDING? The Nanaimo Impact won the 2011 Provincials in Penticton last season. This year the Girls have won the Islands, 1st at the Coastal Cup on the Mainland. The Girls will be representing Nanaimo, and Vancouver Island at Kelowna. Nanaimo will also represent Vancouver			
SIGNATURE: <i>[Signature]</i>	TITLE/POSITION: Manager	DATE: June 14 th 2012	
* IN SIGNING THIS DOCUMENT I CONFIRM THAT I HAVE READ AND UNDERSTAND THE CRITERIA * NOTE: A BUDGET OUTLINING REVENUES AND EXPENDITURES FOR THIS TRIP MUST BE ATTACHED FOR CONSIDERATION.			

* Cheque made out to Nanaimo Impact
 ANY QUESTIONS - DAVID LEIGH @ 268-2189.

REPORT TO: THE PARKS, RECREATION AND CULTURE COMMISSION
FROM: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE
RE: OVERNIGHT CAMPING IN THE PARKS

RECOMMENDATION:

That the Parks, Recreation and Culture Commission refer the issue of Overnight Camping in Parks to the Recreation Committee for review and report back with recommendations for updating.

EXECUTIVE SUMMARY:

The Overnight Camping in the Parks policy established in 1999 illustrates that the City of Nanaimo does not want to be in competition with private campground owners or be in the business of providing camping. The policy provides some exceptions to the ban on camping that mostly deal with animal care at Beban Park and two grandfathered uses (Watchtower Convention and BMX National events).

It has been over ten years since this policy has been reviewed and staff recommends a review and update occur.

BACKGROUND:

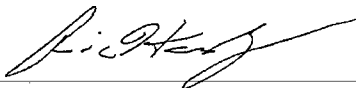
In July, 2000, the Parks, Recreation and Culture Commission adopted the revised, attached policy with regard to "Overnight Camping in the Parks".

Bylaw 7073 (consolidated), Schedule "B", "Self-Contained Recreation Vehicle Camping in City Parks", reads as follows, "Overnight camping in City Parks is prohibited under the provisions of this Bylaw. Authorization to provide exemptions from the Bylaw is granted by the Director of Parks, Recreation and Culture through the issuance of a Park License Agreement pursuant to the Bylaw. Park License Agreements for overnight camping in parks are infrequent and on exceptional occasions. Approved camping will be charged at \$20.00 per unit per day."

The current Overnight Camping in the Parks policy and regulations are in need of updating as fees have not been increased and the number of events that see overnight camping at Beban Park (mainly dog shows) has increased over the years.

Staff still support a ban on camping in parks as outlined in the existing policy (attached).

Respectfully submitted,



Richard Harding, Director
Parks, Recreation and Culture

Attachment

2012-JUN-20

File: A2-4 / C5-5 / D1-8-31 / E10-15

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City of Nanaimo
Parks, Recreation and Culture Commission Policy and Procedure Manual

Page 1 of 1

18 OVERNIGHT CAMPING IN THE PARKS

Overnight camping in City Parks is prohibited under Bylaw #3297 (a Bylaw to Regulate Parks in the Municipality). Authorization to provide exemptions from the Bylaw is granted to the Director of Parks, Recreation and Culture through the issuance of a Facility Use Permit pursuant to the Bylaw. Facility Permits for overnight camping in parks are infrequent and on exceptional occasions. The Parks, Recreation and Culture Department do not have the staff to operate or monitor camping at city parks. There are also no adequate facilities or services located in city parks to accommodate camping as an ongoing use.

Facility use permits for overnight camping are issued according to the following guidelines.

- 1) The existing practice of overnight camping at Beban Park will be discontinued except on the following occasions:
 - Delegates participating in, and attending the Watchtower Convention. (Motion 99-132).
 - Events hosted by groups such as the Kennel Club, Equestrian Society or Vancouver Island Exhibition where animals are involved. (Motion 99-132).
 - Delegates participating in, and attending the Nanaimo BMX Association's major event at the BMX track one weekend per year (Motion 2000-117).
- 2) Overnight camping at Bowen Park will be accommodated in conjunction with major swim meets at Kin Pool. Camping in the parking lot next to the Kin Pool will not be permitted, but applicants may be permitted use of Bowen East (across from the curling arena).
- 3) That self-contained vehicles only be permitted for the duration of the above events.
- 4) Fees levied for any groups camping overnight would be in accordance with the current Fees and Facility Rentals Bylaw.
- 5) At major events and sporting activities in parks, the organizers may obtain approval to retain one overnight camping unit to provide event security.

REPORT TO: THE PARKS, RECREATION AND CULTURE COMMISSION
FROM: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE
AUTHORED BY: DARCIE OSBORNE, ARENAS MANAGER
RE: ZERO TOLERANCE ALCOHOL POLICY IN ARENAS

RECOMMENDATION:

That the Parks, Recreation and Culture Commission approve and adopt a zero tolerance alcohol policy in arenas.

BACKGROUND:

The Nanaimo Ice Centre and Frank Crane Arena currently have Liquor Primary licenses permitting alcohol in specific areas. Alcohol brought into these red zone areas not purchased from the liquor primary operation put the license in jeopardy. License suspension and monetary fines may be issued at the discretion of the BC Liquor Control and Licensing Branch

The Nanaimo Ice Centre Primary License recently received a suspension and monetary fine resulting from public user groups not complying with BC Liquor Control and Licensing rules and regulations.

During the investigation of the infractions it became apparent that many user groups may not be complying with rules and regulations around consuming alcohol in a public place and outside the allowable areas (i.e. dressing rooms).

Public and users drinking alcohol in City Facilities also result in the City being liable for their actions and responsible for their duty of care until they are sober.

To ensure the Primary Liquor license is not at risk and that the public are responding to the rules and regulations, a Zero Tolerance Policy will be initiated in the arenas.

A two-step process will be initiated by staff. If evidence of alcohol consumption is found by arena staff the offending team will be subject to the following:

- First offence – receive written warning
- Second offence – the next ice booking will be forfeited without refund.

Ice user groups have been provided with rationale, process and specific user responsibly at the annual Ice User Meeting held on Tuesday, 2012-JUN-19.

Alcohol consumption in arenas has been an issue across Vancouver Island. Throughout Canada many community arenas have taken on the zero tolerance policy practice to ensure public safety and stay in compliance with associated liquor control agencies.

Staff are working with a BC Liquor Inspector to demonstrate the arenas remain in compliance and that procedures are in place that demonstrate the City of Nanaimo's continued due diligence for alcohol consumption in the arenas.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Richard Harding', with a stylized, flowing script.

Richard Harding, Director
Parks, Recreation and Culture

2012-JUN-19
File: A2-4 / C3-1-5 / C3-1-6
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REPORT TO: THE PARKS, RECREATION AND CULTURE COMMISSION
FROM: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE
AUTHORED BY: SUZANNE SAMBORSKI, SENIOR MANAGER,
RE: NANAIMO SCIENCE CENTRE DEVELOPMENT AT
BOWEN PARK – PUBLIC REVIEW PROCESS

RECOMMENDATION:

That the Parks, Recreation and Culture Commission recommend that Council support in principle the draft concept and location of the Nanaimo Science Centre at Bowen Park for public review and input.

BACKGROUND:

At the 2011-MAY-25 Parks, Recreation and Culture Commission Nanaimo Science and Sustainability Society (Ns³), and PRC staff presented an update on the Bowen Park Side Channel and fish enhancement projects, Bowen Park Improvements, and the concept of a Family Science Centre at Bowen Park.

Following the presentation, the Commission unanimously supported in principle the concept of a Science Centre at Bowen Park as presented by the Nanaimo Science and Sustainability Society (Ns³); and, directed that that Staff work with the Nanaimo Science and Sustainability Society (Ns³) to work towards a feasibility plan for the Centre that would include a draft design, capital and operating requirements and sources of funding.

The Ns³ has now completed the feasibility plan that includes a draft design and preferred location in the park. The Society has also done considerable work towards funding and operating requirements.

Prior to proceeding further with detailed design and capital campaign to obtain final approval of the project, a formal public review of the concept needs to be completed as presented in this report.

DISCUSSION

Site Feasibility

Programmatic analysis, spatial planning and a community visioning workshop determined that the best location for a permanent science centre was in Bowen Park in the parking lot located off Wall Street.

A design charette was held in early 2012 to develop a building concept for the location.

Community Support

Over the past year the Ns³ group has held a community visioning session, design charette and program development workshop. The Ns³ have created support for the science centre with school districts in the area, Vancouver Island University, DFO, local scientists and teachers, community leaders and variety of other groups and organizations.

Throughout the summer the Ns³ will be gathering feedback on the concept not only through the *Science in the Park* program (offered in conjunction with PRC summer playground programs), but also at major special events (Canada Day, Silly Boat, etc) and through online surveys. The Ns³ will then come back to the Commission in September looking for approval to develop detailed drawings and launch their capital campaign for the Science Centre in Bowen Park.

Public Review and Input Process

Prior to proceeding with detailed design and capital campaign to obtain final approval of the project, a formal public review of the concept needs to be completed. Staff's recommendation is that Commission request that Council support the Concept in principle and that public review of the Science Centre be conducted over summer by a variety of methods by both the Ns³ and PRC Staff including:

- Ns³ will seek input regarding the concept at a number of community events including Canada Day and Silly Boat Regatta.
- Ns³ will seek input regarding the concept from families participating in summer playgrounds through the *Science in the Park* program.
- Ns³ will seek input from families participating in City Day Camps through invitations to participate in online surveys and questionnaires.
- City staff will post the concept including location proposed on the City's website and in City recreation facilities and request feedback through a variety of means:
 - Facebook
 - Online Surveys
 - Onsite Questionnaires (available at City recreation facilities).
- PRCC will host an open house hosted on-site Saturday, 2012-SEP-08 from 10:00 a.m. to 3:00 p.m.

Public input will be presented to the Parks, Recreation and Culture Commission at their regular meeting of 2012-SEP-26 for further consideration of the project.

Respectfully submitted,



Richard Harding, Director
Parks, Recreation and Culture

REPORT TO: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE

FROM: JEFF RITCHIE, SENIOR MANAGER, PARKS & CIVIC FACILITIES

RE: MONTHLY REPORT – MAY 2012 – PARKS OPERATIONS

The following highlights are the park initiatives for May 2012.

PARK PLANNING & DEVELOPMENT

- An open house for improvements to Harewood Centennial Park was held on 2012-MAY-02. Over 100 people provided feedback. A revised park design is being prepared as a result of the public input.
- The Maffeo Sutton Improvement Plan update is moving ahead. Information boards and open houses will be scheduled for summer 2012. Special event organizers have surveyed the successes and weaknesses of the Spirit Square, desires for the new phase of improvements, and priorities for the waterfront. Public surveying and stakeholder meetings are planned for the summer months while the park is busy.
- The 2012 street banners have been installed around town and in our parks. Runners-up have their entries displayed at Beban Park.
- New pilot dog off-leash sites opened on 2012-MAY-01. Feedback about these sites will be received for the next year. In addition, marketing staff are helping to promote proper dog etiquette with a campaign about doggy do's and doggy don'ts. Proper feces disposal is a focus of this campaign.
- Design work is moving forward on a boathouse at Loudon Park as part of the Loudon Park Improvement Plan. In addition, staff are working closely with the RCMP to help reduce transportation and use conflicts at Long Lake and Loudon Park in anticipation of a busy summer at the lake. A kiosk has been designed with lake use rules and was installed at the Long Lake rest stop area in May.
- Staff are working on a circulation and parking lot improvement plan for the Oliver Woods Community Centre. McElhanney Engineering has been engaged to assist with some of the improvement design.
- The green space around the new Northfield information kiosk will be developed as an interpretive landscape with a trail system, dog off-leash park, and interpretive signage. Trail planning and interpretive displays are being developed for the summer opening.

VOLUNTEERS IN PARKS

- Phase 1 of the improvements at Forest Drive Park will be completed in June. The playground was installed and is being enjoyed by many families. Future phases focus on hard surface courts and trails, public art, landscaping, and a community garden.
- The Norasea Park VIP is moving ahead. Playground installation is expected to occur in September.
- The Nanaimo Old City Association and Pawson Park residents installed fruit trees and shade trees in Pawson Park as part of Phase 2 of the park improvements.
- The Applegreen VIP is fundraising to complete their site landscaping.
- Interest in VIP has been expressed in the Eagle Point neighbourhood, Stirling Avenue area and Dunster Park.
- Residents in the Stephenson Point area are still discussing playground options in their neighbourhood parks.

- Residents near Monashee Park are excited about opportunities to improve their local green space this summer and fall. Native plant restoration, signage, and a trail are all part of their park improvement plan.

MAINTENANCE AND CONSTRUCTION

- The installation of the new bleachers has now been completed at the NAC. This now adds permanent seating for approximately 800 spectators.
- The temporary tourism building was set up at the Northfield site. This is to be used as the temporary office until the completion of the building renovation in August.
- Staff removed two year old play equipment from the former Montessori Centre on St. George Crescent. The equipment was donated to the City and will be reinstalled this fall in Nova Street Park.
- Two new lecterns were constructed for use at the Beban Park Social Centre.

PARKS UTILITY

- Staff installed all the temporary art pieces at Maffeo Sutton Park and McGregor Park.
- A new vehicle gate was fabricated and installed at the entrance to May Bennett Pioneer Park. This replaces the old chain that has been used for years.
- All water parks and swim beaches are up and running for the season.
- New irrigation systems were installed at Pawson Park, Beban Park, and Merle Logan.
- The domestic water line to the drinking fountain at Neck Point was replaced.

FACILITY OPERATIONS

- The contract for the domestic water line replacement at Beban Park was awarded to West Bay Mechanical. The work is now underway and will be completed during the Beban Pool shutdown.
- Staff has started on the annual pump replacement program at Beban Park and Nanaimo Aquatic Centre.

TURF AND PARKS

- Final improvements were made to Caledonia. The outer area was tidied up and a retaining wall was installed along the bank side closest to the change rooms.
- Football lines were painted on the second artificial turf for a special high school jamboree. The event was a success with lots of compliments.
- The rugby field was top dressed, aerated and over-seeded bringing the sports field spring maintenance to an end.
- The trees and shrubs around the May Bennett washroom building were cleaned and limbed up opening sight lines and improving aesthetics.
- The old Beban compound was renovated with sand and soil being brought in to cover the gravelled area, seed and starter fertilizer was applied and two new irrigation zones were added. Once the grass is established the dog agility association will have some extra real estate to run their program.

HORTICULTURE

- Staff worked on preparation and installation of annuals in the City garden sites for the summer season.

URBAN FORESTRY

- Six tree removal permits were processed including one for a subdivision on Tweedsmuir Crescent and one on Glen Eagle for an addition to an apartment complex.
- Work is proceeding on implementing educational components of the Urban Forest Management Strategy.
- The Tree Management and Protection Bylaw update is complete and the background report is being completed to highlight changes.
- Tent caterpillar complaints and call-outs have been the highlight of the month.

ANIMAL SERVICES DIVISION – PARK REPORT:

City of Nanaimo Animal Services –Park Report May 2012					
Park/Beach	# of Patrols	Dogs Encountered	Verbal Warnings	Written Warnings	Tickets Issued
Beaufort Park	1				
Beban Park	5	8	1	1	1
Beban Off-Leash	6	63			
Beban Participark	1	2			
Bowen Park	10	18			2
Brannen Lake	2	1	1		
Buttertubs Marsh	1	1			
Colliery Dam	6	34	1	1	
Departure Bay	10	11		2	3
Deverill Square	1				
Divers Lake	2	2		1	
Groveland Park	5	5	1	1	
Harewood Centennial Park	5	2		2	
Harry Wipper	4	2			
Linley Valley					
Long Lake					
Loudon Park	1	2			
Maffeo-Sutton / Swy-a-Lana Lagoon	5	31			1
Mansfield Park	5				
May Richards Bennett	11	15	2	1	
Morningside Park	2				
Neck Point Park	6	21		1	
Northfield Parkway Trail	1	3		1	
Pipers Lagoon	10	14	3		
Robins Park	4				
Westdale Park	2				
Westwood Lake	4	34	2		1
Wheatcroft Park	5	1			
TOTALS:	116	270	10	12	8

TRAIL COUNTS FOR MAY 2012:

PARK SITES	APRIL DAILY AVERAGE	MAY DAILY AVERAGE	PEAK TIME OF USE
Blueback Beach Access**	105	126	5 PM – 6 PM
Invermere Beach Access**	69	83	4 PM – 5 PM
Pawson Park	121	123	3 PM – 4 PM
Linley Valley	55	59	2 PM – 3 PM

***Counters that count traffic coming and going. For accurate representation should be divided by 2.*

VANDALISM REPORT FOR MAY 2012

BUILDING AND ENGINEERING R&M

- Graffiti removal and painting **\$3,685.29**

MATERIALS AND SUPPLIES

- Misc supplies **\$ 356.10**

LABOUR AND FLEET (City Vehicles) \$ 776.16

TOTAL COST **\$4,817.55**

Multiple tagging at Harewood Centennial, Caledonia and Bowen Park. A major graffiti removal was done all along the E & N and Parkway Trailways. Other taggings at Diana Krall, Deverill Square and various other locations.

REPORT TO: RICHARD HARDING, DIRECTOR, PARKS, RECREATION & CULTURE
FROM: SUZANNE SAMBORSKI, SENIOR MANAGER, RECREATION & CULTURE SERVICES
RE: MONTHLY REPORT – MAY 2012 – RECREATION AND CULTURE SERVICES

PROGRAM HIGHLIGHTS

Five Harbour City Seniors' Thursday Special Events were held at Bowen Auditorium with an average attendance of 94. To date, 1,785 have purchased NHCS membership passes.

"Rhodo Maintenance", "Pruning", "Hanging Baskets" and "Learn to Fish" are some outdoor programs that are very popular this season.

City South buildings popular programs in May include: Japanese and Thai cooking - classes full at 10 with waitlists; Total Body Workout (9); Gentle Yoga Stretch (9); Herbal Cosmetics for Natural Beauty (7).

The LIT/Quest program is almost full with 88 of 110 available spots already filled. These are excellent numbers this early because there have not been any school presentations yet. Camp Wild and Adventure Sports Camp have solid registration numbers and will be running the first week. The LIT/Quest and Camp Sunsatation Leaders started work in May. Other summer leader employees will undergo training and program planning in June in preparation for programs starting the first week of July. Other summer staff training was held 2012-JUN-06 at Oliver Woods. Five Jumpstart Activity Kits have been purchased for summer programs.

Both Adult Pottery Wheel classes are full with eight. There were two bookings for school / preschool / community groups for May (two in 2011). A flyer promoting school lessons for the pottery studio along with school swim and skate lessons was created. The flyer was hand delivered to elementary schools on 2012-MAY-28.

At Oliver Woods Community Centre, Preschool/Children's/Youth programs continue to be strong. 31 attended a rating clinic in partnership with the Nanaimo Pickleball Club. The Wellness Park Challenge has 12 registered. 761 participated in drop-in programs.

MARKETING

Marketing Campaigns (initiated/completed):

- Continued with Nanaimo, It's a Lifestyle campaign elements: Harbournliving.ca, Island Radio, monthly newspaper article/ad, MOH
- West Coast Daily Deals online coupon - sold 49 Sampler Passes at a 55% discount
- Activity Guide: Sent sales emails to past advertisers
- Booked Nanaimo Magazine print ad
- ConnectEd Ad print ad ran
- Met with BBQ Festival folks re: booth

Communications:

- Twitter: 3,741 followers with 1,068 tweets posted by us.
- Social Media (SM) topics: Cliff McNabb shutdown, MyBills, Property Tax, Bike to Work Week, Banners, Youth Week, Aquatics feedback session, Harewood Centennial Park, Public Art Week, Public Art Week installations, water parks opening
- Code Brown information sheet
- "How to" photo albums have been created in the preschool area. These albums focus on tricks and tips for simple crafts for parents with preschoolers.

Media:

- News Bulletin monthly feature article was LIT Program Leaders, editorial was History of LIT Program
- Press releases: Planning Award, Property Tax Notices, Harewood Community Plan Open House, Public Art Week, Parking Enforcement, HydroRider, Folk Festival Society Flags
- Parks videos posted: HydroRider

Graphics Design:

- Started work on Fall/Winter 2012/13 Activity Guide
- Updated and uploaded Dog-Off-Leash brochure, Public Art brochure, PRC Management Organizational Chart, Active Pass
- Poster Development: Code Brown, Pickleball, Fitness, Summer Concerts, Summer Promo Pass, Bike to Work Week (BTWW)
- Worked on various ads for Seniors Newsletter, Kids Expo, Nanaimo Performing Arts, ConnectEd, Bulletin, Nanaimo Magazine, BTWW
- Field Updates on Fridays.
- Updated Summer Leaders handout.
- Create Visitors Centre Signage, source quotes and upload to ARC.
- Develop and design "Play" Icons for Jill/Gary that can be used for all departments/facilities in many different aspects. (Still in development)
- Create Positive Ticketing logo and card with staff and RCMP.
- Edit the signage for the new City building, include a variety of options.
- Spent some time cleaning up assets in the Activity Guide section on the CMS. There were approx 70+ unused (but still searchable) PDF's in that asset category, now there are four.
- Create Bowen Explorers handout for parents.

Corporate Communications:

- Ongoing projects PRC communications team are involved in: Colliery Dam, Maffeo Sutton, Wild Fire Interface, Blue Community, Quarterway Bridge, Proclamation Flag and Beban Master Plan

Sport/Event Tourism

- Sport Tourism event assistance to White Rapids Summer Swim Club
- Processed the Sport Tournament Grant information for Recreation Committee
- Processed three Travel Grant applications for review
- Met with several special event organizing groups to discuss spring/summer events

Meetings/Training/Professional Development

- Tourism Leadership Committee Meeting
- Corporate Communications Team Meetings (x 2)
- Vancouver Island Sport Tourism Council
- Tourism Nanaimo – Northfield location
- Customer Service Workshop

STAFF DEVELOPMENT

- Staff attended fire extinguisher training; various staff attended Alberta RFP Conference; BCRPA Conference; Persons with Autism conference; NS³ Workshop; Staff at Bowen Park completed an evacuation drill during Occupational Health and Safety Week.
- **Imagine PRC:** Coordinator Planning Meeting on 2012-MAY-23 with the topic of Program Planning in non-traditional areas of facilities (i.e. lobbies). Based on the success in 2012, this project will look very similar in 2013 with a series of Co-ordinator planning meetings. These sessions are planned to have some very positive and concrete outcomes for the Department.

SPECIAL EVENTS

- **Canada Day:** Staff has booked the following entertainment for Canada Day: Aunti Bobbi the Clown, the Tidesmen, the Kumbana Marimba Band, Jayden Holman – Country Music. Roaming Entertainers are: Illusion Entertainment, Zigster the Trickster, Aunti Bobbi, and Vesta Fire. Staff is doing all Canada Day marketing.
- **Summer Concerts in the Park:** All performers have been chosen.
- **Terry Fox Run:** Event has been registered and materials ordered. Staff met with Kathleen Vandoorn, a member of a potential community group taking the lead on this event in 2013. Kathleen will be joining the team this year to observe the various roles within the event.
- **Christmas Craft Market:** Registrations have been coming in for this event. Staff will meet to decide on vendor placements.
- **Teddy Bear Picnic:** This continues to be an excellent event that is hosted annually by Pacific Care. PRC set up an interactive display and also did some face painting. This is a great event hosted annually by Pacific Care. Participants are all children in daycare or preschool programs. It is an opportunity to highlight our preschool-aged programs.

COMMUNITY DEVELOPMENT

Arena: NIC2 is currently the only arena with ice; consequently staff hours have been reduced. Events in May included Senior A Lacrosse, Buccaneers Press Conference, Clippers Spring Prospect Camp and Glacier Kings Prospect Camp.

Fitness Gyms: Staff and Purchasing have been working through the RFP process for new fitness gym equipment.

Youth: Nanaimo Youth Week, 2012-MAY-01 to 2012-MAY-07, was a hit with several activities including basketball, dodge ball, glow in the dark skating, Cocoa with the Coordinator, movie & popcorn night, yoga, cupcake making, bowling, Walk so Kids can Talk event, and more.

Nanaimo Harbour City Seniors: The City and the NHCS are working together to replace 30 card tables at Bowen. The cost (\$1600) is being split between the two groups.

Oliver Woods Community Centre (OWCC): 31 attended a rating clinic in partnership with the Nanaimo Pickleball Club.

Community Meetings:

- **Greater Nanaimo Early Years Partnership (GNEYP):** This group will be hosting the Healthy Start to Learning Event on 2012-JUN-09.
- **Youth Sticking Together (YST):** This group has received funding through the Sport and Tourism Grant to help assist with the facility rental, as well as an in-kind donation for all their food from Save-On Foods for the event, valued at over \$25,000.
- **Nanaimo Science and Sustainability Society (NS³):** Staff and NS³ will meet to touch base on what their plans are for summer programs. NS³ has proposed the idea of having outreach programs in our parks. Staff will look into opportunities for City Summer programs to connect with the group and what the logistics would be. NS³ will be to attend Summer Leader Training to highlight their program ideas directly to Summer Leaders.
- **Arts Alive:** The monthly meeting was held 2012-MAY-02. Registration began 2012-MAY-14 with registration numbers on par with this time last year. This year the Senior Musical Theatre will run with a new director, and will perform the musical "Suessical".
- **Harewood Inter Agency Team (HIAT):** Staff attended this meeting on 2012-MAY-29 and distributed the PRC Summer Fun flyer. Free Playground Programs in the Harewood and South End areas were highlighted.
- **Harewood Centennial Park Improvement Plan:** Staff attended an Open House at John Barsby Community School 2012-MAY-02 to discuss the proposed Harewood Centennial Park Improvement Plan.
- A meeting was held with staff and the community school coordinators from Fairview and Georgia Avenue schools on 2012-MAY-28 to discuss joint programming for the upcoming Fall/Winter season.

Community Events:

- **Community Events** that took place in the Social Centre in May included: three-day Island Fantasy Ball, two-day Blood Donor Clinic, Jazz Affair, and five-day Upper Island Music Festival Provincials. Centennial Building & Grounds events included: Rhododendron Society Mother's Day Plant Sale, Just for Fun Agility Dog Competition.
- **Bike to Work Week** events were underway for much of May including the 2012-MAY-15 Commuter Challenge, 2012-MAY-24 Copenhagenize Workshop, distribution of promotional material and of course BTWW proper with daily Celebration Stations, 2012-MAY-27 to 2012-JUN-02.
- **Cultural Resources Inventory / Mapping Project.** A meeting was held with cultural groups on 2012-MAY-15 to introduce this project and get feedback from groups on what information would be useful. Some excellent feedback formed the basis for the inventory and map. A contract employee (Helena Eskildsen) was hired to help gather and input data from an information survey that will be ongoing through the summer. The inventory will provide the information for the cultural map and is a first step towards the development of a new cultural plan.
- **Children's Expo:** Staff attended the Children's Expo on 2012-MAY-26 at Country Club Mall. Attendance was poor, possibly due to the nice weather. Still a great event to promote our services. A monthly preschool instructor attended and did crafts and sing-a-longs for the children in attendance.

- **Harewood Neighborhood Planning Session:** Chris Sholberg and Debra Jensen hosted this open house held at University Heights (Harewood) Mall Saturday, 2012-MAY-26. It was very well attended by all age groups and was another opportunity to touch base with community members on their specific recreation and program needs.

May Statistics:

Front Desk:	2012	2011	Difference
Numbers			
Registrations	2,336	2,105	231
FITT Passes	161	121	40
Economy Tickets	875	856	19
Gift Card Sales	17	26	-9
TOTAL:	3,389	3,108	281
Sales			
Registrations	\$137,237	\$133,360	\$3,877
FITT Passes	31,887	21,000	10,887
Economy Tickets	32,873	28,905	3,968
Gift Card Sales	673	445	228
TOTAL:	\$202,670	\$183,710	\$18,960.00

RECEIPTS	
2012	2011
\$505,279	\$489,901

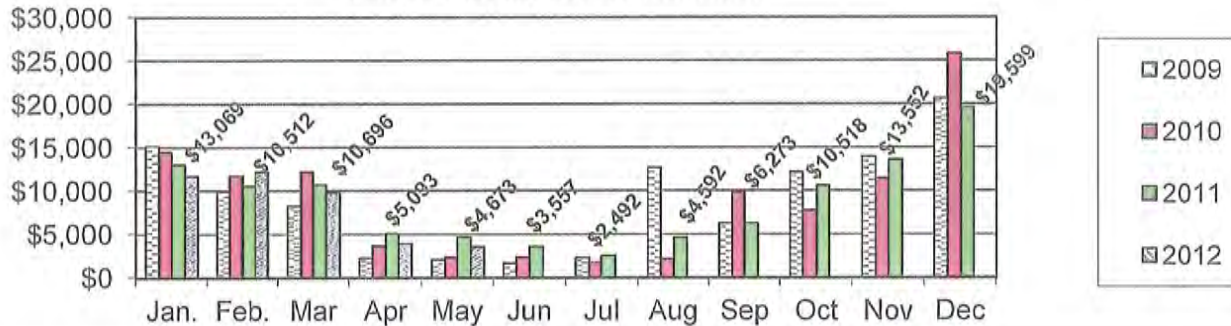
Aquatics:	Attendance	
	Current Month	Last Year
Public Admissions:	36,386	37,465
Clubs:	3,275	4,955
Lessons, Rentals, Schools:	6,460	4,783

Arenas:	Hours of Use		Attendance	
	Current Month	Last Year	Current Month	Last Year
Public Admissions:	93.75	74.75	1,190	1,399
Lessons: Department programs and Schools:	87.50	96.00	1,639	1,866
League Rentals:	321.25	378.75	12,834	14,967
Other/Casual:	214.25	227.00	5,738	9,295
TOTAL:	716.75	776.50	21,401	27,527
<u>Hours:</u>	<u>Attendance:</u>			
FCA – 164.75	FCA – 7,403			
NIC 1 – 173.25	NIC 1 – 6,425			
NIC 2 – 378.75	NIC 2 – 7,573			
CMM – Closed	CMM – Closed			
Total – 716.75	Total – 21,401			

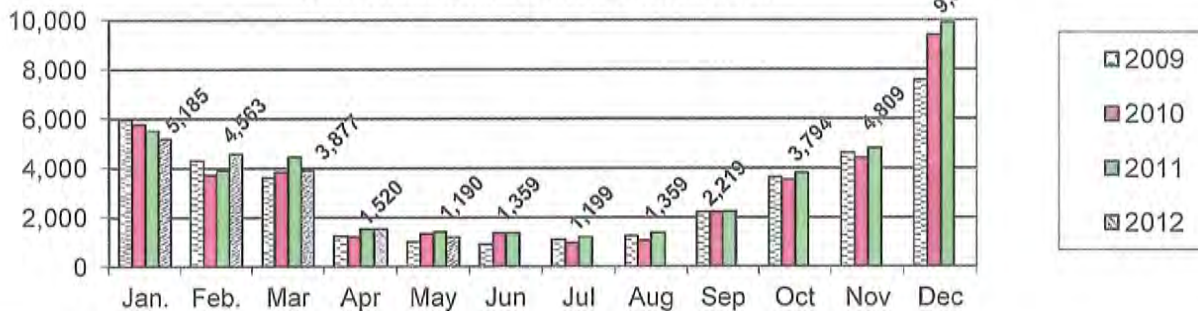
Summary of Recreation And Culture Services - May 2012

***Public Skate Revenue for August 2009 includes Economy Ticket Revenue from January to August, 2009.

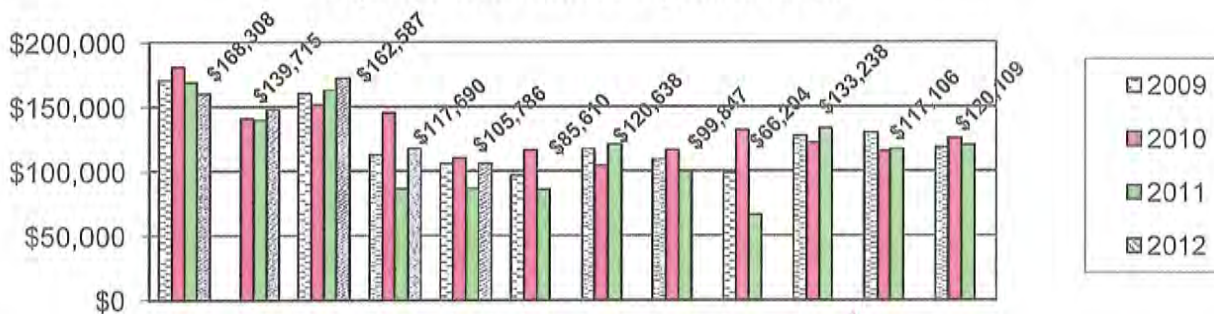
Arena Public Skate Revenue



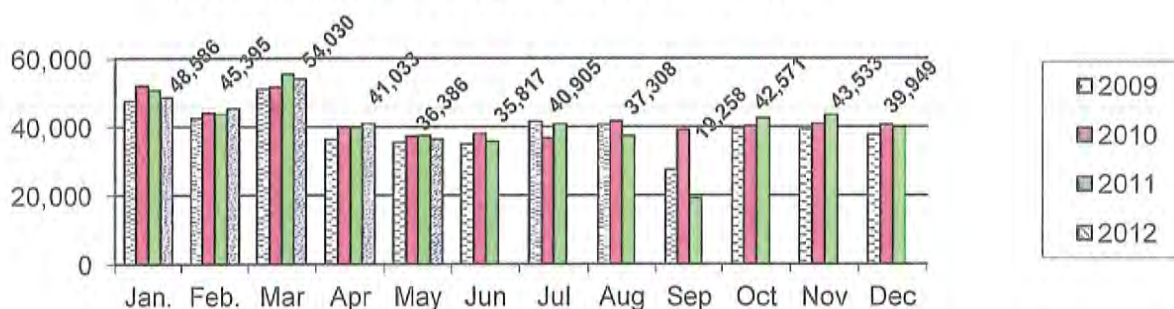
Arena Public Skate Admissions



Aquatic and Fitness Gym Revenue

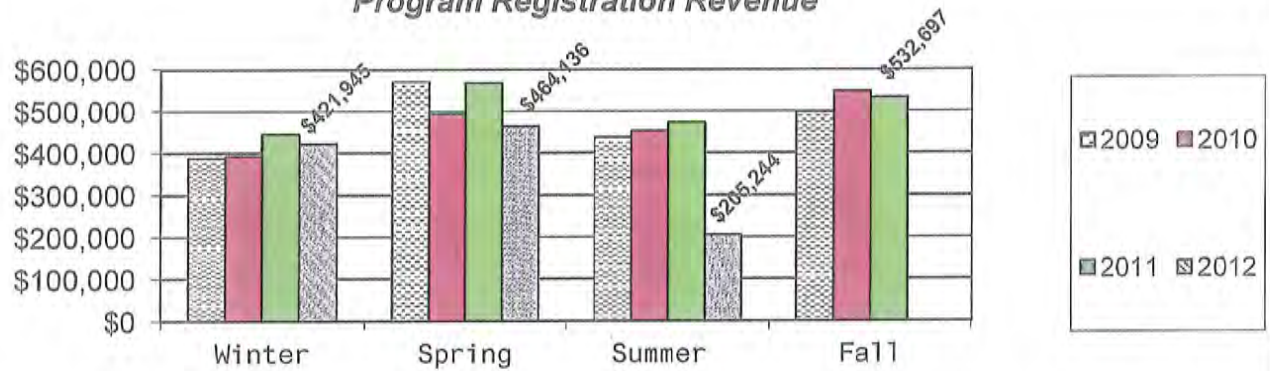


Aquatic and Fitness Gym Public Admissions

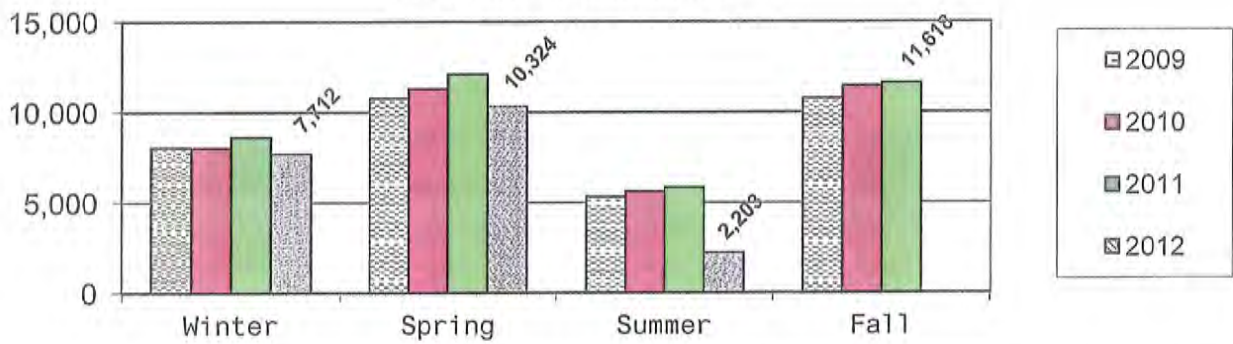


2009 to 2012 Recreation and Culture Programs Registrations and Revenues

Program Registration Revenue



Program Registrations*



RECEIVED

JUN 20 2012

DEPARTMENT OF
PARKS RECREATION AND CULTURE

316 - 2815 Departure Bay Rd.,
Nanaimo, B.C.
V9S 5P4
June 16, 2012

Richard Harding,
Director, Parks & Recreation,
City of Nanaimo.

Dear Mr. Harding,

RE: NEED FOR A
LEVEL WALKWAY,
DEPARTURE BAY BEACH

* I wish to add my voice to those requesting an up-grading and levelling of the walkway (side-walk) directly at the Departure Bay Beach area. I have lived in the condo complex directly across from the beach for 14 years and rarely walk there because it is off balance. This puts a strain on anyone's posture and balance, especially seniors. There are seniors in this building who use WALKERS (assisted devices). People are at risk of falls. This is a beautiful, popular area for TOURISTS also; can it not be made safe, pleasant for all? In fact, the whole walking area from our building to the 7-11 (on the condo side) is unfinished, rough and uneven; could both sides be 'fixed'? I am wondering why we have a BEACHFRONT WALKWAY if it is hazardous?

Thank you for considering my letter.

Yours sincerely,

(Mrs) Pat Lowe

(250-7564852)
c.c. Maureen Rutton



Thank you

March 26, 2012

Dear Diana,

On behalf of the Nanaimo Curling Centre I would like to express our appreciation for the City of Nanaimo Parks, Recreation and Cultural Services' support of the recent 2012 Williams Moving & Storage BC Mixed Curling Championships, March 15-18, 2012.

It is through the generosity of the municipal hosting grant program that we are able to showcase our curling centre, our volunteers, and most of all, the friendly City of Nanaimo.

Thank you again for your support.

Judie Roberts
Chair



April 17, 2012

Recreation Committee
c/o Nanaimo Parks, Recreation and Culture
500 Bowen Road
Nanaimo, BC V9R 1Z7

RECEIVED

APR 18 2012

DEPARTMENT OF
PARKS RECREATION AND CULTURE

Dear Members of the Committee

**SUBJECT: SPORT TOURNAMENT GRANT REPORT
2012 WILLIAMS MOVING & STORAGE BC MIXED CURLING CHAMPIONSHIPS**

Please find enclosed a copy of the financial statement for the subject event, held March 15 to 18, 2012, at the Nanaimo Curling Centre, and a copy of the report sent to the Provincial Sport Association, Curl BC.

The members of the Nanaimo Curling Club, including our almost one hundred volunteers, wish to once again thank the Recreation Committee and the City of Nanaimo Parks, Recreation and Cultural Services for their support of this season's amateur sporting event. Through the Sport Tournament Grant, we are able to showcase our facility and our community to a variety of visitors – the athletes, their supporters and families, and the fans of curling. Those who come to compete or observe stay on to experience our friendly, safe, clean city, and they take their enthusiasm for Nanaimo home to their neighbours.

The Nanaimo Curling Centre has gained a reputation both provincially and nationally for its ability to present outstanding championship events. We could not do it without the support of our sponsors, and the backing of our municipal government. We are deeply appreciative of your contribution to our success.

Please feel free to drop in and have a look at our truly accessible building. The new elevator, ramps to the playing surface, automatic doors and barrier-free washrooms mean that no area of the building is "off-limits" to those who want to play or watch the game we love. For this reason, Curl BC has awarded Nanaimo the 2013 BC Wheelchair Championship event next January. We hope to see some of you there, and look forward to welcoming you.

Yours very truly

Judie Roberts and Leslie Smith
Co-Chairs, Host Committee

Attach (2)

Revenue Item	Projected <u>2012</u>	Actual
<i>Earned Revenue</i>		
Admissions/Ticket Sales	500.	400.
On-site cash donations		
Advertising income		500.
Other - 50/50 draws, extra dinner tickets	1,000.	1,054.
Total Earned Revenue	1,500.	1,954.
<i>Fundraising Revenue</i>		
Individual Donations		
Cash Sponsorships	3,900.	1,300.
Fundraising Events		
Other - in kind	1,000.	975.
Total Fundraising Revenue	4,900.	2,275.
<i>Government Revenue</i>		
Municipal Grants (list requested amount)	2,000.	500.
Other - CURL BC, (provincial sport organization)	1,000.	1000.
Total Government Revenue	3,000.	1,500.
Total Revenues	9,400.	5,709.

Expense Item	Projected	Actual
<i>Administration and Communication Costs</i>		
Salaries, Fees and Commissions	2,000.	1,200.
Marketing- posters, ads, radio	250.	500.
Professional Services i.e. judges, referees, officials, instructors, technicians, drivers		
On site communication - flyers, programs	250.	480.
Facility Rentals	2,000.	1,000
Food & Beverages- Organizing Committee/Volunteers	500.	780.
Food & Beverages- Participants	2,000.	1,500.
Food & Beverages- Media/VIP	250.	100.
Travel	700.	240.
Materials & Supplies	750.	260.
Other costs: (honoraria, decorations)	700.	280.
Total Production and Events Costs		
Total Expenses	9,400.	6,340

2012 WILLIAMS MOVING & STORAGE BC MIXED CURLING CHAMPIONSHIPS HOST COMMITTEE CO-CHAIRS' REPORT TO CURL BC

The Nanaimo Curling Centre was very pleased to be chosen to host the 2012 Williams Moving & Storage BC Mixed Curling Championships from March 15 to 18, 2012.

Curl BC's office staff and volunteers were very helpful in providing information and equipment on a timely basis. Many thanks to Heather Beatty, Robbie Gallagher, and Wayne Braun for their assistance.

Henry Wong, mentored by Mark Hoffman, did an excellent job as chief umpire, and the players were very complimentary about the officiating.

Head Ice Technician Darren Horton and his crew provided good playing conditions for the curlers, who appreciated the work put into a consistent playing surface.

Curling Centre staff and contractors, led by Manager Denise Wood, went the extra mile to make the event a pleasurable experience for all involved. We are fortunate to have such support.

Nanaimo Curling Centre is proud of its volunteer base for events such as this. Close to one hundred volunteers provided over 1500 hours of service to ensure the success of the Mixed Championship. Previous formats that have worked well were supplemented with great new ideas. A mentoring system was put into action, so that the club can be assured of a constant base of experienced members helping new volunteers to continue with quality hosting.

The triple knockout seemed to work well, with only two issues being identified. The A and B final games were both slotted on weekday mornings. This meant lower attendance than what the host club might have expected for games of that importance. It may be possible to adjust the draw so that the A event final becomes Draw 4, moving it into an afternoon slot, and doing the same for the B final. However, this may then impact the number of games per day per team later in the event. If so, no decision that would cause a hardship on the players should be chosen. The other noted issue was that two teams were eliminated from play before the banquet on the second day. Again, the curlers have asked for a shorter time period for the event, and so this situation may perhaps have to remain as is. The fact that the two teams were no longer competing in the event did not seem to deter them; in fact, they stayed at least another 24 hours to enjoy themselves, as did the next two teams who were eliminated. That says a great deal about Nanaimo's hospitality, we think.

Financial belt-tightening in our community made finding sponsorship a challenge. Support from Curl BC and the City of Nanaimo, along with gold sponsors MNP (Meyers Norris Penny), the Nanaimo Daily News, and Thrifty Foods, a number of silver and bronze sponsors and friends of the event, gave the club the means to provide refreshments to the players and officials, advertising, transportation for teams, draw boards and equipment for the new triple knockout/Page Playdown format, plus many other gifts in kind to help defray expenses. A financial statement is attached to this report. Because of the poor timing of what might have been perceived by some as "good games to watch" (specifically, the A and B finals) our attendance was less than what we might have wished for the four days, and may have contributed to a net loss of \$609.05. Perhaps Curl BC would consider a somewhat larger grant to those curling centres that host small events without the fan appeal of a CDI Men's or a Scotties Women's championship, so that costs for staff and utilities can be covered.

We are very happy to have been able to showcase the Nanaimo Curling Centre once again, and to have received the enthusiastic thanks of the visiting curlers. We could not have done it without the support of Curl BC, our sponsors, and our staff and volunteers.

Leslie Smith and Judie Roberts
Co-Chairs

2012 Williams Moving & Storage BC Mixed Curling Championships

March 29, 2012

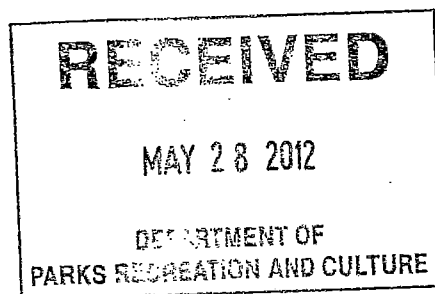


May 24, 2012

Ms. Diana Johnstone, Chair
Nanaimo Parks, Recreation and Culture Commission
500 Bowen Rd
Nanaimo BC V9R 1Z7

Dear Ms. Johnstone

2012 Arts, Cultural and Festivals Events Grant Fund
File A2-4/A3-35-1, The Island Bel Canto Singers Society



First, let us say thank you to the Commission for granting us the \$530. We certainly appreciated your contribution.

Our anniversary celebrations are now complete, and this letter serves as our post-event report to you.

Our 15th anniversary concert, entitled *Celebration of Song* was held at The Port Theatre on Saturday, May 5, 2012.

- The concert was promoted through the choir's website, The Port's website, Facebook, and HarbourLiving.ca. We issued two press releases to newspapers in Nanaimo, Lantzville, Ladysmith and Parksville, as well as Shaw TV and all Island Radio radio stations; one was to promote the concert guests; the other, to promote the choir and the concert. We placed a display ad in the *Nanaimo Daily News* and *Oceanside Star*, and distributed posters and flyers throughout the community. We also arranged to have Shaw TV film us at an open rehearsal at *Origin at Longwood*, and run spots in *The Daily Show* for the week leading up to the show.
- We recruited Mac Dallman of The Tidesmen Barbershop Chorus as the Master of Ceremonies. For his compensation, Mac asked that we provide a complimentary ticket to the concert for his wife, and complimentary tickets for him and his wife to the post-reception at *The Bistro at Westwood Lake*. He also asked that, if we made a profit, we were to make a charitable donation of \$100 to Nanaimo Child Development Centre on his behalf, which we have done.
- The stage crew included spouses and friends of the choir. The Stage Manager declined any monetary compensation, and we gave him a bottle of wine and a thank-you card in recognition of an exceptionally well-done job.
- Throughout the performance, slideshows were displayed on The Port's projector screen behind the choir. One slideshow displayed images of the choir over the years, in formal, informal and candid settings, along with a selection of our past concert programs, and was shown during the celebratory set of the concert. The rest of the slideshows were complementary to the sets of music being sung; images in these were mostly from Google Images, although a few were from personal photo libraries, so that there were no related expenses. A slideshow was also created to acknowledge our sponsors, which played in the theatre before the concert and on TV monitors in the lobby throughout the evening.
- The design and layout of the poster, flyer and concert program was done at no charge by a choir member; printing was handled by Kowality Business Forms. The slideshows were developed by that same choir member, also at no charge to the choir.
- Appreciation gifts were presented to our current Artistic Director and accompanist; the cost of these gifts was offset by a voluntary collection received from current choir members.

- Sinclair Singers and Patrick Courtin Trio performed as guests, each receiving \$200.
- Immediately following the concert, there was an informal reception in The Port's lobby for the performers and audience, in keeping with our long-standing tradition. Two anniversary cakes purchased from Costco were served, along with homemade goodies provided by the choir members. Coffee and tea were provided, and a cash bar was available.
- The following day, we held a reception for current and former choir members, accompanists and Artistic Directors at *The Bistro at Westwood Lake*.

To acknowledge the City's support, the City's logo was included in the choir's website, the newspaper ads, the poster and flyer, and the concert program (a copy of the program is enclosed). The logo was also part of a sponsor-acknowledgement slideshow that played on the lobby monitors and in the theatre before the performance. The City's support was also acknowledged in the concert press release and in a live on-stage acknowledgement during the concert.

Once we received the City's grant, we realized we needed to raise additional funds to support the concert. For the first time in the choir's history, we developed a three-tier sponsorship program, and undertook a campaign to find sponsors from business owners in Nanaimo:

- For \$300, Gold sponsors each received 3 free vouchers for the concert and post-concert reception in the lobby; a ½-page full-colour ad and acknowledgement on the sponsor page in the concert program; having their logo in print ads, the poster and flyer, the choir's website (with a link to their own website) and slideshows on the lobby monitors and in the theatre prior to the concert; access to display their promotional materials in The Port's lobby on concert night; and live on-stage acknowledgement during the concert.
- For \$200, Silver sponsors each received 2 free vouchers for the concert and post-concert reception in the lobby; a ¼-page full-colour ad plus acknowledgement on the sponsor page in the concert program; having their logo on the choir's website (with a link to their own website) and in slideshows on the lobby monitors and in the theatre prior to the concert; and live on-stage acknowledgement during the concert.
- For \$100, Bronze sponsors each received 1 free voucher for the concert and post-concert reception in the lobby; a ⅛-page full-colour ad plus acknowledgement on the sponsor page in the concert program; having their logo on the choir's website (with a link to their own website) and in slideshows on the lobby monitors and in the theatre prior to the concert; and live on-stage acknowledgement during the concert.

When we approached Michael Gill of Michael Gill Wealth Management, he wanted to sponsor us for more than just the anniversary celebrations, and became our first season sponsor for \$600 (50% has been recorded as prepaid revenue and will be transferred to current income in our next fiscal year starting June 1, 2012). Mr. Gill did his own due diligence to come to this decision, and was very impressed with the results of the concert and the way we manage our choir.

Companies who didn't want to become full sponsors were given the opportunity to place print ads in the concert program; six companies accepted this offer. We offered Balloons & Bears Florist a ¼-page ad in return for a reduced cost to provide balloons as stage decorations, which they accepted.

We obtained a grant from Mid Island Co-op and utilized the Thrifty Foods Smile Card program to raise funds for our new risers and wardrobe items. We also self-published and sold a cookbook with recipes of the goodies we provide at our post-concert receptions, to raise additional funds.

As stated in our application, three measurable results were established:

1. Overall ticket sales and audience size — Our budget is based on selling 300 tickets to the concert, and to push ourselves, we are creating a game for 500. We will consider the event a success with sales of 300.

2. **Bottom-line financial profit** — Our concerts are the choir's major fundraising event each term, and income from concerts is used to offset operating expenses.
3. **Connection with past choir members** — We want to connect with at least 50% of our past members, even if it is only to hear that they cannot attend.

Results were as follows:

1. **Overall ticket sales and audience size** — The Port Ticket Centre sold 217 tickets at \$18 each, printed 16 tickets for redeemed vouchers, and distributed 28 complimentary tickets to Theatre Angel agencies, for a total audience of 261. While we didn't reach the goal of 300 sold tickets, sales were higher than the past three years' Spring concerts which are typically more difficult to fill than Christmas concerts.
2. **Bottom-line financial profit** — As you will see from the attached financial report for the event, our revenues exceeded our expenses, despite the low ticket sales. This was due in large part to the sponsor program and fundraising that we undertook.
3. **Connection with past choir members** — We made a concerted effort to contact our former choir members, directors and accompanists. We went through all our records to identify names and find contact information, and checked it against Canada411.ca. We then published a list of people for whom we have no current contact data on the choir's website, and received some updated info from our current and former members.

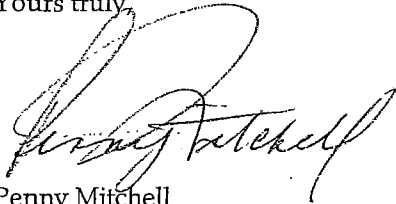
Of the 125 names currently in our member database, 28 are current members, which means there are 97 former members. Of these:

- 1 died in February 2011.
- 58 have an email address on file and were contacted by email.
 - 1 responded, asking to be removed from the mailing list and did not participate in the anniversary.
 - 28 responded, to say whether they would attend or not.
- 23 have a mailing address but no email address on file. For these, we mailed invitations. Four of these women responded: 2 sang in the concert and 2 attended.
- 15 continue to have no current mailing address or email address on file. For 3, alumnae members advised us that they moved off the Island years ago. For another 3, mailings sent through Canada Post were returned as *moved, address unknown*.

While we did not reach our 50% target, we now have a consolidated database of our membership which we intend to maintain.

In closing, we again thank the City for your contribution to our event. If you have any questions about the information provided in this letter, please do not hesitate to contact us.

Yours truly,



Penny Mitchell
Finance Chair
250-244-3591
finance@islandbelcanto.com

**THE ISLAND BEL CANTO SINGERS SOCIETY
EVENT BUDGET: 15th ANNIVERSARY CELEBRATIONS**

	INITIAL BUDGET	ADJUSTED BUDGET	ACTUAL
REVENUE			
Concert ticket sales	5,400.00	5,400.00	3,906.00
Less CDF charges of \$2 per ticket	(600.00)	(600.00)	(434.00)
Less HST	(514.29)	(514.29)	(372.00)
Net ticket sales income	4,285.71	4,285.71	3,100.00
Program advertising income	800.00	350.00	400.00
Grants & sponsorships	3,000.00	2,300.00	2,080.00
Donations	500.00	—	150.00
Fundraising	200.00	750.00	929.26
Total revenue	8,785.71	7,685.71	6,659.26
EXPENSES			
— THE PORT:			
Theatre rental	650.00	650.00	650.00
Ticket Centre Fee	275.00	275.00	275.00
Comp Ticket Printing	—	—	4.00
House Mgmt Fee	50.00	50.00	50.00
FOH Bartender Fee	—	—	34.00
Credit Card Charges	121.50	121.50	82.57
Tech Services	400.00	847.20	1,051.73
SOCAN: 3% net ticket sales	128.57	128.57	93.00
HST on expenses	207.01	248.67	268.84
— OTHER:			
Admin: postage, photocopies, printing	75.00	75.00	98.03
Appreciation gifts	200.00	200.00	41.38
Background/historical slideshow displays	100.00	—	—
Ceremonial cakes & reception supplies	75.00	75.00	79.53
Guest & MC fees	600.00	500.00	500.00
Newspaper advertising	800.00	500.00	159.53
Photography	350.00	350.00	—
Post-concert reception	750.00	750.00	527.19
Printing: posters & programs	650.00	650.00	714.29
Rehearsal venue rental	300.00	250.00	—
Sheet music	400.00	175.00	151.52
Stage decorations	—	—	94.21
Wardrobe	1,200.00	1,125.00	642.27
Total expenses	7,432.08	6,970.94	5,517.09
NET INCOME (LOSS)	1,353.63	714.77	1,142.17

Island
Bel Canto
Singers



present
Their 15th Anniversary Concert



Saturday, May 5, 2012

7:30 pm

The Port Theatre

125 Front St, Nanaimo

Lionel Tanod
Artistic Director

Sharon Sinclair
Accompanist

Special Guests
Sinclair Singers

Patrick Courtin Trio

Island Bel Canto Singers Alumnae

Special Thanks to Our Sponsors

We acknowledge the following companies for their amazing and generous support of our choir to make tonight's concert a possibility.

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Special Project Sponsors



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Bronze Anniversary Sponsors



Welcome!

Thank you for joining us for this, our 15th Anniversary concert, *Celebration of Song*, and our first performance as the headline act at The Port Theatre.

Tonight's concert is just a part of our anniversary celebrations.

A private reception is being held tomorrow afternoon for all current and past choir members, directors and accompanists, and their families. It will be a great way for us to reconnect and catch up. We did our very best to contact all our past members, to have them be a part of this anniversary weekend.

Additionally, the choir applied for, and was accepted to, compete at XV International Choral Festival *Kathaumixw*, a biennial event being held in Powell River from July 3 to 8. We are truly honoured and privileged to be one of the 20 choirs selected from around the world for this event.

Before heading off to *Kathaumixw*, we will be performing as the guests at the Island Soul Choir concerts on June 2 and 3 at Knox United Church in Parksville.

We have put in a lot of extra effort to make all our anniversary plans happen.

We conducted our first-ever sponsorship campaign, and applied for a number of grants and fundraising programs. We are very thankful for the generous response we received from the community on these.

We published a cookbook with recipes of our favourite reception

goodies. It will be on sale tonight in the lobby during the intermission and after the concert.

We also held a mega garage sale in March, pooling the proceeds of all sale items for everyone's benefit. Next month, we're planning a beer and burger night in downtown Nanaimo.

We extend our thanks to the many people who have worked in many ways to put this show together. In addition to our sponsors and the extraordinary efforts of people in the choir, we thank:

- St. Paul's Anglican Church for their many years of support as our rehearsal-space provider.
- The Port Theatre's administration and technical teams for their quick help in answering all our many questions.
- Nanaimo Daily News and Oceanside Star for promoting the concert.
- Mac Dallman of The Tidesmen for being our dapper host this evening.
- David Moddle for volunteering to be our fearless stage manager.

No round of thanks would be complete without extending our most heartfelt appreciation to Lionel Tanod, our Artistic Director, and Sharon Sinclair, our accompanist, for their unwavering leadership and support.

Before heading home after the concert tonight, please join us in the foyer for a piece of anniversary cake and other goodies. It is our way of saying thank you for your support.

Now sit back, relax and enjoy the show.

Island Bel Canto Singers

About Island Bel Canto Singers

Island Bel Canto Singers is an auditioned women's community choir that has been singing together since 1997. We work hard, laugh and enjoy each other's company, and above all, we love to sing!

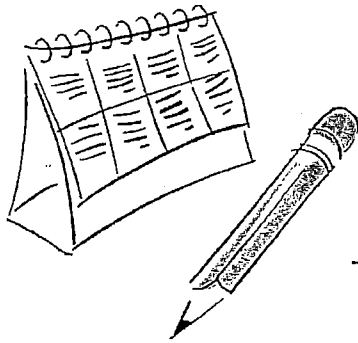
Our choral repertoire is diverse, from early classics to contemporary music, world music and theatre music, all in a variety of languages. We sing both accompanied and a cappella, and mainly in three-part harmony.

We produce a concert in December and May each year. We also perform at community events and network with other choirs to enrich and extend the choral tradition of the Nanaimo area.

We rehearse each week on Tuesday evening, from 7:00 to 9:30pm, at St. Paul's Anglican Church.

New choir members are accepted by audition at the beginning of each term in September and January. Alto and second soprano voices are always especially welcome. Being able to read sheet music is not mandatory, but it is an asset.

To learn more about how to join this lively group of choristers, visit islandbelcanto.com or call Rita at 250-758-0530.



Mark your calendar today!

Our next concerts will be held
Saturday, December 8, 2012 at 2:30pm
Sunday, December 9, 2012 at 7:30pm

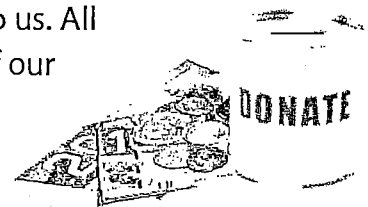
To receive advance notice of our concert dates and ticket locations, visit islandbelcanto.com.

Now's your chance to help us!

A choir our size depends on the goodwill and support of our community to succeed. There's only so much fundraising we can do ourselves!

As a registered charity, we can issue you an official income-tax receipt for any amount you choose to contribute to us. All donations are used to support the development of our members' vocal and performance skills.

To make a donation, visit islandbelcanto.com or contact Penny at 250-244-3591.



The Choir



Current members

Fiona Anderson
Lisa Attwell
Jacquelyn Block
Marjorie Boggis
Rita Braun
Noreen Chase
Laurene Coleman
Maureen Cunningham
Barbara Dickie

Norma Gillard
Bertie Hallam
Deborah Hopper
Kim Irwin
Jackie Leslie
Lynne MacFadgen
Kristin Marshall
Nicole McDaid
Penny Mitchell

Lonnie Moddle
Sue Pountney
Kim Rogers
Myrna Roxburgh
Debbie Sandeman-Allen
Lorrie Shaw
Anne Tanod
Wendy Williston
Edna Woolfenden

Former members joining us in tonight's performance

Carolyn Cox
Jo-Anne Finley
Cathy Griffin
Andrea Hammond
Ida McLellan

Christine McMahon
Mary Newman
Elaine Ney
Louise Renning
Amanda Rossiter

Sally Rozzano
Shirley Stephen
Irene Thompson
Sharon Wheatley

Celebration of Song Programme

Host: Mac Dallman

Laudamus Te	Antonio Vivaldi, edited by John Leavitt
Cantique de Jean Racine	Gabriel Faure, Jean Racine, arr. John Rutter
Nigra Sum	Pablo Casals
April Rain Song	Stephen Smith, Langston Hughes
Klee Wyck	Brian Tate Drum & Triangle: Patrick Courtin Trio
The Stars Are With The Voyager	Eleanor Daley, Thomas Hood
The Water Is Wide	Trad. Folk Song, arr. Darmon Meader
Shenandoah	American Folk Song, arr. James Erb
Summertime	George Gershwin, Dubose and Dorothy Heyward, Ira Gershwin, arr. Mark Hayes

— GUEST PERFORMANCE —
Sinclair Singers

Musica, die ganz lieblich Kunst	Johann Jeep
Earth Teach Me	Rupert Lang
<i>Soloists:</i> Andrew Osborn and Jennifer Perry	
The Turtledove	Traditional English folksong, arr. Samuel Ng
<i>Soloist:</i> Brittany Hannah	
Can You Feel the Love Tonight	arr. Mac Huff
<i>Soloists:</i> Melody Barta and Andrew Osborn	
Wana Baraka	Kenyan folk song, arr. Shawn L. Kirchner

Celebration of Song Programme

Hallelujah
with Sinclair Singers

Leonard Cohen, arr. Roger Emerson

— INTERMISSION (15 minutes) —

Here's To Song
Soloist: Christine McMahon
with Island Bel Canto Singers Alumnae

Allister MacGillivray, arr. Diane Loomer

Anniversary Ceremonies

Three Birthday Madrigals:

– It Was a Lover and His Lass

John Rutter, William Shakespeare

– My True Love Hath My Heart

John Rutter, Sir Philip Sidney

– When Daisies Pied

John Rutter, Shakespeare & Peele

Fly Me To The Moon

Bart Howard, arr. Kirby Shaw

Boogie Woogie Bugle Boy

Don Raye, Hughie Prince, arr. Frank Metis

— GUEST PERFORMANCE —

Patrick Courtin Trio
Songs to be announced

Jabula Jesu
with Sinclair Singers and
Patrick Courtin Trio

Zulu Folk Song, arr. Stephen Hatfield

Our music leaders



Lionel Tanod

Artistic Director

This is Lionel's 7th season as director of Island Bel Canto Singers.

Since his retirement in 2004 as music director at Ashbury College in Ottawa, Lionel has immersed himself in the vibrant choral scene of the Nanaimo region.

He is the founder and director of Harbour City Singers at Bowen Park Seniors Recreation Centre. Lionel co-founded *Nanaimo Sings!* and chaired its Music Committee for the organization's first two festivals in 2008 and 2011.

A former singer with A Cappella Plus, Lionel is a founding member of The Island Consort Chamber Choir, and he enjoys participating as an occasional singer with Malaspina Choir. Lionel continues his association with IB (International Baccalaureate) as an active accredited music examiner.

Lionel is honoured and delighted to be the director of Island Bel Canto Singers in this, the 15th anniversary season of the choir.

Sharon Sinclair

Accompanist

This year marks Sharon's 10th season as the choir's accompanist, and we are indeed fortunate to have her with us.

A great lover of choral music, Sharon has been the choir director at Wellington Secondary School for over 20 years and is the founder and director of Sinclair Singers, an award-winning choir for young adults. She teaches piano and voice privately, and sings with The Island Consort Chamber Choir.



Our guests tonight

Sinclair Singers

Under the direction of Sharon Sinclair, this young-adult choir has been enjoying great success since it was formed in 2006.

Sinclair Singers has competed each year since 2008 in the Upper Island Music Festival, and for the last 3 years in the BC Festival of the Arts, where they received an Honorable Mention Award in 2010, and placed First Runner-Up for the province in 2011.

The choir performs concerts each December and May, with the Wellington Secondary School Choir which is also directed by Ms. Sinclair. This spring's concert will take place Thursday, May 10 at 7:30 pm at St. Andrew's Presbyterian Church.

New members are accepted by audition each September and January. For more information, contact Sharon Sinclair at 250-756-9993.



Patrick Courtin Trio

The three young musicians of Patrick Courtin Trio — drummer Colin Paugh, bassist Andrew Cullen and pianist Patrick Courtin — met three years ago as students of Vancouver Island University Jazz Music Program. Colin and Patrick graduated from the Jazz program at Wellington Secondary School in Nanaimo, and Andrew hails from Rossland, BC.

They share a strong passion for jazz music, and perform together whenever they can. They have performed at Nanaimo's Front Street Grill, Acme Food Co, and Diners Rendezvous, to name a few. They have provided entertainment at various VIU functions, including the 75th anniversary event. They regularly back up Nanaimo jazz vocalist Lauren Bush, and form the rhythm section of Nanaimo Musicians Association's Big Band.





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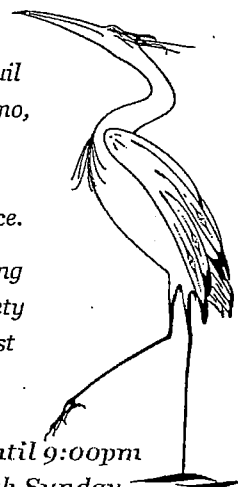
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MINUTES OF NANAIMO HARBOUR CITY SENIORS – ANNUAL GENERAL MEETING

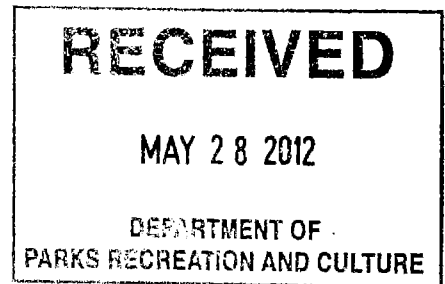
May 16th, 2012

Call to Order

President Lynda Avis called the meeting to order at 10 a.m.

Members Attending

23 members signed in.



Welcome and Introduction of Board of Directors

President Lynda welcomed everyone and introduced the current Board of Directors.

Changes/Additions to the Agenda

- 1) Number of Directors on the Board – placed under “New Business”
- 2) Seniors’ Advocacy position – placed under “New Business”

Adoption of Agenda

It was moved by Bruce Avis, seconded by Jim Gahr, that the agenda be accepted as amended.
CARRIED

Minutes of 2011 AGM

Stu Donaldson requested that his comments re the possibility of having more than five Directors on the Board be included in the minutes.

It was moved by Gary Brownhill, seconded by Hale Yardley, that the minutes of the 2011 AGM be accepted as amended. CARRIED

Business Arising from the Minutes

- 1) Seniors Crime Forum – this item will be noted in the President’s Report.
- 2) NHCS Maritimes Trip – Around the World Travel has offered a trip to the Maritimes to interested NHCS members.
- 3) Discussion re Increased Cost of NHCS Membership Rates – Sharon Bennett raised this matter at the 2011 AGM. Ms. Bennett attended the June 3rd, 2011 Board Meeting and this matter was discussed further. At this time, the City Seniors Programmer explained the Schedule of Fees and the expenses of operating the Seniors Programme.
- 4) Suggestion for use of a Microphone – was followed up, and a mike is in use for today’s meeting.

Correspondence

Nil.

REPORTS

Financial Report

Copy of the Financial Report was distributed to members.

Questions were asked re Miscellaneous Expenses and License Fees – Treasurer Anne Smith answered these questions.

It was moved by Anne Smith, seconded by Bruce Avis, that the Financial Report be adopted.

CARRIED

Program Report – Chair, Miriam Peacock

The purpose of the Program Committee is to encourage participation, more interaction and to further develop specific programs for the benefit of all members. We appreciate and encourage members' suggestions for new and different programs. The majority of suggestions made are passed on to the City Seniors Programmer but we (the Board) try to develop something a little different from the "norm"; for example, the Mediterranean and Maritime Medleys, and most recently our French Fling. These events depict an "armchair visit" to a specific geographical area. We are planning another for next March but as yet no theme has been decided upon. A suggestion to feature Bavaria and the German Culture has been made. If you have any further suggestions, please let us know.

Yvonne Wenaus thanked Miriam and her committee for doing an excellent job.

Publicity Report – Chair, Wally Lawrence

President Lynda Avis briefly outlined the excellent job done by the Publicity Chair as Wally Lawrence was away on vacation.

City Seniors Programmer Report – Michele Duerksen

Michele told the members that our membership in 2011 was 1499, in 2010 was 1472, and in 2009 was 1518. She is always seeking new ways to increase our membership. Laughter Yoga is one new program suggested and will be looked into.

Michele thanked the Board of Directors for their hard work over the year, and especially Lynda Avis, our outgoing President.

NHCS Website Report – Web-coordinator, David Burns

David Burns spoke to the members and said that our website is becoming increasingly popular and our daily visits are constantly rising. The charge for our annual membership is \$99.00. Suggestion was made that perhaps it might be advisable to look into Facebook which is a free program. An additional suggestion was made to investigate the possibility of setting up a computer in the Bowen Complex lobby for use by members with no access to a computer at home. This suggestion will be investigated.

President's Report

The past year has been another very active year for the Board of Directors of NHCS. Each of the elected board members has been a supportive and enthusiastic member of this team, and the end result has been a most successful 12 months.

Once again this year, a member of the Vancouver Island University's Nursing Program attended some of our monthly board meetings and added an intergenerational aspect to our various discussions. She mentioned to me that this experience was a great education for her, particularly the meeting when the Mayor of Nanaimo, John Ruttan, attended, and answered questions regarding the economic and social progress of our city.

The Board of Directors organized the Annual Poinsettia Sale in early December, and managed to recoup the entire cost of the 125 plants ordered from the VIU Horticultural enter. Special thanks to Doug and Miriam Peacock, and to Bruce Avis, for picking up and assembling the plants for sale in the Bowen Lobby. Thanks also to the Board members who enthusiastically sold the plants.

This year, the Annual Christmas Dinner became a Luncheon held in the Bowen Auditorium and the number of members attending increased greatly over the previous year's Christmas Dinner. The time of day for this event was very attractive to members and enabled many to either arrange for transportation by the Handidart Service or actually drive themselves in daylight hours. The entertainment and variety of menu items were much appreciated by all attendees. The Board of Directors and a few volunteer members decorated the auditorium, set up tables and chairs, and set out place settings, and also after the event, cleared away used dishes and cutlery, and put away table and chairs.

NHCS Board spent considerable time last summer putting together an application to the New Horizons for Seniors Federal Grant Program, with a view of sponsoring and organizing a One-day Crime Forum focusing on Safety, Security and Crime Education for Nanaimo's senior citizens.

After a nine-month wait, the New Horizons for Seniors Program and Service Canada granted NHCS the amount of \$9,400.00 which represents the total amount requested for the forum. A Project Manager has now been hired and work has begun in earnest for the delivery of this exciting forum which will be held in October of this year.

After considerable investigation and discussions with the Manager of Aquatics, the NHCS donated a Hydrorider to the City of Nanaimo, a unique piece of water exercise equipment which cost approximately \$2100.00. This water-bicycle benefits users who are recovering from knee or hip surgery or those who may be challenged by excess weight or arthritic conditions. The natural buoyancy of the water works in tandem with the Hydrorider's efficient wheel motion, to achieve an excellent aerobic workout for any user. The machine is accessible to any pool participant when required, as it can be wheeled in and out of the water by a single member of the pool staff. This donation to the City of Nanaimo is one more donation in a long history of NHCS donations that have benefited the citizens of our community.

...cont'd.

President's Report (...cont'd.)

The Program Committee under the leadership of our Vice-President, Miriam Peacock delivered another successful social and educational event, entitled "A French Fling," in March of this year. The format of this event was patterned after two other similar events held during the past two years, namely "A Mediterranean Medley" and "A Maritime Medley." The tickets for the French Fling were sold out very quickly and the success of the event was very obvious when at its conclusion, attendees were immediately asking, "What is the theme going to be next year?"

Board Member, Bob Davies, has been very diligent in organizing and carrying out, often on his own, the 50/50 Draw this past year, and we are very grateful to Bob for his efforts. The 50/50 Draw held every other week on a Thursday afternoon at Bowen, averages about \$37.00 to the winner, and the participants always seem more than happy "to take a chance to win a few dollars!"

The NHCS Society has been part of The Port Theatre's Angels Program for several years, and during the past year, I picked up tickets for various shows once or twice a month, and delivered them to the City Seniors Coordinator for distribution to our members. These free tickets afford many of our members, who would otherwise not have the opportunity, to attend shows at The Port Theatre.

The Board of Directors held a Strategic Planning Session on February 3 to develop strategies to more clearly define the operations of NHCS.

Objectives: 1) To promote a clearer understanding of the Name NHCS. 2) To raise more awareness in the community of the mandate of the NHCS. 3) To increase membership in the NHCS. 4) To promote a better understanding among the general membership regarding the mandate of the NHCS Board of Directors. Some of the suggestions arising from this session were as follows: 1) Welcome Wagon could be approached to include a NHCS brochure for newcomers. 2) A Question and Answer article could be placed in The News Bulletin with NHCS being the focus. 3) Realty companies could be approached to promote NHCS membership. 4) NHCS Brochures could be placed in Doctor's waiting rooms. 5) A more distinguishable NHCS Logo should be developed. I am sure the new Board of Directors will work to implement many of these valuable suggestions which resulted from this Strategic Planning Session. Special thanks are due to the City's Senior Manager of Recreation and Culture, Suzanne Samborski. Suzanne's considerable strategic planning expertise and enthusiastic participation helped to make this session a most valuable endeavour.

In the early spring of this year, I attended a Seniors Forum sponsored by our Regional Provincial and Federally elected officials. In March I also attended, along with several of the NHCS Board of Directors, the City of Nanaimo's Strategic Planning Workshop with a focus on the Seniors Demographic, held at Oliver Woods Community Center. In April, I was asked to be part of a City of Nanaimo Steering Committee to identify the needs of Mature Newcomers. This committee will continue to meet over the next 6 months.

...cont'd.

President's Report (...cont'd.)

At the beginning of the year, the NHCS Board of Directors set 4 Goals and Objectives for 2011–2012:

- 1) To continue to raise the visibility and to promote membership in the Nanaimo Harbour City Seniors. This goal has been realized in the following ways: Delivery of the French Fling event which was open to members and non-members; the Poinsettia sale and NHCS Christmas Bazaar which were advertised city-wide and open to anyone; a Table Tennis Exhibition held in the Bowen Auditorium, admission free to anyone in the community; the donation of the Hydrorider to the City of Nanaimo and resulting publicity.
- 2) To encourage participation, more interaction and the further development of specific programs for the benefit of all members. This goal has been realized in the following ways: The NHCS Christmas Luncheon; the NHCS Maritime Trip; the French Fling; the upcoming Seniors Crime Forum.
- 3) To promote among our membership more usage of the Seniors' Wellness Park at Oliver Woods. This goal has been realized by the ongoing work with the City's Recreation Staff to promote programs for NHCS members incorporating the exercise equipment into existing programs. The current Wellness Park Challenge is a great example of one of these programs.
- 4) To continue to encourage active involvement of the general membership in committees and special projects. This goal is always a difficult one to implement but the fact that we have succeeded in encouraging several NHCS members, who have not been involved with any committees before, to actually stand for election to the Board of Directors, shows that we are making some inroads in this direction.

In conclusion, I would like to thank the current City Seniors Coordinator, Michele Duerksen who has given me her complete cooperation and who, no matter how busy she may have been, always seemed to have time to listen to my ideas or concerns. I am also very grateful to all the members of the Board of Directors who have given me their loyalty and cheerful support in every endeavour I have brought forward for their consideration. Unfortunately, two of the Board members elected at the AGM last year, passed away quite suddenly. Both Bernard Searle and Pat Spicer entered wholeheartedly into Board activities during their short time as Directors, and their loss was felt very deeply by us all.

I would particularly like to acknowledge the NHCS Executive members, our Vice-President, Miriam Peacock, who always goes the extra mile in carrying out every task she is given; our Secretary, Pat Foley who is always efficient and thoughtful; and our Past-President and Treasurer, Anne Smith, who has provided me with wise counsel and friendship over the past 8 years of my association with the NHCS Board of Directors, first when I was President, then when I was Past President, and then when I was President again.

I am most grateful for the opportunity to have served the NHCS Membership as President. The experience has proved to be an invaluable education and a most rewarding challenge.

Election of Board of Directors – 2012–2013

President	Gary Brownhill
Vice President	Wally Lawrence
Past President	Lynda Avis
Secretary	Pat Foley
Treasurer	Anne Smith
Directors	Miriam Peacock
	Jane Adkins
	Hale Yardley
	Ian Thorpe
	Jim Pittendreigh

Elected by Acclamation.

New Business

- 1) Number of Directors on the Board – Stu Donaldson raised this issue at the 2011 AGM and then had attended the June 3rd, 2011 Board Meeting with a written proposal to increase the number of elected members of the Board of Directors. Mr. Donaldson explained his rationale for this request and stated that his suggestion is no longer applicable.
- 2) Seniors Advocacy position – President Lynda explained that NHCS operates under the umbrella of the Parks, Recreation and Culture Department of the City of Nanaimo, and the NHCS Board of Directors has no independent comment regarding the termination of the Seniors Advocate position. Currently, a list of City Advocacy Organizations is readily available to all members from the City Seniors Programmer. The City Seniors Programmer noted that forms are also available for anyone wishing to appear as a delegation before the PRC Commission regarding this matter.
- 3) Inge von Stackelberg asked if other organizations (such as VIHA) would have seniors advocacy programs in place. Michele noted once again that she has a list of agencies that have seniors advocates. Grace Tickson said she was upset that this position has been terminated, and Doug Vannatter commented that maybe the Advocate did too good a job and that other people in paid positions were upset.
- 4) Inge von Stackelberg said the numbers in the Crafty Workers have dropped to only 8 members. In spite of this, \$11,000. was donated to the Hospital Foundation over the past four years by this group of dedicated ladies. More members are badly needed!
- 5) Doris Lee said there is a large pothole in the driveway by the swimming pool in Bowen Park that is dangerous and needs repair. The City Seniors Programmer will take this matter to the Bowen Complex Manager.

.....page 7

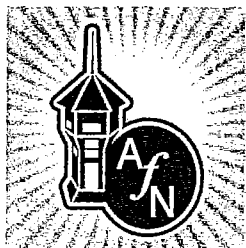
Minutes of AGM Meeting – May 16, 2012

Adjournment

The meeting adjourned at 11:05 a.m.

/pf

2012.05.18

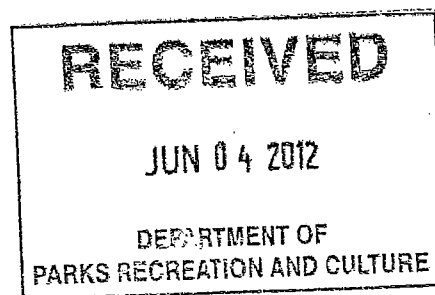


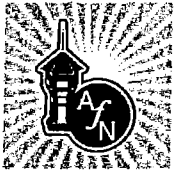
L'Association des francophones de Nanaimo

À VOTRE SERVICE DEPUIS 1978
SERVING THE COMMUNITY SINCE 1978

FINAL REPORT

CULTURAL OPERATING GRANT 2012





L'Association des francophones de Nanaimo

À VOTRE SERVICE DEPUIS 1978 - SERVING YOU SINCE 1978

L'Association des francophones de Nanaimo (AFN) continues to adhere thoroughly to the Global Development Plan of the Francophone Community of British Columbia 2009-2014. The objectives of our program of activities for 2011-2012 described in the Plan, address the following major activity sectors:

- Arts and Culture
- Communications
- Community Development
- Economic Development
- Social and Health Services
- Political, Judicial, and Community Recognition
- Education and Development
- Support

Arts and Culture Sector:

St-Jean Baptiste Celebration, June 24-25th, 2011. Every year this event takes place at a different location; this celebration has a traditional bonfire, cake and live music which has always been a great success. This year L'AFN hired a French performer to come to a local primary school "l'école Océane" and give students the opportunity to experience some traditional French-Canadian music. L'AFN also partnered with the Downtown Nanaimo Business Improvement Association, the Old City Quarter Association, Headliners School of Performing Arts and the VIU International Education Department by sponsoring a French performer to entertain at their Multicultural Festival where we invited our members and held an information booth.

Canada Day Celebration, July 1st, 2011. L'AFN's participated once again in the annual Canada Day celebration at Maffeo Sutton Park and joined the parade of flags. L'AFN hosted an informative community kiosk, answering questions about the French culture and its roots in the community creating additional awareness of the Francophone population in our community. During this activity L'AFN provided many children with coloring pages of "Toffy", our Maple Sugar Festival du Sucre d'Érable mascot.

Corn Roast, September 10th 2011. This year L'AFN held a Corn Roast picnic at the Bowen Park lower picnic shelter. This was a great family event open to the whole community. There were over 40 participants who enjoyed live French music all afternoon, face painting and corn on the cob.

Book and Art Fair, November 28th-29,-30th, 2011. This annual event invites the community of Central Vancouver Island to stock up on French literature and films. We combined our book fair with an art showcase. Several artists delighted the public with their work. Styles were diverse and artists interacted with patrons giving the community a glimpse of their talent. The event lasted three whole days and was held at L'AFN's community center.

Christmas Celebration, December 10th, 2011. Year after year this event is a great success and was held last year in the gymnasium of the Océane Francophone School. Celebrate the holidays while enjoying a little French culture. An afternoon of crafts and games, a magician doing tricks, a visit by Santa Claus and a succulent traditional French dinner is all you need to sample what the French culture has to offer. More than 80 participants attended and about 6 volunteers from NDSS as well as L'AFN's board of directors and some members helped with the celebration.

The Maple Sugar Festival du Sucre d'Érable made a happy return, February 10th-11,-12th, 2012. Throughout two and half days, a continuous stream of talented musicians, dancers and performers regaled the crowds at this unique bilingual cultural event. The Festival was held at a new location this year, the "Beban Social Center". The sub-committee of the festival received multiple praises on the new location. Traditional foods were served as well as our mouth-watering toffee on snow available all weekend long. New to the Festival this year was a visual **Exhibit Hall** where displays of stunning paintings and crafts were showcased and an **Artists' Lounge** where performers signed autographs and interacted with the audience. **Dan Richer**, a well-known local wood carver, enchanted arriving visitors with striking carvings of local wildlife. As part of our ongoing sustainability goals, the Festival included composting bins from the **City of Nanaimo's Green Bin Program**. Our enthusiastic volunteers demonstrated due diligence as they sorted recycling, waste, and compostable materials. L'AFN was blessed this year with over 202 volunteers. More than 100 Festival Partners and collaborators were involved with the festival this year and The Maple Sugar Festival du Sucre



L'Association des francophones de Nanaimo

À VOTRE SERVICE DEPUIS 1978 - SERVING YOU SINCE 1978

d'Érable was once again considered very successful this year, thanks in part to the city of Nanaimo and our other government partners.

Communications Sector:

The majority of L'AFN's communication was made through our Electronic Newsletters sent to our members and the Francophone/Francophile population on a regular basis. L'AFN continued to maintain our Website throughout the year by extraordinary volunteer work. L'AFN also continues to promote activities via telephone, through schools, local newspapers, French/English radio, Shaw television, flyers and the Harbour Living website. We purchased 2 ads in early January of this year in the Nanaimo News Bulletin to promote French classes and a "Food Safe" workshop presented in French. We were also included in an ad published in "The Star" local paper on the 7th of April promoting the presentation of a French movie at the Avalon cinema in partnership with "Les rendez-vous du cinema Québécois". A very intense media campaign also took place prior and during the Maple Sugar Festival du Sucre d'Érable to cover the event.

Community Development Sector:

Library – Received donations of books for children and adults (ongoing)

Video Library (DVDs) – New DVDs for adults and children were received thanks to the donations of the Cultural club. All books and DVD's are encoded and can be seen (ongoing)
on-line thanks to the virtual library we participate in which is kept by one of our volunteers, Régina Emmery.

Support of the Francophone Seniors group of Nanaimo – meet monthly (ongoing)

Support of Réseau-Femmes group – meet monthly (ongoing)

Monthly get together 5-7 (ongoing)

Games Night – meet monthly (ongoing)

French Culture Club – weekly meetings

"Les Rendez-vous du cinema Québécois" in partnership with L'AFN presented a movie in French at the Avalon cinema (ongoing)

"J'écris ma vie en français" This new group participates in an autobiographical writing workshop lead by volunteers, meets once a month in L'AFN's community center. (ongoing)

The AFN is a member of the following Provincial Francophone organisations:

The Francophone Federation of BC, Francophone Foundation of BC, Francophone Cultural and Artistic Council of BC, and the Society of Economic Development of BC and the BC Touring Council and the Retired Senior's Francophone association of B.C.

L'AFN also maintained memberships with the following local organizations:

Volunteer Nanaimo, Nanaimo center stage-Center for the arts as well as the Port Theatre.

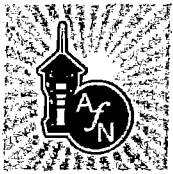
October 2011 L'AFN was given an opportunity to partner with the "Canadian Parents for French" group who hosted its Fall Fiddle Fête event at NDSS. We provided volunteers for set-up, clean-up and assisting in kitchen duties. We also brought our mascot to dance with the children and held a coloring contest.

Social Services and Health Sector:

L'AFN continues to offer translation services to people requiring them; the demand for these services is ongoing.

L'AFN continues to distribute our Newcomers Guide which offers vital information to ease integration into our community and the F.F.C.B annual French directory.

L'AFN continues to distribute multiple provincial and federal help guides such as the French version of the BC Health Guide and so many others to numerous to list here.



L'Association des francophones de Nanaimo

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Education and Development Sector:

L'AFN holds the Mini-Franco Fun program on a weekly basis at the Océane Francophone School. Parents gather with their little ones 0-5 years and introduce them to French, a second language for some of them. They learn the language through play, songs and partake in arts & crafts and take the first step towards discovering a different culture.

L'AFN holds French courses on an ongoing basis at L'AFN, and refers students unable to participate in our French courses to V.I.U.

L'AFN has also helped parents throughout the year find French tutors for their children.

Several workshops were offered to the community this year at L'AFN's community center such as: "Web site design" and a children's "3D animation" workshop. A new project started called "J'écris ma vie en français" which is an autobiographie writing workshop in partnership with the Campbell River association

Support Sector:

Memberships:

There is a continuous increase in memberships throughout the year and L'AFN is always looking to build partnerships to increase awareness of the French population in our region.

Operations:

Community and Cultural Coordinator – Catharine Keown, on maternity leave

Community and Cultural Coordinator by interim – Valéry Prévost

Office Hours: Monday through Friday 9am to 5pm

Investments:

L'AFN still has a balance of \$29,407.25 which guarantees us a line of credit and the remainder of monies, \$54,915.00 are in guaranteed term deposits which offer the highest rate of interest possible under these conditions.

Financing generated by AFN activities:

L'AFN continues to sell cultural products (French greeting cards) as well as Maple Sugar products.

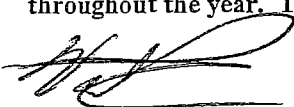
Memberships and activity fees such as French Courses also contribute to our finances.

In 2012, we accumulated a total of \$123,549.00 in gifts in kind through our Maple Sugar Festival du Sucre d'Érable event and through the general programming of L'AFN.

Volunteer Appreciation Night, March 31st, 2012.

This community event commemorates the special moments of the year and the great community spirit of the city of Nanaimo and its region. A diner was served by the board of directors of L'AFN and a performing French artist delighted the guests. Door prizes were drawn. Each volunteer was provided with a thank you letter as well as a record of their volunteered hours worked throughout the year at the Maple Sugar Festival and at other events so that students can apply those hours towards graduation requirements.

L'AFN continues to work tirelessly to obtain the maximum results from development opportunities brought forth throughout the year. Thank you for supporting L'AFN.


Valéry Prévost,
Coordonnatrice culturelle et communautaire par interim.
Interim Cultural and Community Coordinator

2011-2012
Expenses

		Dépenses totales	P.Canadien	Ville Nanaimo	BC Gaming	Divers/AFN
Food purchases		844.04				
Bar purchases		17.53		17.53	363.25	480.79
Cultural product purchases		362.76		362.76		
Hydro- Electricity service		1,254.03	909.01			345.02
Fax and Phone services		986.84	816.82			170.02
Insurance		4,132.00	4,132.00			
Alarm services		460.44	460.44			
Office supplies		836.58	692.55		144.03	-
Photocopieuse		2,004.86	1,611.54		393.32	
Mail and delivery		528.30	466.58		61.72	-
Legal and accounting fees		6,739.05	5,251.27		1,487.78	
Banking fees		1,008.11		480.79		527.32
Line of credit interest		11.88				11.88
Rent		11,647.87	8,959.90		2,687.97	-
Spaces rental, venues for activities		1,178.89	1,000.00	178.89		
Maintenance fees		389.44		246.26	40.54	102.64
Memberships-Various organisations		741.71	741.71			-
Internet service		726.46	370.27		114.93	241.26
Artists		748.59		63.59	685.00	
Salary + employee +Benefits		38,922.38	32,760.00	2,562.22		3,600.16
Contractuals		3,840.53			2,775.41	1,065.12
Travel expenses		891.99	891.99			
Miscellaneous Workshops		1,125.00		1,125.00		
Activities Registration		890.00	104.02	394.94	10.00	381.04
Marketing and publicity		1,383.93	1,214.83		169.10	
Materials and accessories		218.56	206.07		12.49	
Appreciation/ recognition gifts		368.02		368.02		
Human resources- Volunteer time		14,140.05				14,140.05
TOTAL		98,656.55	96,399.84	60,689.00	9,460.58	20,550.26
NET REVENUE		2,256.21				

Valéry Prévost, Coordonnatrice Culturelle et Communautaire par Intérim

[illegible]

MINUTES OF BOARD OF DIRECTORS' MEETING – NANAIMO HARBOUR CITY SENIORS

June 1st, 2012

In Attendance

President Gary Brownhill in the Chair, Anne Smith, Michele Duerksen, Wally Lawrence, Ian Thorpe, Jim Pittendreigh, Lynda Avis, Hale Yardley, Pat Foley.

Regrets: Miriam Peacock, Jane Adkins.

Call to Order

President Gary called the meeting to order at 9 a.m.

Changes/Additions to the Agenda

- 1) Bob's Corner/50-50 Draw – added to "New Business"
- 2) Card Table Replacement at Bowen Complex – added to "New Business".

Adoption of Agenda

M/S/C That the agenda for the meeting be adopted as amended.

Lynda Avis advised the members that there is currently an interview shown on Shaw TV re the new Hydorider, and also it is on YouTube.

Adoption of Minutes

M/S/C That the minutes of the May 4th, 2012 meeting be adopted as circulated.

Business Arising from the Minutes

- 1) Letter of Agreement for Project Manager for Crime Forum – has been signed by both Kim Smythe and Lynda Avis, Past President. The Crime Forum will be held on Friday, October 19th, starting at 8:30 a.m. The new Directors were informed that the content of the Forum is security and safety education for seniors.
- 2) New logo on website – now appears on the NHCS website.

Correspondence

Card received from Past President Lynda thanking the Board for the bouquet of flowers presented her at the AGM.

Financial Report

Treasurer Anne reported that \$75.50 from the 50/50 draw has been deposited. Our new gaming licence has been received.

The \$9,400. grant received from the federal government will be placed in a separate bank account.

M/S/C That the Financial Report be accepted as circulated.

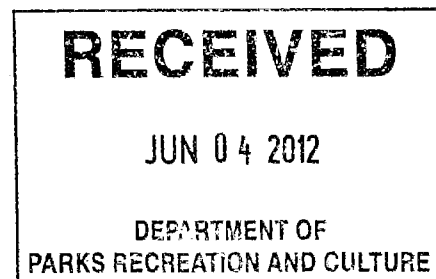
COMMITTEE REPORTS:

Program

No report.

Publicity

No report.



COMMITTEE REPORTS (...cont'd.)

City Seniors Coordinator

Michele reiterated that as the cessation of the Seniors Advocate position is political in nature, the NHCS will not get involved in the issue.

New Business

- 1) Board members' information on our website – it was generally agreed that it is acceptable to put our pictures on the website, but not our individual email addresses. Jim said if a gmail account were to be set up, it could then forward our email to all Directors. Gary said he will contact David Burns (our webmaster) to set this up.
- 2) New Board position – Membership Chair – Gary distributed copies of proposed Terms of Reference for said position. Directors were asked to go over the Terms of Reference and this item will be brought forward to the September meeting. The Director taking on this position will be asked to contact new members by telephone, welcoming them to our organization. Michele will see that the Membership Chair is advised of new members.

M/S/C That we set up a new position of Membership Chair.

- 3) Review of Terms of Reference for Publicity Chair and Program Chair – secretary was asked to email the current Terms of Reference to the new Directors. This item will be discussed at the September meeting.
- 4) Board Photograph – Tanina of the Bowen Complex staff took a group picture following the meeting. Another picture will be taken in September when all Directors are present.
- 5) Bob's Corner and 50/50 Draw – Bob Davies will continue to do the Bob's Corner in upcoming newsletters. He has indicated he will also continue to handle the 50/50 Draw on the 4th Thursday of each month, and Hale Yardley will handle the Draw on the 2nd Thursday of each month.
- 6) Card Table Replacement – following a suggestion from an NHCS member to have card tables replaced, Gary visited a couple of local businesses and was able to get a very good price on 30 new card tables.

M/S/C That the NHCS purchase 30 new card tables for a cost of \$810. + HST for use in Nanaimo Parks, Recreation & Culture Department facilities.

City of Nanaimo will be asked to pay the same amount as their half of the cost of tables.

Gary will approach various user groups and ask them to make contributions towards covers as required, for said tables.

Adjournment

Meeting adjourned at 10:05 a.m.

Next Meeting

Friday, September 7th, 2012, at 9 a.m. at Bowen Complex.

/pf

2012.06.01



MID ISLAND VELO ASSOCIATION

101-6224 Pleasant Ridge Place
Nanaimo, BC. V9T 0B3

June 8th, 2012

City of Nanaimo Engineering Department
City of Nanaimo Parks and Recreation Department
Downtown Nanaimo Business Improvement Association

to: Department Heads

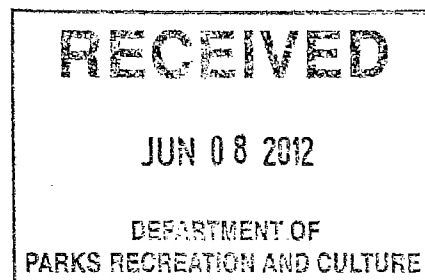
Re. Nanaimo Cobblestone Classic Criterium Cancellation

The organising committee for the Cobblestone Classic has regrettably decided to cancel the event for this year. Up until Friday afternoon there had been only 20 entries! There is no doubt that there will not be the hundred needed to ensure the success of the race. Thanks to all the volunteers who were prepared to work at the race. Thanks are also due to Nanaimo City Engineering Department for a great deal of help with the circuit, Nanaimo City Parks and Recreation for a \$3,000 grant (to be returned), the Downtown Nanaimo Business Improvement Association, for it's help with communications and poster distribution, MLA Doug Routley for arranging the ambulance and paramedics. Most of all, the hard work of the organising committee members re. poster design, budgeting, and the fortitude to undertake this ambitious project.

Next year, MIVA will have plenty of time to get good date selection and to combine the Cobblestone Classic with an existing cycling festival.

Sincerely,

Peter McCaffery,
President, Mid Island Velo Association.



AFFILIATED TO UNION CYCLISTE INTERNATIONALE, CANADIAN CYCLING ASSOCIATION, CYCLING BC,



TheatreOne

Nanaimo's Professional Theatre Company

Presents Mainstage 2012
Tamarack by Edward Kuhn



150 Commercial St. Nanaimo, BC V9R 5G6
Ph: 250-754-7587 Fax: 250-754-9908
info@theatreone.org www.theatreone.org

May 31/12

The Chair
Cultural Committee
2300 Bowen Road
Nanaimo, BC V9T 3K7

Dear Chair & Members of the Cultural Committee:

Please find enclosed TheatreOne's Final Report for funding through the City of Nanaimo Cultural Grant for our 11/12 season.

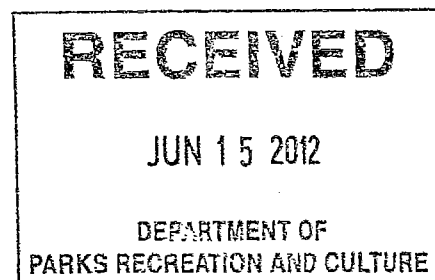
We are pleased to inform the Cultural Committee that along with our Just Kidding Children's Series of 3 plays, our Fringe Flick Film series (10 films screened 4 times each), our Emerging Voices series of New Plays and Workshops (3 plays and 3 workshops), we presented the world premiere of Tamarack by Edward Kuhn.

On behalf of the Board of Directors and staff of TheatreOne we would like to thank the City of Nanaimo & Cultural Committee for its support of our activities over the years.

If you have any questions, please do not hesitate to give us a call at 250.754.7587.

Sincerely,

Daurel Neve
General Manager



Proudly Supported by:



Canada Council
for the Arts

Conseil des Arts
du Canada



TheatreOne Final Report on 2011-2012 Season

TheatreOne was awarded \$28,000 from the City of Nanaimo Cultural Grant Fund for the 2011-2012 season. This grant was used for the following programs:

MAINSTAGE: 28th Season

The project was to develop and produce the new Canadian play, *Tamarack* by the late Edward Kuhn, winner of the 2009 Canadian National Playwriting Competition. After two years of workshopping the play and raising funds, we were grateful to receive support from both The BC Arts Council and the Canada Council. With three and a half weeks of rehearsal this past April, we brought the project to completion with six performances at Vancouver Island University's Malaspina Theatre between April 25th and 29th, 2012, before a total audience of 700 persons. (please see supporting material re comments from some of those who attended.) The play is set during a winter snow storm with the action taking place in the main room of an old log house, with the power out, and snow piling up on the roof, which is held up by one single "tamarack" log, so the overall design element was very important to this story. The colors and textures that Carole Klemm, our set designer, chose were muted and showing their age, a propos for the two main characters, "Henry and Annie", married for over 45 years; and her conception of a "log house" set against a backdrop of winter trees gave a real sense of the isolation and vulnerability that "Annie" is feeling as she turns 65. Lighting for a "power outage" was a challenge - Mike Taugher created a look that was subdued and dark in the corners, with light from three large "windows" providing highlights downstage, with the glow from the woodstove and an "oil lamp" providing warmth when the situation called for it. The overall mood was absolutely right for a cold cabin in the middle of a winter storm, and Mike's background effect of falling snow was absolutely gorgeous. Sound designer Andreas Kahre created a compendium of creaks and groans that gave the "tamarack" log of the title a life of its own and a subtle and effective windstorm that rose and fell at the appropriate times during the show. Finding the right sound levels was also a challenge, with Andreas and sound operator Austin Jones, a theatre student at Vancouver Island University, doing some fine tuning after our first audience to ensure the dialogue could be heard above the "storm". Local Costume designer Melissa Reiger found just the right wardrobe for each character, believable within the circumstances, and still comfortable for the actors to wear. She also designed and built a lovely mid-calf skirt with material that moved beautifully as "Annie" remembered a night of dancing in the early days of her marriage – a lovely and poignant moment in the story. Being a new script, *Tamarack* had its challenges. With the approval of the playwright's family, and support from actor/dramaturge Patricia Ludwick, our Artistic Director Garry Davey made some significant cuts, and a few scenes were slightly restructured to create a cleaner text with more playable rhythms. Matthew Walker as "Norman" the neighbour, did some excellent work to master the character's distinctly regional dialect, and was very enjoyable in the role. Vince Metcalfe and Patricia Ludwick brought years of experience to their

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portrayals of Henry and Annie, giving each a strong base in reality and fully exploring the depths of each character, while allowing the humour of the play to come through as they "battled" through the "storm" that could spell the end of their relationship. With a crew of VIU students working with props master Sue York, and providing assistance back stage, the production end of the work was very well accomplished, and our goal of providing mentorship to emerging artists was well met. Our stage manager, Shannon Macelli was a gem, expertly managing the show throughout rehearsals and production. The actors, and stage manager are all members of CAEA and were paid in accordance with the CTA and designers were paid professional rates for their work.

TheatreOne is proud of our record of developing and producing new work, and this premiere production of **Tamarack** has been another artistic achievement for the company. Our board of directors has worked hard to gain community support, with three new board members joining the company this past year, and the establishment of fundraising and marketing committees that provided excellent support to our publicist and administrator. Sponsors from community businesses supported each performance, and participated in our program advertising. We also had support from The Vancouver Island Conference Centre who met our request for rehearsal space and offered us a considerable discount on rental. We partnered with The Port Theatre for box office and marketing assistance, and enjoyed a slight increase in audience participation over our last production, which is significant considering that **Tamarack** is a brand new play, previously unknown even to the most seasoned theatregoer. We are also very pleased that our production was able to offer a terrific learning opportunity to five students in the theatre program at Vancouver Island University, Bibi Pedersen and Shauna Bevington who worked as crew and helped to build props, Michelle McAulay and Austin Jones who operated lights and sound, and Kate Ryan who worked right through rehearsals and production as our assistant stage manager.

EMERGING VOICES: 6th Season

We scheduled three projects for this year, all Vancouver Island writers. The first, **Death by Volume**, by Robert Garfat of Cobble Hill took place November 24th. A good crowd came out to The Coast Bastion to hear the play read by seven Equity actors, our biggest cast yet: Matthew Walker, Paul Tedeschini, Russell Kilde, Norma Bowen, Patricia Ludwick, Catherine Caines, and Samantha Currie, all of whom did an excellent job. Robert was able to attend for both the workshop portion during the day and the evening's reading, and was very appreciative of the work done by the cast and the feedback he received during the day and from the audience. Robert described the process as "a great pleasure" and had this to say: "Thank you, everyone for giving voice to the characters who have dwelt so long only inside my head! The professional insight and great sense of generosity each and every one of you offered touched my heart. I cannot adequately express my gratitude. I am truly indebted to you all."

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Next up (January 10th) was Michael Stephen's play loosely titled "***The Ginger Goodwin Story***" about the famous coal miner and labour organizer who worked for the Dunsmuir company in the early part of the 20th century in Cumberland, who was allegedly shot by the RCMP for his actions as a labour activist. Cast in the workshop were Matthew Walker, Catherine Caines, Jessica Lowry, and Adrian Hough, all of them seasoned professionals who really contributed to the ensemble nature of the piece. We were pleased to have a large audience, some who whom came from Courtenay and Cumberland.

February 7th was the second time we've workshoped ***Good Housekeeping***, by Lantzville playwright Nicolle Natrass, which has undergone several rewrites since we workshoped it the first time a couple of years ago (March 2009). We were excited that Emerging Voices was able to follow up with this new phase of developmental work on Nicolle's play. Read by Samantha Currie, Norma Bowen and Joelle Rabu, the play was very well received by a full and enthusiastic audience in the Dunsmuir Room at the Coast Bastion Inn, who stayed after for a lively and very helpful discussion. In response, Nicolle said she received some "great feedback that I will definitely take with me to the next round ...I am immensely grateful to you Garry, for caring and for loving this piece...I am appreciative of you and of your diligence.

For TheatreOne it was a gratifying experience working with these writers, and with the many talented actors who have worked on the series. The 11/12 season included **local actors** Jessica Lowry, Catherine Caines, Matthew Walker, Adrian Hough, Samantha Currie, Norma Bowen, Joelle Rabu, Russell Kilde, & Patricia Ludwick.

According to our Mission Statement "TheatreOne will entertain and enrich our community by providing challenging and dynamic professional theatre emphasizing contemporary Canadian work, and will encourage the creation of new plays and the development of local playwrights, actors, designers and technicians". Our 11/12 Emerging Voices series presented the work of 3 Canadian playwrights and provided employment for 9 local Canadian Actor's Equity members.

JUST KIDDING CHILDREN'S ENTERTAINMENT SERIES: 18th Season

Our season began on February 11 with interactive story-telling with ***Story Theatre's The Magic Soup Stone***. A 'create your own adventure' where Folk and Fairy Tale characters invite the audience to make story altering decisions at crucial moments of the action, helping to create original and outrageous new twists on familiar adventures. Critical thinking and decision making skills were taught in this literacy focused production.

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Next up on March 17 was **Vancouver Opera's production of *Hansel & Gretel***, a much loved fairy tale, told in song. Entering its 38th season, Vancouver Opera In Schools has introduced more than 1.5 million young people and their families to the power & beauty of opera. This opera is full of lively tunes, fast-paced fun, comical characters and a few added surprises. Perfect for young audiences (kindergarten to grade 7), *Hansel & Gretel* is brought to life in an enchanting English adaptation of Engelbert Humperdinck's full length opera, *Hansel und Gretel*.

The last presentation on April 21, 2012 was **DuffleBag Theatre's production of *Sleeping Beauty***, fun-filled and hilarious interactive storytelling theatre. In their refreshing adaptations of fairy tales and Shakespearean classics, audience members are invited into the show to play the main parts! This presentation seemed to be the audience favorite in the Just Kidding 11/12 season.

FRINGE FLICKS: 12th Season

Fringe Flicks continues to enthrall our Nanaimo/Lantzville/Gabriola/Parksville/Qualicum Beach/Ladysmith audience. We have a loyal audience base of over 6000 patrons annually and presented 10 films with four screenings each in 10/11.

"This was the first season I have seen the Fringe Flicks. It was wonderful. I so appreciated the opportunity to be entertained and enlightened." --- Fringe Flick subscriber 2011-2012 season

FUNDRAISING:

In 11/12 TheatreOne presented the ever popular ***Bite of Nanaimo***, our 19th annual event. As well, we presented 2 fundraising evenings in collaboration with the ***Nanaimo Tidesmen*** at St. Andrews Church in Nanaimo and Knox United Church in Parksville. "The Spirit of Christmas 2nd annual Tidesman/TheatreOne Christmas Concert". Matthew Walker gave a lovely reading of ***A Child's Christmas in Wales***, which he had studied up after Antony Holland was unable to participate. ***The BC Boys Choir*** were a standout, and really made a lovely addition to the evening's entertainment.

CRIMSON COAST--- WEN WAI WANG AND UNBOUND:

This season we partnered with Crimson Coast as part of their outreach program at the Museum during Wen, Wei, Wang's presentation of *Unbound..* Vancouver actress. Laara Ong, read scenes from ***The Concubine's Children by Denise Chong*** and our Artistic Director, Garry Davey, read scenes from ***Best Left Buried by Marty Chan***. We were pleased to be part of this presentation which showcased Nanaimo's Chinese history.

We are grateful for the continued support of the Nanaimo City Council, the Cultural Committee and our patrons for helping to make it all possible.

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Unsolicited Responses to TheatreOne's production of Tamarack (April 25-29, 2012)

Date: Fri, 27 Apr 2012 17:59:35 -0700

Subject: a response from Jessica Lowry to *Tamarack*

(Jessica Lowry played Mary in *Mary's Wedding* for TheatreOne and has been a friend and colleague of the company for several years, here is her response to the play last night.

Thank you for a layered and intriguing new work. There is so much rich relationship in the play, between the characters, within the characters, and between character and environment. The play made me feel and remember my grandmother and grandfather who lived together raising a large family on logging camps all over the island. It felt very Canadian, in the truest sense of that part of our identity that is always in relationship to a large tree, a big sky, an immense mountain- whether in fear, in struggle or in awe. Such a dense play with so much for the actors to play with. Again, thank you. All of you! It is the kind of play that sneaks up on you and stays with you.... So I have found, thinking, feeling about it today.
Jessica

From: Dee McCuaig (Marketing Manager at the Port Theatre)

Sent: May-03-12 11:22 AM

Absolutely loved Tamarack- well written , well acted, meaningful play.

Dee

From: Linda Davidson

To: Garry Davey

Sent: Thursday, May 03, 2012 11:27 PM

Subject: Thank You!!

Thank you for being moved enough by Tamarack to ensure that (Edward) Kuhn was honoured by bringing it to the stage and we, the audience were treated to a play that not only had heart, but reflected many aspects of our humanness. I loved it! And, that's not to say that I didn't find it disturbing as it mirrored many aspects of our family dynamics which were, and are, not at all comfortable. For me that's a great piece of art when I experience deep emotional responses. Thank you!!

Linda

From: Betty Turner

Sent: April-26-12 1:31 PM

To: Nadine Wiepning

Subject: Re: TheatreOne presents Tamarack Apr. 25-29, 2012

Dear Garry and thespians

Weeeeeeeeeeeell. Quite a production. It was very well written and a real and grounded play. Dark yes but I am more than open to the exploration of life and passion. Firstly a very good and strong and interesting set. Having done sets I appreciate the hard work. Casting such a good fit. Very fine acting and delivery. Scrim very effective and sound also. Loved the piano CD. I am still pondering the theme and what the playwright is telling us. The only thing is we both missed the soliloquy at the very end when the roof caved in. Was the theme "There is no life without passion"? Anyhow the work and diligence was very obvious and thank you for such a treat. I will spread the word.

Betty Turner Member.

From: Mike Gogo
Sent: April-27-12 11:19 AM
Subject: RE: TheatreOne presents Tamarack Apr. 25-29, 2012
GREAT SHOW I HAVE TOLD AS MANY PEOPLE AS I CAN.
Yours Mike

From: Brian & Beryl Leadbetter
Sent: Wednesday, May 02, 2012 11:27 PM
Subject: Re: World Premiere of 'Tamarack' April 25 to 29

It was such a good experience. I can see the work you put into the production. Great set and lighting and your actors, what a great job.

Cheers

Brian

From: Kayte Summers
Sent: Sunday, April 29, 2012 11:26 AM
Subject: Tamarack

I am wanting to congratulate you and everyone involved in the show. It was a delight and a visceral pleasure to see such quality theatre in Nanaimo...thank you...for keeping the spirit high, for being willing through hours of fundraising and grant applications work to make this happen ...above all thank you for your love of theatre and your delicate, sure-handed direction of this play.

Have a wonderful closing,
Kayte

Responses from Students who worked as crew on TheatreOne's production of Tamarack

From: Shauna Bevington
To: garrydavey@shaw.ca
Sent: Tuesday, May 01, 2012 10:01 PM
Subject: RE: Tamarack

I'm glad I was able to help. I really enjoyed working on props with Sue. This was my first professional production, and it was interesting to see how similar it was to what we've done in school. I just finished my first year in the theatre program, and I'm looking forward to learning more next year.

Shauna

From: Michelle McAulay
To: garrydavey@shaw.ca
Sent: Tuesday, May 01, 2012 9:36 PM
Subject: RE: Tamarack

I had a great experience working with TheatreOne. I had a lot of fun working with new people and some people I had met but never worked with before. I have just finished year three of four working towards my Bachelor of Arts with minors in Theatre and Creative writing so it was really nice and good experience for me. I learned so much during the run and I really appreciate the chance to work with a local theatre company.

~Michelle McAulay

From: "Austin Jones"
To: garrydavey@shaw.ca
Sent: Sunday, May 06, 2012 11:55 PM
Subject: Re: Tamarack

Working with theatre one was a good experience for me. I thought they were professional and efficient. I recently finished my second year in university and it was the first professional show that I had ever worked on. It was helpful informative and an excellent learning experience.

Austin

From: Bibi Pedersen
To: garrydavey@shaw.ca
Sent: Friday, May 04, 2012 4:24 PM
Subject: RE: Tamarack

My experience working with Theatre One was a good one. I got a chance to improve my skills and gain experience working in the field of work i very much love. I also feel very fortunate to have met and worked with some great people and hope to work with them again in the future! As of now i have just completed my Technical Theatre Diploma at VIU and am considering coming back this upcoming semester to work towards a Theatre Minor as well.

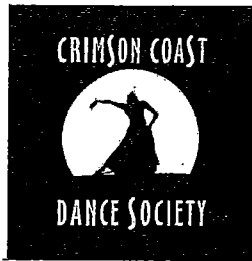
Bibi

From: [kate ryan](#)
To: garrydavey@shaw.ca
Sent: Tuesday, May 08, 2012 12:27 AM
Subject: RE: Tamarack

Hi Garry,

I found being a part of the Tamarack crew to be a wonderful experience. As I had just completed the first half of my two year technical theatre diploma, I felt that working on a professional show was a great way to end my year and apply what I had learned, as well as a good learning experience of its own. I got to work with some familiar faces and meet even more people who have made wonderful careers in theatre. Working under Shannon (Macelli) taught me a lot about the realities of stage management and made me even more confident in my career goals. She went over a lot of basics that my previous experience in university theatre did not teach me, and that will really help me out in my own stage management attempts next year. The rest of the team, the director, actors and the design team were all an absolute joy to work with and I believe that working with a crew with that level of experience was so beneficial to me, as a student. Tamarack was a show that I was proud to be a part of and something that I am pleased to be able to put on my resume. Overall, I just hope that I could add as much to this production as I got out of it.

Thank you so much for everything,
Kate Ryan



Cultural Committee
c/o Bob Kuhn, Manager of Recreation and Culture
City of Nanaimo
Oliver Woods Community Centre
6000 Oliver Road
Nanaimo, BC, V9T 6T6

June 6, 2012

Dear Committee members,

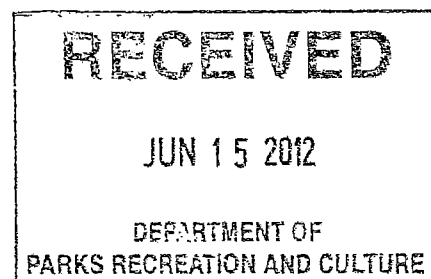
2012 Arts Cultural and Festivals Events Grant – Dynastic Dreams

I have pleasure in enclosing a report on this event, which was completed as planned in February. The event overall was a success, and we are grateful to the City of Nanaimo for their continued support.

Yours truly

A handwritten signature in black ink, appearing to read "Michael Wright", written over a horizontal line.

Michael Wright
General Manager



The Crimson Coast Dance Society
CIBC Centre For The Arts Nanaimo
150 Commercial Street, Nanaimo, B.C. V9R 5G6
(250)-716-3230 dance@crimsoncoast.org
www.crimsoncoastdance.org

Dynastic Dreams, February 2012.

All the following events took place as planned:

Community Cultural Celebration at Nanaimo Museum

Friday, February 24 at 3pm

- Chinese Lion Dance performance: Jacky Li Kung Fu Group
- Chinese music with traditional instruments, dance, drama, calligraphy, paper cut, ribbon game all by Chinese Art Union
- Tea ceremony
- Professionally produced video of the Chinese Art Union's members and artistic process was shown throughout
- A professional reading of *Best Left Buried*, an original play commissioned and premiered by Nanaimo's Theatre One and based on the history of Nanaimo's China Town. Read by Actress Laara Ong.
- Artist talk with Wen Wei Wang
- Chinese Food by Hong Kong House

Performance of Unbound at The Port Theatre

Saturday, February 25 at 8pm

A pre-show lobby experience, including:

- Lulu Chinese Medicine store
- Chinese Accupuncturist, Tonia Winchester
- Chinese Language Institute
- Dim Sum samples by Shanghai City
- Tai Chi Demonstration by Bill Perison
- Chinese Palace dance demonstration by Chinese Art Union
- Contemporary Hip Hop Dance by Chinese Art Union
- Exhibition of unusual women's shoes by local retailers and private collectors.
- Exhibition of ceramic art (after binding shoes) by Lori Sorenson

Performance: Wen Wei Dance presents "Unbound"

Post Show artist talk with choreographer Wen Wei Wang and company

Dance Workshops

Sunday, February 26

- Dance Workshops presented Chinese Cultural Society: All experience levels: Palace Dance, Chinese Traditional Dance, Hip Hop

The proposed workshop to be offered by Wen Wei Wang did not attract sufficient registration, and did not take place

Community benefits:

These outreach activities were ideal compliments to the feature event and to the artistry of Wen Wei Wang. A significant connection was made by Crimson Coast Dance Society and The Chinese Art Union, which served to animate Chinese culture while assisting the group to place itself in the context of Nanaimo.

Attendance was small yet enthusiastic at Friday night's event. The evening was informative, culturally thorough and fun.

The Saturday pre-show buzz garnered comments such as,
"I have never experienced the Port Theatre's lobby so abuzz", Greg Graham, House Manager

"We would like to do this at our next event" Wendy Smitka, Theatre One

The lobby was packed with many who came early by promotional invitation to experience the China in Nanaimo.

The show itself was incredibly well received. The buzz and complimentary comments continue to be floated throughout conversation in the community. Many comments have since been received from people saying that they had heard it was such a great show and they wish they had attended.

The dance workshops offered by Chinese Art Union members were artistically successful and seemed from my personal and experiential point of view, the perfect programming to culminate the event, in spite of low levels of participation.

From all feedback we received from participants, these activities were successful in setting the context in Nanaimo for the performance by Wen Wei Dance. One lesson learned was that we should consider scheduling themed activities with the specific intent to serve and promote the feature event as against, solely to provide a deepened experience. We have already developed this by programming outreach events three weeks prior to the feature ticketed event featuring dance artist Deborah Dunn, which took place in May 2012.