

**MINUTES OF THE REGULAR MEETING OF THE
PARKS, RECREATION AND CULTURE COMMISSION
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM
ON WEDNESDAY, 2012-JUL-25, COMMENCING AT 7:00 P.M.**

PRESENT: Commissioner D. Johnstone, Chair

Members: Commissioner T. Greves
Commissioner F. Pattje
Commissioner K. Alden
Commissioner L. Avis
Commissioner M. Beaudoin-Lobb
Commissioner A. McPherson
Commissioner D. Rinald
Commissioner G. Savage
Commissioner I. Thorpe

Regrets: Commissioner H. Houle
Commissioner M. Young

Staff:	R. Harding	M. Noakes
	B. Kuhn	S. Brown
	J. Ritchie	R. Tweed, recording

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 7:01 p.m.

2. INTRODUCTION OF LATE ITEMS:

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

(a) Minutes of the Regular Parks, Recreation and Culture Commission Meeting held Wednesday, 2012-JUN-27, at 7:00 p.m., in the Bowen Park Complex Conference Room.

It was moved and seconded that the Minutes be adopted as circulated. The motion carried unanimously.

5. PRESENTATIONS:

(a) Ms. Julie Bevan - Nanaimo Art Gallery - Overview, Visioning & 2010-2012 Strategic Planning Process, and next steps for 150 Commercial Street.

Ms. Bevan introduced members of the Nanaimo Art Gallery Board who were also in attendance, Mr. Paul Fudge and Mr. Gordon Ray, as well as her predecessor, Mr. Ed Poli. President of the Nanaimo Art Gallery Board, Mr. Ian Niamath, also attended.

Ms. Bevan provided a handout detailing a proposal for a building feasibility analysis as well as a PowerPoint presentation.

It was moved and seconded that the Parks, Recreation and Culture Commission supports the Nanaimo Art Gallery in proceeding with a Facility Review and Space Analysis of 150 Commercial Street (Centre of the Arts Nanaimo building) to explore opportunities of expanding and consolidating Nanaimo Art Gallery operations as well as possibilities of upgrading to a "Category A" facility. The motion carried unanimously.

(b) Ms. Megan Noakes and Ms. Stacey Brown – LIT/Quest 30th Anniversary.

Ms. Noakes, Recreation Coordinator, and Ms. Brown, Program Leader I, provided a PowerPoint presentation on the history of LIT/Quest and some personal insights into how being involved in the program themselves in earlier years helped to shape their educational and career choices. There will be a 30th Anniversary Celebration held at Bowen Park Auditorium on Wednesday, 2012-AUG-22, from 6:30 p.m. to 8:30 p.m. and an invitation is extended to the Parks, Recreation and Culture Commission to attend.

Commissioner Thorpe praised the program and felt it was most valuable for teaching leadership skills and responsibility.

6. DELEGATIONS:

It was moved and seconded that the Delegations be permitted to address the Commission. The motion carried unanimously.

(a) Mr. Roger Bird, Mr. Brian McFadden, Mr. Merv Unger, Vancouver Island Military Museum, Centennial Building, 100 Museum Way, Nanaimo, BC, V9R 2X1, requesting that the Parks, Recreation and Culture Commission support the concept of a "Veterans' Wall of Honour" on the Centennial Building.

The delegation advised that the Military Museum is proceeding well on interior work and hope to open with a three-day event, 2012-SEP-14 to 2012-SEP-16. The official opening will be held with a ribbon cutting on 2012-SEP-14. There is a cruise ship coming into Nanaimo on 2012-SEP-15 and VIMM will be promoting the event to the cruise company. Sunday, 2012-SEP-16, is the Centennial of the Canadian Scottish regiment. The VIMM would like to recognize the Director and all PRC staff in their assistance with the building upgrades and grounds maintenance. So far, approximately \$100,000 has been spent on the new museum. This expenditure was from the VIMM's own investments funds, which have been set aside for a number of years for a more permanent location. The City has not directly invested funding into the venture – the contribution has been the building. No public funds have been utilized to date. The VIMM will be looking at fund raising options to continue projects as they progress. The purpose of the Wall of Honour is to recognize veterans. The plaques will be of marble and will be placed by donation

from veterans or families of veterans. There is room for approximately 150 plaques. The plaques on that particular wall will be in honour of veterans; however, other lower walls can be utilized for memory plaques in honour of non-serving individuals from the community at large.

- (b) Mr. Derrick Mooney, Interactive Special Events (ISE), 4549 Sheridan Ridge, Nanaimo, BC, V9T 6S7, providing the Parks, Recreation and Culture Commission with a presentation on the details of proposed free evenings or afternoons of recorded music performances and flash mob appearances planned for Maffeo Sutton Park starting the first week of August and continuing through the year.

Mr. Mooney provided a PowerPoint presentation on his concept of having a “DJ in the Park” and flash mobs at Maffeo Sutton Park. He would plan to have the “DJ in the Park” music play twice a month or more (weather-dependant) from 7:30 p.m. to 9:00 p.m. (weekdays) and from 10:00 a.m. to 2:00 p.m. (weekends) and to hold 100 flash mob events per year. Mr. Mooney advised that there would be no cost to the City with funding being provided by ISE and corporate sponsors. Mr. Mooney requested that the Commission provide an annual events permit, electricity, and parking passes for two vehicles. They would provide flash mob events for free to promote fun and tourism and would also provide for private events. Flash mob crews would meet weekly for training and development of new routines and rehearsals would be held in City facilities such as Rotary Field House, Harry Wipper Park, Maffeo Sutton Park, etc. ISE carries \$5M in liability insurance. ISE has entered Nanaimo in the “Thrill the World” event on 2012-OCT-27 which will happen at 19:00 GMT and 11:00 PST.

- (c) Mr. Bruce Clark, President, Nanaimo Timberman Lacrosse Association, 869 Wentworth Street, Nanaimo, BC, V9R 3E9, speaking to the Parks, Recreation and Culture Commission in support of the Harewood Recreation Improvements – specifically the covered sport facility.

Speaking in favor of the Harewood Centennial Improvement Plan. For nine years have hoped for a covered facility that will be lacrosse purposed, but also multipurpose for other groups. The lacrosse boxes in Nanaimo are aging, and while suitable for practice, are no longer suitable for games. It is a challenge to reserve floor space in the arenas as they are trying to keep ice in for longer. The Nanaimo teams are falling behind in skills compared to other jurisdictions as the other areas are able to practice in covered facilities. There many individuals involved in lacrosse in the community – for example there are currently 420 players in minor lacrosse. There are 5 senior teams (Intermediate to Senior A); however, it is difficult to develop players as there is no appropriate facility. They would love to start lacrosse in February and run throughout the year with clinics and camps. There is scholarship money for field lacrosse, but there aren't any suitable facilities in Nanaimo to practice. Roller derby is using arena time that lacrosse isn't using. Having a covered facility would allow also roller derby use, as it could be a year round facility. The walking track that would allow for exercise for the elderly in the community in the winter and evenings as it would be covered and lit.

It was moved and seconded to receive the Delegations. The motion carried unanimously.

7. CHAIR'S REPORT:

- (a) Ipsos Reid 2012 Citizen Satisfaction Syndicated Survey – was very pleased to see the high ranking of parks, trails, and recreation.

8. REPORTS OF ADVISORY BODIES:

- (a) **Parks Committee.** No meeting held.
- (b) **Recreation Committee.** No meeting held.
- (c) **Cultural Committee.** No meeting held.
- (d) **Grants Advisory Committee.** Commissioner Avis reported that no meeting was held.
- (e) **Port Theatre.** Monthly report for June, 2012.
- (f) **Nanaimo Art Gallery.** Monthly report for June, 2012.
- (g) **Nanaimo Museum.** Monthly report for June / July, 2012.

It was moved and seconded that the Advisory Body reports be received. The motion carried unanimously.

9. STAFF REPORTS (Action):

- (a) **Opportunities for 1150/1151 Nanaimo Lakes Road Properties (Reservoir No. 1 and Adjacent Land) for Park and Recreation Purposes.**

Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the process to explore opportunities for park and recreational use of the City properties located at 1150 and 1151 Nanaimo Lakes Road.

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

- (b) **Public Process for Proposed Science Centre at Bowen Park.**

Staff's Recommendation: That the Parks, Recreation and Culture Commission endorse the amended public process and approval in principle as outlined in the Report.

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

(c) **Travel Assistance Grant – Nanaimo Ebbtides Masters Swim Club.**

Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant to the Nanaimo Ebbtides Masters Swim Club in the amount of \$350.00 for eight swimmers who attended the Canadian Masters Swimming Championships, held in Kelowna, BC.

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

(d) **Harewood Centennial Park Improvement Plan.**

Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council adopt the draft Harewood Centennial Park Improvement Plan as a guide for future park enhancements.

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

(e) **New Draft Field Allocations Guidelines & Booking Process.**

Staff's Recommendation: That the Parks, Recreation and Culture Commission receive the report.

It was moved and seconded that the report be received. The motion carried unanimously.

(f) **Caledonia Stadium and Field Improvement Plan.**

Staff's Recommendation: That the Parks, Recreation and Culture Commission receive the report.

It was moved and seconded that the report be received. The motion carried unanimously.

(g) **Third Party Liquor Operator Contract – Nanaimo Ice Centre.**

Staff's Recommendation: That the Parks, Recreation and Culture Commission receive the report.

It was moved and seconded that the report be received. The motion carried unanimously.

(h) **Monthly Report – Senior Manager of Parks & Civic Facilities – June 2012.**

- Maffeo Sutton process ongoing – survey being undertaken by students with park users.
- Northfield Information Kiosk project continues. The dog off leash area has been fenced; however, will not be available for public use until such time as the building has been completed.
- Hanging baskets are up and planter boxes have been filled.

- City of Nanaimo Facebook – social media for urban forestry – dispute has been resolved and Facebook back in operation.
- Forest Drive Park community held a BBQ on Monday night – artwork is really worth seeing if Commissioners have the opportunity. Commissioner Thorpe attended the BBQ. He described the artwork for Commission members and passed along the comments from the group. The community is thrilled at the support they have received from the Commission and the Department.

It was moved and seconded that the report be received. The motion carried unanimously.

(i) **Monthly Report – Senior Manager of Recreation and Culture Services - June 2012. (Provided by Bob Kuhn, Acting Senior Manager)**

- Summer programs are in full swing with invaluable assistance of the volunteer staff.
- Great special events – Canada Day was hugely successful this day with fantastic weather – over 10,000 people attended.
- Have purchased new fitness equipment for NAC gym and existing equipment will be sent to other PRC facilities.
- Cultural Planning process is underway – first stage is an assessment of what we have – resources and assets inventory, collected and will be put onto a cultural map and will be able to see where resources are and where gaps are. Next fall will start a community and stake holder engagement process. Late fall and early spring will be drafting the new cultural plan. Hopefully at this time next year will have a new cultural plan.
- Aquatics – a question was asked about a Commonwealth pool group temporarily utilizing some lanes at NAC due to the refurbishing of their facility and that the use is making pool too crowded.

It was moved and seconded that the report be received. The motion carried unanimously.

10. **CORRESPONDENCE:** (Action Required.)

- (a) Letter dated 2012-JUL-09 from Mr. William Yoachim, Executive Director, Kw'umut Lelum Child and Family Services Society, 544 Centre Street, Nanaimo, BC, V9R 4Z3, requesting sponsorship for the "KL Cares & Kicks Extreme Soccer Summer Event" to be held from 2012-AUG-07 to 2012-AUG-09, in Nanaimo, BC.

It was determined that there is no funding for this type of event as structured.

It was moved and seconded that Staff meet with the group and ascertain what the City of Nanaimo and the Parks, Recreation and Culture Commission can do by way of offering expertise to the group for this event. The motion carried unanimously.

- (b) Letter dated 2012-JUN-25 from Mr. Ian Cumpstone, President, Nanaimo Hornets R.F.C., 6704 Dover Road, Nanaimo, BC, V9V 1M6, regarding preserving School District 68 lands along Shook and Dickenson Roads, Nanaimo, BC, as parkland and requesting that they be advised if the City of Nanaimo plans to hold a public forum/discussion with respect to the future use of these School District lands.

It was requested by Commissioner Pattje that the item be moved "In Camera" for discussion.

CORRESPONDENCE: (Information Only.)

- (c) Letter dated 2012-JUL-03 from Ms. Sadie Beaudoin-Lobb & Mr. George Ewing, Co-Chairs, Gallery Row Outdoor Art Project Committee, 308 Fitzwilliam Street, Nanaimo, BC, expressing their thanks for support and providing their report and financial summary for their event on 2012-MAY-11 at Gallery Row.
- (d) Letter dated 2012-JUL-18 from Ms. Carolyn Iles, Director, Harewood Neighbourhood Association, 550 Seventh Street, Nanaimo, BC, V9R 3Z2, in support of the Harewood Centennial Park redevelopment.

It was moved and seconded that the Correspondence be received. The motion carried unanimously.

11. NOTICE OF MOTION:

12. CONSIDERATION OF OTHER BUSINESS:

13. BUSINESS ARISING FROM DELEGATIONS:

- (a) Vancouver Island Military Museum – Veteran's Wall of Honour.

It was moved and seconded that Staff prepare a report that includes a draft memorandum of agreement for Commission review and consideration. The motion carried unanimously.

- (b) Derrick Mooney – Interactive Special Events in Maffeo Sutton Park.

It was moved and seconded that the Parks, Recreation and Culture Commission would not entertain the "DJ in the Park" component at this time, but would like Staff to further explore the option of staging a flash mob and return to Commission with a report in September. The motion carried unanimously.

- (c) Bruce Clark – Harewood Centennial Redevelopment.

It was moved and seconded that a letter of thanks be sent to Mr. Clark for his appearance and support. The motion carried unanimously.

14. UNFINISHED BUSINESS:

- (a) Renaming of Forest Drive Park. *(Referred to Staff on 2012-JUN-27 for report back to PRCC ~ will be brought forward for "In Camera" discussion.)*
- (b) Overnight Camping in the Parks. *(Referred to the Recreation Committee on 2012-JUN-27 for review and report back to PRCC with recommendations.)*

15. QUESTION PERIOD: (No questions)

16. ADJOURNMENT:

It was moved and seconded at 9:25 p.m. that the meeting adjourn, with the next regular meetings as follows:

COMMISSION	Wednesday, 2012-SEP-19; 7:00 p.m. <i>(Note – this meeting is scheduled one week earlier than usual due to the UBCM Annual Convention 2012-SEP-23 to 2012-SEP-28.)</i> Bowen Park Complex Conference Room
Cultural Committee	Wednesday, 2012-SEP-05; 4:00 p.m. – if required <i>(Please note new time.)</i> Bowen Park Complex Conference Room
Recreation Committee	Wednesday, 2012-SEP-12; 3:00 p.m. – if required Bowen Park Complex Conference Room
Parks Committee	Thursday, 2012-SEP-13; 5:00 p.m. – if required Bowen Park Complex Conference Room

The motion carried unanimously.

CERTIFIED CORRECT:



D. Johnstone, Chair
Parks, Recreation and Culture Commission



R. Harding, Director
Parks, Recreation and Culture