

**AGENDA FOR THE REGULAR MEETING OF THE
PARKS, RECREATION AND CULTURE COMMISSION
TO BE HELD IN
ACTIVITY ROOM #1, BOWEN PARK COMPLEX
WEDNESDAY, 2012-JUL-25, COMMENCING AT 7:00 P.M.**

1. CALL THE REGULAR MEETING OF THE PARKS, RECREATION AND CULTURE COMMISSION TO ORDER:

2. INTRODUCTION OF LATE ITEMS:

3. ADOPTION OF AGENDA:

(Motion required to adopt the Agenda.)

4. ADOPTION OF MINUTES:

- (a) Minutes of the Regular Parks, Recreation and Culture Commission Meeting held Wednesday, 2012-JUN-27, at 7:00 p.m., in the Bowen Park Complex Conference Room.

*Pgs.
555-565*

(Motion required to adopt minutes of 2012-JUN-27 as circulated.)

5. PRESENTATIONS:

- (a) Ms. Julie Bevan - Nanaimo Art Gallery - Overview, Visioning & 2010-2012 Strategic Planning Process, and next steps for 150 Commercial Street.
- (b) Ms. Megan Noakes and Ms. Stacey Brown – LIT/Quest 30th Anniversary.

6. DELEGATIONS: (10 MINUTES)

(Motion required to receive the delegations.)

- (a) Mr. Roger Bird, Mr. Brian McFadden, Mr. Merv Unger, Vancouver Island Military Museum, Centennial Building, 100 Museum Way, Nanaimo, BC, requesting that the Parks, Recreation and Culture Commission support the concept of a "Veterans' Wall of Honour" on the Centennial Building.

*Pgs.
566-568*

- (b) Mr. Derrick Mooney, Interactive Special Events, 4549 Sheridan Ridge, Nanaimo, BC, V9T 6S7, providing the Parks, Recreation and Culture Commission with a presentation on the details of proposed free evenings or afternoons of recorded music performances and flashmob appearances planned for Maffeo Sutton Park starting the first week of August and continuing through the year.

Pg. 569

- (c) Mr. Bruce Clark, Nanaimo Timerberman Lacrosse Association, 869 Wentworth Street, Nanaimo, BC, V9R 3E9, speaking to the Parks, Recreation and Culture Commission in support of the Harewood Recreation Improvements – specifically the covered sport facility. Pg. 570

LATE DELEGATIONS: (5 MINUTES)

(Motion required to allow late delegations.)

7. CHAIR'S REPORT:

8. REPORTS OF ADVISORY BODIES:

- (a) **Parks Committee.** No meeting held.
- (b) **Recreation Committee.** No meeting held.
- (c) **Cultural Committee.** No meeting held.
- (d) **Grants Advisory Committee.** Commissioner Avis to report on the meetings held since 2012-JUN-27.
- (e) **Port Theatre.** Monthly report for June, 2012.
- (f) **Nanaimo Art Gallery.** Monthly report for June, 2012.
- (g) **Nanaimo Museum.** Monthly report for June / July, 2012.

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571-573
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575-577

(Motion to receive all Advisory Body reports.)

9. STAFF REPORTS:

- (a) **Opportunities for 1150/1151 Nanaimo Lakes Road Properties (Reservoir No. 1 and Adjacent Land) for Park and Recreation Purposes.**

Pgs.
578-580

Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the process to explore opportunities for park and recreational use of the City properties located at 1150 and 1151 Nanaimo Lakes Road.

(Motion required to adopt recommendation.)

- (b) **Public Process For Proposed Science Centre At Bowen Park.**

Pgs.
581-582

Staff's Recommendation: That the Parks, Recreation and Culture Commission endorse the amended public process and approval in principle as outlined in the Report.

(Motion required to adopt recommendation.)

- (c) **Travel Assistance Grant – Nanaimo Ebttides Masters Swim Club.** Pgs. 583-585
- Staff's Recommendation:* That the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant to the Nanaimo Ebttides Masters Swim Club in the amount of \$350.00 for eight swimmers who attended the Canadian Masters Swimming Championships, held in Kelowna, BC.
- (Motion required to adopt recommendation.)
- (d) **Harewood Centennial Park Improvement Plan** Pgs. 586-587
- Staff's Recommendation:* That the Parks, Recreation and Culture Commission recommend that Council adopt the draft Harewood Centennial Park Improvement Plan as a guide for future park enhancements.
- (Motion required to adopt recommendation.)
- (e) **New Draft Field Allocations Guidelines & Booking Process.** Pg. 588
- Staff's Recommendation:* That the Parks, Recreation and Culture Commission receive the report.
- (Motion required to receive report.)
- (f) **Caledonia Stadium and Field Improvement Plan.** Pgs. 589-590
- Staff's Recommendation:* That the Parks, Recreation and Culture Commission receive the report.
- (Motion required to receive report.)
- (g) **Third Party Liquor Operator Contract – Nanaimo Ice Centre.** Pgs. 591-592
- Staff's Recommendation:* That the Parks, Recreation and Culture Commission receive the report.
- (Motion required to receive report.)
- (h) **Monthly Report – Senior Manager of Parks & Civic Facilities – June 2012.** Pgs. 593-597
- (Motion required to receive report.)
- (i) **Monthly Report – Senior Manager of Recreation and Culture Services – June 2012.** Pgs. 598-603
- (Motion required to receive report.)

10. **CORRESPONDENCE:** (Action Required.)

- (a) Letter dated 2012-JUL-09 from Mr. William Yoachim, Executive Director, Kwumut Lelum, Child and Family Services Society, 544 Centre Street, Nanaimo, BC, V9R 4Z3, requesting sponsorship for the "KL Cares & Kicks Extreme Soccer Summer Event" to be held from 2012-AUG-07 to 2012-AUG-09, in Nanaimo, BC. Pgs.
604-607
- (b) Letter dated 2012-JUN-25 from Mr. Ian Cumpstone, President, Nanaimo Hornets R.F.C., 6704 Dover Road, Nanaimo, BC, V9V 1M6, regarding preserving School District 68 lands along Shook and Dickenson Roads, Nanaimo, BC, as parkland and requesting that they be advised if the City of Nanaimo plans to hold a public forum/discussion with respect to the future use of these School District lands. Pg. 608

CORRESPONDENCE: (Information Only.)

- (c) Letter dated 2012-JUL-03 from Ms. Sadie Beaudoin-Lobb & Mr. George Ewing, Co-Chairs, Gallery Row Outdoor Art Project Committee, 308 Fitzwilliam Street, Nanaimo, BC, expressing their thanks for support and providing their report and financial summary for their event on 2012-MAY-11 at Gallery Row. Pgs.
609-611
- (d) Letter dated 2012-JUL-18 from Ms. Carolyn Iles, Director, Harewood Neighbourhood Association, 550 Seventh Street, Nanaimo, BC, V9R 3Z2, in support of the Harewood Centennial Park redevelopment. Pg. 612

(Motion required to receive all Correspondence.)

11. **NOTICE OF MOTION:**

12. **CONSIDERATION OF OTHER BUSINESS:**

13. **BUSINESS ARISING FROM DELEGATIONS:**

- (a) Vancouver Island Military Museum – Veteran's Wall of Honour.
- (b) Derrick Mooney – Special Events in Maffeo Sutton Park.
- (c) Bruce Clark – Harewood Centennial Redevelopment.

14. **UNFINISHED BUSINESS:**

- (a) Renaming of Forest Drive Park. *(Referred to Staff on 2012-JUN-27 for report back to PRCC ~ will be brought forward for "In Camera" discussion.)*
- (b) Overnight Camping in the Parks. *(Referred to the Recreation Committee on 2012-JUN-27 for review and report back to PRCC with recommendations.)*

(Note: Motion is required if items are to be removed from "Unfinished Business".)

15. **QUESTION PERIOD:**

16. **ADJOURNMENT:**

Motion to adjourn with next regular meetings as follows:

COMMISSION	Wednesday, 2012-SEP-19; 7:00 p.m. <i>(Note – this meeting is scheduled one week earlier than usual due to the UBCM Annual Convention 2012-SEP-23 to 2012-SEP-28.)</i> Bowen Park Complex Conference Room
Cultural Committee	Wednesday, 2012-SEP-05; 4:00 p.m. – if required <i>(Please note new time.)</i> Bowen Park Complex Conference Room
Recreation Committee	Wednesday, 2012-SEP-12; 3:00 p.m. – if required Bowen Park Complex Conference Room
Parks Committee	Thursday, 2012-SEP-13; 5:00 p.m. – if required Bowen Park Complex Conference Room

**MINUTES OF THE REGULAR MEETING OF THE
PARKS, RECREATION AND CULTURE COMMISSION
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM
ON WEDNESDAY, 2012-JUN-27, COMMENCING AT 7:00 P.M.**

PRESENT: Commissioner D. Johnstone, Chair

Members: Commissioner T. Greves
Commissioner F. Pattje
Commissioner K. Alden
Commissioner L. Avis
Commissioner M. Beaudoin-Lobb
Commissioner H. Houle
Commissioner G. Savage
Commissioner I. Thorpe
Commissioner M. Young

Regrets: Commissioner A. McPherson
Commissioner D. Rinald

Staff: R. Harding J. Ritchie
S. Samborski R. Tweed, recording

1. CALL THE OPEN MEETING TO ORDER

The Regular Meeting was called to order at 7:00 p.m.

2. INTRODUCTION OF LATE ITEMS: (None.)

3. ADOPTION OF AGENDA

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

(a) Minutes of the Regular Parks, Recreation and Culture Commission Meeting held Wednesday, 2012-MAY-23, at 7:00 p.m., in the Bowen Park Complex Conference Room.

It was moved and seconded that the Minutes be adopted as circulated. The motion carried unanimously.

5. PRESENTATIONS:

(a) Nanaimo Science and Sustainability Society (Ns³) – providing an overview of the project to date and seeking a recommendation from the Parks, Recreation and Culture Commission to Council for approval of the design and building of the Nanaimo Science Centre in the “washroom” location in Bowen Park.

Mr. Mel Sheng spoke in support of a science centre in Bowen Park and expressed how it is an extension of the work done with regard to the Millstone Side Channel

which would tie in as an educational component with a VIU Interpretive Centre for an outdoor classroom. Mr. Sheng is working with a group, including the Department of Fisheries and Oceans, the Pacific Salmon Foundation, the Puget Sound "Save the King" program, as well as the Vancouver Island University, which is working towards a long-term goal of an indoor classroom at Bowen Park.

Dr. DeMattia, on behalf of the Nanaimo Science and Sustainability Society (Ns³), provided an update and overview of the work accomplished to date towards the establishment of a Science Centre in Bowen Park. Part of the overall plan is to have Outreach Programs available to the public – in 2012 they are offering "Science in the Park" on Wednesday through the summer, in 2013, "Science on the Move", and in 2015, "Citizens Science Program". Each of these outreach programs is designed to support the concept program of a science centre in Bowen Park. They have been in contact and working with Science World BC and School District 68. Dr. DeMattia emphasized that they would not be seeking funding from taxpayers but instead would be looking at grants and partnerships. Staff advised that the land and some assistance in the construction process would be considered the City contribution and that taxpayers would not be asked to fund the science centre. They anticipate revenues will be realized through admission sales, programs and camp sales, gift and bistro sales, venue rentals in the evenings, and program grants. The building would be designed in such a way as to be a "gateway" to the Park - still permitting access to and along the roadway entrance to Bowen Park without the necessity of entering through the science centre. The proposed location of the centre in the Park would be near current services and would incorporate the area of the existing washrooms and the unused bank at the Wall Street side of the horseshoe pits. The footprint is long and narrow and is approximately 15,000 square feet in total. The Society feels that the science centre will result in a positive economic, social, educational, and ecological impact for the City and provided project capital and operating costs as well as projected operating revenues. A number of the Board Members were present and introduced. Commission thanked the group for their presentation.

- (b) Development of an Invasive Plant Management Strategy for the City of Nanaimo. Rob Lawrance and Gail Pasaluko.

Mr. Lawrance provided an overview of the identification and management of invasive species and the projects that have taken place to remove them, as well as information on how and where invasive species can choke out other rare plant species within the Nanaimo ecosystem. Mr. Lawrance reviewed the process proposed with regard to implementing a strategy.

Ms. Pasaluko spoke with regard to the work that has been done by volunteers within Nanaimo and in particular, highlighted the "Broome Busters" program and the assistance provided by the Nanaimo Correctional Centre at Brannen Lake. The "Volunteer in Parks" program has been very effective in removing invasive species at various locations and noted that while there are three staff involved in the work parties, the majority of assistance comes in the form of 50-60 volunteers. The Department has been working toward minimal and sensitive use of herbicides to control and work towards eradicating invasive species – particularly those that cause potential problems to humans and animals due to their poisonous components – citing Giant Hogweed and Daphne as two main culprits that are harmful to humans. Plantings at City facilities are also working towards greater conservation challenges with the reduction of annuals,

planting of more grasses and native plants, and selecting species that require less water.

Commission asked if it would be possible to provide some public education, by way of seasonal newspaper advertising, to educate and inform the public on particular invasive species and their harmful components.

Commission also requested that a letter be sent to the Brannen Lake Correctional Centre thanking them for their contributions with regard to the removal of invasive species.

6. DELEGATIONS:

It was moved and seconded that the Delegations be permitted to address the Commission. The motion carried unanimously.

- (a) Mr. Jackson Hirota, 6040 Driftwood Place, Nanaimo, BC, V9V 1G2, requesting that the Parks, Recreation and Culture Commission lower the senior age limit for Nanaimo Parks and Recreation Badminton from 60 to 55.

Mr. Hirota advised that the BC Seniors Games recognizes individuals 55 years and older as seniors. He felt that as the majority of badminton time was booked for the Nanaimo Harbour City Seniors who recognize individuals of 60 and older as seniors, it placed Nanaimo residents at a disadvantage because seniors from other communities had the opportunity to train from 55 years of age. He would also like to see the Parks, Recreation and Culture Bylaw 7073 – Fees and Charges Schedule reduce the age limit of a senior from 60 years of age to 55 years of age.

Staff advised that if Mr. Hirota wishes the age limit determined by the Nanaimo Harbour City Seniors for membership to be lowered from 60 to 55, he will need to approach NHCS with his request. In order to lower the seniors age limit contained in Bylaw 7073 from 60 to 55, the Bylaw would need to be amended. The Department can review the amount of programming for adult badminton that is available to those individuals under 60 years of age. There are three other competitive badminton clubs that Mr. Hirota could be referred to.

- (b) Ms. Shawna Drinnan, 2054 Honeysuckle Terrace, Nanaimo, BC, V9S 2R1, presenting an update on the progress regarding the Forest Drive VIP improvements to the Parks, Recreation and Culture Commission and requesting a modification to the Forest Drive Park name to recognize sponsors and distinguish the park within the neighborhood. (*Note: Commission Policy Statement "Naming Parks and Facilities" attached for reference.*)

Ms. Drinnan provided a PowerPoint presentation with an overview of all the work that has taken place at Forest Drive Park in the last year and acknowledged all the contributions from within the community. The Gyro Club has been approached by the Forest Drive Park Committee with regard to a financial contribution and in order for the group to receive a contribution from the Gyro Club; the Club would like to have the Park renamed to "Forest Drive Gyro Park".

- (c) Mr. Michael & Mrs. Corinne Besler, Segway Victoria, BC, 764 Daisy Avenue, Victoria, BC, V8Z 2R9, presenting their proposal for a pilot project offering Segway PT tours in Bowen and Beban Parks for July 1, 2012 to December 31, 2012.

Mrs. Besler provided a PowerPoint presentation on the Segway Tours in Nanaimo concept and information regarding the Segway devices. The devices are not intended to replace walking; however, they do provide opportunities for people with physical limitations to enjoy our parks. Individuals do not need to be physically fit to use the device; however, they do require some core strength to balance on the Segway. Training for individuals prior to tour commencement will take approximately 15-30 minutes. All riders must sign a release waiver. Segway Victoria BC is hoping to keep the tours affordable by offering a number of options: 10 minutes for \$10; one-hour tours at \$49; and, two-hour tours at \$79. In the event that someone tries the 10/10 and then wants to take a full tour, their \$10 will be credited towards the tour cost. They are requesting a six-month trial because they feel that it will take that period of time to gain interest and then properly assess the viability of the business in Nanaimo. They would prefer to utilize two parks; however, given the current restrictions under the Motor Vehicle Act, Commission is willing to consider Bowen Park for the trial period and agrees that there would be no issues with Segway Victoria BC entering into an agreement with the Vancouver Island Exhibition at Beban Park for the three-day fair in August. For the trial period, Segway Victoria, BC will continue to operate out of Victoria and will attend Nanaimo on a pre-booked basis. They will not come to Nanaimo if there are no bookings.

It was moved and seconded that the Delegations be received. The motion carried unanimously.

7. CHAIR'S REPORT:

- (a) Thanks to all the Commission members who were able to attend the "Youth in Motion" grand opening and thanks to Staff for working so quickly on assisting the group with this event.
- (b) Thanks to Staff for organizing the PRCC Spring Tour. Staff advised that they hope to organize another tour in September, as well as a line-by-line Budget Review meeting. It is hoped that one of the upcoming meetings can be held on Protection Island. Staff requested that Commissioners advise if they would like to have any particular information sessions scheduled.

8. REPORTS OF ADVISORY BODIES:

Parks Committee. Commissioner Thorpe reported on the meeting held 2012-JUN-14.

Provided some background with regard to the presentation to the Parks Committee by Segway Tours on 2012-JUN-14.

Segway Tours Within Nanaimo's Parks and Trails Network.

Parks Committee's Recommendation: That the Parks, Recreation and Culture Commission approve piloting Segway tours within Nanaimo's Parks and Trails network, specifically restricted to Bowen Park, with the provision of a current business plan, and written guidelines stipulating rider age limit as 16 or older, for the period 2012-JUL-01 to 2012-DEC-31.

It was moved and seconded that the recommendation of the Parks Committee be adopted.

Staff asked if the Commission or the Parks Committee had any concerns with Segway Victoria, BC being at VIEx for the three-days of the VIEx Fair. This would simply be a chance to showcase as an experiment for the three days of the fair. While they would be located on City property, the agreement would be with the VIEx. They would have a spot where people could try them and have a circuit as a fair attraction in a small area just for the duration of the VIEx. It would be necessary that they adhere to the 16 year age minimum.

Commissioner Avis felt that there should only be one test area and would prefer that test area be at Beban Park not Bowen – where there was the chance that this operation may disturb the tranquility for other users of Bowen Park.

Commissioner Pattje had advised that the group had not yet determined whether they would use a bell on the device or an air horn as the warning system and felt that an air horn would not be appropriate in the Park. Staff advised that they would not be allowed on the trails until they have suitable warning devices installed.

The motion carried. *Opposed Commissioner Avis*

(b) Recreation Committee. No meeting held.

(c) Cultural Committee. Commissioner Pattje reported on the meeting held 2012-JUN-06.

Highlights from the meeting notes were:

- Appointment of the Chair.
- Selection of Members for Project Committees:
 - Cultural Awards Project Committee
 - Cultural Forum Project Committee
 - Art In Public Places Project Committee
- Confirmation of Meeting Dates /Times

Cultural Committee Meeting Start Time.

Cultural Committee's Recommendation: That the Parks, Recreation and Culture Commission approve the adjustment of the start time of the Cultural Committee meetings from 4:15 p.m. to 4:00 p.m. on the first Wednesday of every month and adopt the 2012 PRC COMMISSION / COMMITTEE MEETING DATES/TIME calendar as revised.

It was moved and seconded that the recommendation of the Cultural Committee be adopted. The motion carried unanimously.

- (d) **Grants Advisory Committee.** Commissioner Beaudoin-Lobb reported on the meetings held since 2012-MAY-23. The Committee met on 2012-JUN-20 and voted that Pacific Child and Family Enrichment Society (PacificCARE) be placed on the City's 2012 Permissive Tax Exemption (PTE) Bylaw for property it leases at 3156 Barons Road, receiving exemption from taxation for the 2013 year until the next review. The Committee will be sending PacificCARE a letter advising that their financial statements are to be submitted for review each year until the next PTE review.
- (g) **Port Theatre.** Monthly report for May, 2012.
- (h) **Nanaimo Art Gallery.** Monthly report for May, 2012.
- (i) **Nanaimo Museum.** Monthly report for May/June, 2012.
- (j) **Sports Hall of Fame.** By consensus, the Commission received an update on the Sports Hall of Fame meeting held on 2012-JUN-26 from Commissioner Thorpe who advised that planning for the induction ceremony is underway. The ceremony will be held at the Nanaimo Museum on Saturday, 2012-SEP-22.

It was moved and seconded that the Advisory Body reports be received. The motion carried unanimously.

9. **STAFF REPORTS (Action):**

Commission determined that they would address all Travel Assistance Grant Applications and Reports with one motion.

(a) **Travel Assistance Grant – Nanaimo Bike Polo.**

Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant to the Nanaimo Bike Polo in the amount of \$300.00 for six players to attend the Cascadia Regional Championships - North America Qualifier being held in East Vancouver, BC.

(b) **Travel Assistance Grant – Nanaimo Judo Club.**

Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant to the Nanaimo Judo Club in the amount of \$300.00 for three players to attend the 2012 National Judo Championships, being held in Toronto, Ontario.

(c) **Travel Assistance Grant – Upper Vancouver Island Metro Soccer.**

Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant for Upper Vancouver Island Metro Soccer in the amount of \$300.00 for six

players to attend the BC Soccer Provincial A Cup Championships, being held in Kamloops, BC.

(d) **Travel Assistance Grant – Nanaimo Youth Soccer Club.**

Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant for Nanaimo Youth Soccer Club in the amount of \$850 for 17 players to attend the Girls U17 Gold Division BC Soccer Provincials, being held in Kelowna, BC.

It was moved and seconded that the recommendations for each of the Travel Assistance Grant applications be adopted. The motion carried unanimously.

(e) **Overnight Camping in the Parks.**

Staff's Recommendation: That the Parks, Recreation and Culture Commission refer the issue of Overnight Camping in Parks to the Recreation Committee for review and report back with recommendations for updating.

Commissioner Houle left the meeting at 9:04 p.m.

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

(f) **Zero Tolerance Alcohol Policy in Arenas.**

Staff's Recommendation: That the Parks, Recreation and Culture Commission approve and adopt a zero tolerance alcohol policy in arenas.

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

(g) **Nanaimo Science Centre Development at Bowen Park
– Public Review Process.**

Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council support in principle the draft concept and location of the Nanaimo Science Centre at Bowen Park for public review and input.

When the recommendation goes to Council, the sentence "to support" means to some council that there are funds attached.

Ns³ advised that no taxpayer money would be requested and that the city contribution would be land only. Staff will provide an explanation to council that Ns³ will not be returning requesting funds.

Other departments will get referrals when various stages are met – for example, the building permit, concerns for traffic and access via Wall Street,

It is very important the concept is taken to the public for their input. Part of the proposal is that Ns³ seek public input on Canada Day and throughout the summer.

Then other studies such as a traffic study and a geotechnical study would take place. The group has done a lot of work in the community to date.

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

Commissioner Houle returned to the meeting at 9:20.

10. STAFF REPORTS (Information Only):

(a) Monthly Report – Senior Manager, Parks & Civic Facilities – May 2012.

- There are a number of ongoing projects, including the Northfield rest area site.
- A number of RFP's have been awarded.
- Bowen West Sports Field – irrigation will be going in next week, sand will be replaced and then seeding.
- There has been lots of vandalism and graffiti, including vandalism to the fencing at May Richard's Bennett Pioneer Park.
- There is an infestation of caterpillars – it is worst year in a long time. It is coming to an end – they do eat the leaves, but don't kill the tree.
- Commissioner Pattje advised that last night he and Commissioners Thorpe and Savage – listened to the neighbourhood group at Stephenson Point regarding the playground. All were very impressed with how Kirsty MacDonald handled herself. Commissioner Thorpe suggested that in the future a portable sound system be used.

(b) Monthly Report – Senior Manager, Recreation and Culture Services – May 2012.

- Fees & Charges review – currently the reviews occur every three years. This fall the fees & charges review will come to the Recreation Committee. A speaker will be brought in to address and review fees, charges, discounts, ages, programs. As well, overnight camping, the LEAP program, other programs need to be looked at. The Committee will return to the Parks, Recreation and Culture Commission in February/March and then any amendments will be sent to Council for approval. PRCC will be kept advised as the process moves along.

It was moved and seconded that the Information Only Items be received. The motion carried unanimously.

11. CORRESPONDENCE: (Action Required.)

- (a) Letter dated 2012-JUN-16 to Mr. Richard Harding, Director, Parks, Recreation and Culture, from Ms. Patricia (Pat) Rowe, 316 - 2815 Departure Bay Road, Nanaimo, BC, V9S 5P4, regarding the need for a level walkway at Departure Bay Beach.

The Departure Bay Walkway is not in the current budget but could be moved to capital budget deliberations in the fall. There is a slope there; however, the sidewalk was built to incorporate the road drainage and must tie into the drainage components. A design

review can be sent to PRCC. The costs associated with remediation of the sidewalk are approximately \$300,000 and the money must come from general revenues. The walkway was to be part of the strategic plan. This is a standalone project.

Commissioner Alden feels the slope is significant and presents a danger. Staff advised that it had been tested and found that it had not been sloughing; however, appreciate that for those individuals who may be unsteady on their feet or controlling wheeled devices it could be a problem.

Staff to write a letter of response to Ms. Rowe to advise that the matter will be brought forward for the next budget deliberations.

It was moved and seconded that Parks, Recreation and Culture Commission will add this item to the budget deliberations this fall for approval in 2013. The motion carried. **Opposed: Commissioner Savage.**

CORRESPONDENCE: (Information)

- (b) Card dated 2012-MAR-26 and letter dated 2012-APR-17 received from Ms. Judie Roberts and Ms. Leslie Smith, Co-Chairs, Host Committee, Nanaimo Curling Club, thanking the Parks, Recreation and Culture Commission for their support through the grant program and providing their financial statement for the event.
- (c) Letter dated 2012-MAY-24 received from Ms. Penny Mitchell, Finance Chair, Island Bel Canto Singers, 5947 Butcher Road, Nanaimo, BC, V9T 5M7, thanking the Parks, Recreation and Culture Commission for their support by way of the \$530 Arts, Cultural and Festivals Events Grant for 2012 and providing their post-event report.
- (d) Minutes of the Nanaimo Harbour City Seniors, Annual General Meeting, held 2012-MAY-16.
- (e) Final Report for the Cultural Operating Grant 2012 received by the L'Association des francophones de Nanaimo, received on 2012-JUN-04.
- (f) Minutes of the Nanaimo Harbour City Seniors, Board of Directors Meeting, held 2012-JUN-01.
- (g) Letter dated 2012-JUN-08 from Mr. Peter McCaffery, President, Mid Island Velo Association, 101 - 6227 Pleasant Ridge Place, Nanaimo, BC, V9T 0B3, advising of the decision to cancel the Nanaimo Cobblestone Classic Criterium event for this year. (Note: grant monies had not yet been disbursed; therefore, there would be no need for the group to return funds.)

It was moved and seconded that a letter be sent to St. Paul's Anglican Church to advise them that the event has been cancelled. The motion carried unanimously. (NOTE: on review it was determined that the proposed event date had already passed.)

- (h) Letter dated 2012-MAY-31 from Ms. Daurel Neve, General Manager, Theatre One, 150 Commercial Street, Nanaimo, BC, V9R 5G6, providing the final report for funding for the 2011/2012 season.

- (i) Letter dated 2012-JUN-06 from Mr. Michael Wright, General Manager, Crimson Coast Dance Society, 150 Commercial Street, Nanaimo, BC, V9R 5G6, providing their report on the February, 2012, Dynastic Dreams event.

It was moved and seconded that the Correspondence be received. The motion carried unanimously.

12. NOTICE OF MOTION: (None.)

13. CONSIDERATION OF OTHER BUSINESS: (None.)

14. BUSINESS ARISING FROM DELEGATIONS:

- (a) Mr. Jackson Hirota – Lowering Age Limit of Seniors Badminton.

It was moved and seconded that the matter be referred to staff for review and follow up. The motion carried unanimously.

- (b) Ms. Shawna Drinnan – Name Change for Forest Drive Park.

It was moved and seconded that the matter be referred to Staff for a report back to the Parks, Recreation and Culture Commission. The motion carried unanimously.

Staff advised that the issue of naming will be brought back to Commission for an "In Camera" discussion.

- (c) Mr. Michael & Mrs. Corinne Resler – Pilot Segway Tour Project.

(This matter was dealt with under Item 8.(a). Staff advised that prior to start up, a business license, insurance, and an agreement must be signed.)

15. UNFINISHED BUSINESS: (None.)

16. QUESTION PERIOD:

- (a) Jim Taylor asked for clarification on the Segway Victoria, BC request and was advised that it was approved as a pilot project in Bowen Park and that the company will be operating at the Vancouver Island Exhibition summer fair for the three-day period.

17. ADJOURNMENT:

It was moved and seconded at 9:48 p.m. that the meeting adjourn, with the next regular meetings as follows:

COMMISSION	Wednesday, 2012-JUL-25; 7:00 p.m. Bowen Park Complex Conference Room
Cultural Committee	Wednesday, 2012-JUL-04; 4:00 p.m. – if required Bowen Park Complex Conference Room
Recreation Committee	Wednesday, 2012-JUL-11; 3:00 p.m. – if required Bowen Park Complex Conference Room
Parks Committee	Thursday, 2012-JUL-12; 5:00 p.m. – if required Bowen Park Complex Conference Room

The motion carried unanimously.

CERTIFIED CORRECT:

D. Johnstone, Chair
Parks, Recreation and Culture Commission

R. Harding, Director
Parks, Recreation and Culture

2012-JUL-06
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REQUEST TO APPEAR AS A DELEGATION

ON 2012- July - 25
year month day

NAME OF PERSON MAKING PRESENTATION: Roger Bird, Brian McFadden, Merv Unger
Print

ADDRESS: 6221 Waterbury Road, Nanaimo, BC V9V 1L5
street address City Province Postal Code

PHONE: 250-756-0399 home Cell 250 616-0416 business FAX: _____

NAME OF APPLICANT IF OTHER THAN ABOVE: Vancouver Island Military Museum.

DETAILS OF PRESENTATION:

Principals will be available to answer questions related to written proposal (attached) for a Vancouver Island Military Museum Veterans' Wall of Honour.

RECEIVED

JUL 11 2012

PLEASE NOTE

DEPARTMENT OF
PARKS RECREATION AND CULTURE

- Electronic presentations must be provided on a CD or by e-mail no later than 9:00 a.m. the day of the Meeting.
- Please submit a written copy of your presentation to the Recording Secretary either at, or prior to, the Meeting.
- Multiple speakers on a single issue or topic shall be given 5 minutes each to make their presentations as per Section 18.6 of the Council Procedure Bylaw.

Parks, Recreation and Culture Commission
 500 Bowen Road, Nanaimo BC V9R 1Z7

Phone: (250) 755-7511
 Fax: (250) 753-7277
 parks@nanaimo.ca



Vancouver Island Military Museum Veterans' Wall of Honour

Prepared by Merv Unger, Fund Raising Committee, July 5, 2012

After 25 years at Rutherford Mall, the Vancouver Island Military Museum relocated to the Centennial Building in Pipers Park in downtown Nanaimo. The move to the former Nanaimo District Museum site has increased our usable space by almost 50 per cent. This building was ideal in view of the fact that it was designed as a museum when it was built.

Work is progressing on the layout and all the displays in the new building, with a targeted mid-September 2012 opening date.

The Vancouver Island Military Museum had established a relocation fund over the years in the knowledge that it would not be able to remain in a commercial facility in Nanaimo. However, the relocation and larger facility is creating a need for community support to make this the most significant military museum in British Columbia.

As part of the new location, the museum proposes to create a Veterans' Wall of Honour, recognizing Vancouver Island residents who have served in the military over many years. Vancouver Island, and Nanaimo in particular, have a proud history of serving our country. The Wall of Honour will be located on the exterior of the building, composed of engraved granite plaques with the names of members from Vancouver Island who served their country.

This is the first stage. We are also planning a separate section later to allow sponsors and the public at large to be recognized from throughout the greater community. As well, specific military units have expressed an interest in being recognized, and that has been incorporated into the plans.

Families and sponsors will have the opportunity to sponsor plaques with their names, similar to the Lions Great Bridge, which was developed through the sale of building bricks. This concept has been warmly embraced by people who have been part of the discussion.

The plaques will remain the property of the Vancouver Island Military Museum, under the full control of the museum.

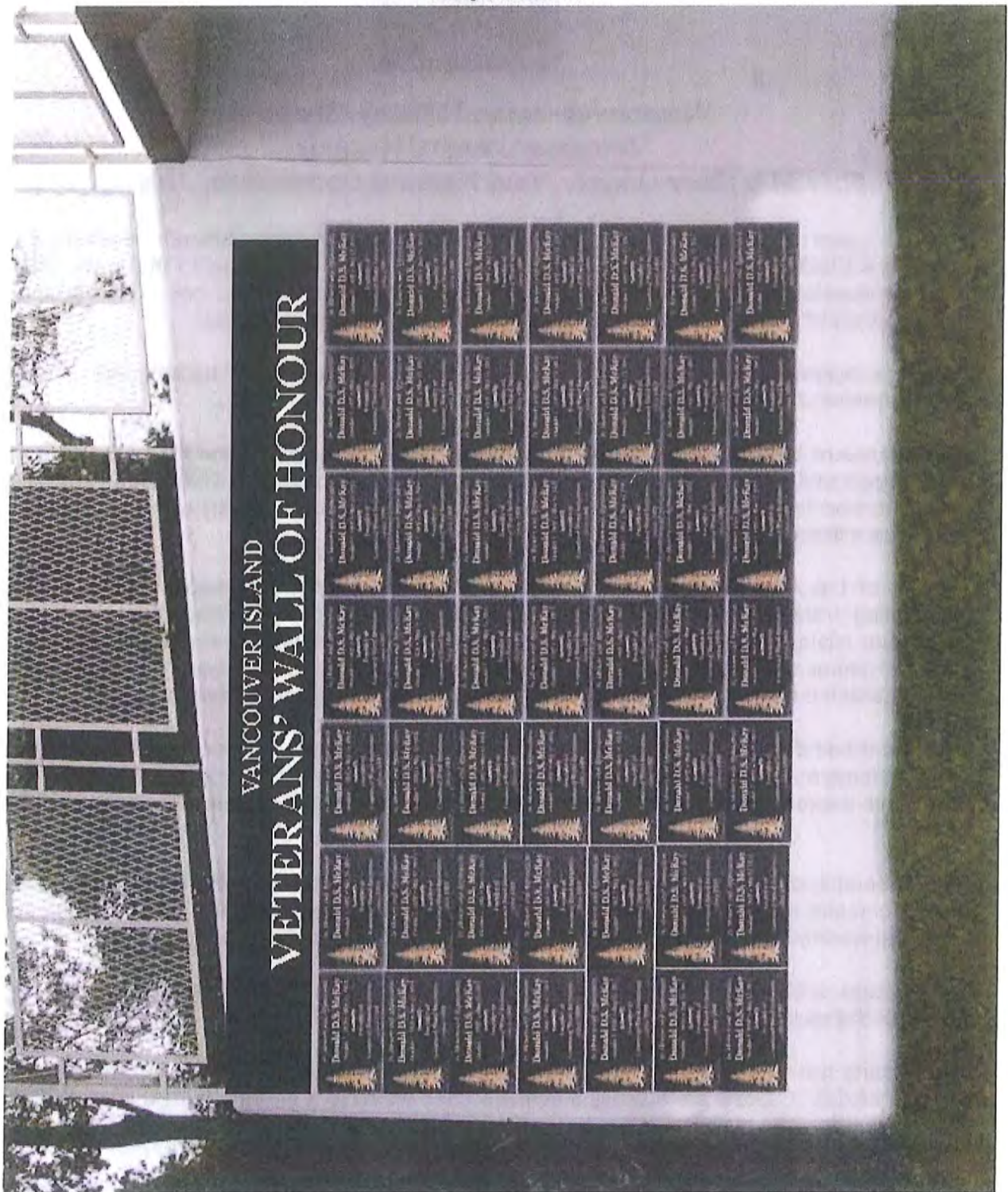
Final pricing has not been determined, but the granite plaques will be offered for a donation of less than \$200. Costs are still being determined, but we have a target donation level of \$150 for each plaque. The end result will be a fund-raising project in order to support the ongoing operations of the museum into the long-term future.

We are in discussions with the Nanaimo Daily News to promote this project through its newspapers. This is an opportunity for all Vancouver Island communities north of the Malahat.

The Museum will contact chambers of commerce, service organizations, particularly Royal Canadian Legion branches on Vancouver Island, for their participation. A speakers group is being developed to visit each of the Legions and service organizations.

Preliminary Concept

Plaques not to scale





REQUEST TO APPEAR AS A DELEGATION

ON 2012 - July - 25
year month day

NAME OF PERSON MAKING PRESENTATION: DERRICK MOONEY

Print

ADDRESS: 4549 SHERIDAN RIDGE, NANAIMO, BC V9T 6S7
street address City Province Postal Code

PHONE: _____ 250-327-3551 FAX: _____
home business

NAME OF APPLICANT IF OTHER THAN ABOVE: INTERACTIVE SPECIAL EVENTS

DETAILS OF PRESENTATION:

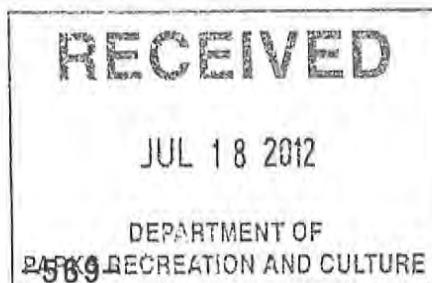
My presentation will describe the details of proposed free evenings or afternoons of recorded music performances and flashmob appearances planned for Maffeo Sutton Park starting the first week of August and continuing through the year.

PLEASE NOTE

- Electronic presentations must be provided on a CD or by e-mail no later than 9:00 a.m. the day of the Meeting.
- Please submit a written copy of your presentation to the Recording Secretary either at, or prior to, the Meeting.
- Multiple speakers on a single issue or topic shall be given 5 minutes each to make their presentations as per Section 18.6 of the Council Procedure Bylaw.

Parks, Recreation and Culture Commission
500 Bowen Road, Nanaimo BC V9R 1Z7

Phone: (250) 755-7511
Fax: (250) 753-7277
parks@nanaimo.ca





MONTHLY ACTIVITY REPORT

June 2012

#	DATE	EVENT	TIME	CATEGORY	AUD	ARTIST
1	1	Tempo Dance	9:00 AM	rehearsals	0	93
2	2	Tempo Dance	1:00 / 7:00 PM	dance	1035	93
3	3	Kirkwood Recitals	1 / 4 / 6:30 PM	dance	1473	293
5	4	VIU Grad	9:00 AM/7:00 PM	ceremonies	1554	192
6	5	VIU Grad	10 AM/2:30 PM	ceremonies	1650	212
7	8	Harbour Dance	9:00 AM	rehearsals	0	383
8	9	Harbour Dance	2:00 / 7:00 PM	dance	1282	383
9	10	Brigadoon Dance	2:30 PM	dance	425	107
10	13	Husky Energy	7:00 PM	private function	200	12
11	14	Vibe Dance	11:00 AM	setup/rehearsals	0	157
12	15	Vibe Dance	9:00 AM	rehearsals	0	156
13	16	Vibe Dance	1:00 / 3:00 PM	dance	1970	156
15	17	Parksville Ballet	2:00 / 7:00 PM	dance	760	131
16	20	COC Business B4 Business	7:30 AM	private function	40	1
17	21	VIU Trades set-up	9:00 AM	set-up/rehearsal	0	4
18	22	VIU Trades	10 AM/1:30 PM	ceremonies	800	308
19	22	Jon Lovitz	8:00 PM	comedy	624	9
20	23	Beatlemania	7:30 PM	music	575	10
21	28	SD68 Grad	9:00 AM	rehearsals	0	404
22	29	SD68 Grad	10 AM, 1 & 4PM	ceremonies	2104	404
23						
24						

TOTALS

Number of Events: (incl. all repeat shows same day) 33

Estimated Audience Attendance: 14492

Estimated Number of Artists/Crew: 3508

Total people through the building: 18000

Monthly Event Report



June 2012

	# Events 2008	# Events 2009	# Events 2010	# Events 2011	# Events 2012	# Patrons 2008	# Patrons 2009	# Patrons 2010	# Patrons 2011	# Patrons 2012
Jan	22	13	21	17	11	5,126	4,191	10,368	5,912	3,813
Feb	32	18	15	34	18	10,911	8,308	5,455	10,271	10,616
Mar	16	27	23	15	24	5,078	9,604	7,808	6,056	9,176
Apr	20	33	28	25	20	7,888	10,137	12,803	11,333	7,436
May	28	16	23	26	17	13,173	6,254	8,917	10,709	7,161
Jun	29	30	36	28	33	12,507	16,465	18,127	17,535	18,000
Jul	20	2	7	17		6,908	457	994	2,132	
Aug	2	2	6	2		1,339	85	2,793	334	
Sep	15	9	18	15		6,787	2,925	7,726	4,468	
Oct	26	25	28	18		8,067	7,794	6,359	6,021	
Nov	34	30	25	24		14,306	10,083	10,070	10,873	
Dec	24	22	22	24		9,302	8,516	9,857	5,647	
TOTALS	268	227	252	245	123	101,392	84,819	101,277	91,291	56,202

Comparison of attendance for the same month last year

Comparison of events for the same month last year

3%	increase
18%	increase

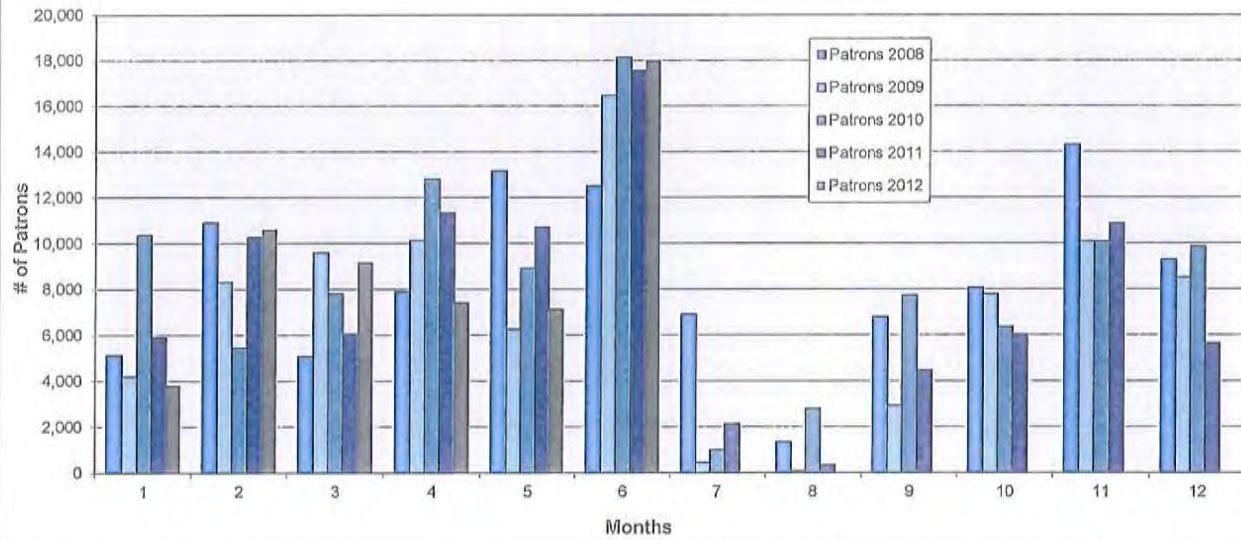
Five year average attendance for same month

Five year average number of events same month

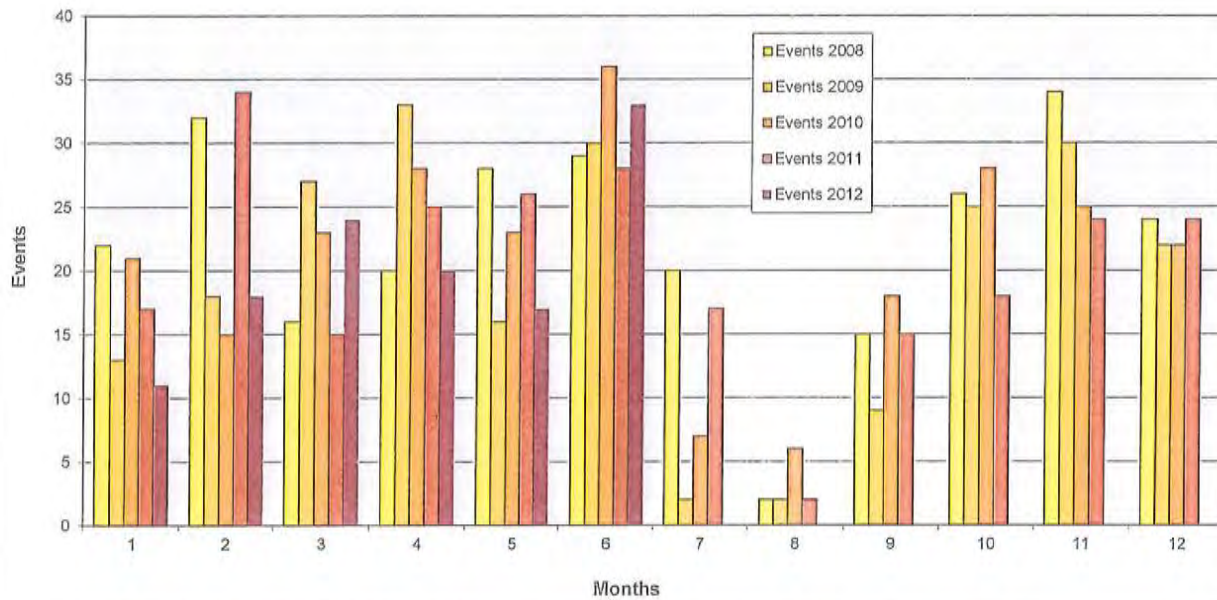
13,772
31

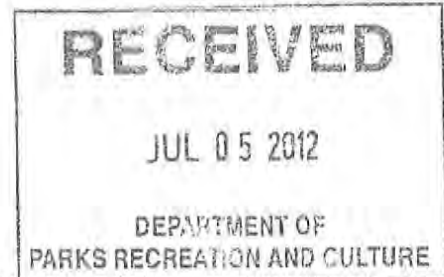


Patron Attendance Comparison



Event Comparison





ACTIVITY REPORT

June 1 to 30, 2012

Submitted by Julie Bevan, Executive/Artistic Director

Campus Gallery (900 Fifth Street), attendance = 280

EXHIBITIONS:

Ebb & Flow: Sonny Assu + Rande Cook - May 18 to September 1

Ebb & Flow celebrates the distinctive voices of contemporary aboriginal artists Sonny Assu and Rande Cook. Trained in both traditional and contemporary practices, Assu and Cook push boundaries to redefine what society understands and expects of First Nations art and culture. Their work preserves elements of their cultural heritage, and explores new concepts, media and methodologies.

Ebb & Flow underscores Nanaimo Art Gallery's commitment to showcase the diversity of Canadian culture. Developing a meaningful relationship with Aboriginal communities in our region, and providing a venue for First Nations art and visual culture are important elements of our mandate.

EDUCATION:

Four workshops on watercolour painting were held at the Gallery.

Downtown Gallery (150 Commercial Street), attendance = 1486

EXHIBITIONS:

Federation of Canadian Artists, Nanaimo Chapter: Spring Show - May 24 to June 9

A juried exhibition of diverse and colourful works showing the rich talents and skill of members of the FCA. The show is open to all styles and subjects and promises to have something for everyone's taste and inspiration.

Natural Response: Nana Cook and Leona Petrak - June 20 to July 8

A glimpse into the artists' relationship with their environment. The natural world is a recurring theme in their work and is inspired by local forests and distant deserts. Nana and Leona first exhibited together in 2004, in Shanghai, China.

EDUCATION:

ArtRageous Saturdays – four themed *ArtRageous* workshops for children ages 5 to 11, sponsored by RBC.

COMMUNITY:

Nanaimo Artwalk - June 23 and 24

Nanaimo Art Gallery participated in Artwalk hosting the work of six local artists. 430 people visited the Gallery over the course of the weekend.

Total Gallery Attendance: 1766

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JUL 16 2012

DEPARTMENT OF
PARKS RECREATION AND CULTURE

NANAIMO MUSEUM

Report to Parks Recreation and Culture Commission

June / July 2012

Submitted July 13, 2012 by Debbie Trueman

Administration/Revenue:

- Gaming – Great news - we received the full amount as requested and the same as previous years - no cut!!
- Lighting Replacement - thanks to Bruce Joiner at the City we have processed our potential grant from BC Hydro to replace lights with LED and will receive a rebate of approx. 70% which will cover all costs within a year with projected hydro savings!
- Financially, at mid point of the year, all is well.

Exhibit Programming:

- Permanent Exhibit Development – Exhibit design for the last major addition of the gallery looking at Retail, downtown and service development is complete and construction has begun. This exhibit will open next year.
- Snoopy Soars with NASA Rocket Lab – has been very well received and later this month we have a video chat with a Canadian astronaut.
- Noel Brown Hallway/Lobby exhibit – opened for National Aboriginal Day in the lobby and has been well received by both Snunéymuxw First Nation and the public.
- Douglas Treaty Exhibit with Snunéymuxw First Nation – opened last week with artifacts borrowed from the HBC Archives in Winnipeg and will be up until September.

Programs and Events:

- Venue Rental – includes: VIHA meeting, Literacy Nanaimo and MS Society regular meetings, Heritage Circle (City), Royal Bank downtown staff, Lantzville Rotary, Daybreak Rotary, Wedding cannon firing, Al Watson book launch.
- Weekly Summer Family Programming – see attached handout! They are all going well and visitors are enjoying!
- Cemetery and Historic Pub Tours and Miners Cottage Drop-in – all offered for adults.
- SHOF – prep well underway for this year's event September 22nd at the museum.

Community Partnerships:

- ARMA Conference – this was an outstanding conference for us with great sales in the shop and a donation of \$1800 from the conference in lieu of speaker gifts.
- Community Mapping/Cultural Portal – this was a good meeting to discuss future linking and increased access to cultural organizations for the community. Thanks to Bob Kuhn and Suzanne Samborski.
- VIU International Student Program Community Forum - I attended this – very productive and I am looking at new and expanded connections for the Museum with this program at VIU and have volunteered to be on a committee to help move initiatives forward.

- Snunéymuxw First Nation – artifact loan for exhibits for National Aboriginal day June 21st and then to Newcastle Island Pavilion for the summer. Two of the Dioramas from the old museum have been re-housed here as well.
- VI Military Museum – artifact loans to be part of their new exhibit when they open later this summer.
- Science Center Advisor – I am honoured to be asked to advise Liz DeMattia and her group.
- Campground, B&B owners meet and greet – reception to have this group visit the museum and learn about upcoming events that will now be held annually in the spring.

Recent Comments (check our website and Trip Advisor for more anytime!):

55+ from Folsom California *"One of the best "town" museums we've ever visited-great breadth and depth-better than Vancouver's City museum! We've visited literally hundreds of museums from France to Shanghai to London to Sacramento-your small museum for the size of Nanaimo was one of the pleasant surprises-it leaves us feeling a great knowledge of your past, super job! One of the best!"*

NANAIMO MUSEUM

**TO the MOON:
SNOOPY SOARS with NASA**

Feature Exhibit:
June 2 - September 3
Rocket Lab Thursdays:
Starts June 28, 1 pm - 3 pm

CHARLES M. SCHULZ MUSEUM

Nanaimo TOYOTA SCION

DQ Grill & Chill
Dickinson Crossing
Country Club
Nicol Street

Summer Events

- **Video Chat - Astronaut Jeremy Hansen**
Rocket Lab Thursday August 9th, 1:00 pm
- **Bathtub Weekend - Summer Splash**
July 20 & 21, 10:00 am - 5:00 pm
- **Noel Brown Art Exhibit**
June 21 - September 3
- **Summer Programs:**
See the website or phone for details
 - ◆ Pub and Cemetery Tours
 - ◆ Old Fashioned School
 - ◆ Miner's Cottage
 - ◆ Time Machine Mania
 - ◆ Ice Cream 'Sundaes on Sunday'

100 Museum Way • 250.753.1821 • nanaimomuseum.ca
www.facebook.com/NanaimoMuseum

REPORT TO: THE PARKS, RECREATION AND CULTURE COMMISSION

FROM: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE

**RE: OPPORTUNITIES FOR 1150/1151 NANAIMO LAKES ROAD PROPERTIES
(RESERVOIR NO. 1 AND ADJACENT LAND) FOR PARK AND RECREATION PURPOSES.**

RECOMMENDATION:

That the Parks, Recreation and Culture Commission recommend that Council approve the process to explore opportunities for park and recreational use of the City properties located at 1150 and 1151 Nanaimo Lakes Road.

EXECUTIVE SUMMARY:

At their regular meeting held on 2010-NOV-22, Council passed a motion (#64610) that Council:

1. authorize the siting of a 14 million liter water reservoir in the west corner of Colliery Dam Park adjacent to Nanaimo Lakes Road and the Nanaimo Parkway; and,
2. explore opportunities for park use of the City property on which the current Reservoir No. 1 is situated.

The property under review is a total of 62 hectares (153.7 acres) and includes 1150 and 1151 Nanaimo Lakes Road (see attached schedule "A" for land description).

This planning process will assess the lands as well as obtain public input on what portions could be converted to parkland designation and recreational uses.

BACKGROUND:

The site to build the new reservoir at Colliery Dam Park was recommended after a detailed analysis of several locations near or within the existing reservoir because it provides the best value for construction cost and operating performance while limiting neighborhood and environmental impact. The area is currently bisected by a large water supply main and is not densely forested. The reservoir will be a 50 meter in diameter by 10 meter high circular concrete reservoir with a control building that includes power generation equipment.

The City's zoning bylaw permits the placement of utilities within all zones including parks. To make up for the loss of community park area, Council has requested that Parks, Recreation and Culture Commission explore opportunities for park use of the City property on which Reservoir No. 1 is currently situated.

The following public planning process is recommended to assess park and recreational use opportunities as well as assessing the environmentally sensitive areas:

Stage 1: Review of Existing Conditions

- Base mapping of site features and topography (including existing trails and environmentally sensitive areas).
- Review of current site uses (Animal shelter, parks operation yard, fish hatchery, and reservoir).

Stage 2: Assess Priorities for Park and Recreational Opportunities by obtaining public and stakeholder input

Stage 3: Plan Preparation

- Draft plan and recommendations prepared for Parks, Recreation and Culture Commission review.
- Draft plan and recommendations presented to public for review and input.
- Based on review final draft plan developed presented to Parks, Recreation and Culture Commission.
- Final plan forwarded to City Council for consideration.

The planning process would start in early 2013 with completion expected winter 2013.

Respectfully submitted,



Richard Harding, Director
Parks, Recreation and Culture

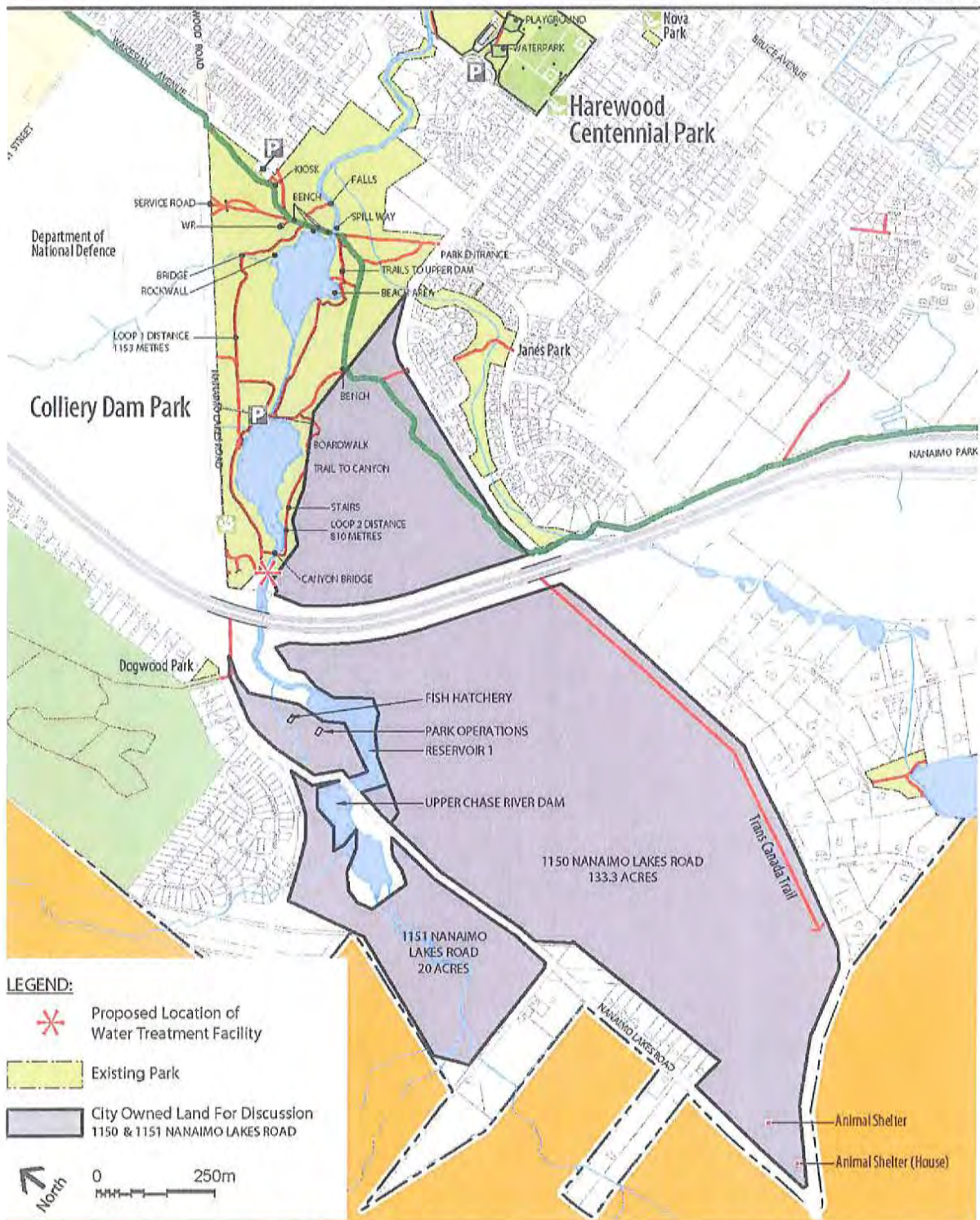
Attachment – Schedule A

2012-JUL-19

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(ReservoirNo1AndAdjacentLand)ForParkAndRecreationPurposes.docx

SCHEDULE 'A'



REPORT TO: THE PARKS, RECREATION AND CULTURE COMMISSION

FROM: RICHARD HARDING, DIRECTOR PARKS, RECREATION & CULTURE

AUTHORED BY: SUZANNE SAMBORSKI, SENIOR MANAGER RECREATION & CULTURE

RE: PUBLIC PROCESS FOR PROPOSED SCIENCE CENTRE AT BOWEN PARK.

STAFF RECOMMENDATION:

That the Parks, Recreation and Culture Commission endorse the amended public process and approval in principle as outlined below.

PURPOSE:

To have the Parks, Recreation and Culture Commission endorse the changes made to the public process regarding a science centre in Bowen Park as approved 2012-JUN-27.

BACKGROUND:

At their 2012-JUN-27 meeting, the Parks, Recreation and Culture Commission unanimously recommended that Council support in principle the draft concept and location of the Nanaimo Science Centre at Bowen Park for public review and input.

Following the June meeting staff met with members of the Nanaimo Science and Sustainability Society (Ns³) to discuss next steps. Based on that discussion and the group's presentation to Commission, a number of changes to the process were recommended.

The most significant process change is to proceed with the community consultation and open house prior to the Ns³ presenting to Council. In addition to going to the community prior to presenting to Council, changes to the process are:

- Have the group return to PRCC in September to present the community findings and have a staff report that requests recommendation for approval in principle to Council based on the business model, capital plan and community feedback.
- Have the group go to Council in October for approval in principle to proceed.

Throughout the summer PRC will be providing information to the community about the Ns³ initiative and focusing a survey on the community's support for a science centre in Bowen Park. Included in the survey and part of the communications strategy will be an invitation to participate in the community open house in September.

Ns³ will be at various special events this summer promoting the Ns³, their programs and the concept of a science centre in Nanaimo located at Bowen Park. The expectation is that they will be asking the same broad questions as the City; with the addition of some more focused ones around programmatic aspects of a science centre (what the community might like to see in a science centre).

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Richard Harding', with a long, sweeping horizontal line extending to the right.

Richard Harding, Director
Parks, Recreation and Culture

2012-JUL-09

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REPORT TO: PARKS, RECREATION AND CULTURE COMMISSION

FROM: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE

AUTHORED BY: HANNAH KING, MANAGER, RECREATION & CULTURE SERVICES

**RE: TRAVEL ASSISTANCE GRANT – NANAIMO EBBTIDES MASTERS SWIM CLUB
CANADIAN MASTERS SWIMMING CHAMPIONSHPS
KELOWNA, BC**

STAFF'S RECOMMENDATION:

That the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant to the Nanaimo Ebbtides Masters Swim Club in the amount of \$350.00 for eight swimmers who attended the Canadian Masters Swimming Championships, held in Kelowna, BC. The application meets all of the travel grant criteria.

EXECUTIVE SUMMARY:

The City of Nanaimo provides a contingency account for amateur sports and cultural groups and individuals to travel within BC (excluding travel on Vancouver Island) and out of province to a Regional, National or International Championship. These funds are available to sports and cultural groups winning Provincial or Regional competitions and the current policy provides \$50 per person to a maximum of \$1,000 per application for travel within BC or \$100 per person to a maximum of \$2,000 per application for travel outside of BC. Requests are considered on a first-come, first-served, basis as funds remain available.

On 2012-JUL-05, Staff reviewed a Travel Assistance Grant application submitted by the Nanaimo Ebbtides Masters Swim Club requesting financial assistance for eight swimmers to attend the Canadian Masters Swimming Championships that were held in Kelowna, BC. Staff determined that the application meets all of the grant criteria and recommend that the Parks, Recreation and Culture Commission approve the application.

BACKGROUND:

Staff review all Travel Assistance Grant applications and forward the recommendation to the Parks, Recreation and Culture Commission for approval. Staff determined that the application did meet all of the grant criteria and recommend that the Parks, Recreation and Culture Commission approve the application in the amount of \$350.00. The Nanaimo Ebbtides Masters Swim Club swimmers represented Nanaimo at the Canadian Masters Swimming Championships in Kelowna, BC.

Respectfully submitted,



Richard Harding, Director
Parks, Recreation and Culture

2012-JUL-09

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City of Nanaimo
Department of Parks, Recreation & Culture

Travel Assistance Grant Evaluation

APPLICANT: Nanaimo Ebblides Masters Swim Club DATE: July 5, 2012

CRITERIA	Meets Criteria (✓)	Does not meet Criteria (✓)	NOTES
A. Winner of a Regional, Provincial or National Championship (or equivalent)			
B. Attending a Provincial, Regional, National, or International Championship	X		
C. Traveling out of Province Max. \$100 per person up to \$2,000 per group			
D. Traveling within BC(excluded: Van. Is.) Max. \$50 per person up to \$1,000 per group	X		
E. Other sources of funding identified	X		
F. Grant recipient(s) reside in Nanaimo	X		
G. Application made by a local organization	X		
H. Grant for participants only, not coaches or chaperones	X		
I. Demonstrated financial need	X		
J. Applicant is a non-profit organization	X		
K. Budget & financial statements attached		X	

RECOMMENDED FOR FUNDING (✓): X AMOUNT: \$350.00 (balance of account)

OR

NO GRANT RECOMMENDED (✓): DOES NOT MEET CRITERIA:

EVALUATOR: [Signature] POSITION: Manager, Recreation and Culture Services

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CITY OF NANAIMO
APPLICATION FOR TRAVEL ASSISTANCE

Office Use

ORGANIZATION: <i>Nanaimo Ebbtides Masters Swim Club</i>		DATE: <i>June 20, 2012</i>		RECEIVED
ADDRESS: <i>c/o 182 Cross Bow Dr</i>		PRESIDENT: <i>Margie Sanderson</i>		
<i>Nanaimo, BC</i>		SENIOR STAFF MEMBER:		JUN 28 2012
<i>V9T 1L3</i>		POSITION:		
		CONTACT: <i>Terry Ryan - Vice President</i>		DEPARTMENT OF PARKS RECREATION AND CULTURE
TELEPHONE: <i>250-756-7853</i>		TELEPHONE: <i>250 756-7853</i>		
TOTAL NUMBER OF PERSONS TRAVELLING: <i>13</i>	TOTAL NUMBER OF COMPETITORS TRAVELLING: <i>11</i>	TOTAL NUMBER OF COMPETITORS RESIDING WITHIN THE CITY OF NANAIMO: <i>8</i>	TOTAL AMOUNT REQUESTED: <i>\$400.00</i>	
DESTINATION: <i>Kelowna BC</i>		DATE OF DEPARTURE: <i>May 17 2012</i>		
EVENT TO BE ATTENDED: <i>Canadian Masters Swimming Championships - an annual event held in different locations across Canada</i>				
PROVINCIAL/REGIONAL/NATIONAL CHAMPIONSHIP RECEIVED: <i>Swimmers who do well at the Provincials, usually then attend the Nationals. However there are no qualifying times.</i>				
PLEASE LIST ALL OTHER SOURCES OF FUNDING FOR THIS TRIP: <i>Nanaimo Ebbtides paid for 11 relays at \$15.00/team = \$165.00. Otherwise, individual competitors are responsible for their own costs; entry fee \$70.00; \$5.00 per individual event (6 events allowed P.P.); 4 nights accommodation; travel and meals</i>				
WHY SHOULD THIS TRIP RECEIVE CITY FUNDING? <i>Our swimmers represented Nanaimo at these National Championships in fine form. We placed 15 out of 82 teams across Canada and a few from the U.S. The majority of the swimmers had personal best times. Our club spends approx. \$17,500. in annual pool lane rental costs to City of Nanaimo. We hosted these Nationals at NAC in 2010. In return, we gave the City a grant of \$10,000. in appreciation.</i>				
SIGNATURE: <i>J.M. Ryan</i>		TITLE/POSITION: <i>Vice President</i>		DATE: <i>June 20, 2012</i>
* IN SIGNING THIS DOCUMENT I CONFIRM THAT I HAVE READ AND UNDERSTAND THE CRITERIA * NOTE: A BUDGET OUTLINING REVENUES AND EXPENDITURES FOR THIS TRIP MUST BE ATTACHED FOR CONSIDERATION.				

REPORT TO: THE PARKS, RECREATION AND CULTURE COMMISSION
FROM: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE
AUTHORED BY: KIRSTY MACDONALD, PARKS AND OPEN SPACE PLANNER
RE: HAREWOOD CENTENNIAL PARK IMPROVEMENT PLAN

RECOMMENDATION:

That the Parks, Recreation and Culture Commission recommend that Council adopt the draft Harewood Centennial Park Improvement Plan as a guide for future park enhancements.

EXECUTIVE SUMMARY:

Harewood Centennial Park is a destination for many residents of the South End. The Park is situated adjacent to John Barsby High School and the City's Harewood Park Operations Yard, along Seventh and Howard Streets. The 15.7 acre (6.4 hectare) park currently includes recreational amenities such as a playground, spray park, four tennis courts (with lights), lacrosse box, change rooms and washroom, two lit sports fields (including two ball fields and two soccer fields) and parking areas.

In recent years, several groups have approached the City asking for improvements to this park including a covered area for lacrosse and other sports as well as a youth skateboard park. Residents have also asked for aesthetic improvements to the Park Operations Harewood Yard. New housing, commercial development, and the construction of Tillicum Lelum in the Harewood area have also changed the dynamics of Harewood and contributed \$60,000 toward recreational improvements for the neighborhood. Consequently, staff began a planning process to improve this park to meet changing neighborhood needs in 2011.

BACKGROUND:

The Harewood Centennial Park Planning process has allowed Commission to explore what park improvements and recreational facilities are desired by the greater neighborhood and park users. This park serves as a community park and strategizing for short and long facility upgrades to create a community gathering space for all ages will be a goal of all improvements. In addition, it is hoped that a community park improvement process will build relationships among the City, schools, neighborhood association, community aid agencies, youth groups, and sports teams.

Two open houses, two neighbourhood surveys and many stakeholder interviews have formed the overall park design and process. Key themes emerging from the input also included:

- Increasing park safety and crime prevention (including lights and sight lines)
- Facilitating walking and better park circulation
- Breaking up the large park for better utilisation of space
- Having facilities for all ages
- Improving facilities and programming for youth under 18
- Providing a community gathering place that is covered (for all ages)
- Including public art, shade trees, and seating areas
- Improving the field conditions

The draft Harewood Centennial Park Improvement Plan, which will be provided with agenda packages, includes a site plan to guide park development and phasing options for logical implementation. Capital funds, grant supplements, and private contributions are suggested to make this vision a reality.

Respectfully submitted,



Richard Harding, Director
Parks, Recreation and Culture

2012-JUL-19

File: A2-4 / D1-3-4

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FOR INFORMATION ONLY

REPORT TO: THE PARKS, RECREATION AND CULTURE COMMISSION

FROM: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE

RE: NEW DRAFT FIELD ALLOCATION GUIDELINES & BOOKING PROCESS.

RECOMMENDATION:

That the Parks, Recreation and Culture Commission receive the report.

BACKGROUND:

With the addition of new and updated natural and artificial turf sports fields, changing user demands and issues (such as need for year in advance bookings), as well as new emerging sports coming on line, there is a need to review and upgrade our field allocations model (something mentioned in the Sports Field Strategy as an objective).

To achieve this objective, a draft Field Allocations Guidelines and Booking Process is being developed which will provide new and equitable sports field allocation guidelines that is based on actual participant numbers, responds to 'accessibility' issues and to potential demands from emerging sports.

The guidelines will establish and clarify the City's responsibility for outdoor field and facility allocation and administration and its' commitment to the management of:

- Outdoor field and facility operations and capacities;
- Outdoor field and facility allocation and distribution;
- The processing and management of tournament, special event and seasonal permits;
- Special outdoor sport and field management issues;
- General administration requirements; and,
- Field and facilities openings and closures.

The goal will be to review the draft with groups and organizations for input over the next few months and return to Commission with a final draft for consideration.

Respectfully submitted,



Richard Harding, Director
Parks, Recreation and Culture

2012-JUL-19

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FOR INFORMATION ONLY

REPORT TO: THE PARKS, RECREATION AND CULTURE COMMISSION

FROM: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE

AUTHORED BY: JEFF RITCHIE, SENIOR MANAGER OF PARKS

RE: CALEDONIA STADIUM AND FIELD IMPROVEMENT PLAN

RECOMMENDATION:

That the Parks, Recreation and Culture Commission receive the report.

EXECUTIVE SUMMARY

Caledonia Stadium and field are in need of improvements and upgrades to meet existing and growing community needs. Upgrades to the field will also provide more use throughout the year for sports groups.

Caledonia Stadium is the only site which facilitates ticketed outdoor events in Nanaimo such as football, soccer, dog agility, etc. Rotary Bowl for track and field, and Serauxman Stadium for baseball, provide that ability for those events.

BACKGROUND:

In 2008/2009 staff developed a Sports Field Strategy outlining a 15-year vision from 2009 to 2024 for field improvements and upgrades. This comprehensive strategy was broken down into short-term, intermediate, and long-term improvements. Having implemented the majority of short-term improvements, it is time to revisit the longer term suggestions to ensure they are appropriate. Caledonia Park was one of those facilities identified in the long-term.

Caledonia Stadium requires the development of an improvement plan that provides a vision for what the facility can become and means of achieving it. The improvement plan will focus on:

- field improvements (natural and artificial turf will be explored);
- pedestrian and service vehicle access improvements to the stadium;
- grandstand upgrades;
- lighting;
- change rooms, washrooms; and,
- other amenity improvements as identified through the planning process.

Proposed Caledonia Stadium and Field Improvement Plan Process:

Stage 1:

- site condition assessment and issue analysis
- stakeholder/user group interviews

Stage 2:

- develop a stadium vision with improvement options

Stage 3:

- present to Parks, Recreation and Culture Commission in November 2012

Stage 4:

- Present back to stakeholders for review and input

Stage 5:

- Present final plan to the Parks, Recreation and Culture Commission and Council with updated cost options.

The process is expected to be completed by February of 2013. Staff will develop the plan in-house.

The improvement plan will provide priority improvement options for the stadium including project costs by sections (i.e.: field, grandstand etc.).

Respectfully submitted,



Richard Harding, Director
Parks, Recreation and Culture

2012-JUL-19
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FOR INFORMATION ONLY

REPORT TO: THE PARKS, RECREATION AND CULTURE COMMISSION

FROM: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE

AUTHORED BY: SUZANNE SAMBORSKI, SENIOR MANAGER RECREATION & CULTURE

RE: THIRD PARTY LIQUOR OPERATOR CONTRACT – NANAIMO ICE CENTRE

RECOMMENDATION:

That the Parks, Recreation and Culture Commission receive the report.

PURPOSE:

To transfer the day-to-day responsibilities of the primary liquor license at the Nanaimo Ice Centre (NIC) to the current food and beverage operator "Tia Mei's Café" to provide a more consistent and seamless services to our customers.

EXECUTIVE SUMMARY:

Since the Nanaimo Clippers took over operation of the primary liquor license at Frank Crane Arena in 2010, staff have been investigating the possibility of a third party operator at the Nanaimo Ice Centre.

As part of the process in evaluating alcohol sales at our Parks, Recreation and Culture venues and how to best deliver the service, staff worked with the BC Liquor Control and Licensing Branch to understand what options are available and which would provide the City with the greatest assurance of license compliance.

The Port Theatre Society at the Port Theatre and the Nanaimo Clippers at Frank Crane Arena currently operate under a City of Nanaimo Primary Liquor License as Third Party Operators. Essentially, these organizations oversee the sale of alcohol at the facility and ensure all Liquor Control and Licensing Branch (LCLB) rules and regulations are adhered to. The City of Nanaimo owns the licenses and works with the Operators to ensure operations comply with LCLB regulations.

It was suggested by LCLB that the City consider a third party operator similar to the Port Theatre Society and Nanaimo Clippers. As the City of Nanaimo has a current agreement with Tia Mei's Café to operate the concession at NIC (located in the same space as the liquor distribution centre) they were identified as the most viable solution.

Tia Mei's Café have been in contract with the City of Nanaimo since September 2011 to operate the NIC Concession. Prior to this, Tia Mei's Café operated the Beban Park concession for three years, February 2008 through May 2011.

The Ramos' have previous experience operating a licensed establishment in Hay River, North West Territories, where they provided food and beverage for a multi-use facility that included a pool and a large bingo hall.

Holding a concession operator at NIC has proven to be a difficult task as the profit margin with food sales alone is narrow. Combining the operation of the Third Party Operator with the Concession may be enough to ensure contractor can maintain a viable business.

The following considerations have been included in the proposed agreement to ensure the safe operation of the Primary Liquor License at Nanaimo Ice Centre and to ensure all user groups are able to access the service:

1. Operator must adhere to all the rules and requirements outlined by the BC Liquor Control and Licensing Branch as required to operate a Primary Liquor Licence.
2. Failure to meet all requirements, behaviour or practices resulting in fines or suspensions of the licence, or unsafe practices will result in immediate cancellation of the Third Party Operating Agreement.
3. The Operator will be expected to extend the Primary Liquor Licence to other groups and organizations at, or above, terms outlined in the current Primary Liquor Licence.
4. The Operator and City of Nanaimo will meet monthly to evaluate the operation and work through any issues or concerns outlined by the City of Nanaimo.
5. The Operator will incur all costs associated with the Third Party Licensing and operations pertaining.

Tia Mei's Café is the most viable option for continuing compliant liquor service at the Nanaimo Ice Centre. It will also afford the operation of the concession service for the public. Tia Mei's Café will operate the City of Nanaimo's Primary Liquor License 302268 (at Nanaimo Ice Centre) as a Third Party Operator for a one-year trial period effective 2012-SEP-01, through 2013-AUG-31.

Respectfully submitted,



Richard Harding, Director
Parks, Recreation and Culture

REPORT TO: RICHARD HARDING, DIRECTOR, PARKS, RECREATION AND CULTURE

FROM: JEFF RITCHIE, SENIOR MANAGER, PARKS & CIVIC FACILITIES

RE: MONTHLY REPORT – JUNE 2012 – PARKS OPERATIONS

The following highlights are the park initiatives for June 2012.

PARK PLANNING & DEVELOPMENT

- The Maffeo Sutton Improvement Plan update is moving ahead. Student surveyors have been in the park during busy weekends and events talking to park users and getting overall feedback. In addition, information boards and open houses will be scheduled for summer 2012. Staff have also been meeting with park stakeholders. The survey and input process will wrap up in August.
- Based on public input, staff have further developed the improvement concept for Harewood Centennial Park. A phasing plan and budget have also been prepared.
- Design work is moving forward on a boathouse at Loudon Park as part of the Loudon Park Improvement Plan. In addition, staff are working closely with the RCMP to help reduce transportation and use conflicts at Long Lake and Loudon Park in anticipation of a busy summer at the lake. A kiosk has been designed with lake use rules and was installed at the Long Lake rest stop area in late May.
- Staff are working on a circulation and parking lot improvement plan for the Oliver Woods Community Centre. McElhanney Engineering has been engaged to assist with some of the improvement design.
- The green space around the new Northfield information kiosk will be developed as an interpretive landscape with a trail system, dog off-leash park, and interpretive signage. Trail planning and interpretive displays are being developed for the summer opening.

VOLUNTEERS IN PARKS

- Phase 1 of the improvements at Forest Drive Park were completed in June. The playground was installed and is being enjoyed by many families. Public art projects are planned in the park to beautify the space and create neighbourhood identity between 2012-JUL-09 and 2012-JUL-25 (murals and community based art). Future phases focus on hard surface courts and trails, landscaping, and a community garden.
- The Norasea Park VIP is moving ahead. The playground equipment has been tendered and trail construction will begin this summer. Playground installation is expected to occur in September.
- Interest in VIP has been expressed in the Eagle Point neighbourhood, Stirling Avenue area and Dunster Park.
- Residents in the Stephenson Point area are still discussing playground options in their neighbourhood parks. Residents will be developing an online survey and staff are making inquiries to DFO about the Stephenson Point Road site.
- Residents near Monashee Park are excited about opportunities to improve their local green space this summer and fall. Native plant restoration, signage, and a trail are all part of their park improvement plan. Trail work is expected to begin this summer.

MAINTENANCE AND CONSTRUCTION

- Construction of the Northfield Tourist Information building is well under way. Electrical, mechanical and plumbing systems have all been roughed in, including in-slab heating. The dog off-leash area is completed except for the fencing which will be installed shortly. The loop trail has been completed as well as blackberry removal and regrading of the site. The electrical service (including two new poles) has been installed but needs to have BC Hydro replace an existing concrete pole before connection can be made.
- New cabinets have been made for the Music Room in Cliff McNabb Arena as well as replacement storage units used by the arena user groups.

PARKS UTILITY

- The Swy-A-Lana Lagoon was drained and serviced in preparation for the summer. Staff cleaned the intake screens, pressure washed the troughs and removed all debris from the lagoon.
- Two new magnetic locks were installed on the Bowen East Washrooms. This allows for the opening and closings to be programmed through the Parks Central Control System.
- Two sewer pumps were replaced at May Bennett Park. This is part of an ongoing pump replacement program.
- Work was done to the docks at Brannen Lake and Brechin Boat Ramp.

FACILITY OPERATIONS

- Staff fabricated and installed new showers in the change rooms at Cliff McNabb Arena.
- A new pump seal was installed on the teaching pool filter pump at Beban Pool.
- A new temperature probe was installed in the leisure pool piping at NAC.
- Five new urinals were installed at OWCC. The waterless urinals were not functioning correctly and were creating backup and odours. Water lines were installed to allow for the installation of regular low flush units.
- New concrete countertops were fabricated and installed in the dressing rooms of the Nanaimo Ice Centre. The new concrete tops were made by the Parks Carpenters and will now outlast the building.
- The south end wall of NIC 1 at the Nanaimo Ice Centre had all the holes repaired and was painted. The protective netting was too low allowing for puck and balls to hit the wall. New netting will be installed that is 8 feet higher.

TRAILS

- Staff worked on site preparation for the new Forest Drive Park VIP project.
- Staff continue their summer grass cutting and foliage pruning of the Parkway and other trails throughout the community.

TURF AND PARKS

- The 2012 BC & Yukon Regional Dog Agility Championships were held at Beban Park and despite the weather the event was quite successful.
- Volunteers were busy "Broom Busting" in a lot of our parks.
- Caledonia hosted the second Annual Celebrity Football Game and everything went really well.
- Dust control went down on all our gravel parking lots.
- The second application of fertilizer was applied for the season.

HORTICULTURE

- A slow start to the season due to cold wet weather resulted in staff installing 55 summer annual planters downtown 3 weeks later than most years. All planting box inserts have water holding felt pockets added to help retain water.
- Three hundred and thirty hanging baskets have been installed throughout the community. 100 of these are a felt line system that to date has required half the amount of watering compared to moss containment systems.
- The sizes of high maintenance annual plantings are continuing to be reduced. Horticulturists are designing areas utilizing perennial and evergreen material along with annuals.
- Horticulturists have submitted designs for fall 2012 and spring 2013.
- Landscaping work for the Tourist Information building at Northfield has begun.

URBAN FORESTRY

- Staff are working on a Council Report regarding the draft update and changes to the Tree Management and Protection Bylaw.
- Staff are working on implementation of Module One of the Urban Forest Management Strategy – Education. This includes creating seasonal brochures for the public, upgrading the Urban Forestry section of the City website, and reviewing the use of social media (Facebook, Twitter, You Tube) to spread information on tree issues.
- Planning is underway for National Tree Day, 2012-SEP-26.

TRAIL COUNTS FOR JUNE 2012:

PARK SITES	MAY DAILY AVERAGE	JUNE DAILY AVERAGE	PEAK TIME OF USE
Blueback Beach Access**	126	140	4 PM – 5 PM
Invermere Beach Access**	83	92	5 PM – 6 PM
Pawson Park	123	130	3 PM – 4 PM
Linley Valley	59	N/A	
Linley Valley (new trail)	N/A	26	2 PM – 3 PM
Linley Road Access to Linley Valley	N/A	62	1 PM – 2 PM
Richards Marsh	N/A	58	4 PM – 5 PM
May Bennett Off-Leash Dog Park	N/A	27	3 PM – 4 PM
Beban Off-Leash Dog Park – Big Dogs Front	N/A	135	5 PM – 6 PM
Beban Off-Leash Dog Park – Big Dogs Side	N/A	98	5 PM – 6 PM
Beban Off-Leash Dog Park – Little Dogs**	N/A	76	4 PM – 5 PM

***Counters that count traffic coming and going. For accurate representation should be divided by 2.*

ANIMAL SERVICES DIVISION – PARK REPORT:

CITY OF NANAIMO ANIMAL SERVICES –PARK REPORT JUNE 2012					
PARK/BEACH	# OF PATROLS	DOGS ENCOUNTERED	VERBAL WARNINGS	WRITTEN WARNINGS	TICKETS ISSUED
Bay St. Water Park	10	0			
Beaufort Park	3	1			
Beban Park	7	19 + (120+ @ dog show)			1
Beban Off-Leash	8	68	3		
Beban Participark	20	16		1	
Bowen Park	26	61	3	2	1
Brannen Lake	12	1			
Brechin Boat Ramp	3	3		1	1
Buttertubs Marsh	0	0			
Centennial Park (Wingrove Avenue)	10	0			
Colliery Dam	5	24		1	
Country Hills Park	1	0			
Departure Bay	22	16		2	
Deverill Square	7	0			
Divers Lake	14	24	2		1
Elaine Hamilton Park	5	1			
Groveland Park	12	5		1	
Harewood Centennial	14	0			
Harry Wipper	10	2		2	
Invermere Beach	1	5			
Keighley Park	1	0			
Linley Valley	4	9		2	
Long Lake	0	0			
Loudon Park	8	2			
Maffeo-Sutton / Swy-a-Lana Lagoon	9	95	4	1	
Mansfield Park	24	4	1	2	
May Richards Bennett	18	22	2		
Morningside Park	5	0			
Neck Point Park	6	51			
Northfield Parkway Trail	1	0			
Petroglyph Park	3	2			
Pipers Lagoon	17	40	2	3	
Robins Park	11	0			
Serauxman Park	2	0			
Sid Clark Gyro	4	0			
Wardropper Park	5	3			
Westdale Park	1	0			
Westwood Lake	7	67		1	
Wheatcroft Park	4	1			
Woodstream Park	3	3			
TOTALS:	329	555	17	9	4

VANDALISM REPORT FOR JUNE 2012

BUILDING AND ENGINEERING R&M

- | | |
|---------------------------------|------------------|
| • Graffiti removal and painting | \$ 313.30 |
| • Replace stolen camera | \$ 205.91 |
| • Replace broken windows | <u>\$ 381.56</u> |

COST	\$ 900.77
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MATERIALS AND SUPPLIES

- | | |
|--------------------------|------------------|
| • Miscellaneous supplies | <u>\$ 152.21</u> |
|--------------------------|------------------|

COST	\$ 152.21
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LABOUR AND FLEET (City Vehicles)

COST	<u>\$ 976.40</u>
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TOTAL COST	\$2,029.38
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Graffiti in many locations including: Bowen Skate Bowl, Departure Bay Hall, Robins Park, China Steps, Caledonia Park, NAC, Parkway Trail and other locations. A camera was stolen from a City vehicle. Windows were broken at the Lions Pavilion at Beban Park.

2012-JUL-18

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REPORT TO: RICHARD HARDING, DIRECTOR, PARKS, RECREATION & CULTURE
FROM: SUZANNE SAMBORSKI, SENIOR MANAGER, RECREATION & CULTURE SERVICES
RE: MONTHLY REPORT – JUNE 2012 – RECREATION AND CULTURE SERVICES

PROGRAM HIGHLIGHTS

Four Harbour City Seniors' Thursday Special Events were held at Bowen Auditorium with an average attendance of 80.

City South Buildings programs ended the spring session with 64 of 83 (77%) programs running. Summer programs begin the first week of July and include Adult Spanish Immersion, Clay/Pottery Camps, and Girls Get Active camp. Programs will continue to be offered at the Boys and Girls Club Chase River location. Nanaimo Art Gallery is instructing six programs at their location with department staff doing the registrations.

The Bowen Pottery Room is fully booked, with 18 PRC and Community-based summer camps each participating in a two-hour hand-building class during summer.

The 110 registered LIT and Quest participants each completed eight hours of mandatory training in June and will start placements in July.

Several outdoor programs are very popular this season including Hike to Boomerang Lake, Learn to Fish with BC Fisheries, Bowen Stream Walkers and Adult Tennis Levels 1 & 2.

Summer staff training was held 2012-JUN-06 at Oliver Woods Community Centre (OWCC) with Coordinator staff in attendance. Staff created a "What to Bring to Camp" video that is posted on the City YouTube channel. The RCMP Bike Patrol delivered a session and was a fantastic addition to the night. The safety portion of the training may be changed to make it more relevant to what summer staff will experience when they work in the community.

OWCC new programs include Soccer Tots – 10 and Babysitter Training 20 and 19. Camps include Tree Frog Camp, Junior Leaders in Training, Byte Camps, Rock Climbing, Tae Kwon Do and Karate. Camp Wild (nature based camp for ages 5 – 9) and Adventure sports camps (sports based for ages 8 - 12) are full with 60 children. Summer fitness classes are seeing strong registration with 83 adults registered in five different fitness and yoga classes.

MARKETING

Marketing (initiated/completed):

- Continued with Nanaimo, It's a Lifestyle campaign elements: Harbourliving.ca, Island Radio, Monthly newspaper article/advertisement, Messaging on Hold
- Activity Guide - fall/winter in progress, first proof sent to coordinating team, advertising sales going well
- Booked Spotlight advertisement, Best of the City advertisement
- Assisted with Canada Day Event marketing

Communications:

- Facebook: 4,637. Numerous comments re Activity Guide Contest and Positive Ticketing Campaign
- Social media topics: Summer Camp promotion, Cultural Nominations, Tax Deadline, Disc Golf Discs at NAC, Activity Guide Cover Contest
- Supported Cedar 4-H Barnyard

Media:

- Press releases: RCMP Positive Ticketing, Canada Day, Cultural Awards - call for Nominations, Cultural Resources Inventory/Mapping, 6780 Dickinson Road, Youth Art Installation, Activity Guide Cover Contest, Community Input Finalizes Strategic Plan, New Banners Line Streets, Provincial Planning Award
- Videos posted - What to Bring to Summer Camp, Bowen Explorers Summer 2012
- On air news interview re. Summer Camp availability

Graphics Design:

- Updated Clubs & Organizations several times.
- Various website updates.
- Started Activity Guide production on: Updating and organizing; deadline and process reminders, etc., to coordinators; Brochure Information Reports (BIR) - Heather Bailey, Arenas, Aquatics; All non-BIR related pages; Arenas and Aquatics Grids; Ads, cover contest; after 2012-JUN-25 – BIR's exported and 95% of time spent on inputting.
- Worked on a banner for Human Resources.
- Canada Day Ads/Poster/Ebanner/Facebook Icon, Lobby Screen Slides etc.
- Concerts in the Park Ads/Poster/Ebanner/Facebook Icon, Lobby Screen Slides etc.
- Positive Ticketing.
- Ad for Tourism Nanaimo Map; Port Theatre - Spotlight Magazine; Best of the City Awards.
- Worked on custom icons to be used in promo material and Activity Guide.
- Worked on material for Nanaimo Science and Sustainability Society (Ns³) including: New (sub) logo for Science in the Park, Science on the Move & Volunteer; Banner for Ns³; Poster; Passport; Icons.
- Worked on Annex rendering signage.
- Updated Preschool Certificates.
- Created and printed two-sided flyers with playground programs and Canada Day info on each side.
- Created and printed Table Tennis poster.
- Updated Summer Promo Pass poster.
- Updates for BC Summer Games.
- Update Combo Schedule several times.

Corporate Communications:

- On-going projects PRC Communications Team are involved in include; Colliery Dam, Maffeo Sutton, Blue Community, Quarterway Bridge.
- Drafted RFP for Contractor for Annex Move

Sport/Event Tourism

- Processed three Travel Grant Applications for review
- 100th Anniversary of the Scottish Regiment
- Met with Silly Boats Committee for onsite tour

SPECIAL EVENTS

- **Summer Concerts in the Park:** All performers have been chosen. The first concert was Wednesday, 2012-JUL-04, at Bowen Park.
- **Canada Day:** Over 10,000 people attended the event. Celebration of Flags went well with Nanaimo First Nations, MLA's, Mayor and Council attending the event, as well as many local multi-cultural groups. Entertainment was well received and included Aunti Bobbi the Clown, the Tidesmen, the Kumbana Marimba Band, Jayden Holman, Country Music; Roaming Entertainers included Illusion Entertainment, Zigster the Trickster, Aunti Bobbi. Families enjoyed the many interactive booths, Bouncy Castle and Giant Slide and having a bite to eat at a variety of food vendors.
- **Christmas Craft Market:** 59 tables have already been sold for the Christmas Market scheduled for 2012-NOV-16 to 2012-NOV-18 at Beban Park.

COMMUNITY DEVELOPMENT

Fitness Gyms: Staff completed the RFP process for new Cybex fitness gym equipment and the contract was awarded to Fitness Town. A new room layout, delivery of new equipment and disposal of old equipment is being planned and will happen during pool shut downs late in the summer.

Harbour City Seniors: Staff met with John Horn and Deborah Jensen to discuss the Seniors Housing and Support Initiative - Social Exclusion project. Michele Duerksen, Seniors Coordinator, will be sitting on the Steering Committee for this project. Staff discussed the Seniors' Strategy, with a proposed completion date of fall 2012. Seniors' Coordinator attended one of nine consultation meetings being hosted throughout the province by the BC Government, who is creating a Seniors Advocate for British Columbia.

Oliver Woods Community Centre (OWCC): 647 took part in drop-in programs in June. Four drop-in programs will not be running in July/August: Friday Floor Hockey; Friday Futsal; Saturday Family Sports; and Sunday Family Gym.

Community Meetings:

- **Youth Sticking Together (YST):** This street hockey event at the curling club lacrosse box was held to break the world record for the longest street hockey game.
- **LEAP:** Staff did a presentation to both the Multicultural Society and the Tillicum Lelum Friendship Centre. A review of how to register for programs and the LEAP program was presented.
- **Canadian Diabetes Association (CDA):** Staff met with Erin Lutz of CDA regarding a pilot project with IHN-VIHA to start a walking program. Carolina Ponsford of Nanaimo Travellers Lodge was interested in the proposed walking program mentioned above.
- **Arts Alive:** General meeting was held 2012-JUN-06. Registration began 2012-MAY-14. To date, 257 have registered (201 in 2011, 355 in 2010 and 373 in 2009). Arts Alive participated once again at Canada Day with an interactive booth staffed by daycamp staff and volunteers doing face painting, helium balloons and crafts.

Community Events:

- **Community Events** that took place in the Social Centre in June included: Thai Night 2012; three-day Blood Donor Clinic; Firefighters Summer Heat Fundraiser; Medichair Tradeshow; and, Dry Grad. Centennial Building and grounds events included the three-day Kennel Club Dog Show and the Nanaimo Toy Run.
- **Bike to Work Week:** The wrap up celebration was held at Maffeo Sutton Park on 2012-JUN-03. Approximately 50 people enjoyed entertainment, a variety of bike-related

activities, food and lots of giveaways. Staff developed a survey monkey to get feedback about 2012 Bike to Work Week which will be incorporated for next year's event.

June Statistics:

Front Desk:	2012	2011	Difference
Numbers			
Registrations	2,486	2,672	-186
FITT Passes	251	133	118
Economy Tickets	820	768	52
Gift Card Sales	36	27	9
TOTAL:	3,593	3,600	-7
Sales			
Registrations	\$203,518	\$221,877	\$18,359
FITT Passes	36,668	19,341	17,327
Economy Tickets	29,612	26,138	3,474
Gift Card Sales	2,040	550	1,490
TOTAL:	\$271,838	\$267,906	\$3,932

RECEIPTS	
2012	2011
\$442,544	\$422,649

Aquatics:	Attendance	
	Current Month	Last Year
Public Admissions:	39,971	35,817
Clubs:	3,322	4,151
Lessons, Rentals, Schools:	9,722	5,174

Arenas:	Hours of Use		Attendance	
	Current Month	Last Year	Current Month	Last Year
Public Admissions:	86.75	81.50	1,257	1,359
Lessons: Department programs and Schools:	87.00	104.70	1,506	1,930
League Rentals:	328.00	380.25	15,862	15,947
Casual:	180.75	293.75	4,181	19,005
Special Events/Tournaments	65.00		10,500	
TOTAL:	747.50	860.20	33,306	38,241

<u>Hours:</u>	<u>Attendance:</u>
FCA – 217.00	FCA – 19,723
NIC 1 – 201.50	NIC 1 – 7,075
NIC 2 – 329.00	NIC 2 – 6,508
CMM – 0	CMM – 0
Total – 747.50	Total – 33,306

NHCS Memberships sold 43

Total NHCS Memberships 1,499 sold from Jan 1-Dec 31, 2011

Total NHCS Memberships 1,518 sold from Jan 1-Dec 31, 2010

Total NHCS Memberships 1,472 sold from Jan 1-Dec 31, 2009

2012-JUL-18

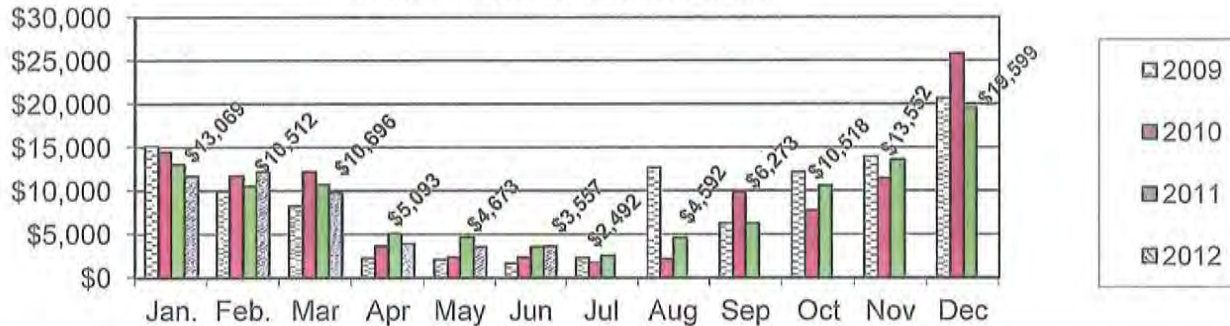
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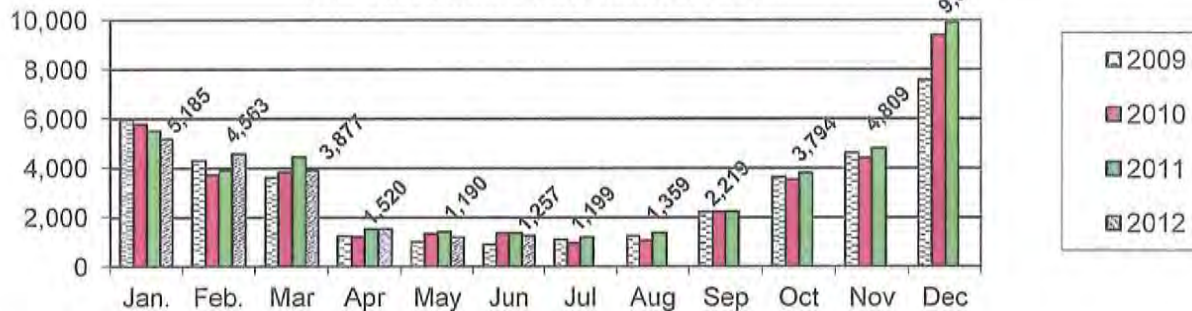
Summary of Recreation And Culture Services - JUNE 2012

***Public Skate Revenue for August 2009 includes Economy Ticket Revenue from January to August, 2009.

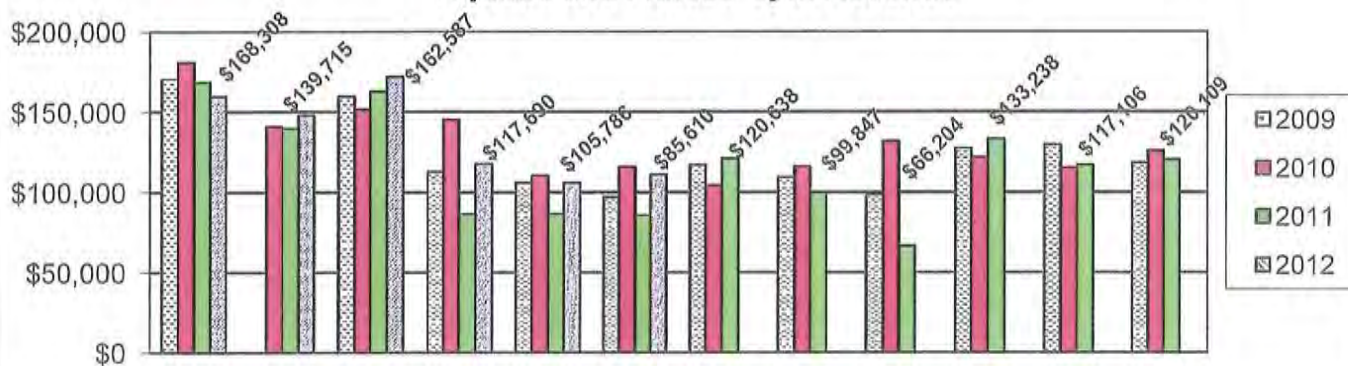
Arena Public Skate Revenue



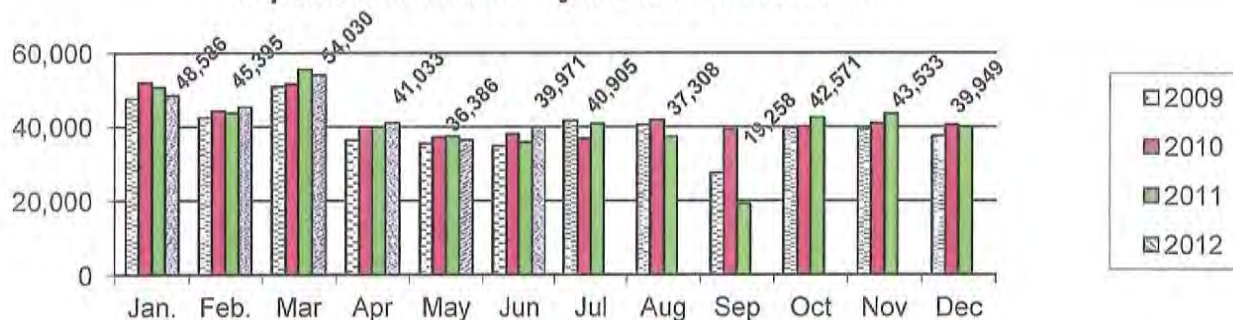
Arena Public Skate Admissions



Aquatic and Fitness Gym Revenue

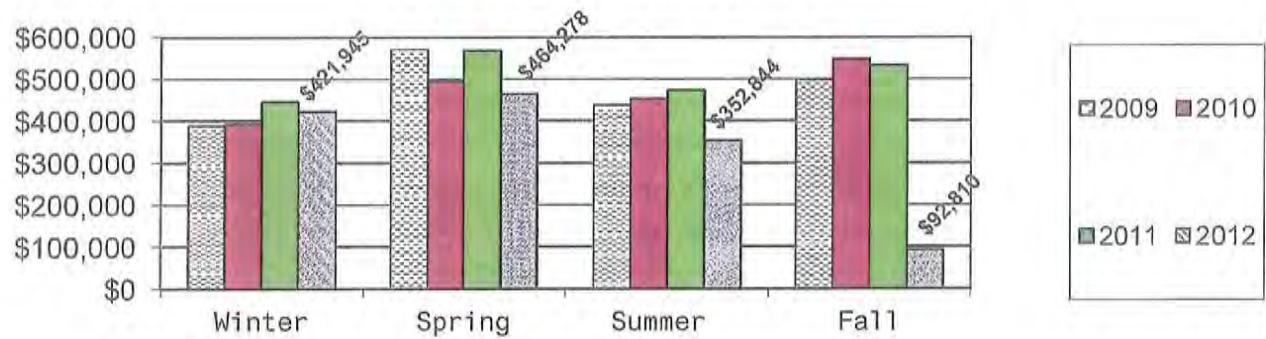


Aquatic and Fitness Gym Public Admissions

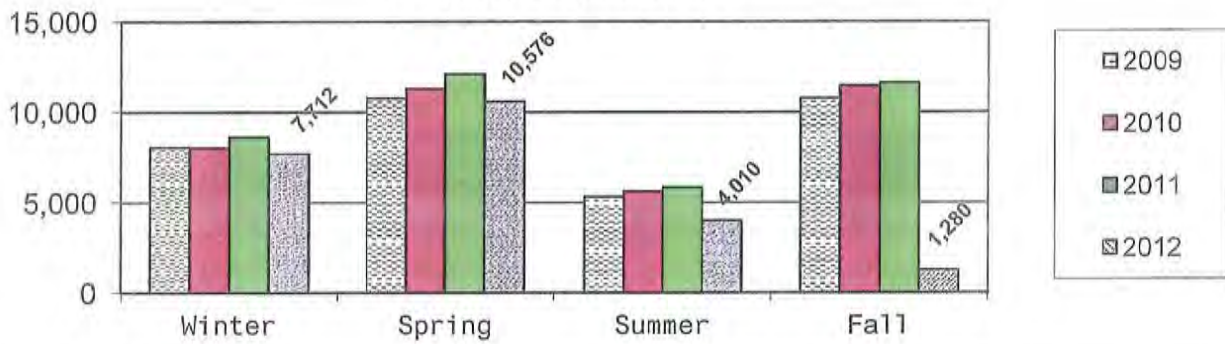


2009 to 2012 Recreation and Culture Programs Registrations and Revenues

Program Registration Revenue



Program Registrations*



Kwumut Lelum

Child and Family Services Society

544 Centre Street, Nanaimo, BC V9R 4Z3

Tel. # (250) 591-0933 or 1-800-613-1777 Fax (250) 591-0935

July 9, 2012

City of Nanaimo
455 Wallace Street
Nanaimo BC V9R 5J6

RECEIVED

JUL 13 2012

DEPARTMENT OF

PARKS RECREATION AND CULTURE

JUL 12 2012

LEGISLATIVE SERVICES

Re: Request for Sponsorship for the KL Cares & Kicks Extreme Soccer Summer Event
Event Dates: August 7th-9th, 2012 in Nanaimo, BC

Dear City of Nanaimo,

We are excited to invite you to join **Kw'umut Lelum** realize the dream of inspiring **HOPE** and **HEALTH** for our **NEXT GENERATION** through a **major soccer event that will get kids active, while creating a fund to keep them playing!**

Kw'umut Lelum Child and Family Services is an Aboriginal Society dedicated to the well-being of our children in our nine member Nations on Vancouver Island. We nurture the connection between family, community and culture with a focus on healthy activities.

What is our vision?

We envision a changed society where children are at the center of healthy communities and nations. In keeping with the Coast Salish philosophy that "Our Children are Our Future Leaders", we will bring people together. The Nations in the Coast Salish tradition of oneness or "Nawtsa'Mawt Shqualuan" in a community fundraising event that will change the course of children's lives forever by generating hope, health and personal power. Our best hope is that this becomes an annual fundraising event!

What is the big idea?

- Getting kids involved in sports is proven to reduce risk factors, increase resilience, self-esteem, leadership skills and contribute to lifelong health
- There is a long-standing tradition of soccer amongst the Coast Salish Nations
- Soccer is an excellent vehicle to bring people together to focus on wellness and have some fun
- Our communities need more opportunities to come together to create positive experiences for the children and youth – but we need your help!

Our primary audience is the 1,500 member Nations' children residing in their Nations and surrounding communities. The children who participate in this event will remember it for the rest of their lives and return to the field with hope, pride and inspiration. **Our children will no longer be marginalized, but empowered and motivated to keep playing!**

We know that connection to the broader community is vital to our children's long-term success. **Over time, thousands of Vancouver Island soccer players will run on the fields created/upgraded from this fundraising event and the Kraft Celebration Tour fund.**

How have Vancouver Whitecaps FC endorsed our vision?

Vancouver Whitecaps FC endorse our vision by being fully involved in the event. Highlights:

- Martin Rennie (Head Coach) - Inspirational keynote
- Carl Valentine - Lead Coach for the Skills/Drills Day
- First Team- Special Appearances
- Joe Cannon and Marius Rovde- Goalie Seminar
- Jay Demerit - "Rise and Shine: the Jay Demerit Story"



How will the funds be used?

The funds raised will create the *Kw'umut Lelum "Love of the Game" Fund*. This fund will enable local Aboriginal children and youth partake in **regular sports activities**. **The funds will also be used to create or enhance playing fields close to home**. This is not just about getting kids and youth together for a one time only experience; it is about creating **long-term impact** by using the funds well to ensure that the next generation has the opportunity to follow through on their soccer aspirations.

The first field to be created is located on the Snuneymuxw First Nation Reserve with a potential area beside the Long House that will be transformed into a soccer pitch. This site is perfect and offers an existing building and big kitchen to host events. The goal is to ready this field for play in 2012 to be a bonus option available for the Vancouver Island soccer community to use! **We will also make the funds go as far as possible to assist with the enhancement of other fields.**

Please find more information enclosed in an event brochure on this exciting event and its sponsorship levels. Your generous sponsorship will help assure the success of the event.

Please contact Bill Yoachim, Executive Director, at Kwumut Lelum Child and Family Services at 250-591-0933 for any further information.

Sincerely,

A handwritten signature in dark ink, appearing to read 'William Yoachim', with a long horizontal line extending to the right.

William Yoachim
Executive Director

Featured Events

"Chalk Talk" with Head Coach Martin Rennie

Martin will share his expertise on motivating individuals and leading a high performance team.

Skills & Drills

Children and youth will have the opportunity to learn from high performance local athletes and Vancouver Whitecaps FC players and participate in many exciting soccer drills. Carl Valentine - Lead Coach for the Skills/Drills Day and Event Ambassador

Keeper Clinic

An exclusive experiential lesson for elite players and coaches to enhance goal keeping performance delivered by the Vancouver Whitecaps FC Goal Keeper Joe Cannon and Coach Marius Rovde.



Rise and Shine:

The Jay Demerit Story

An opportunity to view a truly inspirational story that transforms adversity into success through hard work and determination. Featuring a personal introduction by Jay Demerit.

Soccer Tournament

A one day fun friendship tournament involving Kw'umut Lelum's nine member Nations children and youth

Exhibition Games

Following the tournament there will be an All-Star Game between the Men's VIU Mariners team and Men's Coast Salish team as well as the Women's VIU Mariners team against the Women's Coast Salish team. Come and watch the teams in a friendly soccer match and enjoy a salmon BBQ!



KL Cares & Kicks

Extreme Soccer Summer Event
August 7th-9th, 2012

Cosponsored by
and featuring

The

Vancouver
Whitecaps FC



The funds raised will create the Kw'umut Lelum "Love of the Game" Fund.

This fund will enable local Aboriginal children and youth partake in regular sports activities. The funds will also be used to create or enhance playing fields close to home. This is not just about getting kids and youth together for a one time only experience; it is about creating long-term impact by using the funds well to ensure that the next generation has the opportunity to follow through on their soccer and other sports aspirations.

Kw'umut Lelum

Child and Family Services

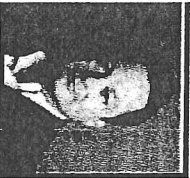
Telephone: (250) 591-0933

Fax: (250) 591-0935

Toll-Free: 1-800-613-1777

544 Centre Street, Nanaimo, BC, V9R 4Z3

Kw'umut Lelum Child and Family Services



Kwumut Lelum Child and Family Services is proud to announce a three day soccer event in partnership with the Vancouver Whitecaps August 7, 8 & 9, 2012.

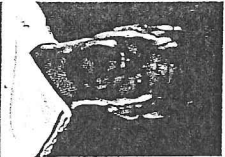


We are excited to invite you to join Kw'umut Lelum realize the dream of inspiring **HOPE** and **HEALTH** for our **NEXT GENERATION** through a soccer event that will get kids active, while creating a fund to keep them playing!

Soccer has a strong history amongst our Coast Salish Nations and it has the potential to unite families and communities. This event is a opportunity to share positive messaging across culture, age and geography.

The children and youth will:

- Develop and enhance skills through the participation in a development clinic and tournament
- Make new connections across the nine member Nations and reconnect with existing friends
- Have fun!
- Walk away with a renewed excitement to partake in soccer and sports opportunities ongoing and now that they will be supported to do so!
- **Be inspired by the speakers and activities to support their children and youth to maintain an active lifestyle and pursue their dreams!**



Kwumut Lelum Child and Family Services is honoured to be hosting an event that will get our children and youth from our communities involved in a healthy activity that will promote and inspire families to have a healthy body and mind.

Our sponsorship opportunities include exposure to all communities in our nine Nations. When you sponsor, you are helping to promote a healthy lifestyle for children and youth through this excellent soccer focused tournament.

Level 1

★ "Player of the Match" ★ \$3,500

- Name/Company Logo showcased on all promotional material* and event t-shirts (featured position and verbal recognition and presentation at the opening event)
- VIP seating table (6) to Martin Rennie - "Chalk Talk"
- A signed, authentic Whitecaps Jersey presented by Martin Rennie
- A signed Whitecaps soccer ball
- 4 VIP seating to a Vancouver Whitecaps home game in 2012 MLS Season
- "Player of the Match Award" Sponsorship Recognition picture and plaque

Level 2

"Most Valuable Supporter Award" \$2,000

- Name/Company Logo showcased on all promotional material* and event t-shirts (secondary position) and verbal recognition and presentation at the opening event
- VIP seating table (6) to Martin Rennie - "Chalk Talk"
- A signed Whitecaps soccer ball
- 4 VIP seating to a Vancouver Whitecaps home game in 2012 MLS Season
- "Most Valuable Supporter Award" recognition photo and plaque

Level 3

"Best Team Spirit Award" \$500

- Name in Program and verbal recognition
- VIP seating table (6) to Martin Rennie - "Chalk Talk"
- "Best Team Spirit Award" certificate

Level 4

"Friendly Fan Award" Under \$500

- Name in Program and verbal recognition
- KL Carres & Kicks t-shirt

Promotion material to include event program, signage at the event poster, flyers, print and electronic media materials and verbal mentions, T-shirts plus more! This means that your company logo/name will be featured alongside the Whitecaps and Adidas brands

When you nurture a child in heart, body and mind that is how we build strong communities.

June 25, 2012



6704 Dover Road,
Nanaimo, BC
V9V 1M6

Tel: (250)390-2121
Fax: (250)758-7412

Website:
www.nanaimohornetsrugby.com

Mr. Richard Harding
City of Nanaimo
Parks, Recreation and Culture Commission
500 Bowen Road
Nanaimo, BC V9R 1Z7

Dear Mr. Harding:

RE: Preserving School District 68 lands along Shook and Dickenson
Roads, Nanaimo, BC

On behalf of the over 220 members and players of the Nanaimo Hornets R.F.C., I wish to voice our support that the above-noted lands currently owned by the Nanaimo School District 68 (S.D. 68) be kept as parklands and not be alienated for residential or commercial development.

The Nanaimo Hornets R.F.C. was established in Nanaimo originally in 1889, and is the oldest sporting club in the City. Our current facilities/field was built in 1978 with 100% volunteer help from team members, some of whom continue to play and support the club.

May Bennett Pioneer Park and the surrounding City of Nanaimo and S.D. 68 parklands provide a unique environment for all the citizens of Nanaimo and surrounding areas to enjoy. As you know, a volunteer group of young adults has spent a large amount of time restoring the City of Nanaimo lands adjacent to the rugby and football fields, by culling the smaller trees and debris in order to open up this space for hikers, dog-walkers, cyclists and others to enjoy. Our club has supported this volunteer effort by allowing these volunteers the use of our facilities as a staging ground for their efforts to improve these forest lands. The S.D. 68 lands are essential to this total recreation space and nature learning/appreciation area which links up with the athletic fields.

Bowen Park is another example of the melding of athletic fields and forest area/nature paths which contributes to the health and welfare of the citizenry of this beautiful city. It would be a great disappointment to change the use of the S.D. 68 lands to other than recreational.

Would you please advise if the City of Nanaimo plans to hold any sort of public forum/discussion with respect to the future use of these S.D. 68 lands, and if so, please contact Will Geselbracht (Director) at (250) 758-2825 or by e-mail at willgeselbracht@yahoo.com to advise of same.

Thank you for your attention in this matter.

Yours Truly,

Ian Cumpstone
Ian Cumpstone

President, Nanaimo Hornets R.F.C.

cc: Nanaimo School District 68

RECEIVED

JUL 04 2012

DEPARTMENT OF
PARKS RECREATION AND CULTURE



July 3rd, 2012

Parks, Recreation and Culture Commission
500 Bowen Rd
Nanaimo, BC V9R 1Z7

SUBJECT: CULTURAL GRANT REPORT - Gallery Row Art Festival 2012

Dear Commission Members,

Please find enclosed a copy of our report and financial summary for our event on May 11th at Gallery Row.

We work very hard to support local artists, to host a local attraction and annual event. We are very appreciative and could not have hosted such a successful event without the support of our sponsors, local business owners, the community and of course our municipal government. Thank-you so much for your support, it is deeply appreciated.

Please feel free to drop in and visit our outdoor art gallery, downtown on Fitzwilliam St. This years artwork will hang until Spring of 2013, when we will put up an entirely new display! We encourage you to visit Gallery Row, as it is truly awe-spiring. We look forward to seeing you, and thank-you again.

Sincerely,

Sadie Beaudoin-Lobb & George Ewing
Co-Chairs, Gallery Row Outdoor Art Project Committee

RECEIVED

JUL 03 2012

DEPARTMENT OF
PARKS RECREATION AND CULTURE

Gallery Row's Art Festival 2012 was a Grand Success!

With our primary goal of encouraging participation amongst local artists, businesses, entertainers and the community as a whole our goal was very much achieved.

Of course each year we hope to raise funds to put towards the development of Gallery Row and one day, towards local arts programs. This year the goal of raising funds over our expenses was not achieved. We will continue to work towards this goal by hosting our annual Arts Festival as well as occasional fundraisers throughout the year. This years event showed great contribution from local businesses, artists, volunteers, and committee members. We have done our best to show our appreciation of their efforts by recognizing them publicly and celebrating after the event with an appreciation dinner. We have seen great enthusiasm and encouragement from the public and are looking forward to Gallery Row's Art Festival 2013.

What we are celebrating:

- More than fifty local businesses contributed to the Gallery Row Art Festival by either cash or in-kind donations
- Twenty-five new pieces of artwork will hang in Gallery Row until the Spring of 2013, when they will be auctioned off at our next Art Festival.
- This year we celebrate as one of our artists have been commissioned to create a new piece as a result of their art being viewed at Gallery Row
- We brought in over two-hundred additional locals/islanders who may have walked through and spent money in the Old City Quarter and downtown area.
- Through our silent-auction of artwork, \$645 was raised, with \$322.50 going back to participating local artists.

Thank-you all again; we hope you feel proud of your choice to allot funds to the Gallery Row Art Festival 2012.

<i>Revenue Item</i>	
Business Advertising Sponsorships	\$2500
Cultural Grant - City of Nanaimo	\$300
Donations (Prior to Event)	\$100
Event Donations	\$928.56
Total Revenue	\$3828.56
<i>Expense Item</i>	
Re-usable Supplies	\$56.88
Single-use Supplies	\$70.09
Flyer Printing	\$122.55
Radio Advertisement	\$666.40
Newspaper Advertisement	\$1577.50
Sponsor Recognition Frame	\$32.42
Total Expenses	\$2575.84
<i>Indirect Expense Item</i>	
Radio Prizes (GEM Retail)	\$263.75 (\$527.50 /2)
Event Coordination (Donated by GEM)	\$2,200
Total Indirect Expenses	\$2463.75
<i>Overall Revenue:</i>	\$3828.56
<i>Overall Expenses:</i>	\$5039.59

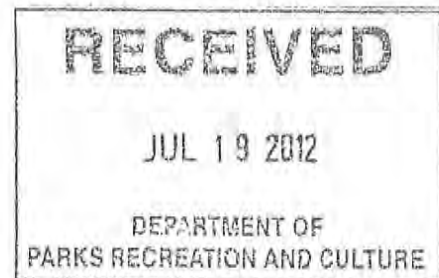
The Gallery Row Public Art Project is a non-profit effort. Any and all donations received go directly to the gallery. In future years, when we are able to cover costs and have remaining funds, we plan to put additional monies back into the local art community and child / youth art programs. At this time, any event costs that Gallery Row cannot cover, will be donated by GEM Fabrications, Gates & Gifts at no future expense to Gallery Row.

Harewood Neighbourhood Association
550 Seventh Street Nanaimo, BC V9R 3Z2

July 18, 2012

Harewood Neighbourhood Association
550 Seventh Street
Nanaimo, BC V9R 3Z2

Kristy MacDonald, Parks and Open Space Planner
89 Prideaux Street
Nanaimo, BC V9R 2M6



Dear Kristy,

The Harewood Neighbourhood Association is excited about the redevelopment of the Harewood Centennial Park. As noted in the Conceptual Layout, the variety of sports and recreation venues, including the sports fields, lacrosse box, covered court, walking trails, trail bike and skateboard sites will provide numerous ways for the people of Harewood and Nanaimo to come together and be active. The redesign of the playground, yet keeping it adjacent to the Waterpark area reflects the desire of parents of young children to have these areas adjacent. It is obvious many of the communities wishes have been incorporated into this plan.

Because of the historical significance of agriculture in our community the 5 acre plots of area miners we are interested in continuing to explore how that element of our history can be captured in the park. Your suggestions of incorporating design elements, historical exhibit, and tying in the Community Gardens at John Barsby are excellent ideas.

Presenting the entire park plan allows us to catch the vision of a park that has something for just about everyone! Building in phases will allow us to enjoy some concrete changes, and become more committed to working towards the next phases.

We urge the School District to become a partner in the planning of the Harewood Centennial Park Improvement Plan. Because the park is adjacent to John Barsby Secondary Community School, the possibilities for cooperation, for the benefit of the community and the school population, is great.

The Harewood Neighbourhood Association looks forward to working with the city of Nanaimo to bring about this new vision for the Harewood Centennial Park.

Carolyn Iles, Director
Harewood Neighbourhood Association
kiles@island.net 250-753-8095