



MINUTES

NANAIMO COMMUNITY HERITAGE COMMISSION (NCHC)
HELD ON WEDNESDAY, 2012-SEP-05 AT 5:00 PM
IN CONFERENCE ROOM 1, CITY ANNEX (238 FRANKLYN STREET)

Members Present:	Diane Brennan, Chair John Manning Bill Gard Christine Meutzner	Jill Stannard John Hofman Charlene Riches
Members Absent:	Geraldine Manson Kerrie Low	Loyd Sherry
Staff Present:	Chris Sholberg, Heritage Planner	Rebecca Tubbs, Recording Secretary
Guests:	Joan Shillabeer, DBNA	Reale Edmond, DBNA

1. Call to Order

Chair D. Brennan called the meeting to order at 5:03 pm.

2. Approval of Agenda & Late Items

The agenda was approved as presented with the addition of the following late items:

- a) Rowe House (545 Haliburton Street) Update (C. Sholberg):
The house has been purchased by Nanaimo Youth Services Association (NYSA), and will be upgraded to be used as a youth housing facility.
- b) 103 Milton Street - Update (C. Meutzner):
There are some major exterior renovations taking place on this building. She asked if C. Sholberg had been informed about these renovations through the permitting process? C. Sholberg explained that because it is not a registered heritage building and because it is a single family home, there is little that can be done in regards to regulating renovations.

C. Meutzner noted that there are many buildings with obvious heritage potential that are currently not registered. It would be valuable to do a new ground survey in the Old City area to scope out more potential register additions and to get an idea of what exists out there.

3. Adoption of Minutes (2012-JUN-06)

It was moved and seconded that the Minutes from 2012-JUN-06 be adopted as presented.
The motion was carried.

4. Budget Review: \$1,390.00

5. Correspondence, Periodicals, & Newsletters

- a) Friends of Morden Mine AGM & Morden Mine News:
For information. The AGM will take place on 2012-SEP-29 at the Nanaimo Museum at 1:00 pm. As well, a mine tour will be held 2012-SEP-16.
- b) Nanaimo Arts Council Newsletter:
For information.

It was moved and seconded that the above correspondence be received as presented.
The motion was carried.

6. New Business

a) Departure Bay Beach Ship Wheel Project

Funding request (\$500 from Departure Bay Neighbourhood Association (DBNA):

C. Sholberg introduced guests in attendance, J. Shillabeer and R. Edmond, of the Departure Bay Neighbourhood Association. The group is proposing to install a large, cast-iron ships wheel and interpretive signage on the Departure Bay walkway. The ships wheel was salvaged by Captain Higgins from a large ship that sank off Fanny Bay; a ship similar to the ones that used Departure Bay wharves. The wheel will be positioned in such a place that the remaining pilings from the shipping wharves will be visible. The interpretive signage will consist of two signs; one a historic description of the Alumna, which the wheel was salvaged from; as well as a list of sponsors. So far, DBNA has raised about \$3,000 toward the cost of the project but are short approximately \$500. They are requesting funding support from the Commission to be allocated toward the cost of the wheel's restoration and installation.

Although the Alumna did not dock at Departure Bay, it is very similar to the type of ships that did load coal at the Bay. The signage will note that the wheel is a symbolic connection with the type of ships that transported coal from the area.

It was moved and seconded that the Commission receive the delegation's proposal. The motion was carried.

J. Shillabeer and R. Edmond thanked the Commission and excused themselves from the meeting. Staff informed them that they would be contacted after the meeting.

The Commission discussed the proposal and decided to support the funding request based on a condition that signage content be approved by City staff before being manufactured. This will ensure accuracy and consistency with other signage along the walkway.

It was moved and seconded that \$300 be allocated to the Departure Bay Neighbourhood Association (DBNA) to be applied toward the cost of restoration/installation of the ship's wheel, subject to content approval by City staff. The motion was carried.

b) Heritage Policy Review – Documentation & Signage:

This item was deferred at the last meeting. C. Meutzner noted that the only thing she wanted to mention about it was that she feels the Commission should review their plaque policy in conjunction with their yearly work plan review. This item will be discussed during the next work plan discussion.

7. Ongoing Business

a) Appointment of NCHC rep for Design Advisory Panel (DAP):

At the last meeting, J. Stannard resigned as heritage representative on DAP. D. Brennan asked if any other members would be interested in representing the Commission on DAP. Attendance is only required when items of a heritage related nature are scheduled for discussion.

It was moved and seconded that C. Riches be appointed Nanaimo Community Heritage Commission representative on the Design Advisory Panel (DAP). The motion was carried.

b) Mining Heritage Recognition Strategy – Additional review:

C. Sholberg presented the revised list of existing and possible mining recognition opportunities with the addition of comments received at the last meeting. He had asked members to add any ideas they may have in regards to possible opportunities. Staff will

proceed with drafting a report to Council with respect to a heritage recognition strategy. The report will be presented to the Commission for review before being forwarded to Council.

It was moved and seconded that staff proceed with drafting a proposal for a heritage recognition strategy for presentation to Council. The motion was carried.

c) Heritage Register possible removals due to poor building condition – Update:

As directed at the previous meeting, staff sent letters to the owners of 215 Newcastle Avenue and 240 Haliburton Street regarding the Commission's concerns about the exterior condition of their buildings.

J. Hofman is of the opinion that no buildings should be removed from the register once added, as the Commission is the one who recommended that they be added. There is always the possibility that a new owner could purchase the building or make improvements in the future. As well, "poor" condition is a matter of opinion. Some buildings were originally added to the register in poor condition, so why are we faulting them now? With future nominations, it will be important to state the exact reasons that we are recommending a building be added to the register.

215 Newcastle Avenue: Staff received a letter and phone call from the owner stating that improvements have been made to the windows and that she would like more time given to complete some more repairs before removal from the register is considered.

It was moved and seconded that staff allow one-year from date of letter (sent 2012-JUL-19) for owner to make improvements to their homes exterior before removal from the register is considered. The condition will be re-evaluated in one year's time. The motion was carried.

240 Haliburton Street: Staff received a phone call from the owner stating that it is unlikely any improvements will be made to the building now or in the future due to financial issues, although the desire for greater maintenance was indicated by the owner.

It was moved and seconded that staff allow one-year from date of letter (sent 2012-JUL-19) for owner to make improvements to their homes exterior before removal from the register is considered. The condition will be re-evaluated in one year's time. The motion was carried.

d) Heritage Paint-Out/Shoot-Out (2012-SEP-15) – Status:

C. Sholberg provided an update on the status of the event coordination and requested a \$500 budget allocation to go toward prize money.

It was moved and seconded that \$500 be allocated toward the 2012 Heritage Paint-Out/Shoot-Out, based on the condition that the funding is put toward prize money. The motion was carried.

e) 2012 Community Heritage Commission Networking Conference (2012-NOV-24):

The conference will be held 2012-NOV-24. C. Sholberg used the initial feedback from the Commission to create a draft program/registration package. C. Sholberg encouraged all Commission members to attend, noting that (with approval) registration fees can be covered by the Commission's operational budget.

All members in attendance expressed interest in attending so staff agreed to arrange registration on behalf of all members.

It was moved and seconded that staff be permitted to cover registration costs for Commission members with funding from the Commission's operational budget. The motion was carried.

- f) Dickinson Barn (752 Howard Avenue) / Harewood Centennial Park Redevelopment Plan:
For information. Staff provided an update regarding the concept plans for the redevelopment of Harewood Centennial Park. C. Sholberg has discussed with Parks, Recreation & Culture (PRC) the historic importance of the barn. PRC has suggested the possibility of reusing some remnants from the barn in the redevelopment plans, but cannot make a commitment at this time.

Harewood is BC's first and only agri-planned community. C. Meutzner volunteered to help with historic interpretation (create plaque and signage, salvage pieces, etc.) and has found some new photos of the barn's interior from 1931. D. Brennan suggested that the Commission highlight to Council the heritage value of the building, so that Council can encourage PRC to take that into account when dismantling, etc. C. Meutzner will suggest that to R. Harding, Director of PRC, at an upcoming meeting.

- g) Beban House (2290 Bowen Road) – Status:
For information. Staff noted that the building is now being occupied in part by the Nanaimo Clippers.
- h) Land Residence (167 Irwin Street) – Heritage Home Grant cancellation:
Staff explained that the Commission had committed a Heritage Home Grant to the owners of this property for work already completed. One condition to receive such a grant is that a heritage conservation covenant is placed on the title of the home. The owner's mortgage company was unwilling to sign off on the covenant and regrettably, they are not able to claim the grant.

8. Committee Reports

- a) Snuneymuxw First Nation:
G. Manson was not in attendance.
- b) Nanaimo Community Archives Society:
C. Meutzner reported the Society continues to add information to their website.
- c) Nanaimo District and Museum:
J. Manning reported that although visitor numbers are up from last summer, it was a slow summer.
- d) Design Advisory Panel:
No report.

9. Next Meeting

The next meeting is scheduled for 2012-OCT-03 at 5:00 pm in Conference Room #1 of the City Annex (238 Franklyn Street).

10. Adjournment

The meeting adjourned at 6:57 pm.

APPROVED

Chair

Date