



MINUTES

**NANAIMO COMMUNITY HERITAGE COMMISSION (NCHC)
HELD ON WEDNESDAY, 2012-OCT-03 AT 5:00 PM
IN CONFERENCE ROOM 1, CITY ANNEX (238 FRANKLYN STREET)**

Members Present:	Diane Brennan, Chair Bill Gard Kerrie Low Christine Meutzner	Jill Stannard John Hofman Charlene Riches
Members Absent:	Geraldine Manson John Manning	Loyd Sherry
Staff Present:	Chris Sholberg, Heritage Planner	Rebecca Tubbs, Recording Secretary

1. Call to Order

Chair D. Brennan called the meeting to order at 5:04 pm.

2. Approval of Agenda & Late Items

The agenda was approved as presented with the addition of the following late items:

- a) A&B Sound Building (W.E. Gard):
W.E. Gard noted that the exterior of the A&B Sound Building (1 Commercial Street) was recently painted by the Young Professionals of Nanaimo.
- b) 545 Haliburton Street (W.E. Gard):
W.E. Gard noted that Nanaimo Youth Services Association has purchased 545 Haliburton Street, a registered heritage building, and will be converting it into housing for youth.

3. Adoption of Minutes (2012-SEP-05)

It was moved and seconded that the Minutes from 2012-SEP-05 be adopted as presented. The motion was carried.

Items Arising from Minutes:

- a) Inventory of Buildings in the Old City Area (C. Meutzner):
C. Meutzner has discussed with a Nanaimo Old City Association (NOCA) representative the idea of the association completing a photo inventory of all the buildings located in the old city neighborhood area. Completion of a photo inventory would assist with the creation of a heritage walk brochure for the area, as well as a way to judge each home individually for heritage register potential.

It was moved and seconded that staff contact NOCA requesting their assistance in completing a photo inventory of the Old City neighbourhood area. The motion was carried.

- b) Alumna Ship's Wheel – Interpretive Signage (C. Meutzner):
C. Meutzner asked that it be noted that in regards to NCHC granting DBNA funding, if she had to decide again, she would vote against the funding request. Based on the fact that there is no real connection to Nanaimo, it did not seem appropriate. She reminded the Commission that sometimes they may have to turn down funding requests if they do not fit the Commission's mandate. C. Sholberg noted that next time, NCHC will be approached earlier in the approval process. A lesson learned. DBNA is planning to unveil the ships wheel and signage at the end of October.

4. Correspondence, Periodicals, & Newsletters

- a) Heritage BC Quarterly:
For information.
- b) Historical Society Newsletter:
For information.
- c) Nanaimo Arts Council Newsletter:
For information.

The above correspondence was received as presented.

5. New Business

- a) Nominations for Heritage Register:
Before introducing the nominations, staff explained to the Commission that a new and “modified” evaluation form has been created for the evaluation of heritage register nominations. The “modified” evaluation form, completed by C. Meutzner, is similar to the version used for the provincial heritage grant criteria. The “modified” evaluation form places a stronger emphasis on cultural value versus architectural value.

The Commission agreed with the new modified form and agreed that it should be used in future evaluations. They suggested that an “evaluation date” be added to the form and that a “modified” stamp be added so that people know it is a modified evaluation being used.

Staff introduced the following heritage register nominations:

- *John Johnston Residence (407 Machleary Street):*
Staff introduced the property, noting that it received a score of 62/100 using the modified evaluation form. The Commission discussed the nomination.

It was moved and seconded that the John Johnston Residence (407 Machleary Street) be recommended to Council for addition to the heritage register. The motion was carried.
- *Haliburton Street Residence (648 Haliburton Street):*
Staff introduced the building, noting that it has considered by the Commission in the past, but that they had put it on hold as exterior work was not yet completed. Staff noted that the work has still not been completed and recommended that consideration for addition to the heritage register be deferred until work has been complete. The Commission agreed.

Staff will send a report to Council that lists the Commission’s recommendations for addition to the heritage register. Buildings recommended for addition to the heritage register at past meetings (but that have not been added to the heritage register by Council), will also be included in the report (see below).

- Dam remnants (400 Mackay Road)
- Robin’s Park (620 Park Avenue)
- Leynard Residence (442 Milton Street)
- Beevor-Potts Residence (627 Millstone Avenue)
- Sea Cadet Building (750 Fifth Street)
- John Johnstone Residence (407 Machleary Street)

6. Ongoing Business

- a) 2012 Heritage Paint/Shoot-Out – Debrief:
Staff noted that the event was a success with nice weather and an increased number of participants. The Arts Council is enthusiastic about continuing the partnership and look

sofward to next year's event. A gallery show will be held to showcase some of the pieces. Ideas for next year include looking at ways to promote the artwork created and possibly holding the event earlier in the summer.

- b) Community Heritage Networking Conference (2012-NOV-24):
For information. Staff informed members that they have all been registered for the event.

7. Committee Reports

- a) Snuneymuxw First Nation:
G. Manson was not in attendance.
- b) Nanaimo Community Archives Society:
C. Meutzner reported business as usual, updates to the website, etc.
- c) Nanaimo District and Museum:
J. Manning was not in attendance.
- d) Design Advisory Panel:
C. Riches had no report.

8. Next Meeting

The next meeting is scheduled for 2012-NOV-07 at 5:00 pm in Conference Room #1 of the City Annex (238 Franklyn Street). (Update: The 2012-NOV-07 meeting was cancelled).

9. Adjournment

The meeting adjourned at 5:50 pm.

APPROVED

Chair

Date