

**AGENDA FOR THE REGULAR MEETING OF THE  
CULTURAL COMMITTEE MEETING  
BOWEN PARK COMPLEX CONFERENCE ROOM  
WEDNESDAY, 2012-NOV-07, COMMENCING AT 4:00 P.M.**

---

**ACTING CHAIR: JULIE BEVAN**

**1. CALL MEETING TO ORDER:**

**2. INTRODUCTION OF LATE ITEMS:**

**3. ADOPTION OF AGENDA:**

*(Motion required to adopt the agenda.)*

**4. ADOPTION OF MEETING NOTES:**

- |  |                    |
|--|--------------------|
| (a) Notes of the Regular Cultural Committee Meeting held<br>Wednesday, 2012-OCT-03 at 4:00 p.m., in the Bowen Park<br>Complex Conference Room. | <i>Pgs.</i><br>3-6 |
|--|--------------------|

*(Motion required to adopt the meeting notes of 2012-OCT-03 as circulated)*

**5. PRESENTATIONS:**

NONE.

**6. CHAIR'S REPORT:**

*(Motion required to receive the Report.)*

**7. COMMISSION REPORT: (Commissioner Rinald)**

**8. REPORTS OF PROJECT COMMITTEES:**

- (a) **Cultural Award Committee.**

*(Motion required to receive verbal report.)*

- (b) **Art in Public Places Project Committee.**

- (i) Temporary Public Art Update – Julie Bevan

*(Motion required to receive verbal report.)*

- (c) **Cultural Forum Project Committee.**

*(Motion required to receive verbal report.)*

9. **STAFF REPORTS:**

NONE.

10. **GRANT REVIEWS** - Verbal Overview & Discussion - Bob Kuhn

- (a) Arts, Cultural and Festival Events Grants. *(see binder)*
- (b) Cultural Operating Grants. *(see binder)*
- (c) Set meeting dates for interviews.

11. **CORRESPONDENCE:** (not related to a Report to the Cultural Committee)

NONE.

12. **NOTICE OF MOTION:**

13. **OTHER BUSINESS:**

*(Motion required if there is other business.)*

14. **DELEGATIONS** (not related to a Report to the Committee):

NONE.

15. **UNFINISHED BUSINESS:**

- (a) Poet Laureate - Kim Smythe to provide alternatives to the current criteria at the 2012-NOV-07 Cultural Committee meeting.
- (b) Art in Public Places - Kirsty MacDonald and Julie Bevan have met and will bring recommendations to a future Cultural Committee meeting.
- (c) Cultural Forum - Staff are planning a second session with Mr. Gord Hume on 2013-FEB-12 for Commission and Committees as well as a possible third session for the public.

*(Note: Motion is required if items are to be removed from "Unfinished Business".)*

16. **QUESTION PERIOD:** *(Agenda Items Only)*

17. **ADJOURNMENT:**

*(Motion required to adjourn with next meeting to be held as determined in the Bowen Park Complex Conference Room.)*

**NOTES OF THE REGULAR MEETING OF THE  
CULTURAL COMMITTEE  
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM  
WEDNESDAY, 2012-OCT-03, COMMENCING AT 4:00 P.M.**

---

PRESENT: Commissioner Fred Pattje, Chair

Members: Commissioner Howard Houle  
Commissioner Alec McPherson  
Commissioner Donald Rinald (arrived 4:03pm)  
Ms. Julie Bevan  
Ms. Gerda Hofman  
Mr. Kim Smythe  
Ms. Marianne Turley

Regrets: Ms. Geraldine Manson  
Ms. Wendy Smitka

Staff: B. Kuhn  
K. MacDonald  
C. Kuziw, recording

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting of the Cultural Committee was called to order at 4:01 p.m.

2. INTRODUCTION OF LATE ITEMS:

NONE.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

4. ADOPTION OF MEETING NOTES:

(a) Meeting Notes of the Regular Cultural Committee Meeting held Wednesday, 2012-SEP-05, at 4:00 p.m., in the Bowen Park Complex Conference Room.

It was moved and seconded that the Meeting Notes be adopted as circulated. The motion carried unanimously.

5. PRESENTATIONS:

NONE.

6. CHAIR'S REPORT:

NONE.

7. COMMISSION REPORT: *(Presented by Commissioner McPherson)*

Commissioner McPherson provided an overview of the 2012-SEP-19 meeting of the Parks, Recreation and Culture Commission.

It was moved and seconded that the report by Commissioner McPherson be received. The motion carried unanimously.

8. REPORTS OF PROJECT COMMITTEES:

(a) Cultural Award Committee. *(Gerda Hofman, Chair)*

Gerda Hofman reported on the meeting held 2012-SEP-26. The Committee discussed the nominations for the Honour in Culture and the Excellence in Culture awards for 2012. The Committee's recommendations are in the "In Camera Report".

It was moved and seconded that the verbal report be received. The motion carried unanimously.

(b) Art in Public Places Project Committee. *(Howard Hoult, Chair)*

No report was presented.

(c) Cultural Forum Project Committee. *(Kim Smythe, Chair)*

Kim Smythe reported on the meeting held 2012-JUL-11.

Wendy Smitka was nominated to join the Cultural Forum Project Committee.

It was moved and seconded that Wendy Smitka be appointed to the Cultural Forum Project Committee. The motion carried unanimously.

It was moved and seconded that the verbal report be received. The motion carried unanimously.

9. STAFF REPORTS:

(a) Revisions to Temporary Public Art Installation.

Delegations: (None.)

Correspondence: (None.)

Staff's Recommendation: *That the Cultural Committee's direction is requested.*

It was moved and seconded to continue with the Temporary Public Art Program and that Staff return with specific recommendations regarding changes to the program. The motion carried unanimously.

Commissioner Rinald left the meeting at 4:50pm.

10. CORRESPONDENCE: (not related to a Report to the Cultural Committee)

- a) Letter dated 2012-SEP-10 from Mr. Michael Wright, Arts Alive, P.O. Box 2085, Station A, Nanaimo, BC, V9R 6X5, reporting on their Summer School, which ran from 2012-JUL-09 to 2012-JUL-27, made possible in part by the City of Nanaimo, Cultural Operating Grant.

It was moved and seconded that the Correspondence be received. The motion carried unanimously.

11. NOTICE OF MOTION:

NONE.

12. OTHER BUSINESS:

- (a) Purpose and function of the Cultural Committee and the role played in the cultural planning process. (*General Discussion*)

There was general discussion on the topic.

13. DELEGATIONS (not related to a Report to the Cultural Committee):

NONE.

14. UNFINISHED BUSINESS:

- (a) Poet Laureate - Kim Smythe to provide alternatives to the current criteria at the November Cultural Committee meeting.
- (b) Art in Public Places - Kirsty MacDonald and Julie Bevan have met and will bring recommendations to a future Cultural Committee meeting.
- (c) Cultural Forum - Staff are planning a second session with Mr. Gord Hume on 2012-FEB-12 for Commission and Committees as well as a possible third session for the public.
- (d) Nanaimo Cultural Plan - Visioning Exercise with Technical Team - Staff to report on the 2012-SEP-11 "visioning" exercise at the October Cultural Committee meeting.

Bob Kuhn discussed the Visioning Forum outline for the 2012-OCT-16 meeting.

It was moved and seconded that Item (14)(d) be removed from Unfinished Business. The motion carried unanimously.

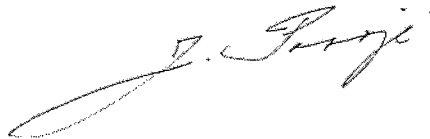
15. QUESTION PERIOD: (*Agenda Items Only*)

(a) What is the purpose of the Cultural Committee? – Mr. Jim Taylor.

There was discussion about the role of the Cultural Committee. Staff explained the process and that the Committee advises Commission and Council on cultural issues.

16. ADJOURNMENT:

It was moved and seconded at 5:20 p.m. that the meeting adjourn with the next Meeting of the Cultural Committee to be held Wednesday, 2012-NOV-07 commencing at 4:00 p.m. in the Bowen Park Complex Conference Room. The motion carried unanimously.



---

Fred Pattje  
CHAIR  
CULTURAL COMMITTEE

CERTIFIED CORRECT:



---

Suzanne Samborski  
SENIOR MANAGER  
RECREATION AND CULTURE SERVICES

APPROVED FOR DISTRIBUTION:



---

Richard Harding  
DIRECTOR  
PARKS, RECREATION AND CULTURE

2012-OCT-16  
File: A2-11  
G:\Admin\PR\CC\CulturalCommittee\2012\Meeting Notes\CC121003M.docx