

**AGENDA FOR THE REGULAR MEETING OF THE
RECREATION COMMITTEE
TO BE HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM
WEDNESDAY, 2012-NOV-14, COMMENCING AT 3:00 P.M.**

CHAIR: COMMISSIONER TED GREVES

1. **CALL THE REGULAR RECREATION COMMITTEE MEETING TO ORDER:**
2. **INTRODUCTION OF LATE ITEMS:**
3. **ADOPTION OF AGENDA:**

(Motion required to adopt the agenda.)

4. **ADOPTION OF MEETING NOTES:**

- (a) Notes of the Regular Recreation Committee Meeting held Wednesday, 2012-OCT-10, at 3:07 p.m., in the Bowen Park Complex Conference Room. Pgs.
3-11

(Motion required to adopt minutes of 2012-OCT-10 as circulated.)

5. **PRESENTATIONS:** (None.)
6. **CHAIR'S REPORT:**
7. **REPORTS OF PROJECT COMMITTEES:** (None.)
8. **STAFF REPORTS:**

- (a) **Revised Camping in the Parks Policy Proposal.**

Pgs.
12-18

Delegations: (None.)

Correspondence: (None.)

STAFF RECOMMENDATION:

That the Recreation Committee recommends that the Parks, Recreation and Culture Commission:

1. approve the revised Parks, Recreation and Culture Overnight Camping in the Parks Policy, Schedule B, as attached; and,
2. approve a 25% per night camping fee increase in 2013 and a further 5% increase in each subsequent year until 2016 as follows:

YEAR	FEE PER NIGHT
2013	\$25.00
2014	\$26.25
2015	\$27.50
2016	\$28.75

(Motion required to adopt recommendation.)

9. **CORRESPONDENCE:** (not related to a Report to the Committee) (None.)

10. **NOTICE OF MOTION:**

11. **OTHER BUSINESS:**

- (a) Sport Tournament Grant – Review of applications and allocation of funds for the first intake of 2013 applicants. (see binder)

(Motion required.)

- (b) Community Program Development Grant Application – Cedar 4-H Sr. Advisory Council for Beban Park 4-H Barnyard. Pgs. 19-41

(Motion required.)

12. **DELEGATIONS** (not related to a Report to the Committee): (None.)

13. **UNFINISHED BUSINESS:**

- (a) 2012 Parks, Recreation and Culture Regulation Bylaw 2008 No.7073 Review Process.

- (b) Overnight Camping in the Parks.

(Note: Motion is required if items are to be removed from "Unfinished Business".)

14. **QUESTION PERIOD:** *(Agenda Items Only)*

15. **ADJOURNMENT:**

(Motion required to adjourn, with next meeting of the Recreation Committee to be held, on Wednesday, 2013-JAN-09, or as determined by the Committee, at 3:00 p.m., in the Bowen Complex Conference room.)

**NOTES OF THE REGULAR MEETING OF THE
RECREATION COMMITTEE
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM
WEDNESDAY, 2012-OCT-10, COMMENCING AT 3:00 P.M.**

PRESENT: Commissioner Ted Greves, Chair

Members: Commissioner Karen Alden
Commissioner Lynda Avis
Commissioner Diana Johnstone

Regrets: Commissioner Mercedes Beaudoin-Lobb

Staff: M. Smith H. King
J. Ritchie Charmaine Kuziwa Recording

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 3:07 p.m.

2. INTRODUCTION OF LATE ITEMS:

NONE.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

4. ADOPTION OF MEETING NOTES:

(a) Meeting Notes of the Regular Recreation Committee Meeting held Wednesday, 2012-SEP-12, at 3:00 p.m. in the Bowen Park Complex Conference Room.

It was moved and seconded that the meeting notes of 2012-SEP-12 be adopted as circulated. The motion carried unanimously.

5. PRESENTATIONS:

NONE.

6. CHAIR'S REPORT:

NONE.

7. REPORTS OF PROJECT COMMITTEES:

NONE.

8. STAFF REPORTS:

(a) Fields – Verbal – Jeff Ritchie

Discussion held. Final recommendations to be brought forward at the conclusion of the Bylaw review in a comprehensive report.

(b) Lacrosse Boxes – Verbal – Jeff Ritchie.

Discussion held. Final recommendations to be brought forward at the conclusion of the Bylaw review in a comprehensive report.

(c) Fines – Verbal – Jeff Ritchie.

Discussion held. Final recommendations to be brought forward at the conclusion of the Bylaw review in a comprehensive report.

(d) Advertising in Parks for Sports Teams – Verbal – Jeff Ritchie.

Discussion held. Final recommendations to be brought forward at the conclusion of the Bylaw review in a comprehensive report.

(e) Sport Tourism / Camping – Verbal – Mary Smith / Hannah King.

- PRC has a policy that has been used for several years.
- The Overnight Camping in Parks Survey was discussed. (attached for information)
- 2012 Event Camping at Beban Park statistics were discussed (attached for information)

Delegations (10 minutes)

1. Ian Johnson, Westwood Lake Campground, 380 Westwood Road, Nanaimo, BC, V9R 6S5. Westwood Lake R.V. Park would like the City of Nanaimo to not allow overnight camping, to the benefit of the City and the local businesses.

Mr. Johnson expressed his disagreement with campers being allowed to stay on City facilities grounds while participating in special events and felt that events hosted at facilities are taking revenue from the local campgrounds. He is asking the City to not allow some event groups to (excluding those with large animals) stay on facility grounds.

It was moved and seconded to receive the delegation. The motion carried unanimously.

Correspondence:

1. Letter dated 2012-SEP-12 from Ms. Janice McAllan, CGA, 2315 Rosstown Road, Nanaimo, BC, V9T 3R4, regarding the Nanaimo Daily News article of 2012-AUG-02, "Campground operators unhappy with city policy".

It was moved and seconded to receive the correspondence. The motion carried unanimously.

Staff's Recommendation: *That the Recreation Committee recommend that Staff return with a report on camping contract conditions and any policy change recommendations to the current camping policy at the next meeting of the Recreation Committee.*

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

9. CORRESPONDENCE: (not related to a Report to the Committee)

NONE.

10. NOTICE OF MOTION:

NONE.

11. OTHER BUSINESS:

NONE.

12. UNFINISHED BUSINESS:

- (a) 2012 Parks, Recreation and Culture Regulation Bylaw 2008 No.7073 Review Process.
- (b) Overnight Camping in the Parks.

13. QUESTION PERIOD:

No questions.

14. ADJOURNMENT:

It was moved and seconded at 4:43 p.m. that the meeting adjourn, with the next meeting of the Recreation Committee to be held, if required, Wednesday, 2012-NOV-14, commencing at 3:00 p.m. in the Bowen Park Complex Conference Room.

The motion carried unanimously.



Ted Greves
CHAIR
RECREATION COMMITTEE

CERTIFIED CORRECT:



S. Samborski
SENIOR MANAGER
RECREATION AND CULTURE SERVICES

APPROVED FOR DISTRIBUTION:



Richard Harding
DIRECTOR
PARKS, RECREATION AND CULTURE

2012-OCT-18
File: A2-6
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Overnight Camping in Parks Survey – Responses Compiled

- A) Red – Vancouver Island Exhibition responses. Lynn Haley.
 - B) Blue – Jehovah's Witnesses responses. Russ Ball.
 - C) Green – Nanaimo Equestrian Association responses. Lesley Coultish, President.
 - D) Orange – DAWG Agility and Obedience, Agility Association of Canada responses. Bernadette van Klaveren.
 - E) Purple – Kennel Club responses. Colleen Doll, Parking Representative for previous 8yrs!
 - F) Dark Green – Nanaimo BMX Association responses. Kathy Davidson, Track Operator/Treasurer.
1. What event(s) do you host where overnight camping is allowed? Please describe the general nature of the event(s) and at which park it takes place.
- A) The annual fair held the third weekend of August at Beban Park.
 - B) Annual 3-day Watchtower convention held at Beban Park. This is a family oriented Christian gathering. 3,000 in attendance.
 - C) Equestrian and Dog events are held on the Equestrian grounds which is our leased portion of Beban Park.
 - D) Beban Park, VIEX grounds, or NEA grounds.
 - E) We host a 3 (now 4) day dog show on the Fathers Day weekend each year. It is for conformation and obedience. People bring 1-10 dogs to show for the event.
 - F) Our club hosts one large race weekend each year at the BMX site. We see on average 500 participants + 2000 spectators. At these events we bring officials and factory bike teams as well as additional electronic equipment, ATM, portable signage, and bikes and store it on site. We allow officials, factory teams, and track staff to camp on site during our events. We also hire a local security company to do hourly checks for the entire weekend.
2. On average at how many events per year do you use the camping option?
- A) One event per year.
 - B) One.
 - C) 6-12 times per year, primarily during the months of May to September.
 - D) Six.
 - E) Camping varies from 25-45 rigs per year. It tends to fluctuate with show entry numbers.
 - F) Once per year.
3. On average how many camping units (RV's) are on site during your events?
- A) Approx. 40 units
 - B) 40-45.
 - C) Varies considerably for each event, but an average would be 20.
 - D) From 3 to 50.
 - E) NKC also hosts agility events and hosted the National Agility this year. Some years all we use it for is the Father's Day weekend show. *I believe the Agility rep has done a survey as well.*
 - F) 20 to 25 RV's.

4. On average what percentage of your total event participant's camp?
- A) 5%.
 - B) 3%.
 - C) Varies by event, but anywhere from 25-95%.
 - D) 5 to 10%.
 - E) It is difficult to say. Some handlers have 10-12 dogs entered. It is safe to say that a third to one half of entries are with campers in the park.
 - F) 5%. We encourage riders and their families to use local camping establishments. We have had many good reviews from riders that camp annually at the 'Living Forest' and 'Brannen Lake'.
5. Why do you think the majority of your campers choose to camp in the park (check all that apply);
- ☒ ☒ ☒ ☒ Convenience
 - ☒ Low cost
 - ☒ ☒ ☒ ☒ Proximity to event
 - ☒ ☒ ☒ ☒ Other (please specify)
 - C) Participants need to be close to their animals to care for them, and for their safety.
 - D) Unable to find hotel due to multiple dogs at event, since event starts very early am (6 am often!), not practical to camp elsewhere.
 - E) Convenience – Dog show participants like to stay on grounds if possible.
Low Cost – Although hauling rigs on ferry makes costs similar to some folks!
Proximity to Event – And proximity to other participants – camaraderie.
Other – They can have dogs with them/less convenient staying hotel rooms. More camaraderie and family atmosphere in camping. Nanaimo is an agriculture city and this is a unique facility within the city! We value this – we need to keep up family oriented animal events within the city!
 - F) Security.
6. Is it necessary for participants at your event(s) to have the option to camp and, if so, why?
- A) For the protection of property and animals. To provide security.
 - B) See #5. Some with health issues appreciate being close to the facility.
 - C) In addition to Participants needing to be close to their animals to care for them, the Park is not secured at night and has had problems with vandalism in the past. The animals cannot be left unattended in unlocked stalls. The Park is not completely fenced and it would be potentially disastrous if animals were deliberately released or escaped from their stalls. Conversely, stalls cannot be locked or left unattended in the event of a fire or other form of vandalism. The concerns about vandalism and theft extend to the expensive tack and riding/driving equipment that is used in shows. If camping is eliminated, out of town participants simply will not come.
 - D) Due to multiple dog entries often the preferred option, not practical to camp at campsite, would need to leave 5 or 530 am, which disrupts other campers at commercial sites.
 - E) Yes! While campsites have expressed desire to have business there are not many that wish the dog volume/noise. The show is outdoors – gives more shelter! Animal events cannot be compared to regular camping situations.
 - F) Yes – however, the camping is more fun for vendors, track officials & volunteers. In order to accommodate the volume of people attending our event, we have portable toilets on site; extra waste bins; portable signage; trailers with bikes & parts; lighting equipment; computers; ATM; and additional miscellaneous equipment required to run the event. Although we do provide 'paid' hourly security, all vendors insist on staying on site with their trailers and due to the early morning starts and 12-16 hour

days, it is more convenient for track officials and less costly for out of town volunteers to stay on-site.

7. If camping in the park was not an option what do you think those who typically camp would do;

☒ Bring their RV and camp elsewhere
☒ ? Stay in a hotel or motel
☒ ☒ ☒ ☒ No longer participate in the event

Other (please specify):

- E) The club has polled campers! We fear entries would drop! Hotels are not a good option in Nanaimo. Other campsites are not useful or helpful.
F) We would lose the volunteer base that comes from other Vancouver Island tracks that normally support the event.

8. What per night camping fee do you feel campers are prepared to pay when camping in a park;

☒ ☒ ☒ \$20-24
☒ ☒ \$25-29
☐ \$30-34
☐ \$35-40
☐ Over \$40
☐ Other

- D) Since no power or water or facilities offered, fees should be kept at minimum.
E) We use to charge \$20. This year \$25 – for power only – we believe this is fair. – Anything above would start to harm our entry counts. Four years ago we moved to Brannen Lake Campsite due to a date conflict. While Brannen Lake did their best it was not a good fit! We are unique campers – similar to VIEEX horse events!
F) **Note: Our club absorbs this cost for our volunteers.

9. Are there any changes to the Overnight Camping Policy you would recommend?

- A) That it be limited to special events only.
B) No.
C) Eliminate any non-animal related camping. Include the ability to offer power within the limits of the existing infrastructure. This may increase our ability to host events in the cooler months if participants have the ability to heat their campers.
D) No.
E) Please continue it! Decrease the cost – we will lose money at present!
F) No.

10. For Beban Park events only, would you be in favour of all camping being confined to a single, consistent area?

- A) No, depends what the event is, for example VIEEX would need to have 4-H in one area, security in another, and Vendors.
B) That is what we do now.
C) Nanaimo Equestrian Association would encourage camping in a designated area that was within the Equestrian leased area. i.e. still close to the barns but not right next to them for safety's sake. We suggest the grassy area adjacent to the barns 3 and 4.
D) No reply.
E) It depends on the area. We rely on being close to the event – not down the back somewhere?

F) No.

11. Other comments:

- A) If camping is taken away from our special event it will have a serious financial impact on us.
- B) Thank you for including us in your discussion.
- C) Participants in our events are not camping for recreation. They are camping to be able to care for and protect their animals and equipment. Eliminating camping on the grounds will negatively affect our ability to host even a one day event as often out of town participants come the night before to be ready for an early start or to accommodate ferry schedules. There are no commercial facilities available to replace on site camping and it is neither practical nor possible to billet out 30-40 horses. Other City's allow camping on their city owned Equestrian grounds during Equestrian events. (Courtenay, Port Alberni, Sooke).
- D) No reply.
- E) JR handling finals – This year we have the entire Province JR obedience show handling finals. Being able to camp makes this more inclusive for all the kids and their pooches.

Power is a huge issue for us, and while I always thought this was because of grooming and comfort, this year it became apparent we have a new issue. Six campers were travelling with nighttime Nasal CPAP machines! These are medically prescribed and need power!

* NKC has a concern re: areas that should be paid to the city in the past we paid \$ only VIEX for any rigs behind the barns in VIEX or horse areas * we also have to pay VIEX \$5/night per rig for VIEX power. The city is really only providing LAND if we have to pay city and VIEX the cost becomes too HIGH!

2012 Event Camping at Beban Park

EVENT	DATES	# UNITS PER NIGHT	COMMENTS
Just for Fun Agility	May 25-27	4	
Jehovah Witness Convention	June 1-3	40	
Dog Agility Regional Championships	June 7-10	70	\$130,265 Total Economic Impact
Kennel Club Dog Show	June 15-17	10	\$226,469 Total Economic Impact
Nanaimo Quarter Horse Show	June 15-17	9	
BMX Clinic & National Championships	July 2-8	13	
Kennel Club Agility Trails	July 6-8	No campers	
Dog Agility Nationals Prep Trials	July 26-28	15	
AAC National Agility Championships	August 1-5	55	\$759,450 Total Economic Impact
Vancouver Island Exhibition	August 15-19	20 approved *	
NEA Event	Sept 22-23	No campers	
NEA Event	Nov 2-3	12 approved *	
NEA Event	Nov 30-Dec 1	16 approved *	
<u>2012 Event Camping at all other parks</u>			
BSCCA Provincials	August 13-19	1	Also 15 units on adjacent SD68 property *\$745,000 projected economic impact

Number of units can vary slightly from night to night during events.

Event organizers are given a maximum number of units allowed and submit payment for actual numbers after the fact.

- Actual numbers yet to be confirmed.

Economic Impact is determined by using the Canada Sport Tourism Assessment Model (STEAM) economic calculator. Data is based on either projected numbers provided at the beginning of the grant application process or on final event evaluation numbers. Grant recipients have 60 days to submit their evaluations.

City of Nanaimo

REPORT TO THE RECREATION COMMITTEE

DATE OF MEETING: 2012-NOV-14

AUTHORED BY: MARY SMITH, MANAGER, RECREATION AND CULTURE SERVICES

RE: REVISED CAMPING IN THE PARKS POLICY PROPOSAL

STAFF RECOMMENDATION:

That the Recreation Committee recommends that the Parks, Recreation and Culture Commission:

1. approve the revised Parks, Recreation and Culture Overnight Camping in the Parks Policy, Schedule B, as attached; and,
2. approve a 25% per night camping fee increase in 2013 and a further 5% increase in each subsequent year until 2016 as follows:

YEAR	FEE PER NIGHT
2013	\$25.00
2014	\$26.25
2015	\$27.50
2016	\$28.75

PURPOSE:

To review and update the Camping in the Parks Policy first established in 1999 and amended in 2000, as per community feedback received throughout the summer and fall of 2012.

BACKGROUND:

At the Parks, Recreation and Culture Commission meeting held on 2012-JUN-27, Staff recommended that the Parks, Recreation and Culture Commission refer the issue of Overnight Camping in the parks to the Recreation Committee for review and report back with recommendations for updating.

DISCUSSION:

The City has received community feedback expressing concern over camping being allowed at City parks while participating in special events. It has been requested that the City of Nanaimo discontinue overnight camping as it results in a potential loss of clientele and revenue for local campground operators and gives the campers a poor impression of Nanaimo. The one noted exception is those events involving large animals.

In 2012, fourteen events received approval for camping in City Parks. This number is slightly higher than an average year due to several provincial and regional events that rotate communities and were awarded to Nanaimo in 2012. All but one of these fourteen events was held at Beban Park. The number of campers at these events ranged from 0 to 70 units with an average of 20 per night. A survey of the organizations (Schedule A, as attached) that have been permitted camping under the existing policy shows that;

- Percentage of participants camping at events involving large/farm animals ranges from 25-95%.
- Percentage of participants camping at events involving dogs ranges from 5-50%.
- Percentage of participants camping at events where no animals are involved ranges from 3-5%.
- The majority of campers who opt to camp in the park do so for convenience and proximity to the event. The camping fee is a minor factor.
- Dog show participants can be travelling with up to 10 dogs and while dogs are allowed at most campsites those with multiple dogs can cause disruption to other campers due to the extra space required, noise and early starts to the day.
- The majority of campers who opt to camp in the park would no longer participate in the event if camping ceased to be an option. A few would opt to camp elsewhere or stay in a hotel or motel.
- The majority of campers who opt to camp in the park would be prepared to pay a camping fee of \$20-\$29 per night. *(A survey of local campsites shows camping fees for no service sites ranges from \$25-31 per night however this fee would include washrooms, picnic tables and other basic camping amenities.)*

Based on the survey results and 2012 event camping statistics it is apparent that discontinuing camping could have a significant negative impact on events involving animals. It would also impact those events not involving animals but to a lesser degree. Any impact on the success of an event has a subsequent impact on local tourism. For this reason it is recommended that the option for overnight camping be maintained but that the criteria as to when camping will be allowed be clarified. Further, that the conditions of camping be identified in the policy.

It is further recommended that camping fees be increased by 25% in 2013 and an additional 5% per year until 2016, to be more competitive with commercial camping rates. This would take the fees from \$20 per night to \$25 in 2013, \$26.25 in 2014, \$27.50 in 2015 and \$28.75 in 2016.

The proposed policy would require 100% of these fees to be remitted to the City whereas in the past Licence holders at Beban Park have retained the fees collected for camping on their licenced property. This practice has resulted in poor controls and record keeping.

This revised Camping in the Park Policy would revoke any historical privileges individual groups or events have had to camping and would require every organization to make a separate application for each event to be considered on its own merit.

Respectfully submitted,

Concurrence by:



Mary Smith
MANAGER
RECREATION AND CULTURE SERVICES

Suzanne Samborski
SENIOR MANAGER
RECREATION AND CULTURE SERVICES

SCHEDULE A

OVERNIGHT CAMPING IN PARKS SURVEY – RESPONSES COMPILED

- A) Red – **Vancouver Island Exhibition** responses. Lynn Haley.
 - B) Blue – **Jehovah's Witnesses** responses. Russ Ball.
 - C) Green – **Nanaimo Equestrian Association** responses. Lesley Coultish, President.
 - D) Orange – **DAWG Agility and Obedience, Agility Association of Canada** responses. Bernadette van Klaveren.
 - E) Purple – **Kennel Club** responses. Colleen Doll, Parking Representative for previous 8yrs!
 - F) Dark Green – **Nanaimo BMX Association** responses. Kathy Davidson, Track Operator/Treasurer.
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 - D) Six.
 - E) Camping varies from 25-45 rigs per year. It tends to fluctuate with show entry numbers.
 - F) Once per year.
 - G)
3. On average how many camping units (RV's) are on site during your events?
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 - F) 20 to 25 RV's.

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 - F) 5%. We encourage riders and their families to use local camping establishments. We have had many good reviews from riders that camp annually at the 'Living Forest' and 'Brannen Lake'.
5. Why do you think the majority of your campers choose to camp in the park (check all that apply);
- ☒ ☒ ☒ ☒ Convenience
- ☒ Low cost
- ☒ ☒ ☒ ☒ Proximity to event
- ☒ ☒ ☒ ☒ Other (please specify)
- C) Participants need to be close to their animals to care for them, and for their safety.
- D) Unable to find hotel due to multiple dogs at event, since event starts very early am (6 am often!), not practical to camp elsewhere.
- E) **Convenience** – Dog show participants like to stay on grounds if possible. **Low Cost** – Although hauling rigs on ferry makes costs similar to some folks! **Proximity to Event** – And proximity to other participants – camaraderie. **Other** – They can have dogs with them/less convenient staying hotel rooms. More camaraderie and family atmosphere in camping. Nanaimo is an agriculture city and this is a unique facility within the city! We value this – we need to keep up family oriented animal events within the city!
- F) Security.
6. Is it necessary for participants at your event(s) to have the option to camp and, if so, why?
- A) For the protection of property and animals. To provide security.
 - B) See #5. Some with health issues appreciate being close to the facility.
 - C) In addition to Participants needing to be close to their animals to care for them, the Park is not secured at night and has had problems with vandalism in the past. The animals cannot be left unattended in unlocked stalls. The Park is not completely fenced and it would be potentially disastrous if animals were deliberately released or escaped from their stalls. Conversely, stalls cannot be locked or left unattended in the event of a fire or other form of vandalism. The concerns about vandalism and theft extend to the expensive tack and riding/driving equipment that is used in shows. If camping is eliminated, out of town participants simply will not come.
 - D) Due to multiple dog entries often the preferred option, not practical to camp at campsite, would need to leave 5 or 530 am, which disrupts other campers at commercial sites.
 - E) Yes! While campsites have expressed desire to have business there are not many that wish the dog volume/noise. The show is outdoors – gives more shelter! Animal events cannot be compared to regular camping situations.
 - F) Yes – however, the camping is more fun for vendors, track officials & volunteers. In order to accommodate the volume of people attending our event, we have portable toilets on site; extra waste bins; portable signage; trailers with bikes & parts; lighting equipment; computers; ATM; and additional miscellaneous equipment required to run the event. Although we do provide 'paid' hourly security, all vendors insist on staying on site with their trailers and due to the

early morning starts and 12-16 hour days, it is more convenient for track officials and less costly for out of town volunteers to stay on-site.

7. If camping in the park was not an option what do you think those who typically camp would do;

☒ Bring their RV and camp elsewhere

☒ ? Stay in a hotel or motel

☒ ☒ ☒ ☒ No longer participate in the event

Other (please specify)

E) The club has polled campers! We fear entries would drop! Hotels are not a good option in Nanaimo. Other campsites are not useful or helpful.

F) We would lose the volunteer base that comes from other Vancouver Island tracks that normally support the event.

8. What per night camping fee do you feel campers are prepared to pay when camping in a park;

☒ ☒ ☒ ☒ \$20-24

☒ ☒ \$25-29

☐ \$30-34

☐ \$35-40

☐ Over \$40

☐ Other

D) Since no power or water or facilities offered, fees should be kept at minimum.

E) We use to charge \$20. This year \$25 – for power only – we believe this is fair. – Anything above would start to harm our entry counts. Four years ago we moved to Brannen Lake Campsite due to a date conflict. While Brannen Lake did their best it was not a good fit! We are unique campers – similar to VIE X horse events!

F) **Note: Our club absorbs this cost for our volunteers.

9. Are there any changes to the Overnight Camping Policy you would recommend?

A) That it be limited to special events only.

B) No.

C) Eliminate any non-animal related camping. Include the ability to offer power within the limits of the existing infrastructure. This may increase our ability to host events in the cooler months if participants have the ability to heat their campers.

D) No.

E) Please continue it! Decrease the cost – we will lose money at present!

F) No.

10. For Beban Park events only, would you be in favour of all camping being confined to a single, consistent area?

A) No, depends what the event is, for example VIE X would need to have 4-H in one area, security in another, and Vendors.

B) That is what we do now.

C) Nanaimo Equestrian Association would encourage camping in a designated area that was within the Equestrian leased area. i.e. still close to the barns but not right next to them for safety's sake. We suggest the grassy area adjacent to the barns 3 and 4.

D) No reply.

E) It depends on the area. We rely on being close to the event – not down the back somewhere?

F) No.

11. Other comments:

- A) If camping is taken away from our special event it will have a serious financial impact on us.
- B) Thank you for including us in your discussion.
- C) Participants in our events are not camping for recreation. They are camping to be able to care for and protect their animals and equipment. Eliminating camping on the grounds will negatively affect our ability to host even a one day event as often out of town participants come the night before to be ready for an early start or to accommodate ferry schedules. There are no commercial facilities available to replace on site camping and it is neither practical nor possible to billet out 30-40 horses. Other City's allow camping on their city owned Equestrian grounds during Equestrian events. (Courtenay, Port Alberni, Sooke).
- D) No reply.
- E) JR handling finals – This year we have the entire Province JR obedience show handling finals. Being able to camp makes this more inclusive for all the kids and their pooches.

Power is a huge issue for us, and while I always thought this was because of grooming and comfort, this year it became apparent we have a new issue. Six campers were travelling with nighttime Nasal CPAP machines! These are medically prescribed and need power!

* NKC has a concern re: areas that should be paid to the city in the past we paid \$ only VIEX for any rigs behind the barns in VIEX or horse areas * we also have to pay VIEX \$5/night per rig for VIEX power. The city is really only providing LAND if we have to pay city and VIEX the cost becomes too HIGH!

SCHEDULE B

PROPOSED PARKS, RECREATION AND CULTURE COMMISSION POLICY

OVERNIGHT CAMPING IN THE PARKS

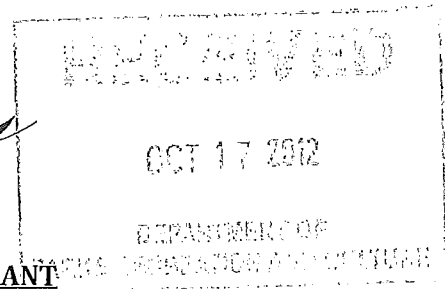
Overnight camping in City Parks is prohibited under Bylaw #7073 (a Bylaw to Regulate Parks in the Municipality). Authorization to provide exemptions from the Bylaw is granted to the Director of Parks, Recreation and Culture through the issuance of a Facility Use Permit pursuant to the Bylaw. Facility Use Permits for overnight camping in parks are infrequent and on exceptional occasions. The Parks, Recreation and Culture Department do not have the staff to operate or monitor camping in city parks. There are also no adequate facilities or services located in city parks to accommodate camping as an ongoing use.

Facility Use Permits for overnight camping will be considered only when;

1. Groups such as dog obedience/agility clubs, equestrian organizations or agricultural organizations are hosting events where animals are involved, or
2. The event has significant tourism potential and the option for onsite camping is a factor in securing the event to Nanaimo, or
3. There is a demonstrated lack of available accommodations within the community to have adequate capacity for the event, or
4. Onsite security is required for major events and sporting activities.

All Facility Use Permits issued will be subject to the following conditions;

1. A predetermined maximum number of units will be allowed on site per night. A corresponding number of permit tags will be provided to the event organizer by the City. The event organizer will ensure these tags are clearly visible in each camping unit for the duration of the event.
2. Event organizers will provide the City with a list of distributed permit tags and corresponding vehicles holding them for the event.
3. Camping to be permitted for event competitors/registrants/officials only, not to the general public or spectators.
4. All camping units must be self contained RVs. No tenting allowed.
5. No services will be provided by the City including power, water, sani/sewer, washrooms, or garbage pick-up.
6. Fees levied for overnight camping will be in accordance with the current Fees and Facility Rentals Bylaw. All fees, regardless of where camping occurs in a park, will be remitted to the City of Nanaimo. It is the responsibility of the event organizer to collect the fees and remit them to the City.
7. Event organizer is responsible to monitor campers and to ensure adherence to this Policy and reasonable steps will be taken to prevent unlawful activity from taking place.
8. The City is not responsible for lost, stolen or damaged property.



**COMMUNITY PROGRAMS DEVELOPMENT GRANT
APPLICATION FORM**

DEADLINE FOR APPLICATIONS - 4:30 P.M. OCTOBER 15th

Legal Name of Organization:	CEDAR 4-14. SR. ADV. CO-OP	
Mailing Address:	90 4365 BRUCE RD. LADYSMITH B.C.	
Postal Code:	V9G 1G6	
Phone:	250-245-3061	Fax: 250-245-3015
Email:	—	
Contact Person:	LINDA BARNETT	
Position:	SUPERVISOR	
Society Registration Number:	_____ (If not registered, please leave blank)	
Is your society in good standing with the Registrar:	No	Yes
Fiscal year for grant:	Total grant requested for fiscal year:	Total budget for fiscal year:
2013	\$5,000.00	\$15,000.00

Has your organization applied for other City of Nanaimo funding? If so, please list the type and amount of funds requested for next year. **NO**

Name of Grant	Amount	Approved

In your application, please answer the following questions and include the information requested:

1. Name of Project or Program: BEBAN PARK 4-H BARNYARD
2. Times and Dates: LAST WEEK OF JUNE - AUG 24 WEEKEND
7 DAYS A WEEK - 10 AM - 4 P.M.
3. Location: BEBAN PARK - 1ST LONG RED BARN
4. Target Market and Age of Participants: RESIDENTS + VISITORS TO NANAIMO
VERY YOUNG - SENIORS
5. From where will participants come? (Last year's actual numbers if project or program was held previously: New projects or programs please estimate)

Program Highlights	Age Groups	Attendance
NANAIMO + AREA	VERY YOUNG -	
TOURISTS VISITING NANAIMO	SENIORS	5558
VANCOUVER ISLAND EXHIBITION - WEEKEND		7976
Expected attendance		13534

6. Is any other organization providing a similar service? Yes _____ No ☒
7. Is this a new program? Yes _____ No ☒
8. How long has your organization existed in Nanaimo? 64 Years
9. Briefly outline the purpose or mission of your organization:
OUR MISSION IS YOUTH DEVELOPMENT AND LEADERSHIP
TRAINING; THROUGH OUR PUBLIC SPEAKING, SELF-
DISCOVERY, JUDGING, ANIMAL CARE, ANIMAL HUSBANDRY,
TEAM BUILDING, RESPONSIBILITY, INTERACTION WITH
THE PUBLIC, LEARNING ABOUT AGRICULTURE AND
SHARING INFORMATION WITH OTHERS. THE 4-H
BARNYARD ENCOMPASSES THESE SKILLS. OUR
PLEDGE IN PART STATES: FOR MY CLUB, MY
COMMUNITY AND MY COUNTRY, - TO HELP MOLD
A FUTURE OUTSTANDING CITIZEN OF NANAIMO

10. What programs in the past has your organization produced/sponsored?

	Year	Program and Location	# Attending
1.	1988 -	BOWEN PARK AND	
2.	PRESENT	BEBAN PAUL 4-H BARN YARD	157,879
3.			
4.			

Please also include the following information:

11. One to two typed pages outlining a summary of your idea.
12. For what purpose do you plan to use this City fund? (Please be specific and note that capital expenditures are not permitted.) *PAY STAFF WAGES*
13. How will your idea benefit Nanaimo?
14. How will your program be marketed?
15. How will you evaluate the success of the program?
16. Include a detailed budget of the proposed idea, outlining all revenues including sources and expenditures.
17. Include a financial statement for your organization for the previous calendar year. (Sample statement attached.)
18. Include a list of the organizers identifying the roles and names of the people in those roles/functions.
19. A final report and financial statement must be submitted within 60 days of the conclusion of the project or program. Failure to do so may result in rejection of any new application (1 – 3 pages maximum).

Where to send your application?

Send completed applications by October 15th, clearly marked:

Community Programs Development Fund
c/o Nanaimo Parks, Recreation and Culture
500 Bowen Road
Nanaimo BC V9R 1Z7

Program Revenue Budget

Name of Activity: BEBAN PARK 4-H BARNYARD **Sponsored by:** CEBAN 4-H SR. ADV. COUNCIL

- Please provide your best estimate of the revenues and costs of the project or program for which a grant is requested. Additional headings to better describe your revenues and expenses for your particular activity are permitted. You may use either your own budget form or this one.
- Definitions: Earned revenues are usually generated directly by a project or program and often include income from booth, table, rentals, sales of advertising in a program, admission tickets or on-site cash donations from the public, and the net proceeds of concessions or sales.
- Fundraising revenues are usually generated from sponsorships, in-kind supplies and services, individual donations before or after the event.

YEAR		YEAR
Actual 2012 (Previous Year if applicable)	Revenue Item	Projected 2013 To be completed for application
	Earned Revenue	
	Admissions/Ticket Sales	
	Concession/Merchandise Sales (net)	
1270.00	On-site cash donations	1300.00
	Advertising income	
	Rentals	
3000.00	Other - VIEK	3500.00
4270.00	Total Earned Revenue	4800.00
	Fundraising Revenue	
	Individual Donations	
340.00	Cash Sponsorships (PAUL CAN MILLS)	350.00
750.00	Fundraising Events (BUCKER FIELDS)	800.00
327.50	Other - IN KIND (RIVERBEND FARM)	380.00
1417.50	Total Fundraising Revenue	1530.00
	Government Revenue	
5500.00	Municipal Grants	5000.00
1500.00	Provincial Grants - RDN GRANT IN AID	1500.00
	Federal Grants	
	Other	
6500.00	Total Government Revenue	6500.00
12,187.50	Total Revenues Line A	12,800.00

If you are receiving in-kind support not included above, please identify the source donor and include an estimate of the dollar value:

Source

\$ Value

Program Expenses

YEAR Actual 20/2 (Previous Year if applicable)	Expense Item	YEAR Projected 20/3 To be completed for application
	Administration and Communication Costs	
	Project or Program Coordinator: including estimated hrs. worked	
11,292.59 / 1280 Hrs	Office Staff: including estimated hrs. worked	12,000.00 / 1280 Hrs.
	Insurance Costs	
	Fundraising expenses (please specify)	
76.50	WCB	80.00
1235.96	RECIVER GENERAL	1300.00
0	Volunteer expenses (please specify) FUEL	100.00
	Marketing and publicity (please specify)	
	Other (please give details)	
12,605.05	Total Administration and Communications Cost	13,480.00
	Project or Program Costs	
	Facility / Venue Rental	
60.00	Equipment rental (tents, stage, lights, sound, etc) CELL PHONE	60.00
	Artists, performers, cultural program contributors: fees or honoraria	
	Technical Staff	
SPONSORED	Materials and Supplies SHAVINGS	600.00
114.87	Permits CLEANING HANDBOOTS PRODUCTS CLOTHES TABLE CLOTHS	300.00
	Municipal Services	
200.00	Police Costs ANIMAL LEASE & PURCHASE	500.00
895.72	On Site costs - signs, garbage cans, toilets, power, etc.	500.00
	Performer and on-site volunteer services; travel, food, t-shirts etc.	
375.48	Other (please give details) MAY 1	400.00
1566.07	ALPHALFA	
	Total Production and Events Costs	1760
14,171.22	Total Expenses Line B	15,240.00
-1983.72	Net (Line A minus Line B)	-2440.00

IN JUNE OF THIS YEAR I WAS ABLE TO MEET WITH PARKS & REC STAFF AND DO SOME BRAINSTORMING ON THE BARNYARD. THERE WERE SOME PROMISING IDEAS THAT THE 4-H BARNYARD DID IMPLEMENT AND DUE TO THE LATENESS OF THIS MEETING SOME IDEAS WILL BE TRIED IN 2013.

ONE IDEA WAS TO HAVE OUR STAFF CO-ORDINATOR CREATE A FACEBOOK PAGE FOR THE BARNYARD AND LINK IT TO THE PARKS& REC WEB SITE WHICH SHE DID. THE OTHER CHANGE WE MADE, WE HAD THE SIGN SHOP MAKE TWO PROFESSIONAL SANDWICH BOARDS THAT WERE PLACED AT THE TWO ENTRANCES ON BOWEN ROAD.

THE WEATHER FOR THIS 2012 SEASON WAS A FACTOR IN ATTENDANCE AS THE FIRST PART IT WAS COLD AND WET AND THEN GOT SO HOT THAT THE VISITORS WOULD COME FIRST THING IN THE MORNING FOR A BRIEF VISIT THEN EITHER OFF TO THE BEACH OR LAKE.

HAVING THE 4-H BARNYARD LOCATED AT BEBAN IS AN ADDED FEATURE FOR ALL THAT COME TO THE PARK, BE IT TO THE PLAYGROUND, POOL, OR JUST A WALK ON THE GROUNDS. AS BY THE COMMENT SHEET FOR THE SUMMER THE VISITING PUBLIC ENJOY THE AGRICULTURAL EXPERIENCE THAT THIS SETTING PROVIDES.

THE CEDAR 4-H COUNCIL HOPES TO BE ABLE TO CONTINUE WHAT WE FEEL IS A BENEFIT TO THE COMMUNITY AND OUR PROGRAM AND LOOK FORWARD TO PROVIDING THIS SERVICE TO OUR COMMUNITY IN 2013.

YOURS IN 4-H

LINDA BARNETT-SUPERVISOR

WEATHER AND ATTENDANCE FOR THE 2012 4-H BARNYARD

JUNE 29	WARM	31
JUNE 30	CLOUDY	67

		98 VISITORS

JULY 1	DRIZZLY	82
JULY 2	CLOUDY	93
JULY 3	SUN	76
JULY 4	SUNNY	119
JULY 5	SUNNY	192
JULY 6	SUNNY & HOT	72
JULY 7	HOT	79
JULY 8	HOT	23
JULY 9	HOT	87
JULY 10	HOT	65
JULY 11	SUNNY & HOT	114
JULY 12	SUNNY & HOT	113
JULY 13	HOT	87
JULY 14	SUNNY-WINDY	41
JULY 15	COLD-WINDY-RAIN	11
JULY 16	SUNNY-HOT	77
JULY 17	HOT-SUNNY	88
JULY 18	CLOUDY-SUNNY	137
JULY 19	SUNNY-HOT	78
JULY 20	RAINY-CLOUDY	81
JULY 21	SUNNY-HOT	63
JULY 22	RAINY-WINDY	37
JULY 23	CLOUDY	107
JULY 24	RAIN-SUN-WIND	189
JULY 25	SUN-WIND	111
JULY 26	WARM-SUN	107
JULY 27	CLOUDY	186
JULY 28	SUNNY	91
JULY 29	SUNNY-HOT	53
JULY 30	SUNNY-WINDY	182
JULY 31	SUNNY	163

2818 VISITORS

AUG 1	CLOUDY-SUN	193
AUG 2	SUN-WARM	126
AUG 3	SUN-HOT-WIND	142
AUG 4	HOT-SUNNY	162
AUG 5	SUNNY-HOT	44
AUG 6	CLOUDY-WARM	82
AUG 7	CLOUD-SUN	154
AUG 8	CLOUD-SUN	186
AUG 9	CLOUD-SUN	143
AUG 10	OVER-CAST	163
AUG 11	CLOUD-SUN	93
AUG 12	HOT-SUNNY	52
AUG 13	OVER-CAST	181
AUG 14	WINDY-SUN	178
AUG 15	HOT-SUNNY	108
AUG 16	HOT-SUNNY	185
AUG 17	HOT-SUNNY	2367
AUG 18	SUN-SHOWERS	3212
AUG 19	SUN-CLOUD	2397
AUG 20	SUNNY	67
AUG 21	CLOUDY	112
AUG 22	OVER-CAST	78
AUG 23	WINDY-CHILLY	93
AUG 24	SUN-WIND	73
AUG 25	SUNNY	27

2642 VISITORS
7976 VIEX VISITORS

TOTAL VISITORS FOR THE SEASON----JUNE 98
-----JULY 2818
-----AUG 2642

5558
7976---VIEX VISITORS

13,534----TOTAL VISITORS

BEBAN PARK 4-H BARNYARD VISITORS COMMENTS -2012

<u>WHERE FROM</u>	<u>COMMENT</u>
NANAIMO	FUN
EDMONTON	AWESOME & EDUCATIONAL
NANAIMO	I LIKE THE BUNNIES
NANAIMO	THIS IS OUR THIRD VISIT
SUMMER SUNSATON CAMP!!!	WICKED SWEET!!
NANAIMO	THE PIGS ARE CUTE
NANAIMO	THANKS A LOT
VICTORIA	LOVED PETTING THE RABBITS
	AND ENJOYED ALL THE
	ANIMALS
GIRLS GET ACTIVE	THANK-YOU THE GIRLS LOVED
	IT
NANAIMO	CLEAN BARN-JELLY BEAN IS
	CUTE
NANAIMO	I LUV JELLY BEAN & BUNNY
	I LUV ANIMALS,GOOD JOB
	BY THE WAY I THINK THE
	WHITE BUNNY SHOULD BE
	BE CALLED FLUFFY BYE
LANTZVILLE	GREAT INFO ON CHICKENS
	& COOP IDEAS. WE CAME BY
	TWICE
VICTORIA	GREAT BARN,CLEAN &
	FRIENDLY STAFF
CHASE RIVER BOYS & GIRLS CLUB	THANKS FOR THE FUN! KIDS
	LOVED SEEING THE ANIMALS
NANAIMO	FANTASTIC!!
NANAIMO	ALWAYS GOOD, KEEP UP THE
	GREAT JOB!
NANAIMO	AWESOME & EDUCATIONAL
NANAIMO	I HAD FUN PETTING THE
	ANIMALS & PLAYING WITH
	WOODEN GATES
NANAIMO	REALLY CLEAN & FUN
GABRIOLA	THANK-YOU
NANAIMO	LOVED THE POTBELLY PIG
VICTORIA	I LIKED IT, THANK-YOU

ONTARIO
NANAIMO
NANAIMO
UCLULET
TERRACE B.C.
CAMPBELL RIVER
NANAIMO
NANOOSE BAY
NANAIMO
KAMLOOPS
PRINCE GEORGE
NANAIMO
NANAIMO
DEVON AB.

BOYS & GIRLS CLUB-5TH ST.
ENGLAND
WINNIPEG
SASKATOON
NANAIMO

BROWNS BAY,CAMPBELL RIVER
SOOKE
KAMLOOPS
QUALICUM BEACH
NEWFOUNDLAND
KITIMAT
NANAIMO
NANAIMO
OTTAWA
NANAIMO

NORTH,AB
NANAIMO
NANAIMO
ED AB.
VICTORIA
LADYSMITH
PRINCE GEORGE
NANAIMO
TORONTO
NANAIMO
COQUITLAM

GREAT,LOTS OF INFO
LOVED THE SHEEP
THANK-YOU, SEE YOU SOON
GREAT PLACE,HAD A LOT OF FUN
EXCELLENT,THANK-YOU
AWESOME LOVED IT
I LIKE THIS PLACE
AWESOME,WHAT FUN ,WONDERFUL
SO COOL I LOVE IT
WHAT A GREAT IDEA,CLEAN SETTING
LOVED PETTING THE ANIMALS
THE STAFF ARE SUPER COOL
THE KIDS LOVED IT,ENTHRALLED
AWESOME TO SEE THE ANIMALS,
ESPECIALLY THE PONY
LOVED THE ANIMALS
SHEEP IS NOISY!!!
WHAT A GREAT PLACE FOR FAMILIES
GOOD JOB
THE PONY WAS COUGHING,HE MUST
BE A LITTLE HORSE
LOVED EVERY MINUTE
WE ENJOYED IT VERY MUCH
VERY CUTE,ANDLOTS OF INFO
VERY NICE GREETERS
COOL & AWESOME,WE LOVED THE ANIMALS
VERY NICE SET-UP
WE LOVE YOU GUYS,YOU'RE THE BEST
YOU DID A GREAT JOB WITH THE ANIMALS
THANKS,AWESOME FUN FOR THE KIDS
THANK-YOU EVERYONE FOR LETTING US
COME SEE
NICE CLEAN BAR,GOOD WORK!!
CUTE AND I LOVED JELLY BEAN
WE LOVE TO VISIT HERE
VERY NICE
LOVED IT THANKS
LOVED ALL THE ANIMALS
KIDS LOVED IT
FUN AS ALWAYS
GREAT LITTLE FARM,THANK-YOU
THE PIGS ARE SOOO CUTE
LOVED YOUR BARN,THE NEWBORN
BUNNIES ARE THE CUTEST,THE DID YOU
CHARTS ARE VERY INFORMATIVE!!
THANK-YOU

KIDS PLACE CHILDCARE
CANMORE AB
BOCA RATON,FLORIDA
TORONTO
NANAIMO
NANAIMO

NANAIMO
NANAIMO

CALGARY AB
CAMPBELL RIVER LIKED IT!!
ABBOTSFORD
PROTECTION ISLAND
GABRIOLA
CALGARY AB
NANAIMO
TORONTO
NANOOSE BAY
PARKSVILLE
LANTZVILLE
ABBOTSFORD
KELOWNA
WEST VAN
PRINCE GEORGE
BOWSER
TORONTO
NANAIMO
NANAIMO

LONG BEACH
GABRIOLA
CAMPBELL RIVER
OTTAWA
PARKSVILLE
NANAIMO
PARKSVILLE
NANAIMO
NANAIMO
NANAIMO
NANAIMO

THANK-YOU FOR BEING HERE,LOTS OF FUN
THE KIDS HAD A GREAT TIME
EXCELLENT,EXCELLENT DISPLAY!!
GREAT SHOW CONGRATS TO ALL 4-HERS
GREAT INFO
BARBARA & TRAVIS WERE HERE
ENJOYING YOUR COOL ANIMALS!! WE
ESPECIALLY LIKED THE TURKEY, GOBLE!
I LOVE ANIMALS.YAY, MORE HORSES
I WAS HERE I ASSURE YOU OF THIS.
I GOT TO SEE TWO LLAMAS GOING AT IT,
WHICH WAS A NEW EXPERIENCE FOR ME.
ALSO I SAW A PONY I THOUGHT IT WAS A
HORSE, IT WASN'T.
AWESOME

GOOD JOB REALLY ENJOYED IT
GREAT!!
FUN!!!!
I LIKED HOLDING THE BUNNIES
GREAT DISPLAY
SUPER CUTE
WE ENJOYED OU VISIT.THANK-YOU
FUN!!
GREAT, THANK-YOU
SWEET
GREAT INFO & LOTS OF FUN
KEEP IT UP!
AMAZING,CLEAN BARN
VERY CUTE
FABULOUS
WONDERFUL
IF ONLY WE WERE SO CONNECTED TO THE
ANIMALS WE USE,THANK-YOU FOR
CARING
AWESOME
LOVELY
THE KIDS HAD A GREAT TIME!!
GREAT, AWESOME
LOVED THE BABY BUNNIES
LOVED EVERYTHING
LOVED THE HORSES
YOUR PIGLETS ARE VERY CUTE
VERY VERY CLEAN
WE WILL MISS YOU,SEE YOU NEXT YEAR
THANK-YOU FOR SUCH A BEAUTIFUL

VICTORIA
NANAIMO

NANAIMO
NANAIMO
NANAIMO

EXHIBIT TO TEACH MY CHILDREN TO
MANY YEARS TO COME, THANKS
AWESOME
GREAT ANIMALS-THANKS. CLEAN AND
WELL LOOKED AFTER
GREAT SUMMER
VERY COOL -THANK-YOU
GREAT TIME, LOVED THE BUNNIES

LIST OF ORGANIZERS FOR THE BEBAN PARK 4-H BARNYARD

LINDA BARNETT—SUPERVISOR

DUTIES ARE AS FOLLOWS: HAND-OUT BARNYARD APPLICATIONS, HIRE 4-H STAFF, SECURE ANIMALS FROM THE FARMING COMMUNITY, MEET WITH THE BUCKERFEILDS REP. FOR GRAIN SPONSORSHIP, MEET WITH RIVERBEND FARM REP. FOR HAY AND ALPHALFA SPONSORSHIP, MEET WITH THRIFTY FOODS REP. FOR SPONSORSHIP, MEET WITH VIEX REP. TO CHECK ON BARN, SECURE DELIVERY OF SHAVINGS, WORK WITH HUSBAND TO BUILD OR REPAIR ANYTHING IN THE BARN, HAUL LIVESTOCK TO THE BARN, AT THE END OF THE SEASON, HAUL LIVESTOCK BACK TO THEIR RESPECTIVE FARMS, PICK-UP AND DROP OFF THE GRAIN, HAY, AND ALPHALFA, PICK-UP OFFICE AND CLEANING SUPPLIES, COMPILE VISITOR COMMENTS AND ATTENDANCE, IF AN ANIMAL IS NOT FEELING WELL ADMINISTER CARE, OR CONTACT VET AND OWNER, COVER FOR STAFF IF NEED BE, GIVE ORIENTATION SESSION ON THE OPERATION OF THE BARNYARD TO NEW HIRE STAFF, DROP BY THE BARN ONCE A WEEK OR MORE TO MAKE SURE BARN AND STAFF ARE PERFORMING TO THE CEDAR DISTRICT'S EXPECTATION LEVEL, APPLY FOR FEDERAL, REGIONAL, AND MUNICIPLE GRANTS, AND TAKE THE WEEKLY DONATIONS TO THE BANK.

CEDAR DISTRICT 4 - H
SENIOR ADVISORY COUNCIL
FINANCIAL STATEMENTS
DECEMBER 31, 2011
(UNAUDITED - SEE NOTICE TO READER)

CEDAR DISTRICT 4 - H
SENIOR ADVISORY COUNCIL
FINANCIAL STATEMENTS
DECEMBER 31, 2011
(UNAUDITED - SEE NOTICE TO READER)

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JOHN D. HOUGH LTD.

#1 - 3260 Norwell Drive
Nanaimo, BC V9T 1X5

JOHN D. HOUGH, BA, CGA
CERTIFIED GENERAL ACCOUNTANT

Ph. 250 - 751 - 8532
Fax 250 - 758 - 4043
Email john@johndhough.com

Page 1

NOTICE TO READER

On the basis of information provided by the executive, I have compiled the balance sheet of Cedar District 4 - H Senior Advisory Council as at December 31, 2011 and the statement of net assets and statements of revenue and expenditures for the year then ended.

I have not performed an audit or a review engagement in respect of these financial statements and, accordingly, I express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

Prior to compiling these financial statements, my firm completed accounting services that included preparation of accounting entries that have a significant affect on the financial statements.

JOHN D. HOUGH LTD.
DBA HOUGH & COMPANY
Certified General Accountant

Nanaimo, British Columbia
January 18, 2012

- An Incorporated Professional -

CEDAR DISTRICT 4 - H
SENIOR ADVISORY COUNCIL

BALANCE SHEET

DECEMBER 31, 2011

(UNAUDITED - SEE NOTICE TO READER)

ASSETS

	<u>2011</u>	<u>2010</u>
CURRENT		
Barnyard account	\$ 78	\$ 5,118
Direct access to gaming account (NOTE 3)	3,862	583
General account	13,840	10,062
ING savings account - barnyard account	5,071	20
HST refundable	<u>245</u>	<u>471</u>
	23,096	16,254
CAPITAL (NOTES 1(b) and 2)	<u>11,150</u>	<u>10,780</u>
	<u>\$ 34,246</u>	<u>\$ 27,034</u>

LIABILITIES

CURRENT		
Funds held in trust for Cedar Clubs	<u>\$ 547</u>	<u>\$ 547</u>

NET ASSETS

UNRESTRICTED NET ASSETS (Page 3)	18,736	15,076
RESTRICTED NET ASSETS (Page 3)(NOTE 3)	3,813	631
NET ASSETS INVESTED IN CAPITAL ASSETS (Page 3)	<u>11,150</u>	<u>10,780</u>
	<u>33,699</u>	<u>26,487</u>
	<u>\$ 34,246</u>	<u>\$ 27,034</u>

Approved by:

Director

Director

The accompanying notes are an integral part of these statements.

CEDAR DISTRICT 4 - H
SENIOR ADVISORY COUNCIL
STATEMENT OF NET ASSETS
YEAR ENDED DECEMBER 31, 2011
(UNAUDITED - SEE NOTICE TO READER)

	<u>2011</u>	<u>2010</u>
UNRESTRICTED NET ASSETS		
Balance - beginning	\$ 15,076	\$ 12,604
Excess (Shortfall) of Revenue over Expenditures		
- General account (Page 4)	2,627	2,829
- Barnyard account (Page 5)	<u>1,033</u>	<u>(357)</u>
Balance - ending	<u>\$ 18,736</u>	<u>\$ 15,076</u>
 RESTRICTED NET ASSETS		
Balance - beginning	\$ 631	\$ 422
Excess of Revenue over Expenditures		
- Gaming account (Page 6)	<u>3,182</u>	<u>209</u>
Balance - ending	<u>\$ 3,813</u>	<u>\$ 631</u>
 NET ASSETS INVESTED IN CAPITAL ASSETS		
Balance - beginning	\$ 10,780	\$ 10,780
Capital assets purchased	370	-
Capital assets abandoned	<u>-</u>	<u>-</u>
Balance - ending	<u>\$ 11,150</u>	<u>\$ 10,780</u>

The accompanying notes are an integral part of these statements.

CEDAR DISTRICT 4 - H

SENIOR ADVISORY COUNCIL

STATEMENT OF REVENUE AND EXPENDITURES

GENERAL ACCOUNT

YEAR ENDED DECEMBER 31, 2011

(UNAUDITED - SEE NOTICE TO READER)

	<u>2011</u>	<u>2010</u>
REVENUE		
Assessments	\$ 150	\$ 191
Donations and grants	2,605	1,684
Food sales	702	2,029
Fund raising - bottle drive	-	533
Fund raising - doughnut sales (net of costs)	-	561
Fund raising - garage sales	-	493
Fund raising - VIEEX pen sales	849	790
Fund raising - silent auction	1,267	584
Interest	6	4
Transfers from bingo account	538	525
	<u>6,117</u>	<u>7,394</u>
EXPENDITURES		
Accounting	712	718
Awards and trophies	111	110
Awards night - awards and trophies	337	414
Awards night - catering and food	315	372
Donations and flowers	163	104
Dues and registration	75	813
Food costs	359	143
Fund raising costs	158	-
General expenses	40	97
Judging costs	208	292
Photocopying and office	-	68
Public speaking	155	110
Telephone	-	54
Transfers to barnyard account	487	1,270
Transfers to net investment in capital assets	370	-
	<u>3,490</u>	<u>4,565</u>
EXCESS OF REVENUE OVER EXPENDITURES	<u>\$ 2,627</u>	<u>\$ 2,829</u>

The accompanying notes are an integral part of these statements.

CEDAR DISTRICT 4 - H
SENIOR ADVISORY COUNCIL
STATEMENT OF REVENUE AND EXPENDITURES
BARNYARD ACCOUNT
YEAR ENDED DECEMBER 31, 2011
(UNAUDITED - SEE NOTICE TO READER)

	<u>2011</u>	<u>2010</u>
REVENUE		
City of Nanaimo grant	\$ 5,000	\$ 5,000
VIEX donation	3,000	3,000
Regional District of Nanaimo grant	1,500	-
Federal government grant	2,288	-
Donations and sales	2,234	1,932
Interest	54	28
Transfers from bingo account	68	566
Transfers from general account	487	1,270
	<u>14,629</u>	<u>11,796</u>
EXPENDITURES		
Advertising and promotion	25	-
Concession costs	(18)	(48)
Feed costs	296	282
General expenses	754	757
Signs	153	382
Supplies	1,152	876
Wages and benefits	11,234	9,904
	<u>13,596</u>	<u>12,153</u>
EXCESS (SHORTFALL) OF REVENUE OVER EXPENDITURES	<u>\$ 1,033</u>	<u>\$ (357)</u>

The accompanying notes are an integral part of these statements.

CEDAR DISTRICT 4 - H

SENIOR ADVISORY COUNCIL

STATEMENT OF REVENUE AND EXPENDITURES

GAMING ACCOUNT

YEAR ENDED DECEMBER 31, 2011

(UNAUDITED - SEE NOTICE TO READER)

	<u>2011</u>	<u>2010</u>
REVENUE		
Gaming proceeds	\$ 6,250	\$ 5,000
Interest	1	1
Raffle proceeds	-	1,579
	<u>\$ 6,251</u>	<u>\$ 6,580</u>
EXPENDITURES		
Dues	664	85
Hall rental	21	-
Judging expenses	-	-
Junior and PCW camp	1,245	4,060
Photocopying and office	272	335
Telephone	116	-
Transfers to barnyard account	66	566
Transfers to general account	538	525
Travel costs	-	800
	<u>3,069</u>	<u>6,371</u>
EXCESS OF REVENUE OVER EXPENDITURES	<u>\$ 3,182</u>	<u>\$ 209</u>

The accompanying notes are an integral part of these statements.

CEDAR DISTRICT 4 - H

SENIOR ADVISORY COUNCIL

NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2011

(UNAUDITED - SEE NOTICE TO READER)

1. SIGNIFICANT ACCOUNTING POLICIES

a) Revenue recognition

The Council earns substantially all of its revenue from donations, gaming proceeds and concession sales. Revenue is recognized on a cash basis.

b) Capital assets

The Council records the purchase of capital assets at cost and does not record amortization. The council regularly reviews its capital assets to eliminate obsolete and abandoned assets.

c) Purpose of organization

The Cedar District 4 - H Senior Advisory Council is an organization recognized by the BC 4 - H Provincial Council to operate as advisors to the 4 - H programs in the Cedar district. The BC 4 - H Provincial Council is a society registered with the Province of British Columbia. The Cedar District 4 - H Senior Advisory Council is a registered charity.

2. CAPITAL ASSETS

The capital assets consist of:

	2011	2010
Three adding machines	\$ 247	\$ 247
One fax machine	231	231
Barnyard fridge	370	-
Five filing cabinets	1,071	1,071
Gabriola photocopier	1,179	1,179
Nanaimo photocopier	4,555	4,555
Two DVD VCR televisions	658	658
Printer	251	251
Public address system	797	797
Two display canopies	524	524
Popcorn machine for barnyard	1,002	1,002
Paper towel dispenser for barnyard	265	265
	<u>\$ 11,150</u>	<u>\$ 10,780</u>

3. RESTRICTED NET ASSETS

Funds received from the British Columbia Gaming Commission are subject to spending restrictions imposed by the Commission. The funds are comprised of cash in the bank of \$3,862.

FINANCIAL STATEMENT FOR 2012

REVENUE ITEMS

ON-SITE CASH DONATIONS--	1270.00
FUNDRAISING (in kind) ----	1417.50
GOVERNMENT GRANTS--	6500.00
TOTAL	9187.50

EXPENSE ITEMS

WAGES--	11,292.59
RECIEVER GENERAL--	1235.96
WCB--	76.50
CELL PHONE--	60.00
ANIMAL PURCHASE-LEASE	200.00
HAY & ALPHALFA	375.48
TOILET RENTAL & SIGNAGE	815.72
MATERIALS AND SUPPLIES (copy paper,hand-outs,soap,paper towels record books,poster paper,etc.)	114.87
TOTAL	14,171.12