

**AGENDA FOR THE REGULAR MEETING OF THE
PARKS, RECREATION AND CULTURE COMMISSION
TO BE HELD IN THE
BOWEN PARK COMPLEX CONFERENCE ROOM
WEDNESDAY, 2012-NOV-28, COMMENCING AT 7:00 P.M.**

CHAIR: COMMISSIONER DIANA JOHNSTONE

1. **CALL THE REGULAR MEETING OF THE PARKS, RECREATION AND CULTURE COMMISSION TO ORDER:**

2. **INTRODUCTION OF LATE ITEMS:**

3. **ADOPTION OF AGENDA:**

(Motion required to adopt the agenda.)

4. **ADOPTION OF MINUTES:**

- (a) Minutes of the Regular Parks, Recreation and Culture Commission Meeting held Wednesday, 2012-OCT-24, at 7:00 p.m., in the Bowen Park Complex Conference Room.

Pgs.6-15

(Motion required to adopt minutes of 2012-OCT-24 as circulated.)

5. **PRESENTATIONS:**

- (a) Ms. Corinne Jensen, on behalf of the 2012 BC Provincial Wheelchair Curling Champions, expressing thanks and presenting the Commission with a team photograph in recognition of the support provided by the PRCC to the team.

6. **CHAIR'S REPORT:**

- (a) **2013 PRCC & Committee Key Date Calendar.**

Pg. 16

(Motion required to adopt the 2013 PRCC & Committee Key Date Calendar.)

(Motion required to receive the Report.)

7. **REPORTS OF ADVISORY BODIES:**

- (a) **Parks Committee.** No meeting held.

- (b) **Recreation Committee.** Commissioner Greves to report on the meeting held 2012-NOV-14.

Pgs. 17-20

(Motion required to receive the Report.)

Revised Camping in the Parks Policy Proposal.

Pgs. 21-24

Delegations: (None.)

Correspondence: (None.)

Recreation Committee's Recommendation: That the Parks, Recreation and Culture Commission

1. approve the revised Parks, Recreation and Culture Overnight Camping in the Parks Policy, Schedule B, as attached; and,
2. approve a 25% per night camping fee increase in 2013 and a further 5% increase in each subsequent year until 2016 as follows:

YEAR	FEE PER NIGHT
2013	\$25.00
2014	\$26.25
2015	\$27.50
2016	\$28.75

(Motion required to adopt recommendation.)

Community Programs Development Grant – Cedar 4 –H Sr. Advisory Council for Beban Park 4-H Barnyard.

(Pgs 2)

Delegations: (None.)

Correspondence: (None.)

Recreation Committee's Recommendation: That the Parks, Recreation and Culture Commission approve and recommend that Council approve the expenditure of \$4,000.00 to the Cedar 4-H Sr. Advisory Council for the Beban Park 4-H Barnyard for the 2013 season.

(Motion required to adopt recommendation.)

Sport Tournament Grant Applications.

(Pgs.3)

Delegations: (None.)

Correspondence: (None.)

Recreation Committee's Recommendation: That the Parks, Recreation and Culture Commission approve and recommend that Council approve the expenditure of \$15,275.00 for the first intake of the 2013 Sport Tournament Grant applications as follows:

2013 Budget Total	\$26,498.00
Less: Approved Grants-first intake	-\$15,275
Remaining 2013 Budget	\$11,223.00

Sport Tournament Grant Applications 2013			
GROUP		2013	2013
		REQUESTED	RECOMMENDED
1	Nanaimo Minor Hockey Association	1,500.00	750.00
2	Nanaimo Riptide Swim Team	1,000.00	500.00
3	Nanaimo Kennel Club	2,500.00	1,250.00
4	Nanaimo District Lacrosse Association	1,500.00	725.00
5	Nanaimo Canoe and Kayak Club	1,000.00	375.00
6	Nanaimo Squash Club - Junior Championships	1,500.00	400.00
7	Nanaimo Squash Club- Nanaimo Open	1,000.00	425.00
8	Nanaimo White Rapids Swim Club	1,500.00	850.00
9	Nanaimo Ultimate Association	1,000.00	325.00
10	Nanaimo Clippers	5,000.00	5,000.00
11	Nanaimo Curling Centre - Pacific Coast & BC Interior Provincial Masters Curling	1,000.00	575.00
12	WPVL Nanaimo Breakers Fastball	1,000.00	550.00
13	Nanaimo District Minor Fastball Association Midget Island Cup	1,000.00	525.00
14	Nanaimo District Minor Fastball Association - U U14/U16 Open Challenger	1,000.00	450.00
15	Nanaimo Diamonds Synchronized Swim Club	3,725.87	1,125.00
16	Nanaimo Curling Club - BC Wheelchair Curling Championships	500.00	450.00
17	Nanaimo & District Track & Field- 2013-Elwood Wylie Memorial Meet	2,300.00	1000.00
TOTALS			\$15,275.00

(Motion required to adopt recommendation.)

- (c) **Cultural Committee.** Commissioner Pattje to report on the meeting held 2012-NOV-07. Pgs.25-30

(Motion required to receive the Report.)

- (d) **Grants Advisory Committee.** Commissioner Avis (or Commissioner Thorpe) to report on the meetings held since 2012-OCT-24.
- (e) **Port Theatre.** Monthly report for October, 2012. Pgs.31-33
- (f) **Nanaimo Art Gallery.** Monthly report for October, 2012. Pg.34
- (g) **Nanaimo Museum.** Monthly report for October/November, 2012. Pgs.35-36

(Motion to receive all Advisory Body reports.)

8. STAFF REPORTS:

- (a) **Liquor Licensing in Arenas.** Pgs.37-44

Delegations: (None.)

Correspondence: (None.)

Staff's Recommendation: That the Parks, Recreation and Culture Commission maintain a Primary Liquor License at Frank Crane Arena and discontinue Primary Liquor License at the Nanaimo Ice Centre.

(Motion required to adopt recommendation.)

(b) **Parks, Recreation and Culture Facility Access Programs.**

Pgs. 45-47

Delegations: (None.)

Correspondence: (None.)

Staff's Recommendation: That the Parks, Recreation and Culture Commission recommends a review of all facility access programs and that the Recreation Committee lead this review as outlined in the report and bring recommendations back to Parks, Recreation and Culture Commission for consideration.

(Motion required to adopt recommendation.)

(c) Monthly Report – Senior Manager, Parks & Civic Facilities – *Pgs.48-53*
October, 2012

(Motion required to receive Report)

(d) Monthly Report – Senior Manager, Recreation & Culture Services – *Pgs. 54-59*
October, 2012.

(Motion required to receive Report)

9. **CORRESPONDENCE:** (not related to a Report to Commission)

a) Minutes of the Nanaimo Harbour City Seniors, Board of Directors meeting, held 2012-NOV-02. *Pgs.60-62*

b) E-mail dated 2012-NOV-15 from Mr. Rob Stevenson, Jr., on behalf of South-Side Minor Football Association, expressing thanks for all the support that has been provided for high school football in the community. *Pg. 63*

(Motion required to receive all Correspondence.)

10. **NOTICE OF MOTION:**

11. **OTHER BUSINESS:**

(Motion required to review other business.)

12. **DELEGATIONS (not related to a Report to Commission): (10 MINUTES)**

- (a) Mrs. Evelyn McNabb and Mr. Larry McNabb, 7227 Hase Place, Nanaimo, BC, V0R 2H0, regarding a request to modify the current PRC Family RecPass to accommodate their large family situation. Pg. 64
- (b) Ms. Ruth Merx, Singles Saturday Night Dance Society, Nanaimo, BC, V9T 1C5, regarding a request to lower the rental fees on the Departure Bay Activity Centre. Pg. 65

13. **UNFINISHED BUSINESS:**

- (a) Overnight Camping in the Parks. *(Referred to the Recreation Committee on 2012-JUN-27 for review and report back to PRCC with recommendations.)*
- (b) Vancouver Island Military Museum – Veteran's Wall of Honour. *(Referred to Staff on 2012-JUL-25 for a Report to Commission and a Draft Memorandum of Agreement for review and consideration.)*
- (c) Alcohol in Arenas – Information Session. *(Motion on 2012-OCT-24 that an information session be held and that Staff report back to Commission on 2012-NOV-24.)*

(Note: Motion is required if items are to be removed from "Unfinished Business".)

14. **QUESTION PERIOD: (Agenda Items Only)**

15. **ADJOURNMENT:**

Motion to adjourn with next regular meetings as follows:

COMMISSION	Wednesday, 2012-JAN-23; 7:00 p.m. Bowen Park Complex Conference Room
Cultural Committee	Wednesday, 2012-JAN-02; 4:00 p.m. – if required Bowen Park Complex Conference Room
Recreation Committee	Wednesday, 2012-JAN-09; 3:00 p.m. – if required Bowen Park Complex Conference Room
Parks Committee	Thursday, 2012-JAN-10; 5:00 p.m. – if required Bowen Park Complex Conference Room

**MINUTES OF THE REGULAR MEETING OF THE
PARKS, RECREATION AND CULTURE COMMISSION
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM
ON WEDNESDAY, 2012-OCT-24, COMMENCING AT 7:00 P.M.**

PRESENT: Commissioner D. Johnstone, Chair

Members: Commissioner T. Greves
Commissioner F. Pattje
Commissioner K. Alden
Commissioner M. Beaudoin-Lobb
Commissioner H. Houle
Commissioner A. McPherson
Commissioner D. Rinald
Commissioner G. Savage
Commissioner I. Thorpe
Commissioner M. Young

Regrets: Commissioner L. Avis

Staff: R. Harding K. MacDonald
S. Samborski R. Tweed, recording
J. Ritchie

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 7:00 p.m.

2. INTRODUCTION OF LATE ITEMS:

- Add to Item 8.(a) - Late Delegation Request – Mr. Fred Taylor.
- Amend wording on Items 8.(a) - Staff report – “Children’s Science Centre” should read as, “Science and Nature Centre”.

3. ADOPTION OF AGENDA:

It was moved and seconded that the amended Agenda be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

- (a) Minutes of the Regular Parks, Recreation and Culture Commission Meeting held Wednesday, 2012-SEP-19, at 7:00 p.m., in the Beban Park Social Centre Lounge.

It was moved and seconded that the Minutes be adopted as circulated. The motion carried unanimously.

5. PRESENTATIONS:

- (a) Ms. Heather Wong and Ms. Sharon Andruski-Collins of the Friends of Nanaimo Jazz Society, expressing their thanks and presenting Commission with a plaque in recognition of the support provided by the PRCC to the Society.

Ms. Wong and Ms. Kate Challenge presented a plaque in appreciation for the support of the Commission and provided an overview of the efforts of the children involved in the events and performances put on by the Friends of Nanaimo Jazz Society. Mr. Cameron Long, student of Wellington Secondary, spoke on behalf of the students involved and thanked the Commission.

It was moved and seconded that the presentation be received. The motion carried unanimously.

- (b) Mr. Len Manuel and Mr. Ian Kalina, Boys and Girls Club Vancouver Island, presenting a general update on the Boys and Girls Club activities.

Mr. Kalina provided his written presentation in a handout to the Commission and gave a verbal overview of the activities of the Boys and Girls Club of Vancouver Island. He expressed that the Club would like to see a more formalized relationship with the City of Nanaimo.

It was moved and seconded that the presentation be received. The motion carried unanimously.

6. CHAIR'S REPORT: None.

7. REPORTS OF ADVISORY BODIES:

- (a) Parks Committee. Commissioner Thorpe reported on the Parks Committee meeting held 2012-OCT-11.

Request for Ban of Training Collars in Dog Off-Leash Parks.

Delegations: (None.)

Correspondence: (None.)

Parks Committee's Recommendation: That the Parks, Recreation and Culture Commission approve the addition of the wording on the signage of the enclosed dog off-leash parks, (the Beban Dog Park and the Northfield Dog Park), to contain the wording "all correction style choke collars must be removed before entering this enclosed dog off-leash park".

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

- (b) Recreation Committee. Commissioner Greves reported on the Recreation Committee meeting held 2012-OCT-10.

The Committee has been charged with review of the PRC Bylaw – process started last meeting. Received a delegation that made some good points re the camping – will not make any recommendations until the camping is settled – will continue to review and will return to commission at a later date.

- (c) Cultural Committee. Commissioner Pattje reported on the Cultural Committee meeting held 2012-OCT-03.

Nothing to report of immediate concern to Commission. Fine tuning temporary public art, still reviewing poet laureate, Culture Plan Visioning Forum was well attended – the feedback will help form the draft. More public feedback opportunities will be coming.

- (d) Grants Advisory Committee. Commissioner Beaudoin-Lobb reported that no meetings have been held since 2012-SEP-19.

There had been a meeting scheduled for 2012-OCT-17; however, as no applications had been received, the meeting was cancelled.

- (e) Port Theatre. Monthly report for September, 2012.
(f) Nanaimo Art Gallery. Monthly report for September, 2012.
(g) Nanaimo District Museum. Monthly report for September / October, 2012.

It was moved and seconded that the Advisory Body reports be received. The motion carried unanimously.

8. STAFF REPORTS:

- (a) Update on Public Review Process and Next Steps for the Proposed Science and Nature Centre at Bowen Park

Presentation:

1. Mr. Richard Harding, Director, and Ms. Liz DeMattia, Nanaimo Science and Sustainability Society, provided Commission with a PowerPoint presentation review of the results of the data gathered from the summer and public input into the proposed science centre in Bowen Park.

Late Delegation:

1. Mr. Fred Taylor, 204 Emery Way, Nanaimo, BC, V9R 5Z8, provided the Commission a number of documents: a letter dated 1918-JUN-10 from G.W. Bowen, Western Fuel Company to the Mayor of Nanaimo; an Indenture dated April, 1919 between Western Fuel Company and the Corporation of the City of Nanaimo; the first page of a letter dated 1919-JUN-13 to the Honourable William Sloan, Minister of Mines (no additional pages therefore from unknown); and, a letter dated 1946-FEB-02 from H.J. Crane to the City Clerk, Nanaimo. Additionally, he

spoke regarding the history of Bowen Park and covenant restrictions regarding its use.

He does not believe the public has been properly informed. Ongoing problem with city parks for many years – for example - Westwood Lake, and Bowen Park. Mr. Taylor felt that there are conditions on title that restrict the use of Bowen Park. When the park was given to the City it was not inside the city limits.

For the record, Commissioner Pattje expressed thanks to Mr. Taylor for providing this information and raising it for Commission.

Correspondence: (None.)

Report introduced and recommendation read.

Staff Recommendation: *That the Parks, Recreation and Culture Commission recommend that Council:*

1. approve the concept in principle of a Science and Nature Centre being located at Bowen Park by the non-profit Society as illustrated (see attached Schedule A) and with the understanding that City's contribution to the centre would only be the land via a park lease agreement;
2. direct Staff to draft a lease agreement for Council's review and consideration that would include requirement of the Society and also the required public review process of leasing parkland; and,
3. agree that final approval to proceed to construction of the Centre would not occur until the Society had secured all capital and operating funding and presented same to Council for final approval.

Staff provided information regarding the process that any potential lease agreement must go through and explained the necessity of some security for the group in order that they can proceed with fund raising.

It was moved and seconded that the recommendation be adopted. The motion carried. **OPPOSED: Commissioner Houle.**

(b) Maffeo Sutton Park Improvement Plan Update.

Delegations: (None.)

Correspondence: (None.)

Staff's Recommendation: *That the Parks, Recreation and Culture Commission receive the report.*

Staff reviewed the planning and public process to date and the next steps for the improvement plan with Commission.

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

(c) Senior Manager of Parks & Civic Facilities. Monthly report for September, 2012.

- Looking at Caledonia Park Improvement Plan
- Continuing to look at Harewood Centennial Park Plan implementation
- Mansfield Park Playground and upper park
- Gyro phase 1
- Norasea Park VIP – the playground equipment has been installed.

Commissioner Houle – Has the tender gone out to artists for a permanent piece of art? *No it hasn't. Expected to go out in the fall – anticipated for late November.*

Commissioner Houle - How do people find out about it? *BC bids, then on a number of artists' networks, a group of artists has asked that they be notified, and it will also be posted in the paper.*

Commissioner Pattje to Jeff Ritchie – the ground at the off leash dog park at Northfield is gravel and difficult for dogs to run on – will surfacing be looked at? *Yes, either to sand or mulch – no definite date yet.*

Commissioner Pattje - thanks to Kirsty MacDonald for the great success of the Forest Drive Gyro Park grand re-opening.

Commissioner McPherson – Is hoping that the Cable Bay off-leash park can be included in the Animal Services Park Report in future. *Staff advised that it is an off leash park and that the parks that are patrolled are on-leash.*

Commissioner Johnstone - are dogs being dropped off at the off leash parks and left while people go to work? *Not that staff have heard. The expectation is that people will behave in a responsible manner.*

It was moved and seconded that the report be received. The motion carried unanimously.

(d) Senior Manager of Recreation & Culture Services. Monthly report for September, 2012.

- Working with VIHA and VIU – healthy weights program.
- Junior B Buccaneers – averaging about 400 per game. per

Commissioner Pattje – will there be blue community signage? *Reusable water bottles will be used for education and as give away items at different events.*

Commissioner Pattje – was recently at a Chamber of Commerce meeting where there was a bottled water company trying to do business.

Commissioner Houle – blue communities people spoke at the RDN – but they were not endorsed.

Commissioner Houle - Will you be putting bottle filling dispensers in? *Yes – some retrofitting will be done.*

Commissioner Rinald - first year we haven't sent out the activity guide – has there been a significant impact in registration? *Spring – registration was up. Fall – registration is down. More of a flex program now for some classes – some fall programs can be registered for in the spring which may be the reason. Will provide an update at the end of November.*

It was moved and seconded that the report be received. The motion carried unanimously.

9. CORRESPONDENCE: (not related to a Report to Commission)

- (a) Card of thanks received 2012-OCT-02 from the Nanaimo Youth Choir for the Travel Assistance Grant funding received – making it possible for the Choir to attend the Pacific International Children's Choir Festival in Eugene, Oregon.
- (b) Thank you card received by Commissioner Thorpe on 2012-OCT-04 from Mr. Saul Hilchey, Nanaimo Gyro Club member, expressing thanks to Commission for their support and attendance at the Forest Drive Gyro Park grand re-opening on Sunday, 2012-SEP-23.
- (c) Minutes of the Nanaimo Harbour City Seniors, Board of Directors meeting, held 2012-OCT-05.

It was moved and seconded that the Correspondence be received. The motion carried unanimously.

10. NOTICE OF MOTION:

11. OTHER BUSINESS: None.

12. DELEGATIONS (not related to a Report to Commission): (10 MINUTES)

- (a) Mr. Bill Merilees and Mr. Mike Whately, Buttertubs Marsh Committee, c/o 3205 Granite Park, Nanaimo, BC, V9T 3C8, wishing to address the Parks, Recreation and Culture Commission regarding the Buttertubs Marsh Conservation Area and Flood Plain.

Mr. Merilees advised that they are an Ad Hoc Committee that does work out there and has fun. Extended congratulations and thanks to the City, Commission and Staff, on the purchase of Buttertubs West Marsh. Their purpose is to preserve habitat for wildlife and provide a place for quiet enjoyment of recreation and nature. Buttertubs Marsh is managed under a 99 year lease with the provincial government. The next Committee meeting is coming up in mid-November. There are various partners involved in Buttertubs Marsh – Nature Trust of BC; Province of BC; City of Nanaimo; and, Buttertubs Committee. Compliance and enforcement continue to be issues. They would like to see a common governance body for all the properties at Buttertubs, feel the management plan should be upgraded, that there should be an evaluation of the hydrology and flood plain – artificial ditches in west marsh; and, an evaluation of wildlife. The Committee feels that the City needs to include Buttertubs in their park management and planning. They asked if the City could please consider a jogging track as part of the Jingle Pot Sports facility, rather than having joggers using the trails at Buttertubs Marsh. The Committee feels that the zoning should not imply that no attention or funding is required, and asked why there does not appear to be anyone in PRC responsible for environment with an environment report tabled at the meeting?

Commissioner Thorpe – thanked the delegation for their presentation and also expressed thanks to the volunteers for working at Buttertubs. He's noticed there seems to be a really rapid growth of the weeds – is there a danger of them choking out the waterways? *Vegetation growth increase in west marsh is of a major concern – not so much at Buttertubs.*

Commissioner Pattje – who is charged with governance of the marsh, Ducks Unlimited? *It is a side agreement – they work with the Nature Trust to maintain water levels but they are not part of the formal management agreement.*

Commissioner Young - what is the significance of the name “Buttertubs”? *The name goes back to the Morrell family who donated the Morrell Nature Sanctuary. It was originally intended as the name for a real estate subdivision, the name was re-applied to the wetland when it was purchased for wildlife conservation. The name “Buttertubs” comes from the Yorkshire Dales where local farmers, who used to bring their dairy products to market, used limestone sinkholes to keep their butter and cheese cool during warm weather. More information on the history is available at www.buttertubsmarsh.com*

Commissioner Rinald – what is the impact of joggers? Environmental, or simply recreational? *Joggers eventually degrade the trails and interfere with the quiet enjoyment of others of nature in the area. As numbers increase there have been more comments and complaints.*

Commissioner Johnstone – what problems have you had with dumping? *People pitching garbage and dumping over personal property lines.*

Commissioner Johnstone expressed that she would like the Commission to have an opportunity to have Mr. Merilees provide PRCC with a tour. Staff felt that this may be possible as a fall tour.

It was moved and seconded that the delegation be received. The motion carried unanimously.

- (b) Ms. Jennifer O’Rourke, 6108 Parkwood Drive, Nanaimo, BC, V9T 5Y7, wishing to address the Parks, Recreation and Culture Commission on inequities in admission arrangements for pass holders and non-pass holders participating in the swimming program at Nanaimo Aquatic Centre.

Ms. O’Rourke provided a PowerPoint presentation and a handout explaining the issue and provided a suggested recommendation.

Commissioner Greves – does PRC offer swim lessons? *Staff – Yes. Ms. O’Rourke - referring to private swim lessons. Certain people are offering lessons at certain times of day.*

Commissioner Greves – felt that if he was getting charged he would sign up for swim lessons with PRC. *Staff advised that participants in PRC lessons pay for lessons with PRC and do not use their Rec Pass. If someone was involved in Master’s Swimming, they would pay the Master’s swim fees, regular drop-in swimmers would pay per use. If you are a master swimmer you pay your fees, but do not need a pass, but many do because they also want to use the gym and other facilities. Ms. O’Rourke – The issue is that some are pay per use, some are Rec Passes. Payment for lane rental is offset by not having to pay admission.*

Commissioner Alden – is your Rec Pass a drop in? *No, it is a one-year pass.*

Commissioner Alden - can you use it as many times as you want? *Yes.*

Commissioner Alden – you have signed up for private swim lessons? *Yes.*

Commissioner Alden – do you need to use your Rec Pass to take the lesson? *No, I don’t. Everyone in a swim lesson is paying for instructional cost. Those who would have paid to be admitted to the pool do not have to pay.*

Commissioner Rinald – Private lessons have rented that lane, and have exclusive use of the lane for the group - other users cannot use that lane.

Staff - PRC does provide swim lessons – majority are youth-related. Yes they are subsidized, as is the Rec Pass, and the facility itself. PRC has a role in the community

of providing royal life saving lessons to the community. You have chosen to take a private, speciality swim program, and you've chosen to purchase a Rec Pass.

It was moved and seconded that delegation be received. The motion carried unanimously.

- (c) Mr. Tim Paw, Nanaimo Tubber's Hockey Club, 1971 Cinnabar Drive, Nanaimo, BC, V9X 1B3, wishing to address the Parks, Recreation and Culture Commission with regard to liquor licences and rules, history of Tubber's Tournament, meeting minutes from user groups that host special events, and the news article on economic impact that the Tubber's Hockey Tournament has on the community.

Tim Paw thanks Commission for listening to their concerns and advised there would be a number of individuals speaking on behalf of Nanaimo Tubber's Hockey Club, the Nanaimo Coal Diggers, and other old timers' hockey clubs. He advised that the user groups use the profits from alcohol sales to keep the costs of putting on the tournaments down and provided some suggestions for the City to consider. Participants are 19-70 years of age. They obtain appropriate certification and check identification to ensure that all individuals drinking liquor of legal age. They also provide transportation to ensure that individuals are not driving in an impaired state.

Gary Colford – Nanaimo Coal Diggers – stays at the event personally to ensure the event is successful. Reviewed the costs of the event. Having a beer in the dressing room is a social and expected part of the game. LCB can license liquor in dressing rooms if approved by arena manager. If these tournaments are cancelled because the dressing rooms aren't licensed, there will be a significant loss of revenue to the City businesses.

Miles Parsons – Old Knights Tournaments – never had any problems and have always worked well with the staff. Lots of revenue for local businesses is generated through the tournaments. From revenues, they sponsor Boys & Girls Club and donate to the Canadian Cancer Society. Willing to spend hundreds of hours putting tournaments together, but need assistance of City.

Laurence Amy – referenced page 120 of the information on Special Occasion Licences.

Commissioner Greves - spoke in support of mature members of the community that want to come together and play hockey. He felt that there has to be some way to get around this issue to get these tournaments running again. Thinks we may have gone too far one way and should come back to the middle again. Doesn't agree with drinking in the dressing rooms, but, as of September that has changed – these groups are asking to sell their own beer, hold a tournament, and spend some money in Nanaimo.

Staff – we have options as to how we deal with liquor sales in our facilities. We have to work within liquor control licensing. Ice centre – we decided to stick with the primary license for a number of reasons. There are strengths and weaknesses with special occasion licences. The issue of drinking in the dressing room is another issue. Do we keep a primary license, or, do we cancel and only do Special Occasion License – which is great for tournaments, not for franchise teams. For example, lacrosse may require for more than 12 times a season for which a primary license is required.

Commissioner Houle - when this first came up he was very much in favour due to the problems; however, perhaps now we should consider a change.

Tim Paw – thinks that the city is in a good position to have a third party license and suspend the current primary and LCB can accept the SOL. This can happen as many times as the City sees fit.

It was moved and seconded that the delegation be received. The motion carried unanimously.

Commission Alden asked what the policy was before and Staff provided the history and background.

Commissioner Thorpe - agrees with Commissioner Greves and would like to see PRCC do everything they can to support the teams. Feels all user groups should be brought together to ensure they are all on the same page.

Commissioner Young – can facilities have multiple licensing in effect at the same time? No.

It was moved and seconded that Parks, Recreation and Culture Commission host an information and input session to be held with all user groups and other interested stakeholders providing background and issues to liquor licenses, that this occur within the next three weeks, and that input from this session be included in a 2012-NOV-24 report to Commission. The motion carried unanimously.

13. UNFINISHED BUSINESS:

- (a) Overnight Camping in the Parks. *(Referred to the Recreation Committee on 2012-JUN-27 for review and report back to PRCC with recommendations.)*
- (b) Vancouver Island Military Museum – Veteran's Wall of Honour. *(Referred to Staff on 2012-JUL-25 for a Report to Commission and a Draft Memorandum of Agreement for review and consideration.)*
- (c) Request for Ban of Training Collars in Dog Off-Leash Parks. *(Referred to the Parks Committee on 2012-SEP-19 for further review and report back to Commission.)*

It was moved and seconded that Item 13.(c) be removed from Unfinished Business. The motion carried unanimously.

14. QUESTION PERIOD: *(Agenda Items Only)*

- Mr. Fred Taylor, re: Maffeo Sutton Park Improvements and connection of Swy-a-Lana to Bowen Park.

15. ADJOURNMENT:

It was moved and seconded at 9:46 p.m. that the meeting adjourn, with the next regular meetings as follows:

COMMISSION	Wednesday, 2012-NOV-28; 7:00 p.m. Bowen Park Complex Conference Room
Cultural Committee	Wednesday, 2012-NOV-07; 4:00 p.m. – if required Bowen Park Complex Conference Room
Recreation Committee	Wednesday, 2012-NOV-14; 3:00 p.m. – if required Bowen Park Complex Conference Room
Parks Committee	Thursday, 2012-NOV-08; 5:00 p.m. – if required Bowen Park Complex Conference Room

The motion carried unanimously.

CERTIFIED CORRECT:

D. Johnstone, Chair
Parks, Recreation and Culture Commission

R. Harding, Director
Parks, Recreation and Culture

2012-NOV-05
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2013 PRC COMMISSION / COMMITTEE MEETING DATES/TIMES

Unless otherwise noted in the published Agendas, all Parks, Recreation and Culture Commission and Committee meetings are held in the Bowen Complex Conference Room, 500 Bowen Road (Lower Level), Nanaimo.

JAN	Wed., 2013-JAN-02; 4:00 p.m.	Cultural Committee <i>(if required)</i>
	Wed., 2013-JAN-09; 3:00 p.m.	Recreation Committee <i>(if required)</i>
	Thurs., 2013-JAN-10; 5:00 p.m.	Parks Committee <i>(if required)</i>
	Wed., 2013-JAN-23; 7:00 p.m.	COMMISSION MEETING
FEB	Wed., 2013-FEB-06; 4:00 p.m.	Cultural Committee <i>(if required)</i>
	Wed., 2013-FEB-13; 3:00 p.m.	Recreation Committee <i>(if required)</i>
	Thurs., 2013-FEB-14; 5:00 p.m.	Parks Committee <i>(if required)</i>
	Wed., 2013-FEB-27; 7:00 p.m.	COMMISSION MEETING
MAR	Wed., 2013-MAR-06; 4:00 p.m.	Cultural Committee <i>(if required)</i>
	Wed., 2013-MAR-13; 3:00 p.m.	Recreation Committee <i>(if required)</i>
	Thurs., 2013-MAR-14; 5:00 p.m.	Parks Committee <i>(if required)</i>
	Wed., 2013-MAR-27; 7:00 p.m.	COMMISSION MEETING
APR	Wed., 2013-APR-03; 4:00 p.m.	Cultural Committee <i>(if required)</i>
	Wed., 2013-APR-10; 3:00 p.m.	Recreation Committee <i>(if required)</i>
	Thurs., 2013-APR-11; 5:00 p.m.	Parks Committee <i>(if required)</i>
	Wed., 2013-APR-24; 7:00 p.m.	COMMISSION MEETING
MAY	Wed., 2013-MAY-01; 4:00 p.m.	Cultural Committee <i>(if required)</i>
	Wed., 2013-MAY-08; 3:00 p.m.	Recreation Committee <i>(if required)</i>
	Thurs., 2013-MAY-09; 5:00 p.m.	Parks Committee <i>(if required)</i>
	Wed., 2013-MAY-22; 7:00 p.m.	COMMISSION MEETING
NOTE: FCM Annual Conference & Trade Show – May 31 – June 03, 2013, Vancouver, BC		
JUN	Wed., 2013-JUN-05; 4:00 p.m.	Cultural Committee <i>(if required)</i>
	Wed., 2013-JUN-12; 3:00 p.m.	Recreation Committee <i>(if required)</i>
	Thurs., 2013-JUN-13; 5:00 p.m.	Parks Committee <i>(if required)</i>
	Wed., 2013-JUN-26; 7:00 p.m.	COMMISSION MEETING
JUL	Wed., 2013-JUL-03; 4:00 p.m.	Cultural Committee <i>(if required)</i>
	Wed., 2013-JUL-10; 3:00 p.m.	Recreation Committee <i>(if required)</i>
	Thurs., 2013-JUL-11; 5:00 p.m.	Parks Committee <i>(if required)</i>
	Wed., 2013-JUL-24; 7:00 p.m.	COMMISSION MEETING
There are no Regular meetings held in August.		
SEP	Wed., 2013-SEP-04; 4:00 p.m.	Cultural Committee <i>(if required)</i>
	Wed., 2013-SEP-11; 3:00 p.m.	Recreation Committee <i>(if required)</i>
	Thurs., 2013-SEP-12; 5:00 p.m.	Parks Committee <i>(if required)</i>
	Wed., 2013-SEP-25; 7:00 p.m.	COMMISSION MEETING (UBCM Sept 23-28)
NOTE: UBCM Annual Convention - September 16 - 20, 2013, Vancouver, BC		
OCT	Wed., 2013-OCT-02; 4:00 p.m.	Cultural Committee <i>(if required)</i>
	Wed., 2013-OCT-09; 3:00 p.m.	Recreation Committee <i>(if required)</i>
	Thurs., 2013-OCT-10; 5:00 p.m.	Parks Committee <i>(if required)</i>
	Wed., 2013-OCT-23; 7:00 p.m.	COMMISSION MEETING
NOV	Wed., 2013-NOV-06; 4:00 p.m.	Cultural Committee <i>(if required)</i>
	Wed., 2013-NOV-13; 3:00 p.m.	Recreation Committee <i>(if required)</i>
	Thurs., 2013-NOV-14; 5:00 p.m.	Parks Committee <i>(if required)</i>
	Wed., 2013-NOV-27; 7:00 p.m.	COMMISSION MEETING
There are no Regular meetings held in December.		

**NOTES OF THE REGULAR MEETING OF THE
RECREATION COMMITTEE
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM
WEDNESDAY, 2012-NOV-14, COMMENCING AT 3:00 P.M.**

PRESENT: Commissioner Ted Greves, Chair

Members: Commissioner Karen Alden
Commissioner Lynda Avis
Commissioner Mercedes Beaudoin-Lobb

Regrets: Commissioner Diana Johnstone

Staff: S. Samborski H. King
M. Smith Heather Richardson, Recording

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 3:02 p.m.

2. INTRODUCTION OF LATE ITEMS:

NONE.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be amended to move Item #11 Other Business ahead of Item #9 Correspondence, and further that the Agenda be amended to hear Item 11(b) before Item 11(a). The motion carried unanimously.

It was moved and seconded that the Agenda be adopted as amended. The motion carried unanimously.

4. ADOPTION OF MEETING NOTES:

(a) Meeting Notes of the Regular Recreation Committee Meeting held Wednesday, 2012-OCT-10 at 3:07 p.m. in the Bowen Park Complex Conference Room.

It was moved and seconded that the meeting notes of 2012-OCT-10 be adopted as circulated. The motion carried unanimously.

5. PRESENTATIONS:

NONE.

6. CHAIR'S REPORT:

NONE.

7. REPORTS OF PROJECT COMMITTEES:

NONE.

8. STAFF REPORTS:

(a) Revised Camping in the Parks Policy Proposal.

Staff's Recommendation: That the Recreation Committee recommends that the Parks, Recreation and Culture Commission:

1. approve the revised Parks, Recreation and Culture Overnight Camping in the Parks Policy, Schedule B, as attached; and,
2. approve a 25% per night camping fee increase in 2013 and a further 5% increase in each subsequent year until 2016 as follows:

YEAR	FEE PER NIGHT
2013	\$25.00
2014	\$26.25
2015	\$27.50
2016	\$28.75

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

9. OTHER BUSINESS:

(a) Community Program Development Grant Application - Cedar 4-H Sr. Advisory Council for Beban Park 4-H Barnyard.

The Community Program Development Grant is a new grant opportunity and although the 4-H Club has received City funding under this grant for the past several years the grant will be marketed to the community at large for the first time in 2013 and applications are expected to increase at that time. There is a total of \$10,000 to be awarded for these grants in the fiscal year January to December 2013.

The Cedar 4-H Club is requesting \$5,000 to assist with their 2013 Barnyard operation. City Staff have provided guidance to them in finding other sources of funding but to date no new sponsorship has been secured. The Barnyard started over 20 years ago as a partnership program with Parks, Recreation & Culture and has evolved to become more independent in recent years. The 4-H Barnyard operates for 7 weeks during the summer on the Beban Park VEx grounds.

It was moved and seconded that the Cedar 4H Club receive funding in the amount of \$4,000 for the 2013 season. The motion was carried.

Opposed: Commissioners Alden and Beaudoin-Lobb.

Recreation Committee Recommendation: That the Parks, Recreation and Culture Commission approve and recommend that Council approve the expenditure of \$4,000.00 to the Cedar 4-H Sr. Advisory Council for the Beban Park 4-H Barnyard for the 2013 season.

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

(b) **Sport Tournament Grant Applications.**

Reviewed applications and allocation of funds for the first intake of 2013 applicants.

2013 Budget Total	\$26,498.00
Less: Approved Grants-first intake	-\$15,275.00
Remaining 2013 Budget	\$11,223.00

Recreation Committee Recommendation: That the Parks, Recreation and Culture Commission approve and recommend that Council approve the expenditure of \$15,275 for the first intake of the 2013 Sport Tournament Grant allocations as follows:

Sport Tournament Grant Applications 2013			
GROUP		2013	2013
		REQUESTED	RECOMMENDED
1	Nanaimo Minor Hockey Association	1,500.00	750.00
2	Nanaimo Riptide Swim Team	1,000.00	500.00
3	Nanaimo Kennel Club	2,500.00	1,250.00
4	Nanaimo District Lacrosse Association	1,500.00	725.00
5	Nanaimo Canoe and Kayak Club	1,000.00	375.00
6	Nanaimo Squash Club - Junior Championships	1,500.00	400.00
7	Nanaimo Squash Club- Nanaimo Open	1,000.00	425.00
8	Nanaimo White Rapids Swim Club	1,500.00	850.00
9	Nanaimo Ultimate Association	1,000.00	325.00
10	Nanaimo Clippers	5,000.00	5,000.00
11	Nanaimo Curling Centre - Pacific Coast & BC Interior Provincial Masters Curling	1,000.00	575.00
12	WPVL Nanaimo Breakers Fastball	1,000.00	550.00
13	Nanaimo District Minor Fastball Association Midget Island Cup	1,000.00	525.00
14	Nanaimo District Minor Fastball Association - U U14/U16 Open Challenger	1,000.00	450.00
15	Nanaimo Diamonds Synchronized Swim Club	3,725.87	1,125.00
16	Nanaimo Curling Club - BC Wheelchair Curling Championships	500.00	450.00
17	Nanaimo & District Track & Field- 2013-Elwood Wylie Memorial Meet	2,300.00	1000.00
TOTALS			\$15,275.00

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

10. **CORRESPONDENCE:** (not related to a Report to the Committee)

NONE.

11. **NOTICE OF MOTION:**

NONE.

12. DELEGATIONS (not related to a Report to the Committee):

NONE.

13. UNFINISHED BUSINESS:

(a) 2012 Parks, Recreation and Culture Regulation Bylaw 2008 No.7073 Review Process.

(b) Overnight Camping in the Parks.

It was moved and seconded that Items (a) and (b) be removed from Unfinished Business. The motion carried unanimously.

14. QUESTION PERIOD:

NONE.

15. ADJOURNMENT:

It was moved and seconded at 4:07 p.m. that the meeting adjourn, with the next meeting of the Recreation Committee to be held, if required, on Wednesday, 2013-JAN-09, or as determined by the Committee, at 3:00 p.m. in the Bowen Complex Conference room.

The motion carried unanimously.

Ted Greves
CHAIR
RECREATION COMMITTEE

CERTIFIED CORRECT:

APPROVED FOR DISTRIBUTION:

S. Samborski
SENIOR MANAGER
RECREATION AND CULTURE SERVICES

Richard Harding
DIRECTOR
PARKS, RECREATION AND CULTURE

City of Nanaimo

**REPORT TO THE
PARKS, RECREATION AND CULTURE COMMISSION**

DATE OF MEETING: 2012-NOV-28

AUTHORED BY: TED GREVES, CHAIR
RECREATION COMMITTEE

RE: REVISED CAMPING IN THE PARKS POLICY PROPOSAL

RECREATION COMMITTEE RECOMMENDATION:

That the Parks, Recreation and Culture Commission:

1. approve the revised Parks, Recreation and Culture Overnight Camping in the Parks Policy, Schedule B, as attached; and,
2. approve a 25% per night camping fee increase in 2013 and a further 5% increase in each subsequent year until 2016 as follows:

YEAR	FEE PER NIGHT
2013	\$25.00
2014	\$26.25
2015	\$27.50
2016	\$28.75

PURPOSE:

To review and update the Camping in the Parks Policy first established in 1999 and amended in 2000, as per community feedback received throughout the summer and fall of 2012.

BACKGROUND:

At the Parks, Recreation and Culture Commission meeting held on 2012-JUN-27, Staff recommended that the Parks, Recreation and Culture Commission refer the issue of Overnight Camping in the parks to the Recreation Committee for review and report back with recommendations for updating.

DISCUSSION:

The City has received community feedback expressing concern over camping being allowed at City parks while participating in special events. It has been requested that the City of Nanaimo discontinue overnight camping as it results in a potential loss of clientele and revenue for local campground operators and gives the campers a poor impression of Nanaimo. The one noted exception is those events involving large animals.

In 2012, fourteen events received approval for camping in City Parks. This number is slightly higher than an average year due to several provincial and regional events that rotate communities and were awarded to Nanaimo in 2012. All but one of these fourteen events was held at Beban Park. The number of campers at these events ranged from 0 to 70 units with an average of 20 per night. A survey of the organizations (Schedule A, as attached) that have been permitted camping under the existing policy shows that;

- Percentage of participants camping at events involving large/farm animals ranges from 25-95%.
- Percentage of participants camping at events involving dogs ranges from 5-50%.
- Percentage of participants camping at events where no animals are involved ranges from 3-5%.
- The majority of campers who opt to camp in the park do so for convenience and proximity to the event. The camping fee is a minor factor.
- Dog show participants can be travelling with up to 10 dogs and while dogs are allowed at most campsites those with multiple dogs can cause disruption to other campers due to the extra space required, noise and early starts to the day.
- The majority of campers who opt to camp in the park would no longer participate in the event if camping ceased to be an option. A few would opt to camp elsewhere or stay in a hotel or motel.
- The majority of campers who opt to camp in the park would be prepared to pay a camping fee of \$20-\$29 per night. *(A survey of local campsites shows camping fees for no service sites ranges from \$25-31 per night however this fee would include washrooms, picnic tables and other basic camping amenities.)*

Based on the survey results and 2012 event camping statistics it is apparent that discontinuing camping could have a significant negative impact on events involving animals. It would also impact those events not involving animals but to a lesser degree. Any impact on the success of an event has a subsequent impact on local tourism. For this reason it is recommended that the option for overnight camping be maintained but that the criteria as to when camping will be allowed be clarified. Further, that the conditions of camping be identified in the policy.

It is further recommended that camping fees be increased by 25% in 2013 and an additional 5% per year until 2016, to be more competitive with commercial camping rates. This would take the fees from \$20 per night to \$25 in 2013, \$26.25 in 2014, \$27.50 in 2015 and \$28.75 in 2016.

The proposed policy would require 100% of these fees to be remitted to the City whereas in the past Licence holders at Beban Park have retained the fees collected for camping on their licensed property. This practice has resulted in poor controls and record keeping.

This revised Camping in the Park Policy would revoke any historical privileges individual groups or events have had to camping and would require every organization to make a separate application for each event to be considered on its own merit.

Respectfully submitted,



Ted Greves
CHAIR
RECREATION COMMITTEE

DRAFTED: 2012-NOV-15
File: A2-4 / A2-6 / C5-5 / D1-8-31 / E10-15
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SCHEDULE B

PROPOSED PARKS, RECREATION AND CULTURE COMMISSION POLICY

OVERNIGHT CAMPING IN THE PARKS

Overnight camping in City Parks is prohibited under Bylaw #7073 (a Bylaw to Regulate Parks in the Municipality). Authorization to provide exemptions from the Bylaw is granted to the Director of Parks, Recreation and Culture through the issuance of a Facility Use Permit pursuant to the Bylaw. Facility Use Permits for overnight camping in parks are infrequent and on exceptional occasions. The Parks, Recreation and Culture Department do not have the staff to operate or monitor camping in city parks. There are also no adequate facilities or services located in city parks to accommodate camping as an ongoing use.

Facility Use Permits for overnight camping will be considered only when;

1. Groups such as dog obedience/agility clubs, equestrian organizations or agricultural organizations are hosting events where animals are involved, or
2. The event has significant tourism potential and the option for onsite camping is a factor in securing the event to Nanaimo, or
3. There is a demonstrated lack of available accommodations within the community to have adequate capacity for the event, or
4. Onsite security is required for major events and sporting activities.

All Facility Use Permits issued will be subject to the following conditions;

1. A predetermined maximum number of units will be allowed on site per night. A corresponding number of permit tags will be provided to the event organizer by the City. The event organizer will ensure these tags are clearly visible in each camping unit for the duration of the event.
2. Event organizers will provide the City with a list of distributed permit tags and corresponding vehicles holding them for the event.
3. Camping to be permitted for event competitors/registrants/officials only, not to the general public or spectators.
4. All camping units must be self contained RVs. No tenting allowed.
5. No services will be provided by the City including power, water, sani/sewer, washrooms, or garbage pick-up.
6. Fees levied for overnight camping will be in accordance with the current Fees and Facility Rentals Bylaw. All fees, regardless of where camping occurs in a park, will be remitted to the City of Nanaimo. It is the responsibility of the event organizer to collect the fees and remit them to the City.
7. Event organizer is responsible to monitor campers and to ensure adherence to this Policy and reasonable steps will be taken to prevent unlawful activity from taking place.
8. The City is not responsible for lost, stolen or damaged property.

**NOTES OF THE REGULAR MEETING OF THE
CULTURAL COMMITTEE
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM
WEDNESDAY, 2012-NOV-07, COMMENCING AT 4:00 P.M.**

PRESENT: Ms. Julie Bevan, Acting Chair

Members: Commissioner Howard Houle
Commissioner Alec McPherson
Commissioner Donald Rinald
Ms. Gerda Hofman
Ms. Geraldine Manson
Ms. Marianne Turley

Regrets: Commissioner Fred Pattje
Mr. Kim Smythe
Ms. Wendy Smitka

Staff: S. Samborski R. Tweed, recording
B. Kuhn

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting of the Cultural Committee was called to order at 4:01 p.m.

2. INTRODUCTION OF LATE ITEMS:

- Add Agenda Item 9.(a) - Update on Cultural Forum – verbal – Bob Kuhn
- Add Agenda Item 11.(a) – Correspondence received from the Malaspina Choir.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MEETING NOTES:

- (a) Notes of the Regular Cultural Committee Meeting held Wednesday, 2012-OCT-03 at 4:00 p.m., in the Bowen Park Complex Conference Room.

It was moved and seconded that the Meeting Notes be adopted as circulated. The motion carried unanimously.

5. PRESENTATIONS:

NONE.

6. CHAIR'S REPORT:

NONE.

7. COMMISSION REPORT: *(Presented by Commissioner Rinald)*

Commissioner Rinald provided an overview of the 2012-OCT-24 meeting of the Parks, Recreation and Culture Commission.

It was moved and seconded that the report by Commissioner Rinald be received. The motion carried unanimously.

8. REPORTS OF PROJECT COMMITTEES:

(a) Cultural Award Committee. *(Gerda Hofman, Chair)*

Council approved the selections for the 2012 Excellence in Culture Award and the 2012 Honour in Culture Award, and the recipients have been notified. Gary Peters, photographer, will be arrange the photographs. The resenation evening will likely be in March at the Port Theatre.

It was moved and seconded that the verbal report be received. The motion carried unanimously.

(b) Art in Public Places Project Committee. *(Howard Houle, Chair)*

Staff provided an overview of the Temporary Public Art program

Discussion was held regarding members for the Temporary Public Art Selection Panel.

It was moved and seconded that Howard Houle, Gerda Hofman, Alec McPherson, and Donald Rinald, be selected for the Art in Public Places Selection panel. The motion carried unanimously.

Temporary Public Art Expression of Interest will be going out to artists on 2012-NOV-15, with a return date of 2013-JAN-14. The Cultural Committee requested that staff ensure that the Shuneymuxw First Nations (SFN) be notified of information on all of the public art matters.

A permanent public art project is being planned for the new Service and Resource Center with \$15,000 from the City of Nanaimo, Service and Resource Centre Project Budget (the new Annex).

It was moved and seconded that the verbal report be received. The motion carried unanimously.

(c) Cultural Forum Project Committee. *(Kim Smythe, Chair - absent)*

Staff advised that no meetings have been held.

9. STAFF REPORTS:

(a) Cultural Forum.

The venue was not optimum and there could have been more time for round table discussion. Currently organizing and transcribing information from the Forum and it should be ready in approximately one week. Then the data will be analysed and priorities set.

A community survey has been launched at www.surveymonkey.com/s/NanaimoVisionforCulture. This link was provided to the members and they were asked to participate in the survey and send on to others that might be interested. The survey is part of the community engagement process.

The cultural asset and resources inventory has been completed. Working with the City's IT Department to get the cultural map on line.

There will be stake holder meetings held in November and December about the cultural planning process, priorities, goals and strategies.

An open house will be held in the new year once the preliminary draft is available.

In the initial dialogue regarding the Cultural Plan there was some discussion about bringing in a professional consultant to work on the Cultural Plan. Staff are working with the Cultural technical team, Kathleen Darby - Conservatory of Music, Bruce Halliday – Port Theatre, Debbie Trueman – Nanaimo Museum, Holly Bright - Crimson Coast Dance, Daurel Neve - Theatre One, Aaramé Robillard – CVI Centre for the Arts, Margot Holmes – Vancouver Island Symphony, and Julie Bevan – Nanaimo Art Gallery. There will be a stakeholder meeting held that the Cultural Committee will be involved in. Looking at asking Gord Hume to hold a session on February 13th with cultural groups so that people can have more opportunity to benefit from Mr. Hume's expertise. Staff are looking to the technical team help develop the questions and review the key areas. These key areas will be discussed with focus groups. Will be planning two more forums – one at the museum and one at the art gallery – to give people opportunity to provide additional feedback.

The Cultural Plan open house that was planned for 2012-NOV-29 has been postponed to the new year.

Any suggestions as to who might be potential stakeholders should be e-mailed to staff. Once dates and times are finalized, they will be circulated to the Cultural Committee members.

It was moved and seconded that the verbal report be received. The motion carried unanimously.

10. **GRANT REVIEWS** - Verbal Overview & Discussion - Bob Kuhn

Binders were provided as well as the list of the requests for grants, and two sets of checklists (a tool for reviewing applications that addresses the criteria for each application.)

Staff provided an overview and advised that the applications would be reviewed and applicants may be interviewed, or, for simple questions, staff can telephone for the answers on behalf of the Cultural Committee. It is not necessary to interview applicants unless the Cultural Committee wishes to - in particular with a new group if their application isn't clear, or if there are financial questions.

(a) Arts, Cultural and Festival Events Grants.

Staff advised that some organizations have applied for both grants and the Committee will see applications for both categories in their binders.

(b) Cultural Operating Grants.

Three groups - Crimson Coast, Vancouver Island Symphony, and Theatre One have already received three-year grants.

The City allocated \$195,000 last year and there is \$205,000 available for this year.

(c) Set meeting dates for interviews.

The date to determine who will be interviewed and what questions they will be asked has been set for Thursday, 2012-NOV-29, 3:00 p.m. to 7:00 p.m. The meeting will be held in the Conference Room and dinner will be provided.

The date for interviews (if required) has been set for Tuesday, 2012-DEC-04, 3:00 p.m. to 7:00 p.m. The meeting will be held in the Conference Room and dinner will be provided.

11. CORRESPONDENCE:

- (a) Staff received a letter from the Malaspina Choir which had enclosed two complimentary tickets to their upcoming event being held on Saturday, 2012-NOV-10, at 4:00 p.m., at St. Andrew's United Church. Staff to follow up with absent members to see if they would like to attend.

12. NOTICE OF MOTION:

NONE

13. OTHER BUSINESS:

NONE.

14. DELEGATIONS:

NONE.

15. UNFINISHED BUSINESS:

- (a) Poet Laureate - Kim Smythe to provide alternatives to the current criteria at the 2012-NOV-07 Cultural Committee meeting.

Staff provided two documents to the Committee members for review: Become Nanaimo's First Poet Laureate – Terms of Reference and Nomination Form – DRAFT COPY #4; and, Distribution Plan for Request for Expressions of Interest & Nominations for Poet Laureate Program.

The position has been revised to make it a little less onerous given the honorarium that is being offered.

To ensure that it is kept open and more inclusive, the criteria that a nominee live in Nanaimo has been amended to a "Resident of the regional district of Nanaimo".

Staff will return to the Cultural Committee on 2012-NOV-29 with a recommendation to the Cultural Committee, the Parks, Recreation and Culture Commission and Council.

- (b) Art in Public Places - Kirsty MacDonald and Julie Bevan have met and will bring recommendations to a future Cultural Committee meeting.
- (c) Cultural Forum - Staff are planning a second session with Mr. Gord Hume on 2013-FEB-12 for Commission and Committees as well as a possible third session for the public on 2013-FEB-13.

Staff advised that there is no additional information to provide at this time

16. QUESTION PERIOD: *(Agenda Items Only)*

NONE.

17. ADJOURNMENT:

It was moved and seconded at 4:55 p.m. that the meeting adjourn, with the next Meeting of the Cultural Committee to be held Wednesday, 2012-NOV-29, commencing at 3:00 p.m. in the Bowen Park Complex Conference Room. The motion carried unanimously.

Julie Bevan
ACTING CHAIR
CULTURAL COMMITTEE

CERTIFIED CORRECT:

APPROVED FOR DISTRIBUTION:

Suzanne Samborski
SENIOR MANAGER
RECREATION AND CULTURE SERVICES

Richard Harding
DIRECTOR
PARKS, RECREATION AND CULTURE

2012-NOV-21

File: A2-11

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RECEIVED

NOV 07 2012

 DEPARTMENT OF
PARKS RECREATION AND CULTURE

MONTHLY ACTIVITY REPORT

October 2012

#	DATE	EVENT	TIME	CATEGORY	AUD	ARTIST
1	6	Number 14	7:30 PM	theatre	461	13
2	7	Number 14	2:30 PM	theatre	303	13
3	11	Led Zeppagain	7:30 PM	music	366	13
4	13	Burlesque to Broadway	7:30 PM	theatre	539	27
5	14	Michelle Wright	7:30 PM	music	447	12
6	15	Naden Band	7:30 PM	music	282	37
7	16	Classical Coffee Concert	10:30 AM	music	80	2
8	18	VI Symphony	7:30 PM	rehearsal	0	57
9	19	VI Symphony	3:00 PM	rehearsal	0	53
10	19	VI Symphony	7:00 PM	rehearsal	0	53
11	20	VI Symphony	12:30 PM	Open Rehearsal	406	54
12	20	VI Symphony	7:30 PM	music	587	54
13	26	Darren Lee & Memphis Flash	7:30 PM	music	502	12
14						
15						
16						
17						
18						
19						
20						
21						
22						
23						
24						

TOTALS

Number of Events: 13

Estimated Audience Attendance: 3973

Estimated Number of Artists/Crew: 400

Total people through the building: 4373

Monthly Event Report



October 2012

	# Events 2008	# Events 2009	# Events 2010	# Events 2011	# Events 2012	# Patrons 2008	# Patrons 2009	# Patrons 2010	# Patrons 2011	# Patrons 2012
Jan	22	13	21	17	11	5,126	4,191	10,368	5,912	3,813
Feb	32	18	15	34	18	10,911	8,308	5,455	10,271	10,616
Mar	16	27	23	15	24	5,078	9,604	7,808	6,056	9,176
Apr	20	33	28	25	20	7,888	10,137	12,803	11,333	7,436
May	28	16	23	26	17	13,173	6,254	8,917	10,709	7,161
Jun	29	30	36	28	33	12,507	16,465	18,127	17,535	18,000
Jul	20	2	7	17	7	6,908	457	994	2,132	703
Aug	2	2	6	2	13	1,339	85	2,793	334	885
Sep	15	9	18	15	11	6,787	2,925	7,726	4,468	4,294
Oct	26	25	28	18	13	8,067	7,794	6,359	6,021	4,373
Nov	34	30	25	24		14,306	10,083	10,070	10,873	
Dec	24	22	22	24		9,302	8,516	9,857	5,647	
TOTALS	268	227	252	245	167	101,392	84,819	101,277	91,291	66,457

Comparison of attendance for the same month last year (October 2012)

Comparison of events for the same month last year

-27%	increase
-28%	increase

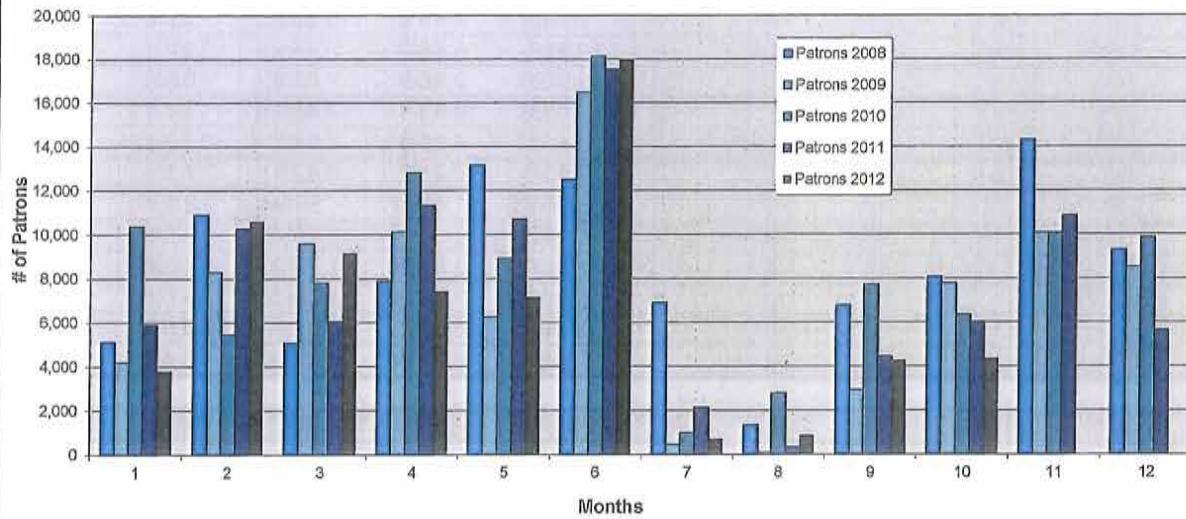
Five year average attendance for same month (October 2012)

Five year average number of events same month

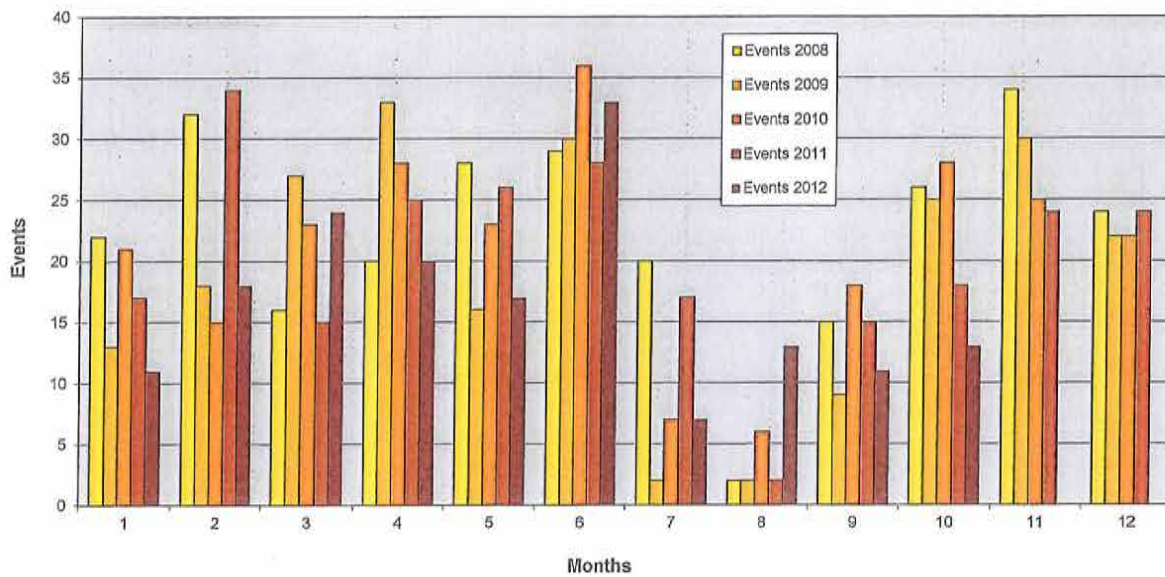
6,523
2,201

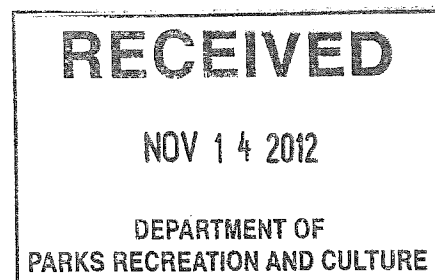


Patron Attendance Comparison



Event Comparison





ACTIVITY REPORT: October 2012 ~ *Submitted by Julie Bevan 2012-NOV-14*

Campus Gallery (900 Fifth Street)

EXHIBITIONS

Ann Kipling: The Solitudes of Place

An exhibition of drawings by one of British Columbia's foremost and celebrated contemporary artists, Ann Kipling. Included are 43 of Kipling's intensely personal and distinctive pencil and coloured pen drawings, which were created over the course of 2009, and focus on the ever changing nuances in the natural terrain near her rural home in Falkland, BC. Each drawing was completed in one sitting, and reveals the artist's process of intense looking. The images she creates are densely punctuated with dots, dabs, lines and broken marks, which engage and challenge the viewer with their fluidity and kinetic energy.

Sara Robichaud: Double Life

Double Life is an exhibition of new, large-scale acrylic paintings by Nanaimo based artist Sara Robichaud. Continuing with her exploration of abstraction and building on a body of work she began to coincide with the birth of her daughter in 2011, Robichaud creates tensions on the canvas through a play of opposites. In this series, glossy patterns produced using textiles create stunning rhythm and texture alongside hard-edge, geometric insertions of opaque colour; thick sections of paint contrast with areas of raw canvas; and her compositions reflect how spontaneity and chance balance with deliberate, calculated moves.

EDUCATION

The Gallery hosted a number of tours for VIU students and docent led tour for the public, and three registered adult workshops.

Downtown Gallery (150 Commercial Street)

EXHIBITIONS

New Work: Art Sales and Rental Collection / October 5 to 16

An exhibition featuring new paintings by artists as part of the Gallery's Art Sales and Rental program.

A Sense of Place / October 18 to November 10

A juried exhibition of new work in various styles by artists from the Nanaimo Chapter of the Federation of Canadian Artists. The artists in this Juried Exhibition and Sale will interpret the theme of "a sense of space" in drawings and paintings ranging from representational to abstract and in various media, such as charcoal, acrylic, oils, watercolour and collage.

EDUCATION

ArtRageous Saturdays – four themed *ArtRageous* workshops for children ages 5 to 11, sponsored by RBC.

Total Gallery Attendance: 409 + 1165 = 1574

RECEIVED

NOV 13 2012

DEPARTMENT OF
PARKS RECREATION AND CULTURE

NANAIMO MUSEUM

**Report to Parks Recreation and Culture Commission
October/November 2012**

Submitted November 9, 2012 by Debbie Trueman

Administration/Revenue

- Financially, moving into our last quarter, all is well with revenue being ahead of budget and expenses on budget.
- Numbers – although we are still struggling from low numbers in May and June, September was up and October is almost even with last year.
- Revenue – despite numbers still down overall to date for the year, gift shop sales are up just over 13% year to date and admission income up almost 6%. Venue rental and program income are both down about the same amounts for a total about equal to last year.

Exhibit Programming

- Permanent Exhibit Development – the new section construction is underway with text coming together thanks to several community partners.
- Sports Hall of Fame Gallery - will be changing to make room for a very important addition - watch for announcement in November!
- Ivan Sayers Art Deco – 2013 will feature another exhibit from this fabulous collection that is always very popular. Fashion textile programming for high schools will be a feature as well as lectures and exhibit tours with Ivan. The exhibit runs May-July.
- 100 Years of Camping – will kick off 2013 with the help of the community.
- Collection donation highlight – we received some very hard to find images and footage of Chinatown both before and during the fire.

Programs and Events

- Venue Rental – textile volunteer stitching group, DNBIA AGM, VIU History course, BC Non-profit Housing Corp., MS Society, Symphony Women of Note event, VI Leadership conference, Burnaby Village museum oral history project.
- Sports Hall of Fame Announcement – November 21 is the time for an announcement about an exciting addition to this gallery - hope to see you all at noon to get the news!
- Cecile Jacobs presentation – was sold out - as are most of the lectures we do surrounding our feature exhibits.
- Professional Development school holiday programming – something new this year was family programming free at the museum during Pro D days. In the past we have also hosted sessions for teachers on these days to get detailed information on our school programs.
- BC Writers Book Launch and hallway exhibit - takes place November 24 and includes an exhibit in the hallway.

Community Partnerships

- Cultural Managers Meetings-are now focusing on a new cultural plan.
- Archaeology Society tour – David was part of this collaboration with artifacts on loan from the Maritime Museum
- VIU Aquaculture conference – David is working with the Art Gallery and VIU to stage a joint exhibit for this conference.
- Lynne Bowen Book – Lynne and I are discussing publishing a new book on colourful Island people linking five Island community museums (Duncan, Cowichan Valley, Cumberland, Port Alberni and us) in the launch and book sales - aiming for heritage week 2014 for launch.

Recent Comments

A grade five teacher from Parksville booked a *First Nations on Vancouver Island* school program in October 2012. When asked how she heard about the Nanaimo Museum's school programs, she explained that one of her students recently moved from Nanaimo and had participated in the program last year. He gave such a rave review of the program to her class that she felt compelled to book her students in the program. Her colleague, who teaches grade four at the same school, heard about the program and wanted her students to participate so they booked two programs at once! The teachers ended up designing a day trip to Nanaimo around a visit to the museum.

City of Nanaimo

**REPORT TO THE
PARKS, RECREATION AND CULTURE COMMISSION**

DATE OF MEETING: 2012-NOV-28

AUTHORED BY: DARCIE OSBORNE, ARENAS MANAGER

RE: LIQUOR LICENSING IN ARENAS

STAFF RECOMMENDATION:

That the Parks, Recreation and Culture Commission maintain a Primary Liquor License at Frank Crane Arena and discontinue Primary Liquor License at the Nanaimo Ice Centre.

PURPOSE:

To establish liquor license service levels for arenas that meets the majority of user needs and to comply with BC Liquor Regulations.

BACKGROUND:

At the Parks, Recreation and Culture Commission meeting held on 2012-OCT-24, Commission received delegations from the hockey community regarding their concerns of the liquor licensing in arenas and the Primary Liquor License at the Nanaimo Ice Centre as it relates to hosting tournaments. The concerns were mainly focused on the restrictions that a third party Primary Liquor Licence has on teams and groups who want to provide alcohol services in different ways that historically were done under Special Occasions Licences (SOLs).

Based on the input from the delegations and input Staff have received by other users, the Provincial Liquor Control Licensing Branch (LCLB) as well as other agencies, the Parks, Recreation and Culture Commission approved to host an information and input session to be held with the user groups and other interested stakeholders providing background and issues to liquor licenses within the next month and report back with options at the November Commission meeting.

The user group and stakeholders meeting was held at the Nanaimo Ice Centre 2012-NOV-07 from 6:30pm until 9pm.. The meeting was well attended by over 12 user groups, Council and Commission members, the RCMP and representatives from LCLB. Survey Results from user groups are attached as Schedule A this report.

DISCUSSION:

Through the review of the issue of providing alcohol services within public arenas (or any public venue) it is difficult to offer licenses that meet all of our users needs. The options for Commission's consideration basically come down to maintaining a Primary Liquor License at

venues managed by the City via a 3rd Party Operator or not maintaining a Primary Liquor License and allowing groups and organizations the opportunity to apply for Special Occasion Licenses. Although the desire or option might be to have both (which is what has been the practice at NIC up until last year) it is a practice that is difficult to manage and still does not meet all the requirements of regulating all user demands.

With the information obtained from the LCLB and input from user groups, the following provides 3 options for Commission's consideration. Each option has pros and cons. From Staff review, the service level that is sustainable and meets the majority of users, is to keep the Liquor Primary at the Frank Crane Arena but remove the Liquor Primary from the Nanaimo Ice Centre. This is consistent with removal of Liquor Primary Licences at other sport venues and facilities over the last 6 years.

Option 1 – Maintain Primary Liquor License at the Frank Crane Arena and the Nanaimo Ice Centre with no option to suspend license for tournament or special events.

Both Frank Crane Arena and Nanaimo Ice Centre operate the Primary Liquor Licenses with a Third Party Operator (as is the case with the Port Theatre). Both are local businesses with previous history working within City venues. Although the City owns the license and agreements in place, the operator must ensure due diligence to provide service within compliance of LCLB regulations.

This service model provides alcohol service to all user groups in a fair and equitable way while minimizing risk and liability, and ensuring client and staff safety.

All tournaments and events receive a 10% return of overall alcohol sales, however this model allows the operator to determine costs of product which may or may not impact overall sales. The City could however work with the operator to determine appropriate price point.

Alcohol service in non licensed areas is prohibited with this model. (ie dressing rooms)

This is preferred by LCLB as they are working with one operator, contact and organization to ensure compliance as opposed to several SOL applicants and organizers.

However, this method does not provide tournament or event organizer flexibility in how events are planned, products served or cost of product. As Nanaimo Ice Centre is primarily used for team play and then tournaments the majority of users would rather the opportunity to have SOLs when hosting tournaments.

Option 2 Maintain Primary Liquor License at Frank Crane Arena and discontinue Primary Liquor License at the Nanaimo Ice Centre.

This option makes Frank Crane the main arena for liquor primary and all other City managed venues would use Special Occasion Licenses.

Primary Liquor licenses are approved through a detailed public review process and does have a cost to it (over \$3000) and would take up to a year to be issued again

Primary Liquor licenses are issued for facilities operating several licenses a year for regular user groups. The Nanaimo Ice Centre and the Frank Crane Arena host over 50 licenses a year to 6 different leagues and teams.

Leagues will lose flexibility and have increased costs for operating alcohol service (Applications, servers, security) but does provide flexibility to tournaments and special events.

Onetime events such as tournaments will have increased fundraising opportunity.

The City is currently under a 1 year contract for this service with Tia Mei's Café. This could lead to food vendor leaving premises.

The City will still be liable for the building and citizens in the building however will not be liable for fines and suspensions resulting from LCLB enforcement.

There is no guarantee that the applicant of a SOL will be allocated a license and or the number of licenses per organization required per year could be prohibitive.

In this model the City can work with RCMP and LCLB to establish an SOL application process and guidelines to oversee approval that will limit risks and liabilities for the City when SOL are approved for the Nanaimo Ice Centre.

This option was not provided on the survey but was mentioned many times from groups during and after the session.

Option 3 Maintain Primary Liquor license at the Frank Crane Arena and the Nanaimo Ice Centre and offer application process to event organizers to suspend the license.

This model increases administrative procedures, is not the purpose of having a Liquor Primary License, and will not be able to maintain a 3rd party provider as profitable events would tend to be suspended for larger tournaments. Most likely City would have to take back the management of providing this service when operating.

This model increases risks for client however the venue will not be liable for fines and suspensions resulting from LCLB enforcement.

There are increased costs for the client for SOL application and suspension of Primary Liquor License; however these costs will likely be covered through additional revenue in overall sales.

Also in this model the City can work with RCMP and LCLB to establish an SOL application process and guidelines to oversee approval that will limit risks and liabilities for the City when SOLs are approved for Nanaimo Ice Centre.

City staff will have to be diligent in ensuring that the license process is completed on time and within regulations and cognizant of not layering licenses.

Layering of Licenses can be complicated and could occur if communication between City, LCLB and RCMP is not tight.

Cost for product under SOL regulations are no more than \$4.00 per product, this leads to concern of over consumption but could increase fundraising ability.

If the City of Nanaimo suspends the Primary Liquor License for one group it should be prepared to suspend it for any organization who requests it. An application process may be required to determine who qualifies for a suspension, which could become administratively heavy and subjective.

Third Party Operator is expected to operate when sales are low and not when sales are high so the peaks and valleys do not balance. They would likely be operating at a loss.

The bar service could not operate in the concession space as the space is currently licensed to Concession operator as a place of business.

This model also creates an unbalanced service delivery to various users of the license.

Given all the information and issues, staff recommends removing the Liquor Primary License at the Nanaimo Ice Centre and permit groups and organizations to apply for Special Occasion Licenses at this venue.

Respectfully submitted,

Concurrence by:



Darcie Osborne
MANAGER
ARENAS
PARKS, RECREATION AND CULTURE



Richard Harding
DIRECTOR
PARKS, RECREATION AND CULTURE

Attachment – Schedule A

2012-NOV-23
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SCHEDULE A



Alcohol & Tournament/ Events Stakeholder Survey Results

1. Team/Organization:
 - a. Sr A Timbermen
 - b. Jr A Timbermen
 - c. Clippers (Third party Operator at FCA)
 - d. Nanaimo Timbermen Masters Lacrosse
 - e. Nanaimo Nemesis RollerGirls/Candy Crushers Roller Derby
 - f. Nanaimo Old Knights
 - g. Nanaimo Coaldiggers H.C.
 - h. Shocker Shootout Ice Hockey Tournament
 - i. Nanaimo Sr B Timbermen
 - j. Nanaimo Tubbers Hockey Club
 - k. Jr. B Timbermen
 - l. Nanaimo Casual Hockey League (NCHL)
2. How often does your team/organization utilize the Primary Liquor license in a year and at which location?

FCA: Clippers: 30 days +/-
Roller Girls: 4x/yr
Old Knights: 0x/ year,
Sr B Timbermen: playoff times 1-7x/yr
Nanaimo Tubbers 1x/yr
Sr A Timbermen 15x/yr
Jr A Timbermen 14x/yr

NIC: Timbermen Masters: Every 6-7 years
Roller Girls: 6x/yr
Old Knights: 0x a year
Coaldiggers: 1 Weekend/yr,
Sr B Timbermen: regular games 7-11x/yr
Nanaimo Tubbers 1x / yr
Shocker Shootout Ice Hockey Tournament 1x/yr
Jr. B Timbermen: 12x/yr
NCHL: 1x/ yr
3. What is the purpose of your event?
 - a. Sr A Timbermen - WLA Sr A Lacrosse
 - b. Jr A Timbermen - Jr A Lacrosse
 - c. Clippers (Third party Operator at FCA) - Sporting Event – Hockey
 - d. Nanaimo Timbermen Masters Lacrosse - Lacrosse Tournament for players 35+, 45+, 55+

- e. Nanaimo Nemesis RollerGirls/Candy Crushers Roller Derby - Roller Derby Bouts/Tournament
 - f. Nanaimo Old Knights - Hockey Tournament
 - g. Nanaimo Coaldiggers H.C. - Fundraising
 - h. Shocker Shootout Ice Hockey Tournament - Men's Ice Hockey Tournament
 - i. Nanaimo Sr B Timbermen - Regular Season and Playoff Sr. B Lacrosse
 - j. Nanaimo Tubbers Hockey Club - Hockey Tournament
 - k. Jr. B Timbermen – Lacrosse Games
 - l. NCHL – League Fun Night (Skills and No-Star game)
4. Are you a registered society?
- Yes: Sr A Timbermen / Jr A Timbermen / Nanaimo Sr B Timbermen / Jr. B Timbermen
- No: Nanaimo Timbermen Masters Lacrosse / Nanaimo Nemesis RollerGirls/Candy Crushers Roller Derby / Nanaimo Old Knights / Nanaimo Coaldiggers H.C. / Shocker Shootout Ice Hockey Tournament / Nanaimo Tubbers Hockey Club/ Nanaimo Casual Hockey League
5. After receiving the information presented please check the appropriate box:
- a. I will be applying to use the Primary Liquor License for future events.
YES: Sr A Timbermen , Jr A Timbermen, Jr. B Timbermen, NCHL, and Shocker Shootout Ice Hockey Tournament
 - b. I will be applying to suspend the Primary Liquor License and requesting an SOL.
YES: Nanaimo Timbermen Masters Lacrosse, Nanaimo Nemesis RollerGirls/Candy Crushers Roller Derby, Nanaimo Old Knights, Nanaimo Sr B Timbermen and Tubbers Hockey Club
 - c. I understand the responsibilities of licensing a dressing room and would like to do so.
YES: Nanaimo Timbermen Masters Lacrosse, Nanaimo Old Knights, Nanaimo Coaldiggers H.C and Tubbers Hockey Club.
 - d. I understand the responsibilities of licensing a dressing room and would not like to do so.
 - e. I will not be serving alcohol.
Shocker Shootout Ice Hockey Tournament. Not sure if we are having a tournament. Shocker Shootout Ice Hockey Tournament
- Sr. B Timbermen: We would like to suspend the Primary for an SOL during our games, and if possible license the dressing room. We are willing to buy these beers from the appropriate people and leave the door open for inspection. Alternately, we would also be willing to have a portion of the lower floor outside of the dressing rooms, near the dressing room to be licensed for after home games...we believe this to be a very good compromise on all the rules presented at the meeting. No one then needs to go into the dressing rooms for inspection. Players get to enjoy a purchased beverage and mingle with fans, volunteers and competing teams.
- Nanaimo Tubbers Hockey Club: For tournaments only as we rent the whole facility.
6. Do you have any recommendations for future service of alcohol in arenas?
- a. **Sr A Timbermen:** Should have standard pricing for all events at all times of the year under primary liquor license

- b. **Jr A Timbermen:** Standardized pricing across the board for all users choosing to use the primary license would be nice.
- c. **Clippers (Third Party Operator at FCA):** Open up the dressing rooms to having alcohol but control amount through primary license.
- d. **Nanaimo Timbermen Masters Lacrosse:** Go to S.O.L.
- e. **Nanaimo Old Knights:** Both Lic.
- h. **Shocker Shootout Ice Hockey Tournament:** Allow teams who rent the venue for 2 days or more at a time to operate under the primary license.
- i. **Nanaimo Sr B Timbermen:** Yes, as said above, license an area outside the dressing rooms (if dressing room drinking is out of the question) and have alcohol sold for a period of time after games. Also whatever decisions do come from this, proper signage with consequences need to be put up so that people like myself can enforce the rules within our group. Everyone has to remember that we are changing a 'way of life' for a lot of guys, and one of their peers telling them they can't have a drink in the dressing room is going to be a tough task.
- j. **Tubbers:** We may need to start a committee to learn all the BCLC rules and bylaws to work with all SOA so compliance can and will be met.
- k. **Jr. B Timbermen:** I have always followed the rules above and beyond with the utmost of care as I have my servers licence and do know the rules of serving and have not had any incidents while doing so at the Jr B games. Once the season is to begin I would like to see the new team executive look over what exactly is the protocol. This fund raising event, if cancelled will mean another blow to our budget to keep the boys playing sports. Whatever that means to those who want to close or change our options so that it now becomes part of the concession business.
- l. **NCHL:** It would be great to have a document of what the primary license includes and what areas are included in the license.

7. Further Comments?

- a. **Sr A Timbermen:** Do not think that the options and responsibilities of licensing dressing rooms were sufficiently covered to make an opinion on that, but will adhere to policy as decided by City. We are of the opinion that there has never been a problem with dressing rooms in the past, but now that it is in the crosshairs of the LCB we understand that there needs to be something done to address the issue.
- d. **Nanaimo Timbermen Masters Lacrosse:** Thanks for bringing the groups together.
- f. **Nanaimo Old Knights:** Make this work!
- g. **Nanaimo Coaldiggers H.C.:** The City must work with fundraising tournaments to make them profitable enough to host. The economic boost to the City of a 20 to 40 team tournament should be considered.
- h. **Shocker Shootout Ice Hockey Tournament:** When Armil's contract expires put wording into his new one which allows a user group who rents the facility for a

significant amount of time, to have the option of 'buying' the license from him. The user group, in turn, would have to enter into a binding contract outlining all responsibilities, security requirements, 'redline' boundaries, liquor board requirements, etc. also consequences of violations of the City's contract. User Groups would probably consider running their tournaments if Armil sold the beer, but I don't think a user group, who doesn't operate the beer, should be asked to incur the costs of security, and responsibilities associated to liquor board compliance, i.e. controlling drinking of alcohol in dressing rooms. In that case a user group would not run their event, regardless of the 10% kicked back to them from Armil's beer sales. Craig Hoover (250) 756-4488 or (250) 668-3800.

- i. **Nanaimo Sr B Timbermen:** Thank you to your staff for giving all the user groups a forum for this topic. It's obvious that Parks and Rec, The City, The Government and the User Groups care enough to come up with a solution that hopefully fits everybody's best interests.
- j. **Tubbers:** Concession operators much be willing to have food only during these events. If we cannot pour our own liquor we cannot afford to host these tournaments. We will need to suspend licences on NIC & Frank as we use all 4 facilities.-
- k. **Jr. B Timbermen:** None at this time.
- l. **NCHL:** Our members would like the ability to legally have a beer in the change room after the game. The league would not pay to suspend the primary to get an SOL. We would use the primary however that would work.

City of Nanaimo

**REPORT TO THE
PARKS, RECREATION AND CULTURE COMMISSION**

DATE OF MEETING: 2012-11-28

AUTHORED BY: SUZANNE SAMBORSKI, SENIOR MANAGER, RECREATION & CULTURE

RE: PARKS, RECREATION AND CULTURE FACILITY ACCESS PROGRAMS

STAFF RECOMMENDATION:

That the Parks, Recreation and Culture Commission recommends a review of all facility access programs and that the Recreation Committee lead this review as outlined in the report and bring recommendations back to Parks, Recreation and Culture Commission for consideration.

PURPOSE:

To provide the Parks, Recreation and Culture Commission (the Commission) with options to meet the growing demand for facility access by residents to access Parks, Recreation and Culture programs and services.

BACKGROUND:

Currently residents access Parks, Recreation and Culture facilities in a variety of ways through:

- Drop in via user rates based on fees and charges (allows for age subsidization),
- Registered programs,
- Nanaimo Harbour City Senior Programs,
- Special events
- Subsidized drop in programs:
 - RecPasses
 - Leisure Economic Access Policy (LEAP) Program
 - Corporate Passes
 - Grade 5 and 6 Access Program
 - 2 for 1 coupons
 - Courtesy passes
 - Positive Ticketing program
 - Free Access for over 80
 - Special promotions.

Since its inception in 1993 the Leisure Economic Access Program (LEAP) has grown to 3,910 in 2012. While some of this growth can be attributed to an increase in residents with financial needs, a large part of the increase can be attributed to changes made to LEAP in 2008.

In 2008, Commission approved increasing the adult drop in visits to the recreation facilities from four to 50. This was to put the drop in access in line with the number of child visits with the purposeful intent to increase family usage. What occurred, was a substantive increase in single and married adults (with or without children), accessing the LEAP program for their own exercise pursuits, and not necessarily an increase in family recreation enjoyment.

The Commission has been asked to apply the LEAP program to a variety of requests. Since increasing the adult drop-in access, many groups, organizations and individuals have come forward looking facility access in a number of ways.

There have been requests from disease-based demographics, post-secondary students, substance abuse programs, schools and others for reduced access to facilities. With the current LEAP program based on demonstrated financial needs of families in Nanaimo, it may not be the appropriate solution to many of the requests facing the Commission.

Over the next six months the Recreation Committee and Recreation Staff will work through a review process that would include:

- Stakeholder feedback sessions and surveys,
- Analysis of current programs and associated subsidization,
- Comparison of services and programs other communities provide, and
- Outline of what stakeholders are asking for.

For this process, stakeholders would include PRC Staff, facility users, SFN; Social Planning, SD68, VIHA, Provincial and Federal agencies, VIU, and other service providers as appropriate..

Through the Recreation Committee, Staff will provide the Commission with a report detailing the above, including options for public access to parks, recreation and culture facilities.

STRATEGIC PLAN CONSIDERATIONS:

Community Building Partnerships: There may be opportunity to work with community partners to assist in providing specific subsidy programs for groups or organizations.

Respectfully submitted,



Suzanne Samborski
Senior Manager, Recreation & Culture
PARKS, RECREATION AND CULTURE

Concurrence by:



Richard Harding
DIRECTOR
PARKS, RECREATION AND CULTURE

DRAFTED: 2012-NOV-15
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City of Nanaimo

REPORT TO RICHARD HARDING, DIRECTOR PARKS, RECREATION AND CULTURE

DATE OF MEETING: 2012-NOV-28

AUTHORED BY: JEFF RITCHIE, SENIOR MANAGER, PARKS & CIVIC FACILITIES

RE: MONTHLY REPORT – OCTOBER, 2012 – PARKS OPERATIONS

The following highlights are the park initiatives for October.

PARK PLANNING & DEVELOPMENT:

- Public input and information sessions for the Colliery Dam removals and naturalization has begun. Open houses were held on 2012-NOV-05 and 2012-NOV-08 with more planned for the future. Park improvement and naturalization planning will begin this fall.
- Staff are working with the Nanaimo Art Gallery to improve the temporary public art process for 2013. The expression of interest for artists to have outdoor art on display 2013-2014 is expected to go out mid-November with a return in mid-January.
- Concept development for Maffeo Sutton Park has begun and is expected to be complete for review in spring 2013.
- Staff are continuing to work on an improvement plan concept for Mansfield Park.
- Staff are working with Ducks Unlimited to develop a management plan for the West Marsh property.
- A circulation and parking lot improvement plan for the Oliver Woods Community Centre is being developed. McElhanney Engineering has been engaged to assist with some of the improvement design. New artistic gateways have been installed to better mark the playground entrances as part of this project and will be installed in fall 2012.
- Research and costing regarding field grandstands has begun as preliminary work for the Caledonia Park Improvement Plan. Municipalities with new facilities have been contacted. The next step will be meeting with park stakeholders to determine their wants, needs, and potential funding partnerships.

VOLUNTEERS IN PARKS:

- Residents in the Laguna Park area (off Hammond bay and Norton Roads) have requested a site start-up meeting for the VIP program. This will be coordinated in November.
- Phase 1 of the improvements at Forest Drive Gyro Park were completed in June with a grand opening in September. The new playground, public art, and sport court are being enjoyed by many families. Landscaping will be completed in fall 2012.
- A meeting regarding park improvements to Dunster Park was held on 2012-AUG-28. Over 50 people attended and Parks Operations staff are working with the neighbourhood to reduce illegal dumping, partying, and address safety concerns as a first step in the improvement process. An application for a playground in this eight-acre park is expected in the next year with park cleanup work beginning fall 2012.

- Residents near Monashee Park are excited about opportunities to improve their local green space this summer and fall. Trail work is complete and plantings are expected to begin in fall 2012.

MAINTENANCE AND CONSTRUCTION:

- Annual inspection and maintenance was completed to the Nanaimo Bastion. Some minor repairs and caulking but overall holding up very well.
- Site work and concrete has been installed at McGregor Park in preparation for the installation of the Odd Fellows Clock. Knappett Industries is doing the installation. Clock should be installed by the end of November.
- Replacement picnic tables have been installed at Bayshore Park.

FACILITY OPERATIONS:

- Staff has replaced the grease trap in the main kitchen at Bowen Complex.
- The tender for the relocation of the compressors at NAC was released. Mandatory site meeting was on 2012-NOV-01 with tender closing on 2012-NOV-16.
- The aluminium door and frame was replaced on the Beban Pool steam room. The old frame was not operational.
- A new bottle fill/drinking fountain was installed at Frank Crane Arena. Two more fountains have been ordered.
- Three boiler pumps are being installed on the new boilers at NAC. This is to correct a design error when installed and will improve the efficiency of the boilers.

TURF AND PARKS:

- The new Bowen West sports field was cut for the first time.
- Final landscape touches to Forest Drive VIP Park were done. The open space was seeded.
- Caledonia had a small face-lift in preparation for the BCMJ Western Final, garden beds and shrub's were pruned and trimmed, the grandstand and change rooms were pressure washed.

TRAILS:

- Staff Installed 200 meters of gravel walking trail at Norasea Park.
- Staff spent time in Dunster Park installing new signage, doing trail upgrades and removing dead trees and stumps.
- Stump removal and general cleanup at the new Monashee Park was completed.

HORTICULTURE:

- Staff completed designs for 2013 summer annuals displays.
- 12,000 spring bulbs have been planted throughout the City display areas. 800 spring bulbs were purchased by Parks Operations and planted by the Daybreak Rotary members in Bowen Park.

- A new piece of equipment is being demonstrated for leaf removal.
- Horticulture staff is participating in the winter Homegrown Work Experience program. A youth with barriers to employment is gaining valuable mentoring and work skills from the horticulture staff for a 24-week period.
- Staff participated in the Rivers Day Celebration informing participants about the current work on the Invasive Species Strategy. The online survey for invasive species being conducted by the City's Environmental Planner was promoted. There was a sharp increase in participant's responses after the Rivers Day event. The general public were interested in the educational display of invasive species commonly found in our parks.
- Staff led the workshop for an invasive weed-pull at Pipers Lagoon.
- Coho salmon were spotted in Departure Bay Creek in the area where enhancement work was done this past summer. **They are not easy to spot but they are there.**

UTILITY:

- The cannons have been picked up from Pioneer Square and stored for the winter. The winter screen was installed on the Bastion.
- Staff has been busy clearing storm drains throughout the parks, trying to keep up with the falling leaves.

URBAN FORESTRY:

- Three tree removal permits were processed – including: one for 6115 Glacier Way, a multi-family townhouse development; and, one for 4600 Hammond Bay Road, for the expansion of the sewage treatment plant sediment tanks.
- Working on a small landscape design for the upcoming road closure of Island Diesel Way at Bowen Road.
- Working on a second tree planting application. A notice was received from Tree Canada that monies may be available through BC Hydro for street tree planting. Our first application has been received by Tree Canada (funding through TD Canada) and is being reviewed. The second application will be to complete the last section of Haliburton Street between Farquhar Street and Milton Street.
- The Urban Forestry Coordinator has begun research and review to add a Tree Risk Management Program to the Parks, Recreation and Culture's Risk Management Program.
- The Urban Forestry Coordinator is working on forming a community focus group to review the Tree Management and Protection Bylaw draft, which will go to Council in 2013.
- The Urban Forestry Coordinator is working on a second newspaper wrap for spring 2013.
- Work also continues on creating a more user-friendly Urban Trees site on the City web page.

PARKS AND OUTDOOR SPACES:

- Over a dozen individuals came out to help an invasive species work party at Piper's Lagoon to pull ivy, holly and Daphne on 2012-OCT-13.
- Another work party is planned at Colliery Dam 2012-NOV-17 with one of the Girl Guide Pathfinder groups coming to help out.
- On 2012-OCT-27 a work party was organized by Dover Bay High school Eco Club to remove trash from Piper's Lagoon. A very wet and successful day with between 35-40

students showing up to help. Five large bags of garbage were taken out of the park, along with a rusty old tire and some metal objects. The leftover food from the event went to the Salvation Army Hope Center who was very pleased with the extra food.

- The VIP Park Warden's will be having a "meet and greet" tea on 2012-NOV-30, to get to know one another, thank them for all their involvement, and provide them with a little workshop on invasive removal, tips and techniques.

City Of Nanaimo Animal Services – Park Report October 2012					
Park/Beach	# Of Patrols	Dogs Encountered	Verbal Warnings	Written Warnings	Tickets Issued
Beaufort Park	7	3			
Beban Park	4	2			
Beban Off-Leash	2	6			
Beban Participark	4	14			
Bowen Park	10	20			2
Buttertubs Marsh	1	2			
Cable Bay	2	6			
Centennial Park (Wingrove Ave.)	1				
Colliery Dam Lower	2	5			
Departure Bay Beach Park	3	2		1	
Divers Lake	1	0			
Groveland Park	2	0			
Harewood Centennial Park	4	1			1
Invermere Beach	1	2			
Linley Valley	3	5			
Maffeo-Sutton / Swy-a-Lana Lagoon	4	18			
Mansfield Park	7	0			
May Richards Bennett	10	3			
Neck Point Park	9	40			
Northfield Parkway Trail	1	1			
Pipers Lagoon	9	12			1
Robins Park	1				
Sid Clark Gyro	2				
Westwood Lake	9	44			
TOTALS:	99	186	0	1	4

TRAIL COUNTS FOR OCTOBER 2012

PARK SITES	AUGUST DAILY AVERAGE	SEPTEMBER DAILY AVERAGE	OCTOBER DAILY AVERAGE	PEAK TIME OF USE
BEBAN				
Off-Leash Dog Park Little Dogs	43	75	65	4-5 PM
Off-Leash Dog Park Big Dogs (side)	111	103	90	4-5 PM
Off-Leash Dog Park Big Dogs (front)	166	156	138	4-5 PM
BLUEBACK				
Beach Access	91	167	148	4-5 PM
INVERMERE				
Beach Access	50	94	79	4-5 PM
LINLEY VALLEY				
New Trail	32	33	32	12-1 PM
Linley Road Access	60	54	48	3-4 PM
MAY BENNETT				
Off-leash dog park	32	35	33	3-4 PM
PARKWAY TRAIL				
Third Street VIU Entrance	160	220	205	11-12 PM
PAWSON PARK				
Entrance	103	101	85	2-3 PM
RICHARDS MARSH				
Entrance	62	57	53	2-3 PM

VANDALISM REPORT FOR OCTOBER, 2012:

BUILDING AND ENGINEERING R&M

- Graffiti removal and painting \$1,632.58

COST \$1,632.58

MATERIALS AND SUPPLIES

- Misc supplies \$ 64.31

COST \$ 64.31

LABOUR AND FLEET (City Vehicles)

COST \$1,404.44

TOTAL COST \$3,101.33

Graffiti removal at Robins Park, E&N Trail, Parkway Trail Tunnels, Maffeo Sutton, Beban Park, Colliery Dam, Diver Lake and other locations. Damage done to wooden fencing along E&N Trail and to play equipment at Maffeo Sutton Park.

City of Nanaimo

REPORT TO RICHARD HARDING, DIRECTOR PARKS, RECREATION & CULTURE

DATE OF MEETING: 2012-NOV-28

AUTHORED BY: SUZANNE SAMBORSKI, SENIOR MANAGER
RECREATION & CULTURE SERVICES

RE: MONTHLY REPORT – OCTOBER 2012 – RECREATION AND CULTURE SERVICES

PROGRAM HIGHLIGHTS:

Harbour City Seniors' Thursday Special Events were held at Bowen Auditorium in October with an average attendance of 88. The fall/winter season for ongoing seniors' programs has 1,697 registrants. 13 seniors attended the October BBQ lunch.

Popular programs this month include Cowichan Valley Wine Tour, Bird Watching, Intro to Bicycle Riding and Road Safety, Preschool and Children's Hip Hop Dance, Gymnastics, Gluten Free Baking, Spanish, Digital Photography, and Better Body after Baby Fitness.

The Fall/Winter LIT program has 25 registered and Quest has 6 registered for a total of 31 youth participating. Orientation and 5 workshops occurred through October and volunteer placements started in late October.

214 Active Passes and 196 Grade 6 Stay Active Passes have been issued since 2012-OCT-01. In 2011, a total of 361 Grade 5's and 123 Grade 6's took advantage of the passes.

Aquatics: Two large swim meets were held at NAC (Nanaimo Aquatic Centre) – Regional High School Swim Meet and Riptides short course meet. Five casual Lifeguards were hired and started in November.

Arenas: Nanaimo Ice Centre (NIC) hosted the Ladies Harbour City Classic Hockey Tournament. Frank Crane Arena (FCA) hosted seven Clipper games, a glow in the dark skate, and a Halloween skate. School Skating lessons are strong with 19 schools booked for fall lessons totaling 439 participants. Hosted two Pro-D day camps and Pizza Movie skates with attendance of 69 children between the two. The new Lions Club/Save on Foods sponsored free skate on Sundays at the NIC consistently has had attendance of approximately 215 skaters.

Beban Park Facility Upgrades: Beban Pool lobby and office painting, Social Centre wood and linoleum floor refinishing, and Social Centre theatrical lighting maintenance.

Bowen Park Renovations: Changes to the downstairs change rooms and Activity Rooms 2/3 will be completed in 2012. Billiards Room renovations will take place in 2013.

Community Events: Significant Community Events that took place in the Social Centre in October included: Senior Services Network Fair, Evergreen Exhibitions Fall Home Show (three days), Chamber of Commerce Business Show, TheatreOne Bite of Nanaimo, Master Gardeners of BC Public Education Day, BMX Year End Banquet, Blood Donor Clinic (two days), Wine

Tasting Festival, Serauxman Service Club Halloween Party. The Centennial Building hosted the Lions Club Garage Sale.

International Day of the Girl: The first ever International Day of the Girl was held at Fairview Elementary School on 2012-OCT-11. This event was geared to female 'tweens and featured activities and displays from many agencies and community services.

Healthamongus: Staff and School District 68 met to discuss plans for Healthamongus 2013. The event will take place at NIC and will be extended to five days (up from 4 in 2012) to enable Kindergarten to be involved. SD 68 will sponsor the snack station.

Parks, Recreation and Culture Commission Awards: The awards ceremony was held 2012-OCT-17 for over 100 provincial and regional winners. Two national level winners were acknowledged by Council at a later date.

Stay'n'Play: This initiative is now up and running in the Beban Social Centre Lobby with good success. Interactive games, books and toys are now available to encourage people to enjoy their time in our public spaces. Each of our major facilities will have an appropriate set up for that location.

Terry Fox Run: Community volunteer, Kathleen Vandoorn, has met with staff and will take over the responsibility of the Terry Fox Run. The run could possibly be changed to being held at Maffeo Sutton Park.

Vancouver Island University (VIU) Nursing Students: VIU nursing students did an orientation on 2012-SEP-25 and 2012-SEP-26, and have completed their volunteer (very well-received) placements with the Harbour City Seniors.

MARKETING:

Marketing (initiated/completed):

- Marketing Budget and Marketing Plan 2013
- Winter Flyer for School District 68
- School Trustee Packages
- Activity Guide Feedback Session – cancelled after two no-show sessions.
- Culture Survey – provided assistance in the drafting/review of this document

Communications:

- Facebook: 4,690 Likes
- Twitter: 4,136 followers with 1,250 tweets posted (posts we issued)
- Social Media topics: Programs/lessons, Activity Guide Feedback sessions, Sport Tournament Grant, Transportation Open House, Pro-D Day Activities, Flash Contest, Google Maps – Parks
- Updates to Parks data base

Media:

- News Bulletin monthly feature article: Slow Down and Enjoy Recreation
- Press releases: Odd Fellows Donate Clock
- Photography: West Marsh and Colliery Dam
- Radio: Stay'n'Play with PRC

Graphics Design:

- Blue Community: Logo/Signage
- Events marketing: Winter Wonderland, Christmas Market, Finale, International Day of the Girl, Lions' Free Skate

- Recreation Program Design Support: Gift Cards, Cultural Plan Website Graphics, Weight Room Brochure, Central Nanaimo Fitness Poster, LIT/Quest Certificates, Stay'n'Play,
- Activity Guide: file organization, debrief
- Major Projects: Bike/Bus route (waiting for RDN), Parks & Trail Update, Parks Interpretive Signage (Northfield, Bowen), Winter Flyer, Blue Community
- Consulted with RCMP regarding display boards/booth design

Corporate Communications/Projects:

- DND representative and staff met regarding public access concerns to the range behind Westwood and communication around the issue
- Created new Resource and Services centre portal within intranet for internal communication regarding the upcoming move

Sport/Event Tourism

- 2014 BC Summer Games Nomination Committee selection pre meeting with Mayor and Council
- Drafted/distributed invite
- Research bids for events suitable for regional partners to host or develop
- Staff worked on the relationship between PRC camping policy and sport tourism events
- Drafted/distributed the bi-monthly VISTC newsletter
- Contacted Tourism BC regarding Sport Tourism Community Workshop: no more being offered for the 2012 , encouraged to apply/inquire in 2013
- Identify tax credit qualifying programs: develop communications plan around
- Blue Community program
- The Outdoor Co-ordinator has had a busy fall working with many community groups to celebrate Rivers Day, Bike to School Week, Halloween Underwater Pumpkin Carving, and Invasive Species Work Parties. These events bring people into the parks as well as educating them on important environmental issues.

SPECIAL EVENTS:

Christmas Craft Market – All tables have been sold out for the Christmas Market being held 2012-NOV-15 to 2012-NOV-18 at Beban Park.

Finale – Planning is underway with some funding being provided by the Pepsi Grant.

October Statistics:

Front Desk:	2012	2011	Difference
<u>Numbers</u>			
Registrations	2,557	2,558	-1
FITT Passes	580	658	-78
Economy Tickets	862	254	608
Gift Card Sales	18	29	-11
TOTAL:	4,017	3,499	518
<u>Sales</u>			
Registrations	\$123,912	\$119,917	\$3,995
FITT Passes	55,898	50,284	5,614
Economy Tickets	32,730	9,925	22,805
Gift Card Sales	849	1,359	-510
TOTAL:	\$213,389	\$181,485	\$31,904.00

RECEIPTS	
2012	2011
\$499,661	\$453,464

Aquatics:	Attendance	
	Current Month	Last Year
Public Admissions:	41,495	42,571
Clubs, Rentals, Schools:	5,473	3,882
Lessons:	5,592	5,166

Arenas:	Hours of Use		Attendance	
	Current Month	Last Year	Current Month	Last Year
Public Admissions:	184.25	185.50	3,173	3,794
Lessons: Department programs and Schools:	170.00	170.25	2,067	2,662
League Rentals:	26.25	N/A	1,431	N/A
Casual:	826.75	831.00	36,040	36,791
Special Events/Tournaments	151.25	201.75	3,440	6,461
TOTAL:	1358.50	1,387.50	46,151	49,708

<u>Hours:</u>	<u>Attendance:</u>
FCA – 3446.25	FCA – 14,835
NIC 1 – 334.50	NIC 1 – 11,483
NIC 2 – 361.00	NIC 2 – 9,785
CMM – 316.75	CMM – 10,048
Total – 1358.50	Total – 46,151

Harbour City Seniors' Memberships Sold Per Month:

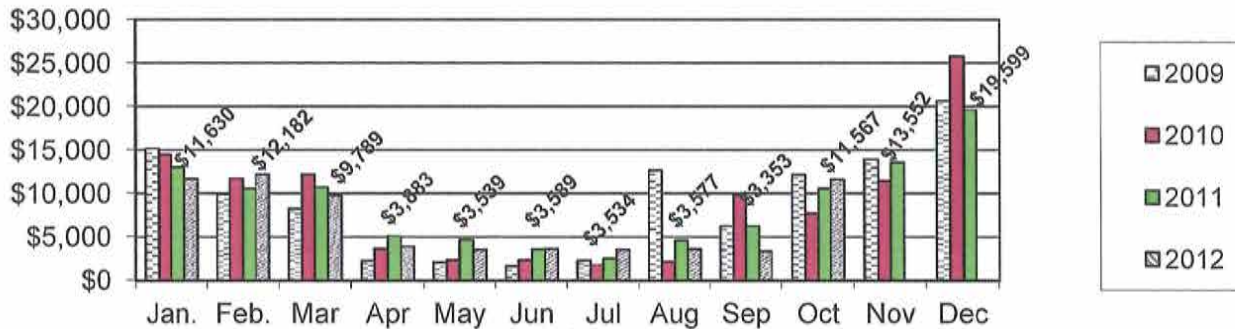
	2010	2011	2012
JAN	405	400	343
FEB	132	101	123
MAR	120	131	157
APR	74	94	50
MAY	53	46	50
JUNE	40	63	43
JULY	14	40	43
AUG	36	49	75
SEPT	88	157	172
OCT	58	86	102
NOV	147	107	
DEC	351	225	
TOTAL	1518	1499	1158

Total NHCS Memberships 1,499 sold from Jan 1-Dec 31, 2011
 Total NHCS Memberships 1,518 sold from Jan 1-Dec 31, 2010
 Total NHCS Memberships 1,472 sold from Jan 1-Dec 31, 2009

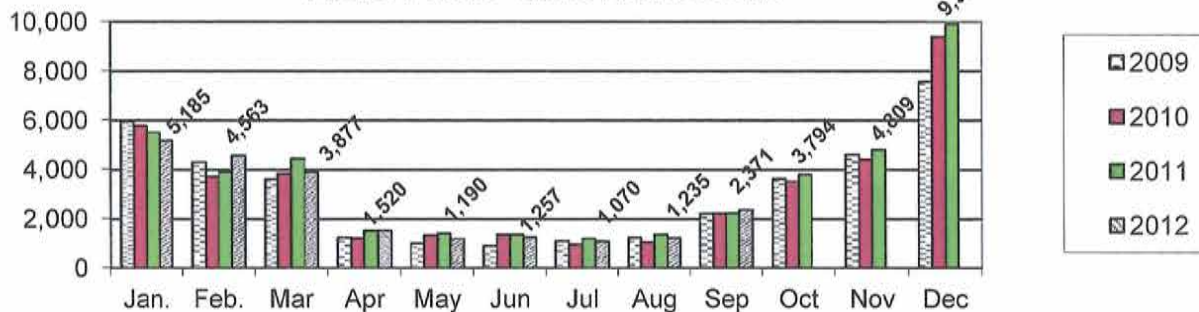
Summary of Recreation And Culture Services - OCTOBER 2012

***Public Skate Revenue for August 2009 includes Economy Ticket Revenue from January to August, 2009.

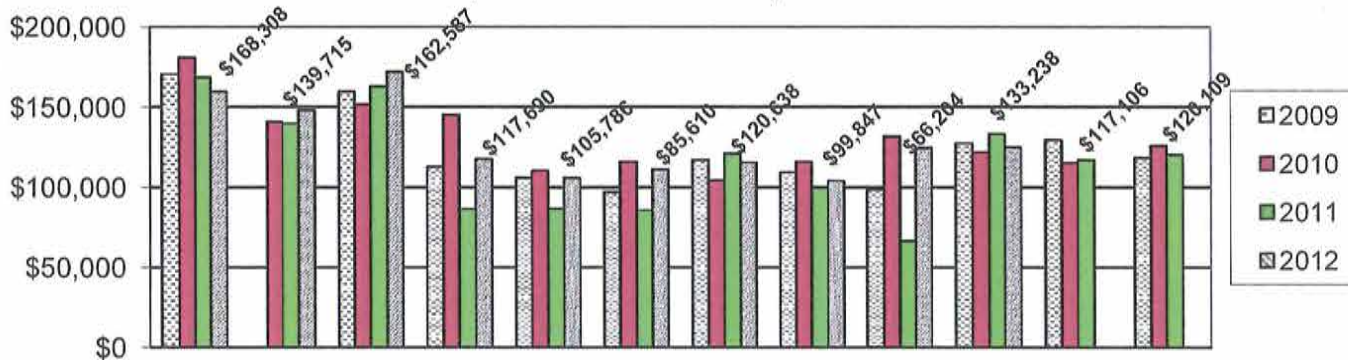
Arena Public Skate Revenue



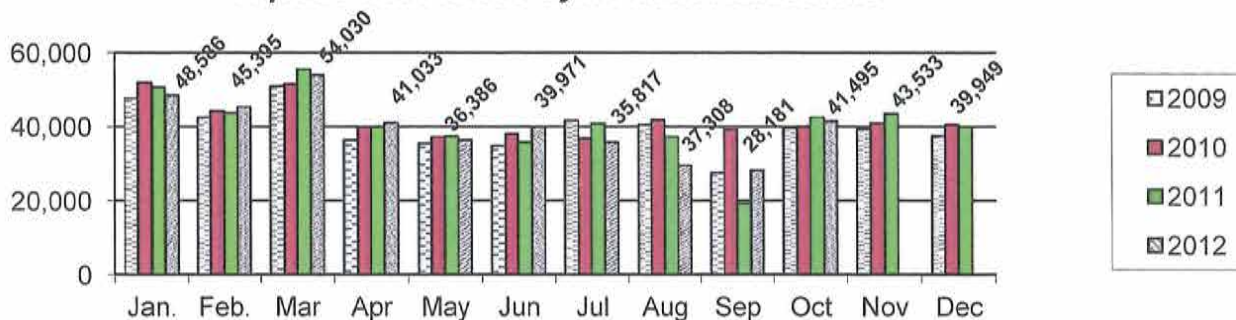
Arena Public Skate Admissions



Aquatic and Fitness Gym Revenue

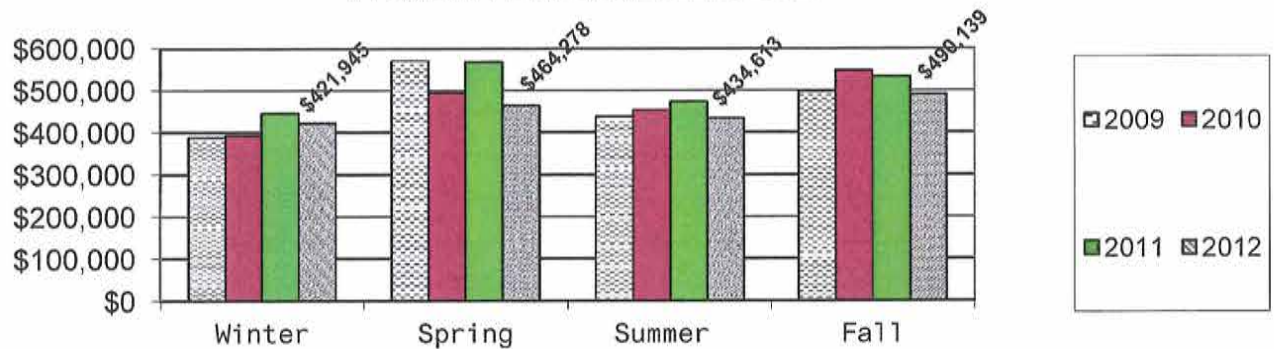


Aquatic and Fitness Gym Public Admissions

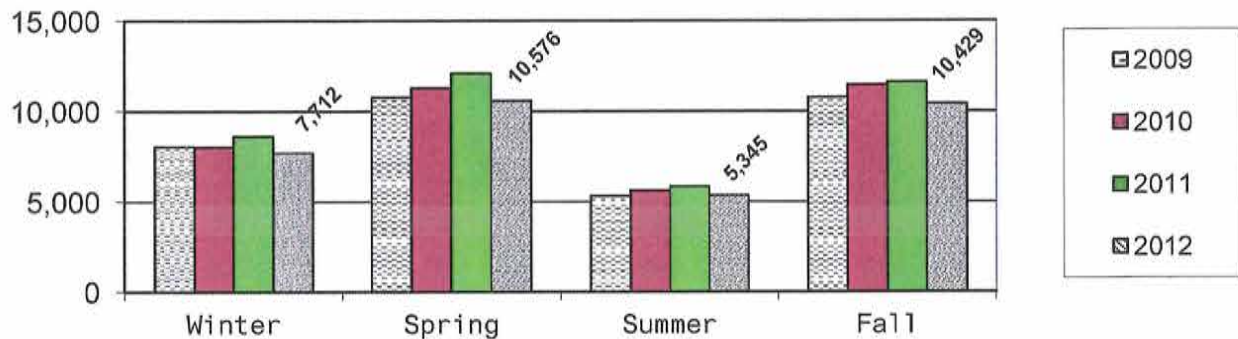


2009 to 2012 Recreation and Culture Programs Registrations and Revenues

Program Registration Revenue



Program Registrations*



MINUTES OF BOARD OF DIRECTORS' MEETING – NANAIMO HARBOUR CITY SENIORSNovember 2nd, 2012In Attendance:

President Gary Brownhill in the Chair, Miriam Peacock, Hale Yardley, Ian Thorpe, Wally Lawrence, Pat Foley, Michele Duerksen; Guest – Kim Smythe.

Regrets: Lynda Avis, Anne Smith, Jane Adkins, Jim Pittendreigh.

Call to Order

President Gary called the meeting to order at 9 a.m.

Guest – re Crime Forum

Mr. Kim Smythe gave the Directors a brief overview of the Crime Forum that had to be cancelled due to low ticket sales. The grant of \$9,400. which we received from the government must be spent before March 2013 so a Forum on a much smaller scale will be planned for. The Directors will hold a strategy session on December 7th following the regular meeting; Kim Smythe will attend this meeting, and Directors are asked to bring their ideas IN WRITING to this special meeting.

Changes/Additions to the Agenda

1. Snooker room renovations – added to “New Business”.

Adoption of Agenda

M/S/C That the agenda for the meeting be adopted as amended.

Adoption of Minutes

M/S/C That the minutes of the October 5th, 2012 meeting be adopted as read.

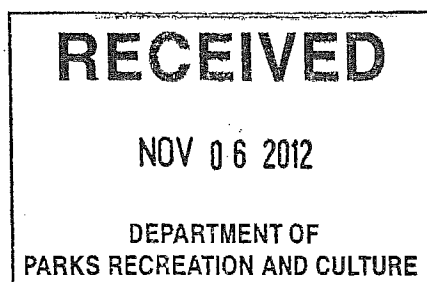
Business Arising from the Minutes

1. VIU nursing student – Gary has not heard anything further from Heather Wilson, Director of Student Nursing.
2. Terms of Reference – Membership Chair

M/S/C That the Terms of Reference – Membership Chair – be adopted as circulated, subject to change.

Correspondence

Nil.



Financial

In the absence of the Treasurer, copies of the Financial Report were circulated to all Directors.

M/S/C That the Financial Report be accepted as circulated.

COMMITTEE REPORTS:

Program

Miriam reported she is still working on plans for next year's special event.

Publicity

- Wally said he and Ian are in the process of creating a pamphlet to circulate and promote NHCS. Michele will be asked for a couple of photos of members taking part in an activity for the pamphlet cover. Directors were asked to contact Wally or Ian if they have any suggestions. It is hoped to have the pamphlet ready by February.
- Flyer for the upcoming Craft Bazaar has been made up and it has been posted on our website.
- Poinsettia Sale poster is prepared and will be circulated when the date of the sale is settled.
- Christmas Lunch flyer has already been made up by the City of Nanaimo and is on our website.

Membership

No report.

City Seniors Coordinator

- Michele reported that 19 tickets have already been sold for the Christmas Lunch.
- All facilities will be closed on November 12th. Large auditorium floor is scheduled to be re-done so will be closed December 19–26.
- Walls across from the Snooker Room (in Activity Rooms 2 & 3) are being closed in over the Christmas holidays.
- British Club cancelled their event this year due to lack of volunteers.
- Volleyball at Departure Bay Act. Centre will continue to be for seniors only.

New Business

1. Christmas Lunch – Directors may not be able to help with the set-up this year as we have a special strategy meeting scheduled for immediately following our monthly Directors' meeting.
2. Carvers' Competition – will be held on Nov. 3rd from 12–4 p.m. There is a \$2.00 entry fee.
3. Poinsettia Sale – Gary said the plants are still not ready and likely won't be for November 15th. It is hoped to sell them on Dec. 6th at the special event, store the unsold plants in the Woodworking Room overnight, and sell the remainder on Dec. 7th. Miriam and Doug Peacock have been asked to pick up the plants from VIU.
4. Bavarian event – liquor licence – decision will be made at a future Directors' meeting as to whether beer will be sold at this event.
5. Crime Forum Strategy Meeting – Gary will ask members via his President's Message and the website for their comments on why so many chose not to attend the Forum and their suggestions for another Forum.
6. Snooker Room Renovations – as there was not a quorum, the request for funding from the Board was tabled to next month's Directors' meeting.

Adjournment

Meeting adjourned at 10:15 a.m.

Next Meeting

Friday, December 7th, at 9 a.m. at Bowen Complex.

/pf

2012.11.04

From: Rob Stevenson Jr.
Sent: Thursday, November 15, 2012 9:43 AM
To: Jesse Tranberg; Brenda Gallacher; Elizabeth Williams
Cc: Deborah Marshall
Subject: Thank You So Very Much

Greetings Richard, Elizabeth, Jesse and Brenda,

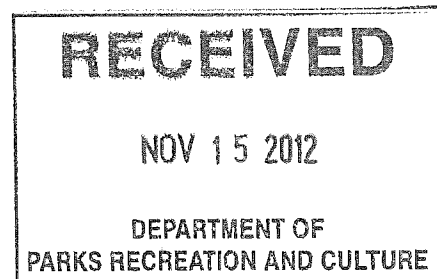
We concluded our last home HS Football game of the season last night with a thrilling come from behind 40-33 win over Argyle HS of North Vancouver in the JV BC Quarter-Final Game.

I would like to thank you both on behalf of all the players, parents, coaches, school staff/admin, alumni and our program supporters in the community. Our experience this year with the City of Nanaimo Parks, Rec and Culture has been fantastic. There is a great feel to the games and it is HOME!

I personally, really appreciate all the help you have provided and assistance when we had questions/requests. The field lining is totally pro!


Well Done and again, a heartfelt Thank You!

Rob



**RECEIVED**

NOV 22 2012

DEPARTMENT OF
PARKS RECREATION AND CULTURE**REQUEST TO APPEAR AS A DELEGATION**ON 2012 - NOV - 22
year month dayNAME OF PERSON MAKING PRESENTATION: EVELYN MCNABB/LARRY MCNABB
PrintADDRESS: 7227 HASE PLACE NANTZVILLE BC V0R 2H6
street address City Province Postal CodePHONE: 390-0822 714-6051 FAX: 
home business

NAME OF APPLICANT IF OTHER THAN ABOVE: _____

DETAILS OF PRESENTATION:

I would like to purchase a one year Family Rec Pass for my 6 children to use, because our family budget this year unfortunately does not allow for Riptides fees (swimming is my children's sport).

I understand the Family Pass, as it is currently set up, only allows for one of two combinations: 2 adults and 3 children (ages 3-18), or 1 adult and 4 children (ages 3-18). I would like to have my pass modified to allow for zero adults and 6 children.

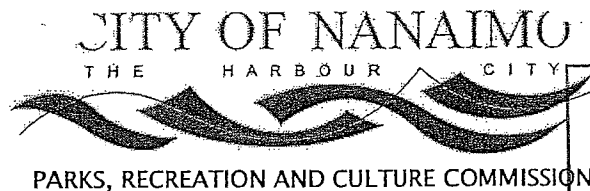
I think this is a reasonable request in terms of the monetary value of the pass as it is set up right now, because the single admission price of 2 adults and 3 children (ages 13-18) totals \$28, and my 6 children's (ages 13, 11, 11, 11, 9, 9) single admission price totals \$22.50.

Although my family is not the 'average' size, I feel that we should be afforded the same monetary value in our family pass as anyone else – up to the equivalent of \$28/single admission price. As stated before, what prompted me to consider a Family Pass was our present economic situation, however I do think that the commission should consider amending the definition of 'family' as it pertains to the Rec Pass, to include larger families, while still staying within the \$28/single use value of the current pass.

- Multiple speakers on a single issue or topic shall be given 5 minutes each to make their presentations as per Section 18.6 of the Council Procedure Bylaw.

Parks, Recreation and Culture Commission
500 Bowen Road, Nanaimo BC V9R 1Z7

Phone: (250) 755-7511
Fax: (250) 753-7277
parks@nanaimo.ca



RECEIVED

NOV 22 2012

REQUEST TO APPEAR AS A DELEGATION

ON 2012 - NOVEMBER
year month day

DEPARTMENT OF
PARKS RECREATION AND CULTURE

NAME OF PERSON MAKING PRESENTATION: RUTH MERX

Print

ADDRESS: 3637 DEPARTURE BAY RD NANAIMO BC V9T 1C5
street address City Province Postal Code

PHONE: (250) 585-4154 N/A FAX: —
home business

NAME OF APPLICANT IF OTHER THAN ABOVE: —

DETAILS OF PRESENTATION:

RENTAL FEES ON OUTSIDE HALLS, SPECIFICALLY
DEPARTURE BAY ACTIVITY CENTRE @ 1415 WINGROVE ST.
PLEASE LOWER THE RENT ON THE HALL FOR THE
SINGLES SATURDAY NIGHT DANCE SOCIETY. THE SOCIETY
HAS RENTED THIS HALL THE FIRST AND THIRD SATURDAY
OF THE MONTH FOR OVER 40 YEARS.

PLEASE NOTE

- **Electronic presentations** must be provided on a CD or by e-mail no later than 9:00 a.m. the day of the Meeting.
- Please submit a written copy of your presentation to the Recording Secretary either at, or prior to, the Meeting.
- **Multiple speakers** on a single issue or topic shall be given 5 minutes each to make their presentations as per Section 18.6 of the Council Procedure Bylaw.

Parks, Recreation and Culture Commission
500 Bowen Road, Nanaimo BC V9R 1Z7

Phone: (250) 755-7511
Fax: (250) 753-7277
parks@nanaimo.ca