



**MINUTES**  
**SOCIAL PLANNING ADVISORY COMMITTEE**  
**MEETING/SOCIAL HELD TUES., 2012-DEC-04, 5:00 PM**  
**AT LONGWOOD BREW PUB RESTAURANT**

---

**MEMBERS PRESENT:**

Terre Flower, Chair  
George Anderson  
Diane Brennan  
Linda McCandless  
Dot Neary  
Angelika Valchar

Val Alcock-Carter  
Suzanne Andre  
Elizabeth Forrester  
Ralph Meyerhoff  
John Neville

**MEMBERS ABSENT:**

Jan Tatlock

**STAFF PRESENT:**

John Horn, Social Planner

Cindy Hall, Recording Secretary

**OTHERS PRESENT:**

Zeni Maartman

---

1. CALL TO ORDER

The meeting was called to order at 5:10 pm.

2. APPROVAL OF AGENDA

The agenda was approved as presented.

3. ADOPTION OF MINUTES

It was moved and seconded that the Minutes from 2012-Nov-06 be adopted. The motion was carried.

4. ITEMS ARISING FROM MINUTES

5. DELEGATIONS

6. STRATEGIC PRIORITIES

7. CORRESPONDENCE

a) Email dated 2012-Dec-04 from John Neville tendering his resignation from SPAC.

The Committee accepted Mr. Neville's resignation and thanked him for his service.

8. NEW BUSINESS

a) 2013 Social Development Grant

The Committee considered a proposal from Loaves & Fishes Community Food Bank to increase Nanaimo's food infrastructure by expanding their Food 4U Recovery Program. They noted they are budgeting for additional staff and equipment maintenance in their 2013 budget, and their operations personnel are refining procedures and protocols to ensure their system is scalable as the number of participating businesses increases.

Some of the Committee's comments were:

- If Loaves & Fishes receive a 2013 Social Development grant, ask them to report back to SPAC in 6 to 12 months on how the funds were spent, whether they were leveraged, and what difference the proposal made in the community.
- Include a complete rationale in the Report to Council on why SPAC is recommending that Loaves & Fishes receive a grant.
- The report should also state how the proposal fits in with the City's Strategic Plan.
- Ask Loaves & Fishes to put a decal on the new truck acknowledging the City's assistance.
- Have a newspaper article including a photo of the truck, advising what the program does and what SPAC's involvement was.

It was moved and seconded that SPAC recommend that Council allocate \$60,000 from the 2013 Social Development Grant fund, \$3,600 remaining in the 2012 Social Development Grant fund, and \$1,410 remaining in the 2012 Community Service Grant fund to Loaves & Fishes Community Food Bank for expansion of their Food 4U Recovery Program. The motion was carried. (E. Forrester and V. Alcock-Carter abstained from voting due to a possible conflict of interest.)

b) Vacancies on SPAC

Staff will advertise in the local newspapers and on the City's website for replacement members for the two vacant SPAC seats.

9. OLD BUSINESS

10. COMMITTEE UPDATES / COUNCIL UPDATE / INFO ITEMS

11. NEXT MEETING

As the next regular meeting date falls on a statutory holiday, the Committee will meet the following week (Tuesday, 2013-Jan-08), at 4:45 pm in the new City Service and Resource Building Board Room at 411 Dunsmuir Street.

12. ADJOURNMENT

The meeting adjourned at 5:40 pm and was followed by SPAC's Christmas Social.

g:\complan\adv com\spac\agen\_min12\min\_dec04