

**NOTES OF THE REGULAR MEETING OF THE
CULTURAL COMMITTEE
HELD COAST BASTION INN - DUNSMUIR ROOM
WEDNESDAY, 2013-JAN-09, COMMENCING AT 4:00 P.M.**

PRESENT: Commissioner Fred Pattje, Chair

Members: Commissioner Howard Houle
Commissioner Alec McPherson
Commissioner Donald Rinald
Ms. Julie Bevan
Ms. Gerda Hofman
Ms. Wendy Smitka
Mr. Kim Smythe
Ms. Marianne Turley

Regrets: S. Samborski

Staff: B. Kuhn H. Richardson, recording

ABSENT: Ms. Geraldine Manson

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting of the Cultural Committee was called to order at 4:05 p.m.

2. INTRODUCTION OF LATE ITEMS:

- (a) Amendment to Three-Year Funding Requests for TheatreOne and Crimson Coast Dance Society.
- (b) Request for Two Volunteers For Cultural Plan Technical Team.

It was moved and seconded that Agenda Item 2. (a) – Amendment to Three-Year Funding Requests for TheatreOne and Crimson Coast Dance Society – be moved forward to follow Agenda Item 6, Chair's Report The motion carried unanimously.

It was moved and seconded that Agenda Item 2. (b) – Request for Two Volunteers for Cultural Plan Technical Team – be moved forward to follow Agenda Item 12. (b), Nanaimo Cultural Plan Community Visioning Forum. The motion carried unanimously.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

4. ADOPTION OF MEETING NOTES:

- (a) Meeting Notes of the Regular Cultural Committee Meeting held Wednesday, 2012-NOV-07, at 4:00 p.m., in the Bowen Park Complex Conference Room.
- (b) Meeting Notes of the Special Grant Review Meeting of the Cultural Committee held Thursday, 2012-NOV-29, at 3:00 p.m., in the Bowen Park Complex Clubhouse.
- (c) Meeting Notes of the Special Grant Review Meeting of the Cultural Committee held Thursday, 2012-DEC-04, at 3:00 p.m., in the Bowen Park Complex Conference Room.

It was moved and seconded that all the Meeting Notes be adopted as circulated. The motion carried unanimously.

5. PRESENTATIONS:

NONE.

6. CHAIR'S REPORT:

- (a) Amendment to Three-Year Funding Requests for TheatreOne and Crimson Coast Dance Society.

When the Cultural Committee made their recommendation for Cultural Operating funding for 2012 it was understood that Crimson Coast Dance and TheatreOne was being recommended for 3 year funding. A formal motion to this effect was not made at that time. For this reason the Cultural Committee is making this recommendation to the Parks, Recreation and Culture Commission and Council for 2 year funding for these groups for 2013 and 2014.

It was moved and seconded that the Parks, Recreation and Culture Commission recommend that Council approve Crimson Coast Dance Society be confirmed to receive 2 year Cultural Operating Grant funding in the amount of \$15,000 for the years 2013, and 2014. The motion carried unanimously.

It was moved and seconded that the Parks, Recreation and Culture Commission recommend that Council approve TheatreOne be confirmed to receive 2 year Cultural Operating Grant funding in the amount of \$28,000 for the years 2013, and 2014. The motion carried unanimously.

7. COMMISSION REPORT: *(Presented by Commissioner Pattje.)*

NONE.

8. REPORTS OF PROJECT COMMITTEES:

- (a) Cultural Award Committee. *(Gerda Hofman, Chair)*

The Cultural Awards will be held 2013-MAR-14 at the Port Theatre.

It was moved and seconded that the verbal report be received. The motion carried unanimously.

- (b) Art in Public Places Project Committee. (*Howard Houle, Chair*)

NONE.

- (c) Cultural Forum Project Committee. (*Kim Smythe, Chair*)

No Meeting Held.

It was moved and seconded that the verbal report be received. The motion carried unanimously.

9. STAFF REPORTS:

- (a) **Outdoor Art 2013-2014 – verbal report by Bob Kuhn.**

- Deadline is mid January for 2013 Temporary Public Art proposals.
- Meeting to choose the Temporary Public Art for 2013 will be held on 2013-JAN-22.

Delegations: (None.)

Correspondence: (None.)

- (b) **Public Art located at the Service and Resource Centre – Verbal report by Bob Kuhn**

- Deadline for submissions is Tuesday, 2013-JAN-15 and the meeting to shortlist proposals will be held Wednesday, 2013-JAN-30.

Delegations: (None.)

Correspondence: (None.)

10. CORRESPONDENCE: (not related to a Report to the Cultural Committee)

NONE.

11. NOTICE OF MOTION:

NONE.

12. OTHER BUSINESS:

- (a) The Nanaimo Cultural Plan “Vision for Culture” Stakeholder Feedback Session with City commissions Thursday, 2013-JAN-10, at 5:00 p.m. to 6:30 p.m. at the Nanaimo Museum.

- (b) Nanaimo Cultural Plan Community Visioning Forum Thursday, 2013-JAN-17, at 6:00 p.m. to 9:30 p.m. at the Nanaimo Art Gallery.

Design Nerds will be facilitating this Cultural Forum and will using a collaborative feedback process for ideas at the Nanaimo Art Gallery downtown 6:00 pm. to 9:30 p.m. on 2013-JAN-17.

(c) Two Volunteers for Cultural Plan Technical Team.

Two volunteers from the Cultural Committee are required to work on the Cultural Plan Technical Team.

It was moved and seconded that Ms. Marianne Turley and Mr. Kim Smythe be appointed as Cultural Committee liaisons on the Cultural Plan Technical Team. The motion carried unanimously.

13. DELEGATIONS (not related to a Report to the Cultural Committee): (None.)

14. UNFINISHED BUSINESS:

(a) Poet Laureate - Kim Smythe to provide alternatives to the current criteria.

Staff provided two documents to the Committee members for review: Become Nanaimo's First Poet Laureate – Terms of Reference and Nomination Form – DRAFT COPY #4; and, Distribution Plan for Request for Expressions of Interest & Nominations for Poet Laureate Program.

The position has been revised to make it a little less onerous given the honorarium that is being offered.

To ensure that it is kept open and more inclusive, the criteria that a nominee live in Nanaimo has been amended to a "Resident of the Regional District of Nanaimo".

It was moved and seconded that The Terms of Reference be accepted as changed. The motion carried unanimously.

(b) Art in Public Places - Kirsty MacDonald and Julie Bevan have met and will bring recommendations to a future Cultural Committee meeting.

(c) Cultural Forum - Staff are planning a second session with Mr. Gord Hume on 2013-FEB-12 for Commission and Committees as well as third and fourth sessions for the public on 2013-FEB-13.

Staff advised that there is no additional information to provide at this time.

It was moved and seconded that Items (b) and (c) be removed from Unfinished Business. The motion carried unanimously.

(d) Grant Process – The Cultural Grant process was reviewed three years ago. Mr. Smythe suggested that a sub-committee be formed to review the process once again.

It was moved and seconded that the Cultural Committee strike a sub-committee to review the cultural grant process. The motion carried unanimously.

Kim Smythe, Bob Kuhn and Wendy Smitka volunteered to sit on the Cultural Grant Process Review sub-committee.

15. QUESTION PERIOD: (*Agenda Items Only*)

NONE.

16. ADJOURNMENT:

It was moved and seconded at 4:45 p.m. that the meeting adjourn, with the next Meeting of the Cultural Committee to be held Wednesday, 2013-FEB-06, commencing at 4:00 p.m. in the Bowen Park Complex Conference Room. The motion carried unanimously.



Fred Pattje
CHAIR
CULTURAL COMMITTEE

CERTIFIED CORRECT:



Suzanne Samborski
SENIOR MANAGER
RECREATION AND CULTURE SERVICES

APPROVED FOR DISTRIBUTION:



Richard Harding
DIRECTOR
PARKS, RECREATION AND CULTURE