



MINUTES

ADVISORY COMMITTEE ON ENVIRONMENTAL SUSTAINABILITY (ACES)
MEETING HELD ON WEDNESDAY, 2013-JAN-09 AT 4:30 PM
BOARD ROOM, SERVICE AND RESOURCE CENTRE (411 DUNSMUIR STREET)

Members Present:	Diane Brennan, Chair Anne Kerr Ted Perry	Chad Dalrymple Wally Wells Sheri DeBoer Shelley Serebrin
Members Absent:	Jan Hastings Calvin Tant	Suzanne Andre Glenda Hunter Snuneymuxw First Nation Rep
Staff:	Rob Lawrance, Environmental Planner	Rebecca Tubbs, Recording Secretary

1. Call to Order

D. Brennan called the meeting to order at 4:45 pm, welcoming C. Dalrymple, the newly appointed primary representative for SD#68.

S. Serebrin arrived at 4:48 pm.

2. Approval of Agenda & Late Items

The agenda was approved with the addition of the following items:

- a) Nanaimo Cultural Plan "Vision for Culture" Stakeholder Feedback Session (2013-JAN-10):
All City Committees and Commissions have been invited to provide feedback on the new Nanaimo Cultural Plan on 2013-JAN-10, from 5:00 pm to 6:30 pm at the Nanaimo Museum. Feedback will help to make the new plan reflect who we are as a city and what kind of creative city we want to be in the future. RSVP is required by emailing bob.kuhn@nanaimo.ca.
- b) World-Class Water Expert Speaks at VIU (2013-FEB-04):
Margaret Catley Carlson, former vice-president of the Canadian International Development Agency (CIDA) and Assistant Secretary General to the United Nations, will give an open lecture on 2013-FEB-04 from 5:30 pm to 7:00 pm at Vancouver Island University (Building 356, Room 109). Staff will send details of the event to members by email after the meeting.

3. Adoption of Minutes (2012-DEC-12)

It was moved and seconded that the 2012-DEC-12 Minutes be adopted as presented.
The motion was carried.

4. Items Arising from Minutes

- a) Nanaimo River Watershed - Terms of Reference:
For information. At the last meeting, the Committee had asked for a status update on Nanaimo River roundtable. The draft terms of reference were sent by email prior to the meeting.

5. Delegations

None.

6. Correspondence, Handouts, Notices

7. Ongoing Business

a) Review of Riparian Setback Variance Policy:

At the 2012-DEC-12 ACES meeting, ACES had asked Staff to provide an information memo, as well as invite G. Noble, Development Approval Planner to the meeting, to provide information on the City's current riparian setback variance policy and process.

At the 2012-DEC-17 Council meeting, D. Brennan put forward the following motion which carried unanimously: *"that the Planning Department review the riparian setback variation policy, in consultation with the Advisory Committee on Environmental Sustainability (ACES), the Design Process Review Committee (DPRC) and the development community, and forward any resulting recommendations for change for Council's consideration."*

Due to this motion and the process that must take place because of it, the Planning Department will review the watercourse bylaw and setback variance process (currently in progress) and then consult with ACES and DPRC (around February). Consulting both groups at once will ensure fair and balanced sharing of information, and an opportunity for everyone to hear input and ideas from all perspectives.

R. Lawrance confirmed with ACES that their questions (as listed in the 2012-NOV-14 Minutes) are currently being considered by management and will be reported back on shortly. Further details will be provided at the next meeting.

b) Work Plan 2013 – Topics & Issues selection:

Based on feedback from the last meeting, Staff presented a draft work plan for 2013 and reviewed it with the Committee. The following suggestions were made:

- Add a new item for the Community Sustainability Action Plan and flag it as "ongoing". Make note of outcomes, including public education and promotion opportunities, building partnerships, contacts and deliverables.
- Change the last sentence in the report to: *"In addition, the Committee will expect to address additional topics or tasks that fall within the mandate of ACES or that may be referred to by Council"*.

It was moved and seconded that the above noted amendments be applied to the 2013 work plan. The motion was carried.

Staff will make the above suggested changes and will seek ACES' endorsement at the next meeting.

8. New Business

a) Green Nanaimo Awards – Review Categories/Timeline:

Staff distributed a copy of the brochure used for the 2011 awards and asked ACES to provide comment or suggested revisions.

- Youth Award now called "Jeff Thomas Environmental Youth Award"
- Award with Distinction now called the "Mervyn Wilkinson Award With Distinction"
- Discontinue "Green Design" award (allow the Design Advisory Panel (DAP) to carry on with that award)
- List winners of 2011 award on the brochure and use updated photos
- Place list of past winners on City's website

An updated timeline and brochure will be presented at the next meeting for approval.

9. Council Update

10. Next Meeting

The next regularly scheduled meeting is 2013-FEB-13 at 4:30 pm in the Service and Resource Centre (411 Dunsmuir Street).

11. Adjournment

The meeting adjourned at 6:04 pm.

APPROVED:

Chair

Date