

**MINUTES OF THE REGULAR MEETING OF THE
PARKS, RECREATION AND CULTURE COMMISSION
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM
ON WEDNESDAY, 2013-JAN-23, COMMENCING AT 7:00 P.M.**

PRESENT: Commissioner D. Johnstone, Chair

Members: Commissioner T. Greves
Commissioner F. Pattje
Commissioner K. Alden
Commissioner L. Avis
Commissioner M. Beaudoin-Lobb
Commissioner H. Houle
Commissioner A. McPherson
Commissioner D. Rinald
Commissioner G. Savage
Commissioner I. Thorpe
Commissioner M. Young

Staff:	R. Harding	J. Ritchie
	S. Samborski	B. Kuhn
		C. Kuziw, recording

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 7:00 p.m.

2. INTRODUCTION OF LATE ITEMS: None.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

(a) Minutes of the Regular Parks, Recreation and Culture Commission Meeting held Wednesday, 2012-NOV-28 at 7:00 p.m. in the Bowen Park Complex Conference Room.

It was moved and seconded that the Minutes be adopted as circulated. The motion carried unanimously.

5. DELEGATIONS:

It was moved and seconded to bring forward the delegations on the Agenda due to the Gabriola ferry schedule. The motion carried unanimously.

- (a) Ms. Sue Boulton, 2585 North Road, Gabriola, BC, V0R 1X7, regarding her concern over the Community Programs Development Grant awarded to the Cedar 4-H Senior Advisory Council for the Beban Park 4-H Barnyard.

Ms. Boulton gave a brief history of the Cedar 4-H. This year 4-H will be celebrating 100 years in Canada and in 2014 will mark 100 years in BC. Ms. Boulton emphasized the hands-on and beneficial experience 4-H offers youth.

Ms. Boulton explained that although she did not have specific statistics, there are many livestock clubs involved in 4-H outside the other youth interest areas (such as photography). There are approximately 65 members within the district this year. Numbers are down due to the lack of leaders.

Donations last year were approximately \$1,200 and those donations largely came from family and visitor donations.

- (b) Ms. Joanne McLeod, President, Nanaimo-Cedar Farmers' Institute, c/o 2760 Ritten Road, Nanaimo, BC, V9X 1W4, regarding their concern over the Community Programs Development Grant awarded to the Cedar 4-H Senior Advisory Council for the Beban Park 4-H Barnyard.

Ms. McLeod discussed the impact of the grant reduction to the Beban Park 4-H Barnyard. With less funding the barnyard will likely not happen.

The adjustment to the minimum wage in 2012 caused a \$2,500 increase in expenditures.

Ms. McLeod expressed that Federal Government grant funding has been applied for without success.

The Cedar 4-H Senior Advisory Council is not in favour of placing a recommended donation upon entry as it would require more staffing to collect the donations.

It was moved and seconded to receive the delegations. The motion carried unanimously.

5. PRESENTATIONS:

- (a) Ms. Julie Bevan, Nanaimo Art Gallery – Future Planning.

Ms. Bevan discussed:

- NAG rebranding with the new website, signage and print material.
- Program Highlights including: art education; corporate participants; holiday ornament program; Festival of Banners; and exhibition highlights.
- Issues including two locations, the curator's position and brand identity that are affecting NAG's capacity and sustainability.
- Facility Plan to renovate and upgrade 150 Commercial Street. This will be featured at the NAG Expansion Proposal Event on 2013-FEB-07 at 5:00 p.m.

- (b) Mr. Bob Kuhn, Cultural Plan Update and Emerging Cultural Issues.

Mr. Kuhn discussed:

- The definition of culture.
- Municipal Cultural Planning and how it can positively impact a city.
- Reviewed Nanaimo's Cultural Planning process and current phase of Plan Preparation and Adoption.
- The Draft Vision for Culture in Nanaimo:
"Nanaimo will be a city that recognizes the importance of creativity and cultural vitality for quality of life and place, towards a healthy vibrant community."

R. Harding informed Commission that there will be many cultural decisions coming to Commission in the next year involving the Nanaimo Art Gallery expansion, Port Theatre and Nanaimo Centre Stage.

6. CHAIR'S REPORT:

The Chair distributed a plaque that was given to the City by the VIEx in appreciation of sponsorship in 2012.

The BCRPA Symposium will be held May 1 – 3, 2013 in Whistler, BC.

Commission encourages attendance by Commissioners if they wish to attend. A BCRPA membership is required in order to attend and can be obtained through the Commission secretary. Early bird registration ends 2013-MAR-08. This year's Symposium is "Building Healthy, Creative and Green Communities". Registration information will be forwarded to Commission.

It was moved and seconded to receive the Chair's report. The motion carried unanimously.

7. REPORTS OF ADVISORY BODIES:

- (a) **Parks Committee.** Commissioner Thorpe reported on the Parks Committee meeting held 2013-JAN-10.

It was moved and seconded that the Commission move "In Camera". The motion carried unanimously.

Commission moved into 'In Camera' at 8:15 p.m.

Commission moved out of "In Camera" and resumed the Regular meeting at 8:17 p.m.

- (b) **Recreation Committee.** Commissioner Greves reported on the Recreation Committee meeting held 2013-JAN-09.

i. **Parks, Recreation and Culture Definition of Family**

Discussion was had on the details of the different options offered for deliberation and on the delegation that requested the modification to the definition of 'family'.

Delegations: None.

Correspondence: None.

Recreation Committee's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve changing the definition of family in Bylaw 7073 Fees and Charges Drop-in and RecPass rate Category from a maximum of five members to allowing each additional family member over five members, residing in the same home, paying 10% of the corresponding drop-in or RecPass rate.

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

- (c) **Cultural Committee.** Commissioner Pattje reported on the Cultural Committee meetings held on 2012-NOV-29, 2012-DEC-04 and 2013-JAN-09.

Commissioner Pattje reported that Art in Public Places has been selected and will come forward next Commission meeting.

i. **Arts Cultural and Festival Events Grants.**

Discussion into the understanding of the funding process of the Canada Day celebration was had. The original group who began the celebration were unable to sustain it so the City adopted the event. It is driven by City staff. One year, the funding was denied by Commission but was reinstated by Council at that time. The funding for the celebration will be available whether handled as a grant or as a budgeted line item.

Delegations: None.

Correspondence: None.

Cultural Committee's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the Arts, Culture and Festival Events Grant recommendations in the total of \$27,573 as follows:

2013 ARTS CULTURAL AND FESTIVAL EVENTS GRANTS	\$\$\$ REQUESTED	\$\$\$ RECOMMENDED
African Heritage Society	2,500	800
Art Gallery Festival of Banners	5,000	2,000
Arts Council	1,500	1,378
Ballroom Dance Society	6,000	1,505
Blues Festival	1,500	1,270
BC Drama Association/Theatre BC	750	580
Child Development Centre	1,000	879
Canada Day	2,200	1,470
Crimson Coast Dance Festival	4,500	2,097
Empire Days Society	10,500	885
Friends of Nanaimo Jazz Society	3,800	1,840
Global Film Festival	1,500	645
Harbour City Jazz	5,000	855

In Other Words (combined applications)	6,000	1000
Francophone Maple Sugar Festival	7,500	2,662
Conservatory-Chamber Music Festival	10,000	1,280
Nanaimo Sings Choral Festival	2,000	1,370
Pacific Coast Stage Co. "Fringtastic"	10,000	1,882
VIEx Community Festival	5,050	1,070
Vancouver Island Symphony	4,000	2,105
TOTALS	93,800	27,573

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

ii. Cultural Operating Grants.

Delegations: None.

Correspondence: None.

Cultural Committee's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the Cultural Operating Grant recommendations in the total of \$205,303 as follows:

2013 CULTURAL OPERATING GRANTS	\$\$\$ REQUESTED	\$\$\$ RECOMMENDED
A Capella Plus Choir Society	2,000	1,500
African Heritage Society	5,000	1,000
Arts Alive	2,900	2,506
Arts Council	14,000	10,300
Ballroom Dance Society	5,000	1,000
Blues Society	12,500	6,300
BC Boys Choir	2,500	2,000
Chamber Orchestra	4,000	3,100
Concert Band	14,000	5,500
Conservatory of Music	10,000	9,250
Crimson Coast Dance Society	15,000	15,000
Centre for the Arts	14,500	6,600
Empire Days	10,500	3,547
Island Consort Chamber Choir	500	350
Francophone Association	7,500	6,200
Malaspina Choir	2,600	2,500
Pacific Coast Stage Co.	10,000	4,750
Pacific Institute of Bagpiping	4,000	2,300
Tidesmen Barbershop Chorus	3,000	1,800
Western Edge Theatre	14,500	6,800
TheatreOne	28,000	28,000
Vancouver Island Symphony	85,000	85,000
TOTALS	256,500	205,303

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

- (d) Grants Advisory Committee. No meetings have been held since 2012-NOV-28.
- (e) Port Theatre. Monthly report for November and December, 2012.
- (f) Nanaimo Art Gallery. Monthly report for November and December, 2012.
- (g) Nanaimo District Museum. Monthly report for November and December, 2012.

It was moved and seconded that the Advisory Body reports be received. The motion carried unanimously.

8. STAFF REPORTS:

- (a) **Cultural Plan Update and Emerging Cultural Issues.**

Delegations: None.

Correspondence: None.

Staff's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council include emerging cultural issues as part of Council's Integrated Cultural Planning Workshop discussion on 2013-FEB-12.

It was moved and seconded that the recommendation be adopted. The motion carried unanimously.

- (b) **Senior Manager of Parks & Civic Facilities.** Monthly report for November and December, 2012.

J. Ritchie reviewed:

- Centennial Park – Staff soon to remove the building.
- Public Art – Selections have been made.
- Caledonia Park – Planning and meeting with the user group. Will be coming to PRCC later this spring.
- VIPs Lagoon Park and Scout Canada Group for their building at Comox.
- Invermere steps, made more accessible and railings installed.
- McGregor Park Clock Progress – the clock is at Public Works. Contractors are volunteers so hopefully installed for summer.
- Ticketing process for dog off leash parks will change and hopefully free up time for more enforcement.

It was moved and seconded that the report be received. The motion carried unanimously.

- (c) **Senior Manager of Recreation & Culture Services.** Monthly report for November and December, 2012.

S. Samborski briefly discussed:

- Most of the upcoming cultural topics have been well covered. Nothing further to add.

It was moved and seconded that the report be received. The motion carried unanimously.

9. CORRESPONDENCE: (not related to a Report to Commission)

- a) A letter dated 2012-NOV-28, from Suzanne Durnin, President, Nanaimo Science and Sustainability Society, 2313 Edbe Road, Nanaimo, BC, V9R 6V9 regarding science centre at Bowen Park.
- b) A letter dated 2012-NOV-28, from Brenda McIntyre, Pacific Salmon Foundation, 300 – 1682 West 7th Ave. Vancouver, BC, V6J 4S6, thanking Commission for their contribution to the Pacific Salmon Foundation dinner and auction.
- c) Copy of a letter dated 2012-DEC-17, to Mayor and Council from Ms. Joanne McLeod, President, Nanaimo-Cedar Farmers' Institute, c/o 2760 Ritten Road, Nanaimo, BC, V9X 1W4 regarding their concern over the amount of the Community Programs Development Grant that the Cedar 4-H Senior Advisory Council received for the 2013 season.
- d) Minutes of the Nanaimo Harbour City Seniors Board of Directors Meetings held 2012-DEC-07 and 2013-JAN-04.
- e) Media Release dated 2012-NOV-29, regarding the Whitecaps Football club launching their Island Academy Centre.
- f) Notification dated 2013-JAN-08 from BC Recreation & Parks Association regarding the BCRPA 2013 Provincial Award Nominations for individuals and/or organizations for their achievement and commitment to the field of parks, recreation, culture and health promotion as well as a call for Board Nominations for BCRPA members for three vacancies on the Board of Directors.

It was moved and seconded that the Correspondence be received. The motion carried unanimously.

10. NOTICE OF MOTION:

11. OTHER BUSINESS:

(a) BCRPA Memberships

There are two vacant BCRPA memberships available under the City Membership for any Commission members who might wish to register with BCRPA.

12. BUSINESS ARISING FROM DELEGATIONS: (not related to a Report to Commission)

R. Harding gave a brief history of how the 4-H came to run the Beban Barnyard. In the 1980s it was run by Lions Club, then the City took on the barnyard (at that time located at Bowen Park). It was then passed to the 4-H as they had the background in animal husbandry and 4-H have been caring for the barnyard to date. It was relocated to Beban Park, moving it to the same facility grounds as the VIE in hopes the program would evolve from that point. It would be beneficial if the two organizations could work more closely together.

S. Samborski explained the criteria for the Community Programs Development Grant. This grant is a 'seed program' to assist organizations in moving forward. There will be other organizations coming forward this year to apply for this same grant.

Discussion was had by the Commission on the ramifications of re-evaluating grants after they have been awarded and how this would affect all grants recommended by the Commission.

It was moved and seconded that the Parks, Recreation and Culture Commission revisit the Community Programs Development Grant awarded to the Cedar 4-H Senior Advisory Council for the Beban Park 4-H Barnyard. The motion was defeated.
Opposed: Commissioners Johnstone; Greves; Pattje; Alden; Avis; Beaudoin-Lobb; Rinald and Savage.

13. UNFINISHED BUSINESS:

- (a) Vancouver Island Military Museum – Veteran's Wall of Honour. *(Referred to Staff on 2012-JUL-25 for a Report to Commission and a Draft Memorandum of Agreement for review and consideration.)*

14. QUESTION PERIOD: *(Agenda Items Only)*

- (a) Commissioner McPherson requested clarification on the rules of order of the Commission meeting in reference to a member abstaining from voting and how it is counted.

R. Harding will clarify the correct process with Legislative Services.

- (b) The next meeting of the Parks, Recreation and Culture Commission will take place at the SARC building board room.

15. ADJOURNMENT:

It was moved and seconded at 9:33 p.m. that the meeting adjourn, with the next regular meetings as follows:

COMMISSION

Wednesday, 2013-FEB-27; 7:00 p.m.
Services And Resource Centre Board Room

Cultural Committee	Wednesday, 2013-FEB-06; 4:00 p.m., if required Bowen Park Complex Conference Room
Recreation Committee	Wednesday, 2013-FEB-13; 3:00 p.m., if required Bowen Park Complex Conference Room
Parks Committee	Thursday, 2013-FEB-14; 5:00 p.m., if required Bowen Park Complex Conference Room

The motion carried unanimously.

CERTIFIED CORRECT:



D. Johnstone, Chair
Parks, Recreation and Culture Commission



R. Harding, Director
Parks, Recreation and Culture