

**MINUTES**  
REGULAR COMMITTEE OF THE WHOLE MEETING  
SHAW AUDITORIUM, 80 COMMERCIAL STREET,  
MONDAY, 2013-FEB-04 COMMENCING AT 4:30 P.M.

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PRESENT: Mayor J. R. Ruttan, Chair

Members: Councillor G. Anderson  
Councillor W. L. Bestwick  
Councillor M. D. Brennan  
Councillor G. E. Greves  
Councillor D. K. Johnstone  
Councillor J. A. Kipp  
Councillor W. B. McKay  
Councillor J. F. K. Pattje

Staff: A. C. Kenning, City Manager  
D. W. Holmes, Assistant City Manager and General Manager of  
Corporate Services  
E. C. Swabey, General Manager of Community Safety and Development  
T. M. Hickey, General Manager of Community Services  
I. Howat, Director of Strategic Relationships  
T. L. Hartley, Director of Human Resources and Organizational Planning  
L. Coates, Manager Accounting Services  
T. P. Seward, Director of Development  
A. J. Tucker, Director of Planning  
R. J. Harding, Director of Parks, Recreation and Culture  
P. Kristensen, Director of Information Technology  
P. Cooper, Communications Manager  
N. Richardson, Manager Dev Supp Svs & Business Licence  
T. Samra, Manager of Legislative Services  
D. Smith, Steno  
S. Snelgrove, Recording Secretary

1. CALL THE OPEN MEETING TO ORDER:

The Regular Committee of the Whole Meeting was called to order at 4:30 p.m.

2. INTRODUCTION OF LATE ITEMS:

- (a) Move Agenda Item 11 (a) Councillor Bestwick – re: Process for Release of “In Camera” Information to Agenda Item 12 (a) Other Business.
- (b) Move Agenda Item 11 (b) Councillor Bestwick – re: Release of “In Camera” Information to Agenda Item 12 (b) Other Business.
- (c) Add Agenda Item 12 (c) Governance Policy Structure Review.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Regular Committee of the Whole Meeting held in the Shaw Auditorium, 80 Commercial Street, Nanaimo, BC, on Monday, 2013-JAN-21 at 4:30 p.m. be adopted as circulated. The motion carried unanimously.

5. COMMUNITY SAFETY AND DEVELOPMENT:

- (a) LA85 – Application for a Structural Change to an Existing Liquor Primary Licence – Vancouver Island University, 900 Fifth Street, Building #300

It was moved and seconded that Council recommend the Liquor Control and Licensing Branch approve the Vancouver Island University application to expand the liquor primary service area to include additional areas. The motion carried unanimously.

6. CORPORATE SERVICES:

- (a) Delegations pertaining to the 2013 - 2017 Financial Plan.

- (1) Mr. Ron Bolin spoke regarding long term costs associated with the Diana Krall Plaza washroom.

7. COMMUNITY SERVICES:

- (a) Minutes of the Parks, Recreation and Culture Commission meeting held 2012-NOV-28

It was moved and seconded that Council receive the Minutes of the Parks, Recreation and Culture Commission meeting held 2012-NOV-28. The motion carried unanimously.

- (b) 2013 Arts, Culture and Festival Events Grants

It was moved and seconded that Council approve the following 2013 Arts, Culture and Festival Events Grants:

2013 Arts Cultural And Festival Events Grants	
African Heritage Society	800
Art Gallery Festival of Banners	2,000
Arts Council	1,378

Ballroom Dance Society	1,505
Blues Festival	1,270
BC Drama Association/Theatre BC	580
Child Development Centre	879
Canada Day	1,470
Crimson Coast Dance Festival	2,097
Empire Days Society	885
Friends of Nanaimo Jazz Society	1,840
Global Film Festival	645
Harbour City Jazz	855
In Other Words (combined applications)	1000
Francophone Maple Sugar Festival	2,662
Conservatory-Chamber Music Festival	1,280
Nanaimo Sings Choral Festival	1,370
Pacific Coast Stage Co. "Fringtastic"	1,882
VIEx Community Festival	1,070
Vancouver Island Symphony	2,105
TOTALS	27,573

and the following 2013 Cultural Operating Grants:

2013 Cultural Operating Grants	
A Capella Plus Choir Society	1,500
African Heritage Society	1,000
Arts Alive	2,506
Arts Council	10,300
Ballroom Dance Society	1,000
Blues Society	6,300
BC Boys Choir	2,000
Chamber Orchestra	3,100
Concert Band	5,500
Conservatory of Music	9,250
Crimson Coast Dance Society	15,000
Centre for the Arts	6,600
Empire Days	3,547
Island Consort Chamber Choir	350
Francophone Association	6,200
Malaspina Choir	2,500
Pacific Coast Stage Co.	4,750
Pacific Institute of Bagpiping	2,300

Tidesmen Barbershop Chorus	1,800
Western Edge Theatre	6,800
TheatreOne	28,000
Vancouver Island Symphony	85,000
TOTALS	205,303

The motion carried unanimously.

(d) Cultural Plan Update and Emerging Cultural Issues

It was moved and seconded that Council include emerging cultural issues as part of Council's Integrated Cultural Planning Workshop discussion on 2013-FEB-12. The motion carried unanimously.

(e) Beban Park Artificial Turf Field Amenities

It was moved and seconded that Council approve the expenditure of \$150,400 towards amenities at the Beban Park Artificial Turf Fields that was secured as a community contribution from rezoning property at 5220 Metral Drive (Zoning Bylaw Amendment Bylaw 2009 No. 4000.467). The motion carried unanimously.

(f) Beach Drive Area Water and Sanitary Sewer

It was moved and seconded that Council receive the report regarding Beach Drive area water and sanitary sewer replacement. The motion carried unanimously.

8. CORRESPONDENCE (not related to a Report to Council):

It was moved and seconded that the Mayor write to Minister Bennett to reiterate the City's request to include local government representatives in any discussions or processes related to the issue of property taxation for BC Ferries. The motion carried.

Opposed: *Councillor Pattje*

- (a) Memorandum dated 2013-JAN-15, from Ms. Iris Hesketh-Boles, Executive Coordinator, AVICC (Association of Vancouver Island Coastal Communities), regarding the deadline of 2013-FEB-25, to receive AVICC resolutions and nominations.
- (b) Letter dated 2013-JAN-18, from Mr. Fred Jacklin, President, Board of Directors, The Port Theatre Society, regarding a proposed addition to the Port Theatre.
- (c) Letter dated 2013-JAN-23, from Mr. Bill Bennett, Minister of Community, Sport and Cultural Development, in response to the Mayor's letter of 2012-DEC-31, regarding the Assessment Appeal – BC Ferries Inc. Horseshoe Bay Ferry Terminal Properties.

9. OTHER BUSINESS:

(a) Councillor Bestwick – re: Process for Release of “In Camera” Information

At the Regular Meeting of the Committee of the Whole held 2013-JAN-21, Councillor Bestwick advised that he would be bringing forward the following motion for consideration at the Regular Meeting of the Committee of the Whole to be held 2013-FEB-04.

“That Council direct Staff to prepare a report with options that enables Council to release “In Camera” Minutes that are no longer sensitive or confidential.”

It was moved and seconded that Council direct Staff to prepare a report with options that enables Council to release “In Camera” Minutes that are no longer sensitive or confidential. The motion carried unanimously.

(b) Councillor Bestwick – re: Release of “In Camera” Information

At the Regular Meeting of the Committee of the Whole held 2013-JAN-21, Councillor Bestwick advised that he would be bringing forward the following motion for consideration at the Regular Meeting of the Committee of the Whole to be held 2013-FEB-04.

“That Council direct Staff to prepare a report on the release of “In Camera” Minutes for 2010, 2011 and 2012 for consideration by Council.”

Councillor Anderson vacated the Shaw Auditorium at 5:08 p.m.

Councillor Anderson returned to the Shaw Auditorium at 5:09 p.m.

It was moved and seconded that Council direct Staff to prepare a report on the release of “In Camera” Minutes that are no longer sensitive or confidential for 2010, 2011 and 2012 for consideration by Council. The motion carried unanimously.

(c) Governance Policy Structure Review

It was moved and seconded that Council appoint Councillors Anderson, Brennan and McKay to the Governance Steering Committee and expand membership from three to five Council members. The motion carried unanimously.

10. DELEGATIONS (not related to a Report to Council):

(a) Ms. Susan Allen, Chief Executive Officer, Greater Nanaimo Chamber of Commerce, regarding mobile business licences.

It was moved and seconded that Council direct Staff to investigate the feasibility of the mobile business licence system. The motion carried unanimously.

(b) Mr. Frank Moher, regarding the Nanaimo Centre Stage and the 2013-2017 Financial Plan.

Councillor Greves vacated the Shaw Auditorium at 5:58 p.m.

Councillor Greves returned to the Shaw Auditorium at 6:01 p.m.

- (c) Ms. Bonnie Catterson, Kismet Theatre Academy, regarding the Nanaimo Centre Stage.
- (d) Mr. Dean Chadwick regarding the Nanaimo Centre Stage.

11. QUESTION PERIOD:

- Mr. Fred Taylor, re: Beach Drive Area Sanitary Sewer.
- Mr. Gord Fuller, re: Nanaimo Centre Stage.
- Mr. Ron Bolin, re: 2013 Cultural Operating Grants, 2013 Arts, Culture and Festival Events Grants, 2013-2017 Financial Plan.

12. PROCEDURAL MOTION:

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the *Community Charter* Section 90(1):

- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the municipality if they were held in public;

The motion carried unanimously.

Council moved into "In Camera" at 6:49 p.m.

Council moved out of "In Camera" at 7:52 p.m.

13. ADJOURNMENT:

It was moved and seconded at 7:52 p.m. that the meeting terminate. The motion carried unanimously.

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CHAIR

CERTIFIED CORRECT:

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CORPORATE OFFICER