

**NOTES  
REGULAR MEETING OF THE CULTURAL COMMITTEE  
THE BOWEN PARK COMPLEX CONFERENCE ROOM  
WEDNESDAY, 2013-FEB-06, 4:00 P.M.**

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PRESENT: Commissioner Fred Pattje, Chair

Members: Commissioner Alec McPherson  
Ms. Julie Bevan  
Ms. Gerda Hofman  
Ms. Wendy Smitka  
Mr. Kim Smythe  
Ms. Marianne Turley

Regrets: Commissioner Howard Houle  
Commissioner Donald Rinald  
Ms. Geraldine Manson

Staff: S. Samborski, Senior Manager, Parks Recreation and Culture  
B. Kuhn, Manager, Parks, Recreation and Culture Services  
C. Kuziw, recording

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting of the Cultural Committee was called to order at 4:04 p.m.

2. INTRODUCTION OF LATE ITEMS:

- (a) Add Agenda item 10 (a) verbal report on changes to Committee Meeting Agenda and Minute formats.
- (b) Add Agenda item 10 (b) verbal report on a yearly work plan for the Cultural Committee.

3. ADOPTION OF AGENDA:

It was moved and seconded that the Amended Agenda be adopted. The motion carried unanimously.

4. ADOPTION OF MEETING NOTES:

It was moved and seconded that the Meeting Notes of the Regular Cultural Committee Meeting of Wednesday, 2013-JAN-09 at 4:00 p.m., at the Coast Bastion be adopted as circulated. The motion carried unanimously.

5. CHAIR'S REPORT:

The Chair provided a verbal report on the following topics:

- Presentations by Nanaimo Art Gallery and upcoming Expansion Proposal Event
- Council approved the addition of emerging culture issues to the Integrated Cultural Planning Workshop on 2013-FEB-12.

6. COMMISSION REPORT:

The Chair provided a verbal report that Council approved the Cultural Operating Grants and the Arts, Culture and Festival Grants at the 2013-FEB-04 meeting.

7. REPORTS OF PROJECT COMMITTEES:

(a) Cultural Award Committee.

A verbal report was given by the Chair, Gerda Hofman on meetings held since 2013-JAN-09.

(b) Cultural Forum Project Committee.

A verbal report was given by the Chair, Kim Smythe on meetings held 2013-JAN-09.

8. STAFF REPORTS:

(a) 2012 Cultural Awards.

It was moved and seconded that the Cultural Committee receive the information report. The motion carried unanimously.

(b) 2013 Temporary Outdoor Public Art Selections.

It was moved and seconded that the Cultural Committee recommend that the Parks, Recreation and Culture Commission recommend that Council approve the 2013 Temporary Outdoor Public Art selections. The motion carried unanimously.

(c) SARC Indoor Art Selection Update.

It was moved and seconded that the Cultural Committee receive the update on the Service and Resource Centre (SARC) Indoor Art submission process. The motion carried unanimously.

9. CORRESPONDENCE: (not related to a Report to the Cultural Committee)

- a) E-mail dated 2013-JAN-30 from Hill Strategies Research Inc. including the report "The Arts and Individual Well-Being in Canada".

10. OTHER BUSINESS:

(a) New Committee Agenda and Minute Format.

A verbal report was given by B. Kuhn, Manager, Recreation and Culture Services, on the format changes to the Cultural Committee Agendas and Minutes.

(b) Cultural Committee Yearly Work Plan.

B. Kuhn, Manager, Recreation and Culture Services, gave a verbal report on the possibility of a yearly work plan for the Cultural Committee.

It was moved and seconded that Cultural Committee set up a yearly work plan. The motion carried unanimously.

(c) Poet Laureate.

A verbal report on Poet Laureate was given by Kim Smythe.

(d) Cultural Grants Process Review.

A verbal report was given by Kim Smythe and a Cultural Grant Process Review outline was presented.

It was moved and seconded that Cultural Committee strike a six person Cultural Grants Process Review Committee (including two members from Parks, Recreation and Culture Commission, two members from Cultural Committee and two outside members) to review the Cultural Grants Process. The motion carried unanimously.

11. ADJOURNMENT:

It was moved and seconded at 4:57 p.m. that the meeting adjourn. The motion carried unanimously.



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Fred Pattje  
CHAIR  
CULTURAL COMMITTEE

CERTIFIED CORRECT:



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Suzanne Samborski  
SENIOR MANAGER  
RECREATION AND CULTURE SERVICES

APPROVED FOR DISTRIBUTION:



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Richard Harding  
DIRECTOR  
PARKS, RECREATION AND CULTURE