

1. **CALL TO ORDER:**

2. **INTRODUCTION OF LATE ITEMS:**

3. **ADOPTION OF AGENDA:**

4. **ADOPTION OF MINUTES:**

- (a) Minutes of the Grants Advisory Committee Meeting held in the Bylaw Services Meeting Room, Nanaimo, BC, on Wednesday, 2013-FEB-20 at 3:00 p.m. *Pg. 2-4*

5. **INFORMATION ITEMS:**

- (a) Report to Council *Pg. 5-6*
- (b) 2013 Grants Committee Budget *Pg. 7*
- (c) 2013 Synopsis of Grants Awarded/Denied *Pg. 8*

6. **DELEGATIONS – NEW APPLICATIONS**

- (a) **OG – 02 Nanaimo & District BC SPCA** *Pg. 9-25*
- Cash grant request in the amount of \$25,000 to support the SNIP program.
- (b) **PTE – 02 Radio Malaspina Society (Delegation Attending)** *Pg. 26-55*
- Request to be placed on the City's 2013 Permissive Tax Exemption Bylaw for property leased at #2 – 34 Victoria Crescent, **and** for cash-in-lieu of 2013 taxes in the amount of \$12,600 (estimated value).

7. **NEXT MEETING:**

The next meeting is scheduled for 2013-APR-17 at 3:00 p.m. in the Board Room, Service and Resource Centre, 411 Dunsmuir Street.

8. **ADJOURNMENT:**



MINUTES
GRANTS ADVISORY COMMITTEE
MEETING HELD WEDNESDAY, 2013-FEB-20, 3:00 PM
IN THE BOARD ROOM, 411 DUNSMUIR STREET

MEMBERS PRESENT:

Councillor G. Anderson, Acting Chair	D. Bonner
W. Anderson	I. Thorpe
L. Avis	

MEMBERS ABSENT:

Councillor D. Johnstone	V. Alcock-Carter
F. Tellier	

STAFF PRESENT:

L. Mercer, Manager of Revenue Services
T. Wilkinson, Recording Secretary

1. CALL TO ORDER:

The meeting was called to order at 3:05 p.m.

2. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried.

3. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Grants Advisory Committee Meeting held in the Bylaw Services Meeting Room, 238 Franklyn Street, Nanaimo, BC on Wednesday, 2012-SEP-19 at 3:00 p.m. be adopted as circulated. The motion carried.

4. INFORMATION ITEMS:

There is \$7,000. left in the Other Grant budget.

5. DELEGATIONS – NEW APPLICATIONS:

(a) Nanaimo Volunteer & Information Centre Society (OG-01)

Committee members noted:

- the Nanaimo Volunteer & Information Centre Society has been awarded this type of grant the last few years.

It was moved and seconded that Nanaimo Volunteer & Information Centre Society be awarded an Other Grant in the amount of \$1,539.87 to cover the cost of the rental at Beban Park Auditorium on 2013-APR-18 for their 2013 Annual Volunteer Appreciation Luncheon. The motion carried.

Opposed: *W. Anderson*

(b) Columbian Care Society (PTE-01)

Committee members noted:

- generally an applicant who requests to be placed on the Permissive Tax Exemption Bylaw and a request for cash-in-lieu of taxes does not get approved for both requests.
- an error was made by Provincial authorities regarding the Class status of the property at 2352/2356 Bowen Road and by the time the error was discovered and the Class status was revised, the deadline for PTE applications had passed.

It was moved and seconded that the Columbian Care Society be placed on the City's 2013 Permissive Tax Exemption Bylaw for property at 2352/2356 Bowen Road, and for a cash-in-lieu of 2013 taxes in the amount of \$3,840. (estimated value).

It was moved and seconded that the main motion be amended to advise Council that the Grants Advisory Committee generally does not recommend that an organization receive both a cash-in-lieu of taxes grant and be placed on the PTE Bylaw but under these extraordinary circumstances, the Committee has approved the Columbian Care Society's application. The motion carried.

The vote was taken on the main motion, as amended.

The motion carried.

6. NEXT MEETING

The next meeting of the Grants Advisory Committee is scheduled for Wednesday, 2013-MAR-20 in the Board Room, Service and Resource Centre, 411 Dunsmuir Street.

7. ADJOURNMENT:

It was moved and seconded at 3:20 p.m. that the meeting terminate. The motion carried.

Chair

Date

REPORT TO COUNCIL

DATE OF MEETING: 2013-MAR-11

AUTHORED BY: COUNCILLOR GEORGE ANDERSON, ACTING CHAIR, GRANTS ADVISORY COMMITTEE

RE: 2013 GRANTS ADVISORY COMMITTEE RECOMMENDATIONS

COMMITTEE RECOMMENDATION: That Council award:

1. an Other Grant to the Nanaimo Volunteer & Information Centre Society (OG-01) in the amount of \$1,539.87 to cover the cost of the rental at Beban Park Auditorium on 2013-APR-18 for their 2013 Annual Volunteer Appreciation Luncheon;
2. a Permissive Tax Exemption to the Columbian Care Society (PTE-01); and,
3. a Cash-In-Lieu of Permissive Tax Exemption to the Columbian Care Society (PTE-01) for 2013 taxes in the amount of \$3,840. (estimated value).

PURPOSE:

The purpose of this report is to outline the Committee's recommendations regarding the Permissive Tax Exemption, Cash-In-Lieu and Other Grant applications received.

BACKGROUND:

The Grants Advisory Committee met on 2013-FEB-20.

The Grants Advisory Committee has reviewed in detail the financial data and background information provided by the applicants. Recommendations are made in accordance with the Grants Policy and Guidelines adopted by Council.

The Committee recognizes both the limited funding that the City has available and the excellent community services provided by the various organizations. We are hopeful that the funds allocated by Council will allow the organizations in need of assistance to continue to provide their valuable services.

Council is permitted to (but not required to) exempt certain organizations from property taxation. Sections 224, 225, 226 of the *Community Charter* identify situations in which Council may exercise discretion in granting full or partial exemptions from taxation. These exemptions must be adopted by bylaw, by the 31st of October of the year preceding exemptions.

DISCUSSION:

NEW APPLICATIONS

Other Grants Category

Application OG-01 Nanaimo Volunteer & Information Centre Society

The Committee recommends awarding a \$1,539.87 Other Grant to the Nanaimo Volunteer & Information Centre Society, representing an 'in-kind' grant for the rental of Beban Park Auditorium for the Society's annual volunteer luncheon which is to be held on 2013-APR-18.

Permissive Tax Exemptions Category

Application PTE-01 Columbian Care Society

The Committee recommends that Council place this Society on the City's 2013 Permissive Tax Exemption Bylaw for property at 2352/2356 Rosstown Road, receiving exemption from taxation for the year 2014 and until the next review.

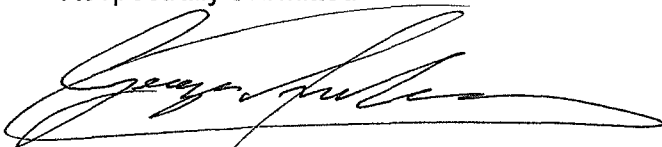
Cash-In-Lieu Category

Application PTE-01 Columbian Care Society

The Committee recommends that Council grant this Society a cash-in-lieu of 2013 taxes in the amount of \$3,840. (estimated value).

[Note: The Grants Advisory Committee generally does not recommend that an organization receive both a cash-in-lieu of taxes grant and be placed on the PTE Bylaw but as this was a classification error made by the Province, the Committee has approved the Columbian Care Society's application.]

Respectfully submitted



Councillor George Anderson
Acting Chair, Grants Advisory Committee (GAC)

Drafted: 2013-FEB-21
LM/tw

GRANTS ADVISORY COMMITTEE
2013 Grant Applications

Other Grants 275000 - 1334

2012-OG-03 Nanaimo 7-10 Club Society covered by Council contingency
 OG-01 Nanaimo Volunteer & Information Centre Society
 OG-02 Nanaimo & District BC SPCA - Funded by Council

2007 Grant	2008 Grant	2009 Grant	2010 Grant	2011 Grant	2012 Grant	2013 Request	2013 Recommend	Remaining Budget
								16,321.00
					9,321 00	9,321 00	9,321 00	7,000 00
DNA	DNA	1,521 26	1,293 80	1,408 06	1,397 42	1,539 87	1,539 87	5,460 13
15,000 00		25,000 00		15,000 00		25,000 00		5,460 13
								5,460 13
0.00	0.00	0.00	1,293.80	1,408.06	1,397.42	26,539.87	10,860.87	5,460.13

Subtotal: Other Grants 275000 - 1334

Permissive Tax Exemptions 275000 - 1332

PTE-01 Columbian Centre Society
 PTE-02 Radio Malaspina Society

								5,000.00
						3,840 00	3,840 00	1,160 00
						12,600 00		1,160 00
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,160.00

Subtotal: Permissive Tax Exemptions 27500 - 1332

Security Check Grants 275000 - 1329

								2,000.00
								2,000 00
								2,000 00
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00

Subtotal: Security Check Grants 275000 - 1329

Totals

Nanaimo 7-10 Club Society - 50% rent reduction for 2013 only
 was approved by Council Funded from 2013 Council Contingency

2013 Budget	14,000 00
Add Transfer from Council Cont	9,321 00
Add Transfer from Prior Year	
Add Transfer from Prior Year	
Less Recommended Grants	(10,860 87)
Remaining Budget	12,460 13

Synopsis of Grants Awarded/Denied 2013

Organization	Grant Approved by Grants Committee & Council		Letter Sent		Cheque Sent		Amount Granted \$	Reason Grant Awarded/Denied
	Y	N	Y	N	Y	N		

OTHER GRANTS

Nanaimo Volunteer & Information Centre Society (OG-01)	✓		✓		✓		\$1,539.87	'In Kind' grant for Beban Park Auditorium rental. Funds paid out from Grants cost centre.

SECURITY CHECK GRANTS

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PERMISSIVE TAX EXEMPTION GRANTS

Columbian Centre Society (PTE-01)	✓		✓		✓		\$3,840. (estimate)	Recommended to be placed on 2013 PTE bylaw, <u>and</u> for a cash-in-lieu of 2013 taxes.

**CITY OF NANAIMO
EVALUATION
OTHER GRANTS**

Name of Organization: **Nanaimo & District BC SPCA**

Cash grant request in the amount of \$25,000 to support SNIP program (low income spay and neuter service).

Grant No. 2013 OG-02

Criteria:	Meets Criteria:		Statement of Purpose:	
	Yes	No		
➤ large number of volunteers			<u>Kind of Funding:</u> educational funding emergency funding capital grants on a matching basis up to a maximum of \$5,000 in-kind funding for facility rental	
➤ registered nonprofit society				
➤ sound financial and administrative management				
➤ financial need				
➤ accessible to a large portion of the community				
➤ must have a broad base of support				
➤ must be local in focus				
➤ must adhere to all City of Nanaimo's bylaws and policies				
Grant Awarded:	Yes	No	Amount Recommended:	\$
Discussion: <hr/> <hr/>				
Notes: <hr/> <hr/>				



CITY OF NANAIMO APPLICATION FOR GRANT OTHER GRANTS

Office Use

ORGANIZATION: Nanaimo & District BC SPCA	DATE: JANUARY 28, 2013
ADDRESS: 2200 LABIEUX ROAD, NANAIMO, BC, V9L1S5	PRESIDENT: CINDY SOULES
TELEPHONE: 250.758.0351	SENIOR STAFF MEMBER: LEON DAVIS
FAX: 250.758.5424	POSITION: BRANCH MANAGER
EMAIL: LDAVIS@SPCA.BC.CA	CONTACT: LEON
TELEPHONE: 250.758.0351	TELEPHONE: 250.758.0351

OVERVIEW OF YOUR ORGANIZATION'S PROGRAMS AND SERVICES OFFERED IN THE COMMUNITY:
CRUELTY INVESTIGATIONS, ANIMAL CARE, ANIMAL SURRENDER SERVICES, COMPASSIONATE AND EMERGENCY BOARDING FOR AT RISK AND ILL RESIDENT'S ANIMALS IN CONJUNCTION WITH HAVEN HOUSE , HUMANE EDUCATION, ANIMAL ADVOCACY, ADOPTION SERVCIES, EMERGENCY SERVICES FOR INJURED ANIMALS AND AT RISK ANIMALS, SPAY/NEUTER SERVICES FOR LOW INCOME RESIDENTS, VOLUNTEER PROGRAMS WITH RECOVERING ADDICTS, RESTORATIVE JUSTICE AND JOHN HOWARD FOUNDATION.

GEOGRAPHIC AREA SERVED BY THE ORGANIZATION:
FROM THE NORTHERN BORDER OF LADYSMITH TO THE NANOOSE RESERVATION INCLUDING GABRIOLA ISLAND, CEDAR, LANTZVILLE, CASSIDY, YELLOWPOINT.

NO. OF FULL TIME STAFF: 4	NO. OF PART TIME STAFF: 4
NO. OF COMMUNITY VOLUNTEERS: 50	NO. OF VOLUNTEER HOURS PER YEAR: 3000
NO. OF MEMBERS: 300	MEMBERSHIP FEE: ADULT \$25 SENIORS \$15
CLIENTS SERVED, LAST YEAR: 3000+	CLIENTS SERVED, THIS YEAR (PROJECTED): 3300+
B.C. SOCIETY ACT REG. NO.: N/A WE ARE MANDATED UNDER THE PREVENTION OF CRUELTY TO ANIMALS ACT	REVENUE CANADA CHARITABLE REG. NO.: BN 11881 9036 RR0001
CURRENT BUDGET: \$712,000	DO YOU REQUIRE A RENTAL SUBSIDY? IF SO, HOW MUCH?
INCOME: \$717,000	
EXPENSES: \$715,000	DO YOU REQUIRE A CASH GRANT? IF SO, HOW MUCH? \$25,000
NEXT YEAR PROJECTED: \$715,000	
INCOME: \$718,000	TOTAL GRANT REQUESTED: \$25,000
EXPENSES: \$718,000	

SIGNATURE:	TITLE/POSITION: BRANCH MANAGER	DATE: MONDAY AUG 08 2011
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NOTE: YOUR ORGANIZATION'S MOST RECENT AUDITED FINANCIAL STATEMENTS, CURRENT FINANCIAL STATEMENTS AND BALANCE SHEET AND INCOME STATEMENT MUST BE ATTACHED TO THE APPLICATION FORM (SEE COMPLETE LIST OF REQUIRED ATTACHMENTS ON BACK OF THIS FORM).

REQUIRED INFORMATION, CRITERIA AND KIND OF FUNDING

The following must be attached to this application for consideration of the Grants Advisory Committee:

1. Copy of most recent Society Act Annual Report (Form 11)
2. Most recent Audited Financial Statement (or year-end financial statements)
3. Year-to-date Financial Statements (including both Balance Sheet and Income Statement)
4. A budget for this fiscal year as well as the next fiscal year
5. List of Directors

Criteria for Awarding Other Grants:

1. large number of volunteers
2. registered nonprofit society
3. sound financial and administrative management
4. demonstrated financial need
5. accessible to a large portion of the community
6. broad base of support
7. other source of financial support
8. must be local in focus and comply with City of Nanaimo bylaws and policies
9. cash grants not provided if organization receives a PTE or where the facility is provided by the City free of charge or reduced rate. Notwithstanding the above statement, organizations facing critical financial difficulties are eligible to apply for emergency funding.

Kind of Funding Provided for Other Grants:

1. educational funding
2. emergency funding
3. capital grants on a matching basis up to a maximum of \$5,000
4. in-kind funding for facility rental

CITY OF NANAIMO GRANT QUESTIONNAIRE

1. What is the main purpose of your organization?

To protect and enhance the quality of life for domestic, farm and wild animals in British Columbia.

2. Describe the work your organization does in this community.

Criminal investigation and enforcement, Emergency and Compassionate Boarding, at risk youth volunteer program. Working with Haven House in supporting abused women

Educating Adults and youth on humane issues, responsible pet ownership and advocacy issues. Volunteer programs for recovering addicts, and youth restorative justice.

Provide assistance to pet owners, and low income residents, control animal populations Through spay and neuter services and education.

3. What other agencies provide similar services?

Animal control provide services for at large dogs . No other agency exists to

Provide low income pet services.

4. How is your organization different than those organizations providing similar services in question 3. above?

We rely purely on local donors and volunteers to provide our services effectively. We can

Investigate and enforce provincial and federal law, execute warrants and recommend charges to Crown Counsel

5. Describe who your clients are.

Our Clients are Nanaimo residents who are looking to access any number of services listed above.

They come from all walks of life, some have greater needs than others, some are privileged And choose to support the communityb in which they live.

CITY OF NANAIMO GRANT QUESTIONNAIRE

6. Where do your clients live?

Nanaimo & District

7. Describe the needs of your clients.

Our Clients need a community based animal welfare organization to meet their needs
which may include adoption of an animal, assistance with their animals care, Spay/Neuter
Assistance, Animal overpopulation, and assistance in keeping their community safe from
Aggressive animals, transmission of communicable disease and animal abusers.

8. What are your organization's specific priorities for the coming year?

We are trying to drive our message further into schools and engage more local businesses
To get involved with our work, increase the number of community spay/neuters through
Promotion of our SNIP program in the media.

9. How does your organization ensure that its services address continuing and emerging community needs?

By our nature we are in close contact with the community and often attend (at an
Organizations request) meetings to explain what we offer and hear feedback on community
Challenges. We work closely with media on community stories to understand all sides of
Community issues.

10. Describe your organization's community support.

We regularly hold open houses, vaccination clinics, summer camp for kids, boarding
Assistance for at risk spouses and recovering addicts. We provide free vet advice at most of
Our events and help new pet owners access free training classes and Spay/Neuter services
We present educational seminars at various schools around the year.

11. Describe the role of volunteers in your organization.

Volunteers assist in many aspects including animal care and shelter maintenance,
Advocacy, humane education and event assistance.

CITY OF NANAIMO GRANT QUESTIONNAIRE

12. What are your organization's problems and how are they being addressed?

Our lack of public operational funding limits our potential, we have formed a larger fundraising committee to engage more businesses to help fundraise. This application however is for the SNIP fund for local residents and will not be used for operations.

The Pet overpopulation problem in Nanaimo is dire, and we are using media outlets more to promote our low income spay/neuter program (SNIP). We have identified several problem areas in Nanaimo for feral cat populations which have also been identified as a source of disease. We are working with property owners to address the problem. However the SNIP program only covers owned animals not feral. The city desperately needs a program for controlling the growing feral cat problem, especially when it comes to communicable disease control.

CITY OF NANAIMO GRANT QUESTIONNAIRE

13. Provide details of fees for service in your organization, and how costs and fees are determined.

There is a base fee for surrendering an owned pet \$35 for a cat and \$50 for a dog which

Covers the cost of non medical care for approx 3 days. For stray animals a daily board fee

Until Claimed is \$10 for a cat and \$15 for a dog per day which approx is 1 days care cost.

We ask for a fee of \$50 to access our SNIP program which we put back into the fund, but if the client cannot afford this then the service is available at no cost.

14. If your organization is a branch of a larger organization, indicate how this affects the financial and other information you have provided.

All local donations are directed toward Nanaimo's BC SPCA operations with a portion to

The provincial office to cover expenses for such things as provincial marketing campaigns

And administration. All donations or grants to the SNIP Program reside in a separate

Account in Nanaimo only accessible by branch management. Those funds remain and are

Allocated only at a community level to Nanaimo veterinarians.

15. Provide details of any funds that are controlled by your organization that are not part of your operating income. Also provide details of any capital, special purpose bequests, endowments or reserve funds.

We have approximately \$455,000 in a reserve account (The Building Fund) which is made

Up of directed donations and bequests for the construction of a new facility in Nanaimo.

16. Describe your policy and treatment of year-end surpluses or deficits.

Deficits are made up by provincial office and surpluses are reinvested into existing programs or are absorbed by the provincial

Office to repay old deficits or can be used to ensure that there is a not a deficit in the following year. The SNIP fund cannot go into deficit, there are no funds to renew and all revenue into the fund is due to the generosity of a local donor who gives \$10,000 - \$15,000 each year and of the City of Nanaimo.

CITY OF NANAIMO GRANT QUESTIONNAIRE

17. Detail current and/or planned revenue-generating activities of your organization.

We hold several fundraisers each year and have ongoing marketing campaigns via mail
And television that goes out to the community. In Nanaimo there are many residents and
Organizations who hold 3rd party fundraisers throughout the year.

18. List grants applied for/received from other governments or service clubs.

We did not receive any other grants in 2012, however we did receive a \$500 donation from
Legion 256 and also a \$635 donation from the Adriatic Club.

19. Name other organizations or individuals who can endorse your organization. Provide names and telephone numbers.

Name: Island Veterinary Hospital	Telephone No.: 250.753.1288
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Name: John Howard Society	Telephone No.: 250 286-3650
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Name: Haven Society	Telephone No.: 250.746.2452
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20. Identify previous grants from the City of Nanaimo and other agencies and describe how your organization ensured funding went towards the program identified.

Previous Grant from the City of Nanaimo in 2011 of \$15,000 went to our separate account
held at Coastal Community credit Union on Bowen road and was used solely to operate
Our SNIP program. The account is kept separate from our operating account to ensure
Proper use of funds.

21. What do you plan to use the City grant for this year?

This grant will be solely used to maintain our low income spay and neuter service (SNIP) for
Nanaimo residents.

CITY OF NANAIMO GRANT QUESTIONNAIRE

22. What will the effect be if you do not receive a Grant from the City of Nanaimo?

We will have to reduce access to the SNIP service, make mandatory fees of \$65 for a neuter, \$100 for a spay and disallow snips of multiple cats.

This will have a direct impact on the number of unwanted and abandoned

Cats in the city of Nanaimo

If you have any questions, call Laura Mercer at (250) 755-4413

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BC SPCA List of Directors

President	<u>Marylee Davies</u>
Secretary Treasurer	<u>Eric Stebner</u>

Regional Directors

Lower Mainland Central	J. Kristin Bryson
Lower Mainland North	Karen Holland
Lower Mainland South	Michelle Grant
Island South	Vacant
Island Central	<u>Dr. Lorna Medd</u>
Island North	Linden Loughridge
Interior South	Romany Runnalls
Interior Central	<u>Kathi Travers</u>
Interior East	Vacant
North	Vacant

Directors at Large

Ryan Layton
Marylee Davies
Peter Havlik
Barbara Sharp
Cindy Soules
Eric Stebner

**BC SPCA Nanaimo
Budget
For Period Ending December-Fy2013**

DESCRIPTION	2009 Actual	2010 Actual	2011 Actual	2011 Budget	2012 Budget	2013 Budget	Budget Delta
BB Adoption Fees	119,307	94,749	113,874	112,849	100,626	101,016	390
DD Sale of Merchandise	401	6,153	1,510	3,200	3,200	5,400	2,200
FF- Service Fees	7,211	5,382	5,055	10,126	10,800	6,000	-4,800
NN Municipal Contracts, Commi	0	0	0	0	0	0	0
TT- Hospital and Clinic Fees	0	0	0	0	0	0	0
CC - Provincial Fundraising	0	12,992	7,709	1,495	1,495	0	-1,495
CCC Direct Marketing Revenue	135,291	126,096	137,595	123,000	128,400	134,600	6,200
EE Grants	4,277	0	19,641	0	0	0	0
GG Gaming and Lottery	1,060	0	0	1,000	0	0	0
HH - OTC's and Memberships	157,918	108,686	99,855	135,088	108,088	101,100	-6,988
PP Branch Fundraising	46,548	39,605	51,062	25,000	38,500	44,500	6,000
LL Walkathon	20,198	22,504	18,545	25,000	25,000	25,000	0
QQ Legacies & Planned Giving	187,184	136,911	258,547	258,547	256,715	309,346	52,631
MM Youth Camp Fees	0	0	80	0	0	0	0
RR Financial Income	28,545	14,390	-6,985	10,000	18,000	10,000	-8,000
SS Other Income	241	8	1,214	0	0	0	0
YY Provincial Office Support	0	186	0	0	0	0	0
Inter-Unit Elimination	0	0	0	0	0	0	0
Total Revenues	708,181	567,663	707,702	705,305	690,824	736,962	46,138
W Wages & Benefits	216,658	273,261	266,770	292,085	271,385	289,813	18,428
W2 Contractors	0	0	0	0	0	0	0
A Spay/Neuter	64,804	69,153	99,817	67,290	71,500	71,500	0
B Medical	67,571	60,322	59,724	68,452	68,452	68,452	0
O Hospital/Clinic Medical	0	0	0	0	0	0	0
M1 Cost of Goods Sold	612	6,928	7,534	0	0	5,400	5,400
C Transport	9,573	8,264	6,055	17,560	14,550	16,580	2,030
D Shelter & Pound	25,324	13,830	20,388	19,084	19,084	19,336	252
E Premises	27,295	29,050	24,107	23,796	20,496	20,496	0
G Communications	12,490	13,543	9,791	9,792	8,412	8,247	-165
H Office	4,683	6,151	6,995	3,430	2,434	3,334	900
M2 Fundraising Exp	2,977	587	3,957	5,004	5,004	5,004	0
M3 Walkathon Expenses	826	5,394	0	552	552	552	0
MX Allocation of Direct Marketin	0	0	0	0	0	0	0
P Youth Camp	0	0	0	0	0	0	0
Q Training	192	112	339	0	0	0	0
R Directors' Governance	568	115	78	1,212	1,212	312	-900
V Professional Fees	0	0	0	0	0	0	0
S Public Awareness	2,359	1,506	1,493	2,240	1,000	1,000	0
T Insurance	0	0	0	0	0	0	0
Y Provincial Office Expense Allo	141,682	156,319	193,116	193,120	205,055	225,248	20,193
Inter-Unit Elimination	0	0	0	0	0	0	0
Total Direct Expenses less Inter-	577,615	644,535	700,164	703,617	689,136	735,274	46,138
Net Oper Surplus (Deficiency)	130,567	-76,872	7,539	1,688	1,688	1,688	0
X Amortization	500	292	0	0	0	0	0
U Interest & Bank Charges	2,261	1,822	2,090	1,688	1,688	1,688	0
XX Capital (Gain)/Loss	-100	0	0	0	0	0	0
Total Indirect Expenses	2,661	2,114	2,090	1,688	1,688	1,688	0
Net Surplus / (Deficit)	127,906	-78,986	5,448	0	0	0	0
FTE FTE	0.00	0.00	0.00	6.60	6.60	6.60	0.00

BC Society for the Prevention of Cruelty to Animals

Statement of Operations

December			Year-to-date			2013 Annual	
2011	Budget	2012	2012	Budget	2011	Budget	
316 - Nanaimo							
Revenues							
13,517	9,323	20,536	BB Adoption Fees	95,978	100,626	113,874	101,016
10	1,214	0	DD Sale of Merchandise	283	3,200	1,510	5,400
465	900	305	FF Service Fees	6,498	10,800	5,055	6,000
1,030	125	968	CC Provincial Fundraising - Other	6,791	1,495	7,709	6,200
19,196	10,700	19,366	CCC Provincial Fundraising - Direct Marketing	135,289	128,400	137,595	128,400
0	0	0	EE Grants	0	0	19,641	0
38,531	19,565	37,865	HH OTCs and Memberships	123,398	108,088	99,855	101,100
6,603	6,000	3,021	PP Branch Fundraising	61,172	38,500	51,062	44,500
(2,868)	0	1,288	LL Walkathon	23,307	25,000	18,545	23,000
(14,639)	0	(7,385)	QQ Legacies & Planned Giving	256,714	256,715	258,547	311,346
0	0	0	MM Youth Camp Fees	0	0	80	0
4,782	4,500	7,341	RR Financial Income	33,032	18,000	(6,985)	10,000
0	0	0	SS Other Income	654	0	1,214	0
66,627	52,327	83,306	Total revenue before allocation	743,115	690,824	707,702	736,962
0	0	0	YY Provincial Support	0	0	0	1
66,627	52,327	83,306	Total revenue	743,115	690,824	707,702	736,962
Direct Operating Expenses							
28,311	22,734	26,587	W Wages & Benefits	265,128	271,385	266,770	289,813
0	0	(7,385)	W2 Contractors	0	0	0	0
7,610	5,958	4,565	A Spay/Neuter	79,896	71,500	99,817	71,500
2,826	5,704	5,512	B Medical	64,443	68,452	59,724	68,452
0	0	0	M1 Cost of Goods Sold	3,384	0	7,534	5,400
460	1,191	1,056	C Transport	10,685	14,550	6,032	16,580
2,188	1,590	2,663	D Shelter & Pound	25,019	19,084	19,408	19,336
1,474	1,908	1,136	E Premises	25,114	20,496	24,107	20,496
865	701	989	G Communications	8,587	8,412	9,747	8,247
364	234	11	H Office	6,139	2,434	6,872	3,334
251	417	167	M2 Fundraising Expenses	8,354	5,004	3,753	5,004
0	6	0	M3 Walkathon Expenses	1,914	552	1,542	552
0	0	0	Q Training	0	0	339	0
0	101	0	R Directors' Governance	173	1,212	78	312
0	83	136	S Public Awareness	2,062	1,000	1,324	1,000
44,350	40,627	35,437	Total direct operating expenses before allocation	500,897	484,081	507,048	510,026
15,354	15,612	15,612	Y Provincial Office Expense Allocation	205,055	205,055	193,116	225,248
59,704	56,239	51,049	Total direct operating expenses	705,952	689,135	700,164	735,274
6,923	(3,913)	32,257	Net Operating Surplus (Deficiency) Before Undernoted	37,163	1,688	7,539	1,689
Indirect Items							
0	(4,167)	0	X Amortization	0	0	0	0

BC Society for the Prevention of Cruelty to Animals

Statement of Operations

December				Year-to-date			2013 Annua
2011	Budget	2012		2012	Budget	2011	Budget
162	254	234	U Interest and Bank Charges	1,748	1,688	2,090	1,688
162	(3,913)	234	Total Indirect	1,748	1,688	2,090	1,688
(162)	3,913	(234)	Total	(1,748)	(1,688)	(2,090)	(1,688)
6,761	0	32,023	NET SURPLUS/(DEFICIT)	35,415	0	5,448	1

BC Society for the Prevention of Cruelty to Animals

Statement of Operations

December		
2011	Budget	2012

316 - Nanaimo

8,925	8,449	8,343	10-4110-316
4,592	874	11,640	10-4111-316
0	0	554	10-4113-316
13,517	9,323	20,536	

0	14	0	10-4660-316
0	0	0	10-4665-316
10	0	0	10-4670-316
0	1,200	0	10-4690-316
10	1,214	0	

465	900	305	10-4120-316
0	0	0	10-4130-316
465	900	305	

1,030	125	968	10-4248-316
1,030	125	968	

19,196	10,700	19,366	10-4290-316
19,196	10,700	19,366	

0	0	0	10-4385-316
0	0	0	10-4395-316
0	0	0	

0	0	105	10-4020-316
595	462	160	10-4030-316
25,709	18,011	36,117	10-4040-316
560	433	475	10-4041-316
1,050	584	1,008	10-4045-316
10,000	0	0	10-4230-316
0	75	0	10-4260-316
617	0	0	10-4275-316
38,531	19,565	37,865	

160	0	0	10-4000-316
870	0	1,010	10-4005-316
300	6,000	210	10-4010-316
5,273	0	1,802	10-4015-316
6,603	6,000	3,021	

Revenues

BB Adoption Fees

Adoption Fees	64,505	90,141	95,253	83,616
Offsite Adoption Fees	29,837	10,485	18,621	17,400
Special Event Adoption Fees	1,636	0	0	0

DD Sale of Merchandise

Sale of merchandise	283	200	840	5,280
Sale of Hills Merchandise	0	0	10	120
Sale of Hide-and-Perch	0	0	30	0
Sale Of Calendars	0	3,000	630	0
Total DD Sale of Merchandise	283	3,200	1,510	5,400

FF Service Fees

Service Fees	5,883	10,800	5,025	6,000
Board & Pound Fees	615	0	30	0
	6,498	10,800	5,055	6,000

CC Provincial Fundraising - Other

Donations Transferred from Biscuit Fund	6,791	1,495	7,709	6,200
	6,791	1,495	7,709	6,200

CCC Provincial Fundraising - Direct Marketing

Donation-Distr to Branches	135,289	128,400	137,595	128,400
	135,289	128,400	137,595	128,400

EE Grants

HRDC Grants	0	0	4,641	0
Grants	0	0	15,000	0
	0	0	19,641	0

HH OTCs and Memberships

Branch Direct Mail	255	0	150	0
Memberships	1,820	4,200	2,730	4,200
General Donations	94,043	90,778	64,470	85,000
Hills Matchung	3,920	5,200	5,390	4,000
Donation cans	8,360	7,010	8,229	7,000
Major Giving	15,000	0	17,515	0
Corporate Donations	0	900	754	900
Donations -Employee Groups	0	0	617	0
	123,398	108,088	99,855	101,100

PP Branch Fundraising

Third Party Fundraiser - Donations	5,524	0	5,787	0
Third Party Fundraiser - Event Proceeds	9,597	0	8,442	0
Branch Fund Raising - Donations	10,867	38,500	6,008	44,500
Branch Fund Raising - Event Proceeds	35,183	0	30,826	0
	61,172	38,500	51,062	44,500

BC Society for the Prevention of Cruelty to Animals

Statement of Operations

December				Year-to-date		2013 Annu	
2011	Budget	2012		2012	Budget	2011	Budget
			LL Walkathon				
(2,868)	0	1,288	10-4310-316 Walk-a-thon Donations	18,307	25,000	16,015	23,000
0	0	0	10-4315-316 Walk-a-thon misc revenue (non-receipt)	5,000	0	2,530	0
(2,868)	0	1,288		23,307	25,000	18,545	23,000
			QQ Legacies & Planned Giving				
(14,639)	0	(7,385)	10-4240-316 Legacies	256,714	256,715	258,547	311,346
(14,639)	0	(7,385)		256,714	256,715	258,547	311,346
			MM Youth Camp Fees				
0	0	0	10-4745-316 Youth Camp Fees	0	0	80	0
0	0	0		0	0	80	0
			RR Financial Income				
0	0	0	10-4810-316 Bank Interest Income	1	0	1	0
4,782	4,500	7,341	10-4830-316 Dividend & Interest Income	33,031	18,000	(6,986)	10,000
4,782	4,500	7,341		33,032	18,000	(6,985)	10,000
			SS Other Income				
0	0	0	10-4755-316 Miscellaneous Income	654	0	1,214	0
0	0	0		654	0	1,214	0
66,627	52,327	83,306	Total revenue before allocation	743,115	690,824	707,702	736,962
			YY Provincial Support				
0	0	0	10-4990-316 Provincial Office Income Distribution	0	0	0	1
0	0	0		0	0	0	1
66,627	52,327	83,306	Total revenue	743,115	690,824	707,702	736,962
			Direct Operating Expenses				
			W Wages & Benefits				
8,070	5,436	7,595	10-8510-316 Salaries	69,064	67,167	68,752	67,576
20,241	17,298	18,992	10-8520-316 Wages – Non-Union, Hourly	196,063	204,218	198,018	222,236
28,311	22,734	26,587		265,128	271,385	266,770	289,813
			W2 Contractors				
0	0	(7,385)	10-8040-316 Contractors	0	0	0	0
0	0	(7,385)		0	0	0	0
			A Spay/Neuter				
7,610	5,958	4,565	10-6010-316 Spay/neuter expense	79,896	71,500	99,817	71,500
7,610	5,958	4,565		79,896	71,500	99,817	71,500
			B Medical				
155	92	540	10-6110-316 Euthanasia Expenses	2,357	1,104	2,685	1,104
111	0	150	10-6120-316 Pathological Disposal	1,151	0	1,302	0
410	108	640	10-6130-316 Laboratory Expenses	6,633	1,296	8,033	1,296
442	1,558	749	10-6140-316 Medical Supplies	18,792	18,696	10,009	18,696
1,709	3,547	3,153	10-6150-316 Veterinary Services	31,611	42,566	35,735	42,566
0	382	0	10-6160-316 Veterinary Services – Emergency	652	4,586	629	4,586
0	17	280	10-6170-316 Vaccinations	3,247	204	1,330	204
2,826	5,704	5,512		64,443	68,452	59,724	68,452

BC Society for the Prevention of Cruelty to Animals

Statement of Operations

December					Year-to-date		2013 Annu	
2011	Budget	2012			2012	Budget	2011	Budget
0	0	0	10-7350-316	M1 Cost of Goods Sold	3,384	0	7,534	5,400
0	0	0		Cost of Merchandise Sold	3,384	0	7,534	5,400
6	78	6	10-6210-316	C Transport	741	930	1,301	1,200
353	183	97	10-6220-316	Vehicle Repair	2,164	2,200	3,047	2,900
0	800	778	10-6230-316	Vehicle Operation/Fuel	5,259	9,600	0	9,360
0	0	0	10-6240-316	Vehicle Rentals	156	0	17	0
101	110	174	10-6270-316	Animal Transport	962	1,320	1,032	2,040
0	20	0	10-6280-316	Vehicle Insurance	1,403	500	634	1,080
460	1,191	1,056		Travel	10,685	14,550	6,032	16,580
0	42	0	10-6310-316	D Shelter & Pound	0	504	0	0
0	0	62	10-6320-316	Shelter Equipment Maintenance	187	0	0	756
306	667	280	10-6330-316	Shelter Equipment Rentals	2,742	8,004	2,847	8,004
1,841	806	2,321	10-6340-316	Food Supplies	21,286	9,676	16,104	9,676
0	42	0	10-6360-316	Shelter Supplies	0	504	0	504
41	33	0	10-6370-316	Offsite and Misc Adoption Expense	805	396	457	396
2,188	1,590	2,663		Uniforms	25,019	19,084	19,408	19,336
49	250	0	10-6410-316	E Premises	1,810	3,000	2,930	3,000
791	500	503	10-6420-316	Building Maintenance	6,021	6,000	4,839	6,000
0	825	0	10-6450-316	Garbage	9,511	7,500	8,939	7,500
633	333	633	10-6460-316	Utilities Expense	7,772	3,996	7,399	3,996
1,474	1,908	1,136		Taxes & Licenses	25,114	20,496	24,107	20,496
482	516	544	10-6610-316	G Communications	6,598	6,192	7,566	6,147
283	75	351	10-6640-316	Telephone	815	900	880	900
100	110	95	10-6660-316	Postage (Non-Fundraising)	1,175	1,320	1,301	1,200
865	701	989		Internet Expense	8,587	8,412	9,747	8,247
0	54	0	10-6710-316	H Office	586	274	1,390	274
227	0	11	10-6730-316	Volunteer Expenses	4,127	0	3,502	0
138	140	0	10-6750-316	Office Supplies	1,102	1,680	1,653	1,680
0	0	0	10-6760-316	Office Equipment Rental	24	0	47	0
0	0	0	10-6765-316	Miscellaneous Expense	0	0	0	900
0	40	0	10-6790-316	Staff and Business Meetings	299	480	281	480
364	234	11		Dues & Subscriptions	6,139	2,434	6,872	3,334
211	250	167	10-7215-316	M2 Fundraising Expenses	1,450	3,000	844	3,000
40	0	0	10-7247-316	Com Collection cost	11	0	(289)	0
0	0	0	10-7285-316	Cash Over/Short	6,893	0	3,199	0
0	167	0	10-7290-316	Branch Fundraising Expenses	0	2,004	0	2,004
251	417	167		Membership Campaign	8,354	5,004	3,753	5,004
M3 Walkathon Expenses								

BC Society for the Prevention of Cruelty to Animals

Statement of Operations

December							Year-to-date		2013 Annu	
2011	Budget	2012					2012	Budget	2011	Budget
0	0	0	10-6280-316	Travel			9	0	24	0
0	0	0	10-6340-316	Shelter Supplies			215	0	980	0
0	0	0	10-6640-316	Postage (Non-Fundraising)			0	0	44	0
0	0	0	10-6730-316	Office Supplies			0	0	122	0
0	0	0	10-7285-316	Branch Fundraising Expenses			1,656	0	203	0
0	6	0	10-7370-316	Walkathon Expenses			0	552	0	552
0	0	0	10-7720-316	Advertising Expenses (non-fundraising)			34	0	169	0
0	6	0					1,914	552	1,542	552
Q Training										
0	0	0	10-7530-316	Training			0	0	339	0
0	0	0					0	0	339	0
R Directors' Governance										
0	101	0	10-7630-316	Community Council Meetings			173	1,212	78	312
0	101	0					173	1,212	78	312
S Public Awareness										
0	83	136	10-7720-316	Advertising Expenses (non-fundraising)			2,062	1,000	1,324	1,000
0	83	136					2,062	1,000	1,324	1,000
44,350	40,627	35,437		Total direct operating expenses before allocation			500,897	484,081	507,048	510,026
Y Provincial Office Expense Allocation										
4,140	3,800	3,800	10-9990-316	Admin Expense Allocation			50,487	50,487	52,587	56,037
556	670	670	10-9991-316	Community Relations and Volunteer Expense Alloca			12,717	12,717	10,753	13,125
2,345	2,531	2,531	10-9992-316	Regional Operations and Animal Behaviour Expense A			34,337	34,337	26,178	36,480
125	108	108	10-9993-316	Animal Health Expense Allocation			1,405	1,405	1,527	2,345
7,588	7,885	7,885	10-9994-316	CID Expense Allocation			96,242	96,242	92,960	107,599
600	618	618	10-9995-316	Humane Education Expense Allocation			9,866	9,866	9,111	9,661
15,354	15,612	15,612					205,055	205,055	193,116	225,248
59,704	56,239	51,049		Total direct operating expenses			705,952	689,135	700,164	735,274
6,923	(3,913)	32,257		Net Operating Surplus (Deficiency) Before Undernoted			37,163	1,688	7,539	1,689
Indirect Items										
X Amortization										
0	(4,167)	0	10-9720-316	Amortization – Buildings			0	0	0	0
0	(4,167)	0					0	0	0	0
U Interest and Bank Charges										
162	254	234	10-7930-316	Bank & Credit Card Charges			1,748	1,688	2,090	1,688
162	254	234		Total U Interest and Bank Charges			1,748	1,688	2,090	1,688
162	(3,913)	234		Total Indirect			1,748	1,688	2,090	1,688
(162)	3,913	(234)		Total			(1,748)	(1,688)	(2,090)	(1,688)
6,761	0	32,023		NET SURPLUS/(DEFICIT)			35,415	0	5,448	1

**CITY OF NANAIMO
EVALUATION
PERMISSIVE TAX EXEMPTIONS (PTE)**

Name of Organization: Radio Malaspina Society

Request to be placed on 2013 Permissive Tax Exemption Bylaw for property leased at #2 – 34 Victoria Crescent, and for cash-in-lieu of 2013 taxes in the amount of \$12,600 (estimated value).

Grant No. 2013 PTE-02

Criteria:	Meets Criteria:		Statement of Purpose:
	Yes	No	
➤ the property <u>must</u> be recommended for a Permissive Tax Exemption in the following year; and			<p>An organization may only be added to the Permissive Tax Exemption roll for the following year. In some cases, it may be appropriate to give an organization a cash grant during the current year.</p> <p>These exemptions must be adopted by bylaws, by the 31st of October of the year preceding exemption, and passed with a two-third's majority.</p> <p>All buildings and properties that receive a PTE must be reviewed every three years to ensure that they continue to meet the specific criteria set out in their applicable category.</p>
➤ the property qualifies for a PTE as a Church, Public Hospital, Community Care Facility, or Private School or			
➤ the organization can demonstrate a financial need			
➤ must adhere to all of the City of Nanaimo's bylaws and policies			
Grant Awarded:	\$		Amount Recommended: \$
	Yes	No	

Discussion:

Notes:

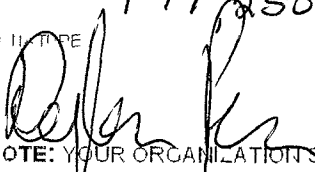
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MAR 12 2013

CITY OF NANAIMO
FINANCE DEPARTMENT

**CITY OF NANAIMO
APPLICATION FOR PERMISSIVE
TAX EXEMPTION**

Office Use

ORGANIZATION Radio Malaspina Society ADDRESS #2 34 Victoria Cres Nanaimo, B.C. V9R 5B8	DATE March 12 2013 APPLICANT Jen Moisan OFFICIAL STAFF MEMBER Dylan Perry POSITION Program Manager
TELEPHONE 250 716 3410	TELEPHONE 250 716 3410
DESCRIPTION OF ORGANIZATION AND PURPOSE OF THE ORGANIZATION see attached	
CITY AREA WHERE THE ORGANIZATION IS LOCATED see attached	
NUMBER OF FULL TIME STAFF 2	NUMBER OF PART TIME STAFF 2
NUMBER OF VOLUNTEER STAFF 144 NUMBER OF MEMBERS 8446	NUMBER OF VOLUNTEER HOUR PER YEAR 5640 MEMBER FEE \$20/community \$8/VIS STUDENT
CLIENTS SERVED LAST YEAR see attached	CLIENTS SERVED THIS YEAR (IF APPLICABLE) see attached
POSTAL ADDRESS S-37680 CURRENT BUDGET	PERMITS AND TAXES see attached
INCOME 134,000 EXPENSES 125,955	LEGAL DESCRIPTION OF PROPERTY Lot 1, Section 1, Nanaimo, 15369 TAX FOLIO NUMBER 85807
INCOME 178,000 EXPENSES 177,250	PERCENT EFFECTIVE (IF APPLICABLE)
SIGNATURE 	TITLE/POSITION Program Manager DATE March 12, 2013

NOTE: YOUR ORGANIZATION'S MOST RECENT AUDITED FINANCIAL STATEMENTS AND CURRENT FINANCIAL STATEMENTS MUST BE ATTACHED TO THE APPLICATION FORM (INCLUDING A BALANCE SHEET AND INCOME STATEMENT)

CITY OF NANAIMO GRANT QUESTIONNAIRE

1. Please describe the work of your organization in this community.

See attached

2. What are your organization's specific priorities for the coming year?

See attached

3. How does your organization ensure that it's services address continuing and emerging community needs?

see attached

4. Please describe the role of volunteers in your organization.

5. Please list grants applied for/received from other governments or service clubs.

CITY OF NANAIMO GRANT QUESTIONNAIRE

6. Please provide details of fees for service in your organization, and how costs and fees are determined.

7. If your organization is a branch of a larger organization, please indicate how this affects the financial and other information you have provided.

8. Please describe your policy and treatment of: capital, reserve or special purpose funds, and year-end surpluses or deficits.

9. Please describe current or planned approaches to self generated income.

10. What will the effect be if you do not receive a Grant in Aid from the City of Nanaimo?

11. Does your organization require funding to cover the current year's taxes? If so, what amount?

-	-	-	-	-	-	-
-	-	-	-	-	-	-
G Administration/Committees/Grants Info/PERMISSIVE TAX EXEMPTION APPLICATION doc	Advisory	Committee/Grants	Application	Forms/Applications,	Instructions,	

The number of clients served by our operation depends on how you define “clients”. Because we are a broadcaster, much of our clientele is not accurately measurable if we consider the listener/viewer as the primary client. Our FM broadcast signal is fairly unique as most Campus/Community stations are typically transmitting in the range of 500 watts or less. We have a “class A” commercial license and transmit at an effective radiated power of 3000 watts- blanketing the central coast of Vancouver Island from Campbell River to Mill Bay and the Lower Mainland from Powell River to Bellingham and including most of the Gulf Islands and parts of Metropolitan Vancouver - an estimated 1.2 million potential listeners. Our website receives nearly 10 000 hits on a monthly basis. Approximately five to seven thousand people participate in our broadcasts as “guests” or “interviewees” on an annual basis. We provide advertising opportunities for approximately 300 small businesses and non profit groups over the course of the year. Our live performance events draw an estimated one thousand attendees annually.

If we can successfully secure our new facility, we expect to expand our broadcast, live event and web streaming capacity in the coming year to serve at least five times as many clients.

1. Please describe the work of your organization in this community.

Radio Malaspina Society operates a campus and community radio station and provides facilities and training for a multitude of media platforms including, but not limited to, traditional radio, internet radio, internet television, podcasting, traditional print, digital graphic design, video production, website management and construction as well as live performance.

In addition, our broadcast facilities and operations provide support and promotion for a wide variety of arts, cultural and community activities. Our services are available free to everyone via our broadcast transmission and websites. We offer a number of project specific free training opportunities for our members and the public at large such as news correspondent and web cast training and offer continuous training and support for persons who aspire to improve their media literacy, non profit management and digital production skills.

A large part of our activity is to provide a gathering place and platform for community members to meet and discuss relevant community events and initiatives and to interact and collaborate with people from a variety of social backgrounds and means.

We also provide opportunities for students at Vancouver Island University to earn credits and share their research by participating in the production of radio programs, constructing and executing member and public surveys, organizing events and the production of digital media and live events in a variety of forms. In addition to students and individuals from the community, we also provide a space for other non profit groups to share their activities and concerns to their members and the general public via our FM broadcast and other media platforms.

2. What are your organization’s specific priorities for the coming year?

- 1) Securing and operating a venue for producing, web casting and broadcasting live events,
- 2) Training 60 to 80 community members in the use and operation of live web casting technology,
- 3) Further development of our on line television station,
- 4) Expansion of our Internet radio and television audience through the acquisition of additional bandwidth and increased promotion in regional and international markets,
- 5) Recording, streaming and producing live musical performances from the best local and emerging original artists,
- 6) Hosting a National or Regional conference for Campus and Community Radio Stations,
- 7) Increasing employment and work study opportunities for students and members of the community,
- 8) Supporting and developing local sports culture via broadcasting and web casting various sporting events,
- 9) Supporting local aboriginal language and culture through the provision of training, mentorship, production assistance and economic opportunities,

How does your organization ensure that it's services address continuing and emerging community needs?

Our decentralized programming model and diverse membership means that specific and general needs that emerge in the community are able to be directly and immediately addressed by those persons and groups that have identified such needs.

Our range and scope of media services is subject to dynamic change according to advances and affordability of new technology and we are at the cutting edge of the new media evolution. We do not typically editorialize or assign content to our programs and each programmer, subject to regulations and our stated promises of performance, is free to address the needs and preferences of the communities that they cater to.

We have various methods for listener, member and public feedback including on line forms, comprehensive on line discussion forum(s) for the general public, our members and volunteers respectively. All of our board meetings are open for attendance and submission of proposals and feedback. In addition, we have a volunteer Programming Advisory Council under development to allow for further input and deliberation on emerging programming needs and policies.

4. Please describe the role of volunteers in your organization.

Volunteers are the primary producers, engineers, researchers and hosts of our FM broadcasts. Our board of directors is comprised entirely of volunteers. As well, most of the committee members and even some key management positions at our station are unpaid. Our few staff members are primarily part time and give a large portion of time on a weekly basis to the society as volunteers themselves.

In total, we range from around 110 to 130 volunteers at any given time, about 70 of which are involved in FM programming and the remainder engaged in support, development, training, the production of other media and station administration. The radio station has for many years operated 24 hours a day, 365 days a year with only 1 to 1.5 FTE's and has recently been able to develop additional employment opportunities through conservative fiscal management, increased community support and project specific grants.

5. Please list grants applied for/received from other governments or service clubs.

We do not typically apply for government or service club grants and, with the exception of this property tax exemption application, do not intend to build a business model based on grants from such organizations. The money that governments and service clubs raise is for the benefit of those who need it and we feel that we should not divert such funds from those causes. In most cases we actually donate our services to service clubs in order to support them in raising such funds. We simply ask that you relieve us of our obligation to pay property taxes on a building that will provide a great benefit for the community that local governments and service clubs are endeavouring to improve through their activities.

We have successfully applied for and received project specific grants from the Community Radio Fund of Canada (\$19,600) to institute an educational program to train volunteers to utilize live web casting technology and will be applying for the second phase of this project early in April.

6. Please provide details of fees for service in your organization, and how costs and fees are determined.

Membership in RMS is \$20 per year for general community members and \$.95 per student per semester at the Nanaimo Campus of VIU. Membership fees are determined by a majority vote of the board of directors and / or through referendum or special resolution at a general meeting and have remained the same since incorporation. There is no charge for receiving or producing any of our media content.

We do not currently charge for our training and educational programs and in most cases provide our training material free to the general public via the internet. Entrance fees to our live events are based on recovering the net costs of the event venue, insurance, performance production and the fees of any professional entertainers and technical support that is necessary for the event. Food and beverage fees may be subject to regulation and are otherwise calculated according to marginal cost.

Our advertising rates are \$7 per thirty second spot, \$75 for the first ad produced and \$25 for each additional production. Ad rates are set at the discretion of our program manager and have not changed since our incorporation. Our advertising policy is to limit our advertising to non profit organizations and locally owned small businesses that play a role in fostering a healthy community.

The determining factor for the price of our advertising, and the objective of all of our services, is to provide an opportunity for messages, music and information that ordinarily would not be able to be heard on the airwaves to have an opportunity to be broadcast. Non profit and / or artistic, educational, musical and cultural organizations with limited budgets are often granted discounts or free advertising if it is determined that it would be of net benefit to the community to support the event or the institution.

7. If your organization is a branch of a larger organization, please indicate how this affects the financial and other information you have provided.

We are an independent Society and do not operate as a branch of a larger organization.

8. Please describe your policy and treatment of: capital, reserve or special purpose funds, and year-end surpluses or deficits.

Capital reserves at this time are held in an internally restricted account for the purposes of increasing our production studio capacity -either through equipment acquisition or for the purchase of a building that can facilitate the expansion and improvement of services. Special purpose funds are also internally restricted and are typically subject to external reporting requirements.

Year-end surpluses are carried over to the following year and divided between capital reserves and increasing operating capacity. Our fiscal year (May1 - April 30) is slightly offset from our schedule of receipts from the University students membership fees which means that each year we must bridge our revenues from the previous fiscal year to maintain adequate operating funds until the final payment arrives on or around April 15.

Each year we engage in an external audit to ensure that our operations, expenditures and controls are subjected to the scrutiny of a professional accounting firm and made transparent to our members and funding organizations.

9. Please describe current or planned approaches to self-generated income.

Our current operational model is based on income generated from the sale of memberships, merchandise and advertising as well as some specific events such as live musical and spoken word performances. In addition, our semi-annual on air funding drives (similar to a telethon) yield a significant amount of donations and sponsorship from the community. Grants from external organizations form a small part of our revenue, are deliberately limited to specific

projects or capital expenditures and, as a matter of convention, are not relied upon for broadcast operating costs.

Our planned approach to self-generated income is to utilize our new building for a live performance to air / web casting studio that will allow for up to 140 attendees to participate in the role of “studio audience”. The facility will allow for the generation of consistent, high quality content for our new on line television station and allow for the expansion of our advertising sales on that platform as well as providing additional sponsorship opportunities of the live shows and any related FM broadcasting of the events. The facility is equipped with a commercial kitchen facility and liquor license that will provide additional sources of revenue during events.

The eight residential apartments that are included with the property represent approximately six thousand dollars of monthly revenue when fully occupied and offer the potential in the mid to long term of being converted to other uses such as additional audio or multimedia production studios and / or hostel or hotel rooms.

The new facility should also increase our ability to receive in kind donations and “contra” for building related expenses, maintenance and merchandise and allow for increased volunteer deployment and training in a variety of new and expanded service roles. The increased profile of the new facility has already led to new memberships and collaborative opportunities and is expected, once fully operational, to attract proposals by other media organizations to utilize our studio space and expanded bandwidth on a rental basis.

A significant benefit of the new facility is the attraction of high calibre performers who want to increase their exposure through the live performance / multimedia broadcast and should therefore reduce our costs for live performances to a minimum and lead to an increase in our net yield from each “event”. The performances will be captured with high quality video and audio recording equipment and will allow for downstream utilization of the content by the performers. RMS will acquire a number of rights and licenses due to the recording and publishing of the performances which has the possibility of yielding significant royalties over the long term depending on the success and popularity of such recordings.

10. What will the effect be if you do not receive a Grant in Aid from the City of Nanaimo?

There are a couple of scenarios that could happen if we do not receive a Grant in Aid from the City of Nanaimo. Currently we occupy a portion of the building on a trial basis and will decide on or about March 25, 2013 whether or not we will proceed with a two year lease of the entire building with terms to “rent to own” the property and associated licenses.

1) Without the Grant in Aid, our directors may decide not to proceed with the project, abandon the opportunity entirely and the building will likely revert back to a private, for profit facility.

2) Without the Grant in Aid, our directors may still decide to proceed with the project in which case our service levels, building maintenance schedule and levels of employment will suffer and funds that could otherwise be allocated to supporting live performances, increasing the quality and quantity of recordings, web casting and FM broadcasting will be diverted to pay for property

taxes. Additionally, fee and price levels for our services may increase leading to less opportunity for non-profit groups and educational or artistic endeavours to broadcast their message to the region over our FM signal. Plans for the development of our on line television station will be altered or delayed - specifically the increase in bandwidth critical for allowing more viewers and producers to utilize the system.

At this time we are looking for signals of support from our members, listeners, viewers, sponsors and various community groups and institutions in order to confidently proceed with the additional scale of operations that the acquisition of the facility represents. We do not expect the City to pay for our live performance facility, however, it is a significant portion of our monthly expenditures that would go to service the property taxes and a denial of our application at this time would signal to our board that the City of Nanaimo, as embodied in the committee and Council, is not supportive of this unique project.

11. Does your organization require funding to cover the current year's taxes? If so, what amount?

We will enter into a two year lease with a "rent to own" option beginning April 1, 2013 and will be responsible for any related expenses for the property including the property tax from that point on. It would greatly benefit our organization and the artistic community to allocate the portion of our monthly costs that are related to property taxes towards an increase in service and / or additional employment opportunities that will lead to service increases and better quality performance and recording facilities. To that end, we request a Grant in Aid in the amount of the property taxes for the period of April 1 to December 31, 2013. The total amount requested from the committee to cover this years taxes is twelve thousand six hundred dollars (\$12,600).

RADIO MALASPINA SOCIETY
FINANCIAL STATEMENTS
MAY 2012 - JANUARY 2013

Radio Malaspina Society
Comparative Balance Sheet

	As at 31/01/2013		As at 31/01/2012	
ASSET				
Current Assets				
Credit Union Account	7,647 36		9,249 51	
Total Credit Union Acct		7,647 36		9,249 51
Donate Paypal acct	949 41		2,562 53	
Acctg Paypal account	52 69		52 69	
Total Paypal		1,002 10		2,615 22
Petty Cash		14 71		100 00
Accounts Receivable		1,938 00		150 00
Inventory		0 00		161 28
Total Current Assests		<u>10,602 17</u>		<u>12,276 01</u>
Fixed Assets				
Computer Equipment	16,720 16		16,154 51	
Acc Amort Computer Eqpt	-12,544 26		-11,051 91	
Net Computer Eqpt		4,175 90		5,102 60
Furniture	1,150 99		1,150 99	
Acc Amort Furniture	-879 49		-811 62	
Net Furniture		271 50		339 37
Office Equipment	1,921 36		1,921 36	
Acc Amort Office Eqpt	-1,701 01		-1,645 92	
Net Office Eqpt		220 35		275 44
Studio Equipment	26,710 41		24,896 04	
Acc Amort Studio Eqpt	-23,339 12		-22,671 87	
Net Studio Eqpt		3,371 29		2,224 17
Transmitter Equipment	52,447 96		51,518 04	
Acc Transmitter Eqpt	-43,814 34		-41,612 72	
Net Transmitter Eqpt		8,633 62		9,905 32
Total Fixed Assets		<u>16,672 66</u>		<u>17,846 90</u>
TOTAL ASSET		<u>27,274 83</u>		<u>30,122 91</u>
LIABILITY				
Current Liabilities				
Payables General		886 52		0 00
Year end payables		4,099 55		5,200 00
Vacation Pay Payable		656 03		692 00
CPP Payable	300 86		169 12	
EI Payable	176 61		85 44	
Tax Payable	112 31		198 62	
Receiver General Payable		589 78		453 18
WCB Payable		60 85		3 92
Total Current Liabilities		<u>6,292 73</u>		<u>6,349 10</u>
Long Term Liabilities				
Private Loans		0 00		5,000 00
Total Long Term Liabilities		<u>0 00</u>		<u>5,000 00</u>
TOTAL LIABILITY		<u>6,292 73</u>		<u>11,349 10</u>

Radio Malaspina Society
Comparative Balance Sheet

	As at 31/01/2013	As at 31/01/2012
EQUITY		
Equity		
Retained Earnings	11,520.18	11,359.76
Current Earnings	9,461.92	7,414.05
Total Equity	<u>20,982.10</u>	<u>18,773.81</u>
TOTAL EQUITY	<u>20,982.10</u>	<u>18,773.81</u>
LIABILITIES AND EQUITY	<u>27,274.83</u>	<u>30,122.91</u>

Radio Malaspina Society
Comparative Income Statement

	Actual 01/01/2013 to 31/01/2013	Budget 01/01/2013 to 31/01/2013	Actual 01/05/2012 to 31/01/2013	Actual 01/05/2011 to 31/01/2012
REVENUE				
Revenue				
Advertising	1,330 00	1,500 00	16,945 18	16,416 00
Membership	20 00	300 00	11,227 87	8,535 00
Events	0 00	0 00	6,087 04	0 00
General Donations	916 37	300 00	20,759 77	23,714 87
V I U Fees	0 00	0 00	32,099 22	12,434 26
Merchandise Sales	20 00	0 00	340 00	395 00
Production	0 00	0 00	50 00	0 00
Grants	0 00	0 00	14,700 00	0 00
Interest	0 11	0 00	1 05	0 85
Total Revenue	2,286 48	2,100 00	102,210 13	61,495 98
TOTAL REVENUE	2,286 48	2,100 00	102,210 13	61,495 98
EXPENSE				
Expenses				
Computer Supplies	991 11	0 00	1,121 14	160 74
Bank Charges & Interest	25 88	12 50	531 00	425 05
Board & AGM Expenses	0 00	29 16	160 00	114 24
Contract Labour	1,450 00	1,500 00	12,875 00	11,126 80
Courier/Shipping	20 27	125 00	139 35	0 00
Cercomm Elect Taxes on Tower	0 00	0 00	2,542 08	2,542 08
Dues/Fees/Subscriptions	2,633 40	666 66	3,824 38	1,298 62
Education/Development Staff/V	0 00	0 00	1,699 29	2,347 12
Events Expense	302 00	0 00	10,024 34	588 14
Hydro, Transmitter	280 00	280 00	2,520 00	2,520 00
Hydro - station	0 00	0 00	1,372 39	1,278 59
Internet	666 29	250 00	2,561 10	1,038 82
Insurance Expense	212 16	213 00	1,909 58	1,853 43
Legal fees	0 00	333 33	6,217 84	0 00
Membership Expense	0 00	100 00	0 00	0 00
Cost of Goods Sold	0 00	166 66	1,120 00	0 00
Office Expenses	118 74	83 33	1,961 36	551 95
Printing	0 00	250 00	523 34	2,598 01
Promotions Expense	0 00	416 66	188 41	1,000 00
Rent	560 00	560 00	5,040 00	4,032 00
Repairs & Maintenance	121 00	416 66	124 90	317 57
Studio Expenses	1,889 76	250 00	7,261 10	1,278 85
Telus, Station	0 00	166 66	471 99	1,291 95
Telus, Transmitter (729-0368)	62 14	66 66	562 98	574 30
Cell phone	0 00	54 16	950 00	0 00
Transportation	15 00	166 66	225 00	0 00
Volunteer Support/Appreciation	19 22	0 00	829 89	11 25
Cash box discrepancies	24 08	0 00	30 21	542 58
Wage Expense	5,141 34	2,400 00	24,472 02	15,496 00
CPP Expense	150 43	84 58	885 73	681 84
EI Expense	103 02	50 00	562 08	408 72
WCB Expense	5 18	9 16	41 71	3 28

Radio Malaspina Society
Comparative Income Statement

	Actual 01/01/2013 to 31/01/2013	Budget 01/01/2013 to 31/01/2013	Actual 01/05/2012 to 31/01/2013	Actual 01/05/2011 to 31/01/2012
Total Expenses	<u>14,791.02</u>	<u>8,650.84</u>	<u>92,748.21</u>	<u>54,081.93</u>
TOTAL EXPENSE	<u>14,791.02</u>	<u>8,650.84</u>	<u>92,748.21</u>	<u>54,081.93</u>
NET INCOME	<u><u>-12,504.54</u></u>	<u><u>-6,550.84</u></u>	<u><u>9,461.92</u></u>	<u><u>7,414.05</u></u>

RADIO MALASPINA SOCIETY

FINANCIAL STATEMENTS
April 30, 2012



INDEPENDENT AUDITOR'S REPORT

To the Members of Radio Malaspina Society

We have audited the accompanying financial statements of Radio Malaspina Society, which comprises the statement of financial position as at April 30, 2012 and the statements of revenue and expenditures and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian Accounting Standards for Not-For-Profit organizations, and for such internal controls as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Basis for Qualified Opinion

In common with many charitable organizations, the Society derives revenue from donations and events revenue, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenue was limited to the amounts recorded in the records of the Society and we were not able to determine whether any adjustments for unrecorded revenue might be necessary to donations and events revenue, excess of expenses, assets and net assets.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Society as at April 30, 2012 and its financial performance and its cash flows for the year then ended in accordance with Canadian Accounting Standards for Not For Profit. As required by the Society Act of British Columbia, we report that, in our opinion, these principles have been applied on a basis consistent with that of the preceding year.

Nanaimo, B.C.
October 17, 2012

CHARTERED ACCOUNTANTS

**RADIO MALASPINA SOCIETY
STATEMENT OF FINANCIAL POSITION
APRIL 30, 2012**

	<u>2012</u>	<u>2011</u>
ASSETS		
CURRENT		
Cash	\$ 16,017	\$ 10,354
Music CD Inventory [Note 2(d)]	-	1
Inventory	<u>-</u>	<u>161</u>
	16,017	10,516
CAPITAL ASSETS [Notes 2(e) and 3]	<u>14,294</u>	<u>10,246</u>
	<u><u>\$ 30,311</u></u>	<u><u>\$ 20,762</u></u>
LIABILITIES		
CURRENT		
Accounts payable and accrued liabilities	\$ 8,942	\$ 7,499
Wages and benefits payable	1,404	1,906
Deferred contributions (Note 6)	<u>8,447</u>	<u>-</u>
	<u>18,793</u>	<u>9,405</u>
NET ASSETS		
Invested in capital assets	14,294	10,246
Operating net assets	<u>(2,776)</u>	<u>1,111</u>
NET ASSETS - Statement 2	<u>11,518</u>	<u>11,357</u>
	<u><u>\$ 30,311</u></u>	<u><u>\$ 20,762</u></u>

APPROVED ON BEHALF OF THE BOARD:

_____, Director

_____, Director

See accompanying notes to the financial statements

**RADIO MALASPINA SOCIETY
STATEMENT OF REVENUE AND EXPENDITURES
FOR THE YEAR ENDED APRIL 30, 2012**

	<u>2012</u>	<u>2011</u>
REVENUE		
Vancouver Island University	\$ 29,348	\$ 17,761
Donations	24,779	20,217
Sponsorship and advertising	17,891	19,655
Memberships	8,655	7,475
Events and other	396	13,742
	<u>81,069</u>	<u>78,850</u>
EXPENDITURES		
Wages and benefits	23,268	21,689
Consulting	14,684	15,006
Transmission	10,796	10,503
Rent	5,376	5,320
Amortization	4,484	4,172
Professional fees	3,150	2,296
Memberships and dues	3,123	6,702
Printing	2,598	1,099
Insurance	2,490	2,386
Staff training	2,347	525
Telephone and Internet	2,071	2,457
Office and other	1,952	3,400
Computer supplies and equipment	1,827	1,307
Advertising and promotion	1,000	7,945
Events expense	588	4,291
Bank charges	574	295
Repairs and maintenance	540	398
Travel	40	72
Bad debts	-	800
	<u>80,908</u>	<u>90,663</u>
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	161	(11,813)
NET ASSETS, beginning	<u>11,357</u>	<u>23,170</u>
NET ASSETS, ending - Statement 1	<u>\$ 11,518</u>	<u>\$ 11,357</u>

See accompanying notes to the financial statements

**RADIO MALASPINA SOCIETY
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED APRIL 30, 2012**

	<u>2012</u>	<u>2011</u>
OPERATING ACTIVITIES		
Receipts from operations	\$ 89,514	\$ 78,850
Payments for operating costs	<u>(75,321)</u>	<u>(79,850)</u>
CASH PROVIDED BY USED IN OPERATIONS	14,193	(1,000)
FINANCING ACTIVITIES		
INVESTING ACTIVITIES		
Acquisition of capital assets	<u>(8,530)</u>	<u>(510)</u>
INCREASE (DECREASE) IN CASH	5,663	(1,510)
CASH, beginning	<u>10,354</u>	<u>11,864</u>
CASH, ending	<u><u>\$ 16,017</u></u>	<u><u>\$ 10,354</u></u>

See accompanying notes to the financial statements

**RADIO MALASPINA SOCIETY
NOTES TO THE FINANCIAL STATEMENTS
APRIL 30, 2012**

1. PURPOSE OF THE SOCIETY

The Society was incorporated under the Society Act of British Columbia as a not-for-profit organization, and is exempt from tax under the Income Tax Act. The Society's mission is to engage listeners with an inclusive, intelligent and innovative alternative media experience. The Society is a campus and community supported forum and sets a stage for the voices of Vancouver Island University, the City of Nanaimo, the Islands and beyond.

2. SIGNIFICANT ACCOUNTING POLICIES

- (a) The Radio Malaspina Society follows accounting policies generally accepted for not-for-profit organizations.
- (b) Cash consists of cash on deposit with a credit union and cash on deposit with PayPal.
- (c) Volunteers contribute their time to assist the Society in carrying out its activities. Due to the difficulty in determining the fair value of such services, the value of the contributed services is not recognized in these financial statements.
- (d) The Society benefits greatly from the donation of CD's. The Society estimates the collection totals just under 10,000 CD's with an estimated total value of \$150,000. Due to the difficulty in determining the actual fair value of such a collection, the value of this inventory is not recognized in these financial statements.
- (e) Capital assets purchased by the Society are recorded at cost. Amortization is provided on a declining balance basis as follows:

Furniture and equipment	20%
Computer hardware	30%
Computer hardware required after 2011	55%
Studio and transmitter equipment	30%

- (f) Revenue and expenditures are recorded on an accrual basis. The Society follows the deferral method of accounting for contributions. Contributions are recognized as revenue in the year in which it relates under the agreement. Advertising, memberships, and donations are recognized as revenue when received.
- (g) The Society's financial instruments consist of cash, accounts payable and accrued liabilities. It is the Directors' opinion that the Society is not exposed to significant interest and credit risks arising from these financial instruments and that the carrying values approximate the fair values.
- (h) The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions which affect the reported amounts of assets and liabilities at the date of the financial statements and revenues and expenditures for the year reported. Actual results could differ from those estimates.

RADIO MALASPINA SOCIETY
NOTES TO THE FINANCIAL STATEMENTS
APRIL 30, 2012

3. CAPITAL ASSETS

	2012			2011
	Cost	Accumulated Amortization	Net Book Value	Net Book Value
Computer Equipment	\$ 16,155	\$ 12,544	\$ 3,611	\$ 3,565
Studio Equipment	24,896	23,339	1,557	2,224
Transmitter Equipment	52,448	43,814	8,634	3,842
Office Equipment	1,921	1,701	220	275
Furniture	1,151	879	272	340
	<u>\$ 96,571</u>	<u>\$ 82,277</u>	<u>\$ 14,294</u>	<u>\$ 10,246</u>

4. INTERNALLY RESTRICTED NET ASSETS

The Society has created two internally restricted accounts for future equipment back-up costs and future relocation/building costs. To date, no net assets has been transferred into this account

5. ECONOMIC DEPENDENCE

The Society's primary source of revenue is membership fees collected from students by Vancouver Island University pursuant to the provisions of the College and Institute Act (British Columbia). This collection activity can be terminated if the Society fails to fulfill its requirements under the Act. The Society's ability to continue viable operations is dependent upon maintaining its right to have these fees collected. As at the date of these financial statements the Society believes that it is in compliance with the Act.

6. DEFERRED CONTRIBUTIONS

The first instalment of VIU student fees for the fiscal year 2012-2013 was received in April 2012, and has been recorded as deferred contributions.

7. COMPARATIVE FIGURES

The financial statements of the prior period were audited by the predecessor auditor with an audit report dated October 19, 2011. The predecessor auditor expressed a qualified opinion which was due to the inability to confirm the completeness of revenue from donations and events.

Radio Malaspina Society 2014 Budget

Radio Malaspina Societ

Account No.	Account Name	Totals
4001	Advertising	30,000.00
4001a	-Mentions	30,000.00
4002	Membership	15,000.00
4003	Events	5,000.00
4004	General Donations	10,000.00
4006	VIU Membership Fees	64,000.00
4007	Merchandise Sales	5,000.00
4008	Production	3,000.00
4009	Grants	15,000.00
4010	Interest	
Total Income		178,000.00
5001	Accounting	2,500.00
5002	Amortization	
5003	Computer Supplies	500.00
5004	Bank Charges & Interest	150.00
5006	Board & AGM Expenses	1,000.00
5007	Commission - Advertising Sales	3,000.00
5008	Contract Labour	21,000.00
5009	Advertising Sales Exp. other	1,000.00
5010	Courier/Shipping	1,000.00
5011	Cercomm Elect. Taxes on Tower	2,300.00
5014	Dues/Fees/Subscriptions	2,000.00
5016	Events Expense	7,000.00
5017	Fundraiser Expense	1,200.00
5018	Hydro, Transmitter	3,200.00
5019	Hydro - station	2,000.00
5020	Internet	1,500.00
	Web Streaming	1,500.00
5022	Insurance Expense	2,500.00
5024	Membership Expense	1,200.00
5026	Cost of Goods Sold	2,500.00
5030	Office Expenses	2,000.00
5034	Printing	3,000.00
5035	Programming Expense	0.00
5036	Production fee	2,000.00
5038	Promotions Expense	5,000.00

Radio Malaspina Societ

Account No.	Account Name	Totals
5040	Allstream (A T & T)	0.00
5044	Rent	7,000.00
5046	Repairs & Maintenance	3,000.00
5048	Studio Expenses and engineering	5,000.00
5050	Shaw Telephone, Station	2,000.00
5056	Telus, Transmitter (729-0368)	600.00
5057	Cell phone	1,300.00
5058	Transportation	5,000.00
5060	Volunteer Support/Appreciation	2,000.00
5080	Cash box discrepancies	0.00
5085	Wage Expense	68,000.00
5086	CPP Expense	2,400.00
5087	EI Expense	1,200.00
5088	WCB Expense	300.00
	Legal fees	8,000.00
	Education/Development Staff Volunte	2400

Total Expense	177,250.00
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2012 Annual Report BC SOCIETY

FORM 11
SOCIETY ACT
Section 68

Filed Date and Time: **November 21, 2012 12:00 PM Pacific Time**

ANNUAL REPORT DETAILS

NAME OF SOCIETY

RADIO MALASPINA SOCIETY
#2 - 34 VICTORIA CRESCENT
NANAIMO BC
CANADA V9R 5B8

SOCIETY INCORPORATION NUMBER
S-0037680

DATE OF INCORPORATION
December 3, 1997

DATE OF ANNUAL GENERAL MEETING (AGM)
October 30, 2012

DIRECTOR INFORMATION as of October 30, 2012

Last Name, First Name, Middle Name:

BONSOR, TRISTAN W.

Physical Address:

435 KITCHENER STREET
PO BOX 1776
LADYSMITH BC
CANADA V9G 1B6

Mailing Address:

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PO BOX 1776
LADYSMITH BC
CANADA V9G 1B6

Last Name, First Name, Middle Name:

BOULTER, GREG

Physical Address:

1720 GRANT AVE
NANAIMO BC V9S 4T1

Mailing Address:

1720 GRANT AVE
NANAIMO BC V9S 4T1

Last Name, First Name, Middle Name:

FALVAI, MATT

Physical Address:135 NICOL STREET
NANAIMO BC
CANADA V9R 5K4**Mailing Address:**135 NICOL STREET
NANAIMO BC
CANADA V9R 5K4**Last Name, First Name, Middle Name:**

GILRAY, KATIE

Physical Address:664 HAMILTON AVE
NANAIMO BC V9R 4G4**Mailing Address:**664 HAMILTON AVE
NANAIMO BC V9R 4G4**Last Name, First Name, Middle Name:**

KALMAKOV-WELLBORN, ALEXANDER

Physical Address:201 CRAIG ST
NANAIMO BC V9R 3V4**Mailing Address:**201 CRAIG ST
NANAIMO BC V9R 3V4**Last Name, First Name, Middle Name:**

MOISAN, JEN

Physical Address:2 - 7134 BLACKJACK DR
LANTZVILLE BC
CANADA V0R 2H0**Mailing Address:**2 - 7134 BLACKJACK DR
LANTZVILLE BC
CANADA V0R 2H0**Last Name, First Name, Middle Name:**

MONSON, MIKE

Physical Address:1877 WHITE BLOSSOM WAY
NANAIMO BC V9X 1X5**Mailing Address:**1877 WHITE BLOSSOM WAY
NANAIMO BC V9X 1X5**Last Name, First Name, Middle Name:**

MONTGOMERY, LARISSA E.

Physical Address:2 - 645 NICOL ST
NANAIMO BC V9R 4T8**Mailing Address:**2 - 645 NICOL ST
NANAIMO BC V9R 4T8**Last Name, First Name, Middle Name:**

PLAMONDON, JALENE

Physical Address:101 - 4730 SKYLINE WAY
NANAIMO BC V9T 0C1**Mailing Address:**101 - 4730 SKYLINE WAY
NANAIMO BC V9T 0C1**Last Name, First Name, Middle Name:**

PRESTON, MIKE

Physical Address:609 - 38 FRONT ST
NANAIMO BC V9R 0B8**Mailing Address:**609 - 38 FRONT ST
NANAIMO BC V9R 0B8

Radio Malaspina Society Board of Directors as of March 12, 2013

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