

**MINUTES**  
SPECIAL OPEN COMMITTEE OF THE WHOLE MEETING  
BOARD ROOM, 411 DUNSMUIR STREET, NANAIMO, BC  
THURSDAY, 2013-MAY-16 AT 1:33 P.M.

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PRESENT: Mayor J. R. Ruttan, Chair

Members: Councillor W. L. Bestwick  
Councillor M. D. Brennan (departed 2:43 p.m.)  
Councillor G. E. Greves (departed 2:26 p.m.)  
Councillor D. K. Johnstone  
Councillor J. A. Kipp  
Councillor W. B. McKay  
Councillor J. F. K. Pattje

Absent: Councillor G. Anderson

Staff: A. C. Kenning, City Manager  
E. C. Swabey, General Manager of Community Safety and Development  
T. M. Hickey, General Manager of Community Services  
T. P. Seward, Director of Development  
S. Clift, Director of Engineering and Public Works  
A. J. Tucker, Director of Planning  
R. J. Harding, Director of Parks, Recreation and Culture (arrived 2:15 p.m.)  
B. Prokopenko, Senior Manager of Engineering  
D. Fournier, Municipal Infrastructure Engineer  
S. Drinnan, Engineering Services Technologist  
K. MacDonald, Parks and Open Space Planner (arrived 1:50 p.m.)  
K. King, Recording Secretary

1. CALL THE OPEN MEETING TO ORDER:

The Regular Committee of the Whole Meeting was called to order at 1:33 p.m.

2. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

3. PRESENTATIONS:

- (a) Mr. B. Prokopenko, Senior Manager of Engineering, provided a PowerPoint presentation regarding amendments to the Manual of Engineering Standards and Specifications.

4. ADJOURNMENT:

It was moved and seconded at 2:48 p.m. that the meeting terminate. The motion carried unanimously.

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C H A I R

CERTIFIED CORRECT:

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CORPORATE OFFICER