



MINUTES

**NANAIMO COMMUNITY HERITAGE COMMISSION (NCHC)
HELD ON WEDNESDAY, 2013-JUN-19 AT 5:00 PM
BOARD ROOM, SERVICE & RESOURCE CENTRE (411 DUNSMUIR STREET)**

Members Present: Diane Brennan, Chair
Bill Gard
Kerrie Low
Loyd Sherry
Christine Meutzner
Jill Stannard
John Hofman
Charlene Riches
John Manning

Members Absent: Geraldine Manson

Others Present: Bob Kuhn, Manager of Recreation & Culture Services
Suzanne Samborski, Senior Manager of Recreation & Culture Services
Sarah Schmidt, Manager, Nanaimo Arts Council
Rector Brian Evans, St. Paul's Anglican Church
Colin Sheen, St. Paul's Anglican Church
Tim McGrath, Member of the public

Staff Present: Chris Sholberg, Heritage Planner
Rebecca Tubbs, Recording Secretary

1. Call to Order

Chair D. Brennan called the meeting to order at 5:04 pm.

2. Approval of Agenda & Late Items

The agenda was approved with the following additions:

a) Question to NCHC regarding Colliery Dams (Mr. Tim McGrath):

It was decided that this item would be placed as item 6C1. T. McGrath introduced himself to the Commission. He attended the meeting in order to ask what the Commission is doing in an effort to preserve Nanaimo's heritage, specifically the Colliery Dams.

Staff confirmed that the lower dams are listed on the City's heritage register, and that the Commission took a position in December 2012 to preserve the dams by sending a memo to Council expressing their concerns with the possible removal. C. Sholberg has since been in touch with the City's Water Resources Section who confirmed that it would be possible to conserve a portion of the lower dam spillway structure as a cultural landscape and example of Nanaimo's industrial heritage. A copy of the memo was provided to Mr. McGrath.

T. McGrath left the meeting.

3. Adoption of Minutes (2013-MAY-01)

It was moved and seconded that the Minutes from 2013-MAY-01 be adopted as presented. The motion was carried.

4. Budget Review

5. Correspondence, Periodicals, & Newsletters

a) Nanaimo Arts Council Newsletter:
For information.

The above correspondence was received as presented.

6. New Business

- a) Application for Heritage Façade Grant – St. Paul's Anglican Church (100 Chapel Street): Rector Brian Evans and Mr. Colin Sheen attended the meeting to speak to a heritage façade grant application. They are replacing the church's aging roof (80+ years old) due to water leakage and asbestos issues. The removal process has begun, and the roof will eventually be replaced with an asphalt-like shingle that retains the original heritage look. In addition to re-roofing, a series of waterproofing, sprinkler system upgrades and insulation upgrades will be made. The total project cost is estimated at \$260,197.35 and the applicants are requesting a \$20,000 grant.

C. Sholberg noted that the building received funding back in 1986-1987 under a different provincially funded incentive program (Heritage Alteration and Revitalization Program). Under the City's current Heritage Façade Grant Program, the building is eligible to receive a total of \$20,000 because it has two street-facing facades.

The applicants left the meeting.

- Application Consideration for Heritage Façade Grant - St. Paul's Church (100 Chapel Street): J. Hofman abstained from voting by leaving the room. The Commission discussed the application, emphasizing that the building is one of Nanaimo's most significant.

It was moved and seconded that the Heritage Commission supports a \$20,000 Heritage Façade Grant for St. Paul's Anglican Church (100 Chapel Street) and recommends that Council approve the grant. The motion was carried.

J. Hofman re-entered the room.

- b) Cultural Plan Update (Suzanne Samborski & Bob Kuhn, Parks, Recreation & Culture): S. Samborski and B. Kuhn attended the meeting to provide an update on the City's Cultural Plan Update via Powerpoint presentation. The process to update the City's Cultural Strategy began about a year ago, and has been a community process since the beginning; with all of the goals and strategies coming from extensive community engagement. It is hoped that the plan will be adopted by Council in October or November.

S. Samborski and B. Kuhn left the meeting.

- c) 2013 Heritage Paint Out / Shoot Out (2013-SEP-15) – Funding Request (Sarah Schmidt, Manager, Nanaimo Arts Council):

D. Brennan welcomed S. Schmidt, who attended the meeting with a funding request related to the upcoming 2013 Heritage Paint Out / Shoot Out event. S. Schmidt thanked the Commission for their continued support over the years, traditionally contributing \$500 toward cash prizes. Some ideas for this year's event include the following:

- Get permission from artists to use their work for promotional purposes
- Provide larger artist name tags that promote the event
- Hold the event on a Sunday to coincide with cruise ship arrivals
- Display works in the Museum and Nanaimo Art Gallery after the event
- Create a judging criteria sheet in order to better inform artists and judges of what is desired
- Create a calendar from the collected works (to be ready for sale in October) which would help to:
 - create exposure for Nanaimo's cultural heritage;
 - strengthen the relationship between the Nanaimo Arts Council and the Nanaimo Community Heritage Commission;
 - start a relationship with the Nanaimo Economic Development Corporation; and

- create exposure for the Nanaimo Arts Council.

Based on the above suggestions, the Nanaimo Arts Council is requesting funding to go toward a calendar concept.

S. Schmidt left the meeting.

- Funding Request Consideration – Nanaimo Arts Council Calendar Concept:
The Commission discussed the funding request.

It was moved and seconded that the Heritage Commission provide in-kind contribution to the Nanaimo Arts Gallery's heritage calendar concept by way of information sharing, staff expertise, etc. The motion was carried.

- d) Nanaimo Community Archives Annual General Meeting (2013-JUN-05) – Debrief:
The event was a success, with the presentation focused on purchasing habits of residents based on records from early store ledgers. It was suggested that a similar presentation be given at an upcoming Council meeting to expose the information to a wider audience.
- e) Nominations for Heritage Register (initial review):
Staff asked the Commission whether they felt the following buildings had enough heritage potential to warrant a formal point evaluation.
- 469 Milton Street
 - 644 Haliburton Street
- It was moved and seconded that staff complete a formal point evaluation of 469 Milton Street and 644 Haliburton Street. The motion was carried.

Staff will undertake a formal point evaluation of the buildings and will bring the evaluations back to the Commission at the next meeting for further consideration.

e) Ongoing Business

- a) Heritage Register Update – Possible removals due to poor building condition (one year after original letters sent to owners) – Reconsideration:
Staff noted that it has been one year since letters were sent to the owners of 215 Newcastle Avenue (Woodward / Harrison Residence) and 240 Haliburton Street (Manson's Store), informing them that their buildings must be maintained or they could be considered for removal from the heritage register.
- Manson's Store (240 Haliburton Street)
It was moved and seconded that the Manson's Store (240 Haliburton Street) be recommended to Council for removal from the heritage register.

The Commission noted that the last time an evaluation was completed on this building was in 1998. It was suggested that the building be re-evaluated before being considered for removal.

It was moved and seconded that the motion be amended as follows:

.....that the Manson's Store (240 Haliburton Street) be re-evaluated by the Nanaimo Community Heritage Commission before possibly being recommended to Council for removal from the heritage register.

The vote was taken on the main motion as amended.

Opposed: J. Stannard, W.E. Gard, C. Riches

- Woodward / Harrison Residence (215 Newcastle Avenue):
It was moved and seconded that the Woodward / Harrison Residence (215 Newcastle Avenue) be re-evaluated by the Nanaimo Community Heritage Commission before possibly being recommended to Council for removal from the heritage register. The motion was carried.

b) Heritage Awards Luncheon (2013-MAY-22) – Debrief:
For information. All members of the Commission were in attendance and agreed the event was a success.

c) Morden Mine Funding – Debrief:
For information. A reply letter from Minister Terry Lake was sent to those who provided support for funding assistance to Morden Mine. The letter notes that the Province will not be providing funding at this point in time. J. Hofman noted that the Friends of Morden Mine Society is disappointed because there is no way that they can raise the amount of funding needed for the site. This may be the end of the road. It was suggested that the Society ask L. Krog and D. Routely to visit the Minister in order to discuss the issue.

f) Committee Reports

a) Snuneymuxw First Nation:
G. Manson was not in attendance.

b) Nanaimo Community Archives Society:
C. Meutzner had no report.

c) Nanaimo District and Museum:
J. Manning noted that the next travelling exhibit will be based on Canadian arctic exploration and will take place in the fall.

d) Design Advisory Panel:
C. Sholberg and C. Riches attended the meeting, which included a recommendation to Council to approve a heritage alteration permit for St. Paul's Church (100 Chapel Street). The hall, which is not part of the original church building, is being demolished and replaced.

e) Next Meeting

The next meeting is scheduled for 2013-SEP-04 at 5:00 pm in the Board Room of the Service and Resource Centre (411 Dunsmuir Street).

f) Adjournment

The meeting adjourned at 7:10 pm.

APPROVED

Chair

Date