

AGENDA
REGULAR MEETING OF THE PARKS, RECREATION AND CULTURE COMMISSION
SERVICE AND RESOURCE CENTRE BOARD ROOM, 411 DUNSMUIR STREET
WEDNESDAY, 2013-JUL-24, COMMENCING AT 7:00 P.M.

CHAIR: COMMISSIONER DIANA JOHNSTONE

1. **CALL THE REGULAR MEETING OF THE PARKS, RECREATION AND CULTURE COMMISSION TO ORDER:**

2. **INTRODUCTION OF LATE ITEMS:**

3. **ADOPTION OF AGENDA:**

(Motion required to adopt the agenda)

4. **ADOPTION OF MINUTES:**

Minutes of the Regular Parks, Recreation and Culture Commission Meeting held Wednesday, 2013-JUN-26, at 7:01 p.m., in the Service and Resource Centre Board Room.

Pg. 5-10

(Motion required to adopt minutes)

5. **PRESENTATIONS:**

- (a) Liz Williams, Manager, Recreation and Culture Services, presenting on the Sponsorship Workshop Series.

6. **CHAIR'S REPORT:**

7. **REPORTS OF ADVISORY BODIES:**

- (a) **Parks Committee:** Commissioner Johnstone to report on the meeting held 2013-JUN-11.

Pg. 11-12

i. **Crystal Brook VIP Grant Request**

Pg. 13-18

Purpose: To obtain Commission approval to fund the Crystal Brook Park Improvement Plan from VIP funds.

Parks Committee's Recommendation: That the Parks, Recreation and Culture Commission approve a VIP Grant of \$12,500 for Phase 1 of the Crystal Brook Park VIP and upon successful completion of Phase 1, an additional \$12,500 grant be applied to complete the project.

(Motion required to adopt recommendation)

- (b) **Recreation Committee:** Commissioner Greves to report on the meeting held 2013-JUL-10. Pg. 19-20

- i. Sport Tournament Grant –
Oak Bay Bikes BC Cyclocross Championships

Recreation Committee's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve a Sport Tournament Grant to Oak Bay Bikes BC Cyclocross Championships Event in the amount of \$1,000.

(Motion required to adopt recommendation)

- (c) **Cultural Committee:** Commissioner Pattje to report on the meeting held 2013-JUL-03. Pg. 21-23

- i. Donation from the Nanaimo Aboriginal Centre of two art pieces

Cultural Committee's Recommendation: That the Parks, Recreation and Culture Commission approve the recommendation for the offer of two commissioned art pieces and that the donation be referred to Staff to work with the Nanaimo Aboriginal Centre and the Service and Resource Centre Committee on preferred locations and artwork design decisions.

(Motion required to adopt recommendation)

- (d) **Art in Public Places Project Committee:** Commissioner Houle to report on the meeting held 2013-JUL-03. Pg. 24-25

- i. Donation of the painting "Satellite City" by Robert Naish

Art in Public Places Project Committee's Recommendation: That the Parks, Recreation and Culture Commission accept the donation of the painting "Satellite City" by Robert Naish for display on City property in a public area.

(Motion required to adopt recommendation)

- ii. VIP Grant for community-based art for Deverill Square Park

Art in Public Places Project Committee's Recommendation: That the Parks, Recreation and Culture Commission award an \$8,500 VIP Grant for community-based art at Deverill Square Park.

(Motion required to adopt recommendation)

- (e) **Grants Advisory Committee:** Commissioner Avis to report on the meetings held since 2013-JUN-26.

- (f) **Port Theatre:** Monthly report for June 2013. Pg. 26

- (g) **Nanaimo Art Gallery:** Monthly report for June 2013. Pg. 27-28
- (h) **Nanaimo Museum:** Monthly report for June 2013. Pg. 29

8. **STAFF REPORTS:**

- (a) **Travel Assistance Grant
Nanaimo and District Minor Fastball Association U14 Girls
Provincial Championships, Surrey, British Columbia** Pg. 30-33
-

Purpose: To obtain Commission and Council approval of a Travel Assistance Grant to the Nanaimo and District Minor Fastball Association U14 Girls.

Staff Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant to the Nanaimo and District Minor Fastball Association U14 Girls in the amount of \$650 for thirteen athletes to attend the Provincial Championships, being held in Surrey, BC.

(Motion required to adopt recommendation)

- (b) **Harbour City Football Club Lease Agreement Approval in Principle
R. Harding, Director, Parks, Recreation and Culture** Pg. 34-35
-

Purpose: To obtain Commission and Council approval in principle to grant a 5-year lease at the Beban Park Lions Sports Pavilion to the Harbour City Football Club.

Staff Recommendation: That the Parks, Recreation and Culture Commission request that Council:

1. Approve in principle the disposition of a 5-year lease to the Harbour City Football Club;
2. Direct Staff to present the lease agreement at a future Council meeting for review and consideration.

(Motion required to adopt recommendation)

- (c) Monthly Report – Senior Manager, Parks & Civic Facilities – June 2013 Pg. 36-41
- (d) Monthly Report – Senior Manager, Recreation & Culture Services – June 2013. Pg. 42-48

9. **CORRESPONDENCE:** (not related to a Report to Commission)

- (a) Letter dated 2013-JUN-24 from the Nanaimo Folk Festival Society regarding the appreciation for the installation of the display plaque at Maffeo Sutton Park. Pg. 49

10. **NOTICE OF MOTION:**

11. **OTHER BUSINESS:**

(Motion required to review other business)

12. **DELEGATIONS (not related to a Report to Commission): (10 MINUTES)**

- (a) Erin Hemmens of the Canadian Cancer Society presenting a proposal to expand the existing partnership with the City of Nanaimo by expanding the reach of their current work. *Pg. 50-54*

13. **QUESTION PERIOD:** *(Agenda Items Only)*

14. **ADJOURNMENT:**

MINUTES
REGULAR MEETING OF THE PARKS, RECREATION AND CULTURE COMMISSION
SERVICE AND RESOURCE CENTRE BOARD ROOM
WEDNESDAY, 2013-JUN-26, AT 7:00 P.M.

PRESENT: Commissioner D. Johnstone, Chair

Members: Commissioner T. Greves
Commissioner F. Pattje
Commissioner K. Alden
Commissioner L. Avis
Commissioner M. Beaudoin-Lobb
Commissioner H. Houle
Commissioner A. McPherson
Commissioner D. Rinald
Commissioner G. Savage
Commissioner I. Thorpe
Commissioner M. Young

Staff: R. Harding, Director, Parks, Recreation and Culture
S. Samborski, Senior Manager, Parks Recreation and Culture
J. Ritchie, Senior Manager, Parks, Recreation and Culture
J. Farrell, Recording Secretary

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 7:01 p.m.

2. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

3. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Regular Parks, Recreation and Culture Commission Meeting held Wednesday, 2013-MAY-22, at 7:01 p.m. in the Service and Resource Centre Board Room be adopted as circulated. The motion carried unanimously.

4. PRESENTATIONS:

- (a) Julia Beveridge, Ashley Bakker and Aly Somani gave a presentation on the UBC Residents Partnership Program.

5. REPORTS OF ADVISORY BODIES:

- (a) Parks Committee: Commissioner Thorpe gave a verbal report on the Parks Committee meeting held 2013-JUN-13.

It was moved and seconded that the recommendation to direct Staff to draft a licence agreement with Van Isle Paddleboard Co. be adopted. The motion carried unanimously.

It was moved and seconded that the recommendation to not allow the operation of hovercrafts in City Parks be adopted. The motion carried unanimously.

(b) Recreation Committee: Commissioner Greves gave a verbal report on the Recreation Committee meeting held 2013-JUN-12.

i. Sport Tournament Grant Applications:

SPORT TOURNAMENT GRANT APPLICATIONS 2013			
GROUP		2013	2013
		REQUESTED	RECOMMENDED
1.	Vancouver Island Exhibition Skateboard Event	\$2,500	Denied based on criteria
2.	Nanaimo Disc Golf Hub City Huck	\$3,000	\$1,000
3.	Nanaimo Riptides Swim Team Fall Invitational	\$1,000	\$910
4.	Islander Female Hockey Association Tournament	\$1,500	\$1,125
5.	Mid Island Velo Association Nanaimo Omnium	\$4,000	\$2,250
6.	Youth Sticking It Together Ball Hockey Event	\$3,500	\$760
7.	Young Professionals of Nanaimo Sport Day	\$750	\$750
8.	Nanaimo Amateur Football LATE APPLICATION	\$1,700	Denied based on criteria
9.	Water Ski Wakeboard LATE APPLICATION	\$1,000	Denied based on criteria
TOTAL:		\$18,950	\$6,795

2013 Budget Total	\$26,498
Less: Approved Grants-first intake	-\$15,275
Less Second Intake (<i>pending approval</i>)	-\$6,795
Remaining 2013 Budget	\$4,428

It was moved and seconded that the 2013 Sport Tournament Grant allocations recommendations be received separately. The motion carried unanimously.

It was moved and seconded that the Parks, Recreation and Culture Commission recommend that Council approve the Sport Tournament Grant request to the Nanaimo Disc Golf Hub City Huck event in the amount of \$1,000. The motion carried unanimously.

It was moved and seconded that the Parks, Recreation and Culture Commission recommend that Council approve the Sport Tournament Grant request to the Nanaimo

Riptides Swim Team Fall Invitational in the amount of \$910. The motion carried unanimously.

It was moved and seconded that the Parks, Recreation and Culture Commission recommend that Council approve the Sport Tournament Grant request to the Islander Female Hockey Association Tournament in the amount of \$1,125. The motion carried unanimously.

It was moved and seconded that the Parks, Recreation and Culture Commission recommend that Council approve the Sport Tournament Grant request to the Mid Island Velo Association Nanaimo Omnium in the amount of \$2,250. The motion carried unanimously.

It was moved and seconded that the Parks, Recreation and Culture Commission recommend that Council approve the Sport Tournament Grant request to the Youth Sticking It Together Ball Hockey event in the amount of \$760. The motion carried unanimously.

It was moved and seconded that the Parks, Recreation and Culture Commission recommend that Council approve the Sport Tournament Grant request to the Young Professionals of Nanaimo Sport Day in the amount of \$750. The motion carried. **OPPOSED:** Commissioners Houle, McPherson, Pattje, Thorpe and Young.

It was moved and seconded that the Parks, Recreation and Culture Commission recommend that Council allocate \$2,000 from the remaining 2013 Sport Tournament Grants budget to the purchase of tents for the sport tourism event kits and the remaining balance be rolled over to the fall intake of grant applications.

- (c) Cultural Committee: Commissioner Pattje gave a verbal report on the Cultural Committee meeting held 2013-JUN-11.
- (d) Grants Advisory Committee: No meetings held since 2013-MAY-22.
- (e) Port Theatre: Monthly report for May 2013.
- (f) Nanaimo Art Gallery: Monthly report for May 2013.
- (g) Nanaimo District Museum: Monthly report for May 2013.

6. STAFF REPORTS:

- (a) Diver Lake Dog Off-Leash Improvements
J. Ritchie, Senior Manager, Parks and Civic Facilities

It was moved and seconded that the Parks, Recreation and Culture Commission approve the following recommendations:

1. Approve the installation of additional fencing and two gates at Diver Lake Park Dog Off-Leash area, and,
2. Permit off-leash dogs on the Diver Lake field year round.

The motion was defeated. **OPPOSED:** *Commissioners Johnstone, Greves, Alden, Avis, Beaudoin-Lobb, Houle, McPherson, Rinald, Savage, Thorpe and Young.*

- (b) BC Summer Games Update
L. Williams, Manager, Recreation and Culture Services

It was moved and seconded that the Parks, Recreation and Culture Commission receive the report for information. The motion carried unanimously.

- (c) Knowles Estate Reserve Fund Bylaw Amendment and
Request From South-Side Minor Football Association for Funds
R. Harding, Director, Parks, Recreation and Culture

Delegations:

1. Rob Stevenson, President of the South-Side Minor Football Association, gave a presentation regarding the request for funds from the Knowles Estate Reserve Fund.

It was moved and seconded that the Parks, Recreation and Culture Commission recommend that Council:

1. Approve the request from South-Side Minor Football Association in the amount of \$13,638.71 for the purchase of 100 football helmets.
2. Approve the amendment of the "Knowles Estate Reserve Fund Establishing Bylaw 2007 No. 7056" to include the purchase of equipment and program supplies related to youth sports activities in the south end.

The motion carried unanimously.

- (d) Senior Manager of Parks And Civic Facilities: Monthly report for May 2013.

It was moved and seconded that the report be received. The motion carried unanimously.

- (e) Senior Manager of Recreation And Culture Services: Monthly report for May 2013.

It was moved and seconded that the report be received. The motion carried unanimously.

7. CORRESPONDENCE: (not related to a Report to Commission)

- (a) Minutes of the Nanaimo Harbour City Seniors Annual General Meeting, held 2013-MAY-15.
- (b) Minutes of the Nanaimo Harbour City Seniors Board of Directors Meeting, held 2013-JUN-07.

It was moved and seconded that the correspondence be received. The motion carried unanimously.

8. DELEGATIONS (not related to a Report to Commission): (10 MINUTES)

- (a) Diane McGonigle, of Bayview Elementary School, presented a request for a \$8,500 VIP Grant for community-based art at Deverill Square Park.
- (b) Chris LoScerbo, of the South End Community Association, gave a presentation regarding the Association's support for a VIP Grant for community-based art for Deverill Square Park.

It was moved and seconded that the request for a \$8,500 VIP Grant for community-based art at Deverill Square Park be referred to the Art in Public Places Project Committee. The motion carried. **OPPOSED:** Commissioner Greves.

- (c) Andrew Hall, of the Nanaimo Mountain Bike Club, presented a request for a \$5,000 VIP Grant to build bridges to access mountain bike trails in the surrounding area of Westwood Lake Park.

It was moved and seconded that a \$5,000 VIP Grant be awarded to the Nanaimo Mountain Bike Club to build bridges to access mountain bike trails in the surrounding area of Westwood Lake Park. The motion carried unanimously.

- (d) Dean Doney presented a request for a \$25,000 VIP Grant for Crystal Brook Park.

It was moved and seconded that the request for a \$25,000 VIP Grant for Crystal Brook Park be referred to the Parks Committee. The motion carried unanimously.

- (e) Karen Streeter and Stephen Kass, of the Vancouver Island Exhibition (VIE), presented a request for an exception under the City of Nanaimo's Camping Policy to allow tents during the VIE.

It was moved and seconded to allow tents for 4-H Youth who are taking care of animals in the contained area of the VIE during the event. The motion carried unanimously.

9. ADJOURNMENT:

It was moved and seconded at 9:33 p.m. that the meeting adjourn. The motion carried unanimously.

10. PROCEDURAL MOTION:

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the Community Charter Section 90(1):

- (b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity;

The motion carried unanimously.

CERTIFIED CORRECT:

D. Johnstone, Chair
Parks, Recreation and Culture Commission

R. Harding, Director
Parks, Recreation and Culture

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NOTES
PARKS COMMITTEE MEETING
CRYSTAL BROOK PARK, 2449 CRYSTAL BROOK WAY
THURSDAY, 2013-JUL-11, COMMENCING AT 5:00 P.M.

PRESENT: Commissioner Graham Savage, Acting Chair

Members: Commissioner Diana Johnstone
Commissioner Donald Rinald
Commissioner Maureen Young

Regrets: Commissioner Ian Thorpe

Staff: Jeff Ritchie, Senior Manager, Parks And Civic Facilities
Kirsty MacDonald, Parks and Open Space Planner
Jackie Farrell, Recording

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 5:06 p.m.

2. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

3. ADOPTION OF MEETING NOTES:

It was moved and seconded that the Meeting Notes of the regular Parks Committee meeting held Thursday, 2013-JUN-13, at 5:03 p.m., in the Bowen Park Complex Conference Room be adopted as circulated. The motion carried unanimously.

4. CHAIR'S REPORT:

(a) VIP Grant Request for Crystal Brook Park

At the 2013-JUN-26 meeting of the Parks, Recreation and Culture Commission, a delegation presented their request for a \$25,000 VIP Grant for Crystal Brook Park. At that meeting, a motion was passed referring the request to the Parks Committee.

Delegation:

1. Dean Doney and Roger Paquette gave a presentation on the neighbourhood's plan and priorities for Crystal Brook Park.

It was moved and seconded that the Parks Committee recommends that the Parks, Recreation and Culture Commission approve an initial \$12,500 VIP Grant to Crystal Brook

Park and to award a further \$12,500 conditional on the neighbourhood matching the first amount with in-kind donations. The motion carried unanimously.

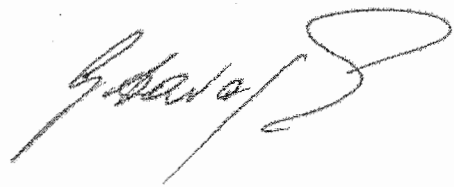
5. OTHER BUSINESS:

- (a) Email dated 2013-JUL-07 addressed to Diana Johnstone received from Pat Portsmouth regarding a request for a scented garden for visually impaired park users at Deverill Square Park.

It was moved and seconded to receive the Other Business. The motion carried unanimously.

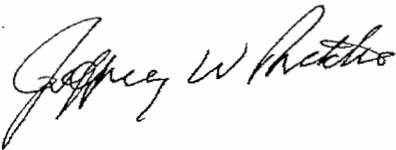
6. ADJOURNMENT:

It was moved and seconded at 6:00 p.m. that the meeting adjourn. The motion carried unanimously.



Graham Savage
ACTING CHAIR
PARKS COMMITTEE

CERTIFIED CORRECT:



Jeff Ritchie
SENIOR MANAGER
PARKS & CIVIC FACILITIES

APPROVED FOR DISTRIBUTION:



Richard Harding
DIRECTOR
PARKS, RECREATION AND CULTURE

City of Nanaimo

REPORT TO THE PARKS, RECREATION AND CULTURE COMMISSION

DATE OF MEETING: 2013-JUL-24

AUTHORED BY: GRAHAM SAVAGE, ACTING CHAIR
PARKS COMMITTEE

RE: CRYSTAL BROOK PARK VIP GRANT REQUEST

RECOMMENDATION:

That the Parks, Recreation and Culture Commission approve a VIP Grant of \$12,500 for Phase 1 of the Crystal Brook Park VIP and upon successful completion of Phase 1, an additional \$12,500 grant be applied to complete the project.

PURPOSE:

To obtain Commission approval to fund the Crystal Brook Park Improvement Plan from VIP funds.

DISCUSSION:

At the 2013-JUN-26 meeting, the Parks, Recreation and Culture Commission received a presentation from a delegation, Mr. Dean Doney, in regards to a request for a \$25,000 VIP Grant for Crystal Brook Park. At that meeting, a motion was passed to refer the request to the Parks Committee.

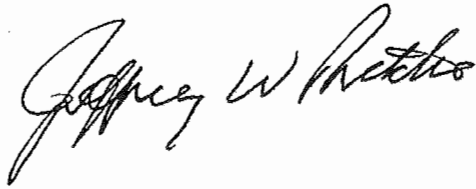
At the 2013-JUL-11 meeting, the Parks Committee met onsite at Crystal Brook Park and discussed the plans for the park with two members of the neighbourhood. At that meeting, a motion was passed that the Parks Committee recommends that the Parks, Recreation and Culture Commission approve a \$12,500 VIP Grant to Crystal Brook Park for Phase 1. Upon successful completion of Phase 1, an additional \$12,500 will be provided to complete the project. The total project budget is outlined in Schedule A.

Respectfully submitted,



Graham Savage
ACTING CHAIR
PARKS COMMITTEE

Concurrence by:



J.W. Ritchie
SENIOR MANAGER,
PARKS AND CIVIC FACILITIES
PARKS, RECREATION AND CULTURE



Richard Harding
DIRECTOR
PARKS, RECREATION AND CULTURE

2013-JUL-18
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SCHEDULE A

TOTAL PROJECT BUDGET:

PHASE 1:

Gravel Path	\$1,500
Hard Surface Court includes excavation, crushed gravel base, placement and compaction	\$19,400
Drainage and Rock Pit	\$1,600
Bobcat Rental	\$3,000
Relocation of Stairs	\$2,000

TOTAL: \$27,500

FUNDING – PHASE 1:

VIP Grant	\$12,500
Community Contributions:	
• Labour	\$5,000
• Equipment	\$3,000
• Cash & In-kind	\$7,000

TOTAL: \$27,500

PHASE 2:

Fencing	\$2,000
Basketball Hoops	\$1,800
Site Furnishings (2 benches/picnic tables)	\$3,000
Shade Trees and Shrubs	\$2,000
Top Soil and Grass Seed	\$3,200
Line Painting on court	\$500

TOTAL: \$12,500

FUNDING – PHASE 2:

VIP Grant, Second Installment	\$12,500
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TOTAL: \$12,500

PROJECT SUMMARY:

Total Estimated Costs	\$40,000
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Funding Sources:

• VIP Grant – Phase 1 (\$12,500) & Phase 2 (\$12,500)	\$25,000
• Community Contribution	\$15,000

TOTAL: \$40,000

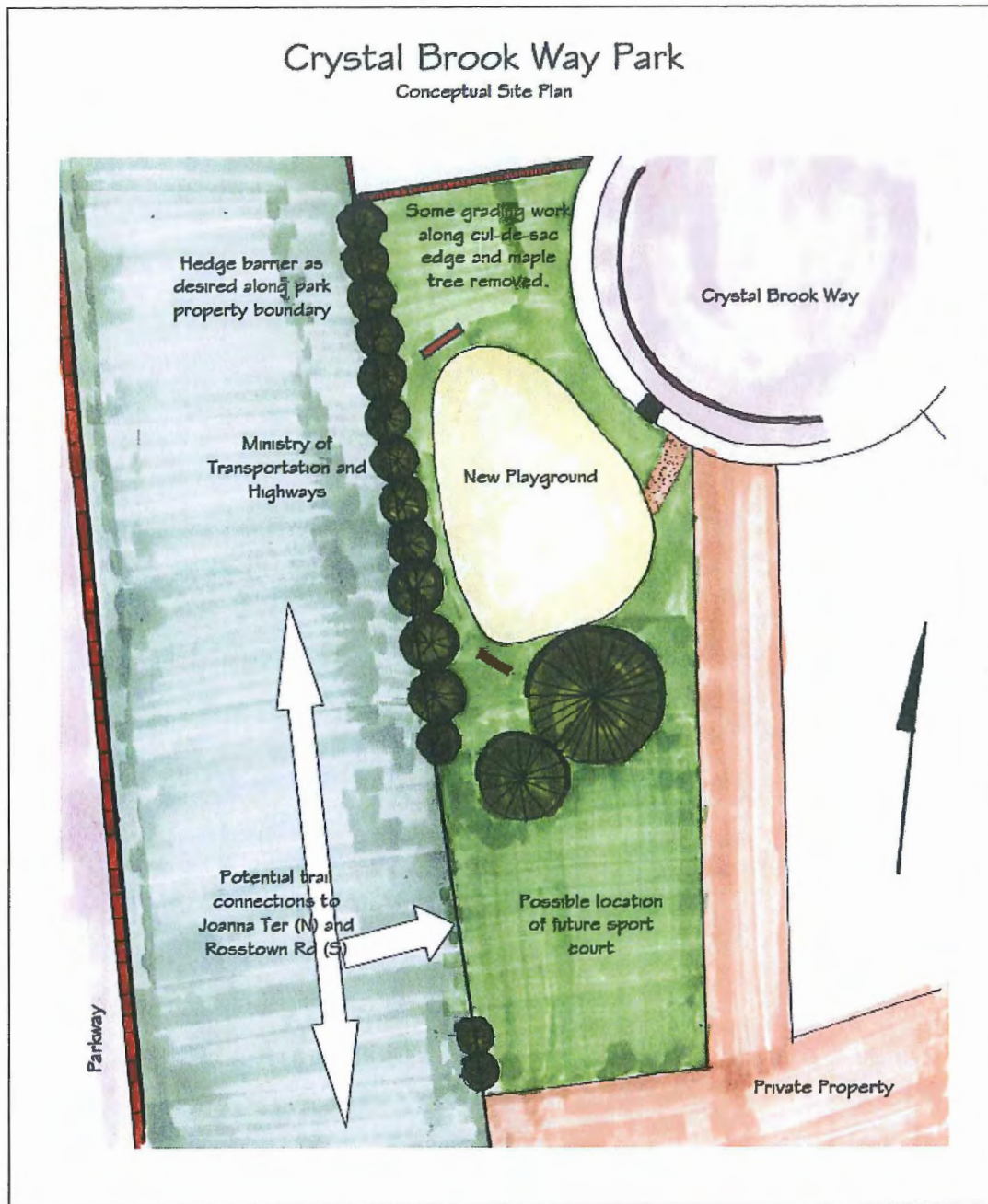
SCHEDULE B

Location of Crystal Brook Park
2449 Crystal Brook Way



SCHEDULE C

2005 Site Plan for Crystal Brook Park



SCHEDULE D



NOTES
RECREATION COMMITTEE
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM
WEDNESDAY, 2013-JUL-10, COMMENCING AT 3:00 P.M.

PRESENT: Commissioner Ted Greves, Chair

Members: Commissioner Karen Alden
Commissioner Lynda Avis
Commissioner Diana Johnstone

Regrets: Commissioner Mercedes Beaudoin-Lobb

Staff: L. Williams, Manager, Recreation and Culture Services
J. Farrell, recording

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 3:03 p.m.

2. INTRODUCTION OF LATE ITEMS:

- (a) Add pages 11-30 to Item 6 (a) Staff Report – Facility Access Programs
- (b) Move Item 9 (a) Sport Tournament Grant

It was moved and seconded to move Item 9 (a) forward on the Agenda. The motion carried unanimously.

3. ADOPTION OF AGENDA

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MEETING NOTES:

It was moved and seconded that the Meeting Notes of the Regular Recreation Committee Meeting of Wednesday, 2013-JUN-12 at 3:06 p.m., at the Bowen Complex Conference Room be adopted as circulated. The motion carried unanimously.

5. Sport Tournament Grant:

- (a) Oak Bay Bikes BC Cyclocross Championships

It was moved and seconded that the Recreation Committee recommend that the Parks, Recreation and Culture Commission recommend that Council approve the

application for a Sport Tournament Grant to Oak Bay Bikes BC Cyclocross Championships Event in the amount of \$1,000 . The motion carried unanimously.

6. STAFF REPORTS:

(a) Facility Access Programs

It was moved and seconded that Staff return with further information at the next meeting of the Recreation Committee. The motion carried unanimously.

7. ADJOURNMENT:

It was moved and seconded at 4:30 p.m. that the meeting adjourn. The motion carried unanimously.



Ted Greves
CHAIR
RECREATION COMMITTEE

CERTIFIED CORRECT:



L. Williams
MANAGER
RECREATION AND CULTURE SERVICES

APPROVED FOR DISTRIBUTION:



Richard Harding
DIRECTOR
PARKS, RECREATION AND CULTURE

NOTES
REGULAR MEETING OF THE CULTURAL COMMITTEE
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM
WEDNESDAY, 2013-JUL-03, COMMENCING AT 4:00 P.M.

PRESENT: Commissioner Fred Pattje, Chair

Members: Commissioner Howard Houle
Commissioner Alec McPherson
Commissioner Donald Rinald
Ms. Gerda Hofman
Mr. Kim Smythe (4:07 p.m.)

Regrets: Ms. Julie Bevan
Ms. Geraldine Manson
Ms. Wendy Smitka
Ms. Marianne Turley

Staff: M. Smith, Manager, Parks Recreation and Culture
K. MacDonald, Parks and Open Space Planner
J. Farrell, Recording

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting of the Cultural Committee was called to order at 3:59 p.m.

2. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

3. ADOPTION OF MEETING NOTES:

It was moved and seconded that the Meeting Notes of the Regular Cultural Committee Meeting of Wednesday, 2013-JUN-11 at 1:11 p.m., at the Bowen Park Complex Conference Room be adopted as circulated. The motion carried unanimously.

4. COMMISSION REPORT:

Commissioner Pattje provided a verbal report on the following topic:

- A delegation from Bayview Elementary School and South End Neighbourhood Association presented a request for an \$8,500 VIP Grant for community-based art for Deverill Square Park. A motion was passed to refer the request to the Art in Public Places Project Committee.

5. REPORTS OF PROJECT COMMITTEES:

(a) Cultural Award Committee

No meetings needed at this time.

(b) Art in Public Places Project Committee

Meeting to be scheduled.

(c) Cultural Forum Project Committee

No meetings needed at this time.

6. CORRESPONDENCE: (not related to a Report to the Cultural Committee)

- a) Arts and Cultural Event Fund Evaluation Form received from Nanaimo Sings! Choral Festival Society outlining the feedback they received for their event and thanking the Cultural Committee for the generous support.
- b) Letter dated 2013-MAY-07 from the Crimson Coast Dance Society thanking the Cultural Committee for the support.

It was moved and seconded that the Correspondence be received. The motion carried unanimously.

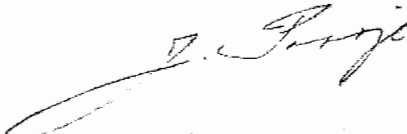
7. DELEGATIONS (not related to a Report to the Cultural Committee):

- (a) Chris Beaton, Executive Director of the Nanaimo Aboriginal Centre, gave a presentation regarding a request to install two art pieces from artists Maynard Johnny and Joel Good at the Service and Resource Centre (SARC).

It was moved and seconded that the offer of two commissioned art pieces be referred to Staff to work with the Nanaimo Aboriginal Centre and the SARC Committee on preferred locations and artwork design decisions. Staff will return with a status report.

8. ADJOURNMENT:

It was moved and seconded at 4:28 p.m. that the meeting adjourn. The motion carried unanimously.



Fred Pattje
CHAIR
CULTURAL COMMITTEE

CERTIFIED CORRECT:



K. MacDonald
PARKS & OPEN SPACE PLANNER
PARKS OPERATIONS

APPROVED FOR DISTRIBUTION:



Richard Harding
DIRECTOR
PARKS, RECREATION AND CULTURE

2013-JUL-09
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UNADOPTED

NOTES
SPECIAL MEETING OF THE ART IN PUBLIC PLACES PROJECT COMMITTEE
HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM
WEDNESDAY, 2013-JUL-03, COMMENCING AT 4:29 P.M.

PRESENT: Commissioner Howard Houle, Chair

Members: Commissioner Alec McPherson
Commissioner Donald Rinald
Ms. Gerda Hofman

Staff: M. Smith, Manager, Parks Recreation and Culture
K. MacDonald, Parks and Open Space Planner
J. Farrell, Recording

1. CALL THE OPEN MEETING TO ORDER:

The Meeting of the Art in Public Places Project Committee was called to order at 4:29 p.m.

2. CHAIR'S REPORT:

(a) Donation of "Satellite City" by Robert Naish:

It was moved and seconded to accept the donation of the painting "Satellite City" by Robert Naish for display on City property in a public area. Staff to return with a report on recommended locations. The motion carried unanimously.

(b) VIP Grant for community-based art for Deverill Square Park:

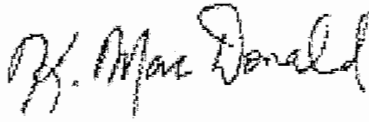
It was moved and seconded that the Art in Public Places Project Committee recommend that the Parks, Recreation and Culture Commission award an \$8,500 VIP Grant for community-based art for Deverill Square Park. The motion carried unanimously.

3. ADJOURNMENT:

It was moved and seconded at 4:42 p.m. that the meeting adjourn. The motion carried unanimously.

Howard Houle
CHAIR
ART IN PUBLIC PLACES PROJECT COMMITTEE

CERTIFIED CORRECT:



K. MacDonald
PARKS & OPEN SPACE PLANNER
PARKS OPERATIONS

APPROVED FOR DISTRIBUTION:



Richard Harding
DIRECTOR
PARKS, RECREATION AND CULTURE

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UNADOPTED

RECEIVED

JUL 16 2013

DEPARTMENT OF
PARKS RECREATION AND CULTURE**MONTHLY ACTIVITY REPORT**

June 2013

#	DATE	EVENT	TIME	CATEGORY	AUD	ARTIST
1	1	Tempo Dance	1:00 PM	dance	486	
2	1	Tempo Dance	7:00 PM	dance	672	209
3	2	Kirkwood Dance	1:00 PM	dance	590	
4	2	Kirkwood Dance	3:30 PM	dance	376	
5	2	Kirkwood Dance	6:30 PM	dance	468	372
6	3	VIU Convocations	2:30 PM	ceremonies	650	184
7	4	VIU Convocations	10:00 AM	ceremonies	500	
8	4	VIU Convocations	2:30 PM	ceremonies	750	
9	4	VIU Convocations	6:00 PM	ceremonies	400	514
10	5	Strawberry Shortcake	6:00 PM	children	524	18
11	6	Vibe Dance	all day	rehearsals		513
12	7	Vibe Dance	7:00 PM	dance	598	213
13	8	Vibe Dance	2:00 PM	dance	794	
14	8	Vibe Dance	6:00 PM	dance	796	413
15	9	Brigadoon Dance	2:30 PM	dance	418	109
16	10	SD68 Schools On Stage	9:45 AM	student films	650	
17	10	SD68 Schools On Stage	12:30 PM	student films	730	6
18	11	Gabriola Arts Council	12:30 PM	art hanging		3
19	11	SD68 Honours Night	7:00 PM	ceremonies	750	279
20	12	Audience With The Croppers	7:30 PM	interview	488	9
21	14	Harbour Dance	9:30 AM	rehearsals		394
22	15	Harbour Dance	2:00 PM	dance	668	
23	15	Harbour Dance	7:00 PM	dance	688	393
24	16	Parksville Dance	2:00 PM	dance	362	
25	16	Parksville Dance	7:00 PM	dance	385	113
26	21	VIU Trades Convocations	10:00 AM	ceremonies	400	
27	21	VIU Trades Convocations	1:00 PM	ceremonies	400	241
28	22	Suzyria Ukrainian Dance	7:30 PM	dance	190	32
29	24	CITT Van Island workshop	10:00 AM	tech. workshop		16
30	27	SD68 Grads	10:00 AM	rehearsals		474
31	28	SD68 Grads	10:00 AM	ceremonies	804	
32	28	SD68 Grads	1:00 PM	ceremonies	700	
33	28	SD68 Grads	4:00 PM	ceremonies	804	
34	28	SD68 Grads	4:00 PM	ceremonies	804	474

TOTALS

Number of Events: 34

Estimated Audience Attendance: 16845

Estimated Number of Artists/Crew: 4979

Total people through the building: 21824

ACTIVITY REPORT: June 2013

Campus Gallery (900 Fifth Street)

EXHIBITIONS – Ian Garrioch: Universe in a Jar

May 24 to August 31, 2013

This retrospective exhibition, drawn from the artist's personal collection and private and public collections nationally, spans five decades and features over 30 paintings (2 of which are in the Gallery's permanent collection), a number of drawings, and a selection of sculptural time-pieces. All the phases of Garrioch's artistic career are represented, including recent canvases exhibited in public for the first time. A practicing artist since the late 1960s, Garrioch has produced hundreds of artworks and enjoyed considerable commercial success with pieces in notable public collections such as the BC Provincial Collection and the Canada Council Art Bank, and dozens of private collections across Canada and the US.

The exhibition title "Universe in a Jar," based on a seminal work entitled Atlas Seal that Garrioch produced in the late 1960s as a student, represents a theme threading through his entire oeuvre. It tells the story of the trajectory of his practice, in which he examines and questions the cyclical nature of life and the universe, dominant dogmatic premises, hierarchical structures and the flux of all things. For Garrioch, "[T]here isn't any heaven or hell, just 'stellar dust,' and we, through manipulation of space, drift in and out and cycle through it." Garrioch's drawings, canvases and sculptures are full of energy - populated with hard-edged and dissolving objects, figures, animals, natural forms and celestial bodies that are descriptive, transformed, or implied. The exhibition presents the works thematically, emphasizing Garrioch's primary artistic preoccupations and compositional approaches. Recurring themes and metaphors reinforce Garrioch's belief system. Particularly significant are depictions of carousels - allegories of the earth that are orbital, spinning, and cyclical, representing life and the "stellar wheel," and the sail boat, symbolizing "the earth travelling through." Ultimately, Universe in a Jar is a celebration of life, in which the artist's theoretical and philosophical constructs are analyzed, explored, and re-interpreted in imaginative, dynamic and often humorous ways.

Education

The campus location hosted an artist talk on our exhibition 'Universe in a Jar' by Ian Garrioch.

Downtown Gallery (150 Commercial Street)

EXHIBITIONS – THREADS OF MEMEORY: a lifetime explored through textiles

May 31 to June 30, 2013

The exhibition `Threads of Memory: a lifetime explored through textiles curated by Lee Reidl was an exploration of memory through textile work made over four decades. Sandra Lou Weeks (nee Gailus) was born in Nanaimo in 1941 and died in Nanaimo in 2011. She was an avid observer and collector of culture, colour and art. From a practice rooted in feminism, she carried a strong sense of social justice, evident in her teaching, her friendships, and the body of work she created. Curated by her daughter, S. Lee Reidl, the exhibition includes quilts, sweater and woven blankets that illustrate the colour, influences and issues of our time. Also included is artwork from Weeks' personal collection and a process based installation by Reidl as a response to her mother's story.

"The threads of life that surround us are many colors, many textures. They help define identity and create memory as they intertwine to produce pattern and form. As the hue of a fabric changes overtime, we weave regenerated stories; variations that incorporate new influences and old truths." – S. Lee Reidl, Curator

EDUCATION

ArtRageous Saturdays –Two themed *ArtRageous* workshops for children ages 5 to 11, sponsored by RBC.

Total Gallery Attendance: 1446

**RECEIVED**

JUL 11 2013

NANAIMO MUSEUM**Report to Parks Recreation and Culture Commission**
June/July 2013 Submitted July 12, 2013 by Debbie Trueman**DEPARTMENT OF
PARKS RECREATION AND CULTURE****Administration/Revenue**

- Gaming Application – our request for the same amount as last year was approved.
- Numbers – up 13% YTD with program numbers also up 14% YTD. Total attendance Museum and Bastion YTD 23716.
- Revenue – Gift Shop sales YTD are down 14% from last year but 8% above budget with Admissions 23% up from last year. Most due to VICC numbers down as these numbers shop a lot but do not always visit the gallery.
- Financial statements in line with no significant variances.

Exhibit Programming

- Permanent Exhibit Development – is progressing well-still projecting a fall opening-people are looking forward to the Chinese artifacts and images being back on display.
- 1913-18 Arctic Exploration exhibit-opens in August and features many artifacts never before on exhibit from the CMC collection.
- We close out the exhibit year with a toy exhibit from our collection and local collectors. As Nov/Dec welcomes approx. 600 children for the Christmas program we know this will be a popular exhibit as it has been in the past.
- Hallway – new exhibit in conjunction with VIU and the Nanaimo Art Gallery for the large international sturgeon conference taking place this month.

Programs and Events

- School Programs- went until the very last day of classes!
- Venue Rental – YPN event, Sprott Shaw College Nursing graduation, monthly users. Things now get very quiet through the summer.
- Sports Hall of Fame – 2013 inductees have been selected and approved by committee and are currently being notified. This year's event will be September 21 at the Museum at noon and you are all invited!!
- Planning is underway for the 50th anniversary of the Museum Society next April and the 160th anniversary of the Princess Royal landing next November.
- Ivan Sayers Lectures – both sold out and very well received.
- Summer Programming – all started last week-first cemetery stroll is sold out, drop in programming starting slowly but attendance at all programs so far-they usually get much busier further into the school break.
- 2014 – will be a big anniversary year for us- 50th anniversary of the forming of the Museum Society April 2nd (you are all invited to the party!) and the 160th anniversary of the Princess Royal landing November 27-join us at the Bastion with lunch to follow at the Museum.

Community Partnerships

- Tourism Nanaimo Partnership at the Bastion – is working out very well and freeing up our summer students for other projects such as the new permanent gallery addition.
- DNBIA Events Committee- continues.
- Cultural Managers meetings- back to this smaller group meeting now that the cultural plan revamp is complete.
- Happy 60th anniversary to the Nanaimo Historical Society!
- NEDC Economic Impact Study -

Recent Comments

From a resident (55+) who has visited twice this year, "The Art Deco fashion exhibit is beautiful. As an embroiderer, I appreciate the fine work that went into many of the fashions. You are doing a great job with your exhibits!"

City of Nanaimo
REPORT TO THE
PARKS, RECREATION AND CULTURE COMMISSION

DATE OF MEETING: 2013-JUL-24

AUTHORED BY: LIZ WILLIAMS, MANAGER
RECREATION & CULTURE SERVICES

RE: TRAVEL ASSISTANCE GRANT
NANAIMO AND DISTRICT MINOR FASTBALL ASSOCIATION U14 GIRLS

STAFF RECOMMENDATION:

That the Parks, Recreation and Culture Commission recommend that Council approve the application for a Travel Assistance Grant to the Nanaimo and District Minor Fastball Association U14 Girls in the amount of \$650 for thirteen athletes to attend the Provincial Championships, being held in Surrey, BC.

BACKGROUND:

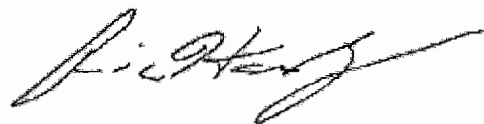
The City of Nanaimo provides a contingency account for amateur sports and cultural groups and individuals to travel within BC (excluding travel on Vancouver Island) and out of province to a Regional, National or International Championship. These funds are available to sports and cultural groups winning Provincial or Regional competitions and the current policy provides \$50 per person to a maximum of \$1,000 per application for travel within BC or \$100 per person to a maximum of \$2,000 per application for travel outside of BC. Requests are considered on a first-come, first-served basis as funds remain available.

Staff review all Travel Assistance Grant applications and forward the recommendation to the Parks, Recreation and Culture Commission for approval. On 2013-JUN-25, Staff reviewed a Travel Assistance Grant application submitted by the Nanaimo and District Minor Fastball Association – U14 Girls requesting financial assistance for thirteen athletes to represent Nanaimo at the Provincial Championships being held in Surrey, BC. Staff determined that the application did meet all of the grant criteria and recommend that the Parks, Recreation and Culture Commission recommend that Council approve the application in the amount of \$650.

To date \$5,700, from the 2013 travel grants fund have been awarded or pending. If the above travel grant of \$650 is approved, \$1,150 is available for future 2013 travel grants.

Respectfully submitted,

Concurrence by:



Liz Williams
MANAGER, RECREATION AND CULTURE
PARKS, RECREATION AND CULTURE

Richard Harding
DIRECTOR
PARKS, RECREATION AND CULTURE

City of Nanaimo
Department of Parks, Recreation & Culture

Travel Assistance Grant Evaluation

APPLICANT: Nanaimo & District Minor Football Assoc DATE: June 25/2013
U14C Girls

CRITERIA	Meets Criteria (✓)	Does not meet Criteria (✓)	NOTES
A. Winner of a Regional, Provincial or National Championship (or equivalent)	✓		
B. Attending a Provincial, Regional, National, or International Championship	✓		
C. Traveling out of Province Max. \$100 per person up to \$2,000 per group	—	—	
D. Traveling within BC(excluded: Van. Is.) Max. \$50 per person up to \$1,000 per group	✓		
E. Other sources of funding identified	✓		
F. Grant recipient(s) reside in Nanaimo	✓		
G. Application made by a local organization	✓		
H. Grant for participants only, not coaches or chaperones	✓		
I. Demonstrated financial need	✓		
J. Applicant is a non-profit organization	✓		
K. Budget & financial statements attached	✓		

RECOMMENDED FOR FUNDING (✓): ✓ AMOUNT: \$ 650.00

OR

NO GRANT RECOMMENDED (✓): _____ DOES NOT MEET CRITERIA: _____

EVALUATOR: Liz Williams POSITION: Manager, Rec. & Culture Services



CITY OF NANAIMO
APPLICATION FOR TRAVEL ASSISTANCE

Office Use

ORGANIZATION: NDMFA Nanaimo & District Minor Fastball Assoc. Team: - "Nanaimo Nitros" U14C Girls 2269 Lynn La Ran Drive Nanaimo, B.C. V9R 6W1		DATE: <u>June 13, 2013</u>	
		PRESIDENT:	Head Coach Colin East
		SENIOR STAFF MEMBER:	<u>(250) 585-0117</u>
		POSITION:	Michele Behie Manager, "Nanaimo Nitros" (250) 619-2999
		CONTACT:	(250) 714-1188 <u>thebehies@shaw.ca</u>
TELEPHONE: NDMFA President Doug Cawthorne <u>cawthornedougjen@shaw.ca</u>		TELEPHONE: <u>(250) 619-2999</u>	
TOTAL NUMBER OF PERSONS TRAVELLING:	TOTAL NUMBER OF COMPETITORS TRAVELLING:	TOTAL NUMBER OF COMPETITORS RESIDING WITHIN THE CITY OF NANAIMO:	TOTAL AMOUNT REQUESTED: <u>\$1650</u>
13 vehicles 44 persons	13 players 3 Coaches 1 Manager	All 13	B.C. Ferry costs 1-way 13 cars x \$51.25 = \$666.25 39 adults x \$15.50 = \$604.50 5 siblings x \$7.75 = \$38.75 Total = \$1309.50 + return fare = \$1309.50 Total = \$2619.00 Maximum for group (\$2000)
DESTINATION: <u>NEWTON - SURREY, B.C.</u>		DATE OF DEPARTURE: <u>July 4, 2013</u>	
EVENT TO BE ATTENDED: Softball B.C.- U14 C Girls Provincial Championship Tournament			
PROVINCIAL/REGIONAL/NATIONAL CHAMPIONSHIP RECEIVED: Regional District Champions, June 14 th , 2013 Port Alberni			

PLEASE LIST ALL OTHER SOURCES OF FUNDING FOR THIS TRIP:

Our team has done a great deal of fundraising to assist with the travel costs associated with tournaments. We sold dozens of raffle tickets after obtaining many great prizes such as Canucks tickets, a tool set, hair salon kit, etc. at the beginning of our season. The players sold those tickets and were involved in a large bottle drive as well. They collected from friends and neighbors for months and also went door-to-door together as a team for 9 hours. The players also completed a "batting hit-a-thon". Every family worked hard finding their own individual Sponsorship for the team as well.

WHY SHOULD THIS TRIP BE APPROVED?

Please read letter attached.

SIGNATURE: <u>[Signature]</u>	TITLE/POSITION: <u>Manager, Nanaimo Nitros</u>	DATE: <u>June 13, 2013</u>
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* IN SIGNING THIS DOCUMENT I CONFIRM THAT I HAVE READ AND UNDERSTAND THE CRITERIA *

NOTE: A BUDGET OUTLINING REVENUES AND EXPENDITURES FOR THIS TRIP MUST BE ATTACHED FOR CONSIDERATION.

Our team would greatly appreciate assistance with travel funds to the Provincial Championship Tournament July 4th – 7th 2013, in Newton-Surrey, B.C., as they have incurred a great deal of costs while travelling to several tournaments for competitive play throughout the season. This group of U14C girls has rallied together to become a phenomenal team of competitive players that not only welcome the opportunity, but also embrace the challenge of representing Nanaimo at the Provincial Championship Tournament and feel confident that they will succeed in winning to bring the Gold trophy home to our wonderful City. So far, they have placed first in all of their division tournaments, and took Silver in a Tournament playing against teams that were in a higher Division – B. They embraced the District Championship Tournament Play downs winning all 3 games handily, which was the necessary step to qualify for the Provincials. The players have practiced hard all year, starting indoors in September until now, preparing for this Provincial Tournament. The players have been diligent in their preparations with 2 practices and 1 game every week as well as the numerous all-weekend tournaments played in a variety of locations on the island and the mainland. Many of these tournaments involve two nights in a hotel, food/meal costs and travel costs such as gas, ferry costs, etc. The parents of the players have been very dedicated, ensuring their daughter is present at every practice/ game/tournament possible for them. This team consists of focused, determined girls who truly love this sport and have become close and I believe, life-long friends. We would very much appreciate any assistance our fine City would be able to offer to help this team with the some of the many costs we will still endure with the four-day trip to Newton-Surrey for the Provincial Championship Tournament in 2 weeks. Thank you in advance for your consideration.

Budget and Expenditures

B.C. Ferry Costs

1- way

13 cars x \$51.25 = \$666.25

39 adults x \$15.50 = \$604.50

5 siblings x \$7.75 = \$38.75

Total = \$1309.50

+ return fare = \$1309.50

Total = \$2619.00

Hotel

Does not include Gasoline costs for driving players, depending on Gasoline prices.
Does not include Food costs for players for four days and three nights.

City of Nanaimo
REPORT TO THE
PARKS, RECREATION AND CULTURE COMMISSION

DATE OF MEETING: 2013-JUL-24

AUTHORED BY: RICHARD HARDING, DIRECTOR,
PARKS, RECREATION AND CULTURE

RE: HARBOUR CITY FOOTBALL CLUB LEASE AGREEMENT APPROVAL IN PRINCIPLE

STAFF RECOMMENDATION:

That the Parks, Recreation and Culture Commission request that Council:

1. Approve in principle the disposition of a 5-year Lease to the Harbour City Football Club;
2. Direct Staff to present the lease agreement at a future Council meeting for review and consideration.

PURPOSE:

To obtain Commission and Council approval in principle to grant a 5-year lease at the Beban Park Lions Sports Pavilion to the Harbour City Football Club.

BACKGROUND:

The Harbour City Football Club (HCFC) have requested a new 5-year lease for the use and occupation of a portion of the Beban Park Lions Sports Pavilion. The Club's License Agreement expired June 30, 2012 under their former name, Nanaimo Youth Soccer Club.

The purpose-built Lions Sports Pavilion provides change rooms, washrooms and storage for soccer, baseball and cricket plus dedicated space for the HCFC Clubhouse. HCFC has occupied space in the Beban Park Field House since 2001.

Moving HCFC from a license agreement to a lease agreement reflects the exclusive use of the majority of the clubhouse by HCFC. It also places greater responsibility on HCFC for maintenance and cleaning.

The HCFC Lease Area will be 337 sq. m. (3,626 sq. ft.). It includes a large basement for storage of equipment, a main floor office, meeting room, washroom and food concession as well as a mezzanine for sport viewing.

HCFC will pay a nominal \$1.00 for the term but will be responsible for routine interior maintenance, minor repairs and a larger contribution toward the cost of the building utilities, moving away from the current City partial subsidization. Staff estimates these costs to be

approximately \$2,000 per year. The City will be responsible for maintenance and repairs to the exterior, roof, heating and ventilation systems.

Draft Terms of the proposed Lease Agreement with the Harbour City Football Club

- Address of property: 2300 Bowen Road
- Legal Description: Lot 1, Sections 18, 19 and 20, Range 7, Mountain District, Plan 27441, Except those parts in Plans 40622 and 44255
- Lessee: Harbour City Football Club (HCFC)
- Lease Area: 337 sq. m. (3,626 sq. ft.)
- Form of Lease: Unregistered
- Term: 5 years
- Commencement Date: September 15, 2013
- Termination Date: September 14, 2018
- Rent for term: \$1.00 plus GST
- City Responsibilities: Maintenance and repair of roof, HVAC system, exterior of building, insurance of structure
- Tenant Responsibilities: interior maintenance including cleaning, repairs, plumbing and electrical upgrades when required, security system, internet, cable TV
- Utility Charge: \$2,000 per annum
- Tenant Insurance: \$5 Million liability and content insurance
- Property Taxes: Tenant responsible for property taxes (unless approved for a Permissive Tax Exemption)
- Assignment: Upon approval by the City

Staff recommends that the PRC Commission request that Council provide approval in principle of the lease agreement.

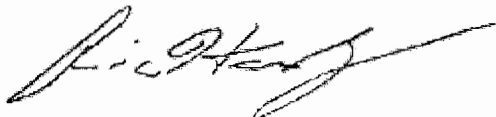
If Commission and Council approve the project and lease agreement in principle, Staff will formalize the lease document, carry out the notification process and return to Council for final approval.

STRATEGIC PLAN CONSIDERATIONS:

Community Building Partnerships:

1. Doing more and leveraging capacity through partnerships and alliances.
2. The ability of volunteer-based organizations to deliver outcomes inherent in the City vision and municipal priorities.

Respectfully submitted,



Richard Harding
DIRECTOR
PARKS, RECREATION AND CULTURE

City of Nanaimo

REPORT TO RICHARD HARDING, DIRECTOR PARKS, RECREATION AND CULTURE

DATE OF MEETING: 2013-JUL-24

AUTHORED BY: JEFF RITCHIE, SENIOR MANAGER,
PARKS & CIVIC FACILITIES

RE: MONTHLY REPORT FOR JUNE – 2013 – PARKS OPERATIONS

The following highlights are the park initiatives for June. Regular maintenance tasks are not listed.

PARK PLANNING & DEVELOPMENT:

- The initial public input phase for the Beban Park Master Plan has closed. Stakeholder interviews, two public open houses, and an online survey have been completed with over 500 individuals and 25 groups participating. Master Plan concepts and policies will be developed as a result of this input for review in fall 2013.
- Staff are moving ahead with the land planning process for the 200-acre city-owned property adjacent to Colliery Dam Park. Environmental assessment work and some stakeholder input has begun and is moving forward.
- The Maffeo Sutton Park Master Plan update is in process. Potential design options and a phasing plan will be reviewed in September.
- Park improvement work at Mansfield Park is complete and summer day camps underway. A re-opening party is scheduled for the neighbourhood in July.
- The parks ambassadors are out in the parks for the third month. They are talking to people about dog etiquette and off-leash sites in a positive way in five parks (Maffeo Sutton, Westwood Lake, Pipers Lagoon, Neck Point and the Beban Dog Off-Leash Park) as well as at community events. Lack of dog etiquette was a recurring theme in the public survey input from the March open houses.
- The Service and Resource Centre indoor art piece will be installed in July.
- Playground equipment for the fall upgrades to Harewood Centennial Park has been tendered. Works and services will be tendered in the summer with anticipated construction beginning in September.
- The Caledonia Park Improvement Plan has begun with stakeholder interviews and preliminary design work. Public process dates are still to be determined.

VOLUNTEERS IN PARKS:

- The playground equipment for Ocean View Park has been tendered and chosen. Site preparation is ongoing during the summer and the playground will be installed in September.
- Public art opportunities under the Volunteers in the Park (VIP) program are being promoted to create local neighbourhood and community based installations. Forest Drive Gyro Park

was the first neighbourhood to apply for this and is hosting their paint out in July for the public to participate in. Other parks such as; the South End Neighbourhood Association, the neighbourhood around Deverill Square Park and Nanaimo Old City Association are working on ideas for submissions.

- The Nanaimo Scouts which operate out of the Scout Hut in Comox Gyro Park are preparing a proposal to make improvements to the Scout Hut.
- The Stephenson Point Neighbourhood Association continues to host invasive species removal parties in local parks once a month.

MAINTENANCE AND CONSTRUCTION:

- Replaced entire level control for the Leisure Pool at Beban Park.
- Re-tubed part of boiler number one at Beban Park.
- Installed new cold water feed line to the cooling tower at Frank Crane Arena.
- Rebuilt wave control arm for wave machine at the Nanaimo Aquatic Centre.
- Repaired and delivered three ping pong tables for the City of Nanaimo summer programs.

PARKS UTILITY:

- Royal Paving finished painting graphics on the black top at Departure Bay Centennial Water Park.
- Installed new style drinking fountains at Beban Sports Field, Beaufort Dog Off-Leash Park and Mansfield Park.
- Installation of two more picnic tables and two more garbage cans at the Departure Bay Centennial Water Park.

TURF AND PARKS:

- Bowen West soccer field lined out full size, at 300' x180'.
- Roughly 50 geese made Westwood Lake their home, prior to molting. They are now an issue with feces and will be there until late August. We have increased maintenance to help deal with this problem.
- Regular high season summer maintenance.

TRAILS:

- Blueback stairs complete
- Westwood trail received drainage repair work.

HORTICULTURE:

- Horticulture staff busy with 'summer event' season in the parks and downtown.
- Hanging baskets have been installed with a reduction from 305 to 270. A new self watering style has been installed this season. Trials on the 20 new baskets are showing good results with less water but are not as pleasing to look at compared to our traditional baskets.

- Staff developed and presented a two hour historical bike ride through South Nanaimo and it was well received with 23 participants.
- Staff took part in a Go Island Segment for Shaw Cable television where the topic was what a gardener does for the City of Nanaimo.
- Staff continues to work in all the parks in our downtown core to ensure all visitors to the community have a quality experience.

URBAN FORESTRY:

- Twelve calls for service for arboriculture which included seven removals, five issues resolved with pruning, one call no action to be taken and one call where further testing is required to determine if there is internal risk associated with the 80 foot fir.

PARKS AND OUTDOOR SPACES SPECIAL EVENTS:

- Invasive Plant Awareness Month wrap-up event at the Fire Department. Some changes will take place next year as we will be working with established groups to plan work parties rather than randomly booking them and hoping people will sign up.
- Our first annual Family Fishing Day was held 2013-JUN-15 at Westwood Lake. We had fantastic support financially from the community and province helping out with the prizes and interactive booths. Our summer playground staff was on board to help promote our city programs and what we have to offer.
- Search for the Golden Bucket contest started this month. Yellow buckets have been placed around our facilities, parks and special events advertising the "Search for the Golden Bucket". Weekly clues found on our Facebook website and at our main facilities will guide participants to different parks throughout the summer looking for the bucket. Once found a question will need to be answered and emailed to askprc@nanaimo.ca for a chance to win weekly prizes and a grand prize at the end of the summer.
- Program highlights included Take a Hike to Mount Benson, Walkfit, Yogafit, Learn to Fish, Family Night Paddle and Bike Tour of Historical Trees.

VANDALISM REPORT FOR JUNE, 2013

BUILDING AND ENGINEERING R&M

- Graffiti removal \$1,717.95
- Electrical replacement \$1,378.73

COST **\$3,096.68**

MATERIALS AND SUPPLIES

COST \$ 315.37

LABOUR AND FLEET (City Vehicles)

COST **\$1,036.47**

TOTAL COST **\$4,448.52**

Graffiti removed from Departure Bay Centennial Park, Maffeo Sutton Park, Woodstream Park and Harewood Centennial Park. Electrical replacement at Bowen Park.

CITY OF NANAIMO DOG AMBASSADOR REPORT JUNE 2013						
Park Sites	# of dogs encountered	# of people questioned	Positive behaviours observed	Positive behaviour description	SWAG given out	Comments
Beban Park	20	19	0	N/A	14	Colliery Dam a big topic of conversation. I noticed a lot of dogs between the cars and the gates of the dog park.
Neck Point Park	14	15	2	Dogs on leash and picking up after other dogs.	15	Many people were asking about water access for their dogs.
Maffeo Sutton Park	27	23	0	N/A	20	A lady mentioned that the rock/gravel at Northfield Dog Park is very sharp and rough on dog's paws.

CITY OF NANAIMO ANIMAL SERVICES DIVISION JUNE 2013					
Park Sites	# of Patrols	Dogs Encountered	Verbal Warnings	Written Warnings	Tickets Issued
Beban Park	9	14			
Beban Off-Leash Park	2	29			
Beban Participaction Park	10	16			
Bowen Park	12	20	1		
Colliery Dam Park	2	6			
Colliery Dam Off-Leash Park	1	6			
Departure Bay Beach Park	7	13	3	2	
Divers Lake	1	0			
Harry Wipper	3	0			
Hawthorne Park	6	2			
Invermere Beach	3	13	1		
Kenwill Park	3	1			
Linley Valley	5	14		1	
Loudon Park	2	4			
Maffeo Sutton/Swy-a-lana Lagoon Park	15	219		2	
May Richards Bennett Park	4	0			
May Bennett Off-Leash Area	4	135			
Neck Point Park	8	40			
Nob Hill Park	2	0			
Northfield Parkway Trail	3	5			
Petroglyph Park	4	3			
Pipers Lagoon Park	7	29	1	1	
Robins Park	6	0			
Sid Clark Gyro Park	6	0			
Westwood Lake Park	6	42	1		
Wheatcroft Park	2	0			
Woodstream Park	2	4			
TOTALS:	128	481	7	6	0

CITY OF NANAIMO TRAIL COUNTS JUNE 2013				
Park Sites	April Daily Average	May Daily Average	June Daily Average	Peak Time of Use
Beban				
Off-Leash Dog Park Little Dogs	66	68	78	4 PM – 5 PM
Off-Leash Dog Park Big Dogs (side)	93	96	102	4 PM – 5 PM
Off-Leash Dog Park Big Dogs (Front)	123	129	140	4 PM – 5 PM
Beban Participark	121	128	154	6 PM – 7 PM
Blueback				
Beach Access	153	193	219	5 PM – 6 PM
Invermere				
Beach Access	83	108	131	6 PM – 7 PM
Linley Valley				
New Trail	34	42	50	3 PM – 4 PM
Rutherford Rd – Linley Point Development	64	65	73	3 PM – 4 PM
Linley Point Trail Altavista Access	55	56	67	3 PM – 4 PM
Linley Road Access to Linley Valley	51	54	58	1 PM – 2 PM
May Bennett				
Off-leash dog park	34	38	45	12 PM – 1 PM
Parkway Trail				
Third Street VIU Entrance	225	188	202	11 AM – 12 PM
Pawson Park				
Entrance	54	64	70	4 PM – 5 PM
Colliery Dam				
Upper Dam	179	200	231	3 PM – 4 PM
Lower Dam	214	237	257	3 PM – 4 PM
Seabold Park				
Entrance	44	49	55	2 PM – 3 PM

City of Nanaimo

REPORT TO RICHARD HARDING, DIRECTOR PARKS, RECREATION AND CULTURE

DATE OF MEETING: 2013-JUL-24

AUTHORED BY: SUZANNE SAMBORSKI, SENIOR MANAGER
RECREATION & CULTURE SERVICES

RE: MONTHLY REPORT – JUNE 2013
RECREATION AND CULTURE SERVICES

COMMUNITY DEVELOPMENT:

Aquatics: The month of June was very busy for school swims; Beban Pool hosted 526 students and the Nanaimo Aquatic Centre (NAC) saw 2,325 students. The yearly User Group meeting was held 2013-JUN-24. Summer swim schedule and lessons are in full swing. Westwood Lake First Beach is open with lifeguards on duty from 2013-JUL-02 to SEP-01, noon to 6:00 pm. Pools will be closed in late summer for annual maintenance: Beban Pool will be closed 2013-AUG-10 to AUG-30 and NAC will be closed 2013-AUG-31 to SEP-12.

BC Summer Games: Next meeting is set for September 2013.

Beban Park Master Plan: Two Beban Park Master Plan Open Houses were held with good attendance and input at both. Several Beban user group one-on-one interviews were conducted. Early July is the cut-off for public input.

Canada Day: Planning meeting held 2013-JUN-27 for staff working the Canada Day event at Maffeo Sutton Park.

Community Events - PRC: "Search for the Golden Bucket" initiative is up and running. This summer promotion is intended to get people into city parks. The Golden Bucket moves to a new park each week and clues are provided at our facilities, Facebook and website. Family Fishing Day: Held on 2013-JUN-15. Between 400 and 500 fishing enthusiasts attended the inaugural Family Fishing Day at Westwood Lake. This event had several community partners including VIU, Go Fish BC, Nanaimo Fish Hatchery, Island Fly Water Fishers, Nanaimo Recycling Exchange, Wholesale Sport, Nanaimo Search & Rescue and more. The event highlights included a live fish release, prizes, crafts and even a couple of fish were caught.

Concerts in the Park: Scheduled for July and August, concerts will be held at both Maffeo Sutton Park and Bowen Park Amphitheatre.

Community Events: Significant community events that took place in the Social Centre in the past month included: Blood Donor Clinic (three days), Nurses Pinning Ceremony, Night of Thai Flavour 2013, and Dry Grad. At the Centennial Building/Grounds events included: Kennel Club Dog Show (four days), the Farmers Market which is operating every Wednesday afternoon until fall, Dry Grad, and the Amateur Radio Club hosted a 24 Field Day Exercise.

Upcoming community events staff liaise with include; Dragon Boat Festival, Silly Boat Regatta, Marine Festival, Fresh-air Cinema, Symphony in the Park and the Blues Festival.

Fitness and Health: This summer both the NAC and Beban weight rooms will get a face lift with new flooring. The rubberized flooring will prevent movement of the strength machines, protect the floor when equipment is dropped and assist with sound abatement.

Meetings/Training/Professional Development: Summer Staff training for 42 new seasonal summer staff. Staff visited a Nature Kindergarten program in Errington to investigate the viability of offering a similar course in Nanaimo. Staff attended Vancouver Island Sport Tourism Council, Tourism Leadership Committee, and participated in the MATI leadership conference as faculty.

Nanaimo Athletic Commission: Staff participated in a conference call with the Nanaimo Athletic Commission and the new BC Athletic Commissioner, Dave Maedel to discuss the future of the BC Athletic Commission. A motion has been passed by Council to rescind the Nanaimo Athletic Commission Bylaw.

Nanaimo Cultural Plan: The draft Cultural Plan is nearing completion with a presentation of the plan draft scheduled for Council on 2013-SEP-23. The plan will then be presented at a community open house for comments and feedback before going to Council for final adoption. Over 1000 Nanaimo residents participated in an extensive community engagement process, with over 2000 comments received from the "Vision for Culture" survey.

Nanaimo Poet Laureate: Seven nominations were received for Nanaimo's first Poet Laureate. Nominations are being reviewed by a selection panel with a recommendation going to the Cultural Committee, Commission and Council in the fall.

PROGRAM HIGHLIGHTS:

Four Nanaimo Harbour City Seniors (NHCS) Thursday Special Events were held at Bowen Auditorium in June with an average attendance of 95. The spring/summer season for ongoing seniors programs has 2,350 registrants. A free Kidney Foundation Screening clinic for seniors was held with 43 people being screened. Brian de Leeuw, representing VIHA, is interested in holding an entry level fitness program. This program would have low instructor to participant ratio (1:8) and would bridge participants into regular department fitness programs when they are ready.

64 Special Needs programs ran during the Fall/Winter seasons involving 501 participants.

Registration in Camp Holiday at Beban Park is reaching capacity for all weeks in July. FlexReg is a popular option for this summer camp which allows participants to register for specific days that fit into their schedule instead of registering for a full week at a time.

15 daycamp sessions have been booked in the Bowen Pottery Studio.

Arts Alive registration is disappointing with only 157 registrations so far, down from 257 in 2012. Arts Alive is a non-profit group that offers programs through the local schools. PRC assists Arts Alive with registration.

Long term preschool instructor, Debbie Medwid, retired in June.

Recreation Coordinators responsible for preschool programs are implementing a new schedule and fees for the monthly programs starting in September. These changes are required to comply with the Community Care and Assisted Living Act and to cover the program operating costs. Kinder Prep and Doodlebugs preschool wrap-up parties were held 2013-JUN-19 and 20 at Departure Bay Centennial Spray Park.

Oliver Woods Community Centre: Summer fitness classes and camps have very strong registration numbers. In late June, Oliver Woods is hosting a Pickleball Tournament. To date 64 players have registered for this growing sport.

604 students in Grade 5 this past school year took advantage of the Grade 5 Active Pass (compared to 361 last year). 176 kids took advantage of the Grade 6 Stay Active Pass during the same period (compared to 123 last year). On average 89% of the pass use is for swimming, 10% for skating and 1% for OWCC drop-in gym programs.

LIT/Quest is full with 110 registered and 14 on the waitlist. Participants attended orientation and other training workshops plus signed up for volunteer placements in June. The first significant placement for many of them will be at the Canada Day celebration in Maffeo Sutton Park.

A partnership with the Canadian Tire Jumpstart Program allows us to supplement our LEAP subsidy with Jumpstart funding for kids 4 to 18 years old. For the first six month of the year this subsidy translated to 108 kids receiving the Jumpstart funding for PRC programs, a value of \$9,668, which Canadian Tire will reimburse to us.

MARKETING/COMMUNICATION:

Support to Parks, Recreation & Culture events, programs and happenings with marketing, communications and graphic design. Fall/Winter Activity Guide: preparation, including, design, layout, ad sales, printing and distribution. Guide release date is set for late August.

Facebook: 4,942 Likes, Twitter: 6,021 followers. Social Media (SM) topics included: Programs, Beban Park Open House and survey, Summer Camp, Mansfield Park, Invasive Plants, Summer Camp registration, summer skates, LIT/Quest, Fathers Day Fishing, \$3 Thursdays, Online Schedules, Canada Day, Family Fishing Day, Summer Concert Series, Playgrounds, Bike to Work Week, Invasive Species, Leaders in Training and other program specific promotions.

Press Releases included: Summer Concert Series, Canada Day, Cultural Awards, and the Golden Bucket.

Newspaper promotion included: 'A Place for You'; summer swimming options.

Radio promotion included: Active outdoors, program push for outdoor programs.

Additional community graphic design support was given to the Nanaimo Arty Gallery's proposal.

June Statistics:

Arenas:			
<u>Hours:</u>		<u>Attendance:</u>	
FCA –	150.00	FCA –	18,252
NIC 1 –	170.50	NIC 1 –	6,333
NIC 2 –	155.75	NIC 2 –	5,099
CMM –	<u>337.25</u>	CMM –	<u>8,274</u>
TOTAL –	813.50	TOTAL –	37,958

Front Desk:	2013	2012	Difference
<u>Numbers</u>			
Registrations	2,656	2,788	-132
Rec Passes	197	242	-45
Economy Tickets	832	817	15
Gift Card Sales	<u>23</u>	<u>36</u>	<u>-13</u>
TOTAL:	3,708	3,883	-175
<u>Sales</u>			
Registrations	\$181,178	\$196,985	-\$15,807
Rec Passes	34,805	33,693	1,112
Economy Tickets	33,851	29,543	4,308
Gift Card Sales	<u>920</u>	<u>2,040</u>	<u>-1,120</u>
TOTAL:	\$250,754	\$262,261	-\$11,507

RECEIPTS	
2013	2012
\$437,922	\$442,544

Aquatics:	Attendance	
	Current Month	Last Year
Public Admissions:	38,773	39,971
Clubs, Rentals, Schools:	6,856	8,446
Lessons:	4,490	4,514

Harbour City Seniors' Memberships Sold Per Month:

	2011	2012	2013
JAN	400	343	348
FEB	101	123	169
MAR	131	157	110
APR	94	50	124
MAY	46	50	65
JUNE	63	43	46
JULY	40	43	
AUG	49	75	
SEPT	157	172	

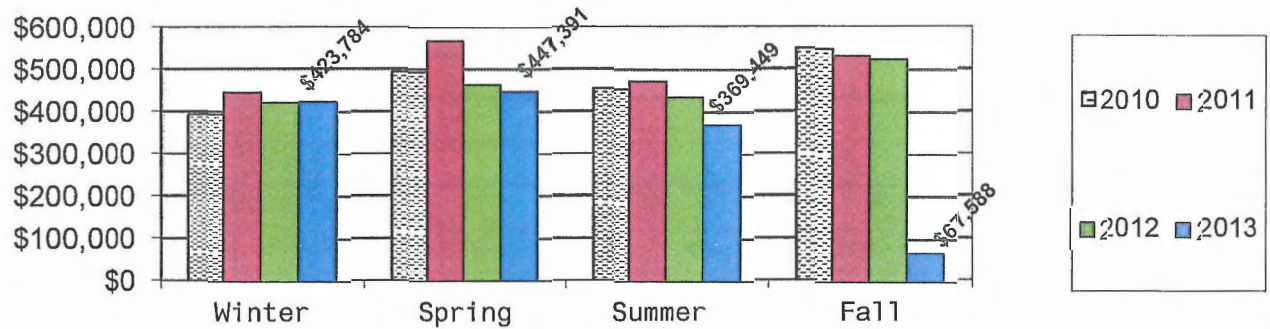
OCT	86	102	
NOV	107	91	
DEC	225	152	
TOTAL	1499	1401	862

Total NHCS Memberships 862 sold from Jan 1, 2013 to date
Total NHCS Memberships 1,401 sold from Jan 1-Dec 31, 2012
Total NHCS Memberships 1,499 sold from Jan 1-Dec 31, 2011

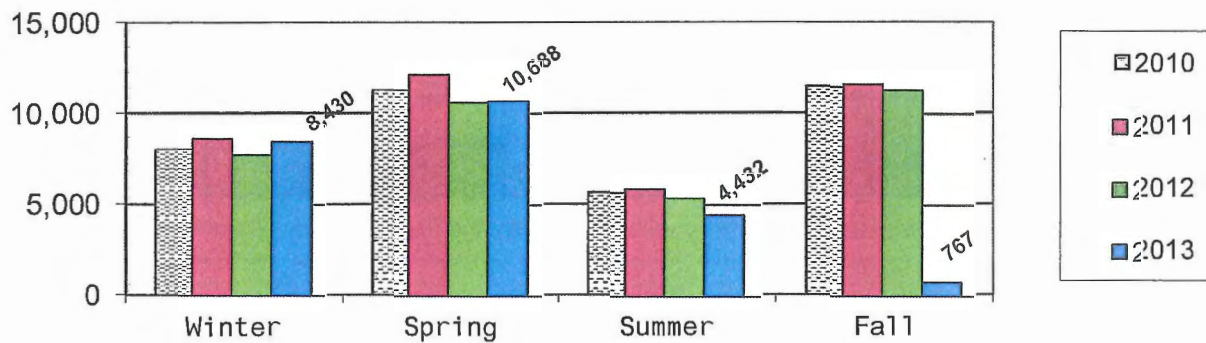
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2010 to 2013 Recreation and Culture Programs Registrations and Revenues

Program Registration Revenue

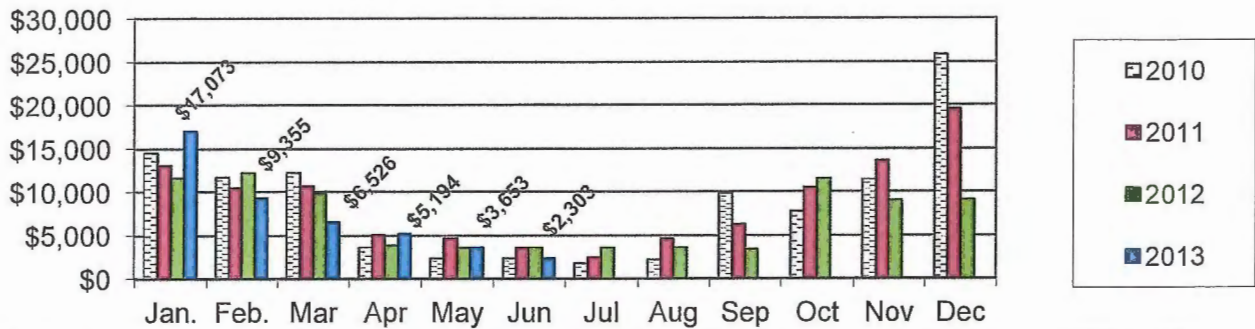


Program Registrations*

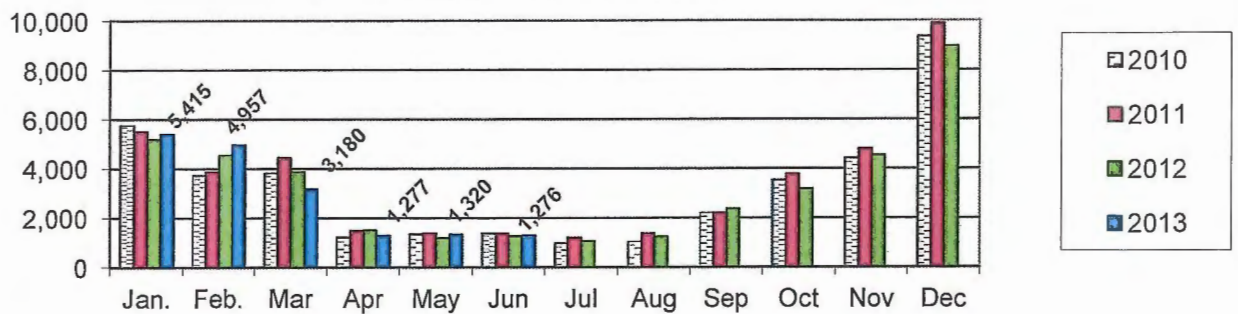


Summary of Recreation And Culture Services - JUNE 2013

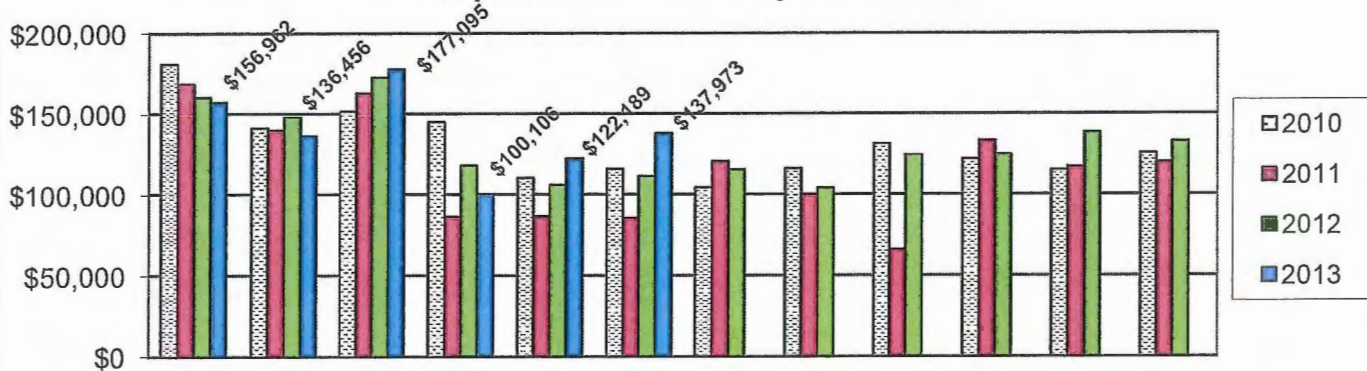
Arena Public Skate Revenue



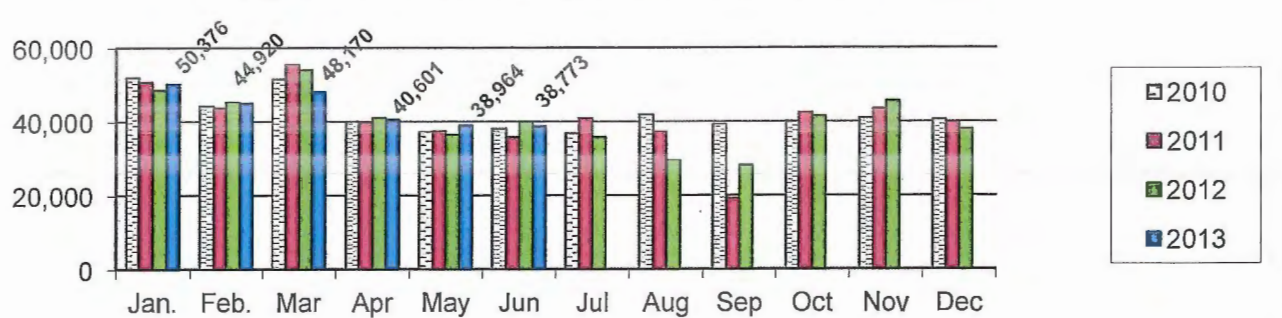
Arena Public Skate Admissions



Aquatic and Fitness Gym Revenue



Aquatic and Fitness Gym Public Admissions



2013-Jun-24

Nanaimo Parks, Recreation & Culture
Parks Yard,
89 Prideaux Street
Nanaimo, BC
V9R 1Z7

Att'n: Mr. Ian Blackwood
Manager of Facility Maintenance and Construction

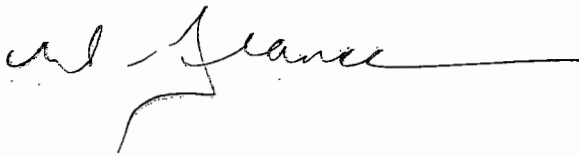
Re: - Nanaimo Folk Festival Society park plaque

Dear Ian,

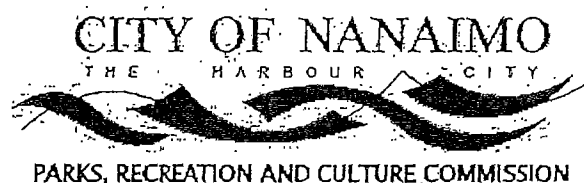
I wish to thank you for your expertise regarding the design and implementation of the display plaque for the Nanaimo Folk Festival Society at Maffeo Sutton Park. Our ~~group could not be more pleased with the results as you personally guided us~~ through the process from start to finish. To me it caps off what we have needed for many years, some acknowledgement of the group responsible for displaying the flags. It is now a reality and I am very much appreciative.

Please convey to you parks staff our thanks for a job well done. On a personal note, I wish you a happy retirement. You will be missed and it has been a pleasure working with you over the years.

Sincerely,

A handwritten signature in dark ink, appearing to read 'William France', with a long horizontal stroke extending to the right.

William France
Nanaimo Folk Festival Society



RECEIVED

JUN 14 2013

DEPARTMENT OF
PARKS RECREATION AND CULTURE

REQUEST TO APPEAR AS A DELEGATION

ON 2013 - July - 24
year month day

NAME OF PERSON MAKING PRESENTATION: Erin Hemmens Print

ADDRESS: Nanaimo BC
street address City Province Postal Code

PHONE: n/a home business EMAIL: _____

NAME OF APPLICANT IF OTHER THAN ABOVE: _____

DETAILS OF PRESENTATION:

Skin cancer is the most commonly diagnosed cancer in Canada, and it is almost entirely preventable. Melanoma - the most serious form of skin cancer - is the fourth most commonly diagnosed cancer in youth between the ages of 15 and 29. The Canadian Cancer Society is working to challenge the cultural messaging, aimed particularly at young women, that tanned skin is beautiful and healthy.

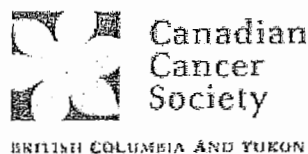
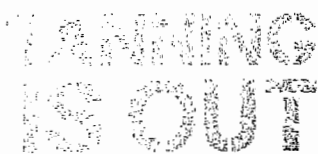
The Canadian Cancer Society is proposing to grow their existing partnership with the City by expanding the reach of current work, which focuses on outdoor worker sun safety, to encompass the public, at select outdoor recreation facilities. The proposed partnership will focus on Westwood Lake for 2014, expanding into other locations based on evaluation and assessment. The partnership would evolve based on collaboration but could include a beach umbrella loan program, on-site Cancer Society prevention staff and volunteers, the provision of printed material and sunscreen.

PLEASE NOTE

- **Electronic presentations** must be provided on a CD, memory stick, or by email no later than 9:00 a.m. the day of the Meeting.
- Please submit a written copy of your presentation to the Recording Secretary either at, or prior to, the Meeting.
- **Multiple speakers** on a single issue or topic shall be given 5 minutes each to make their presentations as per Section 18.6 of the Council Procedure Bylaw.

Parks, Recreation and Culture Commission
500 Bowen Road, Nanaimo BC V9R 1Z7

Phone: (250) 755-7511
Fax: (250) 753-7277
parks@nanaimo.ca



Canadian Cancer Society Tanning is Out Beach Proposal

Introduction:

Thank you for taking the time to consider a partnership with the Canadian Cancer Society. The following outlines the case for increasing skin cancer prevention outreach in our community and options for maximizing a collaboration between our two organizations. We are hopeful that through a strong, strategic partnership, more beach, park and playground visitors can enjoy the outdoors in a healthy and safe way.

About the Canadian Cancer Society:

The Canadian Cancer Society (the Society) is a community-based organization of volunteers whose mission is to eradicate cancer and enhance the quality of life for people living with cancer. We invest in outstanding cancer research, deliver community-based support programs and lead cutting edge cancer prevention initiatives.

The philosophy that is critical to achieving our mission encompasses health promotion, community inclusion, thrivership, partnerships, collaboration and community capacity building. Together we can achieve more.

Our Tanning is Out team consists of one staff supervisor (Erin Hemmens), two project managers (Annie Liu and Iman Sheriff) and a group of volunteer Tanning is Out Ambassadors.

The Facts: Overexposure to Ultraviolet Radiation Kills

- In 2012, over 87,000 Canadians were diagnosed with skin cancer, making it the most common cancer in Canada.
- In 2012 in Canada, 3,100 men and 2,700 women were diagnosed with melanoma – the deadliest form of skin cancer.
- In 2012 in Canada, 600 men and 370 women lost their fight to melanoma skin cancer.
- Skin cancer is the result of repeated UV radiation exposure, an important fact to keep in mind given that 50 - 80% of a person's total exposure over his or her lifetime occurs before the age of 18;
- Children who get severely sunburned are twice as likely to get skin cancer as adults;
- According to the 2006 National Sun Survey conducted for the Society, only 42% of young men and 58% of young women protect themselves from the sun – a much lower percentage than in older populations;
- In addition, the survey showed that young people tend to protect themselves less from the sun (51% of young adults aged 18 to 24 years and 47% among 25 to 34 years old will likely reduce sun protection once they are tanned);



Tanning is Out Campaign

Over the past three years the Society has engaged the public, other agencies and decision makers in order to create awareness, stimulate community action and influence policy changes at the regional and provincial levels. We have targeted both indoor tanning and outdoor sun exposure.

Some examples of recent successes include:

- Through our high school Tanning is Out Challenge, close to 15, 000 students from across BC (including many in Nanaimo) have pledged to be tan-free over the last three years.;
- The CRD became the first jurisdiction in BC to ban indoor tanning for youth under the age of 18;
- The provincial government has now implemented legislation banning minors from indoor tanning;
- And our volunteers have reached thousands of community members through our outdoor awareness campaigns.

Partnership Proposal

Building upon our existing partnership with the City's department of Occupational Health and Safety, we propose to extend our sun safety messaging into the public sphere through one or more of the following activities:

Provision of sun sense and "Tanning is Out" messaging in City's Parks, beaches & playgrounds	<p>The Society will:</p> <ul style="list-style-type: none">• provide artwork to the City <p>The City will:</p> <ul style="list-style-type: none">• Print, laminate (if desired) and post in high traffic areas of beaches, parks and playgrounds (washrooms, concessions etc.).
Permanent Beach signs	<p>Based on a recent partnership between the Society and Kelowna Parks and Recreation, the Society has available artwork and sun safety messaging designed for highly visible, permanent signs to be strategically placed at beaches and parks.</p> <p>The Society will:</p> <ul style="list-style-type: none">• Provide artwork

	<p>The City will:</p> <ul style="list-style-type: none"> • Manufacture, install and maintain signs.
<p>Society organized and City supported Tanning is Out days at Westwood Lake</p>	<p>Based on successful beach events across the province, the Society will provide trained volunteers to:</p> <ul style="list-style-type: none"> • Organize & promote the events • Hand out education material & sunscreen • Offer free beach umbrellas for public use <p>The City will:</p> <ul style="list-style-type: none"> • Co-promote the events • Waive any fees associated with an organized beach presence <p>* If desired, the Society will approach the Canadian Dermatology Association to collaborate on providing an on-site skin screening clinic.</p>
<p>Beach umbrella loan program</p>	<p>Based upon feedback from City lifeguards and a successful program in Vancouver, the Society will:</p> <ul style="list-style-type: none"> • Co-purchase up to 10 beach umbrellas with City & Society branding, provided free to beach goers at Westwood Lake beginning in summer 2014 (approx. purchase cost per unit for Society & City, \$35, divided by 2, \$18/each). • Provide trained volunteers to organize, promote and staff the program. • Train any interested youth leaders or City staff to spend a day with the program. <p>The City will:</p> <ul style="list-style-type: none"> • Co-purchase up to 10 beach umbrellas with City & Society branding, for loan to beach goers at Westwood Lake beginning in summer 2014 (approx. cost per unit, \$35) • Provide safe, easy access storage for umbrellas at Westwood Lake.

** For both the posters and the permanent signs, we welcome the opportunity to co-brand the materials. The City would need to provide their logo to our communications department.*

It is our hope that the City of Nanaimo Parks, Recreation and Culture Commission accepts this proposal and thereby joins us in our fight against preventable cancers. Thank you for your time and consideration.

In best health,

Erin Hemmens

Coordinator, Health Promotion
BC/Y Division of the Canadian Cancer Society
Unit E – 777 Poplar Street
Nanaimo, BC
V9S 2H7
ehemmens@bc.cancer.ca