



MINUTES
GRANTS ADVISORY COMMITTEE
MEETING HELD WEDNESDAY, 2013-AUG-21, 3:00 PM
IN THE BOARD ROOM, 411 DUNSMUIR STREET

MEMBERS PRESENT:

Councillor D. Johnstone, Chair	L. Avis
Councillor G. Anderson	D. Bonner
V. Alcock-Carter	I. Thorpe
W. Anderson	

MEMBERS ABSENT:

F. Tellier

STAFF PRESENT:

B. E. Clemens, Director of Finance
R. Baijous, Recording Secretary

STAFF ABSENT:

L. Mercer, Manager of Revenue Services
T. Wilkinson, Recording Secretary

1. CALL TO ORDER:

The meeting was called to order at 3:00 p.m.

2. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried.

3. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Grants Advisory Committee Meeting held in the Board Room, 411 Dunsmuir Street, Nanaimo, BC on Wednesday, 2013-MAY-15 at 3:00 p.m. be adopted as circulated. The motion carried.

It was moved and seconded that the Minutes of the Grants Advisory Committee Meeting held in the Bylaw Services Meeting Room, 238 Franklyn Street, Nanaimo, BC on Wednesday, 2012-JUN-20 at 3:00 p.m. be adopted as circulated. The motion carried.

4. INFORMATION ITEMS:

- (a) Application for Permissive Tax Exemption (PTE) from the Island Crisis Care Society for information only purposes. It was noted that they are not eligible for a PTE because the property is not being used for the purposes of the society.

5. DELEGATIONS:

(a) Radio Malaspina Society (PTE-02)

Mr. Jesse Schroeder, Sales and Fundraising, Radio Malaspina Society, provided the Grants Advisory Committee with more information for property leased at 25 Front Street.

- Jesse provided a copy of their floor plan.
- The society has a two-year lease.
- Jesse provided a copy of a letter from the landlord indicating any PTE would flow through to the society.

Committee members noted:

- The Radio Malaspina Society is registered as non-profit.
- The Radio Malaspina Society does serve a cultural function as a community based radio station.
- The amount of money allocated will be dependent on the floor plan of the building.

It was moved and seconded that the Radio Malaspina Society be placed on the City's 2014 Permissive Tax Exemption Bylaw for property leased at 25 Front Street. The motion carried.

Staff was asked to meet with Radio Malaspina Society to determine how much of the property is being used for the Society's purposes, and provide the Committee with options for determining the amount of the PTE.

It was moved and seconded to deny the Radio Malaspina Society a cash-in-lieu of 2013 taxes in the amount of \$12,600 (estimated value). The motion carried.

6. NEW APPLICATIONS:

(a) The Redeemed Christian Church of God (PTE-04)

Committee members noted:

- This is a commercial property that is being leased to the church.
- More information is needed regarding the designation and use of the property as BC Assessment has not classified it as a church.

It was moved and seconded that this item be tabled until more information is available. The motion carried.

It was moved and seconded that the applicant be interviewed for the next meeting. The motion carried.

(b) Lighthouse Bible Baptist Church (PTE-05)

Committee members noted:

- BC Assessment has classified the property as a church and given the statutory exemption.
- The Lighthouse Bible Baptist Church is seeking PTE status just for the additional area on the property.

It was moved and seconded that the Lighthouse Bible Baptist Church be placed on the City's 2014 Permissive Tax Exemption Bylaw for property at 520 Prideaux Street. The motion carried.

(c) Nanaimo Gymnastics School (PTE-06)

Committee members noted:

- The Nanaimo Gymnastics School charges fees but does not do community programs.

It was moved and seconded that this item be tabled until the next meeting. The motion carried.

It was moved and seconded that the Nanaimo Gymnastics School attend the next meeting as a delegate. The motion carried.

It was moved and seconded to deny the Nanaimo Gymnastics School a cash-in-lieu of 2013 taxes in the amount of \$17,431.70. The motion carried.

(d) Nanaimo Economic Development Corporation (PTE-07)

Committee members noted:

- This corporation is not non-profit.
- This corporation is covered by a portion of the *Community Charter* related to partnering agreements.
- The partnering agreement does not specifically address tax exemption and needs to be amended.
- Any exemption would apply only to the municipal portion of taxes.

It was moved and seconded that the Nanaimo Economic Development Corporation be denied placement on the City's 2014 Permissive Tax Exemption Bylaw for properties at 2450 Northfield Road and 104 Front Street. The motion carried.

(e) St. Paul's Anglican Church (SC-01)

It was moved and seconded that St. Paul's Anglican Church be awarded a Security Check Grant in the amount of \$60. The motion carried.

It was moved and seconded that from now on Permissive Tax Exemption applicants be asked to keep their responses brief. The motion carried.

7. NEXT MEETING:

The next meeting of the Grants Advisory Committee is scheduled for Wednesday, 2013-SEP-11 in Room 331, Third Floor, Service and Resource Centre, 411 Dunsmuir Street.

8. ADJOURNMENT:

It was moved and seconded at 4:17 p.m. that the meeting terminate. The motion carried.

Chair

Date