



MINUTES

SOUTH DOWNTOWN WATERFRONT COMMITTEE

TUESDAY, 2013-SEP-10 AT 7:30 AM

BOARD ROOM, SERVICE & RESOURCE CENTRE (411 DUNSMUIR STREET)

- Members Present:** David Witty, VIU, Chair
 Douglas Hardie, SECA
 Sasha Angus, NEDC
 Fred Pattje, City of Nanaimo
- Ann Kjerulf, At-Large
 Doug Kalcsics, At-Large
 Darren Moss, DNBI
 Dennis Trudeau, RDN
- Members Absent:** Mike Davidson, NPA
- Guests Present:** Members of the public (1)
 Cathy LeBlanc, Ministry of Community Sport & Cultural Development
 Rob Lawrance, Environmental Planner, City of Nanaimo
- Committee Support Present:** Deane Strongitharm, CitySpaces Consulting Ltd.
 Shelley Gadsden-Palmer, CitySpaces Consulting Ltd.
 Chris Jackson, Manager of Community Planning, City of Nanaimo
 Rebecca Tubbs, Recording Secretary, City of Nanaimo
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1. Call to Order

The meeting was called to order at 7:31 am.

2. Approval of Agenda and Late Items

The agenda was approved as presented.

3. Adoption of Minutes

It was moved and seconded that the South Downtown Waterfront Committee Minutes from 2013-AUG-27 be adopted with the following changes:

- Item 4: The last subcommittee meeting was held 2013-AUG-21 to discuss ideas for a charrette. Although it had been previously suggested that a second consultant be hired to undertake the charrette process, the subcommittee suggested that CitySpaces be hired for the charrette process while being supplemented by additional **urban design capability and speakers**.
- Item 6a: ...As SFN have had discussions with the City, the Committee asked that the City continue to involve SFN. ~~as much as possible.~~

The motion was carried.

4. Correspondence, Handouts & Notices

None.

5. Ongoing Business

- a) Chair's Report
No report.
- b) Follow Up Action List
For information.

6. Consultant

a) Harbour Fair (2013-OCT-05) – Status Update

CitySpaces is currently in the process of contacting the previously identified stakeholders in order to ask them to participate in the upcoming Harbour Fair. A confirmed list will be available before the next meeting, as details are still being sorted out. In addition to the previously identified stakeholders, Committee members suggested that the following groups be asked to participate:

- South End Community Association (Cityspaces will follow up)
- DNBIA (D. Moss will follow up)
- Snuneymuxw First Nation (C. Jackson will follow up)
- BC Ferries (Cityspaces will follow up)
- Parks, Recreation & Culture Department (C. Jackson will follow up)

Based on comments at the last meeting, CitySpaces proceeded with the printing of “flyers” designed to promote the Committee and upcoming Harbour Fair. Copies were provided to members for distribution around town.

The website is almost ready to go live. It was asked members review the temporary website and provide their feedback (additions, removals, changes, survey questions, compatibility with devices, etc.) to S. Gadsden-Palmer as soon as possible. Once she receives the OK, the website will be launched. Following the website launch, a media release will be sent.

b) Draft Framing Principles – Review & Comment

Based on comments at the last meeting, CitySpaces provided a set of four draft framing principles in a visually pleasing manner. The draft principles will be available on the website when it goes live. It was asked that a copy of this information be brought to all future meetings in case members need to reference it.

c) Renaming Options

CitySpaces noted that perhaps renaming options be revisited closer to the end of the process.

7. New Business

a) Presentation by Sasha Angus, Nanaimo Economic Development Corporation

S. Angus gave a presentation on the initiatives of the Nanaimo Economic Development Corporation. Highlights include fostering entrepreneurs, business retention and expansion, business development and investment attraction, tourism marketing and development.

CitySpaces asked Committee members to identify the most significant opportunities for the study area. Some of the opportunities identified included: the continued trend toward knowledge based industry, the potential as a transportation hub, the idea of

live/work arrangements on site or nearby, accessibility to not only the rest of Nanaimo but to the world; the interface between the site and the South End neighbourhood.

CitySpaces asked Committee members to identify the most significant constraints for the study area. One constraint identified was the demographics (although this issue is not isolated to Nanaimo).

D. Witty thanked S. Angus for the presentation.

- b) Presentation by Cathy LeBlanc, Ministry of Community, Sport & Cultural Development
D. Witty welcomed C. LeBlanc to the meeting. C. LeBlanc attended in order to provide the Committee with general information on climate change adaptation (<http://wcel.org/adaptation>). *Preparing for Climate Change: An Implementation Guide for Local Governments in BC* is designed to assist local governments, elected officials and staff to plan and act in ways that will make their communities more resilient to the impacts of climate change.

D. Witty requested that City staff provide site elevations to the Committee as information.

D. Trudeau left the meeting at 8:34 am.

D. Witty thanked C. LeBlanc for the presentation.

- c) Next Steps
At the next subcommittee meeting (Thursday 2013-SEP-12 @ 7:00 am Coast Bastion):
- Determine the dates for the charrette, so that it can be advertised during the Harbour Fair.
 - Determine a process for obtaining volunteers to participate in the charrette (citizen nomination? general draw?)

At the next regular committee meeting:

- Finalize all details regarding the Harbour Fair (desired outcomes, roles of committee members, etc).
- Review, expand on, and finalize the subcommittee's ideas regarding the upcoming charrette.

8. Next Committee Meeting

The next regularly scheduled meeting will be held on Tuesday, 2013-SEP-24 at 7:30 am in **the Board Room, Service & Resource Centre (411 Dunsmuir Street)**.

9. Adjournment

The meeting was adjourned at 8:56 am.

APPROVED:

Chair

Date