

MINUTES
SOUTH DOWNTOWN WATERFRONT COMMITTEE
TUESDAY, 2013-SEP-24 AT 7:30 AM
BOARD ROOM, SERVICE & RESOURCE CENTRE (411 DUNSMUIR STREET)

Members Present:	Doug Kalcsics, At-Large, Designate Chair Douglas Hardie, SECA Mike Davidson, NPA Bernie Dumas, NPA	Ann Kjerulf, At-Large Dan Pearce, RDN (on behalf of D. Trudeau) Fred Pattje, City of Nanaimo
Members Absent:	David Witty, VIU, Chair Sasha Angus, NEDC	Dennis Trudeau, RDN Darren Moss, DNBI
Guests Present:	Members of the public (6) Graham Bruce, Island Corridor Foundation John Lucas, Seaspan Frank Butzelaar, Southern Railway of BC	Bill McKay, City Councillor Toby Seward, Director of Development Bill Corsan, Manager, Real Estate Section
Committee Support Present:	Miko Betanzo, CitySpaces Consulting Ltd. Deane Strongitharm, CitySpaces Consulting Ltd. Chris Jackson, Manager of Community Planning, City of Nanaimo Rebecca Tubbs, Recording Secretary, City of Nanaimo	

1. Call to Order

The meeting was called to order at 7:33 am.

2. Approval of Agenda and Late Items

The agenda was approved as presented.

3. Adoption of Minutes

It was moved and seconded that the South Downtown Waterfront Committee Minutes from 2013-SEP-10 be adopted as presented. The motion was carried.

4. Correspondence, Handouts & Notices

None.

5. Charrette Subcommittee Meeting Report (2013-SEP-12)

A summary of the last subcommittee meeting was provided to members via email prior to the meeting. D. Kalcsics reviewed the summary with the committee, which included the idea of holding an "Ideas Workshop", table composition, and community member selection process. The Committee asked CitySpaces to review the summary and provide comment and feedback.

It was moved and seconded that the summary be approved in principle, with the understanding that it is a working document. The motion was carried.

6. Ongoing Business

- a) Chair's Report
No report.
- b) Follow Up Action List
For information.

The information was received as presented.

7. Consultant

- a) Harbour Fair (2013-OCT-05) – Status Update

M. Betanzo provided a summary of progress made on the Harbour Fair since the last meeting. Progress made to date includes continued promotion via newspaper, website, and social media; site location confirmation; confirmation of vendor tables (South End Community Association, BC Transit/Regional District of Nanaimo, Nanaimo Estuary Management Committee, Island Corridor Foundation/Southern Rail, Nanaimo Port Authority, Committee table, etc.); the kiddie caboose will not be available; will be contacting DNBI for volunteers; continued work on bus tour logistics; etc.

G. Bruce, J. Lucas and F. Butzelaar arrived at 7:50 am.

M. Betanzo asked that the Committee members assist by undertaking roles such as: welcome host; sticker passport table host; sticker table host; tour host(s); committee table host; or host at applicable group vendor table. He asked that Committee members assist by obtaining prizes that are reflective of Nanaimo (i.e. BC Ferries Experience Card, seaplane tickets, etc.). D. Pearce offered to donate transit passes.

Committee Comments

- Look into the cost of radio advertising, but without the on-site music option. SECA may be able to provide some fiddlers.
- Contact the local television stations and ask if they would like to do a community piece on the event (i.e. Shaw TV, Chek TV etc.).
- Have information (and maybe even a host) placed at Port Place mall, providing information for people and directing them to the fair.

M. Betanzo will take the information from today's meeting and prepare a task list to be assigned to specific Committee members.

8. New Business

- a) Presentation by John Lucas, Seaspan

D. Kalcsics welcomed J. Lucas to the meeting, who attended the meeting in order to provide the Committee with information regarding Seaspan's current operations and future plans within the study area. J. Lucas gave a verbal overview of Seaspan activities, noting that they are considering the idea of moving their land operations to the Duke Point industrial park.

The Committee received the presentation as information and thanked J. Lucas for attending the meeting.

b) Presentation by Frank Butzelaar, Southern Railway of BC & Graham Bruce, Island Corridor Foundation (ICF)

D. Kalcsics welcomed F. Butzelaar and G. Bruce to the meeting, who attended the meeting in order to provide the Committee with information regarding Southern Railway of BC's / Island Corridor Foundation's current operations and future plans within the study area.

F. Butzelaar gave a verbal overview of Southern Railway's history and background, business practices., etc, who were hired by ICF in 2006 to operate the railway and to develop a plan to restore and maintain rail service on Vancouver Island. A large part of their current business operations is transloading. Plans for the future include continued operation within the ICF statutory right of way and expansion of transload. B. Graham gave a verbal overview of Island Corridor Foundation's history and goals for the future of the railway corridor.

The Committee received the presentation as information and thanked F. Butzelaar and G. Bruce for attending the meeting. The Committee asked that the presenters to provide a summary of the information provided today, to ensure that everyone is on the same page. F. Butzelaar agreed and mentioned that they are currently working with the City on a vision, so perhaps there is something that can be sent.

D. Hardie left the meeting at 8:54 am.

c) Next Steps
n/a

9. Next Committee Meeting

The next regularly scheduled meeting will be held on Tuesday, 2013-OCT-08 at 7:30 am in the **Board Room, Service & Resource Centre (411 Dunsmuir Street)**.

10. Adjournment

The meeting was adjourned at 8:57 am.

APPROVED:

Chair

Date