

Parking Enforcement in Nanaimo

A Short History
Presentation to
Committee of the Whole
2013-NOV-04

2007

- Parking Advisory Committee established 2007
- Issues Request for Proposals to prepare Parking Strategy in Dec 2007
- Objectives
 - Assess current parking assets, services & demand
 - Project future demand for services
 - Identify parking issues (Downtown, VIU, NRGH, Ferry)
 - Explore alternate travel options (transit, trailways)
 - Recommendations – short, medium, long term

Opus Report – 2008/09

- Opus International awarded contract
- Began work in January 2008
- Public Open House April 2009
- Final report dated Dec 2009
- Recommended hiring a Parking Manager and to bring parking in-house over the medium term as well as other recommendations

MNP Report - 2010

- City retains Meyers Norris Penny to undertake cost-benefit analysis of bringing parking function in-house
- MNP completes analysis Feb 2010
- Concludes that moving parking in-house may result in savings to City
- Assumed loss of revenue due to greater discretion with City staff (ambassadors)
- Noted that repairs, maintenance, meter rental, violation searches, wireless communication, PCI compliance and supplies will continue to be contracted out
- Report notes that there may be transition costs as well as capital asset purchase costs that were not factored into the analysis

Parking Committee- 2010

- March 1, 2010 Parking Committee presents 17 recommendations to Council
- Council adopts two recommendations only
 - Forward parking Strategy to Transportation Advisory Committee for reference
 - Standardize all unmetered on-street parking to 2 hour
- Parking Committee disbanded

MMK Report - 2012

- Council approves an external review of all contracted services to determine which were suitable candidates to move in-house
- Scope
 - To review City services to determine whether there were opportunities to bring contracted services in house, or contract out additional services.
 - Final report Feb 2012

MMK Report - Parking

- Report identifies three key impacts
 - A change in the nature of the patrol service, with City-staff patrol officers playing a more “ambassadorial” role in liaising with downtown businesses, residents and visitors
 - A 20% reduction in staff time spent directly on downtown bylaw enforcement and security activities, including a 17% reduction in the number of patrol hours.
 - A neutral fiscal impact on the City.

Council approves moving Parking Function In-House - 2012

- City staff complete final review of cost impacts
- Review Opus, MNP and MMK reports
- Meet with Robbins on transitional aspects
- 2012-May-14 Council gives direction to bring parking enforcement in-house
- New service is to be based on three pronged approach
 - Parking enforcement
 - Daytime security
 - Ambassadorial role

Parking Moves In-House – 2012/13

- June – November 2012 – develop Request for Proposal for ancillary functions to facilitate moving parking in-house
- December 2012 – RFP issued, Parking Manager hired
- February 2013 – 3 new Bylaw Enforcement Officers hired and begin training, renovation of CPSO
- March 2013 – transition from Robbins to City
- April 2013 – Parking Clerical support position hired

BYLAW ADJUDICATION

- Adjudication Bylaw adopted December 2012
- Bylaw Adjudication procedures developed and new Bylaw Violation Notices ordered
- The system was initiated March 18 2013