

**AGENDA**  
REGULAR MEETING OF THE PARKS COMMITTEE  
NANAIMO MUSEUM, MAIN GALLERY, 100 MUSEUM WAY  
THURSDAY, 2013-NOV-14, COMMENCING AT 5:00 P.M.

---

CHAIR: COMMISSIONER IAN THORPE

1. **CALL THE REGULAR PARKS COMMITTEE MEETING TO ORDER:**

2. **INTRODUCTION OF LATE ITEMS:**

3. **ADOPTION OF AGENDA:**

*(Motion required to adopt the agenda)*

4. **ADOPTION OF MEETING NOTES:**

- (a) Notes of the Regular Parks Committee Meeting held Thursday, 2013-OCT-10, at 5:07 p.m., in the Bowen Park Complex Conference Room.

*Pg. 2-3*

*(Motion required to adopt the meeting notes)*

5. **CHAIR'S REPORT:**

(a) **Veterans Wall of Honour Project**

At the 2013-OCT-23 meeting of the Parks, Recreation and Culture Commission, a delegation from the Vancouver Island Military Museum presented the proposed "Veterans Wall of Honour" project for the Centennial Building at Piper Park. At that meeting, a motion was passed to refer the concept to the Parks Committee for review and report back to the Commission with a recommendation.

6. **CORRESPONDENCE:** (not related to a Report to the Parks Committee)

7. **NOTICE OF MOTION:**

8. **OTHER BUSINESS:**

*(Motion required if there is other business)*

9. **QUESTION PERIOD:** *(Agenda Items Only)*

10. **ADJOURNMENT:**

*(Motion required to adjourn)*

**NOTES**  
**PARKS COMMITTEE MEETING**  
**HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM,**  
**THURSDAY, 2013-OCT-10, COMMENCING AT 5:00 P.M.**

---

**PRESENT:** Commissioner Ian Thorpe, Chair

**Members:** Commissioner Graham Savage  
Commissioner Maureen Young

**Regrets:** Commissioner Donald Rinald  
Commissioner Diana Johnstone

**Staff:** R. Harding, Director, Parks, Recreation and Culture  
A. Britton, Acting Manager, Parks Operations  
J. Farrell, Recording

**1. CALL THE OPEN MEETING TO ORDER:**

The Regular Meeting was called to order at 5:07 p.m.

**2. ADOPTION OF AGENDA:**

It was moved and seconded that Item 6 Chair's Report be moved forward in the Agenda ahead of Item 5 (a) Presentations. The motion carried unanimously.

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

**3. ADOPTION OF MEETING NOTES:**

It was moved and seconded that the Meeting Notes of the regular Parks Committee meeting held Thursday, 2013-JUL-11, at 5:06 p.m., at Crystal Brook Park, be adopted as circulated. The motion carried unanimously.

**4. CHAIR'S REPORT:**

Commissioner Ian Thorpe, Chair, acknowledged Jeff Ritchie's retirement from his position as Senior Manager of Parks Operations and Civic Facilities and thanked Staff for hosting the retirement party held on 2013-OCT-04.

**5. PRESENTATIONS:**

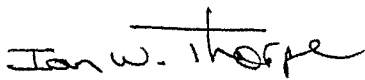
(a) Parks Operations Project Update presented by Richard Harding, Director, Parks, Recreation and Culture. Some of the topics included:

- Beban Park Master Plan

- Harewood School Field rebuild
- Bowen West backstops installation
- Tennis court replacement at May Richards Bennett Pioneer Park

6. ADJOURNMENT:

It was moved and seconded at 5:48 p.m. that the meeting adjourn. The motion carried unanimously.



---

Ian Thorpe  
CHAIR  
PARKS COMMITTEE

APPROVED FOR DISTRIBUTION:



---

Richard Harding  
DIRECTOR  
PARKS, RECREATION AND CULTURE

2013-OCT-15  
File: A2-5  
G:\Admin\PRCC\ParksCommittee\MeetingNotes\2013\PC131010M.docx