



**MINUTES**

**SOUTH DOWNTOWN WATERFRONT INITIATIVE COMMITTEE**  
**TUESDAY, 2013-NOV-26 AT 7:30 AM**  
**BOARD ROOM, SERVICE & RESOURCE CENTRE (411 DUNSMUIR STREET)**

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**Members Present:** David Witty, VIU, Chair  
Doug Kalcsics, At-Large  
Fred Pattje, City of Nanaimo  
Douglas Hardie, SECA

Sasha Angus, NEDC  
Daniel Pearce, RDN  
Ann Kjerulf, At-Large  
Darren Moss, DNBI

**Members Absent:** Bernie Dumas & Mike Davidson, NPA  
Dennis Trudeau, RDN

**Guests Present:** Members of the public (4)

**Committee Support Present:** Miko Betanzo, CitySpaces Consulting Ltd.  
Deane Strongitharm, CitySpaces Consulting Ltd.  
Chris Jackson, Manager of Legislative Services, City of Nanaimo  
Rebecca Tubbs, Recording Secretary, City of Nanaimo

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**1. Call to Order**

The meeting was called to order at 7:31 am.

**2. Approval of Agenda and Late Items**

The agenda was approved as presented.

**3. Adoption of Minutes**

It was moved and seconded that the South Downtown Waterfront Initiative Committee Minutes from 2013-NOV-19 be adopted as presented. The motion was carried.

**4. Correspondence, Handouts & Notices**

None.

**5. Ongoing Business**

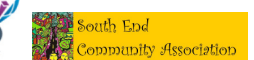
a) Chair's Report

D. Witty will be giving a presentation to the Protocol Agreement Working Group (PAWG) on 2013-DEC-10 on behalf of the Committee. As well, CTV has been informed of the final presentation on 2014-JAN-11.

**6. Consultant**

a) Design Charrette (2013-NOV-14, 15, 16) – Draft Analytics

For information. M. Betanzo began a presentation to illustrate the results of the Design Charrette. A. Kjerulf arrived at 7:35 am.



M. Betanzo reviewed each of the six visions (a variety of long and short term) that were produced at the Design Charrette, noting the key elements identified within each vision and providing a comparative analysis of trends and variables that carry throughout. D. Hardie arrived at 7:46 am.

M. Betanzo provided visual comparisons of block formation, location of ferry terminals, location of parks, location of heavy traffic routes, and location of a transit hub. The information gathered was converted into a table format to more easily compare and identify trends. Copies of each vision and M. Betanzo's interpretations will be sent to members via email after the meeting for review. A sample table of contents was provided in order to give the Committee an idea of what content will be contained within the final report:

- Introduction
- Executive Summary
- South Downtown Waterfront Initiative
- Background
  - *Relevant Plans*
  - *Climate Change*
  - *Socio / Economic*
  - *Transportation*
- Framing Principles
- Public Engagement
  - *Harbour Fair*
  - *Online Survey*
  - *Online Presence*
  - *Larry Beasley Talk*
  - *Ideas Forum*
  - *Stakeholder Interviews*
- Design Charrette
  - *Outcomes*
- Summary
  - *Visions*
  - *Principles*

It was suggested that two reports be produced and used to create a "Final Report".

1. South Downtown Waterfront Initiative "Process and Outcomes Report" (CitySpaces)
2. South Downtown Waterfront Initiative "Committee Report" (Committee)

D. Witty offered to draft a "Committee Report" over the next couple of weeks, sending it to members via email for comment and review. As well, he will formulate a table of contents over the next few days alongside CitySpaces.

## 7. New Business

### a) Visions & Guiding Principles – Discussion

D. Witty noted that the Guiding Principles need to be determined. The Committee discussed FRAMING PRINCIPLES, which included:

- Timeless
  - Enduring
  - Legacy Quality
  - Resilient
  - Community Building
  - Realistic
  - Economic Activity
  - Bold
  - Progressive
  - Inspiring
  - Unique Sense of Place
  - Authentic
  - Restorative
  - Socially-Just
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- The four "cogs" need to be brought together
  - Encourage productivity
  - Economic Infrastructure
  - Maintain and encourage
  - Encourage and maintain an adaptable, productive and progressive working harbor.

Committee members identified some other themes generated during the Design Charrette, including:

- Getting the most use for largest number of people.
- Not allowing uses that sterilize the site (strike a balance).
- Creating a cohesive area within and beyond the site (south end, downtown, etc.) and allow them to complement each other.
- Being complementary within and beyond the site.
- Catalytic / influential.
- Promoting connection between city and waterfront.
- Regional connectivity.
- Pedestrian interest & interaction (pedestrian friendly / walkable).
- Incubate, facilitate, complement.
- Flexible adaptive spaces & buildings that can adapt over time.
- Environmental restoration.
- Adaptive to environment, climate change, etc.
- Holistic.
- Built environment / high quality design.
- Inclusiveness.

Based on the above noted ideas, D. Witty will formulate a set of draft Guiding Principles and will distribute the draft document to members via email for review and comment.

b) Final Presentation to Community (2013-JAN-11) – Status Update

The Port Theatre has been booked for the final presentation to the community. It was suggested that the Committee provide an update report between now and the final presentation. CitySpaces will draft a media advisory and send it to members (D. Pearce, D. Kalcsics, D. Hardie, D. Moss) for review and comment before sending it to participants of past events, local media contacts, and posting the information online.

c) Roundtable – Check In  
N/a.

d) Next Steps  
N/a.

## 8. Next Committee Meeting

The next regularly scheduled meeting will be held on **Tuesday, 2013-DEC-10** ~~2013-DEC-03~~ at 7:30 am the Board Room, Service & Resource Centre (411 Dunsmuir Street).

## 9. Adjournment

The meeting was adjourned at 9:28 am.

APPROVED:

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Chair

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Date