

## **AGENDA**

REGULAR MEETING OF THE PARKS, RECREATION AND CULTURE COMMISSION  
SERVICE AND RESOURCE CENTRE BOARD ROOM, 411 DUNSMUIR STREET  
WEDNESDAY, 2013-NOV-27, COMMENCING AT 7:00 P.M.

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CHAIR: COMMISSIONER DIANA JOHNSTONE

1. **CALL THE REGULAR MEETING OF THE PARKS, RECREATION AND CULTURE COMMISSION TO ORDER:**

2. **INTRODUCTION OF LATE ITEMS:**

3. **ADOPTION OF AGENDA:**

*(Motion required to adopt the agenda)*

4. **ADOPTION OF MINUTES:**

Minutes of the Regular Parks, Recreation and Culture Commission Meeting held Wednesday, 2013-OCT-23, at 7:01 p.m., in the Service and Resource Centre Board Room.

*Pg. 5-7*

*(Motion required to adopt minutes)*

5. **PRESENTATIONS:**

- (a) National Women's Under 18 Hockey Championship Regional bid by Vancouver Island Sport Tourism Council staff presented by:
  - Liz Williams, Manager, Recreation and Culture Services
  - Chelsea Barr, Destination Marketing Officer, Nanaimo Economic Development Corporation
- (b) Overview of the Nanaimo Curling Club Operations presented by:
  - Denise Wood, General Manager, Nanaimo Curling Club

6. **CHAIR'S REPORT:**

7. **REPORTS OF ADVISORY BODIES:**

- (a) **Parks Committee:** Commissioner Thorpe to report on the meeting held 2013-NOV-14. *Pg. 8-9*

- (b) **Recreation Committee:** Commissioner Greves to report on the meeting held 2013-NOV-13. *Pg. 10-12*

i. Sport Tournament Grant Applications

Recreation Committee's Recommendation: That the Parks, Recreation and Culture Commission approve the expenditure of \$9,525 for the first intake of the 2014 Sport Tournament Grant allocations as follows:

<b>SPORT TOURNAMENT GRANT APPLICATIONS 2014</b>			
<b>GROUP</b>		<b>2014</b>	<b>2014</b>
		<b>REQUESTED</b>	<b>RECOMMENDED</b>
1.	Nanaimo Aboriginal Centre Society Xmulmuxw Huwilum S'quphtut Soccer Tournament	\$2,500	\$1,350
2.	Nanaimo District Lacrosse Association 34 <sup>th</sup> Annual Bantam Lacrosse Tournament	\$1,500	\$1,100
3.	Nanaimo Kennel Club Annual Show	\$5,000	\$2,125
4.	Nanaimo Minor Hockey Association Nanaimo Ice 2013	\$1,500	\$1,100
5.	Nanaimo Minor Hockey Association Nanaimo Atom Development Spring Break Hockey Tournament	\$1,500	\$950
6.	Nanaimo Riptides Swim Team VI Regional Long Course Meet	\$1,500	\$1,050
7.	Nanaimo Riptides Swim Team NRST Spring Sprint 2013	\$1,000	\$750
8.	Nanaimo White Rapids Swim Club Nanaimo Invitational Swim Meet	\$1,500	\$1,100
<b>TOTAL:</b>		<b>\$16,000</b>	<b>\$9,525</b>

<b>2014 Budget Total</b>	<b>\$26,158.31</b>
Less: Approved Grants-first intake	\$ 9,525.00
<b>Remaining 2014 Budget</b>	<b>\$16,633.31</b>

*(Motion required to adopt recommendation)*

ii. Community Development Grant Application

Recreation Committee's Recommendation: That the Parks, Recreation and Culture Commission recommend that Council approve the Community Program Development Grant in the amount of \$4,375 to the Cedar 4-H Sr. Advisory Council for the 2014 season.

*(Motion required to adopt recommendation)*

(c) **Cultural Committee:** Commissioner Pattje to report on the meeting held 2013-NOV-06.

*Pg. 13-15*

(d) **Grants Advisory Committee:** Commissioner Avis (or Commissioner Thorpe) to report on the meetings held since 2013-OCT-23.

- (e) **Port Theatre:** Monthly report for October 2013. Pg. 16-18
- (f) **Nanaimo Art Gallery:** Monthly report for October 2013. Pg. 19-21
- (g) **Nanaimo Museum:** Monthly report for October 2013. Pg. 22

8. **STAFF REPORTS:**

- (a) **Creative City Summit Application** Pg. 23-24  
**L. Williams, Manager, Recreation and Culture Services**

*Purpose: To obtain support from Commission and Council for the City of Nanaimo to host the 2017 or 2018 Creative City Summit bid by committing \$10,000.*

Staff Recommendation: That the Parks, Recreation and Culture Commission recommends that Council support the Creative City Summit Application and commit \$10,000 and staff resources for the City of Nanaimo to host either the 2017 or 2018 Creative City Summit.

*(Motion required to adopt recommendation)*

[Note: Further information about the Creative City Call for Host Bids is available on the Creative City website at:

<http://www.creativecity.ca/get-involved/call-for-host-bids-2015-2018.php>]

- (b) **BC Summer Games Update** Pg. 25-26  
**L. Williams, Manager, Recreation and Culture Services**

*Purpose: To provide updates to the Commission in regards to the progress of hosting the 2014 BC Summer Games.*

Staff Recommendation: That the Parks, Recreation and Culture Commission receive for information.

*(Motion required to adopt recommendation)*

- (c) Parks Operations Monthly Report – Director, Parks, Recreation and Culture – October 2013. Pg. 27-31
- (d) Recreation and Culture Services Monthly Report – Senior Manager, Recreation & Culture Services – October 2013. Pg. 32-37

9. **CORRESPONDENCE:** (not related to a Report to Commission)

- (a) Letter dated 2013-AUG-08 from the Wellington Secondary School Band thanking the Commission for the Travel Assistance Grant to assist with travel to the 2013 MusicFest Canada Competition in Toronto, ON. Pg. 38

- (b) Minutes of the Nanaimo Harbour City Seniors Board of Directors meeting, held 2013-NOV-01. Pg. 39-41

10. **NOTICE OF MOTION:**

11. **OTHER BUSINESS:**

*(Motion required to review other business)*

12. **DELEGATIONS: (10 MINUTES)**

- (a) Don Boyd, President of the VIEX, presenting a request to review the VIEX Operating Grant. Pg. 42
- (b) Corrine Besler, representing Ride the Glide, presenting a summary of the Segway Tours pilot project for 2013 and a request for extension for the 2014 season. Pg. 43

13. **QUESTION PERIOD: *(Agenda Items Only)***

14. **ADJOURNMENT:**

**MINUTES**  
REGULAR MEETING OF THE PARKS, RECREATION AND CULTURE COMMISSION  
SERVICE AND RESOURCE CENTRE BOARD ROOM  
WEDNESDAY, 2013-OCT-23, AT 7:00 P.M.

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PRESENT: Commissioner D. Johnstone, Chair

Members: Commissioner T. Greves  
Commissioner F. Pattje  
Commissioner K. Alden  
Commissioner M. Beaudoin-Lobb  
Commissioner H. Houle (departed at 8:10 p.m.)  
Commissioner A. McPherson  
Commissioner G. Savage  
Commissioner I. Thorpe  
Commissioner M. Young (arrived at 7:07 p.m.)

Regrets: Commissioner L. Avis  
Commissioner D. Rinald

Staff: R. Harding, Director, Parks, Recreation and Culture  
S. Samborski, Senior Manager, Recreation and Culture Services  
K. MacDonald, Parks and Open Space Planner  
J. Farrell, Recording Secretary

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 7:01 p.m.

2. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

3. ADOPTION OF MINUTES:

It was moved and seconded that the Minutes of the Regular Parks, Recreation and Culture Commission Meeting held Wednesday, 2013-SEP-25 at 6:00 p.m. in the Beacon House, Protection Island, be adopted as circulated. The motion carried unanimously.

4. PRESENTATIONS:

- (a) Heather Wong, on behalf of the Friends of Nanaimo Jazz Society, presented a plaque thanking Commission for their support of the Jazz Affair LA 2013. Members of the Jazz Society played "Sea Jam Blues" for the Commission.

- (b) Damon Johnston, Recreation Coordinator, gave a presentation on two new programs, "Central Island Healthy Weights Shapedown BC" and "MEND," that make up the "Nanaimo Healthy Weights" program.

5. CHAIR'S REPORT:

The Chair, D. Johnstone, gave a summary of activity at the recent Council meetings.

6. REPORTS OF ADVISORY BODIES:

- (a) Parks Committee: Commissioner Thorpe gave a verbal report on the Parks Committee meeting held 2013-OCT-10.
- (b) Recreation Committee: No meeting held.
- (c) Cultural Committee: Commissioner Pattje gave a verbal report on the Cultural Committee meeting held 2013-OCT-04.
- (d) Grants Advisory Committee: No meeting held.
- (e) Port Theatre: Monthly report for September 2013.
- (f) Nanaimo Art Gallery: Monthly report for September 2013.
- (g) Nanaimo District Museum: Monthly report for September 2013.

7. STAFF REPORTS:

- (a) Veterans Wall of Honour Project

Delegations:

- 1. Roger Bird and Brian McFadden, representing the Vancouver Island Military Museum, gave a presentation on the "Veterans Wall of Honour" Project proposed for the Centennial Building at Piper Park.

It was moved and seconded that the Parks, Recreation and Culture Commission refer the concept of the Vancouver Island Military Museum's Veterans Wall of Honour to the Parks Committee for review and report back to the Commission with a recommendation. The motion carried unanimously.

- (b) Key Date Calendar for 2014

It was moved and seconded that the Parks, Recreation and Culture Commission adopt the Key Date Calendar for 2014 as presented. The motion carried unanimously.

(c) BC Summer Games Update

It was moved and seconded that the Parks, Recreation and Culture Commission receive for information. The motion carried unanimously.

(d) Department Activity Monthly Report: Monthly report for September 2013.

It was moved and seconded that the report be received. The motion carried unanimously.

8. CORRESPONDENCE: (not related to a Report to Commission)

(a) Minutes of the Nanaimo Harbour City Seniors Board of Directors Meeting held 2013-OCT-04.

It was moved and seconded that the Correspondence be received. The motion carried unanimously.

9. DELEGATIONS (not related to a Report to Commission):

(a) Drew Cooper, representing PacificSport, presented an overview of the organization's activities and the work in the community on developing Physical Literacy.

It was moved and seconded to receive the delegation. The motion carried unanimously.

(b) Lesley Coultish and Laura Kandall, representing the Nanaimo Equestrian Association, presented an overview of the group's activities of the past few years and their proposed plans for the leased grounds at Beban Park.

It was moved and seconded to receive the delegation. The motion carried unanimously.

10. ADJOURNMENT:

It was moved and seconded at 8:28 p.m. that the meeting adjourn. The motion carried unanimously.

CERTIFIED CORRECT:

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D. Johnstone, Chair  
Parks, Recreation and Culture Commission  
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R. Harding, Director  
Parks, Recreation and Culture

**NOTES**  
**PARKS COMMITTEE MEETING**  
**HELD IN THE NANAIMO MUSEUM, 100 MUSEUM WAY**  
**THURSDAY, 2013-NOV-14, COMMENCING AT 5:00 P.M.**

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**PRESENT:** Commissioner Ian Thorpe, Chair

**Members:** Commissioner Diana Johnstone  
Commissioner Graham Savage  
Commissioner Maureen Young (arrived at 5:25 p.m.)

**Regrets:** Commissioner Donald Rinald

**Staff:** K. MacDonald, Parks & Open Space Planner  
J. Farrell, Recording

**1. CALL THE OPEN MEETING TO ORDER:**

The Regular Meeting was called to order at 5:00 p.m.

**2. ADOPTION OF AGENDA:**

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

**3. ADOPTION OF MEETING NOTES:**

It was moved and seconded that the Meeting Notes of the regular Parks Committee meeting held Thursday, 2013-OCT-10, at 5:07 p.m., in the Bowen Park Complex Conference Room be adopted as circulated. The motion carried unanimously.

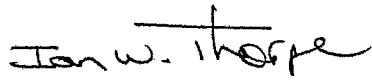
**4. CHAIR'S REPORT:**

**(a) Veterans Wall of Honour Project**

It was moved and seconded that the Parks Committee support the proposed project in principle, and request that Staff return with a report outlining the project details and parameters as well as a draft agreement with the Vancouver Island Military Museum. The motion carried unanimously.

**5. ADJOURNMENT:**

It was moved and seconded at 5:30 p.m. that the meeting adjourn. The motion carried unanimously.



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Ian Thorpe  
CHAIR  
PARKS COMMITTEE


CERTIFIED CORRECT:



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Kirsty MacDonald  
PARKS AND OPEN SPACE PLANNER  
PARKS, RECREATION AND CULTURE

APPROVED FOR DISTRIBUTION:



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Richard Harding  
DIRECTOR  
PARKS, RECREATION AND CULTURE

2013-NOV-18  
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**NOTES**  
**RECREATION COMMITTEE**  
**HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM**  
**WEDNESDAY, 2013-NOV-13, COMMENCING AT 3:00 P.M.**

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**PRESENT:** Commissioner Ted Greves, Chair

**Members:** Commissioner Karen Alden  
Commissioner Lynda Avis  
Commissioner Diana Johnstone

**Regrets:** Commissioner Mercedes Beaudoin-Lobb

**Staff:** S. Samborski, Senior Manager, Recreation and Culture Services  
E. Williams, Manager, Recreation and Culture Services  
J. Farrell, recording

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting was called to order at 3:01 p.m.

2. INTRODUCTION OF LATE ITEMS:

(a) Add Item 10 (a) delegation Lucas Pallard.

3. ADOPTION OF AGENDA:

It was moved and seconded to move Item 10 (a) delegation to Item 5 (a). The motion carried unanimously.

It was moved and seconded that the Agenda, as amended, be adopted. The motion carried unanimously.

4. ADOPTION OF MEETING NOTES:

It was moved and seconded that the Meeting Notes of the Regular Recreation Committee Meeting of Wednesday, 2013-SEP-11 at 3:01 p.m., at the Bowen Complex Conference Room be adopted as circulated. The motion carried unanimously.

5. DELEGATION:

(a) Lucas Pallard presented a request for the donation of early morning ice time for the Figure Skating Pair representing British Columbia at the Skate Canada Challenge in Regina, Saskatchewan, 2013-DEC-04 to 2013-DEC-08.

It was moved and seconded to receive the delegation. The motion carried unanimously.

6. GRANT REVIEW:

(a) Sport Tournament Grant Applications

It was moved and seconded that the Recreation Committee recommend to the Parks, Recreation and Culture Commission that Council approve the expenditure of \$9,525 for the first intake of the 2014 Sport Tournament Grant allocations as follows:

<b>SPORT TOURNAMENT GRANT APPLICATIONS 2014</b>			
<b>GROUP</b>		<b>2014</b>	<b>2014</b>
		<b>REQUESTED</b>	<b>RECOMMENDED</b>
1.	Nanaimo Aboriginal Centre Society Xmulmuxw Huwilum S'quphtut Soccer Tournament	\$2,500	\$1,350
2.	Nanaimo District Lacrosse Association 34 <sup>th</sup> Annual Bantam Lacrosse Tournament	\$1,500	\$1,100
3.	Nanaimo Kennel Club Annual Show	\$5,000	\$2,125
4.	Nanaimo Minor Hockey Association Nanaimo Ice 2013	\$1,500	\$1,100
5.	Nanaimo Minor Hockey Association Nanaimo Atom Development Spring Break Hockey Tournament	\$1,500	\$950
6.	Nanaimo Riptides Swim Team VI Regional Long Course Meet	\$1,500	\$1,050
7.	Nanaimo Riptides Swim Team NRST Spring Sprint 2013	\$1,000	\$750
8.	Nanaimo White Rapids Swim Club Nanaimo Invitational Swim Meet	\$1,500	\$1,100
<b>TOTAL:</b>		<b>\$16,000</b>	<b>\$9,525</b>

<b>2014 Budget Total</b>	<b>\$26,158.31</b>
Less: Approved Grants-first intake	\$ 9,525.00
<b>Remaining 2014 Budget</b>	<b>\$16,633.31</b>

The motion carried unanimously.

(b) Community Program Development Grant Application

It was moved and seconded that the Recreation Committee recommend to the Parks, Recreation and Culture Commission that Council approve the Community Program Development Grant in the amount of \$4,375 to the Cedar 4-H Club for the 2014 season. The motion carried unanimously.

7. ADJOURNMENT:

It was moved and seconded at 4:21 p.m. that the meeting adjourn. The motion carried unanimously.



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Ted Greves  
CHAIR  
RECREATION COMMITTEE

CERTIFIED CORRECT:



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Suzanne Samborski  
SENIOR MANAGER  
RECREATION AND CULTURE SERVICES

APPROVED FOR DISTRIBUTION:



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Richard Harding  
DIRECTOR  
PARKS, RECREATION AND CULTURE

2013-NOV-13  
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**NOTES**  
**REGULAR MEETING OF THE CULTURAL COMMITTEE**  
**HELD IN THE BOWEN PARK COMPLEX CONFERENCE ROOM**  
**WEDNESDAY, 2013-NOV-06, COMMENCING AT 4:00 P.M.**

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**PRESENT:** Commissioner Fred Pattje, Chair

**Members:** Commissioner Howard Houle  
Commissioner Alec McPherson  
Ms. Julie Bevan  
Ms. Gerda Hofman  
Ms. Geraldine Manson (arrived at 4:15 p.m.)  
Ms. Marianne Turley

**Regrets:** Commissioner Donald Rinald  
Ms. Wendy Smitka  
Mr. Kim Smythe

**Guests:** Commissioner Diana Johnstone

**Staff:** S. Samborski, Senior Manager, Recreation and Culture Services  
B. Kuhn, Manager, Recreation and Culture Services  
J. Farrell, recording

1. CALL THE OPEN MEETING TO ORDER:

The Regular Meeting of the Cultural Committee was called to order at 4:00 p.m.

2. ADOPTION OF AGENDA:

It was moved and seconded that the Agenda be adopted. The motion carried unanimously.

3. ADOPTION OF MEETING NOTES:

It was moved and seconded that the Meeting Notes of the Regular Cultural Committee Meeting of Wednesday, 2013-OCT-02 at 4:00 p.m., at the Bowen Park Complex Conference Room be adopted as circulated. The motion carried unanimously.

4. CHAIR'S REPORT:

The Chair, Councillor Fred Pattje, provided a verbal report on the following topics:

- The donation of tickets to two performances by the Malaspina Choir.

- We need four members to volunteer for the Outdoor Art Selection Panel. Howard Houle, Alec McPherson, Marianne Turley and Gerda Hofman will volunteer.

5. COMMISSION REPORT:

Commissioner Pattje provided a verbal report on the following topics:

- The Friends of Nanaimo Jazz Society played a musical number for the Commission to thank them for the grant.
- The Key Date Calendar for 2014 was adopted.

6. REPORTS OF PROJECT COMMITTEES:

(a) Cultural Awards Committee

Meeting will take place shortly to select the 2014 recipients.

(b) Art in Public Places Committee

Nothing to report at this time.

(c) Cultural Forum Committee

Nothing to report at this time.

7. STAFF REPORTS:

(a) Grants Review Process  
B. Kuhn, Manager, Recreation and Culture Services

- B. Kuhn gave a verbal update on the Grants Review Process. Melinda Mollinueaux has been hired to conduct a review and will return with a final report in February 2014.

8. CORRESPONDENCE: (not related to a Report to the Cultural Committee)

- (a) Final Report – Arts Cultural and Festival Events Grant 2013 – City of Nanaimo Canada Day.
- (b) Final Report – Cultural Operating Grant 2013 – TheatreOne – 2012-2013 Season.
- (c) Final Report – Arts Cultural and Festival Events Grant 2013 – Nanaimo Ballroom Society – 2013 Island Fantasy Ball.
- (d) Final Report – Cultural Grants 2013 – Crimson Coast Dance Society – InFrinGinG Dance Festival.

- (e) Final Report – Cultural Grants 2013 – L'Association des francophones de Nanaimo – 2013 Maple Sugar Festival du Sucre d'Érable.
- (f) Final Report – Arts Cultural and Festival Events Grant 2013 – Friends of Nanaimo Jazz Society – Jazz Affair L.A. 2013.

It was moved and seconded that the Correspondence be received. The motion carried unanimously.

9. ADJOURNMENT:

It was moved and seconded at 4:26 p.m. that the meeting adjourn. The motion carried unanimously.

10. PROCEDURAL MOTION:

It was moved and seconded that the meeting be closed to the public in order to deal with agenda items under the Community Charter Section 90(1):

- (b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity;

The motion carried unanimously.



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Fred Pattje  
CHAIR  
CULTURAL COMMITTEE

CERTIFIED CORRECT:

APPROVED FOR DISTRIBUTION:



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Suzanne Samborski  
SENIOR MANAGER  
RECREATION AND CULTURE SERVICES



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Richard Harding  
DIRECTOR  
PARKS, RECREATION AND CULTURE

## Monthly Event Report



RECEIVED

NOV 07 2013

October 2013

DEPARTMENT OF  
PARKS RECREATION AND CULTURE

	# Events 2009	# Events 2010	# Events 2011	# Events 2012	# Events 2013	# Patrons 2009	# Patrons 2010	# Patrons 2011	# Patrons 2012	# Patrons 2013
Jan	13	21	17	11	23	4,191	10,368	5,912	3,813	8,381
Feb	18	15	34	18	16	8,308	5,455	10,271	10,616	5,513
Mar	27	23	15	24	16	9,604	7,808	6,056	9,176	8,691
Apr	33	28	25	20	27	10,137	12,803	11,333	7,436	11,295
May	16	23	26	17	27	6,254	8,917	10,709	7,161	10,131
Jun	30	36	28	33	34	16,465	18,127	17,535	18,000	21,824
Jul	2	7	17	7	4	457	994	2,132	703	1,174
Aug	2	6	2	13	13	85	2,793	334	885	3,249
Sep	9	18	15	11	9	2,925	7,726	4,468	4,294	874
Oct	25	28	18	13	26	7,794	6,359	6,021	4,373	6,549
Nov	30	25	24	29		10,083	10,070	10,873	14,729	
Dec	22	22	24	15		8,516	9,857	5,647	7,008	
TOTALS	227	252	245	211	195	84,819	101,277	91,291	88,194	77,681

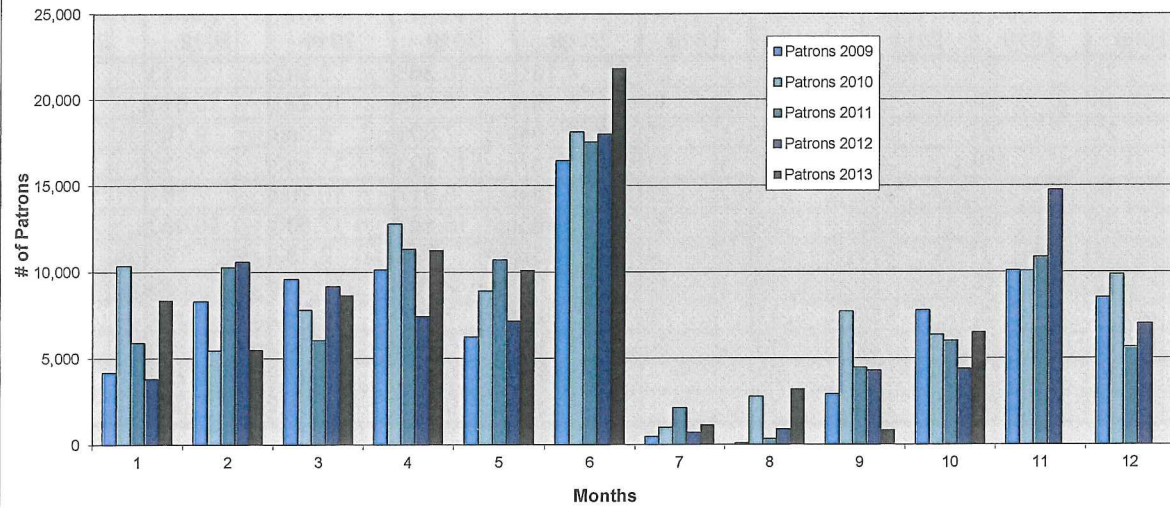
Five year average attendance for same month  
 Five year average number of events same month

6,219

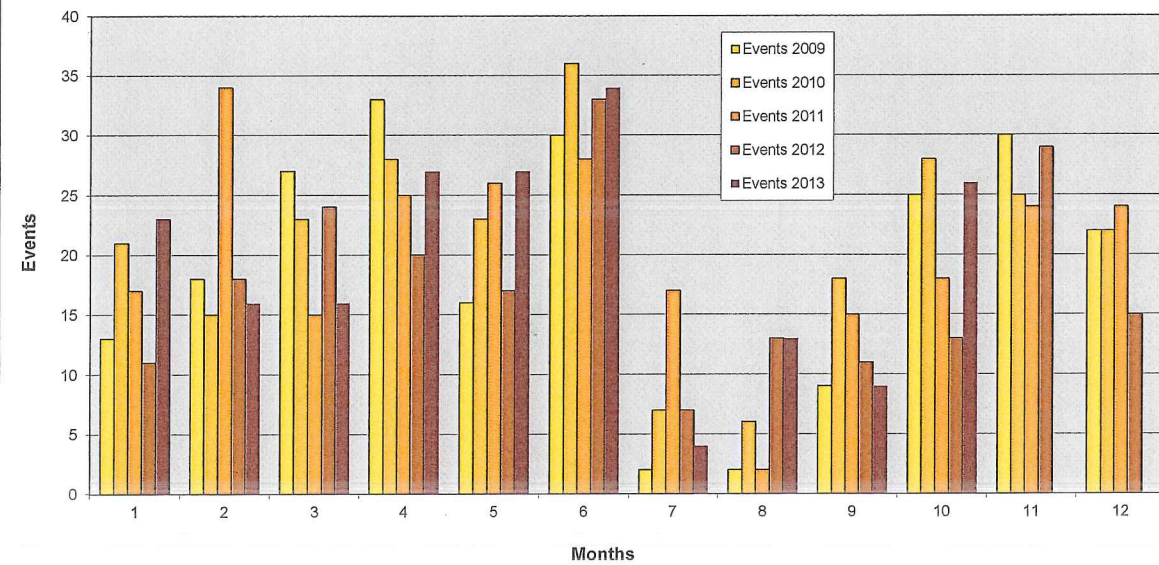
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**Patron Attendance Comparison**



**Event Comparison**





## MONTHLY ACTIVITY REPORT

October 2013

#	DATE	EVENT	TIME	CATEGORY	AUD	ARTIST
1	3	Naden Band	7:30pm	music	298	56
2	4	Bif Naked	7:30pm	music	498	12
3	10	VI Symphony	all day	recording session	0	33
4	11	VI Symphony	all day	recording session	0	33
5	15	Classical Coffee Concert	10:30am	music	87	2
6	16	Chamber of Commerce	5:00pm	reception	80	0
7	16	Nanaimo Arts Council	10:00am	art change-over	0	10
8	17	Dora The Explorer	3:30pm	children's theatre	463	20
9	17	Dora The Explorer	6:30pm	children's theatre	751	20
10	18	Haven Society	4:30pm	reception	80	0
11	18	Haven Society	6:00pm	anniversary event	175	17
12	20	John McDermott	7:30pm	music	488	7
13	21	Great Big Sea	7:30pm	music	804	16
14	22	Investors Group	6:30pm	reception	40	0
15	22	Investors Group	8:00pm	client appreciation	750	9
16	23	Crimson Coast Dance	5:00pm	Promo event	40	2
17	24	VI Symphony	7:30pm	rehearsal	0	50
18	25	VI Symphony	3:00pm	rehearsal	0	50
19	25	VI Symphony	7:00pm	rehearsal	0	50
20	26	VI Symphony	12:30 PM	rehearsal	0	50
21	26	VI Symphony	7:30pm	music	631	52
22	28	VIU Students	1:00pm	tour of building	0	35
23	29	International Guitar Night	all day	rehearsal	0	4
24	30	Class of '59	7:30pm	music	804	15
25	31	International Guitar Night	1:00PM	master class	7	5
26	31	International Guitar Night	all day	rehearsal	0	5
27						
28						
29						

### TOTALS

Number of Events:	26
Estimated Audience Attendance:	5996
Estimated Number of Artists/Crew:	553
Total people through the building:	6549

NOV 01 2013

DEPARTMENT OF  
PARKS RECREATION AND CULTURE**ACTIVITY REPORT: October 2013****Campus Gallery** (900 Fifth Street)**EXHIBITIONS – THE CLAIM | Nathan & Cedric Bomford****September 20, 2013 to January 11, 2014**

A multi-media exhibition, in which installation, sculpture, photography, and found-objects contest ideas of land-use, private property, and local history. With influences including carpentry, Constructivism, and Conceptualism, and using new and re-purposed wood, the Bomford's creatively "stake a claim" with a large interactive installation assembled on the exterior deck of the Gallery on the VIU campus.

With *The Claim*, Nathan and Cedric Bomford continue their collaborative exploration of Vancouver Island's history and geography, through the creation of large-scale constructions. Using found and reused materials, the brothers build installations that in the past have featured rooms, enclosed open spaces, and viewing platforms, all connected through various passageways—*The Claim* takes the form of mine pit-head. These works appear only partially finished, with designs that look both improvised and open-ended. There is a consistent play on scale in these works—reproducing in miniature whole buildings that fill to capacity gallery spaces. The results are disorientating. These are interactive works that visitors enter, rather than stand back and observe. It is this physical motion, this passage through the art that is critical to uncovering meanings. The structures determine and pace our movements, direct our eyes, confuse our sense of scale, and highlight the role of space in social interactions and experiences. In presenting spaces in this way, the Bomfords expose the relations of power that lie just beneath the surface of everyday life, and yet which determine so much of its shape.

**Nathan Bomford** (b. 1977) is currently based in Shawnigan Lake, BC. He works mainly in photography and installation, and has exhibited in solo and group exhibitions in Germany and across Canada. Much of his recent work has been completed in collaboration with his brother Cedric Bomford and his father Jim Bomford. Nathan received an MFA from the University of Victoria (2006), a BFA with a major in photography from the Nova Scotia College of Art and Design (2003), and a DipVA from Camosun College (2001).

**Cedric Bomford** (b. 1975) currently teaches at the University of Manitoba's School of Art. His installation and photographic work has been exhibited internationally and he has participated in residencies in Europe, Asia, Australia and North America. His work often focuses on the power dynamics established by constructed spaces and takes the form of large-scale rambling improvisational architectural installations. The projects follow a methodology he calls 'thinking through building' in which construction takes on an emergent quality rather than an illustrative one. Concurrent to this installation work is a rigorous photographic practice that oscillates between research for and documentation of the installation works. Cedric holds an MFA from the Malmö Art Academy (2007) and a BFA from Emily Carr University (2003).

**Provisionally Yours-Lower Gallery**  
**September 20, 2013 to October 19, 2013**

**Pro-vi-sion-al-ly**

**Adverb:** *subject to further confirmation; for the time being*

**Synonyms:** *temporarily, short-term, pro tem, for the interim, for the present, for the time being, for now, for the nonce; subject to confirmation, conditionally, tentatively.*

The VIU student exhibition *Provisionally Yours* was conceived in late 2012, as a companion project to the exhibition *The Claim | Nathan and Cedric Bomford*. In early January 2013, in the context of a second year sculpture course (Arts 285), students were given an exciting opportunity to create sculptural works and display them in dialogue with *The Claim*. Students were encouraged to make work in response to the practices and materials used by Cedric and Nathan Bomford.

Through a series of lectures, discussions, and material experiments, students gained a greater understanding of the milieu that the Bomford brothers work in and draw inspiration from. This exploration included a field trip to the Bomford's *Deadhead* project, under construction in a large temporary studio in Vancouver. In response to this field trip, students created a large-scale temporary site-specific sculpture in April 2013 on the exterior deck of the Gallery, the very site where the Bomford's work would be installed.

This type of experiential learning allowed students to find their own connection and entry point into Bomford's work. Students were cautioned not to simply make work like the Bomford's, but work of their own making that responded and dialogued with the broader themes Cedric and Nathan explore. Similar aesthetics and material relationships to the Bomford project arose organically for the students as they explored themes of: temporary architecture, construction, power structures in the built environment, and experimentation and play in fabrication processes.

The title *Provisionally Yours* refers the experience of the students working temporarily and intensely on this theme. By definition, this dialogue between the two exhibitions is a contingent, and temporary exploration. The title also references the ephemeral nature of the temporary structures the Bomford's draw inspiration from, and ultimately construct.

The experience of being a student is a kind of provisional experience as well, as it channels creative and critical energy in the temporary context of a given course, a chosen field of study, and a physical institutional space.

Jason Gress, Instructor, Arts 285

**Downtown Gallery** (150 Commercial Street)

**EXHIBITIONS –Rhythmically Repeated: Alistair Bell**

**September 13 to November 23, 2013**

**Curated by Toby Lawrence**

Increasing the accessibility of Nanaimo Art Gallery's permanent collection, this exhibition held at the downtown gallery showcases a selection of prints and drawings by esteemed Canadian printmaker, Alistair Bell. Coinciding with Bell's 100th birthday, *Rhythmically Repeated* draws from a recent and historically significant acquisition. This donation by the late artist's son, Alan Bell, is comprised of twenty-seven objects, including drawings, watercolours, intaglio and woodcut prints, and an original woodcut block – many inspired by the landscapes of Vancouver Island's Yellow Point and Tofino.

## EDUCATION

Allan Bell son of Alistair Bell presented an overview of his father's work and life celebrating what would have been his father's 100<sup>th</sup> anniversary in the month of October, 2013.

**ArtRageous Saturdays** –Three themed *ArtRageous* workshops for children ages 5 to 11, sponsored by RBC.

Total Gallery Attendance: 893



# NANAIMO MUSEUM

## Report to Parks, Recreation & Culture Commission

October/November 2013 Submitted November 19, 2013 by Debbie Trueman

MI-18  
**RECEIVED**

NOV 19 2013

DEPARTMENT OF  
PARKS RECREATION AND CULTURE

### Administration/Revenue

- Numbers/Revenue – total #'s Oct and slightly down from last year by 4% but YTD is still up 10%.
- Cultural Services Annual Operating Grant – no word yet.
- Joint MAP application - We are applying with the Multicultural Society support for a MAP grant to assist with rental costs of the Pier 1 exhibit next summer. If successful, the \$15,000 rental will cost us \$2000 plus about \$1000 in promotion.
- City Council budget review meeting- this was very interesting and I was pleased to be invited by Richard Harding in case there were questions. Council reviewed each line of the budget, including Museum. There was no direct discussion around Museum line other than things we going well-everyone seemed satisfied to maintain.
- Permissive Tax Exemption - I have re applied for the old museum, we are exempt already in the new space.

### Exhibit Programming

- Permanent Exhibit Development – is progressing well-still projecting a fall opening-people are looking forward to the Chinese artifacts and images being back on display.
- Toy exhibit community engagement - We received (and are still receiving) a great response to our request for toys, the exhibit opened last week. I circulated the press release FYI. the approx. 600 K/Gr. 1 children going through the school program in the next month will enjoy the exhibit.
- Canada 1 Exhibit - #1 of 2 large feature exhibits for next year opens in June and will be great for school programs. This is the joint exhibit with the Multicultural Society.
- Ring of fire Exhibit - #2 of 2 which features stories of Canadian soldiers in the Pacific are involvement in WW2 will be here Sept-Dec.
- Maps and Departure Bay exhibits - fill out the year with #2 of our "Featured community Neighbourhood" exhibits and an exhibit of maps on the area, several from our collections and a number from the community.
- Hallway – is currently an extension of the Gift Shop and features painting by local area artist Tammie Hunter.

### Programs and Events

- School Programs-are very busy this month.
- Venue Rental- this is much quieter so far this fall, we do have several bookings for Nov. and Dec. however.
- Lantern Tours - were VERY well received (120x\$15) with a waiting list started for next year!
- Home School Programs - also very successful with several programs added (\$5 per child). Aimee will continue to adjust programs to fit this group as the demand is definitely there for more.
- Planning is underway for the 50<sup>th</sup> anniversary of the Museum Society next April and the 160<sup>th</sup> anniversary of the Princess Royal landing next November.
- Christmas program-starts Dec. 2 with 3 more home school programs next week. Aimee also has 3 guide sleepovers booked.
- Princess Royal Day - is Wed. Nov 27th and next year (160 anniversary) we will be totally responsible for the event thanks to Pam Mar and the Historical Society asking us to take over the event.
- Family Christmas event is Dec. 14. To assist DNBIA Santa Workshop, we will be open Sundays in December 12-4 and Christmas Eve.

### Community Partnerships

- Non Profit Social Charities Joint Meeting-to discuss our inclusion in things like economic impact and creative community health and wellness will continue
- Mid Island Museums meeting- this meeting has lead to a meeting Nov. 21 with Jack Lohman at RBCM to discuss opportunities for this trial regional cooperation model.
- Cultural Plan wrap up and United front major campaign approach - more at the meeting.
- Cultural Managers meetings- back to this smaller group meeting now that the cultural plan revamp is complete.

**City of Nanaimo**  
**REPORT TO THE**  
**PARKS, RECREATION AND CULTURE COMMISSION**

DATE OF MEETING: 2013-NOV-27

AUTHORED BY: LIZ WILLIAMS, MANAGER  
RECREATION AND CULTURE SERVICES

RE: CREATIVE CITY SUMMIT APPLICATION

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STAFF RECOMMENDATION:

That the Parks, Recreation and Culture Commission recommends that Council support the Creative City Summit Application and commit \$10,000 and staff resources for the City of Nanaimo to host either the 2017 or 2018 Creative City Summit.

PURPOSE:

To obtain support from Commission and Council for the City of Nanaimo to host the 2017 or 2018 Creative City Summit bid by committing \$10,000.

BACKGROUND:

The Creative City Network of Canada (CCNC) is a national non-profit organization that operates as a knowledge sharing, research, public education, and professional development resource in the field of local culture policy, planning and practice. The organization hosts an annual Summit for up to 250 delegates.

Staff, working with the Vancouver Island Conference Centre and Nanaimo Economic Development Corporation (Tourism Nanaimo), submitted a Letter of Intent to the Creative City Network of Canada indicating the City's desire to host the 2017 or 2018 Creative City Summit.

The CCNC has followed up with staff and invited the City of Nanaimo to submit a bid to host either the 2017 or 2018 Creative City Summit. Hosting the Creative City Summit puts the host municipality in the spotlight that year and raises the profile of your community across Canada by encouraging people to visit and experience the community's cultural resources. The Summit can also strengthen supports for culture within the community through bringing expertise in local cultural development to the community and shining a spotlight on local achievements.

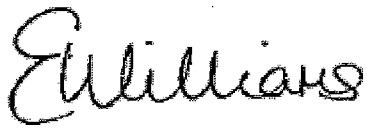
The host city is responsible to organize and fund two core-programming elements: (1) host city welcome reception and (2) local study tours. The host city will also help with the logistical coordination and additional local activities for the delegates.

An integral part of the application is to secure a financial and in-kind commitment from the host municipality.

STRATEGIC PLAN CONSIDERATIONS:

Community Building Partnerships: Staff are working with our community partners, Vancouver Island Conference Centre, Tourism Nanaimo and the Nanaimo Museum on the bid preparation. If Nanaimo is chosen to host the cultural community will be called upon to assist with building a successful summit and an outstanding experience for summit delegates.

Respectfully submitted,



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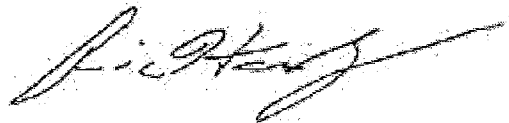
Liz Williams  
MANAGER  
RECREATION AND CULTURE SERVICES

Concurrence by:



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Suzanne Samborski  
SENIOR MANAGER  
RECREATION & CULTURE



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Richard Harding  
DIRECTOR  
PARKS, RECREATION AND CULTURE

2013-NOV-21

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LW

**City of Nanaimo**

**REPORT TO THE  
PARKS, RECREATION AND CULTURE COMMISSION**

DATE OF MEETING: 2013-NOV-27

AUTHORED BY: LIZ WILLIAMS, MANAGER  
RECREATION AND CULTURE SERVICES

RE: BC SUMMER GAMES UPDATE

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**STAFF RECOMMENDATION:**

That the Parks, Recreation and Culture Commission receive for information.

**PURPOSE:**

To provide updates to the Commission in regards to the progress of hosting the 2014 BC Summer Games – July 17-20, 2014.

**DISCUSSION:**

Notes from the 2014 BC Summer Games Board meeting held on 2013-NOV-12 at the Country Grocer Community meeting room. Regular board meetings will be held on the first Tuesday of each month.

- All Directorates and Chairs are in place. These 150 volunteer positions will be busy working on the games from September 2013 to July 2014. They will also be looking for 3,500 additional volunteers to assist in implementing the various activities and events occurring before and during the games.
- The Nanaimo 2014 BC Summer Games Society has been formed. The mailing address of the society is Nanaimo 2014 BC Summer Games Society, PO Box 53, Stn A, Nanaimo, BC, V9R 5K4.
- There have been several changes to the sport venues as a result of the implementation of the School District #68 10 year Facilities Plan. School closures have resulted in seeking out alternative venues for some sports. Sport venue locations should be finalized soon.
- The Summer Games had secured Dufferin School as office space for the games. Unfortunately, Dufferin School seems to be in a state of disrepair and there is also some concern around security. As a result, the Board is looking for an alternative location.

- A Sport Chair meeting was held on 2013-NOV-02 at VIU. 150 provincial sport representatives and local sport chairs attended this meeting and site visit. Sport representatives toured sport venues and will bring back suggestions to the Summer Games board.
- Lori Barlow has been hired as the Operations Manager. She started the position on 2013-NOV-01. Lori comes to the games with a wealth of multi sport management experience.
- A key volunteer rally has been planned for 2013-NOV-19 at the Beban Park Social Centre. 150 Directors and Chairs will be attending the rally.

Upcoming Key Dates:

- 2013-NOV-19 – Key Volunteer Rally (Beban Social Centre)
- 2013-DEC-10 – BC Summer Games Board Meeting
- 2013-FEB-20 to FEB-23 –Winter Games Tour for the Directors in Mission, BC

Respectfully submitted,



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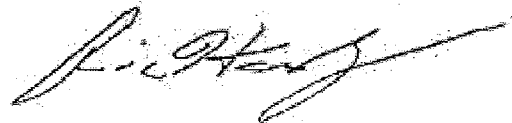
Liz Williams  
MANAGER  
RECREATION AND CULTURE SERVICES

Concurrence by:



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Suzanne Samborski  
SENIOR MANAGER  
RECREATION & CULTURE



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Richard Harding  
DIRECTOR  
PARKS, RECREATION AND CULTURE

**City of Nanaimo**  
**REPORT TO THE**  
**PARKS, RECREATION AND CULTURE COMMISSION**

DATE OF MEETING: 2013-NOV-27

AUTHORED BY: RICHARD HARDING, DIRECTOR  
PARKS, RECREATION AND CULTURE

RE: MONTHLY REPORT FOR OCTOBER 2013 - PARKS OPERATIONS

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The following highlights are the park initiatives for October. Regular maintenance tasks are not listed.

**PARK PLANNING & DEVELOPMENT:**

- The playground equipment and the Phase 1 improvements materials have been ordered for Harewood Centennial Park. Work is expected to begin in spring and summer 2014.
- Staff is moving ahead with the Beban Park Master Plan and designing options for improvements and site configuration. The first draft will be reviewed by the Parks, Recreation and Culture Commission, stakeholders and the public this fall to receive further input.
- Design concepts for the updated Maffeo Sutton Park Plan are being developed. Biologists have recently inventoried the 30 year old lagoon to see how the saltwater lagoon is functioning.
- Background and site inventory work for the former Greater Nanaimo Water District land on Nanaimo Lakes Road is being drafted to facilitate future planning for the property.
- The Service and Resource Centre indoor art piece "Social Mixer" by Mark Ashby will be installed mid-November. The fabrication process has experienced some delays, but it is back on track.
- Calls for next year's outdoor art and banner projects have been tendered. Non-mandatory meetings were held to allow potential applicants a chance to learn more about the submissions and process.
- Several development applications have been reviewed by staff to acquire new parks and trails.

**PARKS AND OUTDOOR SPACES SPECIAL EVENTS:**

- An online survey was created for the Summer Playground Program. This should be available to the public beginning of November and in the next e-newsletter.
- Shaw TV filmed a piece regarding the return of the Coho salmon to the Millstone River. Representatives from Shaw Cable, Vancouver Island University and the Department of Fisheries and Oceans participated in the TV spot.

- A Halloween walk through the woods was held for the first time at Beban Park. Attendance was strong with eight families registered for this program. Staff is looking at building upon the event next year.
- The Great Pumpkin Event took place at Neck Point Park. This event was sponsored by Nanaimo Dive Outfitters as a fundraising event for the Kidney Foundation. The City provided the onshore games and activities for those in the park. There were lots of families and dogs in the park giving us a great opportunity to promote our programs and dog off-leash parks.

### **VOLUNTEERS IN PARKS:**

- Staff have been sharing information about Nanaimo's Volunteers in Parks (VIP) Program with the City of Parksville. Parksville is potentially interested in beginning a similar program.
- Start-up VIP meetings have been scheduled for 2013-NOV-24 at Hawthorne Park and Groveland Park.
- Fern Park area residents have expressed interest in the VIP program.
- The Hummingbird Public Art project is underway at Bayview School and Deverill Square Park. Art work will be installed in Deverill Square Park in mid November.
- Nanaimo Old City Centre residents hosted several fall events in Pawson Park. They are programming the park frequently as well as utilizing their new playground and community garden.
- Installation of playground equipment at Oceanview Park is complete. Site finishing will occur over the fall with seeding and the installation of benches.
- The sport court at Crystal Brook Park has now been completed. Basketball hoops and sod were installed in October.

### **MAINTENANCE AND CONSTRUCTION:**

- A new trophy cabinet was built and installed at the Nanaimo Ice Centre for the Nanaimo Buccaneers.
- New bookcases were built and installed in the relocated Seniors library at Bowen Complex.
- A new egress door was built for the Scout Hut at Comox Gyro Park.
- Many park signs were updated this month.

### **PARKS UTILITY:**

- The winter cover for the Bastion has been put on to protect the historic structure from the winter weather.
- Seasonal maintenance and winterizing of the irrigation systems continued this month.

### **TURF AND PARKS:**

- Sid Clark Gyro Park field was aerated and sand was top-dressed and dragged into empty holes. The process will help with soil exchange and ultimately help with drainage of the field.
- A number of our playgrounds were topped up with wood fibre chips.
- Grass cutting is finished for the season and leaf clean-up has started.

### **TRAILS:**

- A new bridge was installed at Pirates Park on Protection Island.
- Many missing signs were replaced at Linley Valley Park.
- A drainage ditch and pipe were installed to alleviate flooding in the pathway to Country Club Park 1.

### **HORTICULTURE:**

- 8,900 spring bulbs were planted throughout city gardens.
- Two new traffic medians have been planted on Wall Street.
- St. George Ravine Park is under renovation to open sightlines into and through the park. The Trails Crew assisted with removing a berm to improve sightlines.
- Fourteen arboriculture calls for service were received. Action resulting from the calls included sixteen removals, three issues resolved with pruning, one call no tree permit required for private removal, one call to monitor health in spring to determine removal and replant, and one call regarding a BC Hydro issue.

### **URBAN FORESTRY:**

- Review of the draft Tree Management and Protection Bylaw is underway. The Bylaw is set to go before Council shortly.

### **VANDALISM REPORT:**

#### **BUILDING AND ENGINEERING R&M**

- |                      |                  |
|----------------------|------------------|
| • Graffiti removal   | \$ 2,136.34      |
| • Replace Stolen Art | \$ 500.00        |
| • Repairs to Fence   | <u>\$ 273.00</u> |

<b>COST</b>	<b>\$ 2,909.34</b>
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#### **MATERIALS AND SUPPLIES**

<b>COST</b>	<b>\$ 33.95</b>
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#### **LABOUR AND FLEET (City Vehicles)**

<b>COST</b>	<b><u>\$ 402.47</u></b>
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<b>TOTAL COST</b>	<b><u>\$ 3,345.76</u></b>
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- A piece of artwork was stolen from Pawson Park. Replacements were made and installed. The method of installation was altered to prevent future unwanted removal.
- Graffiti was removed in several areas including: E & N Trail, Maffeo Sutton Park, Elaine Hamilton Park, Beban Centennial Building, Diver Lake Park, Robins Park and Bowen Park at the Skate Bowl.
- A fence at Robins Park was damaged and repaired.

ANIMAL SERVICES DIVISION OCTOBER 2013					
Park Sites	# of Patrols	Dogs Encountered	Verbal Warnings	Written Warnings	Tickets Issued
Barsby Park	3				
Beaufort Park	4	6			
Beban Park	5				
Beban Dog Off-Leash Park	6	30			
Beban Participaction Park	3				
Bowen Park	11	14	3		
Cable Bay Trail	1	1			
Colliery Dam Park	2	4			
Colliery Dam Off-Leash area	1	3			
Departure Bay Centennial Park	1				
Departure Bay Beach	1				
Groveland Park	1				
Gyro Park	1				
Harewood Centennial Park	2				
Harry Wipper Park	2	8	1		
Jack Point Park	1				
Latimer Park	4				
Long Lake Beach Area	1				
Loudon Park	4	2			
Maffeo Sutton Park	7	68	2		
Mansfield Park	1				
May Richards Bennett Pioneer Park	1	2	1		
May Bennett Off-Leash Area	1	2			
Neck Point Park	1	5			
Parkway Trail – East Wellington area	2				
Pipers Lagoon Park	2	4			
Robins Park	2				
Sid Clark Gyro Park	2				
Westwood Lake Park	4	21			
<b>TOTALS:</b>	<b>77</b>	<b>170</b>	<b>7</b>	<b>0</b>	<b>0</b>

TRAIL COUNTS OCTOBER 2013				
PARK SITES	AUG DAILY AVERAGE	SEP DAILY AVERAGE	OCT DAILY AVERAGE	PEAK TIME OF USE
<b>BEBAN</b>				
Off-Leash Dog Park Little Dogs*	91	78	counter moved	6 PM – 7 PM
Off-Leash Dog Park Big Dogs (side)	152	100	counter moved	6 PM – 7 PM
Off-Leash Dog Park Big Dogs (front)	112	140	counter moved	6 PM – 7 PM
Beban Participark	198	217	182	5 PM – 6 PM
<b>BLUEBACK</b>				
Beach Access*	271	237	155	5 PM – 6 PM
<b>INVERMERE</b>				
Beach Access*	160	136	98	5 PM – 6 PM
<b>LINLEY VALLEY</b>				
Linley Point Trail – Rutherford Rd	55	76	68	1 PM – 2 PM
Cottle Lake – Rock City Rd	90	52	47	11 AM – 12 PM
Linley Point Trail - Altavista Access	79	70	64	1 PM – 2 PM
District 56 - Linley Rd Access	64	58	counter moved	1 PM – 2 PM
<b>MAY RICHARDS BENNETT PIONEER</b>				
Dog Off-leash Park	54	57	50	2 PM – 3PM
<b>PARKWAY TRAIL</b>				
Third Street - VIU Entrance	196	284	counter moved	1 PM – 2 PM
<b>PAWSON PARK</b>				
Entrance	89	82	counter moved	4 PM – 5 PM
<b>COLLIERY DAM</b>				
Upper Dam	258	228	160	4 PM – 5 PM
Lower Dam	314	293	196	4 PM – 5 PM
<b>SEABOLD PARK</b>				
Entrance	61	57	42	2 PM – 3 PM
<b>NEW COUNTERS</b>				
Queen Elizabeth Promenade	0	0	373	3 PM – 4 PM
Greenaway Park Trail	0	0	13	4 PM – 5 PM
Dewar Park Trail	0	0	28	2 PM – 3 PM
Kinette Evergreen Trail	0	0	39	3 PM – 4 PM
Buttertubs Trail (Dyke Side)	0	0	146	1 PM – 2 PM

*\*Counters that share the same entrance/exit counts traffic coming and going.*

## City of Nanaimo

### REPORT TO RICHARD HARDING, DIRECTOR PARKS, RECREATION AND CULTURE

DATE OF MEETING: 2013-NOV-27

AUTHORED BY: SUZANNE SAMBORSKI, SENIOR MANAGER  
RECREATION AND CULTURE SERVICES

RE: MONTHLY REPORT – OCTOBER 2013  
RECREATION AND CULTURE SERVICES

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#### **COMMUNITY DEVELOPMENT:**

**Aquatics:** The Riptides hosted a successful short course swim meet on 2013-OCT-26 and 27, with over 500 competitors and spectators in attendance each day at the Nanaimo Aquatic Centre (NAC).

**Arenas:** Nanaimo Buccaneers moved into their new dressing room at the Nanaimo Ice Centre (NIC). NIC hosted the Ladies Harbour City Classic Hockey Tournament.

**Beban Park Master Plan:** The first draft has been completed and is under review.

**Bike to School Week:** This initiative was an offshoot of Bike to Work Week (BTWW), which is held in June, making it difficult for students to participate. It was hoped that staff at educational institutions would champion this within their workgroups, but for the second year in a row, participation was disappointing. Staff have decided next year to concentrate all their resources on the June BTWW and is applying for 2014 grants to assist with funding.

**BC Summer Games:** The next meeting will be held 2013-NOV-12.

**Community Events - Indoor:** Fall Home Show (three days), Bite of Nanaimo, Autism Society Expo, Senior Services Network Health Fair, Wine Tasting Festival, Serauxmen Club's Halloween Party, BMX Association Year End Banquet, Blood Donor Clinic (two days).

**Community Events – Outdoor:** Kennel Club Obedience Trials (two days), Lions' Club Garage Sale, Harbour City Football Club annual photo shoot (two days), Weekly Farmers' Market, Haunted House (VIE X Barns) and Inflatable Halloween (Agridex). Staff attended the annual Great Pumpkin event at Neck Point, sponsored by the Nanaimo Dive Outfitters, and provided onshore games and activities for families in attendance and promoted PRC programs and parks. The first ever Beban Park Family Halloween Walk through the woods at the Beban Participark was held. Eight families enjoyed an after dark walk full of age appropriate scary surprises.

**Fitness and Health:** Approximately three years ago, the Integrated Health Network (IHN) partnered with PRC to develop a "Learn to Exercise Again" program which introduced individuals with chronic health issues to a healthier lifestyle. Initially, IHN provided funding directly to PRC to manage the program. The program is now successfully established and the

IHN have changed service model to a facility rental and they manage the program themselves. IHN staff feels the rental model is more sustainable, services more clients, and encourages clients to continue to work toward their fitness goals.

**International Day of the Girl:** This event was held at Fairview School with staff providing information about PRC program opportunities to over 50 girls in attendance.

**Meetings/Training/Professional Development:** Staff hosted the North Island Children and Youth Programmers meeting at OWCC on 2013-OCT-22. Staff from six communities met to discuss program promotion ideas, program trends and to network. Staff met with the Vice President of Learning Services for SD68 to discuss program ideas for children with special needs. She will be a good resource for finding new program instructors.

### **PROGRAM HIGHLIGHTS:**

Nanaimo Harbour City Seniors (NHCS) Thursday Special Event hosted an average of 94 seniors each Thursday in October. A Welcome Tea was attend by 15 new NHCS members. Over 50 members participated in a Crime Forum put on by the RCMP. Topics included fraud, and scams, including; telephone, lottery, banking, online, and dating/romance scams, as well as personal safety including; at home, while out in the community, and traveling. The Kidney Foundation did a presentation to 20 seniors in the Bowen Clubhouse, followed by a question and answer period. Topics included: What is kidney disease, how does it affect the body, the symptoms, what we can do to prevent or slow down the progression of the disease, and the role of the Kidney Foundation of Canada.

There are 21 Leaders in Training (LIT) and 10 Quest registered for the fall/winter session. The program started in early October. Participants have completed their orientations and signed up for placements. Some of them began their volunteer placements as early as late October.

### **MARKETING/COMMUNICATION:**

Facebook: 5,069 Likes. Twitter: 5,766 followers with 1703 tweets posted (posts we issued).

Social Media (SM) topics included:

Yin Yoga, Coho Return to Bowen Park Side Channel, Full Body Fitness, temporary art and street banner designs for 2014, Deverill Square Park, Tots Movie Night and How To Become a Fitness Leader with Parks, Recreation and Culture.

Press Releases included:

Poet Laureate selection, new cultural map on website, call for artists to submit for public art and banners, Culture Plan draft ready. "Register Now for Fall and Winter Programs".

Newspaper promotion included:

Parks and Open Spaces found in Nanaimo, and community gardens.

Radio promotion included:

Culture opportunities found in Nanaimo through PRC.

Shaw Television promotion included:

Bowen Park Side Channel and "Play and Learn" Preschool programs.

# MONTHLY STATISTICS:

Arenas:	Hours of Use		Attendance	
	Current Month	Last Year	Current Month	Last Year
Public Admissions:	173.00	184.25	3,405	3,173
Lessons: Department programs and Schools:	171.75	170.00	2,631	2067
League Rentals:	33.75	26.25	2,014	1,431
Special Events / Tournaments	777.50	826.75	33,382	36,040
Other/Casual:	150.00	151.25	3,855	3,440
<b>TOTAL:</b>	<b>1306.00</b>	<b>1358.50</b>	<b>45,287</b>	<b>46,151</b>
<u>Hours:</u>		<u>Attendance:</u>		
FCA –	332.25	FCA –	14,102	
NIC 1 –	308.50	NIC 1 –	10,811	
NIC 2 –	363.00	NIC 2 –	10,357	
CMN –	302.25	CMN –	10,017	
<b>TOTAL –</b>	<b>1,306.00</b>	<b>TOTAL –</b>	<b>45,287</b>	

Aquatics:	Attendance	
	Current Month	Last Year
Public Admissions:	40,115	41,495
Clubs, Rentals, Schools:	7,209	5,473
Lessons:	5,175	5,592

Front Desk:	2013	2012	Difference	RECEIPTS	
<u>Numbers</u>				<b>2013</b>	<b>2012</b>
Registrations	2,833	2,557	276	\$428,001	\$499,661
REC Passes	532	580	-48		
Economy Tickets	950	862	88		
Gift Card Sales	40	18	22		
<b>TOTAL:</b>	<b>4,355</b>	<b>4,017</b>	<b>338</b>		
<u>Sales</u>					
Registrations	\$126,701	\$123,912	\$2,789		
REC Passes	52,523	55,898	-3,375		
Economy Tickets	38,124	32,730	5,394		
Gift Card Sales	2,047	849	1,198		
<b>TOTAL:</b>	<b>\$219,395</b>	<b>\$213,389</b>	<b>\$6,006</b>		

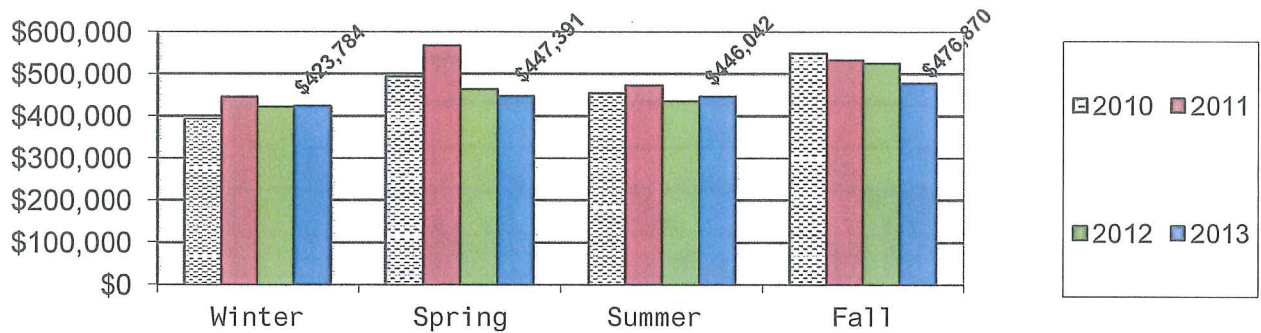
**Harbour City Seniors' Memberships Sold Per Month:**

	2010	2011	2012	2013
JAN	405	400	343	348
FEB	132	101	123	169
MAR	120	131	157	110
APR	74	94	50	124
MAY	53	46	50	65
JUNE	40	63	43	46
JULY	14	40	43	56
AUG	36	49	75	91
SEPT	88	157	172	207
OCT	58	86	102	119
NOV	147	107	91	
DEC	351	225	152	
TOTAL	1518	1499	1401	1335

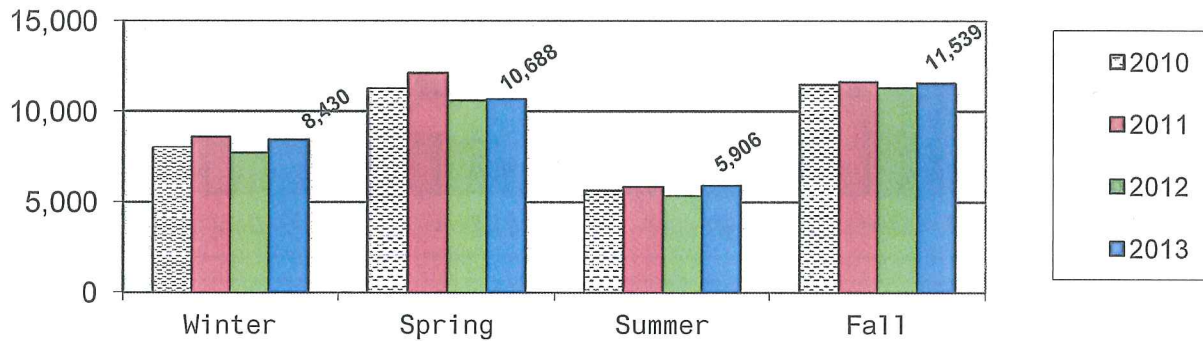
Total NHCS Memberships 1,335 sold from Jan 1, 2013 to date  
Total NHCS Memberships 1,401 sold from Jan 1-Dec 31, 2012  
Total NHCS Memberships 1,499 sold from Jan 1-Dec 31, 2011

## 2010 to 2013 Recreation and Culture Programs Registrations and Revenues

**Program Registration Revenue**

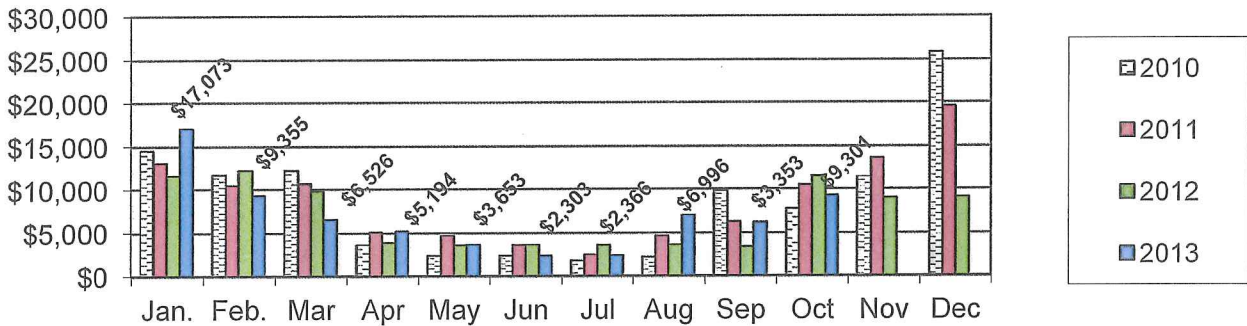


**Program Registrations\***

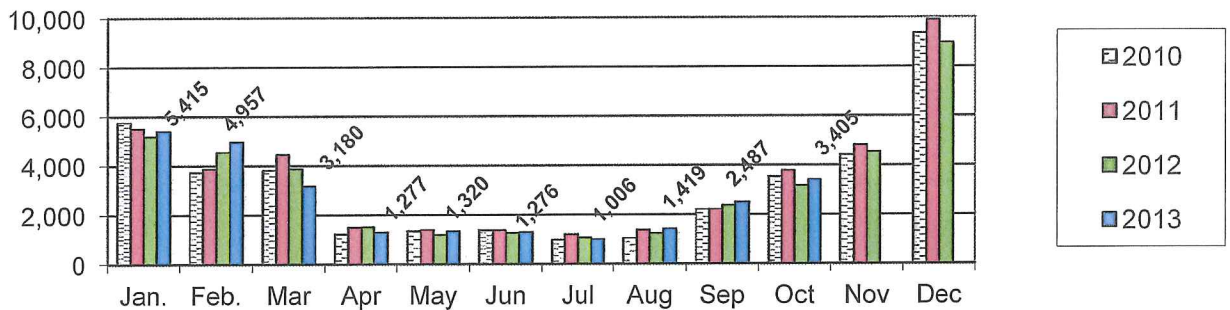


## Summary of Recreation And Culture Services - OCTOBER 2013

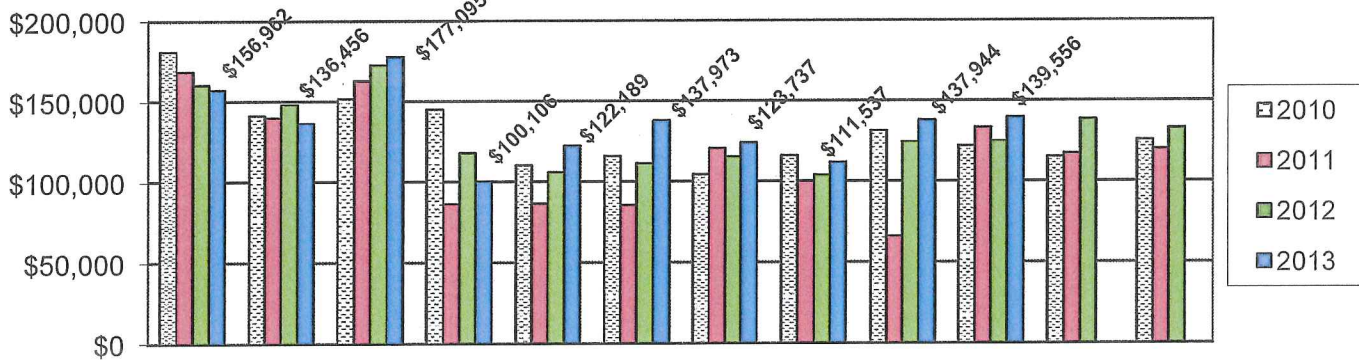
### Arena Public Skate Revenue



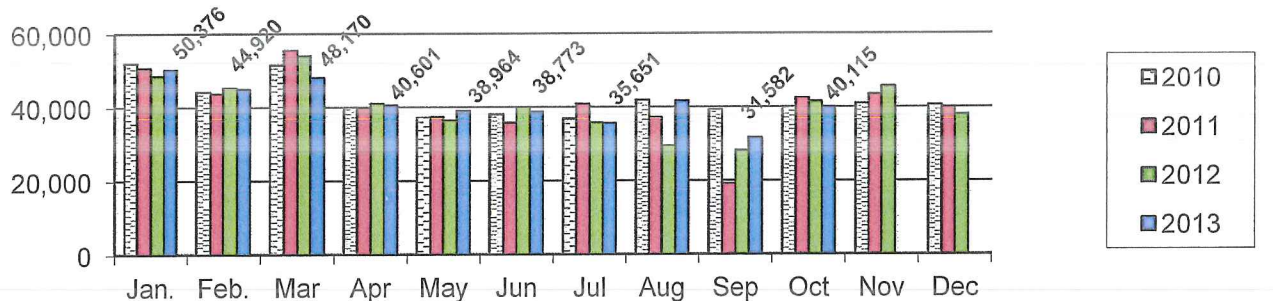
### Arena Public Skate Admissions



### Aquatic and Fitness Gym Revenue



### Aquatic and Fitness Gym Public Admissions



# WELLINGTON

# SECONDARY SCHOOL

**RECEIVED**

3135 Mexicana Road, Nanaimo, B.C. V9T 2W8

Telephone (250) 758-9191 Fax (250) 758-3352

DEPARTMENT OF  
PARKS RECREATION AND CULTURE

August 8, 2013

Ms. Diana Johnstone, Chair  
Parks, Recreation and Culture Commission  
City of Nanaimo  
500 Bowen Road  
Nanaimo, BC V9R 3K7

Dear Ms. Johnstone,

On behalf of the Wellington Secondary Band, I wish to thank you, and the Parks, Recreation and Culture Commission for the Travel Assistance Grant funding which was of great assistance towards covering the band's expenses to the 2013 MusicFest Canada Competition in Toronto. The students were very proud to represent the City of Nanaimo at such a competition and to bring back to Nanaimo two silver and five gold awards. Two of the Wellington Secondary student jazz musicians were also awarded close to \$2000.00 in scholarships to attend universities and summer jazz camps.

Thank you for helping to provide students with the opportunity to develop their skills and experience enrichment through music festivals.

Sincerely,



Carmella Luvisotto  
Band Teacher  
Wellington Secondary School

J3-1

**RECEIVED**

NOV 08 2013

DEPARTMENT OF  
PARKS RECREATION AND CULTURE

**NANAIMO HARBOUR CITY SENIORS**  
**MINUTES OF BOARD OF DIRECTORS MEETING**  
**NOVEMBER 1, 2013**

**In Attendance**

President Bettie Godfrey in the Chair, Maureen Evans, Joanne Husband, Lorraine Fisher, Bill Roos, Gordon Pascoe, Jan Leine, Michele Duerksen.

Regrets: Dara Rupa, Gary Brownhill, John Westhead.

**Call to Order**

President Bettie Godfrey called the meeting to order at 9:35. (Delay due to new coffee system.)

**Adoption of the Agenda**

Our standard agenda will be used for each meeting.

**Adoption of the Minutes**

***Motion that the minutes of the October 4 meeting be adopted as read with the following amendment: "Motion that if there is a shortfall for the New Year's Dance, NHCS will partner with the City to cover up to \$300" be changed to read "Motion to approach City to partner to cover shortfall of the New Year's Eve Dance up to \$300 if necessary."***

Moved by Joanne.

Seconded by Bill.

Carried.

**Correspondence**

Phone call from Roy Andrychuk offering to volunteer to cook for events.

Correspondence requesting to make a presentation through NHCS. These requests are acknowledged by Michele with an advertising package and invitation to set up their own forum.

Correspondence from Karen of KC Boutique inviting NHCS to set up a table free of charge in a Travel Show at Beban. Michele will help with this.

***Motion that we take part in the Travel Show January 17, 2014.***

Moved by Lorraine.

Seconded by Maureen.

Carried.

**Treasurer's Report**

Balances of accounts as of October 31, 2014: Chequing-\$2,287.72 Savings-\$22,768.71

***Motion that the treasurer's report be adopted.***

Moved by Maureen.

Seconded by Gordon.

Carried.

**Committee Reports**

**Program-**Joanne reported that we are awaiting the Craft Fair on the 28th of November along with the Poinsettia sale. Tables are for NHCS members. The proceeds go to the people running the table, who may donate to a chosen charity, or to buy equipment for their craft or themselves. The Port Theatre expects to be able to give us some Angel Tickets in November and/or December.

A welcome was given to 14 at the Welcome Coffee event for new members.

Commentary followed report; it was suggested that future newcomers' events include members from individual programs, who can help answer questions and increase sociability. We agreed to hold an open house in March, perhaps in the form of an old-fashioned social, the date to be determined by Michele's calendar.

***Motion that the Program Committee report be adopted.***

Moved by Joanne.

Seconded by Gordon.

Carried.

**City Senior's Coordinator**

Michele spoke about the program to have student nurses shadow senior's activities. Also another student Kalista Lundgren applied to shadow Russell McNeil at the fitness classes. These applications must first be cleared of union complications by Michele before being dealt with. Kalista has since found another placement, but has advised that another student might use the position with Russell.

Michele also discussed the LEAP program to provide financial assistance to participants in senior's programs.

....page 3 NHCS Board of Directors Meeting Minutes November 1, 2013

**Unfinished Business**

Savings account funds were discussed. The printing of NHCS brochures was discussed as a fair and productive use of some of the funds. We will get quotes on this project. Brochures could be included in Welcome Wagon packages, distributed to libraries, doctor's offices, retirement facilities etc.

The application for the gaming licence was discussed, along with the handling of the 50/50 draws.

No new business was brought forward.

**Adjournment**

The meeting was adjourned at 11:15 AM. Next meeting will be December 6, at 9:30 AM

**RECEIVED**

OCT 31 2013

DEPARTMENT OF  
PARKS RECREATION AND CULTURE**REQUEST TO APPEAR AS A DELEGATION**ON 2013 - NOV - 27  
year month day

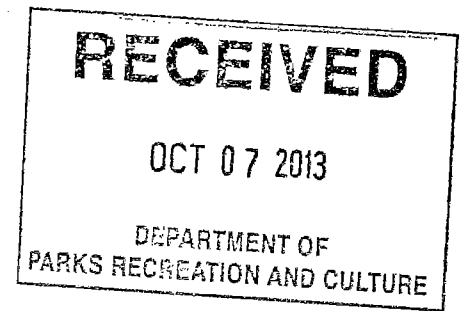
NAME OF PERSON MAKING PRESENTATION: <u>DON BOYD - PRESIDENT</u> <small>Print</small>			
ADDRESS: <u>#4-2300 BOWEN RD, NANAIMO</u> <u>V9T 3K7</u> <small>street address City Province Postal Code</small>			
PHONE: <u>250-758-3247</u> <small>home</small>		EMAIL: <u>VIEX.CA</u> <small>business</small>	
NAME OF APPLICANT IF OTHER THAN ABOVE: _____			
<b>DETAILS OF PRESENTATION:</b>			
<u>REVIEW OF VIEX OPERATING GRANT</u>			

**PLEASE NOTE**

- **Electronic presentations** must be provided on a CD, memory stick, or by email no later than 9:00 a.m. the day of the Meeting.
- Please submit a written copy of your presentation to the Recording Secretary either at, or prior to, the Meeting.
- **Multiple speakers** on a single issue or topic shall be given 5 minutes each to make their presentations as per Section 18.6 of the Council Procedure Bylaw.

Parks, Recreation and Culture Commission  
500 Bowen Road, Nanaimo BC V9R 1Z7

Phone: (250) 755-7511  
Fax: (250) 753-7277  
parks@nanaimo.ca



## REQUEST TO APPEAR AS A DELEGATION

ON 2013 - 11 - 14  
year month day

NAME OF PERSON MAKING PRESENTATION: <u>Corinne Besler</u>			
<small>Print</small>			
ADDRESS: _____			
<small>street address</small>	<small>City</small>	<small>Province</small>	<small>Postal Code</small>
PHONE: _____		FAX: <u>250-727-3049</u>	
<small>home</small>	<small>business</small>		
NAME OF APPLICANT IF OTHER THAN ABOVE: <u>Ride the Glide</u>			
<b>DETAILS OF PRESENTATION:</b>			
We would like to provide a summary of Pilot Project for this past season and request that			
the Pilot Project be extended again for 2014.			

### PLEASE NOTE

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- Please submit a written copy of your presentation to the Recording Secretary either at, or prior to, the Meeting.
- Multiple speakers on a single issue or topic shall be given 5 minutes each to make their presentations as per Section 18.6 of the Council Procedure Bylaw.

**COMMISSION SECRETARY**  
**Parks, Recreation and Culture Commission**  
 500 Bowen Road, Nanaimo BC V9R 1Z7

Phone: (250) 755-7511  
 Fax: (250) 753-7277  
[parks@nanaimo.ca](mailto:parks@nanaimo.ca)