



MINUTES
SOUTH DOWNTOWN WATERFRONT COMMITTEE
THURSDAY, 2014-JAN-07 AT 7:30 AM
BOARD ROOM, SERVICE & RESOURCE CENTRE (411 DUNSMUIR STREET)

Members Present:	David Witty, VIU, Chair Doug Kalcsics, At-large	Daniel Pearce, RDN Ann Kjerulf, At-Large Douglas Hardie, SECA
Members Absent:	Fred Pattje, City of Nanaimo Bernie Dumas & Mike Davidson, NPA	Dennis Trudeau, RDN Darren Moss, DNBIA Sasha Angus, NEDC
Guests Present:	Members of the public (2)	
Committee Support Present:	Andrew Tucker, City of Nanaimo Chris Jackson, Manager of Community Planning, City of Nanaimo Rebecca Tubbs, Recording Secretary, City of Nanaimo	

1. Call to Order

The meeting was called to order at 7:36 am.

2. Approval of Agenda and Late Items

The agenda was approved as presented.

3. Adoption of Minutes

It was moved and seconded that the South Downtown Waterfront Committee Minutes from 2013-DEC-19 be adopted as presented. The motion was carried.

4. Correspondence, Handouts & Notices

5. Ongoing Business

a) Chair's Report

D. Witty has reviewed both the "Technical Report" and the "Committee Report" over the holidays on behalf of the Committee. Changes include:

- Adding a history section
- Adding a paragraph about Snuneymuxw First Nation
- Adding a quote from Larry Beasley's presentation
- Removing the moderate growth plan
- Adding a note that recommends truck traffic not impact neighbourhoods

The Committee requested that 100 copies of each report be produced, and that all references to SFN be checked against their website to ensure wording consistency. It was also suggested that a different photo be used on the document covers.

6. Consultant

a) Framing the Future: Technical Report – Review & Receive

As noted above, D. Witty has reviewed this report on behalf of the Committee. Backgrounders were added regarding development corporations and charters.

It was moved and seconded that “*Framing the Future: Technical Report*” be received as presented. The motion was carried.

7. New Business

a) Framing the Future: Vision & Guiding Principles – Approve

As noted above, D. Witty has reviewed this report on behalf of the Committee. The Committee reviewed the document, making note that the introduction does not appear until Chapter 3. They discussed the idea behind a development corporation and what that might look like in the future.

It was moved and seconded that “Framing the Future: Vision & Guiding Principles” be received as presented. The motion was carried.

What is the next step for implementing this report? Once the Committee has completed the work, it will be up to the partners to keep momentum moving forward.

How will a web presence carry on after the consultant leaves? The website will disappear. The Committee asked that City staff determine a solution for maintaining an online presence. C. Jackson will explore this and report back at the next meeting.

b) Final Presentation to Community (2014-JAN-11, 2:00pm @ Port Theatre) – Finalize Details

As noted at previous meetings, this will be a final presentation to the community. The following agenda was suggested:

1:30 PM	Committee members arrive at Port Theatre Set up display boards <ul style="list-style-type: none">- City to bring their own boards and display racks- Cityspaces to bring their own boards and display racks
2:00 PM	Doors open to the public <ul style="list-style-type: none">- Attendees view boards in lobby- Concession will be open
2:30 PM	Presentation begins in theatre <u>Agenda</u> <ul style="list-style-type: none">- Introductions (D. Witty)- Overview / Read Letter (A. Kjerulf -- 5 minutes)- PowerPoint: Technical Report (D. Witty -- 30 minutes)- Vision / Guiding Principles (D. Witty -- 20 minutes)- Day-in-the-Life of: (Teen, Young Mother, Senior – 15 minutes)- Committee Member Perspectives (30 mins -- 3 minutes each)- Open Questions
4:30 PM	Wrap Up

Other advertising efforts include:

- Committee members to circulate invitation to their respective groups
- Consultant to send invitation to attendees of past events
- Consultant to send media release
- City staff to arrange radio and television spots

- City staff to arrange newspaper advertising
- Chair to extend personal invite to SFN

c) Roundtable – Check In
N/a.

d) Next Steps
N/a.

8. Next Committee Meeting

The next regularly scheduled meeting will be held on **2014-JAN-14 at 7:15 am** in the Board Room, Service & Resource Centre (411 Dunsmuir Street).

Presentation to Council: 2014-JAN-27 Tentative

9. Adjournment

The meeting was adjourned at 8:44 am.

APPROVED:

Chair

Date